



City Council Chambers 218 SE 8th
Street, 2nd Floor Topeka KS 66603
<https://www.topeka.org>

Governing Body Agenda

November 16, 2021
6:00 PM

Public Comment Allowed via Zoom or In-Person - Face Masks and Social Distancing is Encouraged

Mayor: Michelle De La Isla

Councilmembers

Karen A. Hiller	District No. 1	Hannah Naeger	District No. 6
Christina Valdivia-Alcala	District No. 2	Neil Dobler	District No. 7
Sylvia E. Ortiz	District No. 3	Spencer Duncan	District No. 8
Tony Emerson	District No. 4	Michael Lesser	District No. 9
Mike Padilla	District No. 5		

City Manager: Brent Trout

Addressing the Governing Body: Public comment for the November 16th meeting will be available via Zoom or in-person. Face masks and social distancing encouraged. Individuals must contact the City Clerk's Office at 785-368-3940 or via email at cclerk@topeka.org by no later than 5:00 p.m. on November 16th after which the City Clerk's Office will provide Zoom link information and protocols prior to the November 16th meeting. View the meeting online at <https://www.topeka.org/communications/live-stream/> or at <https://www.facebook.com/cityoftopeka/>.

Written public comment may also be considered to the extent it is personally submitted at the November 16th meeting or to the City Clerk's Office located at 215 SE 7th Street, Room 166, Topeka, Kansas, 66603 or via email at cclerk@topeka.org on or before November 16th for attachment to the meeting minutes.

The Federal Communications Commission (FCC) has adopted use of the 711 dialing code for access to Telecommunications Relay Services (TRS). TRS permits persons with a hearing or speech disability to use the telephone system via a text telephone (TTY) or other device to call persons with or without such disabilities. To reach the City Clerk's office using the TRS, please dial 711.

Agendas are available by 5:00 p.m. on Thursday in the City Clerk's Office, 215 SE 7th Street, Room 166, Topeka, Kansas, 66603 or on the City's website at <https://www.topeka.org>.

CALL TO ORDER:

INVOCATION:

PLEDGE OF ALLEGIANCE:

1. ROLL CALL:

2. MAYORAL PROCLAMATIONS:

"National Home Care and Hospice Month"

"Family Court Awareness Month"

3. APPOINTMENTS:

A. Board Appointment - Topeka Board of Zoning Appeals

BOARD APPOINTMENT recommending the reappointment of Carole Jordan to the Topeka Board of Zoning Appeals to fill an unexpired term ending December 3, 2024. *(Council District No. 1)*

B. Board Appointment - Metropolitan Topeka Airport Authority

BOARD APPOINTMENT recommending the reappointment of Lisa Stubbs to the Metropolitan Topeka Airport Authority Board for a three-year term ending December 1, 2024. *(Council District No. 1)*

C. Board Appointment - Topeka Board of Zoning Appeals

BOARD APPOINTMENT recommending the reappointment of Helen Crow to the Topeka Board of Zoning Appeals to fill an unexpired term ending December 2, 2024. *(Council District No. 1)*

D. Board Appointment - Shawnee County Community Corrections Advisory Board

BOARD APPOINTMENT recommending the appointment of Carly Feldhausen to the Shawnee County Community Corrections Advisory Board for a term ending November 30, 2023. *(Council District No. 1)*

4. PRESENTATIONS:

"ETC Citizen Satisfaction Survey"

"Winter Operations Update"

"City of Topeka Financial 3rd Quarter Report"

5. CONSENT AGENDA:

A. Approval of Professional Services Contract: Utilities 23rd & Market Drainage Improvements T-501095.01

APPROVAL of a Utilities contract for \$199,720.00 between the City of Topeka and JEO Consulting Group, Inc. The consultant will provide design and bidding phase services for improvements recommended in the February 2021 23rd & Market Drainage Study.

(Approval will authorize the City Manager to sign and execute the contract amendment. The study was conducted following flooding events of July 2020 and determined that flooding impacts could be

mitigated via upsizing of existing stormwater infrastructure in the vicinity of 23rd & Market.)

B. MINUTES of the regular meeting of November 9, 2021

C. APPLICATIONS:

6. ACTION ITEMS:

A. Public Hearing and Resolution of Intent - Issuance of Industrial Revenue Bonds (Flywheel Fairlawn LLC)

PUBLIC HEARING in regard to the issuance of Taxable Industrial Revenue Bonds in the principal amount not to exceed \$10,000,000 to pay the costs of acquiring, renovating, improving, installing, furnishing and equipping the former Topeka Holidome as a workforce rental housing development with approximately 140 units of multifamily housing, all located at 605 S.W. Fairlawn Avenue, Topeka, Kansas.

RESOLUTION of the Governing Body of the City of Topeka, Kansas, determining the advisability of issuing \$10,000,000 of Taxable Industrial Revenue Bonds for the purpose of financing the acquisition, renovation, improvement, installation, furnishing and equipping of a rental housing facility located in the City; and authorizing execution of related documents.

Voting Requirement: At least six (6) votes of the Governing Body is required.

(Approval would authorize the issuance of bonds.)

B. Set the Public Hearing Date - 2021 Budget Amendments

AUTHORIZING a public hearing for December 7, 2021, for the purpose of hearing and answering objections of taxpayers relating to the proposed amendments to the 2021 Operating Budget.

Voting Requirement: At least six (6) votes of the Governing Body is required.

(Approval authorizes publication of the Notice of Public Hearing for a public hearing that would occur on December 7, 2021 to consider budget amendments.)

C. Ordinance - Downtown Curbside Parking

ORDINANCE introduced by Councilmember Spencer Duncan, concerning downtown curbside parking, amending Topeka Municipal Code Sections 10.05.010 and 10.60.220 and repealing original sections.

Voting Requirement: At least five (5) votes of the City Council is required. The Mayor does not vote.

(Approval will allow retail establishments to designate parking spaces for curbside pickup.)

7. NON-ACTION ITEMS:

A. Discussion - Bird Scooters

UPDATE on the deployment of Bird Scooters in the City of Topeka.

(A representative with Bird Scooters will provide an update on their electric-assisted scooter service and answer questions.)

B. Discussion - Citizen Advisory Council

DISCUSSION concerning the Citizen Advisory Council and Neighborhood Improvement Associations. *(Deferred from the meeting of November 9, 2021)*

(Discussion will cover updates to ordinances addressing the Citizens Advisory Council (CAC) and Neighborhood Improvement Associations (NIAs) due to the creation of the City's Community Engagement Division.)

C. Discussion - Topeka DREAMS Grant Awardees

DISCUSSION regarding the 2022 Topeka DREAMS Grant Awardees. *(Deferred from the meeting of November 9, 2021.)*

(Discuss the 2022 Topeka DREAMS Grant funding allocations in the amount of \$191,030.63 for projects in the North Topeka West, Valley Park and Highland Acres Neighborhoods.)

8. PUBLIC COMMENT:

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9. ANNOUNCEMENTS:

10. EXECUTIVE SESSION:

Executive Sessions are closed meetings held in accordance with the provisions of the Kansas Open Meetings Act.

(Executive sessions will be scheduled as needed and may include topics such as personnel matters, considerations of acquisition of property for public purposes, potential or pending litigation in which the city has an interest, employer-employee negotiations and any other matter provided for in K.S.A. 75-4319.)

11. ADJOURNMENT:



City of Topeka
Council Action Form
Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
November 16, 2021

DATE: November 16, 2021
CONTACT PERSON: Jane Murray, Executive Assistant to the Mayor DOCUMENT #:
SECOND PARTY/SUBJECT: National Home Care and Hospice Month PROJECT #:
CATEGORY/SUBCATEGORY 006 Communication / 005 Other
CIP PROJECT: No
ACTION OF COUNCIL: JOURNAL #:
PAGE #:

DOCUMENT DESCRIPTION:

"National Home Care and Hospice Month"
"Family Court Awareness Month"

VOTING REQUIREMENTS:

POLICY ISSUE:

STAFF RECOMMENDATION:

BACKGROUND:

BUDGETARY IMPACT:

SOURCE OF FUNDING:

ATTACHMENTS:

Description

National Home Care and Hospice Month
Family Court Awareness Month

PROCLAMATION

By the Mayor

WHEREAS, home care services provide high quality and compassionate health care services to more than five million Americans annually, especially in times of community or personal health care crisis; and

WHEREAS, 90 percent of Americans want to age in place, and home care is the preferred method of health care delivery among the disabled, elderly, and chronically ill individuals eager to live independently in their own homes as long as they possibly can; and

WHEREAS, home care services allow families to stay together, and provide for greater health, dignity and comfort in our communities; and

WHEREAS, home care in the U.S. is a growing alternative to hospitalization or other institution-based forms of health care for acute and chronic illnesses, providing care to millions of Americans each year; and

WHEREAS, two million everyday heroes – including home care nurses, therapists, and aides –will travel almost billion miles to deliver care and worked tirelessly to provide professional support to millions of Americans in need of quality health services; and

WHEREAS, these dedicated home care professionals and volunteers form a support network that continues to play a vital role in health care delivery for our nation’s disabled, infirm, and aging population; and

WHEREAS, Interim HealthCare, the National Association for Home Care & Hospice, and thousands of home care agencies across the U.S. have declared the month of November as National Home Care & Hospice Month and are calling on all Americans to observe these occasions with appropriate ceremonies and activities;

NOW, THEREFORE, I Michelle De La Isla, Mayor of Topeka, Kansas, do hereby proclaim November 2021 as,

NATIONAL HOME CARE & HOSPICE MONTH

and encourage the support and participation of all citizens in learning more about the home care and hospice concepts of care for the elderly, disabled, and infirm.

IN WITNESS WHEREOF, I, Michelle De La Isla, Mayor of the City of Topeka, Kansas, do hereby affix my official signature and the Official Seal of the City of Topeka, Kansas, on this Day of November 2, 2021.

Michelle De La Isla, Mayor

PROCLAMATION

By the Mayor

WHEREAS: *the mission at One Mom's Battle (OMB) and the Family Court Awareness Month Committee (FCAMC) is to increase awareness on the importance of a family court system that prioritizes child safety and acts in the best interest of children, and;*

WHEREAS: *the mission at the FCAMC is to increase awareness on the importance of education and training on domestic violence, childhood trauma and post separation abuse for all professionals working within the family court system, and;*

WHEREAS: *the mission at the FCAMC is to educate judges and other family court professionals on the empirical data and research that is currently available. Such research is a critical component to making decisions that are truly in the best interest of children. This research includes The Adverse Childhood Experiences (ACE) Study (CDC-Kaiser Permanente), Saunder's Study (Us Department of Justice), The Meier Study: Child Custody Outcomes in Cases Involving Abuse Allegations, and the Santa Clara Law Study (Confronting the Challenge of High-Conflict Personality in Family Court), and;*

WHEREAS: *the mission at the FCAMC is fueled by the desire for awareness and change in the family court system while honoring the 100(+) children in the United States who have been murdered by a parent after a custody court rejected the other parent's plea for protection (Source: Center for Judicial Excellence).*

NOW, THEREFORE, *I, Michelle De La Isla, Mayor of the City of Topeka, Kansas, do hereby acknowledge November 2021, as*

FAMILY COURT AWARENESS MONTH

In the City of Topeka, Kansas.

IN WITNESS WHEREOF, *I, Michelle De La Isla, Mayor of the City of Topeka, Kansas, do hereby affix my official signature and the Official Seal of the City of Topeka, Kansas, on this Day of November 2, 2021.*

Michelle De La Isla, Mayor



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November 16, 2021

DATE: November 16, 2021
CONTACT PERSON: Mayor De La Isla DOCUMENT #:
SECOND PARTY/SUBJECT: Board Appointment- PROJECT #:
Board of Zoning
Appeals
CATEGORY/SUBCATEGORY 006 Communication / 005 Other
CIP PROJECT: No
ACTION OF COUNCIL: JOURNAL #:
PAGE #:

DOCUMENT DESCRIPTION:

BOARD APPOINTMENT recommending the reappointment of Carole Jordan to the Topeka Board of Zoning Appeals to fill an unexpired term ending December 3, 2024. (Council District No. 1)

VOTING REQUIREMENTS:

At least five (5) votes of the City Council is required. Mayor does not vote.

POLICY ISSUE:

The board of zoning appeals shall administer the details of appeals from or other matters referred to it regarding the application of the zoning regulations in accordance with the general rules set forth in the Topeka Municipal Code.

STAFF RECOMMENDATION:

Councilmember Hiller nominates and Mayor De La Isla recommends the reappointment of Carole Jordan for a three-year term ending December 3, 2024.

BACKGROUND:

This is a City-created board requiring the Council nominate and the Mayor appoint. If no Council nominations are received the Mayor may appoint. The Board of Zoning Appeals shall consist of seven members appointed by the Mayor. None of the members shall hold any other public office by the City except two members may be members of the Topeka Planning Commission. The appointees shall reside inside the corporate area of the city of Topeka. Members shall be appointed for terms of three years each. Ms. Jordan does not hold a public office for the City and she resides within the corporate area of the city as required.

BUDGETARY IMPACT:

There is no budgetary impact to the City.

SOURCE OF FUNDING:

Not Applicable.

ATTACHMENTS:

Description

C. Jordan - Reappointment Application & Resume



CITY OF TOPEKA

City of Topeka Mayor's Office
City Hall, 215 SE 7th Street Rm. 350
Topeka, KS 66603

Tel: 785-368-3895
www.topeka.org

City of Topeka Boards and Commissions Application

Profile

Carole

First Name

Jordan

Last Name

carolejordan53@yahoo.com

Email Address

134 SW Broadmoor Ave.

Street Address

Topeka

City

Suite or Apt

KS

State

66606

Zip

Are you a resident of the City of Topeka?

Yes



What district do you live in?

District 1



Find your Council District: [here](#)

7853544933

Primary Phone

7854099982

Alternate Phone

retired

Employer

Job Title

Which Board would you like to apply for?

Board of Zoning Appeals



Are you a registered voter?

Yes



Are you currently a full or part-time employee of the City of Topeka?

No



If yes, please advise in which department you work:

Are you or any immediate family member related to any city governmental official or employee?

No



If yes, please advise who and how you are related:

Are you or have you been a party to any civil litigation involving the City of Topeka?

No



If yes, please explain:

Are you delinquent in payment of any taxes, fees, fines or special assessments owed to the State of Kansas, Shawnee County or the City of Topeka?

No



If yes, please explain:

Please state why you are interested in serving on this board or commission:

This would be a reappointment. It has been a great board to serve on, and gives me a chance to contribute.

Interests & Experiences

Please describe your education, experience and expertise including any honors or awards, civic, cultural, charitable or professional organization memberships that relate to the position you are seeking.

When I was employed by the state I directed a division that allocated CDBG funds to rural communities. I have a master's in public administration. I'm president of the League of Women Voters.

List any professional licenses you hold in Kansas and advise if they are current. (We reserve the right to request a copy of your license prior to approval of your appointment.)

I

****Please include a resume or any additional information you believe may be helpful in considering your application when submitting your application.**

Voluntary Self Identification

Completion of your race/ethnicity and gender on your application is voluntary and will not affect your opportunity to be appointed to a City of Topeka Board or Commission.

Ethnicity

Caucasian/Non-Hispanic



Gender

Female



Acknowledgements and Verification

Purpose of Information being submitted.

☒ I Agree

The information I am submitting is true and correct.

☒ I Agree

Electronic Signature

☐ I Agree

Notification to applicants for City Board/Commissions

Please be advised that your application and any documents that you attach are public records and, as such, are available to the public, upon request, pursuant to the Kansas Open Records Act.

If you are appointed to the position, your application and resume will be included in the governing body meeting agenda which is posted online.

Carole Jordan

Objective

My goal since retiring has been to increase my service to the Topeka community. I am a board member and president of the Topeka-Shawnee County League of Women Voters, a past board member of the LULAC Senior Citizens Center, a member of the steering committee of the Shawnee County KONZA Club for alumni of the Kansas Leadership Center, a former volunteer with Heartland Visioning, Midland Care, and KU Continuing Education's Osher Center. I co-chaired the NOTO blues event in 2012. I served two three-year terms on the Topeka Planning Commission and now am in my second term on the Board of Zoning Appeals.

From 2012 to 2019, I taught part-time in the communications department of Washburn University as an adjunct professor.

Experience

Jan. 2008-Nov. 2011 Kansas Department of Commerce Topeka, KS

Director, Division of Rural Development

- Managed the programs, \$20 million budget and employees of the division encompassing community development block grants (CDBG), agricultural marketing, and community assistance services.

2003-2008 Kansas Department of Agriculture Topeka, KS

Director of Rural and Legislative Affairs

- Directed professional employees responsible for research and analysis, homeland security and emergency response and public information duties. Directed legislative planning, renewable energy and industry initiatives. Advised the Secretary of Agriculture on policy.

1978-2003 Kansas Department of Agriculture Topeka, KS

Director of Education and Outreach/Public Information Officer

- Managed internal audit and program improvement action teams; monitored legislative contacts, represented the Secretary with industry and constituent groups, organized events, developed testimony and issue papers, annual reports and publications. Other duties included program analysis, constituent and media relations.

1973-1978 University of Kansas Medical Center Kansas City, KS

Informational Writer

- Performed constituent relations and media relations duties. Designed, wrote and edited publications and news releases. Organized events.

Education

1975 and 1995 University of Kansas Lawrence, KS

- Bachelor's Degree in Journalism, 1975
- Master's Degree in Public Administration, 1995

2014-present—graduate studies in communications and leadership program at Washburn University, Topeka.

My interests include all aspects of public policy with focus on Kansas communities, natural resources and health issues, leadership and community capacity building. I've had further training in quality management, context and competencies with the Kansas Leadership Center, and online media and social networking. Oral and written communications are particular strengths of mine.



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DATE: November 16, 2021
CONTACT PERSON: Mayor Michelle De La Isla DOCUMENT #:
SECOND PARTY/SUBJECT: Metropolitan Topeka Airport Authority PROJECT #:
CATEGORY/SUBCATEGORY 006 Communication / 005 Other
CIP PROJECT: No
ACTION OF COUNCIL: JOURNAL #:
PAGE #:

DOCUMENT DESCRIPTION:

BOARD APPOINTMENT recommending the reappointment of Lisa Stubbs to the Metropolitan Topeka Airport Authority Board for a three-year term ending December 1, 2024. *(Council District No. 1)*

VOTING REQUIREMENTS:

At least five (5) votes of the City Council is required. Mayor does not vote.

POLICY ISSUE:

The MTAA has responsibility for development, improvement, operation and maintenance of public airport facilities in the city of Topeka and Shawnee County

STAFF RECOMMENDATION:

Councilwoman Hiller nominates and Mayor De La Isla recommends the reappointment of Ms. Stubbs for a three-year term ending December 1, 2024.

BACKGROUND:

The board of directors shall consist of five members. Three members shall be registered voters and city residents who are appointed by the Mayor with the approval of the City Council. Council nominations are required. Two members shall be Shawnee County residents residing outside the Topeka city limits and are appointed by the Shawnee County Commission.

BUDGETARY IMPACT:

There is no budgetary impact to the City.

SOURCE OF FUNDING:

Not Applicable.

ATTACHMENTS:

Description

L. Stubbs - Reappointment Application & Resume



CITY OF TOPEKA

City of Topeka Mayor's Office
City Hall, 215 SE 7th Street Rm. 350
Topeka, KS 66603

Tel: 785-368-3895
www.topeka.org

City of Topeka Boards and Commissions Application

Profile

Lisa Stubbs
First Name Last Name

Lstubbs6@gmail.com
Email Address

820 S Kansas Ave. #A
Street Address

Topeka
City

Suite or Apt

KS 66612
State Zip

Are you a resident of the City of Topeka?

--Select Option --

What district do you live in?

District 1

Find your Council District: [here](#)

785-845-5012
Primary Phone

785-608-5495
Alternate Phone

Security Benefit
Employer

Relationship Manager
Job Title

Which Board would you like to apply for?

Metropolitan Topeka Airport Authority

Are you a registered voter?

Yes

Are you currently a full or part-time employee of the City of Topeka?

No ☒

If yes, please advise in which department you work:

Are you or any immediate family member related to any city governmental official or employee?

No ☒

If yes, please advise who and how you are related:

Are you or have you been a party to any civil litigation involving the City of Topeka?

No ☒

If yes, please explain:

Are you delinquent in payment of any taxes, fees, fines or special assessments owed to the State of Kansas, Shawnee County or the City of Topeka?

No ☒

If yes, please explain:

Please state why you are interested in serving on this board or commission:

I have enjoyed serving for 2 three year terms on the MTAA. During this time, I have served as Chair twice and Vice-Chair twice as well. I believe that the Board has made good progress in developing the buildings at the airport to maximize MTAA revenues while holding mill levies steady. Additionally, we have made significant improvements to our airport and runway areas. These are very important as we continue to pursue daily air service to support Topeka and Shawnee County residents and businesses. I look forward to continuing my volunteer service for my last allowed term.

Interests & Experiences

Please describe your education, experience and expertise including any honors or awards, civic, cultural, charitable or professional organization memberships that relate to the position you are seeking.

BS in Industrial Management/Industrial Engineering from Purdue University.
Topeka City Council District 7 2001-2005
LGT Class of 2002
Leadership Kansas Class of 2004
NTSA Volunteer of the Year 2019
Security Benefit Volunteer of the Year 2008
DTI Board 2014- present

List any professional licenses you hold in Kansas and advise if they are current. (We reserve the right to request a copy of your license prior to approval of your appointment.)

N/A

****Please include a resume or any additional information you believe may be helpful in considering your application when submitting your application.**

Voluntary Self Identification

Completion of your race/ethnicity and gender on your application is voluntary and will not affect your opportunity to be appointed to a City of Topeka Board or Commission.

Ethnicity

Gender

Caucasian/Non-Hispanic



Female



Acknowledgements and Verification

Purpose of Information being submitted.

☒ I Agree

The information I am submitting is true and correct.

☒ I Agree

Electronic Signature

☒ I Agree

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Lisa D. Stubbs

820 S. Kansas Ave. #A; Topeka, KS 66612
785-845-5012

Education

Purdue University: 1979-1983

BS Industrial Management/Industrial Engineering; additional minors in Economics and Communications.
Alpha Lambda Delta National Honor Society member; Krannert School of Management Teaching Assistant for Economics.

Work Experience

Relationship Manager

Security Benefit: June 2011 – Present

Responsibilities- Working to manage external relationships and business development for the National Education Association Member Benefits, International Association of Fire Fighters and National Tax Savings Association.

Business Development Analyst

Security Benefit: Nov 2005 – Jun 2011

Responsible for coordination and implementation of our PlanSolutions program. Developed many program tools and procedures for a successful compliance program. Provided regular data updates regarding the overall effectiveness of PlanSolutions.

City Council Member

City of Topeka: April 2001-April 2005

I was elected to the Topeka City Council in April of 2001 to represent the 7th District in Topeka, KS. During my 4 years on the Council, I chaired the Public Health & Safety Committee and the Economic Development Committee. I was also the chair of the county-wide economic development committee supported by the Chamber of Commerce to distribute the 1/4 cent sales tax dollars for economic development known as the Joint Economic Development Organization (JEDO).

Sr. Industrial Buyer

Parker Manufacturing Company: 1987-1989

Supervised Buying staff; designed and implemented new packaging resulting in a 20% cost savings; developed a chemical ordering system for drastically improved quality and inventory control; accountable for on-time, stockless purchasing program for 20 departments; vendor contract negotiations.

Industrial Buyer

Smith Valve Corporation: 1986-1987

Responsible for annual contract negotiations; implemented value analysis and vendor performance program; responsible for standardization program resulting in a 10% annual savings and improved on-time delivery.

Production Supervisor

GTE Sylvania: 1985-1986

Supervised a group of people 13 people; received Best in Division for on-time and within budget production; designed an inventory control system that increased efficiency by 12%; responsible for departmental quality control.

Awards and Leadership Roles

Leadership Greater Topeka - graduate Class of 2002; voted Class Representative; LGT Selection Committee 2003-2006; LGT Program Chair 2012-13.

Community Action Velma Paris Award - 2003

Leadership Kansas - graduate Class of 2004

Junior Achievement of KS- Board of Directors 2001-present; held positions of Treasurer, Secretary and Business Hall of Fame Committee Co-Chair.

Downtown Topeka Inc. (DTI) - Board of Directors 2014-present; held position of Treasurer and Chair.

Metropolitan Topeka Airport Authority (MTAA) - Board of Directors 2015- present; held positions of Vice-Chair and Chair.

Security Benefit Charitable Trust – Board of Directors 2010- present.

Heartland Visioning Management Committee - Board of Directors 2012-2017.

Humanities Kansas – Board of Directors 2012-2018; held positions of Treasurer, Vice-Chair and Chair.

Downtown NIA – 2016-2018; held position of Secretary and NNO Committee Chair.

Community Action – Board of Directors 2001-2015.

Prince of Peace Lutheran – church volunteer.

Jay Shideler Elementary – classroom volunteer; PTO President; District Committee Co-Chair- Vote Yes Campaign for full day kindergarten funding.

NTSA Volunteer of the Year 2020

Security Benefit 2008



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DATE: November 16, 2021
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SECOND PARTY/SUBJECT: Board Appointment- PROJECT #:
Board of Zoning
Appeals
CATEGORY/SUBCATEGORY 006 Communication / 005 Other
CIP PROJECT: No
ACTION OF COUNCIL: JOURNAL #:
PAGE #:

DOCUMENT DESCRIPTION:

BOARD APPOINTMENT recommending the reappointment of Helen Crow to the Topeka Board of Zoning Appeals to fill an unexpired term ending December 2, 2024. (Council District No. 1)

VOTING REQUIREMENTS:

At least five (5) votes of the City Council is required. Mayor does not vote.

POLICY ISSUE:

The board of zoning appeals shall administer the details of appeals from or other matters referred to it regarding the application of the zoning regulations in accordance with the general rules set forth in the Topeka Municipal Code.

STAFF RECOMMENDATION:

Councilwoman Hiller nominates and Mayor De La Isla recommends the appointment of Helen Crow for a three-year term ending December 2, 2024. Ms. Crow does not hold a public office for the city and she resides within the corporate area of the city as required.

BACKGROUND:

This is a City-created board requiring the Council nominate and the Mayor appoint. If no council nominations are received the Mayor may appoint. The Board of Zoning Appeals shall consist of seven members appointed by the mayor. None of the members shall hold any other public office by the city except two members may be members of the Topeka Planning Commission. The appointees shall reside inside the corporate area of the city of Topeka. Members shall be appointed for terms of three years each.

BUDGETARY IMPACT:

There is no budgetary impact to the City.

SOURCE OF FUNDING:

Not Applicable.

ATTACHMENTS:

Description

H. Crow - Reappointment Application & Resume



CITY OF TOPEKA

City of Topeka Mayor's Office
City Hall, 215 SE 7th Street Rm. 350
Topeka, KS 66603

Tel: 785-368-3895
www.topeka.org

City of Topeka Boards and Commissions Application

Profile

Helen

First Name

Crow

Last Name

Helen@HelenCrow.com

Email Address

400 SW Greenwood

Street Address

Topeka

City

Suite or Apt

KS

State

66606

Zip

Are you a resident of the City of Topeka?

Yes

Find your Council District: [here](#)

785-272-5555

Primary Phone

785-235-5555

Alternate Phone

What district do you live in?

District 1

Kirk & Cobb, Inc., REALTORS

Employer

Associate Broker/Sales

Job Title

Which Board would you like to apply for?

Board of Zoning Appeals

Are you a registered voter?

Yes

Are you currently a full or part-time employee of the City of Topeka?

No

If yes, please advise in which department you work:

NA

Are you or any immediate family member related to any city governmental official or employee?

No

If yes, please advise who and how you are related:

NA

Are you or have you been a party to any civil litigation involving the City of Topeka?

No

If yes, please explain:

NA

Are you delinquent in payment of any taxes, fees, fines or special assessments owed to the State of Kansas, Shawnee County or the City of Topeka?

No

If yes, please explain:

NA

Please state why you are interested in serving on this board or commission:

As a real estate professional, I have a passion for protecting my hometown. I think that zoning codes are a key element of creating and maintaining a harmonious and attractive community. It is my honor to try to help maintain Topeka's high standards.

Interests & Experiences

Please describe your education, experience and expertise including any honors or awards, civic, cultural, charitable or professional organization memberships that relate to the position you are seeking.

I have been a Topeka Realtor since 1973.
I graduated from Topeka High School. I attended the University of Kansas, then Washburn U.
I have participated in volunteer work consistently since childhood.
I have been recognized by my professional trade organization with their highest honor for career achievement and community service — twice, for an annual award presented to only 1 of 500+ members.
I have been recognized by the Junior League of Topeka with their highest award recognizing community service.

List any professional licenses you hold in Kansas and advise if they are current. (We reserve the right to request a copy of your license prior to approval of your appointment.)

I am a licensed real estate broker.

****Please include a resume or any additional information you believe may be helpful in considering your application when submitting your application.**

Voluntary Self Identification

Completion of your race/ethnicity and gender on your application is voluntary and will not affect your opportunity to be appointed to a City of Topeka Board or Commission.

Ethnicity

Caucasian/Non-Hispanic

Gender

Female

Acknowledgements and Verification

Purpose of Information being submitted.

☒ I Agree

The information I am submitting is true and correct.

☒ I Agree

Electronic Signature

☒ I Agree

Notification to applicants for City Board/Commissions

Please be advised that your application and any documents that you attach are public records and, as such, are available to the public, upon request, pursuant to the Kansas Open Records Act.

If you are appointed to the position, your application and resume will be included in the governing body meeting agenda which is posted online.

HELEN CROW

Topeka Realtor

- * 1980-Today SALES IN THE TOP 1-5% of all Topeka Realtors, year after year
- * 2002 & 1980 Topeka Area Association of Realtors SALESPERSON OF THE YEAR award recognizing one member each year for career achievement
- * 1992 SHEREE SMITH joined Helen full-time (after part-time help before) as a licensed and highly skilled professional assistant
- * 1991 Topeka Area Association of Realtors RECORD in residential sales and listings sold
- * 1978 National Association of Realtors CRS designation, Certified Residential Specialist
- * 1975 Kansas Association of Realtors GRI designation, Graduate of Realtors Institute
- * 1973 Helen joined Kirk Co., now KIRK & COBB, INC., REALTORS, at age 21
- * 1947 Kirk Company, Inc., Realtors founded by ROBERT N. KIRK, still family-owned by his son, R. STEPHEN KIRK

Helen currently serves on the Board of Directors of Silver Lake Bank and on the City of Topeka Board of Zoning Appeals. She also serves on the Advisory Board of Lawyers Title of Topeka. She has taught city-wide classes for Realtors in the use of Sunflower Association of Realtors contract forms. Helen was a founding Topeka/Shawnee County Landmarks Commissioner and she is a past president of the Shawnee County Historical Society. She was a member of the founding Board of Directors of both the Prairie Advocacy Center and of CASA of Topeka. She is a member of Golden City Forum and an actively involved sustaining member of Junior League of Topeka. She was recognized in 2009 with Junior League's highest award for community service, the Gold Rose Award.

Helen once chaired a committee that built a house for Habitat for Humanity. Her volunteer work over the years has included working with numerous and varied committees and projects for the Topeka Public Schools, most recently hosting a party at Topeka High School for Google to help inspire girls' interest in technology. She is proud to be involved with the Topeka High School Historical Society and with American Field Service (AFS) foreign exchange programs. She speaks to student-parent groups on competitive college admissions preparation, hosting foreign exchange students and helping Topekans travel, and to civic organizations and clubs about Topeka's historic neighborhoods. Helen manages her own scholarship fund at HelenCrow.org.

Helen is happily married to Topeka attorney, Dan Crow. He is a partner with Alderson, Alderson, Conklin, Crow & Slinkard. He is also an active community volunteer. Their daughter, Samantha, and her husband, Jake Quist, live in Redwood City, California, with their children, George DANIEL, Aria RUTH, and Rosie RUTH (emphasis on traditional family names.)



City of Topeka
Council Action Form
Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
November 16, 2021

DATE: November 16, 2021
CONTACT PERSON: Mayor Michelle De La Isla DOCUMENT #:
SECOND PARTY/SUBJECT: Shawnee County PROJECT #:
Community Corrections
Advisory Board
CATEGORY/SUBCATEGORY 006 Communication / 005 Other
CIP PROJECT: No
ACTION OF COUNCIL: JOURNAL #:
PAGE #:

DOCUMENT DESCRIPTION:

BOARD APPOINTMENT recommending the appointment of Carly Feldhausen to the Shawnee County Community Corrections Advisory Board for a term ending November 30, 2023. (Council District No. 1)

VOTING REQUIREMENTS:

At least five (5) votes of the City Council is required. Mayor does not vote.

POLICY ISSUE:

KSA 75-5297. The Shawnee County Community Corrections Advisory Board deals with adult offenders in community corrections and develops the annual community corrections comprehensive plan.

STAFF RECOMMENDATION:

Mayor De La Isla is recommending the appointment of Carly Feldhausen to the Shawnee County Community Corrections Advisory Board to fill an expired term expiring the November 30, 2023.

BACKGROUND:

Members shall participate in the formulation of the comprehensive plan for the development, implementation and operation of the correctional services within the County. Board makes formal recommendation to the County Commission concerning the plan and its implementation and operation during the ensuing year.

BUDGETARY IMPACT:

There is no budgetary impact to the City.

SOURCE OF FUNDING:

Not Applicable.

ATTACHMENTS:

Description

C. Feldhausen - Application & Resume



CITY OF TOPEKA

City of Topeka Mayor's Office
City Hall, 215 SE 7th Street Rm. 350
Topeka, KS 66603

Tel: 785-368-3895
www.topeka.org

City of Topeka Boards and Commissions Application

Profile

Carly

First Name

Feldhausen

Last Name

carly_feldhausen@ksp.uscourts.gov

Email Address

444 SE Quincy Ave

Street Address

Topeka

City

Suite or Apt

KS

State

66683

Zip

Are you a resident of the City of Topeka?

No

Find your Council District: [here](#)

What district do you live in?

Other/Outside City Limits

785-826-7839

Primary Phone

785-250-8144

Alternate Phone

U.S. Courts

Employer

United States Probation Office

Job Title

Which Board would you like to apply for?

Shawnee County Community Corrections Advisory Board

Are you a registered voter?

Yes

Are you currently a full or part-time employee of the City of Topeka?

No

If yes, please advise in which department you work:

Are you or any immediate family member related to any city governmental official or employee?

No

If yes, please advise who and how you are related:

Are you or have you been a party to any civil litigation involving the City of Topeka?

No

If yes, please explain:

Are you delinquent in payment of any taxes, fees, fines or special assessments owed to the State of Kansas, Shawnee County or the City of Topeka?

No

If yes, please explain:

Please state why you are interested in serving on this board or commission:

I have been a probation officer for the past 15 years, being employed at Saline and Shawnee County Court Services and currently, a United States Probation Officer. Having been involved in the court and probation system, and a resident of Shawnee County for the past 14 years, I am highly interested in the community supervision goals being set for Shawnee County. I have a passion for the work probation officers do and the population they serve. I would like to meaningfully contribute to the organization which sets and monitors the processes these officers implement. I am hopeful my past experience and current employment will be beneficial in developing an annual plan for the Community Corrections Department.

Interests & Experiences

Please describe your education, experience and expertise including any honors or awards, civic, cultural, charitable or professional organization memberships that relate to the position you are seeking.

I have a Bachelor's Degree in Criminal Justice and Sociology from Kansas Wesleyan University. As my college internship, I interned at Saline County Community Corrections before beginning my career with Court Services in Salina, Kansas. In 2008, I moved to Topeka, Kansas and began my ten year career with Shawnee County Court Services, serving as a pretrial supervision officer supervising high risk defendants. While a Court Services Officer, I was a member of the Executive Board of the Kansas Association of Court Services Officers as the Training Chair person from 2015-2018. In this capacity, I was responsible for organizing semi annual conferences which brought quality training to probation officers in the state of Kansas. In 2018, I began my work with the United States Probation Office. I completed Federal Law Enforcement Training, a six week program, in Charleston, SC. I am currently a presentence report writer, a member of the Search Enforcement Team, and a member of the Community Observation Program.

List any professional licenses you hold in Kansas and advise if they are current. (We reserve the right to request a copy of your license prior to approval of your appointment.)

****Please include a resume or any additional information you believe may be helpful in considering your application when submitting your application.**

Voluntary Self Identification

Completion of your race/ethnicity and gender on your application is voluntary and will not affect your opportunity to be appointed to a City of Topeka Board or Commission.

Ethnicity

Gender

Caucasian/Non-Hispanic

Female

Acknowledgements and Verification

Purpose of Information being submitted.

☒ I Agree

The information I am submitting is true and correct.

☒ I Agree

Electronic Signature

☒ I Agree

Notification to applicants for City Board/Commissions

Please be advised that your application and any documents that you attach are public records and, as such, are available to the public, upon request, pursuant to the Kansas Open Records Act.

If you are appointed to the position, your application and resume will be included in the governing body meeting agenda which is posted online.

CARLY FELDHAUSEN

444 SE Quincy Avenue, Topeka, KS 66683 785-250-8144

carly_feldhausen@ksp.uscourts.gov

OBJECTIVE

To become a member of the Community Corrections Advisory Board

EDUCATION

2002–2006

Kansas Wesleyan University – Salina, KS

- B.A., Criminal Justice and Sociology
- Cumulative GPA of 3.5/4.0

EXPERIENCE

June 2018–Present

United States Probation Office, District of Kansas-Topeka, KS

United States Probation Officer

- Prepare Presentence Investigation Reports for the Sentencing Judge, to Include Interviewing Defendants, Compiling Criminal History Records, and Conducting Case Law Review
- Conduct Pretrial Investigations on Persons Charged in Federal Court to Determine Eligibility for Release
- Maintain Open Lines of Communication with Other Supervising Officers, Parole Officers, Law Enforcement, Prosecuting and Defense Attorneys, Judges, Court Clerks, and Other Court Staff
- Execute Searches of Person's Under Supervision and Property
- Participate in Community Observation Program

March 2008- June 2018

3rd Judicial District- Court Services- Topeka, KS

Court Services Officer I

- Supervise Adult Offenders Assigned to Pre - Trial Supervision
- Conduct Criminal History Backgrounds Checks on All Offenders Seen at First Appearance Hearings
- Complete Risk Needs Assessments, Bond Revocations, and Attend Court Proceedings on a Daily Basis
- Maintain Open Lines of Communication with Other Supervising Officers, Parole Officers, Law Enforcement, Prosecuting and Defense Attorneys, Judges, Court Clerks, and Other Court Staff
- Conduct Random Contacts with Offenders in the Home or Community
- 2016-2018 Training Chair for the Executive Board of Kansas Association of Court Services Officers

October 2007- March 2008

3rd Judicial District - District Attorney's Office- Topeka, KS

Legal Assistant

- Intake New Juvenile, Truancy, and Child in Need of Care Cases
- Process Journal Entries (Post - Sentencing Documentation)
- Generate Pre - Truancy Letters

October 2006-October 2007

28th Judicial District - Court Services – Salina, KS

Court Services Officer I

- Supervise Adult Offenders
- Prepare Pre-Sentence Investigation Reports
- Complete Risk Needs Assessments, Probation Revocations, Requests to Modify Probation, and Arrest and Detain Orders
- Maintain Open Lines of Communication with Other Supervising Officers, Parole Officers, Prosecuting and Defense Attorneys, Judges, Court Clerks, and Other Court Staff

January 2006–May 2006

28th Judicial District Community Corrections – Salina, KS

Probation Intern

- Provide Counseling for High-risk Offenders to Meet Probation Requirements
- Complete Supervision Plans, Probation Revocations, Requests to Modify Probation, and Level of Service Inventory-Revised Reports
- Participate in Night Surveillance Activities and Attend Court Proceedings
- Observe Drug and Alcohol Testing Procedures



City of Topeka
Council Action Form
Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
November 16, 2021

DATE: November 16, 2021

CONTACT PERSON: Ryan Murray, ETC DOCUMENT #:
Assistant Director of
Community Research ;
James Jackson, Public
Works Director;
Stephen Wade,
Administrative and
Financial Services
Director

SECOND PARTY/SUBJECT: ETC Citizen Survey PROJECT #:
Results; Winter
Operations Update
2021-2022; and City of
Topeka Financial 3rd
Quarter Report

CATEGORY/SUBCATEGORY 006 Communication / 005 Other

CIP PROJECT: No

ACTION OF COUNCIL: JOURNAL #:
PAGE #:

DOCUMENT DESCRIPTION:

"ETC Citizen Satisfaction Survey"
"Winter Operations Update"
"City of Topeka Financial 3rd Quarter Report"

VOTING REQUIREMENTS:

POLICY ISSUE:

STAFF RECOMMENDATION:

BACKGROUND:

BUDGETARY IMPACT:

SOURCE OF FUNDING:

ATTACHMENTS:**Description**

ETC Survey

2021-2022 Winter Roundtable - October 16, 2021

City of Topeka Financial 3rd Quarter Presentation

City of Topeka 2021 3rd Quarter Financial Report (Period Ended Sept. 30, 2021)

City of Topeka Citizen Satisfaction Survey

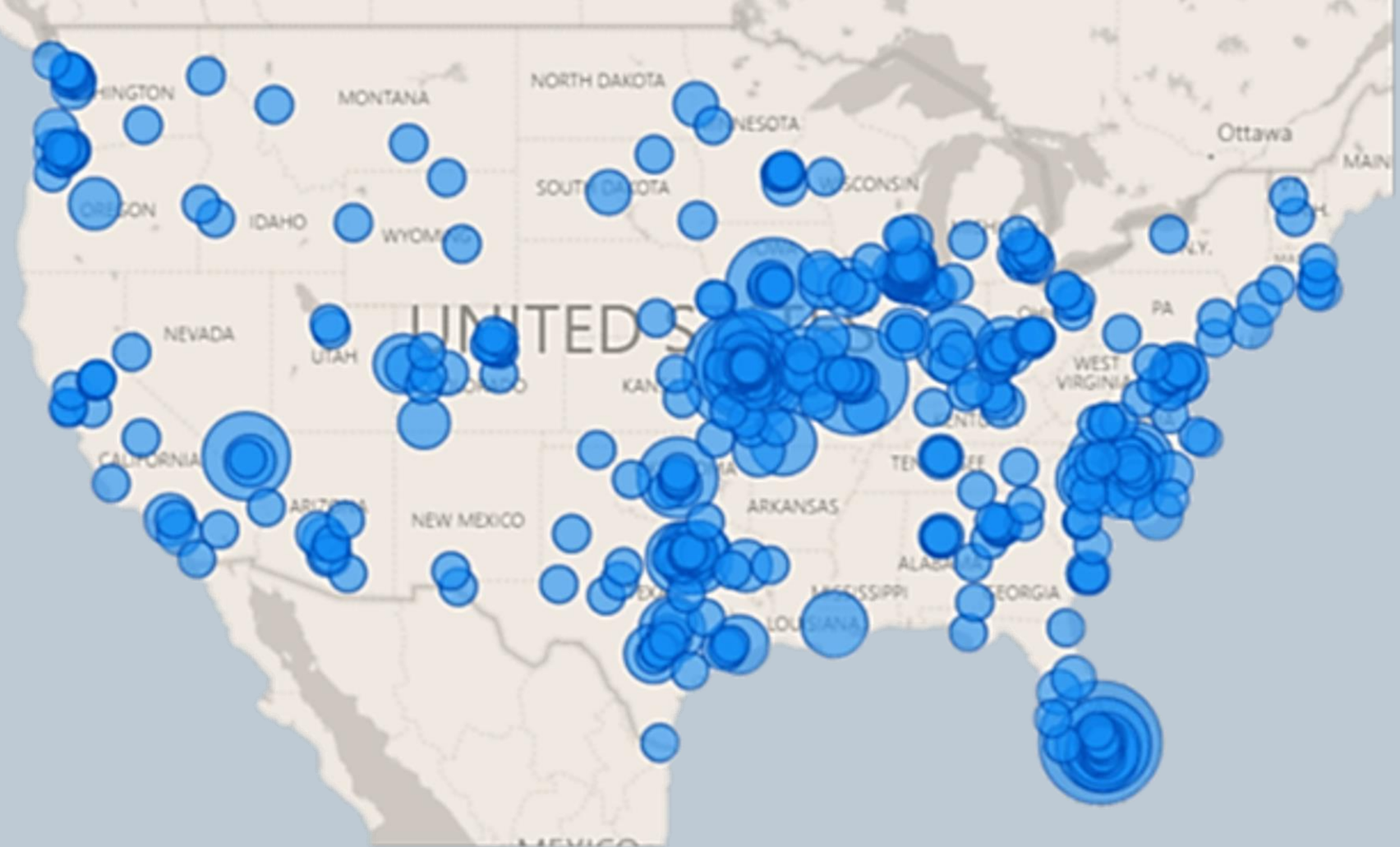
PRESENTED BY ETC INSTITUTE
NOVEMBER 2021



ETC
INSTITUTE

**Clients include 25 of
the 35 largest U.S.
cities and 13 of the
20 largest U.S.
counties.**

**ETC Institute also
has a global
presence in Africa,
Asia, Australia, and
Latin America.**



A National Leader in Market Research

Helping local governments gather and use survey data to enhance organizational performance for more than 30 years.

More than 2,000,000 persons surveyed since 2011 in more than 1,000 communities around the world.

Purpose

Gather opinions and feedback on city programs and services

Objectively assess satisfaction with the quality of City services

Identify opportunities to improve satisfaction

Measure trends over time

Compare Topeka's performance to other communities

Methodology

Survey Description

- Seven-page survey
- Each survey took approximately 15-20 minutes to complete
- Included many of the same questions asked in previous surveys

Method of administration

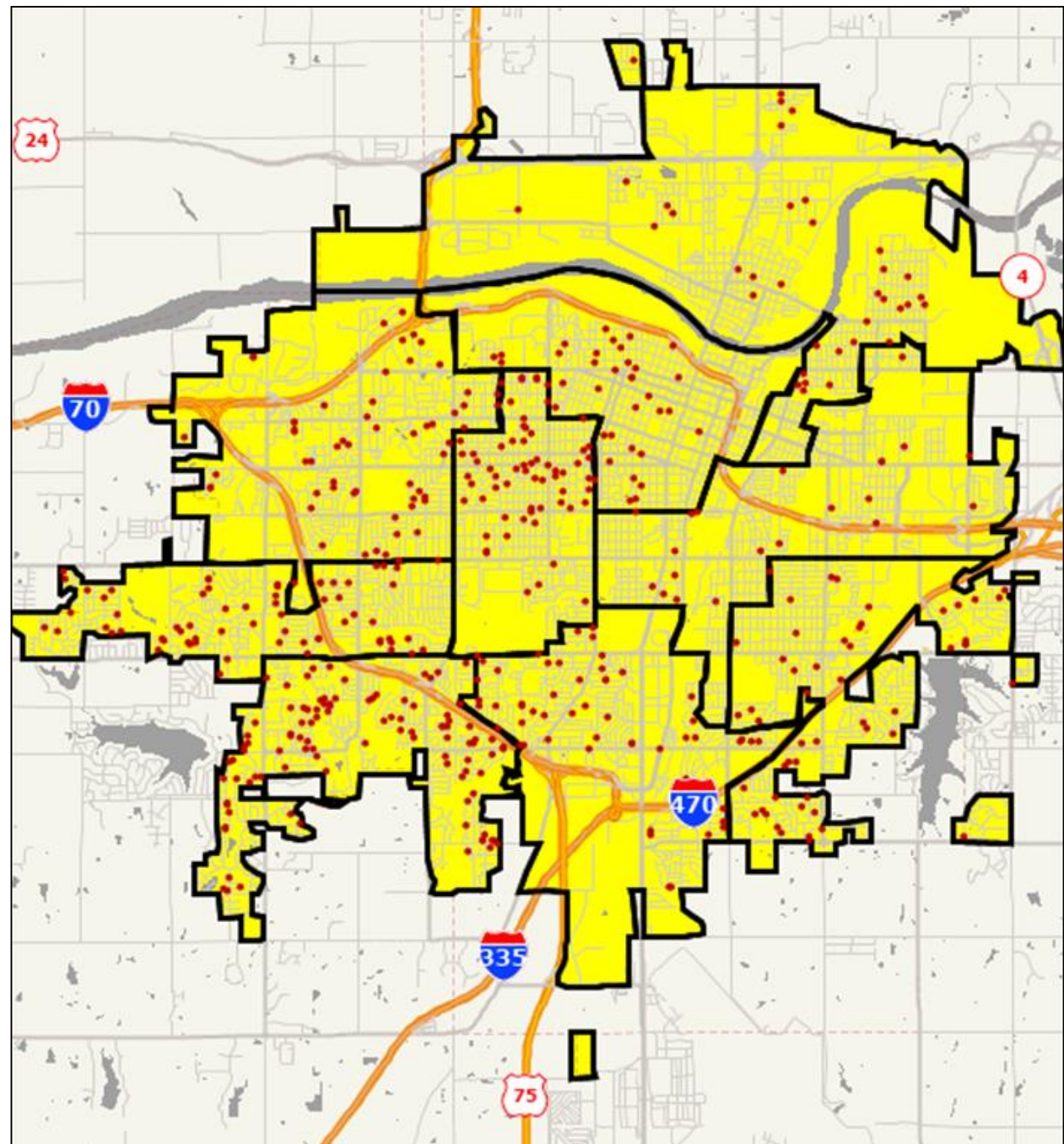
- By mail, phone, and online to a randomly selected sample of households in Topeka
- Email, text message, and phone follow-ups were made as needed to reach goals

Sample Size Goal

- Goal: 400 completed surveys
- Actual: 500 completed surveys
- Confidence Level: 95%, Margin of Error: +/- 4.4%

Location of Survey Respondents

Good representation of responses
from throughout the City



2021 City of Topeka Citizen Satisfaction Survey

Bottom Line Up Front

City employees provide great customer service to residents

- Topeka: 59% vs. National 58%)

Reasonable cost of living, affordability of housing, and quality of housing are more important reasons to live in Topeka in 2021 than they were in 2018

49% of residents indicated there is too much enforcement when it comes to codes and ordinances

Top Priorities

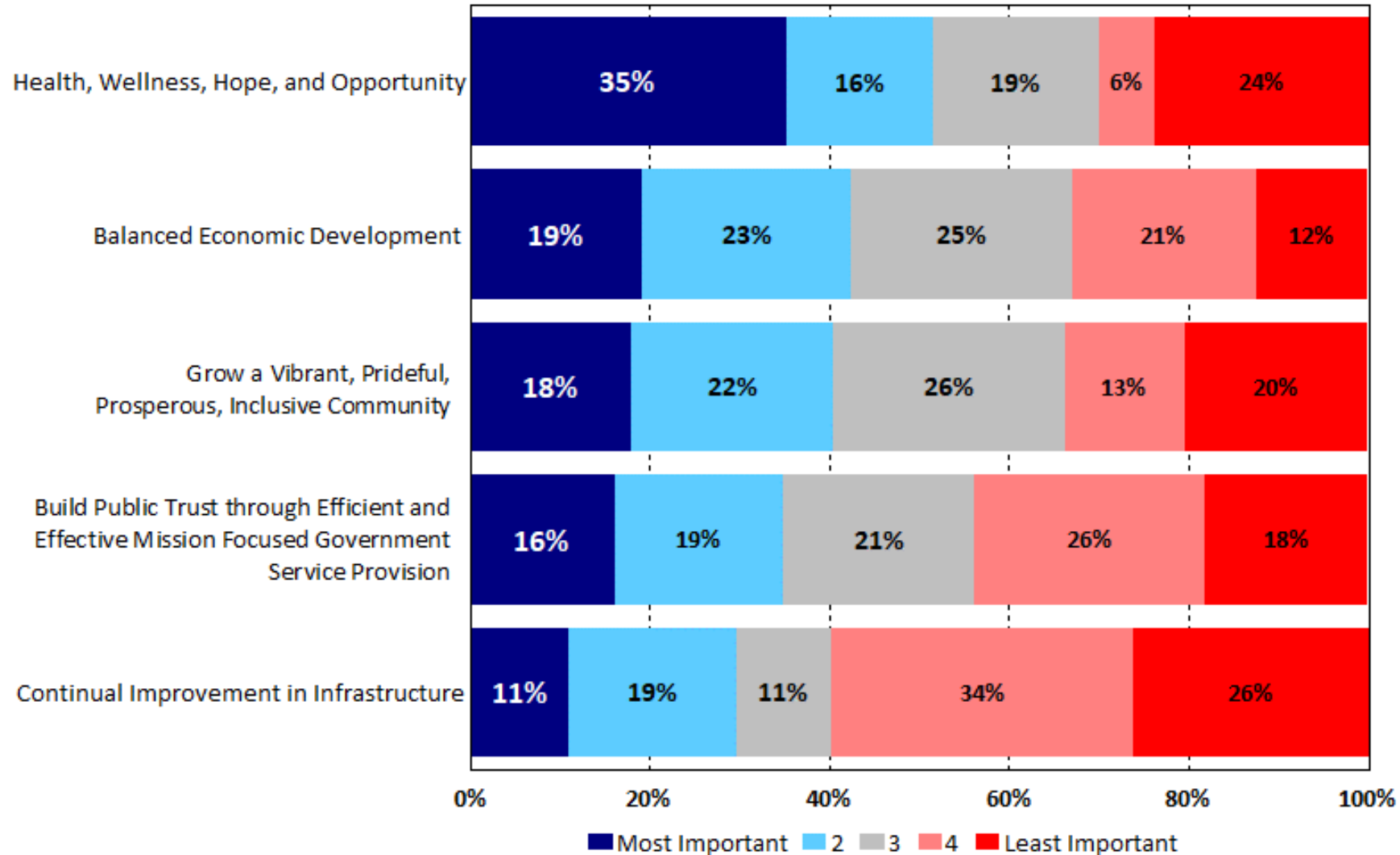
- Maintenance of City streets (*same as 2018*)
- Enforcement of City codes and ordinances (*same as 2018*)
- Effectiveness of City communication (*emerging priority*)
- Quality of City water and sewer utilities (*same as 2018*)
- Quality of police services (*same as 2018*)

Strategic Goals & Priorities

GOVERNING BODY STRATEGIC GOALS AND PRIORITIES

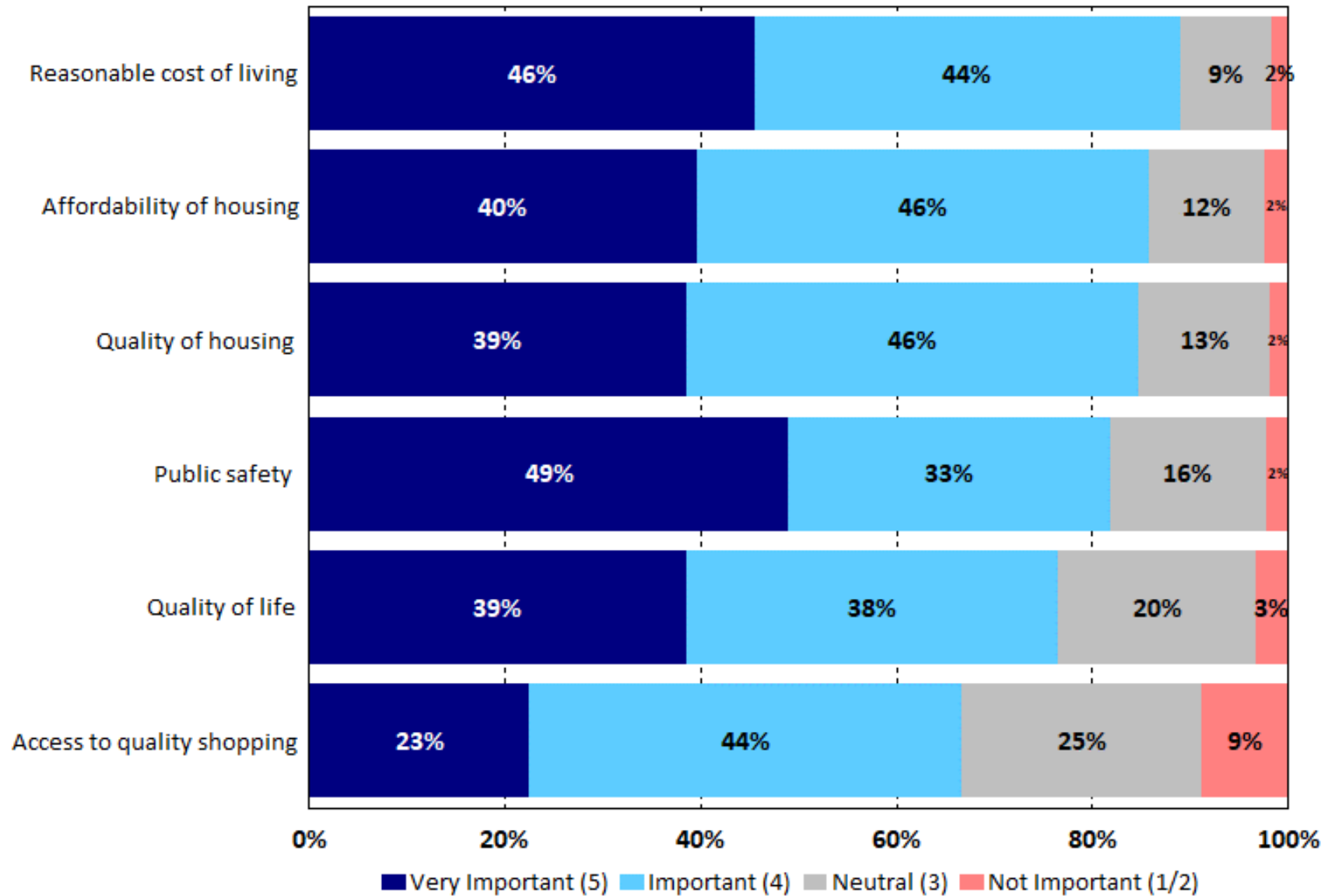
Q27. Ranking the importance of Strategic Goals and Priorities

by percentage of respondents who selected the item as one of their top five choices (excluding "not provided")



Q5. Importance of Reasons to Live in Topeka

by percentage of respondents (excluding "don't know")

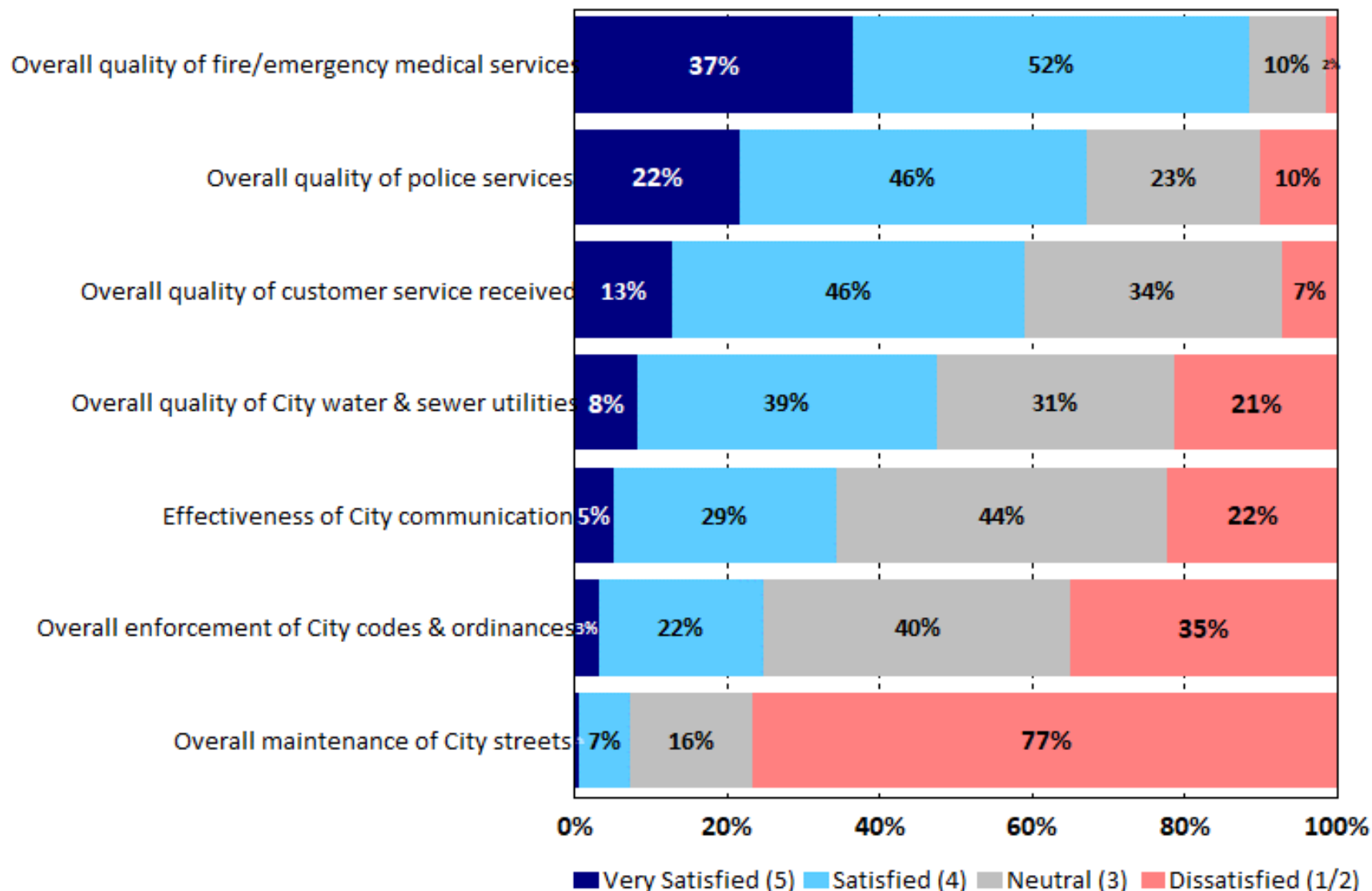


Perceptions

OVERALL SATISFACTION AND PERCEPTIONS OF CITY GOVERNMENT

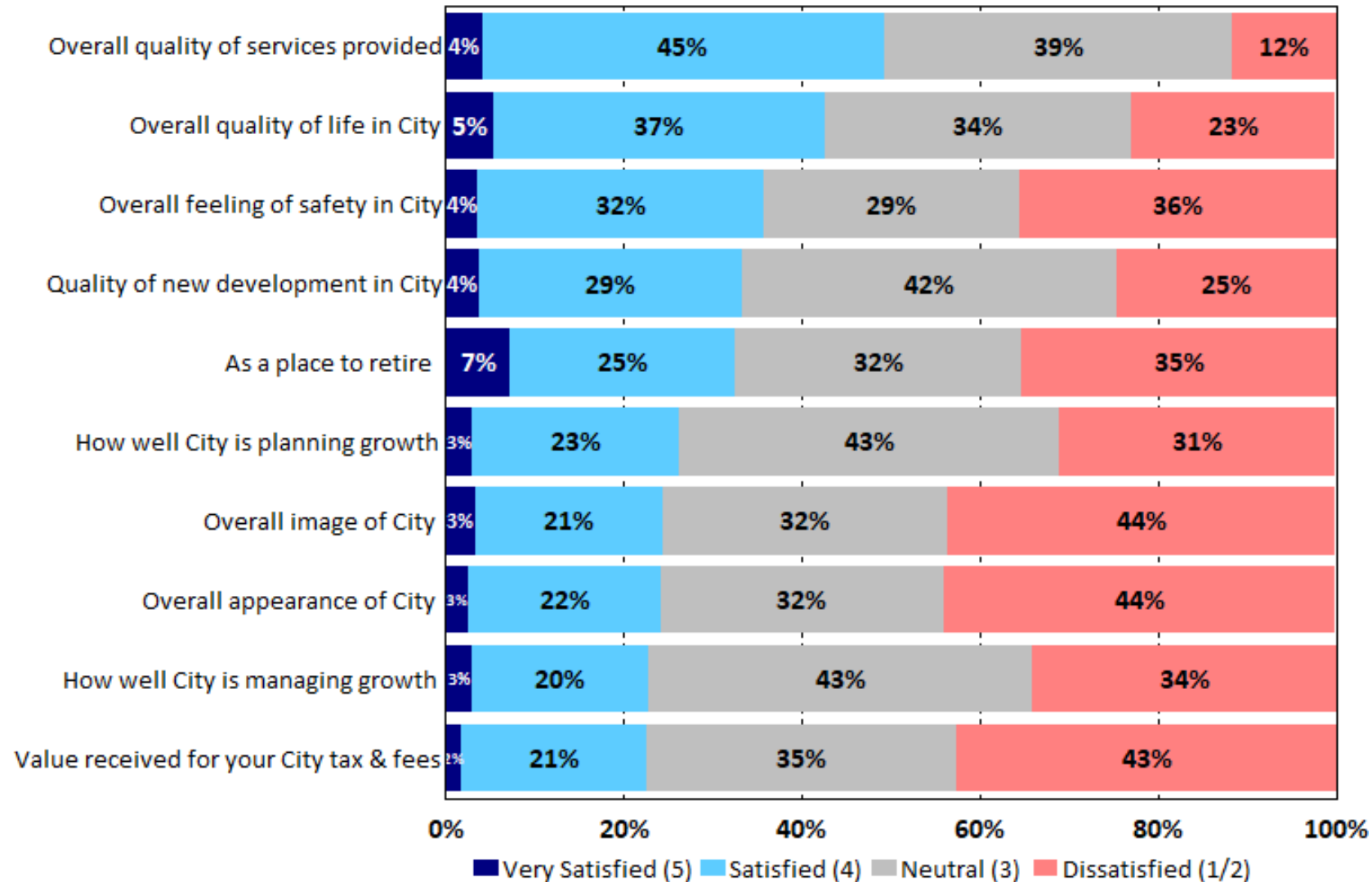
Q1. Overall Satisfaction with City Services by Major Category

by percentage of respondents (excluding "don't know")



Q3. Satisfaction with Items That Influence the Perception Residents Have of the City

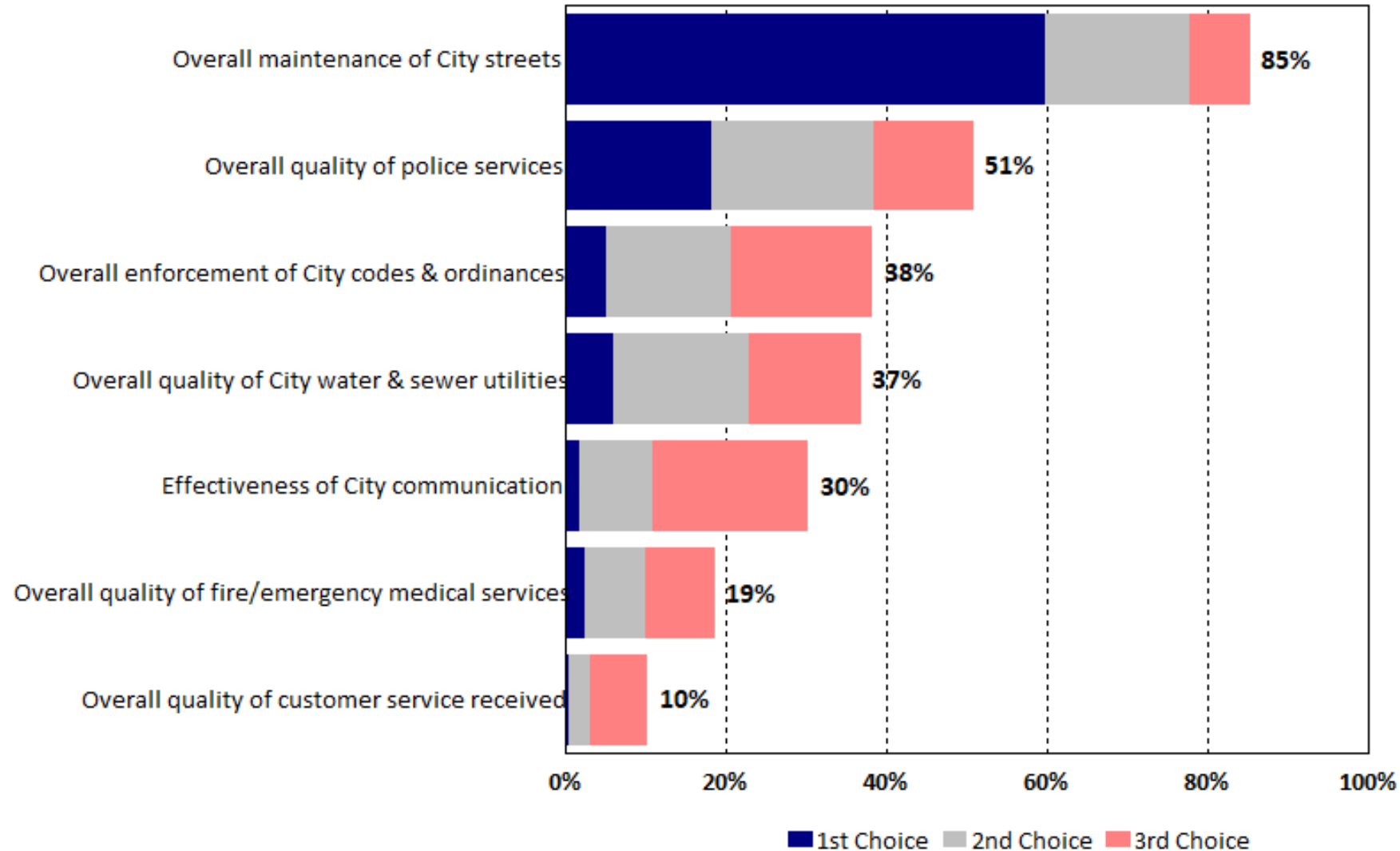
by percentage of respondents (excluding "don't know")



Importance-Satisfaction Analysis

Q2. City Services that Should Receive the Most Emphasis Over the Next Two Years

by percentage of respondents who selected the item as one of their top three choices



2021 Importance-Satisfaction Rating

Topeka, Kansas

Major Categories of City Services

Category of Service	Most Important %	Most Important Rank	Satisfaction %	Satisfaction Rank	Importance-Satisfaction Rating	I-S Rating Rank
Overall maintenance of City streets	85%	1	7%	7	0.7898	1
Overall enforcement of City codes & ordinances	38%	3	25%	6	0.2869	2
Effectiveness of City communication	30%	5	34%	5	0.1984	3
Overall quality of City water & sewer utilities	37%	4	48%	4	0.1928	4
Overall quality of police services	51%	2	67%	2	0.1666	5
Overall quality of customer service received	10%	7	59%	3	0.0418	6
Overall quality of fire/emergency medical services	19%	6	89%	1	0.0214	7

High Priority Items Have an I-S Rating of .1000 or More

2021 Importance-Satisfaction Rating

Topeka, Kansas

Maintenance

Category of Service	Most Important %	Most Important Rank	Satisfaction %	Satisfaction Rank	Importance-Satisfaction Rating	I-S Rating Rank
Maintenance of streets in your neighborhood	75%	1	26%	6	0.5550	1
Maintenance of sidewalks	48%	2	25%	7	0.3634	2
Maintenance of curbs and gutters	38%	4	29%	4	0.2670	3
Snow removal on major city streets	46%	3	46%	1	0.2478	4
Maintenance of medians throughout the city	18%	5	31%	3	0.1238	5
Street sweeping in your neighborhood	16%	6	27%	5	0.1184	6
Alley maintenance in your neighborhood	14%	8	18%	8	0.1172	7
Right-of-way mowing along city streets throughout the city	16%	7	34%	2	0.1034	8

High Priority Items Have an I-S Rating of .1000 or More

2021 Importance-Satisfaction Rating

Topeka, Kansas

Utility Service

Category of Service	Most Important %	Most Important Rank	Satisfaction %	Satisfaction Rank	Importance-Satisfaction Rating	I-S Rating Rank
Taste of your tap water	54%	1	48%	10	0.2829	1
Smell of your tap water	29%	4	52%	8	0.1407	2
Overall quality of your stormwater drainage	29%	3	54%	7	0.1346	3
Clarity of your tap water	29%	5	59%	5	0.1178	4
How well you are informed about water quality	23%	6	50%	9	0.1167	5
Overall quality of your water service	33%	2	65%	4	0.1142	6
How well you are informed about water disruptions	19%	8	54%	6	0.0872	7
Water pressure on a typical day	21%	7	77%	2	0.0486	8
How easy your utility bill is to understand	5%	9	75%	3	0.0131	9
Options for paying your utility bill	5%	10	80%	1	0.0103	10

High Priority Items Have an I-S Rating of .1000 or More

2021 Importance-Satisfaction Rating

Topeka, Kansas

Public Safety

Category of Service	Most Important %	Most Important Rank	Satisfaction %	Satisfaction Rank	Importance-Satisfaction Rating	I-S Rating Rank
The city's efforts to prevent crime	69%	1	31%	12	0.4747	1
The visibility of police in neighborhoods	55%	2	45%	9	0.3036	2
Effectiveness of community policing efforts	42%	3	33%	11	0.2828	3
Overall quality of police response	36%	4	49%	7	0.1842	4
Enforcement of local traffic laws	24%	5	43%	10	0.1382	5
Overall quality of animal control response	7%	7	48%	8	0.0353	6
Once established, Topeka Fire Dept. Advanced Life Support (ALS) Response program	5%	9	66%	6	0.0177	7
Overall quality of fire department response	7%	6	82%	3	0.0137	8
Topeka Fire Dept Fire/EMS public information education	4%	10	67%	5	0.0132	9
Overall quality of Topeka Fire Department Fire/EMS services	7%	8	82%	2	0.0120	10
Topeka Fire Department community involvement	2%	11	76%	4	0.0048	11
Topeka Fire Department personnel professionalism	1%	12	86%	1	0.0017	12

High Priority Items Have an I-S Rating of .1000 or More

Summary

City employees provide great customer service to residents

Cost of living and affordability/quality of housing are important to resident's decision to live in Topeka

Top Priorities

- Maintenance of City streets (*same as 2018*)
- Enforcement of City codes and ordinances (*same as 2018*)
- Effectiveness of City communication (*emerging priority*)
- Quality of City water and sewer utilities (*same as 2018*)
- Quality of police services (*same as 2018*)

Questions?

THANK YOU



2021-2022 Winter Roundtable

October 16, 2021
Department of Public Works

James A. Jackson, Director
Incident Commander

Tony Trower, Deputy Director
Snow Coordinator





WINTER OPERATIONS ORGANIZATION CHART

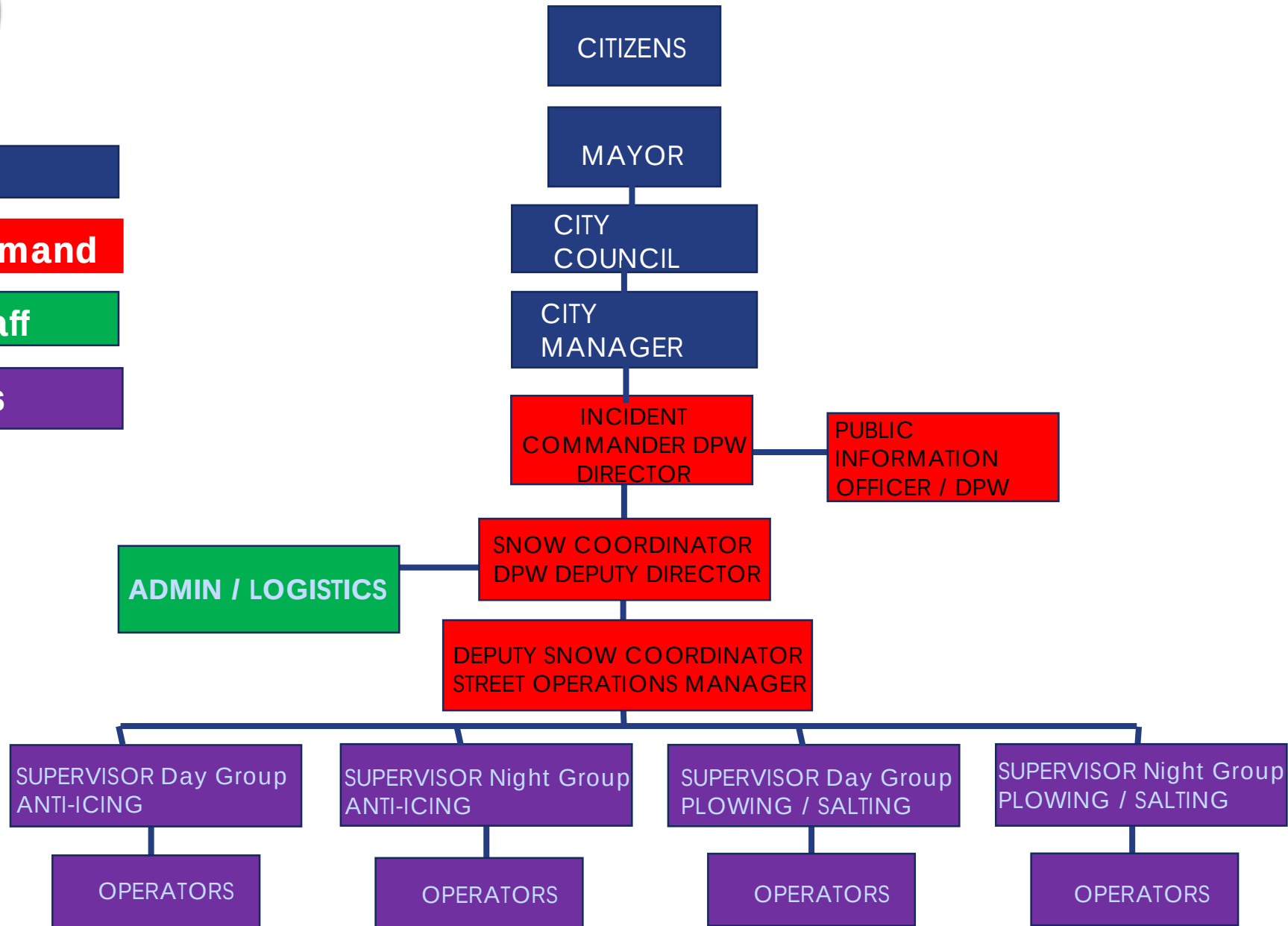
2021-2022

Virtual

Snow Command

Support Staff

Operations

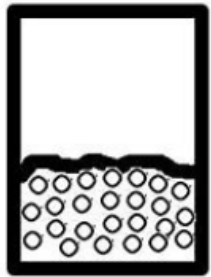


Quick View

\$217, 541 Increase in
Snow Budget



Liquid Pre-Treatment



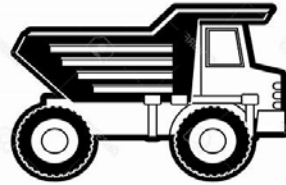
Salt 2304.25 Tons Used
2020-21 versus 2241.7
2019-20



13 Service Requests
2020-21 versus 46
Service Requests 2019-
20



8 Mobilization 2020-21
versus 7 2019-20



14 Inches of Snowfall
2020-21 versus 12
inches 2019-20



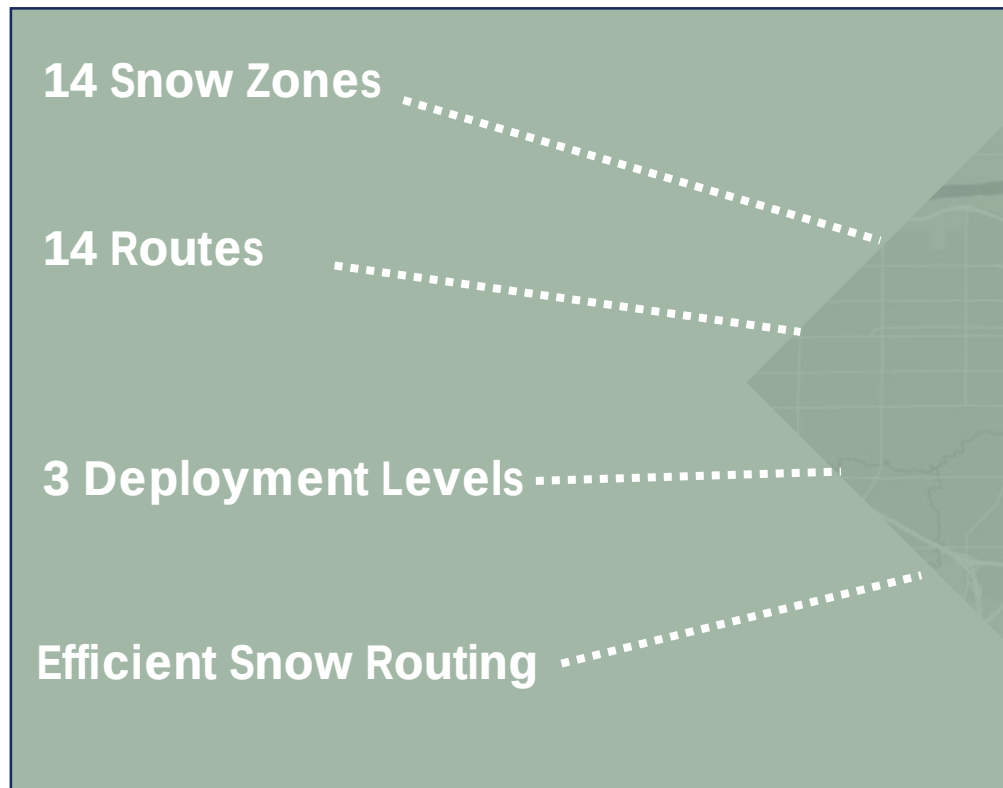
Lessons Learned

- Continuous Improvement Each Event
- Conducted After Action Review
- Hosted Winter Planning Seminar

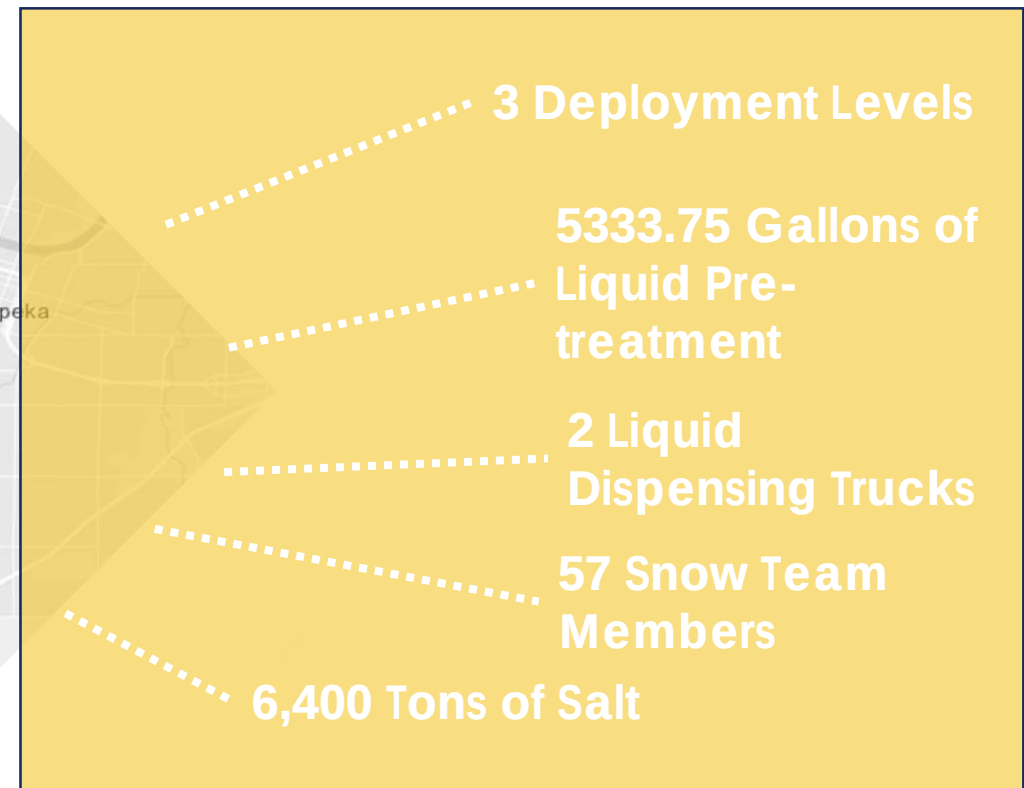


Managing the Program

Operations



Snow Readiness





Equipping the Program

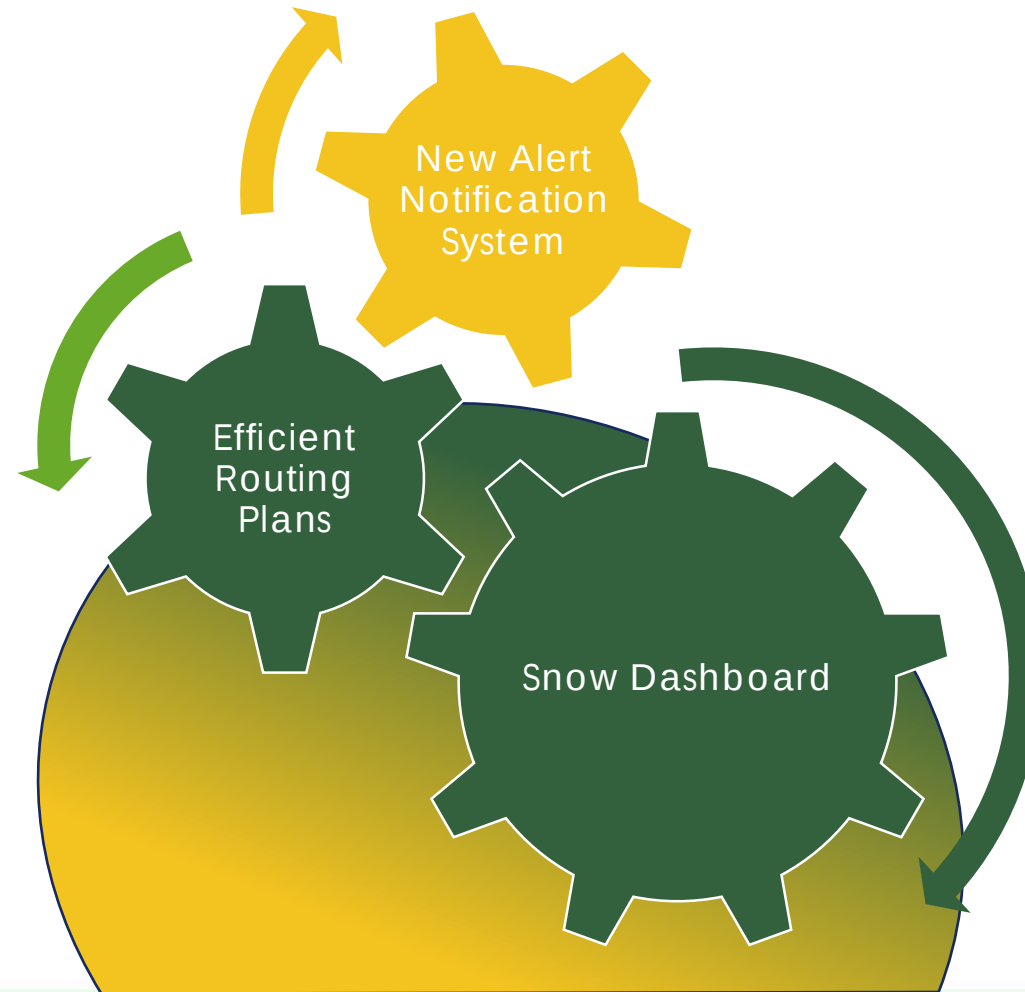
Staffing & Training





Enhancing the Program

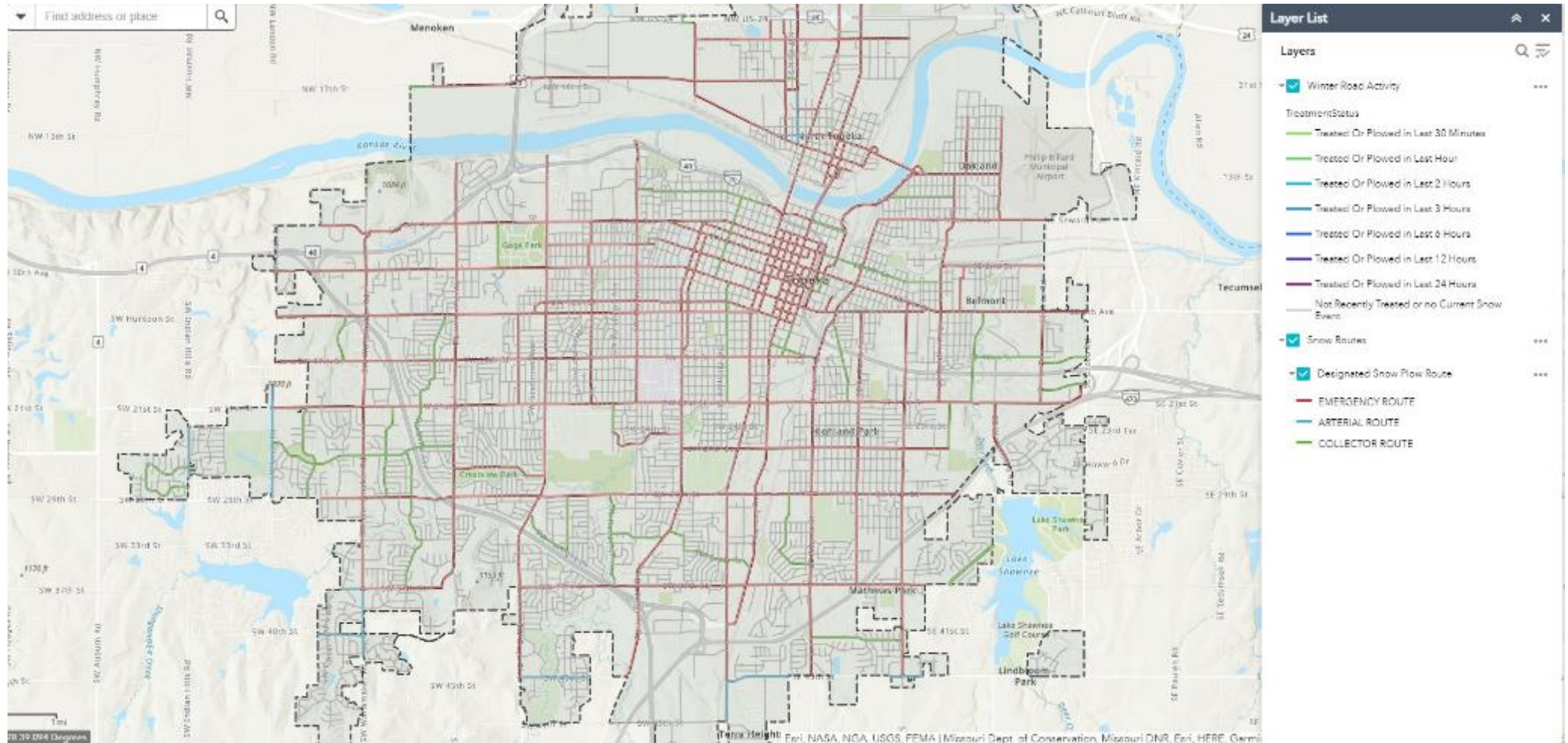
Technology & Communications





Enhancing the Program

Technology & Communications



Monitoring the Program

Quality Controls & Operations



New Anti-Icing
Plan

Quality
Assurance/Quality
Control Team



Bike Lanes
and Trails Unit

Consolidated
Check-in/Check-out
Procedures (To
include COVID
protocols)



Community Responsibilities

Topeka Government

Previously the mission was to clear 581 lane miles of road and 38 lane miles of shared paths. We will be expanding the program to treat 1,600 lane miles of roadway by winter 2023.

Spot treat alleys where needed

Provide timely tracking of snow plow progress through snow cam pilot

*Tow vehicles along snow emergency routes

Collect trash, if delayed by snow, no more than one week from snow incident

Clear sidewalks in front of government buildings, parks, lots and facilities

Topeka Resident/Business

Clear snow and ice from 4' – 6' wide sidewalks, stairs and curb cuts in front of residence or business

Move vehicles from snow emergency routes

Volunteer with snow team to help clear sidewalks and steps for seniors and disabled residents

Exercise caution when driving on snow and ice. Keep a safe distance from all snow plows and trucks

Pay attention to first responder alerts.

Call 368-3111 with any questions related to snow





Winter Event Response Timeline

5 Days in Advance: Confirmation of Winter Event

3 Days in Advance:

- Anti-icing treatments for all arterials and selected collectors.
- Spot Treatment of Alleys
- Inspection of Equipment and Vehicles

1 Day in Advance:

- Notification Sent to Regional Partners
- Activation of Snow Command Center
- Deployment Plans Released
- Snow Emergency Declared

5:00 p.m.

TPW Snow
Planning Call



**RESIDENTS MUST CLEAR
SNOW EMERGENCY ROUTES**
TOWING BEGINS



Plows Staged for
Deployment on
Primary Routes

Plows Move to
Special Requests

TPW SNOW
PLANNING CALL

6:00 a.m.

Response

5:30 a.m.

Signs of First
Snowfall

6:30 a.m.

2nd Pass on
Primary Routes

9:30 a.m.

12:30 p.m.

2nd Pass on
Residential Routes

4:30 p.m.

5:00 p.m.





Questions & Comments

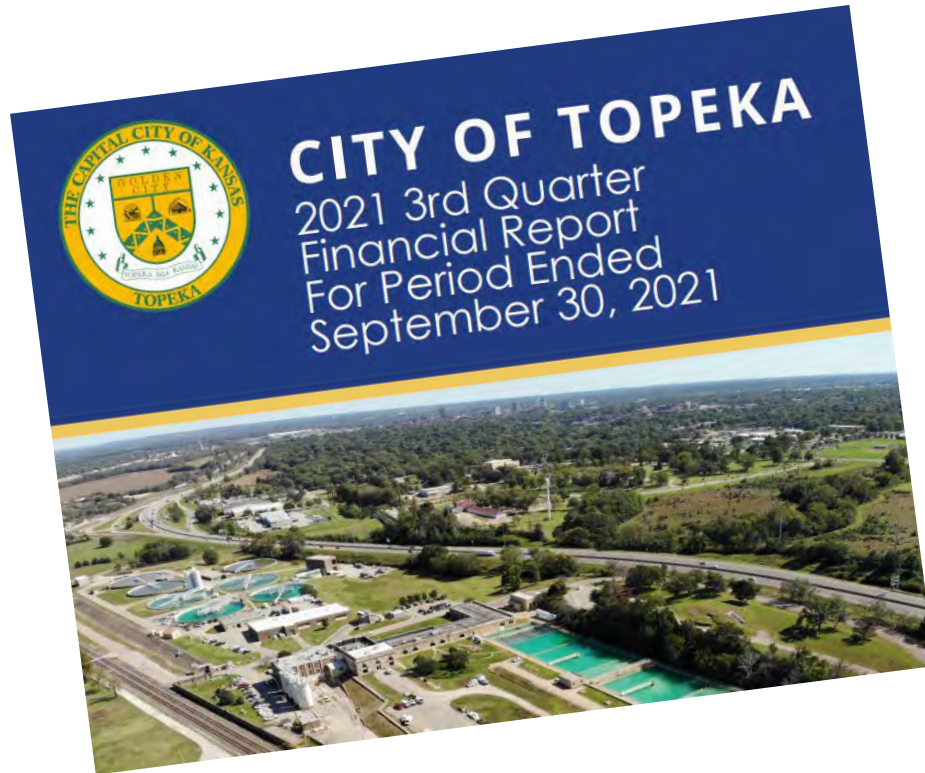




CITY OF
TOPEKA



Financial Forecast/Q3 Report



- Citywide revenues are up \$12.1m vs. 2020
 - Exclusive of ARPA Funds
 - \$5.4m in Sales Tax
 - \$1.9m in Property Tax
 - \$4.6m in fees for service
- Citywide expenses are down \$3.5m vs. 2020
 - \$3.2m in personnel expenses due to position vacancies



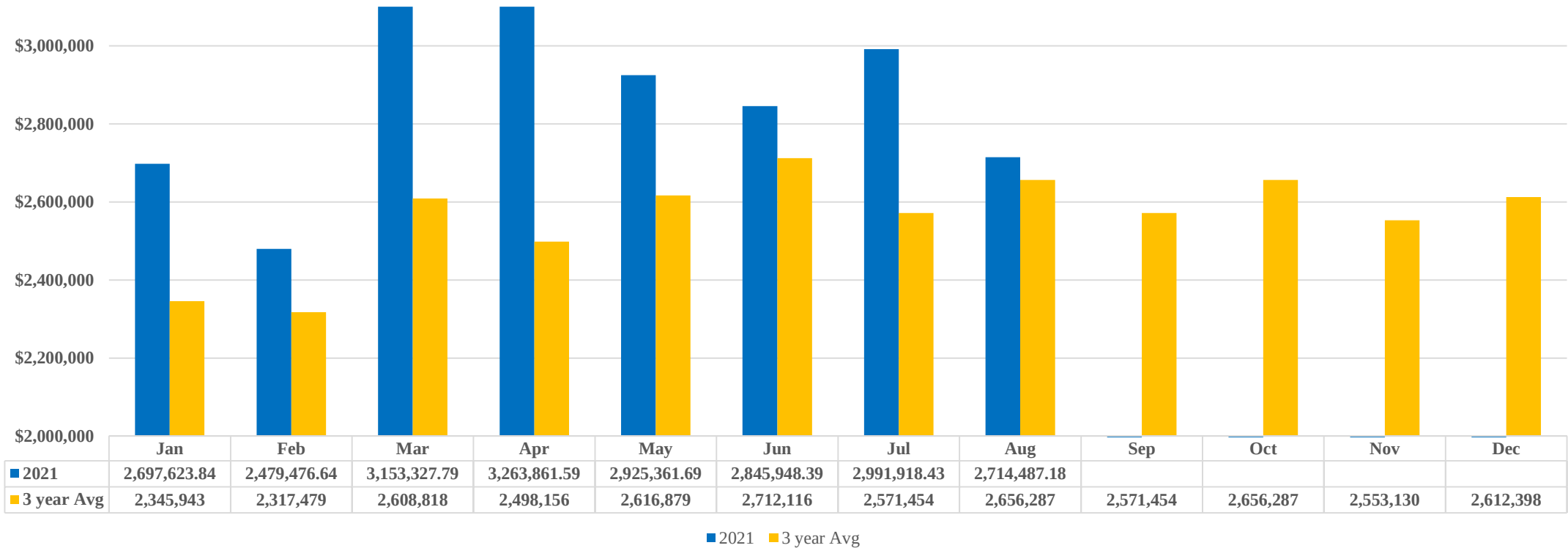


	2021 Quarter 1	2021 Quarter 2	2021 Quarter 3	2021 Quarter 4
Performance Measures				
Total dollars paid to all vendors by purchase order	60,506,400	17,049,129	20,344,033	0
Dollars paid to diverse vendors by purchase order	1,545,204	1,915,732	1,580,852	0
Diverse vendor spending by purchase order as a percent	2.55%	11.24%	7.77%	0.00%
Total number of bid events awarded to all vendors	42	62	43	0
Total number of bid events awarded to diverse vendors	15	39	16	0
Diverse vendor awards as a percent	35.71%	62.90%	37.21%	0.00%
Total number of bid events released to the public	58	74	59	0
*Diverse Vendor Classifications: AFRIC, ASIAN, DIS, FEM, HISP, MIN, NATIV, VET *Diverse Vendor Classifications Do Not Include: NONE, OTHER, SMALL				





General Fund Sales Tax 2021 vs 3-Year Average





Year to Date TGT Distribution 2021 vs. 2020 (Jan-Sep)

TGT Receptient	2021	2020	% Change
GTP	\$1,096,694	\$827,730	32%
Sunflower Soccer	\$243,710	\$183,940	32%
Downtown Plaza	\$175,502	\$132,460	32%
Jayhawk Theatre	\$34,743	\$26,222	32%
Constitution Hall	\$18,138	\$13,689	32%





- 2021 Budget – Created in the early stages of the COVID-19 pandemic
- Conservative revenue estimates – Sales Tax 95% of 2019 revenues
- Variance driven primarily by Sales Tax

Projected Revenue	2021 Budget	Variance
\$ 99,431,336	\$ 96,168,611	\$ 3,262,726





- 2021 budget used \$800,000 to account for position vacancies
- Projected personnel expense \$72.8 million compared to \$76.5 budget (\$3.6 million variance)
- \$2.5 million of the \$3.5 million variance will be used for the White Lakes Demolition

Projected Expenses	2021 Budget	Variance
\$ 92,662,079	\$ 96,168,611	\$ (3,506,531)





2021 Year End Combined Utilities

	Budgeted	30-Sept Actuals	Third Qtr. Forecast	YE Forecast
Revenue				
Revenue	85,997,800	63,638,353	64,419,647	84,763,559
Expense				
Personnel	16,704,290	10,958,697	12,528,218	14,592,134
Contractual	24,938,826	17,960,444	18,704,120	22,638,555
Commodities	8,346,316	7,372,361	6,259,737	10,256,775
Capital	1,000,000	214,361	750,000	1,050,000
Other Costs	36,383,013	29,493,294	27,287,260	32,067,788
Total Expense	87,372,445	65,999,156	65,529,334	80,605,252
Operating Surplus (Deficit)	(1,374,645)	(2,360,803)	(1,109,687)	4,158,307
Analysis				
Projected Cash Year End 2020	37,442,354			
Actual Cash Year End 2020	45,853,752			
Projected Cash Year End 2021	36,067,709			50,012,059
Days Cash on Hand	258			376





- Parking Deferred Maintenance
- Fleet Leasing Program
- Facilities contracted our janitorial services

Fund	Surplus/Deficit	
	2021 Projected	2020 Actual
Parking	\$ (116,736)	\$ 28,166
Fleet	\$ 3,833	\$ (684)
Facilities	\$ (23,965)	\$ (138,728)





CITY OF TOPEKA

2021 3rd Quarter
Financial Report
For Period Ended
September 30, 2021



Quarterly Financial Report

September 30, 2021



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Executive Summary

INTRODUCTION

At the end of each quarter, the Administrative and Financial Services Department reports on the City of Topeka's financial condition. The following quarterly financial report provides an analysis through the third quarter of fiscal year 2021, ending September 30, 2021. The information contained in this report is based on unaudited financial statements and excludes adjustments that may be required to conform with City's annual reporting requirements.

This report provides an analysis of financial trends through third quarter of 2021 compared to the same time period in 2020. An analysis of major revenues and expenditures is presented in the executive summary of this section.

The first section of the report outlines the City's major revenue streams and expenditures for budgeted funds and compares them to previous year information. The second section of the report outlines financial information on a budgetary basis for all City budgeted funds, including comparing year-to-date actuals with the adopted budget. The third section of the report summarizes the City's investment and debt portfolios, capital project information, and contains the actual quarterly report filed with The Topeka Metro News, the official City newspaper.

BASIS OF REPORTING

This section describes the type of reporting that is utilized for this report, which is different than the Annual Comprehensive Financial Report (Annual Report) that is completed using generally accepted accounting principles (GAAP). The Annual Report is prepared at year end and is reviewed by an independent auditor. This report is based upon a cash budgetary basis of accounting, which is legally required by the State of Kansas as a minimum for reporting, in which revenues are not recognized until received and encumbrances are reported as a charge to the current budget. Enterprise and internal service funds are accounted for using the full accrual method of accounting, for this report, only revenues, cash expenditures, and certain short term receivables/payables are included. This report is prepared primarily for management of the City's budget and oversight of revenues and expenditures to recognize positive and negative trends throughout the fiscal year.

The primary differences between the budgetary basis vs. GAAP are as follows:

Cash Budgetary Basis vs Modified Accrual		
Type	Cash Budgetary Basis	Modified Accrual
Revenues	Recognized when cash is received	Recognized as soon as they are both "measureable" and "available"
Encumbrances	Treated as expenditures	Not treated as expenditures

In 2015, the City changed how it presented this report from a modified accrual basis to a cash basis in order make the report easier to understand. Cash basis reporting only has two types of transactions, cash inflows and cash outflows. The Annual Report is still presented on a modified accrual basis as required by GAAP.

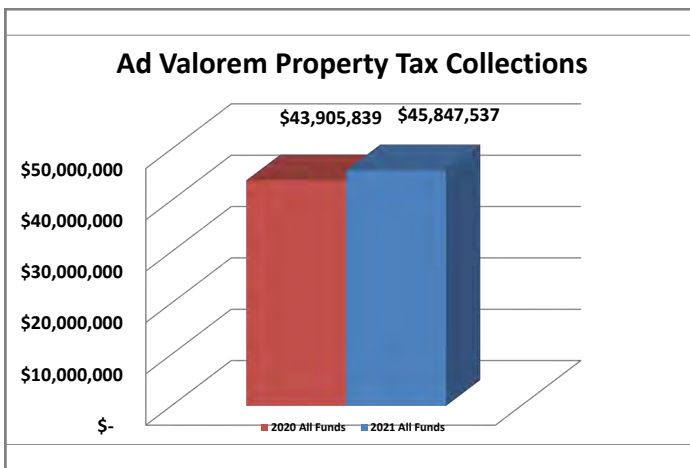


Executive Summary

MAJOR REVENUE HIGHLIGHTS

The purpose of this section is to describe the major revenues of the City and compare current year actuals to previous year actuals and then current year actuals to current budget. Total revenues increased 16.3% to \$249,239,061 through the third quarter of 2021, from 2020 third quarter revenues of \$214,318,347. The largest factor contributing to the increase of \$22.5 million in intergovernmental revenue was of the receipt of funds under the American Rescue plan to aid state and local governments' COVID-19 recovery efforts. Additional factors contributing to the increase were increased sales tax receipts of \$5.4 million, increased property tax receipts of \$1.9 million and increased fees for service of \$4.6 million.

PROPERTY TAX



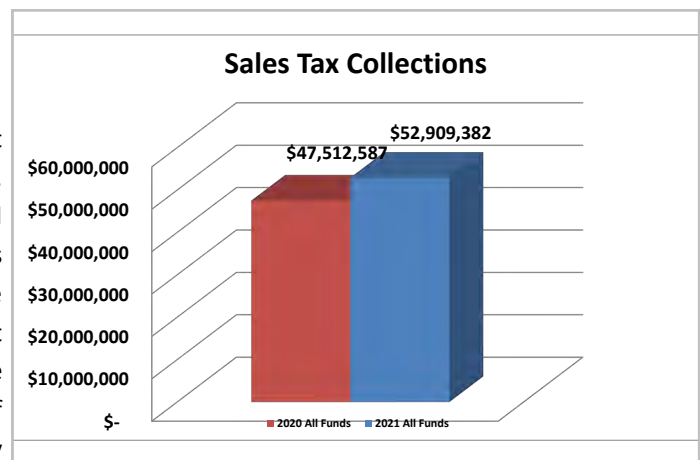
The Ad Valorem Tax is one of the largest single revenue streams available to Kansas cities. These revenues are derived from taxes levied on real property, personal property, and state assessed utilities. The Shawnee County Appraiser assigns values to real and personal properties, while the State of Kansas assigns values to state assessed utilities. The City maintains three taxing funds: the General Fund, Debt Service Fund, and Special Liability Fund.

Property taxes collected through 9/30/21 increased 4.4% to \$45,847,537 compared to \$43,905,839 during the same period in 2020. The City has received approximately 99% of property tax collections as of the end of the third quarter, with the remainder

to be distributed in the fourth quarter.

SALES TAX

The City of Topeka receives three sales taxes, two for direct operations and one for county wide purposes. In addition to those, the City also manages sales tax for the payment of debt service and pay as you go community improvement districts. The two sales taxes that are utilized for operations are a 1 cent sales tax for the General Fund and a 1/2 cent sales tax utilized for existing street maintenance. Through 09/30/21, sales tax collections have increased 11.4% to \$52,909,382 compared to 2020 collections of \$47,512,587 over the same period. The City receives its monthly disbursements from the State of Kansas. There is a two month delay from when sales tax is collected versus when the City receives it.



Of the \$52.9 million that the City received, \$25.9 million is allocated to the General Fund, \$13.0 million to the Citywide 1/2 Cent Sales Tax Fund, \$13.0 million to the countywide 1/2 cent sales tax fund, and \$1.0 million to the Community Improvement District funds. Total sales tax collected represents 19% of the city-wide total revenues, making it the second largest revenue stream.

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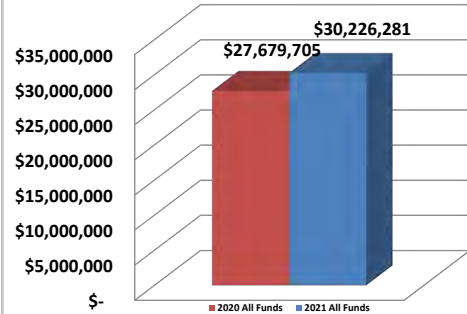
Executive Summary

WATER FEES

Customers in the City are charged a fee for water services. These fees are reviewed on an annual basis to ensure adequate future financial planning and the capacity to maintain, preserve, and enhance the infrastructure of the City water system. Through 09/30/21, water fee revenue increased 9.2% to \$30,226,281 compared to \$27,679,705 through the third quarter of 2020.

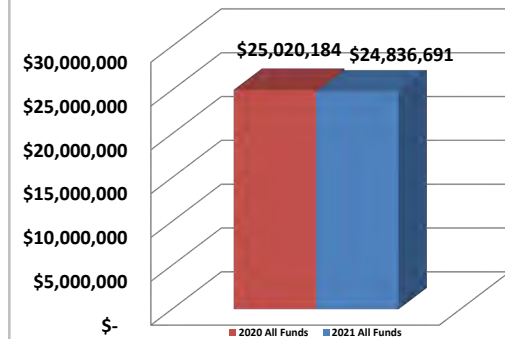
KSA 12-825d requires any revenue derived from the sale and consumption of water to be disbursed only for the operation of the plant or distribution system. The water fund is currently challenged with an aging infrastructure that has a higher number of breaks per mile than the national average. The aging infrastructure is placing additional strain on the water distribution system, which causes higher maintenance costs and requires additional improvements to the infrastructure. The City water system has typically issued tax-exempt bonds to fund capital projects. However, to replace additional mains, the City will likely need to consider additional cash funding for projects and continue to evaluate utility rates.

Water Fee Collections



WASTEWATER FEES

Wastewater Fee Collections



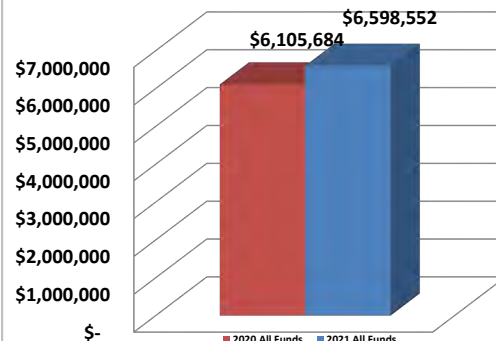
Customers in the City are charged a fee for wastewater disposal. Fees are reviewed on an annual basis to ensure adequate future financial planning and the capacity to maintain, preserve, and enhance the infrastructure of the City wastewater system. In the third quarter of 2021, wastewater fee revenue decreased 0.7% to \$24,836,691 compared to \$25,022,184 over the same period in 2020.

KSA 12-630a allows the governing body of any city to provide for a system of treatment and disposal of wastewater. All revenue derived from the wastewater system is deposited into the wastewater fund.

STORMWATER FEE

The stormwater fee was created by ordinance on January 1, 1997 to fund the stormwater utility. The fees collected by the utility are designated by ordinance to pay solely for the maintenance, repair, enhancement, and administration of the stormwater system of the City. The stormwater system includes inlets, pipes, levees, creeks, rivers, publicly owned ditches, channels, and detention ponds. In the third quarter of 2021, stormwater fee revenue increased 8.1% to \$6,598,552 compared to \$6,105,684 through the third quarter of 2020.

Stormwater Fee Collections



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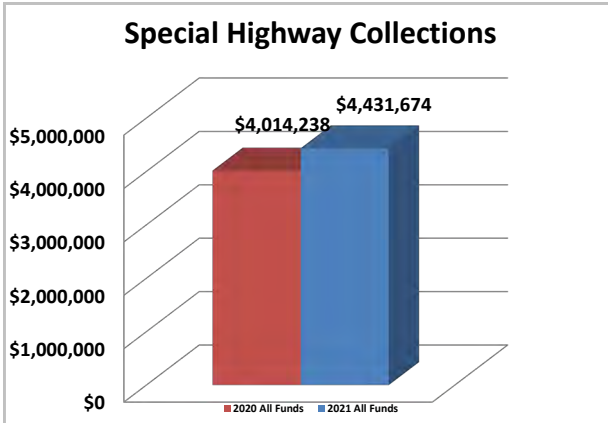
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Executive Summary

SPECIAL HIGHWAY

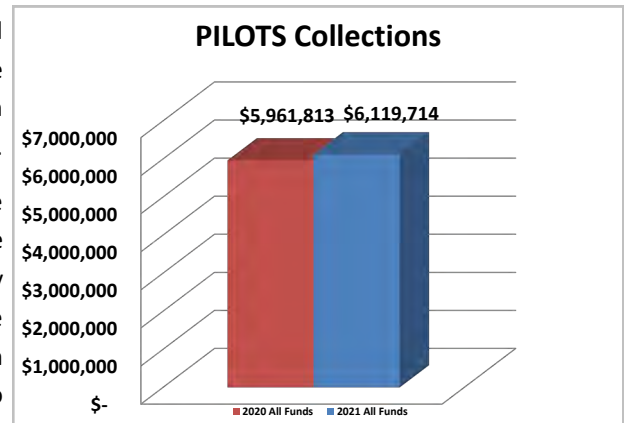


State motor fuel tax collections are based on wholesale gallons sold, instead of the value of the gallons sold. The state distribution formula allocates 33.6% for cities and counties. The amount for cities is based on the ratio of city population to the total population of the state with a minimum of \$5,000. Of the balance remaining, 44.1% is apportioned based upon motor vehicle registration fees from the prior year, 44.1% based upon the average daily miles traveled in all counties, and 11.9% based upon the total road miles of counties in the state. Once received, Shawnee County takes 50% of the monies received and distributes them to the cities based on population. Through 09/30/2021, Special Highway revenue increased 10.4% to \$4,431,674 from \$4,014,238 over the same period in 2020.

PILOTS

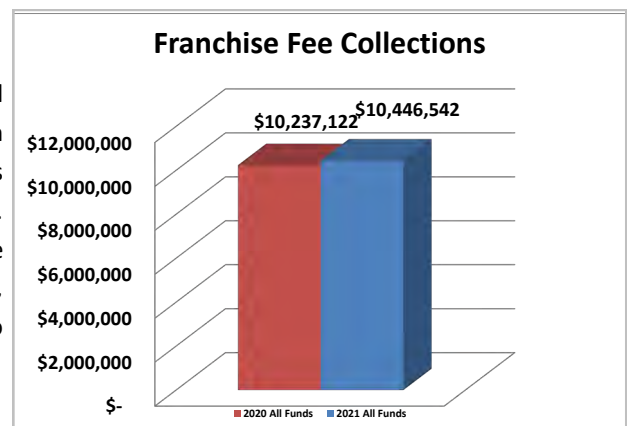
Payments in lieu of taxes (PILOTs) are payments made to the City based upon agreements with the City utilities or agreements with outside agencies where the City may have granted tax abatements and an agreement is in place to pay a portion of taxes that would typically be due.

The City utilities pay PILOTs and the formula is based upon two areas. The formulas include 1) a 5% payment of total revenues generated for the ability to utilize City rights-of-way and 2) utilities are assessed as a utility would be by the County appraiser, their total valuation is multiplied by the assessed valuation rate of 33%, then multiplied by the mill levy resulting in the PILOT fee. Through 09/30/2021, PILOTs revenue increased 2.5% to \$6,119,714 compared to \$5,961,813 through the same period in 2020.



FRANCHISE FEES

Franchise fee revenue is based upon agreements between the City and local utilities. Generally, these agreements are long term and result in payments to the City of 5-6% of utility revenue in return for use of rights of way. Every franchise fees are 6% and all others remain at 5%. Franchise fee revenue tends to be volatile, as it can be influenced by the weather, commodity pricing, and utility rates. Through 09/30/2021, Franchise fee revenue increased 4.0% to \$10,446,542 compared to \$10,237,122 over the same period 2020.



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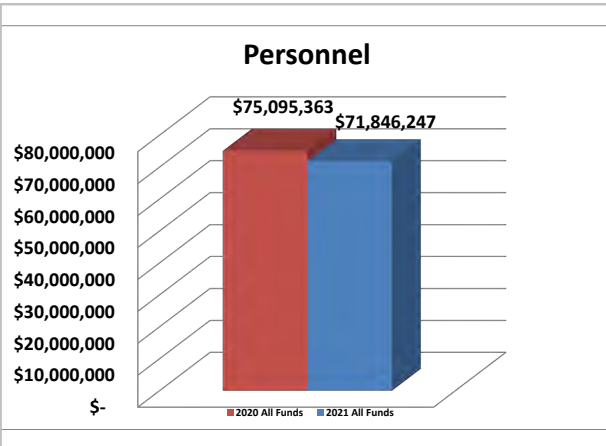


Executive Summary

MAJOR EXPENDITURE HIGHLIGHTS

The purpose of this section is to describe the major expenditure types that are divided into five categories: personnel, contractual, commodities, other payments, and capital outlay. Through 09/30/2021, expenditures for all funds increased to \$192,731,242 from \$190,687,451 through the same period in 2020.

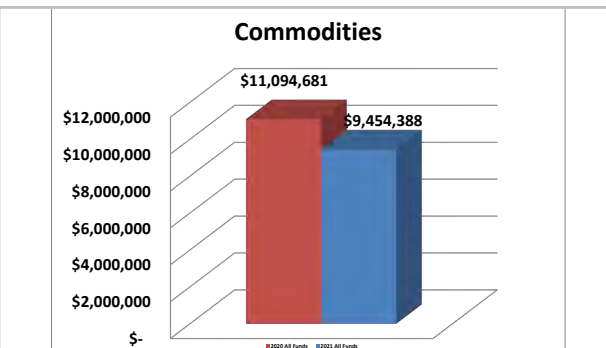
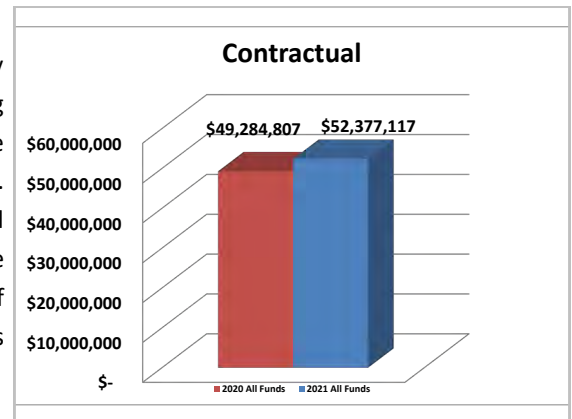
PERSONNEL



Personnel costs consist of the expenditures related to employee compensation, including employee benefit costs such as the City's contribution for retirement, social security, and health insurance. Personnel costs for all funds constitute the highest percent of total expenditures, 37% of 2021 expenditures. Personnel costs decreased to \$71,846,247 through 09/30/2021 compared to \$75,095,363 during the same period in 2020. The decrease is due to the number of pay periods (20) through the third quarter of 2020, versus the number pay periods (19) through the third quarter of 2021, and position vacancies.

CONTRACTUAL

Contractual costs are expenditures related to the operations of the City. They include items such as property insurance premiums, utility costs, printing services, rent, and maintenance services. Contractual services make up the second largest category of spending, 27% of expenditures through 09/30/2021. Through the third quarter of 2021, contractual service expenditures increased 6.3% to \$52,377,117 from \$49,284,807 over the same period in 2020. The majority of the increase is due spending in the Public Health Emergency fund of 2,646,043. Additionally the City recorded \$899,226 of payments to the Friends of the Zoo under the new management agreement.



COMMODITIES

Commodity expenditures include materials for asphalt, rock, sand, salt, insecticide, fuel, chemicals, and office supplies. Through 09/30/2021, commodity expenditures decreased 14.8% to 9,454,388 from \$11,094,681 during the same period in 2020. The majority of the decrease was due to decreased expenses in the utilities funds of approximately \$975,000 in materials and supplies, \$475,000 in chemicals, and \$190,000 in other commodities.

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Quarterly Financial Report

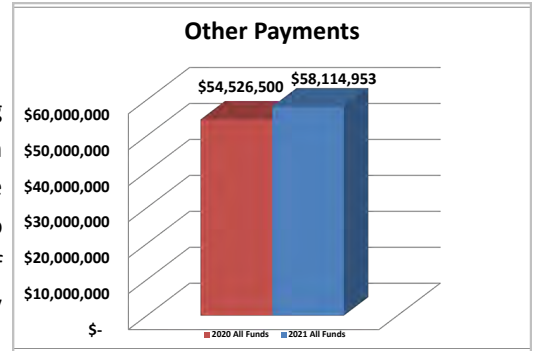
September 30, 2021



Executive Summary

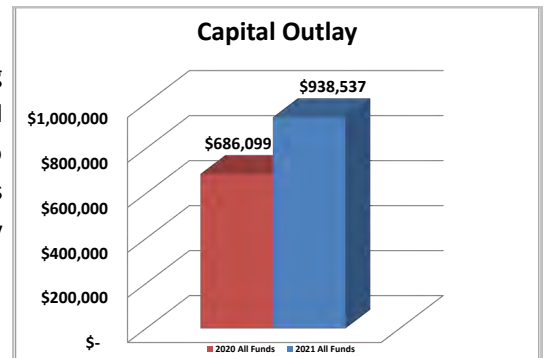
OTHER PAYMENTS

Other payments include expenditures for debt service payments and operating transfers. The types of expenditures in this category consist of transfers between funds and debt payments that are paid by the Utilities, Parking, and Debt Service funds. Through 09/30/2021, other payment expenditures increased 6.6% to \$58,114,953 from \$54,526,500 through the same period in 2020. The majority of the increase is due to planned increased debt service payments of approximately \$3.3 million in the utilities funds.



CAPITAL OUTLAY

Capital outlay expenditures include payments that are made for land, building improvements, furniture, motor vehicles, computer software, tools, and equipment. Through 09/30/21, capital outlay expenditures increased by 36.8% to \$938,537 from \$686,099 through the same period in 2020. The increase was mainly due to the purchase of Police Department vehicles in approximately \$437,000 in the third quarter of 2021.



SUMMARY OF FUNDS BY REPORTING

Governmental Funds: used to account for activities primarily supported by taxes, grants and similar revenue sources

Proprietary Funds: used to account for activities that receive significant support from fees and charges

General Fund: used to account and report all financial resources not accounted for and reported in another fund

Debt Service Fund: used to account for and report all financial resources for expenditures related to principal and interest payment

Special Revenue Fund: used to account for the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects

Enterprise Fund: used to report any activity for which a fee is charged to external users for goods or services

Internal Service Fund: used to report any activity that provides for goods or services to other funds, departments or agencies

Summary of Funds by Reporting Type					
Governmental Funds			Proprietary Funds		
Special Revenue Funds			Enterprise Funds	Internal Service Funds	
Property Tax Funds		Non Property Tax Funds			
Funds					
General Fund: 101	Debt Service: 301	Special Liability: 236	Special Highway: 291	Water: 621	Facilities: 615
		Tax Increment Financing : 220,402,403	Special Alcohol: 228	Storm Water: 623	Fleet: 614
			Alcohol & Drug Safety: 229	Waste Water: 625	IT: 613
			Law Enforcement: 232	Parking: 601	Risk: 640, 641, 642, 643, 644
			Transient Guest Tax: 271, 272, 273		
			Retirement Reserve: 286		
			KP&F Equalization: 287		
			Neighborhood Revitalization: 288		
			Historic Asset: 289		
			Countywide 1/2 Cent Sales Tax: 290, 274, 275		
			Citywide 1/2 Cent Sales Tax: 292		
			Federal Funds Exchange: 276		
			Court Technology: 227		
			Downtown Improvement: 216		
			Tourism Business Improvement District: 217		
			Community Improvement District: 294, 295, 296, 297, 298, 400, 401		
			Public Health Emergency Fund: 720		
			Housing Trust: 299		

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Quarterly Financial Report

September 30, 2021



Financial Section

2021 3rd Quarter Summary of Actuals for Budgeted Funds

	Special Revenue Funds				
	General Fund	Debt Service Funds	Property Tax Supported	Other Non Property Tax Funds	Proprietary Funds
Revenues					
Ad Valorem Taxes	\$ 28,899,239	\$ 15,707,564	\$ 1,240,735	\$ -	\$ -
Sales Tax	\$ 25,946,174	\$ 82,280	\$ -	\$ 26,880,929	\$ -
Transient Guest Tax	\$ -	\$ -	\$ -	\$ 1,395,712	\$ -
Motor Vehicle	\$ 2,346,678	\$ 1,306,386	\$ 54,791	\$ -	\$ -
Licenses & Permits	\$ 1,387,956	\$ -	\$ -	\$ 9,500	\$ 66,058
Intergovernmental	\$ 782,488	\$ 196,130	\$ -	\$ 29,322,209	\$ -
Fees for Service	\$ 3,114,957	\$ -	\$ -	\$ 1,589,789	\$ 81,843,468
Franchise Fees	\$ 10,429,215	\$ -	\$ -	\$ -	\$ 17,327
Municipal Court	\$ 1,463,867	\$ -	\$ -	\$ 145,087	\$ 125,417
Special Assessments	\$ 222,644	\$ 3,191,609	\$ -	\$ 492,971	\$ 69,106
Miscellaneous	\$ 807,531	\$ 776,529	\$ 1,143	\$ 524,235	\$ 2,679,625
PILOTS	\$ 6,025,760	\$ 89,646	\$ 4,309	\$ -	\$ -
Total Revenues	\$ 81,426,508	\$ 21,350,142	\$ 1,300,977	\$ 37,520,986	\$ 84,801,001
Expenditures					
Personnel	\$ 53,620,005	\$ -	\$ 378,222	\$ 3,585,832	\$ 14,262,187
Contractual	\$ 13,521,781	\$ 513,290	\$ 109,754	\$ 12,501,108	\$ 25,731,184
Commodities	\$ 1,405,487	\$ -	\$ 3,521	\$ 861,981	\$ 7,183,399
Other Payments	\$ (714,094)	\$ 18,723,970	\$ 468,067	\$ 9,040,453	\$ 30,596,558
Capital Outlay	\$ 458,436	\$ -	\$ -	\$ 22,984	\$ 457,117
Total Expenditures	\$ 68,291,615	\$ 19,237,259	\$ 959,563	\$ 23,023,447	\$ 78,230,446
Net change in cash balance	\$ 13,134,894	\$ 2,112,883	\$ 341,414	\$ 14,497,540	\$ 6,570,555
Cash Balance, beginning of year	\$ 22,239,514	\$ 14,332,539	\$ 2,679,957	\$ 45,547,311	\$ 67,471,799
Quarter end cash balance	\$ 35,374,408	\$ 16,445,422	\$ 3,021,371	\$ 60,044,851	\$ 74,042,354

Quarterly Financial Report

September 30, 2021



Financial Section

2020 3rd Quarter Summary of Actuals for Budgeted Funds

Special Revenue Funds					
	General Fund	Debt Service Funds	Property Tax Supported	Other Non Property Tax Funds	Proprietary Funds
Revenues					
Ad Valorem Taxes	\$ 27,610,333	\$ 15,344,355	\$ 951,150	\$ -	\$ -
Sales Tax	\$ 23,460,039	\$ 58,146	\$ -	\$ 23,994,402	\$ -
Transient Guest Tax	\$ -	\$ -	\$ -	\$ 1,429,400	\$ -
Motor Vehicle	\$ 2,104,879	\$ 1,226,480	\$ 66,447	\$ -	\$ -
Licenses & Permits	\$ 1,072,359	\$ -	\$ -	\$ 9,500	\$ 79,566
Intergovernmental	\$ 763,629	\$ 242,002	\$ -	\$ 6,793,596	\$ -
Fees for Service	\$ 3,043,773	\$ -	\$ -	\$ 1,731,640	\$ 77,182,566
Franchise Fees	\$ 10,219,796	\$ -	\$ -	\$ -	\$ 17,327
Municipal Court	\$ 1,458,092	\$ -	\$ -	\$ 147,699	\$ 84,703
Special Assessments	\$ 239,060	\$ 3,188,798	\$ -	\$ 384,685	\$ 88,522
Miscellaneous	\$ 1,667,224	\$ 1,065,103	\$ 6,550	\$ 269,068	\$ 2,355,647
PILOTS	\$ 5,894,258	\$ 64,875	\$ 2,680	\$ -	\$ -
Total Revenues	\$ 77,533,442	\$ 21,189,760	\$ 1,026,827	\$ 34,759,990	\$ 79,808,329
Expenditures					
Personnel	\$ 55,142,227	\$ -	\$ 336,329	\$ 4,305,173	\$ 15,311,634
Contractual	\$ 11,568,715	\$ 268,836	\$ 105,706	\$ 12,458,906	\$ 24,882,645
Commodities	\$ 1,703,868	\$ -	\$ 3,144	\$ 489,610	\$ 8,898,060
Other Payments	\$ 16,878	\$ 19,403,862	\$ 249,782	\$ 7,967,742	\$ 26,888,236
Capital Outlay	\$ 35,040	\$ -	\$ -	\$ 142,705	\$ 508,354
Total Expenditures	\$ 68,466,728	\$ 19,672,697	\$ 694,961	\$ 25,364,136	\$ 76,488,928
Net change in cash balance	\$ 9,066,714	\$ 1,517,062	\$ 331,865	\$ 9,395,854	\$ 3,319,401
Cash Balance, beginning of year	\$ 21,750,176	\$ 11,461,267	\$ 2,543,885	\$ 34,409,803	\$ 69,417,681
Quarter end cash balance	\$ 30,816,890	\$ 12,978,329	\$ 2,875,751	\$ 43,805,656	\$ 72,737,082

Quarterly Financial Report

September 30, 2021



Financial Section

2021 3rd Quarter Summary of Actuals Compared to 2020 Actuals

	2020 All Funds	2021 All Funds	Difference	% Change 2021 Compared to 2020
Revenues				
Ad Valorem Taxes	\$ 43,905,839	\$ 45,847,537	\$ 1,941,699	4.4%
Sales Tax	\$ 47,512,587	\$ 52,909,382	\$ 5,396,795	11.4%
Transient Guest Tax	\$ 1,429,400	\$ 1,395,712	\$ (33,688)	-2.4%
Motor Vehicle	\$ 3,397,805	\$ 3,707,854	\$ 310,049	9.1%
Licenses & Permits	\$ 1,161,425	\$ 1,463,514	\$ 302,089	26.0%
Intergovernmental	\$ 7,799,227	\$ 30,300,826	\$ 22,501,599	288.5%
Fees for Service	\$ 81,957,979	\$ 86,548,215	\$ 4,590,236	5.6%
Franchise Fees	\$ 10,237,122	\$ 10,446,542	\$ 209,420	2.0%
Municipal Court	\$ 1,690,493	\$ 1,734,371	\$ 43,877	2.6%
Special Assessments	\$ 3,901,065	\$ 3,976,330	\$ 75,265	1.9%
Miscellaneous	\$ 5,363,593	\$ 4,789,063	\$ (574,530)	-10.7%
PILOTS	\$ 5,961,813	\$ 6,119,714	\$ 157,902	2.6%
Total Revenues	\$ 214,318,347	\$ 249,239,061	\$ 34,920,713	16.3%
Expenditures				
Personnel	\$ 75,095,363	\$ 71,846,247	\$ (3,249,117)	-4.3%
Contractual	\$ 49,284,807	\$ 52,377,117	\$ 3,092,310	6.3%
Commodities	\$ 11,094,681	\$ 9,454,388	\$ (1,640,293)	-14.8%
Other Payments	\$ 54,526,500	\$ 58,114,953	\$ 3,588,453	6.6%
Capital Outlay	\$ 686,099	\$ 938,537	\$ 252,438	36.8%
Total Expenditures	\$ 190,687,451	\$ 192,731,242	\$ 2,043,791	1.1%
Net change in cash balance	\$ 23,630,897	\$ 36,657,285	\$ 13,026,388	55.1%
Cash Balance, beginning of year	\$ 139,582,812	\$ 152,271,120	\$ 12,688,308	9.1%
Quarter end cash balance	\$ 163,213,709	\$ 188,928,405	\$ 25,714,696	15.8%



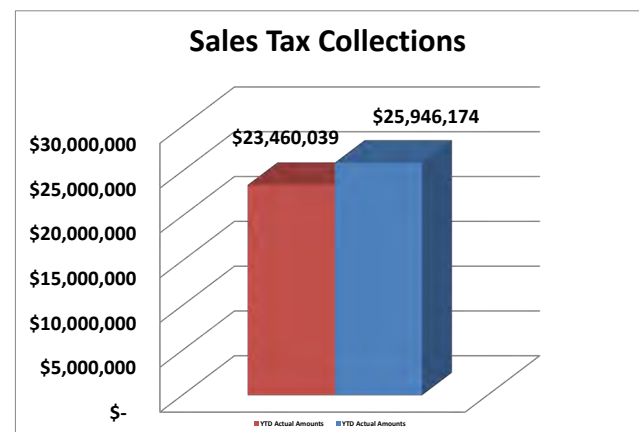
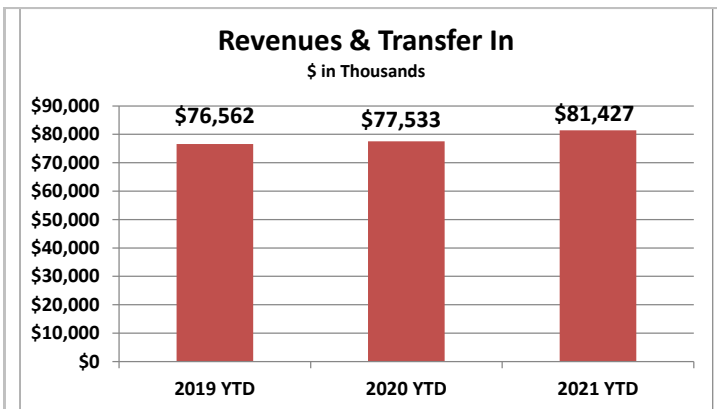
Financial Section

General Fund: 101

The General Fund is the City of Topeka's primary operating fund and is comprised of a number of departments such as City Council, Mayor, Police, Fire, Executive, Public Works, and various other City functions. It receives the largest portion of the mill levy to support various services throughout the City.

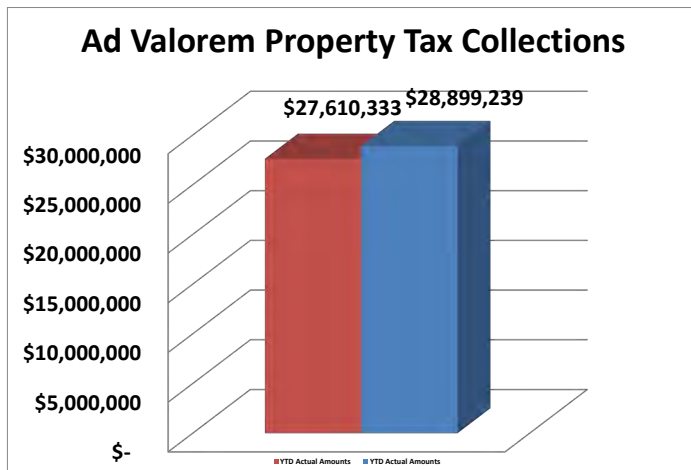
REVENUE HIGHLIGHTS

Local retail sales and use tax are the largest revenue sources in the General Fund, accounting for 31% of budgeted revenue for 2021. Revenue is generated from the 1 cent city sales tax that is set aside specifically for the general fund. Through 09/30/21, sales tax revenue increased 10.1% to \$25,946,174 from \$23,460,039 through the same period in 2020.



Through 09/30/21, General Fund revenue increased 5.0% to \$81,426,508 from \$77,533,442 during the same period in 2020. The majority of the increase is due to increased property tax collections of \$1.2 million and increased sales tax collections of \$2.5 million.

Property taxes are the second largest revenue source in the General Fund, accounting for 30% of budgeted revenue for 2021. Through 09/30/2021, property tax revenue increased 4.7% to \$28,899,239 from \$27,610,333 during the same period in 2020. The increase primarily reflects growth in the underlying tax base.



Franchise Fees represent approximately 15% of budgeted revenue for 2021 and are the General Fund's third largest revenue source. Through 09/30/2021, franchise fee revenue increased 2.1% to \$10,429,215 from \$10,219,796 during the same period in 2020. Franchise fee revenue is based upon agreements between the City and the utility providers. Generally, the agreements provide long term access to City easements in exchange for a portion of gross revenue and other considerations.

Payments in Lieu of Taxes (PILOTs) represent approximately 8% of budgeted revenue for 2021. The City's utility departments are charged for taxes in a similar fashion as other Utilities located within the City. PILOTs payments are made by the City utilities, which include the Water, Wastewater, Stormwater, and Parking funds. The formulas include 1) a 5% payment of total revenues generated for the ability to utilize City rights-of-way and 2) utilities are assessed as a utility would be by the County appraiser, their total valuation is multiplied by the assessed valuation rate of 33%, then multiplied by the mill levy resulting in the PILOT fee. Through 09/30/2021, PILOTs revenue increased 2.2% to \$6,025,760 from \$5,894,258 over the same period in 2020.

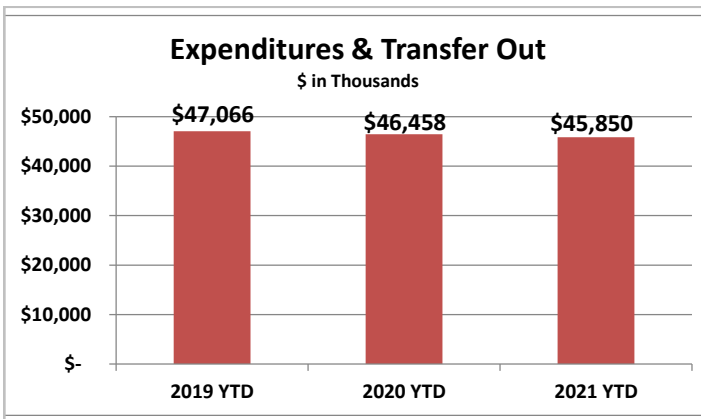


Financial Section

General Fund: 101

EXPENDITURE HIGHLIGHTS

Through 09/30/2021, General Fund expenditures decreased 0.3% to \$68,291,615 from \$68,466,728 during the same period in 2020. The decrease is driven by a combination of a decrease in personnel expenditures of \$1.5 million and other payments/commodities of \$1.0 million and increases in contractual expenditures of \$1.9 million and capital outlay of \$0.4



Personnel expenditures decreased 2.8% through 09/30/2021 to \$53,620,005 compared to \$55,142,227 during the same period of 2020. Personnel costs are the largest expense for the General Fund, making up 79% of the total budgeted 2021 expenditures. Personnel expenditures consist of regular wages, overtime pay, Medicare, KPERS, KP&F, health insurance benefits, and workers compensation. The decrease is due to the number of pay periods (20) through the third quarter of 2020, versus the number pay periods (19) through the third quarter of 2021 and position vacancies in 2021.

Contractual expenditures increased 16.9% through 09/30/2021 to \$13,521,781 compared to \$11,568,715 during the same period in 2020. Contractual expenditures consist of 17% of the 2021 budgeted expenditures, making it the second largest category for the General Fund. Contractual expenditures consist of payments such as utilities, insurance, rent, printing, and advertising. The majority of the increase is due the recoding the of payments in the amount of \$899,226 , to the Friends of the Zoo under the new management agreement. Additionally, increases in property insurance expenses of approximately \$360,000 and increased expenses in Police IT equipment of

approximately \$180,000 make up the majority of the rest of the increase. The rest of the increase is spread throughout all expense categories in contractual.

Commodity expenditures decreased 17.5% through 09/30/2021 to \$1,405,487 compared to \$1,703,868 during the same period in 2020. Commodity expenditures consist of 3% of total budgeted expenditures for the 2021 budget, making it the third largest category in the General Fund. The decrease is spread throughout all expense categories in commodities.

Other Payments expenditures decreased through 09/30/2021 to (\$714,094) compared to \$16,878 during the same period in 2020. Other payments primarily consist of clearing accounts for the City and payments for the franchise fee rebate program. The majority of the decrease is due a net of approximately \$595,000 in operational transfers.

Capital Outlay expenditures increased through 09/30/2021 to \$458,436 from \$35,040 through third quarter 2020. The increase was mainly due to the purchase of Police Department vehicles of approximately \$437,000.

GENERAL FUND BALANCE

The General Fund began 2021 with an unassigned fund balance of \$21.9 million.

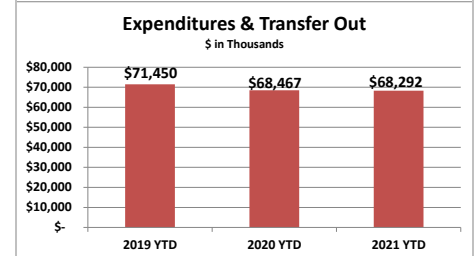
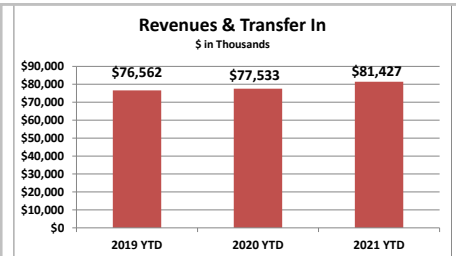
Quarterly Financial Report

September 30, 2021



Financial Section

General Fund



Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
Revenues & transfers in					
Ad Valorem Taxes	\$ 27,610,333	\$ 29,362,284	\$ 29,362,284	\$ 28,899,239	
Sales Tax	\$ 23,460,039	\$ 30,255,822	\$ 30,255,822	\$ 25,946,174	
Transient Guest Tax	\$ -	\$ -	\$ -	\$ -	
Motor Vehicle	\$ 2,104,879	\$ 2,680,377	\$ 2,680,377	\$ 2,346,678	
Licenses & Permits	\$ 1,072,359	\$ 1,768,584	\$ 1,768,584	\$ 1,387,956	
Intergovernmental	\$ 763,629	\$ 1,259,788	\$ 1,259,788	\$ 782,488	
Fees for Service	\$ 3,043,773	\$ 4,941,956	\$ 4,941,956	\$ 3,114,957	
Franchise Fees	\$ 10,219,796	\$ 14,542,645	\$ 14,542,645	\$ 10,429,215	
Municipal Court	\$ 1,458,092	\$ 2,485,500	\$ 2,485,500	\$ 1,463,867	
Special Assessments	\$ 239,060	\$ 285,000	\$ 285,000	\$ 222,644	
Miscellaneous	\$ 1,667,224	\$ 914,811	\$ 914,811	\$ 807,531	
PILOTS	\$ 5,894,258	\$ 7,831,098	\$ 7,831,098	\$ 6,025,760	
Total revenues & transfers in	\$ 77,533,442	\$ 96,327,864	\$ 96,327,864	\$ 81,426,508	
Expenditures and transfers out					
Personnel	55,142,227	76,463,616	76,463,646	53,620,005	
Contractual	11,568,715	16,477,286	16,421,587	13,521,781	
Commodities	1,703,868	2,970,930	2,970,930	1,405,487	
Other Payments	16,878	(171,413)	(171,413)	(714,094)	
Capital Outlay	35,040	557,613	557,613	458,436	
Total expenditures & transfers out	68,466,728	96,298,032	96,242,363	68,291,615	
Net change in cash balance	9,066,714	29,832	85,501	13,134,894	
Actual beginning cash balance	21,750,176	22,239,514	22,239,514	22,239,514	
Quarter end cash balance	30,816,890	22,269,346	22,325,015	35,374,408	



Financial Section

General Fund - Expenditures by Department

Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
					0% 50% 100%
City Council					
Personnel	227,847	311,378	311,378	249,014	
Contractual	14,882	27,115	27,115	17,648	
Commodities	13,654	1,200	1,200	643	
Other Payments	-	-	-	29	
Capital Outlay	-	-	-	-	
Total City Council	256,383	339,693	339,693	267,333	
Mayor					
Personnel	99,492	137,338	137,338	86,082	
Contractual	29,614	29,603	29,603	24,683	
Commodities	205	230	230	118	
Other Payments	-	-	-	-	
Capital Outlay	-	-	-	-	
Total Mayor	129,311	167,171	167,171	110,883	
Executive					
Personnel	850,259	992,561	992,561	795,391	
Contractual	169,751	311,284	311,284	209,984	
Commodities	73,940	84,890	84,890	15,092	
Other Payments	714	10,000	10,000	115	
Capital Outlay	-	10,513	10,513	-	
Total Executive	1,094,663	1,409,247	1,409,247	1,020,582	
Finance					
Personnel	1,388,872	2,009,832	2,009,832	1,342,940	
Contractual	347,707	384,416	384,416	386,256	
Commodities	6,387	10,950	10,950	8,613	
Other Payments	(57)	-	-	1,116	
Capital Outlay	-	-	-	-	
Total Finance	1,742,910	2,405,198	2,405,198	1,738,925	
City Attorney					
Personnel	665,513	907,352	907,352	672,253	
Contractual	95,680	187,686	187,686	119,569	
Commodities	8,149	19,000	19,000	10,402	
Other Payments	-	-	-	-	
Capital Outlay	-	-	-	-	
Total City Attorney	769,342	1,114,038	1,114,038	802,224	



Financial Section

General Fund - Expenditures by Department

Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
0% 50% 100%					
Human Resources					
Personnel	731,345	818,470	818,470	673,183	
Contractual	201,301	354,371	298,672	273,708	
Commodities	8,697	17,020	17,020	8,422	
Other Payments	-	-	-	-	
Capital Outlay	-	-	-	-	
Total Human Resources	941,343	1,189,862	1,134,163	955,313	
Municipal Court					
Personnel	918,109	1,317,501	1,317,501	899,848	
Contractual	308,864	427,855	427,855	355,171	
Commodities	2,942	10,214	10,214	4,919	
Other Payments	-	-	-	-	
Capital Outlay	-	-	-	-	
Total Municipal Court	1,229,915	1,755,570	1,755,570	1,259,938	
Fire					
Personnel	19,129,049	26,478,773	26,478,773	19,686,850	
Contractual	1,397,936	2,234,835	2,234,835	1,432,889	
Commodities	474,347	728,200	728,200	378,404	
Other Payments	195,539	195,539	195,539	195,539	
Capital Outlay	-	5,000	5,000	-	
Total Fire	21,196,871	29,642,346	29,642,346	21,693,682	
Police					
Personnel	24,547,893	34,960,669	34,960,669	23,690,868	
Contractual	3,029,617	4,224,309	4,224,309	3,341,381	
Commodities	689,632	1,138,051	1,138,051	626,665	
Other Payments	-	500	500	-	
Capital Outlay	34,716	536,000	536,000	458,436	
Total Police	28,301,858	40,859,529	40,859,529	28,117,350	
Public Works					
Personnel	3,030,786	4,124,064	4,124,064	2,778,379	
Contractual	2,281,059	3,501,934	3,501,934	2,241,144	
Commodities	216,977	636,065	636,065	234,856	
Other Payments	(811,487)	(1,081,846)	(1,081,846)	(807,327)	
Capital Outlay	-	6,100	6,100	-	
Total Public Works	4,717,335	7,186,317	7,186,317	4,447,052	

Quarterly Financial Report

September 30, 2021



Financial Section

General Fund - Expenditures by Department

Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
					0% 50% 100%
Parks and Recreation					
Personnel	-	-	-	-	
Contractual	-	-	-	-	
Commodities	-	-	-	-	
Other Payments	381,815	629,894	629,894	232,174	
Capital Outlay	-	-	-	-	
Total Parks and Recreation	381,815	629,894	629,894	232,174	
Zoo					
Personnel	1,136,814	1,585,464	1,585,464	538,944	
Contractual	689,313	844,595	844,595	1,455,753	
Commodities	179,254	257,210	257,210	68,315	
Other Payments	-	-	-	-	
Capital Outlay	323	-	-	-	
Total Zoo	2,005,704	2,687,269	2,687,269	2,063,013	
Planning					
Personnel	1,512,510	2,217,198	2,217,198	1,481,030	
Contractual	330,281	437,312	437,312	323,782	
Commodities	11,873	25,800	25,800	13,698	
Other Payments	1,000	-	-	-	
Capital Outlay	-	-	-	-	
Total Planning	1,855,663	2,680,309	2,680,309	1,818,510	
Neighborhood Relations					
Personnel	903,738	1,403,046	1,403,046	722,222	
Contractual	502,262	715,902	715,902	437,478	
Commodities	30,100	42,000	42,000	35,340	
Other Payments	86	-	-	364	
Capital Outlay	-	-	-	-	
Total Neighborhood Relations	1,436,185	2,160,948	2,160,948	1,195,405	
Cemeteries					
Personnel	-	-	-	-	
Contractual	219,494	220,000	220,000	219,942	
Commodities	-	-	-	-	
Other Payments	-	-	-	-	
Capital Outlay	-	-	-	-	
Total Cemeteries	219,494	220,000	220,000	219,942	



General Fund - Expenditures by Department

Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
					0% 50% 100%
City Grants					
Personnel	-	-	-	-	
Contractual	301,492	424,566	424,566	329,837	
Commodities	-	-	-	-	
Other Payments	-	-	-	-	
Capital Outlay	-	-	-	-	
Total City Grants	301,492	424,566	424,566	329,837	
Franchise Fee Program					
Personnel	-	-	-	-	
Contractual	30,000	30,000	30,000	-	
Commodities	-	100	100	-	
Other Payments	74,500	74,500	74,500	-	
Capital Outlay	-	-	-	-	
Total Franchise Fee Program	104,500	104,600	104,600	-	
Topeka Performing Arts Center					
Personnel	-	-	-	-	
Contractual	408,044	582,435	582,435	446,370	
Commodities	-	-	-	-	
Other Payments	-	-	-	-	
Capital Outlay	-	-	-	-	
Total Topeka Performign Arts Cent	408,044	582,435	582,435	446,370	
Prisoner Care					
Personnel	-	-	-	-	
Contractual	357,063	700,000	700,000	302,561	
Commodities	-	-	-	-	
Other Payments	-	-	-	-	
Capital Outlay	-	-	-	-	
Total Prisoner Care	357,063	700,000	700,000	302,561	



General Fund - Expenditures by Department

Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
					0% 50% 100%
Non-Departmental					
Personnel	-	(800,000)	(800,000)	-	
Contractual	854,354	839,071	839,071	1,603,627	
Commodities	-	-	-	-	
Other Payments	174,770	-	-	(327,203)	
Capital Outlay	-	-	-	-	
Total Non-Departmentals	1,029,124	39,071	39,071	1,276,423	
Personnel	55,142,227	76,463,646	76,463,646	53,617,005	
Contractual	11,568,712	16,477,286	16,421,587	13,521,781	
Commodities	1,716,157	2,970,930	2,970,930	1,405,487	
Other Payments	16,878	(171,413)	(171,413)	(705,192)	
Capital Outlay	35,039	557,613	557,613	458,436	
	68,479,014	96,298,062	96,242,363	68,297,517	

Quarterly Financial Report

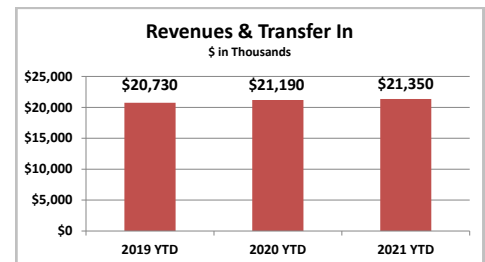
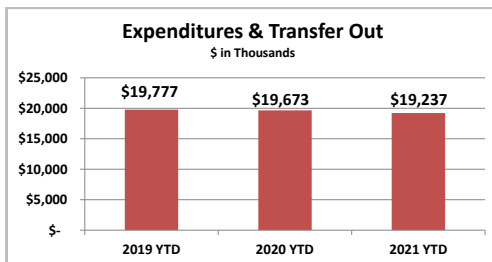
September 30, 2021



Financial Section

Debt Service Fund: 301

The debt service fund pays for the general obligation and revenue bonds, excluding utilities, that the City has incurred and pays them by levying taxes, special assessments, making transfers, and receiving STAR bond sales tax revenue.



Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

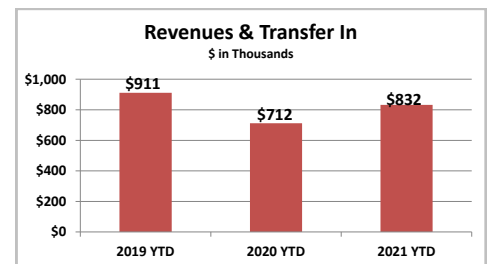
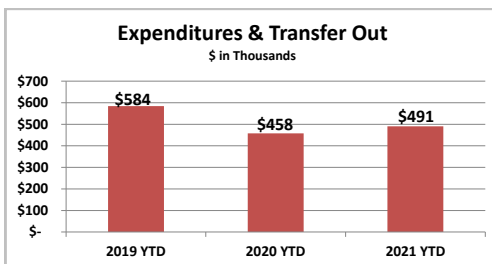
	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
Revenues & transfers in					0% 50% 100%
Ad Valorem Taxes	15,344,355	15,797,983	15,797,983	15,707,564	
Sales Tax	58,146	80,639	80,639	82,280	
Transient Guest Tax	-	-	-	-	
Motor Vehicle	1,226,480	1,488,701	1,488,701	1,306,386	
Licenses & Permits	-	-	-	-	
Intergovernmental	242,002	270,000	270,000	196,130	
Fees for Service	-	-	-	-	
Franchise Fees	-	-	-	-	
Municipal Court	-	-	-	-	
Special Assessments	3,188,798	3,161,507	3,161,507	3,191,609	
Miscellaneous	1,065,103	772,424	772,424	776,529	
PILOTS	64,875	5,000	5,000	89,646	
Total revenues & transfers in	21,189,760	21,576,254	21,576,254	21,350,142	
Expenditures and transfers out					0% 50% 100%
Personnel	-	-	-	-	
Contractual	268,836	198,000	198,000	513,290	
Commodities	-	-	-	-	
Other Payments	19,403,862	32,515,979	32,515,979	18,723,970	
Capital Outlay	-	-	-	-	
Total expenditures & transfers out	19,672,697	32,713,979	32,713,979	19,237,259	
Net change in cash balance	1,517,062	(11,137,725)	(11,137,725)	2,112,883	
Actual beginning cash balance	11,461,267	14,332,539	14,332,539	14,332,539	
Quarter end cash balance	12,978,329	3,194,814	3,194,814	16,445,422	



Financial Section

Special Liability Fund: 236

The special liability fund is utilized to defend the City in court for cases such as workers compensation suits and other claims against the City.



Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
Revenues & transfers in					
Ad Valorem Taxes	636,685	784,213	784,213	771,629	
Sales Tax	-	-	-	-	
Transient Guest Tax	-	-	-	-	
Motor Vehicle	66,447	61,392	61,392	54,791	
Licenses & Permits	-	-	-	-	
Intergovernmental	-	-	-	-	
Fees for Service	-	-	-	-	
Franchise Fees	-	-	-	-	
Municipal Court	-	-	-	-	
Special Assessments	-	-	-	-	
Miscellaneous	6,550	-	-	1,143	
PILOTS	2,680	2,000	2,000	4,309	
Total revenues & transfers in	712,361	847,605	847,605	831,871	
Expenditures and transfers out					
Personnel	336,329	579,952	579,952	378,222	
Contractual	105,706	292,357	292,357	101,735	
Commodities	3,144	5,000	5,000	3,521	
Other Payments	12,962	2,020,000	2,020,000	7,054	
Capital Outlay	-	-	-	-	
Total expenditures & transfers out	458,141	2,897,310	2,897,310	490,532	
Net change in cash balance	254,220	(2,049,705)	(2,049,705)	341,340	
Actual beginning cash balance	2,543,959	2,680,031	2,680,031	2,680,031	
Quarter end cash balance	2,798,180	630,326	630,326	3,021,371	

Quarterly Financial Report

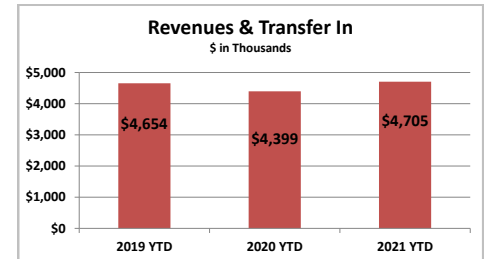
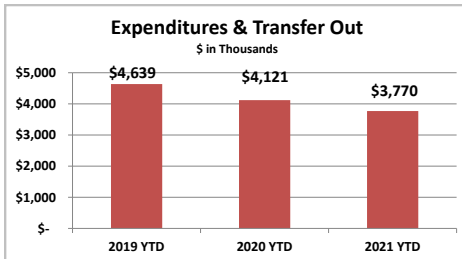
September 30, 2021



Financial Section

Special Highway Fund: 291

The special highway fund receives the motor fuel taxes from the State of Kansas and pays for street improvements and staffing to maintain those assets throughout the City.



Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
Revenues & transfers in					0% 50% 100%
Ad Valorem Taxes	-	-	-	-	
Sales Tax	-	-	-	-	
Transient Guest Tax	-	-	-	-	
Motor Vehicle	-	-	-	-	
Licenses & Permits	-	-	-	-	
Intergovernmental	4,014,238	5,639,935	5,639,935	4,431,674	
Fees for Service	315,200	205,200	205,200	245,284	
Franchise Fees	-	-	-	-	
Municipal Court	-	-	-	-	
Special Assessments	-	-	-	-	
Miscellaneous	69,917	34,000	34,000	27,591	
PILOTS	-	-	-	-	
Total revenues & transfers in	4,399,355	5,879,135	5,879,135	4,704,549	
Expenditures and transfers out					0% 50% 100%
Personnel	2,427,330	3,726,736	3,726,736	2,315,589	
Contractual	1,252,601	1,789,362	1,789,362	1,120,110	
Commodities	341,963	705,499	705,499	334,183	
Other Payments	-	-	-	-	
Capital Outlay	98,688	225,500	225,500	-	
Total expenditures & transfers out	4,120,582	6,447,098	6,447,098	3,769,883	
Net change in cash balance	278,773	(567,963)	(567,963)	934,667	
Actual beginning cash balance	2,965,658	3,003,042	3,003,042	3,003,042	
Quarter end cash balance	3,244,431	2,435,079	2,435,079	3,937,709	

Quarterly Financial Report

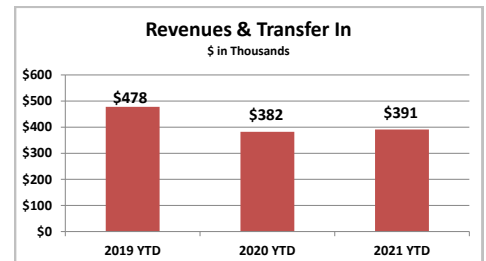
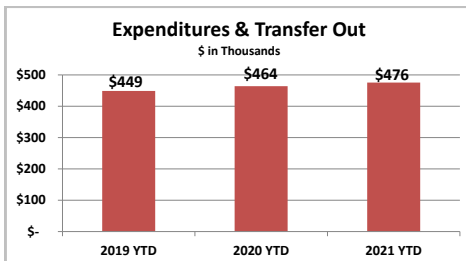
September 30, 2021



Financial Section

Special Alcohol Fund: 228

The special alcohol fund is collected and distributed in accordance with state statute K.S.A. 79-14a04. Revenues come from a 10% tax on the sale of liquor and must be spent towards drug and alcohol abuse programs.



Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
Revenues & transfers in					0% 50% 100%
Ad Valorem Taxes	-	-	-	-	
Sales Tax	-	-	-	-	
Transient Guest Tax	-	-	-	-	
Motor Vehicle	-	-	-	-	
Licenses & Permits	-	-	-	-	
Intergovernmental	381,915	671,000	671,000	391,244	
Fees for Service	-	-	-	-	
Franchise Fees	-	-	-	-	
Municipal Court	-	-	-	-	
Special Assessments	-	-	-	-	
Miscellaneous	-	-	-	-	
PILOTS	-	-	-	-	
Total revenues & transfers in	381,915	671,000	671,000	391,244	
Expenditures and transfers out					0% 50% 100%
Personnel	-	-	-	-	
Contractual	464,103	671,000	671,000	475,837	
Commodities	-	-	-	-	
Other Payments	-	-	-	-	
Capital Outlay	-	-	-	-	
Total expenditures & transfers out	464,103	671,000	671,000	475,837	
Net change in cash balance	(82,188)	-	-	(84,593)	
Actual beginning cash balance	257,128	118,038	118,038	118,038	
Quarter end cash balance	174,940	118,038	118,038	33,445	

Quarterly Financial Report

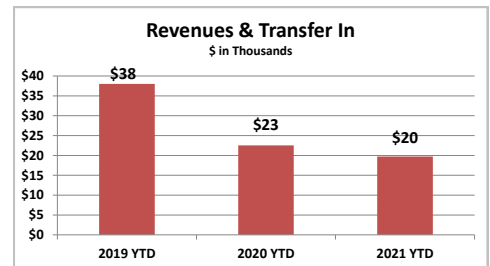
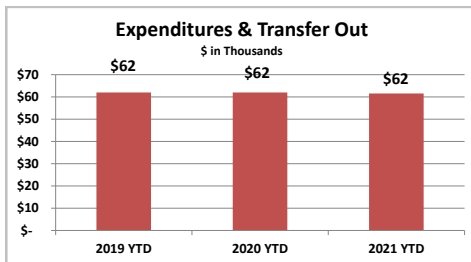
September 30, 2021



Financial Section

Alcohol & Drug Safety Fund: 229

The Alcohol and Drug Safety fund receives revenue through municipal court fees and supports the probation officer who interacts directly with alcohol and drug safety cases.



Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
Revenues & transfers in					0% 50% 100%
Ad Valorem Taxes	-	-	-	-	
Sales Tax	-	-	-	-	
Transient Guest Tax	-	-	-	-	
Motor Vehicle	-	-	-	-	
Licenses & Permits	-	-	-	-	
Intergovernmental	-	-	-	-	
Fees for Service	-	-	-	-	
Franchise Fees	-	-	-	-	
Municipal Court	22,548	74,800	74,800	19,723	
Special Assessments	-	-	-	-	
Miscellaneous	-	-	-	-	
PILOTS	-	-	-	-	
Total revenues & transfers in	22,548	74,800	74,800	19,723	
Expenditures and transfers out					0% 50% 100%
Personnel	58,072	100,508	100,508	58,437	
Contractual	778	4,917	4,917	1,379	
Commodities	3,189	5,650	5,650	1,732	
Other Payments	-	243,676	243,676	-	
Capital Outlay	-	-	-	-	
Total expenditures & transfers out	62,039	354,751	354,751	61,548	
Net change in cash balance	(39,491)	(279,951)	(279,951)	(41,825)	
Actual beginning cash balance	297,897	243,640	243,640	243,640	
Quarter end cash balance	258,407	(36,311)	(36,311)	201,815	

Quarterly Financial Report

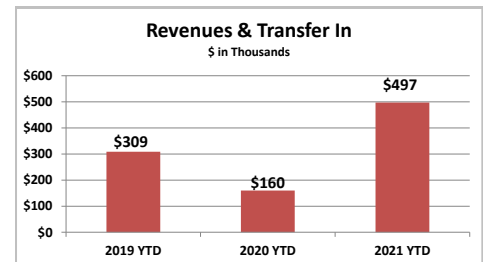
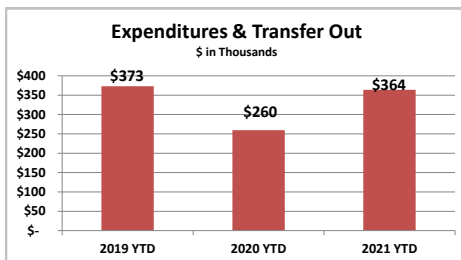
September 30, 2021



Financial Section

Law Enforcement Fund: 232

This fund was established for collecting revenues through donations, federal monies, license fees, warrant fees, and municipal court fees. The purpose is to subsidize crime prevention activities including training, canine and officer equipment and prevention programs.



Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
Revenues & transfers in					0% 50% 100%
Ad Valorem Taxes	-	-	-	-	
Sales Tax	-	-	-	-	
Transient Guest Tax	-	-	-	-	
Motor Vehicle	-	-	-	-	
Licenses & Permits	9,500	14,500	14,500	9,500	
Intergovernmental	23	5,000	5,000	-	
Fees for Service	-	-	-	-	
Franchise Fees	-	-	-	-	
Municipal Court	103,594	160,000	160,000	103,870	
Special Assessments	-	-	-	-	
Miscellaneous	46,750	50,000	50,000	383,842	
PILOTS	-	-	-	-	
Total revenues & transfers in	159,866	229,500	229,500	497,212	
Expenditures and transfers out					0% 50% 100%
Personnel	-	-	-	-	
Contractual	175,333	149,100	149,100	190,570	
Commodities	7,190	52,000	52,000	21,422	
Other Payments	32,967	489,821	489,821	128,823	
Capital Outlay	44,017	-	-	22,984	
Total expenditures & transfers out	259,507	690,921	690,921	363,799	
Net change in cash balance	(99,641)	(461,421)	(461,421)	133,413	
Actual beginning cash balance	1,741,420	1,577,812	1,577,812	1,577,812	
Quarter end cash balance	1,641,779	1,116,391	1,116,391	1,711,225	

Quarterly Financial Report

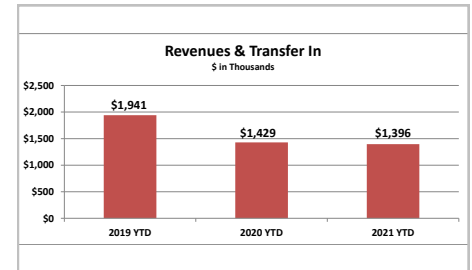
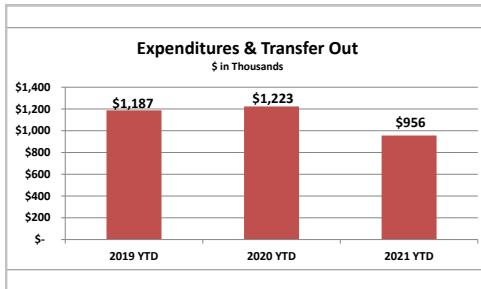
September 30, 2021



Financial Section

Transient Guest Tax Fund: 271, 272, 273

This fund accounts for revenues received from a transient guest tax imposed on hotel and motel room rentals and is utilized for promotion of conventions and tourism in the City of Topeka.



Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
Revenues & transfers in					0% 50% 100%
Ad Valorem Taxes	-	-	-	-	
Sales Tax	-	-	-	-	
Transient Guest Tax	1,429,400	3,164,057	3,164,057	1,395,712	
Motor Vehicle	-	-	-	-	
Licenses & Permits	-	-	-	-	
Intergovernmental	-	-	-	-	
Fees for Service	-	-	-	-	
Franchise Fees	-	-	-	-	
Municipal Court	-	-	-	-	
Special Assessments	-	-	-	-	
Miscellaneous	-	-	-	-	
PILOTS	-	-	-	-	
Total revenues & transfers in	1,429,400	3,164,057	3,164,057	1,395,712	
Expenditures and transfers out					0% 50% 100%
Personnel	-	-	-	-	
Contractual	1,032,942	2,050,331	2,050,331	794,834	
Commodities	-	-	-	-	
Other Payments	190,471	859,473	859,473	161,543	
Capital Outlay	-	-	-	-	
Total expenditures & transfers out	1,223,413	2,909,804	2,909,804	956,377	
Net change in cash balance	205,987	254,253	254,253	439,335	
Actual beginning cash balance	181,218	160,978	160,978	160,977	
Quarter end cash balance	387,205	415,231	415,231	600,312	

Quarterly Financial Report

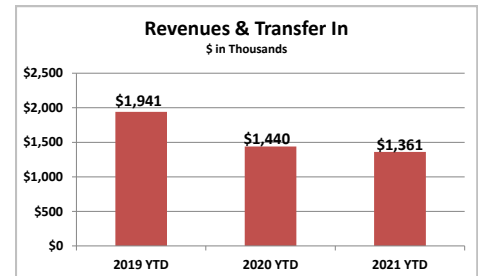
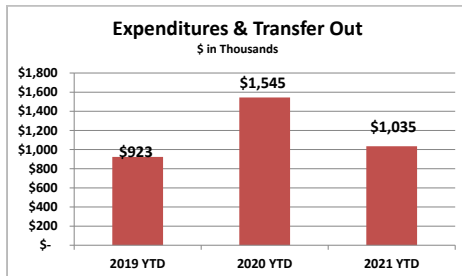
September 30, 2021



Financial Section

Retirement Reserve Fund: 286

The retirement reserve fund provides revenues for and absorbs those accrued sick leave, vacation, and other related costs of City employees upon their retirement.



Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
Revenues & transfers in					0% 50% 100%
Ad Valorem Taxes	-	-	-	-	
Sales Tax	-	-	-	-	
Transient Guest Tax	-	-	-	-	
Motor Vehicle	-	-	-	-	
Licenses & Permits	-	-	-	-	
Intergovernmental	-	-	-	-	
Fees for Service	1,416,440	1,872,136	1,872,136	1,344,505	
Franchise Fees	-	-	-	-	
Municipal Court	-	-	-	-	
Special Assessments	-	-	-	-	
Miscellaneous	23,721	-	-	16,025	
PILOTS	-	-	-	-	
Total revenues & transfers in	1,440,161	1,872,136	1,872,136	1,360,530	
Expenditures and transfers out					0% 50% 100%
Personnel	1,527,731	2,500,600	2,500,600	1,021,168	
Contractual	16,844	17,171	17,171	13,361	
Commodities	-	-	-	-	
Other Payments	-	605,719	605,719	-	
Capital Outlay	-	-	-	-	
Total expenditures & transfers out	1,544,575	3,123,490	3,123,490	1,034,529	
Net change in cash balance	(104,414)	(1,251,354)	(1,251,354)	326,001	
Actual beginning cash balance	3,045,450	3,010,323	3,010,323	3,010,323	
Quarter end cash balance	2,941,036	1,758,969	1,758,969	3,336,324	

Quarterly Financial Report

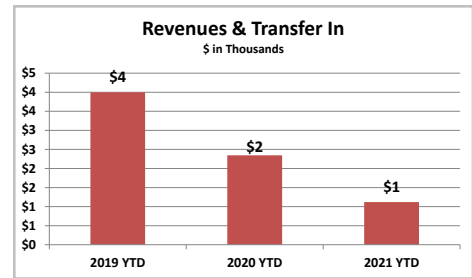
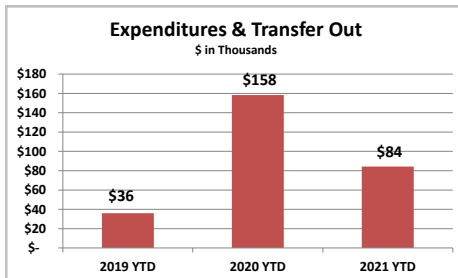
September 30, 2021



Financial Section

KP&F Equalization Fund: 287

The Kansas Police and Fire equalization fund provides for retirement of the KP&F liabilities and a reserve fund for any future 15% excess contribution liabilities.



Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			Percent Actual to Budget
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	
Revenues & transfers in					0% 50% 100%
Ad Valorem Taxes	-	-	-	-	
Sales Tax	-	-	-	-	
Transient Guest Tax	-	-	-	-	
Motor Vehicle	-	-	-	-	
Licenses & Permits	-	-	-	-	
Intergovernmental	-	-	-	-	
Fees for Service	-	-	-	-	
Franchise Fees	-	-	-	-	
Municipal Court	-	-	-	-	
Special Assessments	-	-	-	-	
Miscellaneous	2,344	-	-	1,118	
PILOTS	-	-	-	-	
Total revenues & transfers in	2,344	-	-	1,118	
Expenditures and transfers out					0% 50% 100%
Personnel	158,284	369,596	369,596	84,361	
Contractual	-	-	-	-	
Commodities	-	-	-	-	
Other Payments	-	-	-	-	
Capital Outlay	-	-	-	-	
Total expenditures & transfers out	158,284	369,596	369,596	84,361	
Net change in cash balance	(155,940)	(369,596)	(369,596)	(83,243)	
Actual beginning cash balance	402,464	194,564	194,564	194,564	
Quarter end cash balance	246,524	(175,032)	(175,032)	111,321	

Quarterly Financial Report

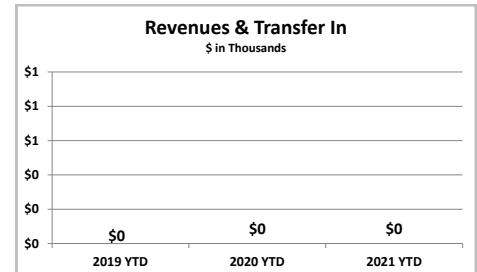
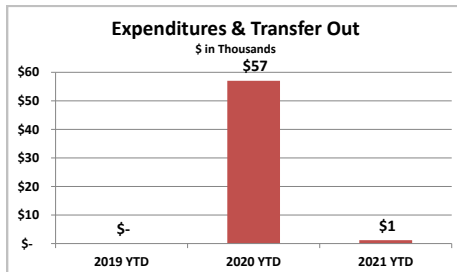
September 30, 2021



Financial Section

Neighborhood Revitalization Fund: 288

The fund provides for the redevelopment of designated revitalization areas and dilapidated structures.



Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
Revenues & transfers in					0% 50% 100%
Ad Valorem Taxes	-			-	
Sales Tax	-			-	
Transient Guest Tax	-			-	
Motor Vehicle	-			-	
Licenses & Permits	-			-	
Intergovernmental	-			-	
Fees for Service	-			-	
Franchise Fees	-			-	
Municipal Court	-			-	
Special Assessments	-			-	
Miscellaneous	-	-	-	-	
PILOTS	-			-	
Total revenues & transfers in	-	-	-	-	
Expenditures and transfers out					0% 50% 100%
Personnel	-	-	-	-	
Contractual	57,045	135,000	135,000	1,205	
Commodities	-	-	-	-	
Other Payments	-	-	-	-	
Capital Outlay	-	25,000	25,000	-	
Total expenditures & transfers out	57,045	160,000	160,000	1,205	
Net change in cash balance	(57,045)	(160,000)	(160,000)	(1,205)	
Actual beginning cash balance	385,431	243,136	243,136	243,136	
Quarter end cash balance	328,386	83,136	83,136	241,931	

Quarterly Financial Report

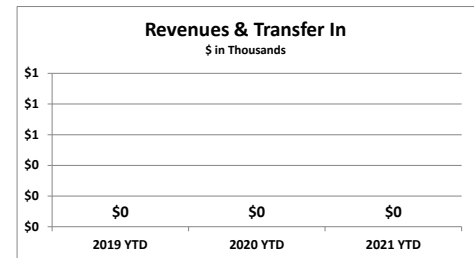
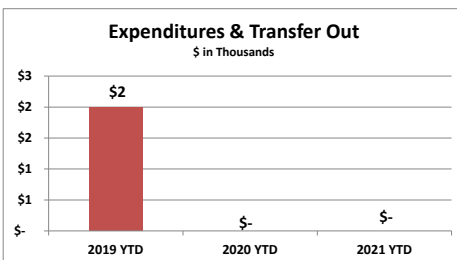
September 30, 2021



Financial Section

Historic Asset Fund: 289

Prior to 2017, this fund provided funding for acquisitions, rehabilitation, and preservation of historical landmarks or historic resources located within the City. The funding source was Transient Guest Tax. The allocation from TGT expired in 2016 so the only funds spent will be carry over from prior year grants.



Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
Revenues & transfers in					0% 50% 100%
Ad Valorem Taxes	-	-	-	-	
Sales Tax	-	-	-	-	
Transient Guest Tax	-	-	-	-	
Motor Vehicle	-	-	-	-	
Licenses & Permits	-	-	-	-	
Intergovernmental	-	-	-	-	
Fees for Service	-	-	-	-	
Franchise Fees	-	-	-	-	
Municipal Court	-	-	-	-	
Special Assessments	-	-	-	-	
Miscellaneous	-	-	-	-	
PILOTS	-	-	-	-	
Total revenues & transfers in	-	-	-	-	
Expenditures and transfers out					0% 50% 100%
Personnel	-	-	-	-	
Contractual	-	12,930	12,930	-	
Commodities	-	-	-	-	
Other Payments	-	12,631	12,631	-	
Capital Outlay	-	-	-	-	
Total expenditures & transfers out	-	25,561	25,561	-	
Net change in cash balance	-	(25,561)	(25,561)	-	
Actual beginning cash balance	29,711	29,711	29,711	29,711	
Quarter end cash balance	29,711	4,150	4,150	29,711	

Quarterly Financial Report

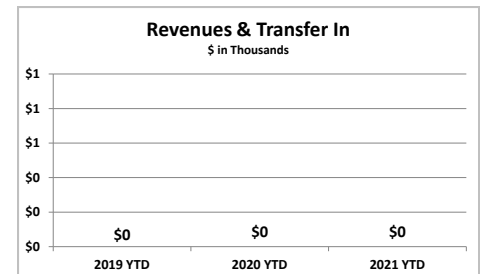
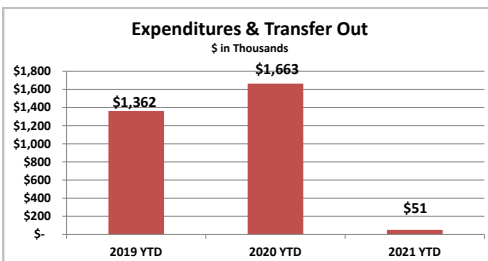
September 30, 2021



Financial Section

Countywide 1/2 Cent Sales Tax Fund: 290

This fund tracked sales tax being received from the state and transferred to the Joint Economic Development Organization (JEDO) for the funding for economic development and countywide infrastructure development as authorized by voters in August 2004 (Phase I). Collections ended in 2016 and the balance will be spent on priorities to be determined by the Governing Body.



Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

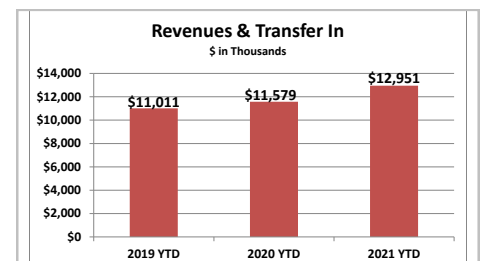
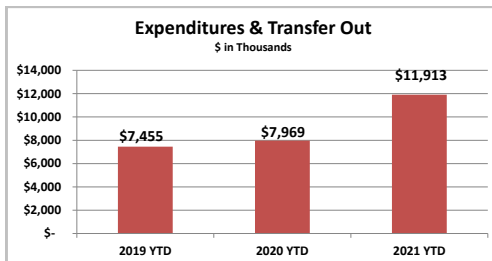
	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
Revenues & transfers in					0% 50% 100%
Ad Valorem Taxes	-	-	-	-	
Sales Tax	-	-	-	-	
Transient Guest Tax	-	-	-	-	
Motor Vehicle	-	-	-	-	
Licenses & Permits	-	-	-	-	
Intergovernmental	-	-	-	-	
Fees for Service	-	-	-	-	
Franchise Fees	-	-	-	-	
Municipal Court	-	-	-	-	
Special Assessments	-	-	-	-	
Miscellaneous	-	-	-	-	
PILOTS	-	-	-	-	
Total revenues & transfers in	-	-	-	-	

Expenditures and transfers out					0% 50% 100%
Personnel	-	-	-	-	
Contractual	1,662,962	3,300,000	3,300,000	51,050	
Commodities	-	-	-	-	
Other Payments	-	-	-	-	
Capital Outlay	-	-	-	-	
Total expenditures & transfers out	1,662,962	3,300,000	3,300,000	51,050	

Net change in cash balance	(1,662,962)	(3,300,000)	(3,300,000)	(51,050)
Actual beginning cash balance	4,110,305	364,290	364,290	364,290
Quarter end cash balance	2,447,343	(2,935,710)	(2,935,710)	313,240

Countywide 1/2 Cent Sales Tax Fund: 274, 275

This fund tracks sales tax being received from the state and transferred to the Joint Economic Development Organization (JEDO) to fund economic development and countywide infrastructure development as reauthorized by voters in 2014 (Phase II). Collections began in 2017 and this fund will receive sales tax and transfer to JEDO, in addition to receiving the funds back from JEDO to expend on funds as identified in the inter-local agreement and capital improvement plan.



Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
Revenues & transfers in					
Ad Valorem Taxes	-	-	-	-	
Sales Tax	11,579,052	17,402,591	17,402,601	12,950,755	
Transient Guest Tax	-	-	-	-	
Motor Vehicle	-	-	-	-	
Licenses & Permits	-	-	-	-	
Intergovernmental	-	-	-	-	
Fees for Service	-	-	-	-	
Franchise Fees	-	-	-	-	
Municipal Court	-	-	-	-	
Special Assessments	-	-	-	-	
Miscellaneous	-	492,135	492,135	-	
PILOTS	-	-	-	-	
Total revenues & transfers in	11,579,052	17,894,726	17,894,736	12,950,755	
Expenditures and transfers out					
Personnel	-	-	-	-	
Contractual	884,855	5,853,135	5,853,135	4,086,619	
Commodities	-	-	-	-	
Other Payments	7,084,117	12,982,738	12,982,738	7,826,824	
Capital Outlay	-	-	-	-	
Total expenditures & transfers out	7,968,972	18,835,873	18,835,873	11,913,443	
Net change in cash balance	3,610,079	(941,147)	(941,137)	1,037,312	
Actual beginning cash balance	6,806,629	11,661,987	11,661,987	11,661,987	
Quarter end cash balance	10,416,709	10,720,840	10,720,850	12,699,299	

Quarterly Financial Report

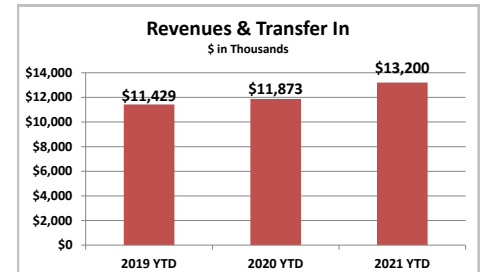
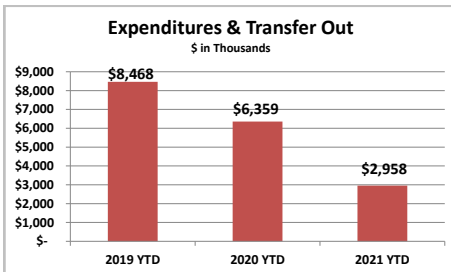
September 30, 2021



Financial Section

Citywide 1/2 Cent Sales Tax Fund: 292

The citywide 1/2 cent sales tax fund provides for collections for street improvements on existing streets. This report reflects actual dollars expended year to date and does not include encumbered funds.



Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

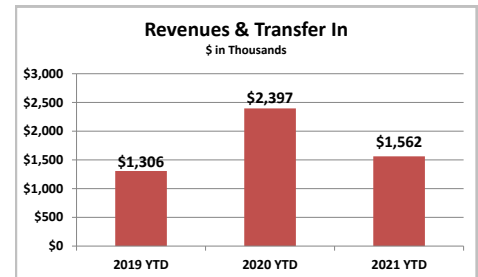
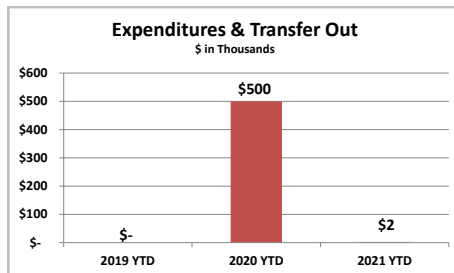
	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
Revenues & transfers in					0% 50% 100%
Ad Valorem Taxes	-	-	-	-	
Sales Tax	11,730,019	15,029,175	15,029,175	12,973,087	
Transient Guest Tax	-	-	-	-	
Motor Vehicle	-	-	-	-	
Licenses & Permits	-	-	-	-	
Intergovernmental	-	-	-	98,709	
Fees for Service	-	-	-	-	
Franchise Fees	-	-	-	-	
Municipal Court	-	-	-	-	
Special Assessments	-	-	-	-	
Miscellaneous	142,778	60,300	60,300	128,600	
PILOTS	-	-	-	-	
Total revenues & transfers in	11,872,798	15,089,475	15,089,475	13,200,396	
Expenditures and transfers out					0% 50% 100%
Personnel	133,756	335,470	335,470	106,278	
Contractual	6,088,613	12,550,000	12,550,000	2,692,695	
Commodities	136,136	1,316,000	1,316,000	158,534	
Other Payments	-	-	-	-	
Capital Outlay	-	-	-	-	
Total expenditures & transfers out	6,358,504	14,201,470	14,201,470	2,957,506	
Net change in cash balance	5,514,294	888,005	888,005	10,242,889	
Actual beginning cash balance	12,639,511	15,334,079	15,334,079	15,334,079	
Quarter end cash balance	18,153,804	16,222,085	16,222,085	25,576,968	



Financial Section

Federal Funds Exchange Fund: 276

A voluntary program that allows local agencies to trade all or part of its federal fund allocation in a specific federal fiscal year with KDOT in exchange for state transportation dollars. The available funds are determined annually by KDOT for use on specific types of transportation improvement projects including, but not limited to, roadway construction, reconstruction, and pavement preservation.



Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
Revenues & transfers in					0% 50% 100%
Ad Valorem Taxes	-	-	-	-	
Sales Tax	-	-	-	-	
Transient Guest Tax	-	-	-	-	
Motor Vehicle	-	-	-	-	
Licenses & Permits	-	-	-	-	
Intergovernmental	2,397,420	-	-	1,562,166	
Fees for Service	-	-	-	-	
Franchise Fees	-	-	-	-	
Municipal Court	-	-	-	-	
Special Assessments	-	-	-	-	
Miscellaneous	-	-	-	-	
PILOTS	-	-	-	-	
Total revenues & transfers in	2,397,420	-	-	1,562,166	
Expenditures and transfers out					0% 50% 100%
Personnel	-	-	-	-	
Contractual	500,000	-	-	2,356	
Commodities	-	-	-	-	
Other Payments	-	-	-	-	
Capital Outlay	-	-	-	-	
Total expenditures & transfers out	500,000	-	-	2,356	
Net change in cash balance	1,897,420	-	-	1,559,810	
Actual beginning cash balance	774,812	2,594,152	2,594,152	2,672,232	
Quarter end cash balance	2,672,232	2,594,152	2,594,152	4,232,042	

Quarterly Financial Report

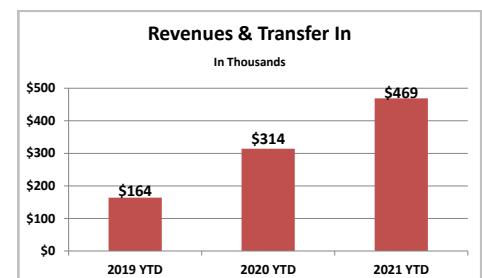
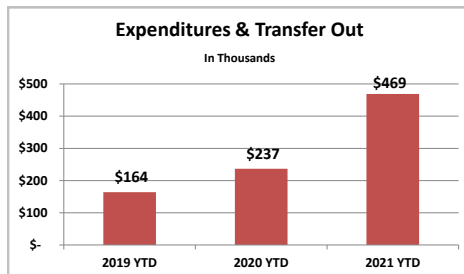
September 30, 2021



Financial Section

Tax Increment Financing Fund: 220, 402, 403

The Tax Increment Financing Fund was established to monitor the amount of property and sales taxes received for tax increment financing districts created for redevelopment of blighted areas.



Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
Revenues & transfers in					
Ad Valorem Taxes	314,466	250,000	250,000	469,106	
Sales Tax	-	500,000	500,000	-	
Transient Guest Tax	-	-	-	-	
Motor Vehicle	-	-	-	-	
Licenses & Permits	-	-	-	-	
Intergovernmental	-	-	-	-	
Fees for Service	-	-	-	-	
Franchise Fees	-	-	-	-	
Municipal Court	-	-	-	-	
Special Assessments	-	-	-	-	
Miscellaneous	-	-	-	-	
PILOTS	-	-	-	-	
Total revenues & transfers in	314,466	750,000	750,000	469,106	
Expenditures and transfers out					
Personnel	-	-	-	-	
Contractual	-	-	-	8,019	
Commodities	-	-	-	-	
Other Payments	236,820	1,250,000	1,250,000	461,013	
Capital Outlay	-	-	-	-	
Total expenditures & transfers out	236,820	1,250,000	1,250,000	469,032	
Net change in cash balance	77,645	(500,000)	(500,000)	74	
Actual beginning cash balance	-			(74)	
Quarter end cash balance	77,645	(500,000)	(500,000)	0	

Quarterly Financial Report

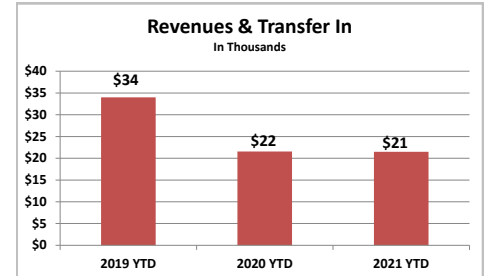
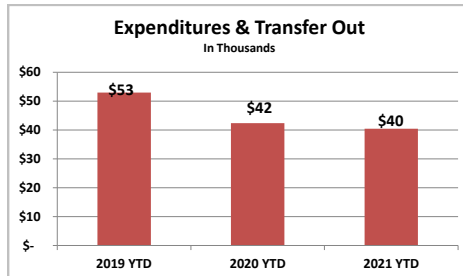
September 30, 2021



Financial Section

Court Technology Fund: 227

The court technology fund collects additional fees in addition to existing mandatory court costs for upgrading the court's electronic records and payment system.



Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
Revenues & transfers in					0% 50% 100%
Ad Valorem Taxes	-	-	-	-	
Sales Tax	-	-	-	-	
Transient Guest Tax	-	-	-	-	
Motor Vehicle	-	-	-	-	
Licenses & Permits	-	-	-	-	
Intergovernmental	-	-	-	-	
Fees for Service	-	-	-	-	
Franchise Fees	-	-	-	-	
Municipal Court	21,557	52,785	52,785	21,495	
Special Assessments	-	-	-	-	
Miscellaneous	-	-	-	-	
PILOTS	-	-	-	-	
Total revenues & transfers in	21,557	52,785	52,785	21,495	
Expenditures and transfers out					0% 50% 100%
Personnel	-	-	-	-	
Contractual	41,259	63,000	63,000	37,199	
Commodities	1,132	3,000	3,000	3,241	
Other Payments	-	-	-	-	
Capital Outlay	-	-	-	-	
Total expenditures & transfers out	42,391	66,000	66,000	40,440	
Net change in cash balance	(20,834)	(13,215)	(13,215)	(18,945)	
Actual beginning cash balance	299,240	283,105	283,105	283,105	
Quarter end cash balance	278,406	269,890	269,890	264,160	

Quarterly Financial Report

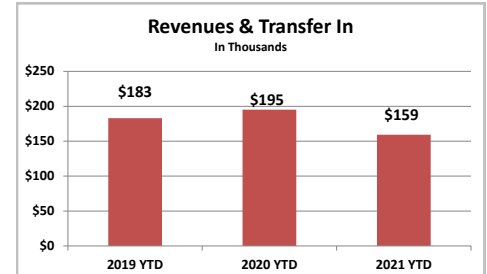
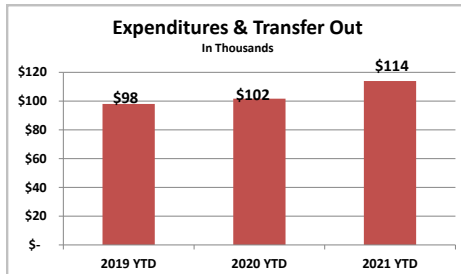
September 30, 2021



Financial Section

Downtown Improvement Fund: 216

The downtown improvement fund accounts for assessments that are levied against tenants within the downtown business improvement district to provide for improvements and promotion of the downtown business area.



Schedule of Budgetary Accounts - Budgetary Basis

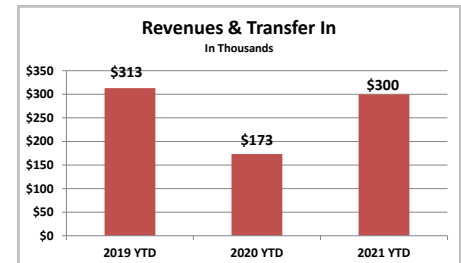
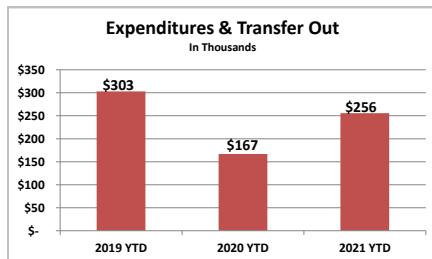
For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
Revenues & transfers in					0% 50% 100%
Ad Valorem Taxes	-	-	-	-	
Sales Tax	-	-	-	-	
Transient Guest Tax	-	-	-	-	
Motor Vehicle	-	-	-	-	
Licenses & Permits	-	-	-	-	
Intergovernmental	-	-	-	-	
Fees for Service	-	-	-	-	
Franchise Fees	-	-	-	-	
Municipal Court	-	-	-	-	
Special Assessments	211,522	209,000	209,000	193,234	
Miscellaneous	(16,443)	93,130	93,130	(33,972)	
PILOTS	-	-	-	-	
Total revenues & transfers in	195,079	302,130	302,130	159,262	
Expenditures and transfers out					0% 50% 100%
Personnel	-	-	-	-	
Contractual	101,706	209,000	209,000	113,964	
Commodities	-	-	-	-	
Other Payments	-	93,130	93,130	-	
Capital Outlay	-	-	-	-	
Total expenditures & transfers out	101,706	302,130	302,130	113,964	
Net change in cash balance	93,373	-	-	45,298	
Actual beginning cash balance	105,881	162,105	162,105	162,105	
Quarter end cash balance	199,255	162,105	162,105	207,403	



Tourism Business Improvement Fund: 217

The tourism improvement fund accounts for assessments that are levied against lodging facilities within the City of Topeka to provide for improvements and promotion of the downtown plaza development area.



Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
Revenues & transfers in					0% 50% 100%
Ad Valorem Taxes	-	-	-	-	
Sales Tax	-	-	-	-	
Transient Guest Tax	-	-	-	-	
Motor Vehicle	-	-	-	-	
Licenses & Permits	-	-	-	-	
Intergovernmental	-	-	-	-	
Fees for Service	-	-	-	-	
Franchise Fees	-	-	-	-	
Municipal Court	-	-	-	-	
Special Assessments	173,163	480,000	480,000	299,737	
Miscellaneous	-	20,000	20,000	-	
PILOTS	-	-	-	-	
Total revenues & transfers in	173,163	500,000	500,000	299,737	
Expenditures and transfers out					0% 50% 100%
Personnel	-	-	-	-	
Contractual	166,978	470,400	470,400	255,654	
Commodities	-	-	-	-	
Other Payments	-	20,000	20,000	-	
Capital Outlay	-	-	-	-	
Total expenditures & transfers out	166,978	490,400	490,400	255,654	
Net change in cash balance	6,185	9,600	9,600	44,083	
Actual beginning cash balance	2,043	23,039	23,039	23,039	
Quarter end cash balance	8,228	32,639	32,639	67,122	

Quarterly Financial Report

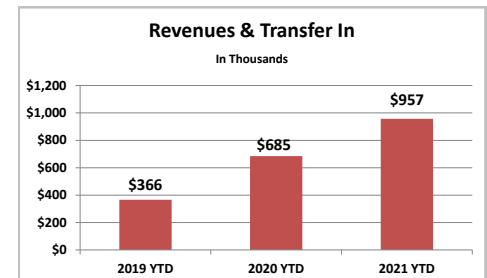
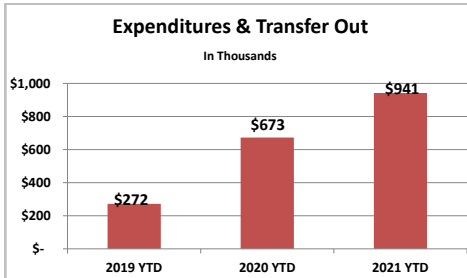
September 30, 2021



Financial Section

Community Improvement District Fund: 294, 295, 296, 297, 298, 400, 401

The Community Improvement District fund provides for the use of public financing for projects within a prescribed district to strengthen economic development, employment opportunities, and enhance tourism or upgrade older real estate.



Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
Revenues & transfers in					
Ad Valorem Taxes	-	500,000	500,000	-	
Sales Tax	685,331	1,360,000	1,360,000	957,087	
Transient Guest Tax	-	-	-	-	
Motor Vehicle	-	-	-	-	
Licenses & Permits	-	-	-	-	
Intergovernmental	-	-	-	-	
Fees for Service	-	-	-	-	
Franchise Fees	-	-	-	-	
Municipal Court	-	-	-	-	
Special Assessments	-	-	-	-	
Miscellaneous	-	-	-	-	
PILOTS	-	-	-	-	
Total revenues & transfers in	685,331	1,860,000	1,860,000	957,087	
Expenditures and transfers out					
Personnel	-	-	-	-	
Contractual	12,887	2,000	2,000	18,233	
Commodities	-	-	-	-	
Other Payments	660,188	1,358,000	1,358,000	923,262	
Capital Outlay	-	-	-	-	
Total expenditures & transfers out	673,075	1,360,000	1,360,000	941,495	
Net change in cash balance	12,256	500,000	500,000	15,592	
Actual beginning cash balance	365,005	3,000	3,000	3,000	
Quarter end cash balance	377,261	503,000	503,000	18,592	

Quarterly Financial Report

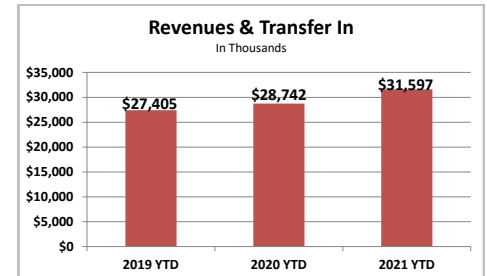
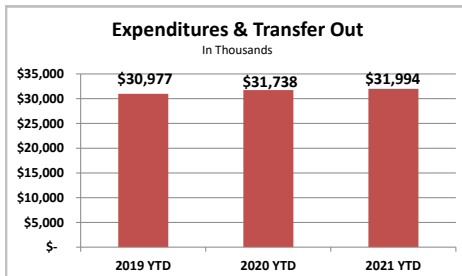
September 30, 2021



Financial Section

Water: 621

The Water fund supports all water operations throughout the City and surrounding areas. Charges for services are the primary revenue for the water fund and expenses are utilized for operations, capital improvements, and debt service.



Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
Revenues & transfers in					0% 50% 100%
Ad Valorem Taxes	-	-	-	-	
Sales Tax	-	-	-	-	
Transient Guest Tax	-	-	-	-	
Motor Vehicle	-	-	-	-	
Licenses & Permits	-	-	-	-	
Intergovernmental	-	-	-	-	
Fees for Service	27,679,705	39,215,460	39,215,460	30,226,281	
Franchise Fees	-	-	-	-	
Municipal Court	-	-	-	-	
Special Assessments	-	-	-	-	
Miscellaneous	1,062,102	1,420,340	1,420,340	1,370,967	
PILOTS	-	-	-	-	
Total revenues & transfers in	28,741,808	40,635,800	40,635,800	31,597,247	
Expenditures and transfers out					0% 50% 100%
Personnel	6,540,115	9,559,204	9,559,204	6,082,141	
Contractual	8,000,130	11,026,103	11,026,103	8,170,595	
Commodities	7,361,072	6,666,365	6,666,365	5,761,370	
Other Payments	9,764,569	12,549,587	12,549,587	11,863,580	
Capital Outlay	71,912	400,000	400,000	116,506	
Total expenditures & transfers out	31,737,797	40,201,258	40,201,258	31,994,192	
Net change in cash balance	(2,995,990)	434,542	434,542	(396,945)	
Actual beginning cash balance	11,481,815	16,874,392	16,874,392	16,874,392	
Quarter end cash balance	8,485,825	17,308,934	17,308,934	16,477,447	

Quarterly Financial Report

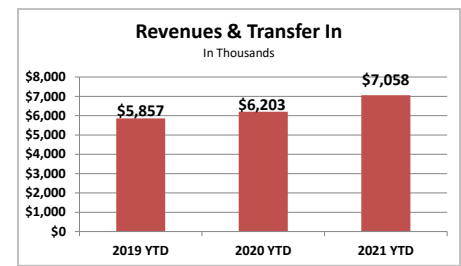
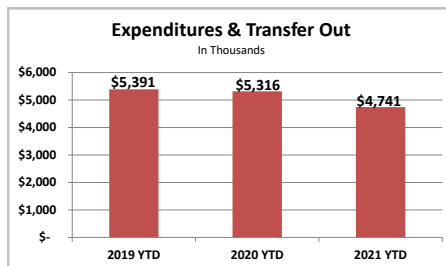
September 30, 2021



Financial Section

Stormwater: 623

The stormwater fund supports all stormwater operations throughout the City. Charges for services serve as the primary revenue for the stormwater fund and expenses are utilized for operations and capital improvement projects.



Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
Revenues & transfers in					0% 50% 100%
Ad Valorem Taxes	-	-	-	-	
Sales Tax	-	-	-	-	
Transient Guest Tax	-	-	-	-	
Motor Vehicle	-	-	-	-	
Licenses & Permits	-	-	-	-	
Intergovernmental	-	-	-	-	
Fees for Service	6,105,684	8,562,700	8,562,700	6,598,552	
Franchise Fees	-	-	-	-	
Municipal Court	-	-	-	-	
Special Assessments	-	-	-	-	
Miscellaneous	97,366	64,800	64,800	459,653	
PILOTS	-	-	-	-	
Total revenues & transfers in	6,203,050	8,627,500	8,627,500	7,058,206	
Expenditures and transfers out					0% 50% 100%
Personnel	1,176,904	1,688,667	1,688,667	1,104,614	
Contractual	1,974,515	3,161,338	3,161,338	1,837,212	
Commodities	301,061	351,995	351,995	184,847	
Other Payments	1,855,575	3,266,329	3,266,329	1,612,077	
Capital Outlay	7,728	300,000	300,000	2,413	
Total expenditures & transfers out	5,315,783	8,768,329	8,768,329	4,741,163	
Net change in cash balance	887,267	(140,829)	(140,829)	2,317,043	
Actual beginning cash balance	2,976,645	5,826,125	5,826,125	5,826,125	
Quarter end cash balance	3,863,912	5,685,296	5,685,296	8,143,168	

Quarterly Financial Report

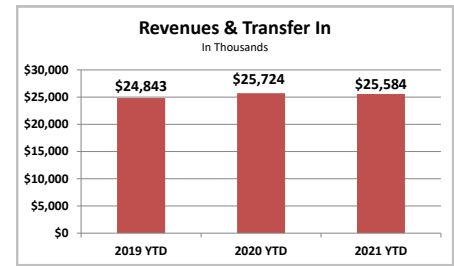
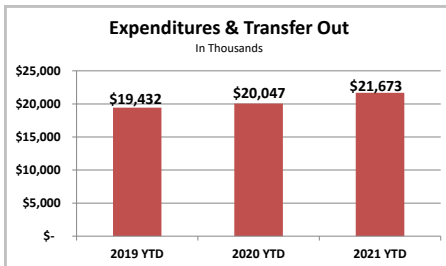
September 30, 2021



Financial Section

Wastewater: 625

The wastewater fund supports all wastewater operations throughout the City. Charges for services serve as the primary revenue for the wastewater fund and expenses are utilized for operations, capital improvement projects, and debt service.



Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
Revenues & transfers in					0% 50% 100%
Ad Valorem Taxes	-	-	-	-	
Sales Tax	-	-	-	-	
Transient Guest Tax	-	-	-	-	
Motor Vehicle	-	-	-	-	
Licenses & Permits	79,566	126,000	126,000	66,058	
Intergovernmental	-	-	-	-	
Fees for Service	25,020,184	36,220,400	36,220,400	24,836,691	
Franchise Fees	-	-	-	-	
Municipal Court	-	-	-	-	
Special Assessments	88,522	40,000	40,000	69,106	
Miscellaneous	535,311	348,100	348,100	612,365	
PILOTS	-	-	-	-	
Total revenues & transfers in	25,723,582	36,734,500	36,734,500	25,584,220	
Expenditures and transfers out					0% 50% 100%
Personnel	3,977,934	5,456,419	5,456,419	3,770,685	
Contractual	7,421,136	10,425,085	10,425,085	8,045,387	
Commodities	1,092,116	1,327,956	1,327,956	1,047,338	
Other Payments	7,428,683	20,888,397	20,888,397	8,713,941	
Capital Outlay	127,202	300,000	300,000	95,442	
Total expenditures & transfers out	20,047,071	38,397,857	38,397,857	21,672,793	
Net change in cash balance	5,676,512	(1,663,357)	(1,663,357)	3,911,427	
Actual beginning cash balance	17,978,568	25,242,392	25,242,392	25,242,392	
Quarter end cash balance	23,655,080	23,579,035	23,579,035	29,153,819	

Quarterly Financial Report

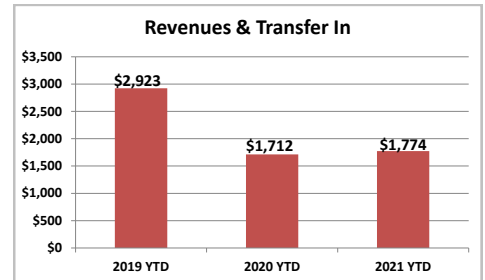
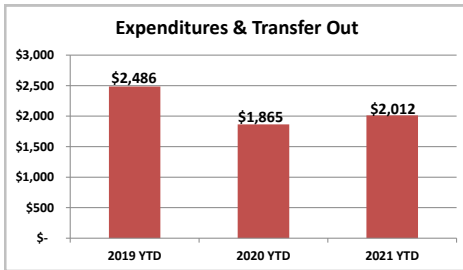
September 30, 2021



Financial Section

Parking Fund: 601

The parking fund supports all on street and garage parking that the City owns throughout Topeka. Revenues are utilized to support ongoing maintenance and debt service payments of the parking garages.



Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
Revenues & transfers in					0% 50% 100%
Ad Valorem Taxes	-	-	-	-	
Sales Tax	-	-	-	-	
Transient Guest Tax	-	-	-	-	
Motor Vehicle	-	-	-	-	
Licenses & Permits	-	-	-	-	
Intergovernmental	-	-	-	-	
Fees for Service	1,545,837	2,699,493	2,699,493	1,611,450	
Franchise Fees	-	-	-	-	
Municipal Court	84,703	183,287	183,287	125,417	
Special Assessments	-	-	-	-	
Miscellaneous	81,863	16,375	16,375	37,129	
PILOTS	-	-	-	-	
Total revenues & transfers in	1,712,402	2,899,155	2,899,155	1,773,995	
Expenditures and transfers out					0% 50% 100%
Personnel	446,833	682,867	682,867	413,837	
Contractual	685,461	1,333,031	1,333,031	919,879	
Commodities	16,375	52,892	52,892	14,821	
Other Payments	716,333	672,630	672,630	627,879	
Capital Outlay	80	1,319,622	1,319,622	35,760	
Total expenditures & transfers out	1,865,082	4,061,042	4,061,042	2,012,176	
Net change in cash balance	(152,680)	(1,161,887)	(1,161,887)	(238,181)	
Actual beginning cash balance	2,596,254	2,397,627	2,397,627	2,397,627	
Quarter end cash balance	2,443,574	1,235,740	1,235,740	2,159,446	

Quarterly Financial Report

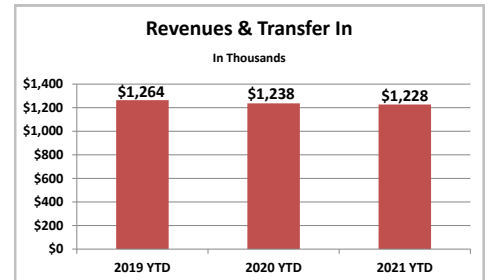
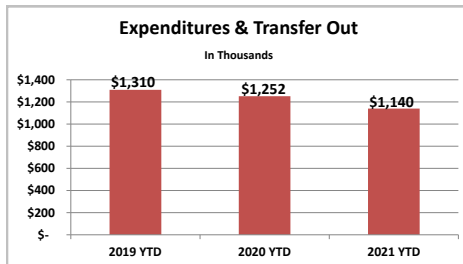
September 30, 2021



Financial Section

Facilities Fund: 615

The facilities fund pays for all maintenance of facilities throughout the City of Topeka.



Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
Revenues & transfers in					0% 50% 100%
Ad Valorem Taxes	-	-	-	-	
Sales Tax	-	-	-	-	
Transient Guest Tax	-	-	-	-	
Motor Vehicle	-	-	-	-	
Licenses & Permits	-	-	-	-	
Intergovernmental	-	-	-	-	
Fees for Service	1,226,203	1,634,931	1,634,931	1,226,203	
Franchise Fees	-	-	-	-	
Municipal Court	-	-	-	-	
Special Assessments	-	-	-	-	
Miscellaneous	11,446	-	-	1,667	
PILOTS	-	-	-	-	
Total revenues & transfers in	1,237,649	1,634,931	1,634,931	1,227,869	
Expenditures and transfers out					0% 50% 100%
Personnel	702,085	970,956	970,956	579,343	
Contractual	403,579	470,704	470,704	490,494	
Commodities	60,414	223,200	223,200	86,933	
Other Payments	(15,670)	103,620	103,620	(18,195)	
Capital Outlay	101,291	-	-	1,800	
Total expenditures & transfers out	1,251,699	1,768,480	1,768,480	1,140,376	
Net change in cash balance	(14,051)	(133,549)	(133,549)	87,494	
Actual beginning cash balance	295,231	267,966	267,966	267,966	
Quarter end cash balance	281,180	134,417	134,417	355,460	

Quarterly Financial Report

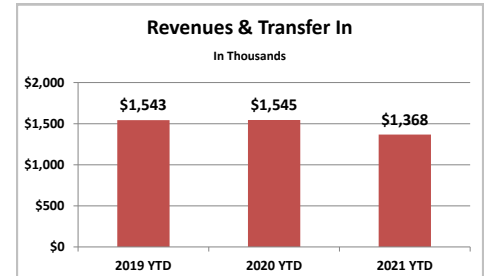
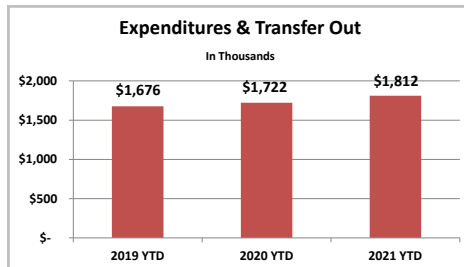
September 30, 2021



Financial Section

Fleet Fund: 614

The fleet fund pays for maintenance and repair of all City vehicles.



Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
Revenues & transfers in					0% 50% 100%
Ad Valorem Taxes	-	-	-	-	
Sales Tax	-	-	-	-	
Transient Guest Tax	-	-	-	-	
Motor Vehicle	-	-	-	-	
Licenses & Permits	-	-	-	-	
Intergovernmental	-	-	-	-	
Fees for Service	1,537,119	2,050,000	2,050,000	1,366,927	
Franchise Fees	-	-	-	-	
Municipal Court	-	-	-	-	
Special Assessments	-	-	-	-	
Miscellaneous	7,439	900,000	900,000	888	
PILOTS	-	-	-	-	
Total revenues & transfers in	1,544,558	2,950,000	2,950,000	1,367,815	
Expenditures and transfers out					0% 50% 100%
Personnel	1,159,710	1,628,113	1,628,113	1,035,535	
Contractual	222,826	347,850	347,850	204,168	
Commodities	41,823	64,581	64,581	41,778	
Other Payments	182,186	-	-	464,133	
Capital Outlay	115,774	900,000	900,000	66,493	
Total expenditures & transfers out	1,722,318	2,940,544	2,940,544	1,812,106	
Net change in cash balance	(177,761)	9,456	9,456	(444,291)	
Actual beginning cash balance	1,991,671	1,151,867	1,151,867	1,151,867	
Quarter end cash balance	1,813,910	1,161,323	1,161,323	707,576	

Quarterly Financial Report

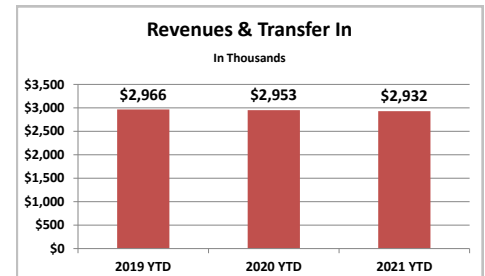
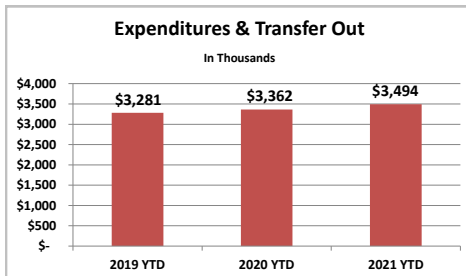
September 30, 2021



Financial Section

IT Fund: 613

The information technology needs of the City are funded through this internal service fund.



Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
Revenues & transfers in					0% 50% 100%
Ad Valorem Taxes	-	-	-	-	
Sales Tax	-	-	-	-	
Transient Guest Tax	-	-	-	-	
Motor Vehicle	-	-	-	-	
Licenses & Permits	-	-	-	-	
Intergovernmental	-	-	-	-	
Fees for Service	2,935,849	3,854,066	3,854,066	2,914,280	
Franchise Fees	17,327	-	-	17,327	
Municipal Court	-	-	-	-	
Special Assessments	-	-	-	-	
Miscellaneous	-	-	-	-	
PILOTS	-	-	-	-	
Total revenues & transfers in	2,953,175	3,854,066	3,854,066	2,931,606	
Expenditures and transfers out					0% 50% 100%
Personnel	1,208,053	1,619,939	1,619,939	1,194,644	
Contractual	2,047,865	2,109,865	2,109,865	2,114,381	
Commodities	22,139	161,995	161,995	46,205	
Other Payments	-	-	-	-	
Capital Outlay	84,368	270,000	270,000	138,704	
Total expenditures & transfers out	3,362,425	4,161,799	4,161,799	3,493,934	
Net change in cash balance	(409,250)	(307,733)	(307,733)	(562,328)	
Actual beginning cash balance	1,098,109	982,942	982,942	982,942	
Quarter end cash balance	688,859	675,209	675,209	420,614	

Quarterly Financial Report

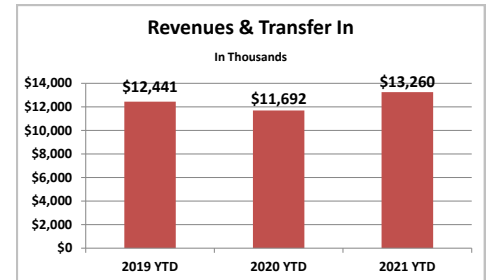
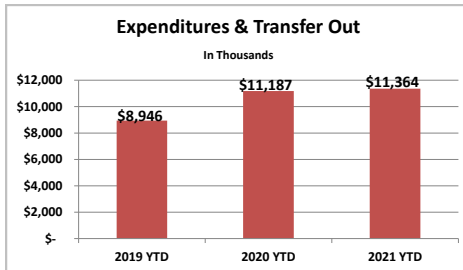
September 30, 2021



Financial Section

Risk Funds: 640, 641, 642, 643, 644

The risk funds are the workers compensation fund, health insurance fund, property insurance fund, risk reserve, and the unemployment insurance fund.



Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
Revenues & transfers in					
Ad Valorem Taxes	-	-	-	-	
Sales Tax	-	-	-	-	
Transient Guest Tax	-	-	-	-	
Motor Vehicle	-	-	-	-	
Licenses & Permits	-	-	-	-	
Intergovernmental	-	-	-	-	
Fees for Service	11,131,986	19,751,584	19,751,584	13,063,084	66.14%
Franchise Fees	-	-	-	-	
Municipal Court	-	-	-	-	
Special Assessments	-	-	-	-	
Miscellaneous	560,120	87,080	87,080	196,957	226.18%
PILOTS	-	-	-	-	
Total revenues & transfers in	11,692,106	19,838,664	19,838,664	13,260,042	67%
Expenditures and transfers out					
Personnel	100,000	294,091	294,091	81,389	27.67%
Contractual	4,127,133	6,765,338	6,765,338	3,949,067	58.37%
Commodities	3,060	3,300	3,300	107	3.24%
Other Payments	6,956,560	14,151,267	14,151,267	7,333,143	51.82%
Capital Outlay	-	-	-	-	
Total expenditures & transfers out	11,186,753	21,213,996	21,213,996	11,363,705	54%
Net change in cash balance	505,353	(1,375,333)	(1,375,333)	1,896,337	
Actual beginning cash balance	15,493,507			14,728,487	
Quarter end cash balance	15,998,860	-	-	16,624,824	

Quarterly Financial Report

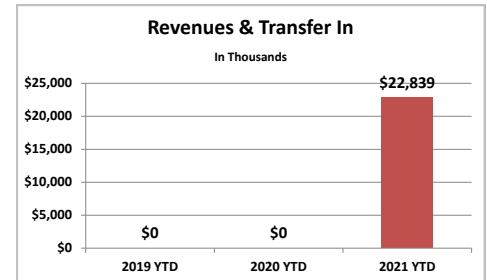
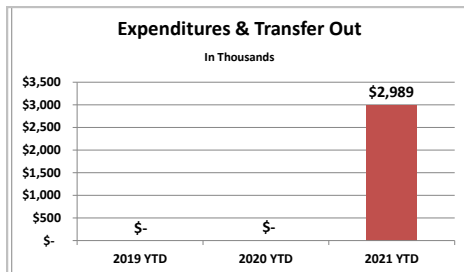
September 30, 2021



Financial Section

Public Health Emergency Response: 720

A special revenue fund established in 2020 to account for revenue and expenses related to the COVID-19 public health emergency along with other federal stimulus support .



Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
Revenues & transfers in					0% 50% 100%
Ad Valorem Taxes	-	-	-	-	
Sales Tax	-	-	-	-	
Transient Guest Tax	-	-	-	-	
Motor Vehicle	-	-	-	-	
Licenses & Permits	-	-	-	-	
Intergovernmental	-	-	-	22,838,416	
Fees for Service	-	-	-	-	
Franchise Fees	-	-	-	-	
Municipal Court	-	-	-	-	
Special Assessments	-	-	-	-	
Miscellaneous	-	-	-	131	
PILOTS	-	-	-	-	
Total revenues & transfers in	-	-	-	22,838,546	
Expenditures and transfers out					0% 50% 100%
Personnel	-	-	-	-	
Contractual	-	-	-	2,646,043	
Commodities	-	-	-	342,869	
Other Payments	-	-	-	-	
Capital Outlay	-	-	-	-	
Total expenditures & transfers out	-	-	-	2,988,912	
Net change in cash balance	-	-	-	19,849,634	
Actual beginning cash balance	-	6,212,230	6,212,230	6,212,231	
Quarter end cash balance	-	6,212,230	6,212,230	26,061,865	

Quarterly Financial Report

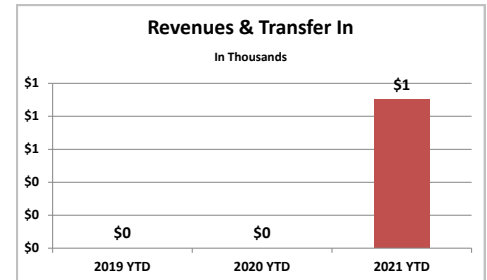
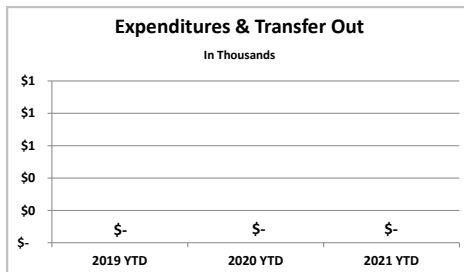
September 30, 2021



Financial Section

Affordable Housing Trust: 299

A special revenue fund established in 2020 to account for revenue and expenses related to affordable housing .



Schedule of Budgetary Accounts - Budgetary Basis

For the quarter ending September 30, 2021, with comparative actuals ending September 30, 2020

	2020	2021			
	YTD Actual Amounts	Original Budget	Revised Budget	YTD Actual Amounts	Percent Actual to Budget
Revenues & transfers in					0% 50% 100%
Ad Valorem Taxes	-	-	-	-	
Sales Tax	-	-	-	-	
Transient Guest Tax	-	-	-	-	
Motor Vehicle	-	-	-	-	
Licenses & Permits	-	-	-	-	
Intergovernmental	-	-	-	-	
Fees for Service	-	-	-	-	
Franchise Fees	-	-	-	-	
Municipal Court	-	-	-	-	
Special Assessments	-	-	-	-	
Miscellaneous	-	-	-	900	
PILOTS	-	-	-	-	
Total revenues & transfers in	-	-	-	900	
Expenditures and transfers out					0% 50% 100%
Personnel	-	-	-	-	
Contractual	-	-	-	-	
Commodities	-	-	-	-	
Other Payments	-	-	-	-	
Capital Outlay	-	-	-	-	
Total expenditures & transfers out	-	-	-	-	
Net change in cash balance	-	-	-	900	
Actual beginning cash balance		250,000	250,000	250,000	
Quarter end cash balance	-	250,000	250,000	250,900	

Quarterly Financial Report

September 30, 2021



Financial Section

Investments

Investment Data as of September 30, 2021

Pooled Cash & Investments

Type of Investment	Guidelines			Invested Value	Yield to Maturity
	Minimum	Maximum	Actual %		
Bank Certificates of Deposit	0%	100%	13%	\$ 39,400,000	0.30
US Treasuries	0%	100%	4%	\$ 13,174,832	1.60
US Agencies	0%	100%	47%	\$138,912,064	0.70
Repurchase Agreements	0%	50%	-	-	
Municipal Investment Pool	0%	30%	19%	\$ 56,429,209	0.00
Municipal Refunding Bonds	0%	100%	-	\$ -	
Kansas General Obligation Bonds with credit below A3 or A-	0%	5%	-	-	
Kansas General Obligation Bonds with credit of A3 or A- higher	0%	30%	3%	\$ 7,827,568	2.00
General Checking	0%	100%	13%	\$ 38,930,529	
Subtotal of Investments				\$294,674,203	0.92
Total Portfolio Balance				\$294,674,203	
Duration of investments (expressed in years)					0.94

Quarterly Financial Report

September 30, 2021



Financial Section

Debt

City of Topeka Kansas | Monthly Debt Report for September 2021

Bond Series	Transaction Description	Tax Status	Settlement Date	Interest Rate	Original Par	Interest Due	Principal Due	Outstanding as of January 1, 2021	Outstanding as of September 30, 2021
Governmental General Obligation Bonds		General Obligation bonds are backed by the full faith and guarantee of the Governing Body to appropriate funding on an annual basis, they generally have lower rates because they are backed by the taxing authority of the Governing Body.							
2015A	General Obligation Bonds	Tax-Exempt	09/15/15	2.500 - 5.000	52,809,613	2/15 & 8/15	8/15	35,775,207	-
2016A	General Obligation Bonds	Tax-Exempt	05/19/16	2.500 - 5.000	19,187,018	2/15 & 8/15	8/15	13,530,879	-
2016B	General Obligation Bonds	Tax-Exempt	09/13/16	2.500 - 5.000	22,705,000	2/15 & 8/15	8/15	16,995,000	15,415,000
2017A	General Obligation Bonds	Tax-Exempt	09/05/17	2.250 - 5.000	28,490,000	2/15 & 8/15	8/15	17,440,000	15,370,000
2018A	General Obligation Bonds	Tax-Exempt	09/04/18	3.000 - 5.000	7,225,000	2/15 & 8/15	8/15	6,490,000	6,100,000
2018B	General Obligation Bonds (Zoo Projects)	Tax-Exempt	09/04/18	3.000 - 3.250	5,285,000	2/15 & 8/15	8/15	4,765,000	4,460,000
2019A	General Obligation Bonds	Tax-Exempt	09/10/19	2.000 - 3.000	37,090,000	2/15 & 8/15	8/15	32,725,976	29,883,349
2019B	General Obligation Bonds (Zoo Projects)	Tax-Exempt	09/10/19	2.000 - 4.000	1,440,000	2/15 & 8/15	8/15	1,360,000	1,280,000
2020A	General Obligation Bonds	Tax-Exempt	08/18/20	1.000 - 3.500	14,110,000	2/15 & 8/15	8/15	10,464,937	9,797,436
2021A	General Obligation Bonds	Tax-Exempt	04/13/21	1.000 - 4.000	35,070,000	2/15 & 8/15	8/15	-	29,819,889
2021B	General Obligation Bonds	Tax-Exempt	04/13/21	1.200 - 3.000	2,735,000	2/15 & 8/15	8/15	-	2,735,000
2021C	General Obligation Bonds	Tax-Exempt	09/14/21	1.000 - 4.000	20,077,464	2/15 & 8/15	8/15	-	20,077,464
Subtotal Governmental G.O. Bonds								139,546,999	134,938,137
Business-type General Obligation Bonds		Business type General Obligation bonds are offset by revenues derived, as in this case parking fees, however in the failure of those fees to raise enough revenue they are still backed by the taxing authority of the Governing Body.							
2015A	General Obligation Bonds	Tax-Exempt	09/15/15	2.500 - 5.000	2,455,387	2/15 & 8/15	8/15	1,364,793	-
2016A	General Obligation Bonds	Tax-Exempt	05/19/16	2.500 - 5.000	1,662,982	2/15 & 8/15	8/15	1,119,121	-
2017A	General Obligation Bonds	Tax-Exempt	05/19/16	2.500 - 5.000	1,662,982	2/15 & 8/15	8/15	4,425,000	4,405,000
2019A	General Obligation Bonds	Tax-Exempt	09/10/19	2.000 - 3.000	594,839	2/15 & 8/15	8/15	477,322	378,823
2020A	General Obligation Bonds - (Water)	Tax-Exempt	08/18/20	1.000 - 3.500	3,645,063	2/15 & 8/15	8/15	3,645,063	3,645,063
2021A	General Obligation Bonds	Tax-Exempt	09/10/19	2.000 - 3.000	1,296,369	2/15 & 8/15	8/15	-	1,070,111
2021C	General Obligation Bonds	Tax-Exempt	09/14/21	1.000 - 4.000	912,536	2/15 & 8/15	8/15	-	912,536
Subtotal Business-type G.O. Bonds								11,031,299	10,411,533
Other General Obligation Bonds (See Footnotes)		TIF and STAR bonds are also offset by revenues derived from property and sales tax, however in the failure of those fees to raise enough revenue they are backed by the taxing authority of the Governing Body.							
2011A	Full Faith and Credit STAR Bonds (Heartland Park)	Tax-Exempt	09/20/11	2.000 - 3.250	9,855,000	2/15 & 8/15	8/15	4,160,000	3,275,000
2016A	Full Faith and Credit Tax Increment Refunding Bonds	Tax-Exempt	05/19/16	2.000 - 2.000	4,430,000	2/15 & 8/15	8/15	2,610,000	2,120,000
Subtotal Other General Obligation Bonds								6,770,000	5,395,000
TOTAL GENERAL OBLIGATION BONDS								\$ 157,348,298	\$ 150,744,671

Quarterly Financial Report

September 30, 2021



Financial Section

Debt

City of Topeka Kansas | Monthly Debt Report for September 2021

Bond Series	Transaction Description	Tax Status	Settlement Date	Interest Rate	Original Par	Interest Due	Principal Due	Outstanding as of January 1, 2021	Outstanding as of September 30, 2021
Utility Revenue Bonds		Revenue bonds are guaranteed solely from revenues generated by the utilities, which include water, storm water and wastewater. These typically carry a higher interest rate since they are not backed by tax revenues and the general credit of the City.							
2013A	Combined Utility Refunding Revenue Bonds	Tax-Exempt	05/21/13	1.500 - 5.000	35,985,000	2/1 & 8/1	8/1	34,115,000	-
2014A	Combined Utility Revenue Bonds	Tax-Exempt	12/23/14	3.125 - 5.000	45,510,000	2/1 & 8/1	8/1	27,210,000	26,140,000
2016A	Combined Utility Refunding Revenue Bonds	Tax-Exempt	09/06/16	2.000 - 3.000	24,945,000	2/1 & 8/1	8/1	23,955,000	23,265,000
2017A	Combined Utility Revenue Bonds	Tax-Exempt	09/05/17	2.250 - 5.000	17,975,000	2/1 & 8/1	8/1	16,885,000	16,505,000
2018A	Combined Utility Revenue Bonds	Tax-Exempt	09/11/18	3.000 - 5.000	45,695,000	2/1 & 8/1	8/1	43,880,000	43,005,000
2019A	Combined Utility Revenue Bonds	Tax-Exempt	09/17/19	2.000 - 4.000	33,270,000	2/1 & 8/1	8/1	31,000,000	28,790,000
2020A	Combined Utility Revenue Bonds	Tax-Exempt	9/8/20	1.000 - 3.000	94,885,000	2/1 & 8/1	8/1	94,885,000	93,150,000
2021A	Combined Utility Refunding Revenue Bonds	Tax-Exempt	09/07/21	2.000 - 4.000	68,280,000	2/1 & 8/1	8/1		68,280,000
2021B	Combined Utility Junior Lien Revenue Bonds	Taxable	09/07/21	2.000 - 3.000	14,990,000	2/1 & 8/1	8/1		14,990,000
Subtotal Utility Revenue Bonds								271,930,000	314,125,000
TOTAL REVENUE BONDS								\$ 271,930,000	\$ 314,125,000
KDHE - KS Water Pollution Control SRF Loan			01/27/93	3.110 - 3.660	110,215,967	12/1 & 6/1	12/1 & 6/1	16,052,937	-
KDHE - KS Public Water Supply SRF Loan			04/06/98	2.500 - 3.750	33,182,304	8/1/ & 2/1	8/1/ & 2/1	7,421,919	-
TOTAL REVOLVING LOANS								\$ 23,474,856	\$ -
Temporary Notes		These are temporary debt instruments used for municipalities to raise capital for infrastructure improvements while awaiting permanent financing.							
2020A	Temporary Notes	Tax-Exempt	08/18/20	2.000	10,555,000	At Maturity	10/01/21	10,555,000	-
2020B	Temporary Notes (Taxable)	Taxable	08/18/20	1.500	13,870,000	At Maturity	10/01/21	13,870,000	-
2021A	Temporary Notes	Tax-Exempt	09/14/21	4.000	4,140,000	At Maturity	10/01/22		4,140,000
TOTAL TEMPORARY NOTES								\$ 24,425,000	\$ 4,140,000
TOTAL INDEBTEDNESS OF THE CITY								\$ 477,178,154	\$ 469,009,671



Vendor Diversity Report



Vendor Diversity Report

Invoice Date From 01/01/2021 Invoice Date To 09/30/2021

NOTE: Report contains both Active and Inactive Vendors

AFRIC	6,171	41,929,394.02
DIS	34	299,745.29
FEM	7	42,152.06
HISP	678	4,198,102.70
MIN	103	551,159.58
NATIV	32	9,862.66
NONE	1	770.00
OTHER	3,121	9,979,979.30
SMALL	6,903	44,371,958.43
	3,373	19,413,635.50
Total Number of Invoices	20,423	Total Invoice Amount \$120,796,759.54

	2021 Quarter 1	2021 Quarter 2	2021 Quarter 3	2021 Quarter 4
Performance Measures				
Total dollars paid to all vendors by purchase order	60,506,400	17,049,129	20,344,033	0
Dollars paid to diverse vendors by purchase order	1,545,204	1,915,732	1,580,852	0
Diverse vendor spending by purchase order as a percent	2.55%	11.24%	7.77%	0.00%
Total number of bid events awarded to all vendors	42	62	43	0
Total number of bid events awarded to diverse vendors	15	39	16	0
Diverse vendor awards as a percent	35.71%	62.90%	37.21%	0.00%
Total number of bid events released to the public	58	74	59	0
*Diverse Vendor Classifications: AFRIC, ASIAN, DIS, FEM, HISP, MIN, NATIV, VET *Diverse Vendor Classifications Do Not Include: NONE, OTHER, SMALL				

The City has established an overall annual goal of 35 percent of M/W/DBE participation in City issued bid solicitations released to the public. This goal is based upon evidence of available M/W/DBEs relative to all businesses ready, willing, and available to participate in bids. Per section 3.30.460(b)(3) Affirmative action programs of the Topeka Municipal Code, a Program Review Committee has been established for the purpose of reviewing and evaluating the City's minority, women, and disadvantaged business enterprise utilization. The Program Review Committee reports their review of participation and utilization of these business enterprises on a quarterly basis to the City Manager.

Quarterly Financial Report

September 30, 2021



Financial Section

CITY OF TOPEKA, KANSAS - TREASURER'S QUARTERLY STATEMENT THE FOLLOWING REPORT IS BASED ON INTERIM FINANCIAL DATA AVAILABLE AT THE TIME OF PUBLICATION

Fund Name	Fund Number	Beginning Cash Balance 6/30/2021	Receipts	Disbursements	Cash Balance	Liabilities and Encumbrances	Ending Cash Balance 9/30/2021
GENERAL	101	33,922,765.04	19,346,126.65	23,903,075.22	29,365,816.47	2,541,950.02	26,823,866.45
DOWNTOWN BUS IMPROV DIST	216	63,509.67	118,383.10	187.44	181,705.33	1,581.23	180,124.10
TOPEKA TOURISM BID	217	92,130.76	130,779.05	129,682.36	93,227.45	68,419.59	24,807.86
TIF (TX INCREM FIN) COLLEGE HL	220	-	-	-	-	-	0.00
COURT TECHNOLOGY FUND	227	260,335.53	7,286.55	3,462.26	264,159.82	18,991.00	245,168.82
SPECIAL ALCOHOL PROGRAM	228	136,455.74	159,069.42	262,079.91	33,445.25	-	33,445.25
ALCOHOL & DRUG SAFETY	229	222,664.19	5,280.79	22,726.55	205,218.43	-	205,218.43
GENERAL IMPROVEMENT	230	-	-	-	-	-	0.00
PARKLAND ACQUISITIONS	231	(2,007.00)	6,996.00	-	4,989.00	-	4,989.00
LAW ENFORCEMENT	232	1,501,048.20	284,089.54	75,267.42	1,709,870.32	79,106.40	1,630,763.92
SPECIAL LIABILITY EXP	236	3,173,893.19	36,738.46	171,118.76	3,039,512.89	45,253.54	2,994,259.35
PARKS & RECREATION (OLD FUND)	265	-	-	-	-	-	0.00
ZOO (OLD FUND)	268	-	-	-	-	-	0.00
GOLF COURSE IMPR RES FUND	269	-	-	-	-	-	0.00
TRANSIENT GUEST TAX	271	342,439.09	391,143.29	352,028.95	381,553.43	-	381,553.43
TGT - SUNFLOWER SOCCER	272	34,238.54	78,228.66	-	112,467.20	-	112,467.20
TRANSIENT GUEST TAX (NEW)	273	92,314.42	78,228.65	161,026.17	9,516.90	-	9,516.90
.50% Sales Tax (State to JEDO)	274	848,776.71	2,671,949.58	2,671,949.58	848,776.71	-	848,776.71
0.5% SALES TAX (JEDO PROJ)	275	13,169,058.25	1,827,534.24	2,749,611.59	12,246,980.90	10,778,987.35	1,467,993.55
FEDERAL FUNDS EXCHANGE	276	4,231,541.89	-	-	4,231,541.89	-	4,231,541.89
EMPLOYEE SEPARATION BENEFIT	284	-	-	-	-	-	0.00
UNSAFE STRUCTURES (OLD FUND)	285	-	-	-	-	-	0.00
RETIREMENT RESERVE	286	3,040,764.10	323,241.09	36,692.32	3,327,312.87	-	3,327,312.87
K P & F RATE EQUALIZATION	287	235,082.62	207.71	72,676.44	162,613.89	-	162,613.89
NEIGHBORHOOD REVIT FUND	288	241,930.64	-	-	241,930.64	-	241,930.64
HISTORIC ASSET TOURISM	289	29,711.15	-	-	29,711.15	-	29,711.15
.50% SALES TAX FUND	290	341,789.96	-	28,549.61	313,240.35	250,001.00	63,239.35
SPECIAL STREET REPAIR	291	3,020,245.47	1,480,591.56	1,230,763.51	3,270,073.52	80,542.39	3,189,531.13
SALES TAX STREET MAINT	292	21,805,449.15	4,437,657.90	1,556,572.42	24,686,534.63	5,233,817.91	19,452,716.72
TIF (TX INCREM FIN) EASTGATE	293	-	-	-	-	-	0.00
CID - HOLLIDAY SQUARE	294	12,344.45	28,140.15	28,368.04	12,116.56	-	12,116.56
CID - 12TH & WANAMAKER	295	25,528.88	79,772.83	81,105.07	24,196.64	-	24,196.64
CID - Cyrus Hotel	296	5,872.91	21,517.25	21,673.94	5,716.22	-	5,716.22
CID - SE 29TH	297	6,058.22	21,389.74	21,687.17	5,760.79	-	5,760.79
WHEATFIELD FUND	298	15,794.47	68,933.96	69,805.92	14,922.51	-	14,922.51
CITY DONATIONS AND GIFTS	299	289,007.51	-	-	289,007.51	-	289,007.51
DEBT SERVICE	301	32,112,853.78	1,473,943.30	16,857,783.46	16,729,013.62	-	16,729,013.62
Wanamaker Hills CID	400	33,201.37	69,395.19	70,382.88	32,213.68	-	32,213.68
Sherwood CID	401	8,585.21	32,912.38	33,313.40	8,184.19	-	8,184.19
TIF - Sherwood Crossing	402	45.65	-	45.64	0.01	-	0.01
TIF - Wheatfield	403	3,963.75	-	3,963.75	-	-	0.00
CID - Downtown Ramada Inn	404	6,213.92	9,696.01	318.19	15,591.74	-	15,591.74
ECONOMIC DEVELOPMENT	499	1,288.80	-	-	1,288.80	-	1,288.80
METRO TRANS AUTHORITY	500	-	254,493.17	-	254,493.17	-	254,493.17
PAYROLL CLEARING	501	2,930,378.92	9,352,303.87	9,330,064.01	2,952,618.78	-	2,952,618.78
SNCO HOLDING ACCT.	521	260,251.35	3,198,373.36	2,296,845.54	1,161,779.17	-	1,161,779.17
MUNICIPAL COURT BOND	530	82,757.38	25,753.83	31,594.55	76,916.66	-	76,916.66
SOFTBALL TRUST	535	-	-	-	-	-	0.00
FIRE INSURANCE PROCEEDS	540	109,279.44	35,304.69	69,102.04	75,482.09	-	75,482.09
SPECIAL EVENT DEBRIS FUND	541	3,500.00	4,500.00	6,250.00	1,750.00	-	1,750.00
LAW ENFORCEMENT TRUST	561	1,388,242.32	86,334.06	232,500.55	1,242,075.83	10,028.95	1,232,046.88
MUNICIPAL COURT TRUST	564	52,626.10	89,814.25	97,780.31	44,660.04	-	44,660.04
WATER ROUND-UP	580	5,709.91	4,578.72	3,493.96	6,794.67	-	6,794.67
PUBLIC PARKING	601	2,524,594.63	610,726.16	1,019,152.53	2,116,168.26	54,689.31	2,061,478.95
INFORMATION TECHNOLOGY	613	618,288.02	1,234,234.83	907,533.04	944,989.81	42,906.00	902,083.81
FLEET MANAGEMENT	614	1,482,898.61	746,712.15	1,235,438.67	994,172.09	587,452.00	406,720.09
FACILITIES OPERATIONS	615	469,068.27	1,527,621.22	1,446,243.97	550,445.52	68,367.52	482,078.00
WATER UTILITY	621	33,154,289.09	25,717,613.23	30,335,747.91	28,536,154.41	338,210.00	28,197,944.41
STORMWATER UTILITY	623	8,879,479.71	2,437,782.30	2,329,245.98	8,988,016.03	297,623.87	8,690,392.16
WASTEWATER FUND	625	40,644,903.74	37,251,504.69	20,490,765.22	57,405,643.21	1,429,768.87	55,975,874.34
CYPRESS RIDGE GOLF	634	-	-	-	-	-	0.00
PROPERTY & VEHICLE INSURANCE	640	(6,454.59)	548,760.57	76,916.19	465,389.79	16,605.00	448,784.79
WORKERS COMP SELF INS	641	8,376,352.72	678,535.92	330,896.54	8,723,992.10	83,634.00	8,640,358.10
GROUP HEALTH INSURANCE	642	9,042,405.26	3,361,224.08	3,056,824.74	9,346,804.60	924,767.00	8,422,037.60
RISK MANAGEMENT RESERVE	643	394,517.21	934.33	-	395,451.54	-	395,451.54
UNEMPLOYMENT COMP	644	284,968.21	18,995.97	34.95	303,929.23	-	303,929.23
HUD GRANTS	700	(256,652.51)	2,407,659.82	1,484,381.35	666,625.96	-	666,625.96
OTHER GRANTS	710	(347,831.01)	378,070.33	360,792.91	(330,553.59)	-	(330,553.59)
CARES Act Fund	720	28,255,953.51	71.48	1,481,553.19	26,774,471.80	510,366.35	26,264,105.45
CAPITAL PROJECTS	800	11,496,426.47	10,170,000.00	3,767,074.49	17,899,351.98	4,917,146.20	12,982,205.78
DEVELOPER CAPITAL PROJECTS	805	(178,768.63)	-	-	(178,768.63)	-	(178,768.63)
FLEET RESERVE/REPLACE	814	738,095.42	80,000.00	-	818,095.42	589,086.84	229,008.58
WATER UTILITY - CIP	821	20,716,218.73	14,333,515.22	3,584,946.19	31,464,787.76	7,787,398.48	23,677,389.28
STORMWATER UTILITY - CIP	823	7,610,414.66	3,826,269.98	1,264,601.03	10,172,083.61	4,871,997.99	5,300,085.62
WASTEWATER - CIP	825	23,279,220.61	11,462,759.28	7,909,133.67	26,832,846.22	13,591,125.02	13,241,721.20
GRAND TOTAL		321,336,029.78	163,033,680.56	(143,764,831.50)	340,604,878.84	(55,219,823.83)	285,385,055.01

Quarterly Financial Report

September 30, 2021



Financial Section

City of Topeka Projects—Annual Programs

Description	CIP Year	Budget	Total Exp	Remaining Budget Authority	Transfers for Debt Service	Total Bond Proceeds	Remaining Proceeds	Status	Category
2015 WATER MAIN REPLACEMENT	2015	\$ 2,142,183	\$ 2,318,894.97	\$ 21,487.72	\$ -	\$ 1,976,637.94	\$ -	CL	RE-V
2016 WATER MAIN REPLACEMENT	2016	\$ 3,800,000	\$ 3,763,524.06	\$ 36,475.94	\$ -	\$ 2,627,729.90	\$ -	CL	RE-V
2017 WATER MAIN REPLACEMENT	2017	\$ 3,000,000	\$ 3,083,174.24	\$ (83,174.24)	\$ 44,557.86	\$ 3,127,729.90	\$ 44,555.66	CL	RE-V
2018 WATER MAIN REPLACEMENT	2018	\$ 3,000,000	\$ 3,000,004.41	\$ (4.41)	\$ 76,127.77	\$ 3,126,516.18	\$ 126,511.77	CL	RE-V
2019 WATER MAIN REPLACEMENT	2019	\$ 3,500,000	\$ 3,016,910.06	\$ 483,089.94	\$ -	\$ 3,242,849.00	\$ 225,938.94	OP	RE-V
2020 WATER MAIN REPLACEMENT	2020	\$ 4,036,785	\$ 3,698,445.03	\$ 338,339.62	\$ -	\$ 3,174,489.53	\$ -	OP	RE-V
2021 WATER MAIN REPLACEMENT	2021	\$ 6,497,764	\$ 3,730,832.92	\$ 2,766,931.08	\$ -	\$ 6,596,464.45	\$ 2,865,631.53	OP	RE-V
2022 WATER MAIN REPLACEMENT	2022	\$ 6,500,000	\$ 756,096.96	\$ 5,743,903.04	\$ -	\$ -	\$ -	OP	RE-V
2015 WW REPLACEMENT PROGRAM	2015	\$ 1,000,000	\$ 1,000,012.74	\$ (12.74)	\$ 48,616.38	\$ 1,050,606.27	\$ 50,593.53	CL	RE-V
2016 WW REPLACEMENT PROGRAM	2016	\$ 2,779,581	\$ 2,700,000.00	\$ 79,580.66	\$ -	\$ 2,809,074.93	\$ 109,074.93	OP	RE-V
2017 WW REPLACEMENT PROGRAM	2017	\$ 1,000,000	\$ 1,000,000.00	\$ -	\$ -	\$ 1,050,606.27	\$ 50,606.27	OP	RE-V
2018 WW REPLACEMENT PROGRAM	2018	\$ 2,000,000	\$ 1,645,395.95	\$ 354,604.05	\$ 235,333.69	\$ 1,828,566.00	\$ 183,170.05	CL	RE-V
2019 WW REPLACEMENT PROGRAM	2019	\$ 1,000,000	\$ 3,000,517.50	\$ (517.50)	\$ -	\$ 3,174,489.54	\$ 173,972.04	OP	RE-V
2020 WW REPLACEMENT PROGRAM	2020	\$ 4,000,000	\$ 4,000,000.00	\$ -	\$ -	\$ 2,638,586.38	\$ -	OP	RE-V
2021 WW REPLACEMENT PROGRAM	2021	\$ 2,500,000	\$ 795,225.09	\$ 1,704,774.91	\$ -	\$ -	\$ -	OP	RE-V
2022 WW REPLACEMENT PROGRAM	2022	\$ 3,500,000	\$ 1,705,947.82	\$ 1,794,052.18	\$ -	\$ -	\$ -	OP	RE-V
2016 SI ORM CONVEY SYSTEM	2016	\$ 3,122,000	\$ 2,983,561.01	\$ 138,438.99	\$ -	\$ 3,153,275.88	\$ 169,714.87	OP	RE-V
2017 SI ORM CONVEY SYSTEM	2017	\$ 2,500,000	\$ 2,495,250.32	\$ 4,749.68	\$ -	\$ 2,627,729.90	\$ 132,479.58	OP	RE-V
2018 SI ORM CONVEY SYSTEM	2018	\$ 2,355,362	\$ 2,256,414.53	\$ 98,947.85	\$ -	\$ 2,285,708.00	\$ 29,293.47	OP	RE-V
2019 SI ORM CONVEY SYSTEM	2019	\$ 1,400,000	\$ 1,157,609.23	\$ 242,390.77	\$ -	\$ 1,481,428.38	\$ 323,819.15	OP	RE-V
2020 SI ORM CONVEY SYSTEM	2020	\$ 2,000,000	\$ 1,454,129.52	\$ 545,870.48	\$ -	\$ 1,794,237.94	\$ 340,108.42	OP	RE-V
2021 SI ORM CONVEY SYSTEM	2021	\$ 1,900,000	\$ 1,796,820.31	\$ 103,179.69	\$ -	\$ -	\$ -	OP	RE-V
2022 SI ORM CONVEY SYSTEM	2022	\$ 2,000,000	\$ 1,382,675.37	\$ 617,324.63	\$ -	\$ -	\$ -	OP	RE-V
2018 WPC FACILITY REHAB PROGRA	2018	\$ 1,000,000	\$ 988,667.50	\$ 11,332.50	\$ -	\$ 914,283.00	\$ -	CL	RE-V
2017 WPC FACILITY REHAB PROGRA	2017	\$ 1,000,000	\$ 999,412.60	\$ 587.40	\$ 29,843.06	\$ 1,050,606.27	\$ 51,193.67	CL	RE-V
2019 WPC FACILITY REHAB PROGRA	2019	\$ 1,000,000	\$ 529,962.31	\$ 470,037.69	\$ -	\$ 1,058,163.84	\$ 528,201.53	OP	RE-V
2020 WPC FACILITY REHAB PROGRA	2020	\$ 500,000	\$ -	\$ 500,000.00	\$ -	\$ -	\$ -	OP	RE-V
2021 WPC FACILITY REHAB PROGRA	2021	\$ 1,000,000	\$ 51,842.00	\$ 948,158.00	\$ -	\$ -	\$ -	OP	RE-V
2022 WPC FACILITY REHAB PROGRA	2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	RE-V
2017 SMALL WW P'S REHAB	2017	\$ 1,502,127	\$ 1,410,673.18	\$ 91,453.82	\$ -	\$ 1,371,425.00	\$ -	OP	RE-V
2018 SMALL WW P'S REHAB	2018	\$ 1,500,000	\$ 1,326,871.03	\$ 173,128.97	\$ -	\$ 1,587,245.27	\$ 260,374.24	OP	RE-V
2019 SMALL WW P'S REHAB	2019	\$ 750,000	\$ 54,698.53	\$ 695,301.47	\$ -	\$ 791,575.41	\$ 736,876.88	OP	RE-V
2020 SMALL WW P'S REHAB	2020	\$ 1,500,000	\$ 755,006.09	\$ 744,993.91	\$ -	\$ -	\$ -	OP	RE-V
2017 SAN SEW INTER MAINT	2017	\$ 1,500,000	\$ 1,410,232.16	\$ 89,767.84	\$ -	\$ 1,371,425.00	\$ -	OP	RE-V
2018 SAN SEW INTER MAINT	2018	\$ 1,500,000	\$ 1,499,972.19	\$ 27.81	\$ 87,273.08	\$ 1,587,245.27	\$ 87,273.08	CL	RE-V
2020 SAN SEW INTER MAINT	2020	\$ 1,500,000	\$ 1,433,090.38	\$ 66,909.62	\$ -	\$ 1,583,151.83	\$ 150,061.45	OP	RE-V
2021 SAN SEW INTER MAINT	2021	\$ 2,500,000	\$ 1,393,600.00	\$ 1,106,400.00	\$ -	\$ -	\$ -	OP	RE-V
2022 SAN SEW INTER MAINT	2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	RE-V
2017 WATER TREAT PLANT REHAB	2017	\$ 1,300,000	\$ 1,265,002.59	\$ 34,997.41	\$ 101,417.56	\$ 1,366,420.15	\$ 101,417.56	CL	RE-V
2018 WATER TREAT PLANT REHAB	2018	\$ 943,160	\$ 810,574.59	\$ 132,585.54	\$ -	\$ 1,050,606.27	\$ 240,031.68	OP	RE-V
2019 WATER TREAT PLANT REHAB	2019	\$ 1,000,000	\$ 700,979.77	\$ 299,020.23	\$ -	\$ 914,283.00	\$ 213,303.23	OP	RE-V
2020 WATER TREAT PLANT REHAB	2020	\$ 1,000,000	\$ 42,716.39	\$ 957,283.61	\$ -	\$ 1,058,163.84	\$ 1,015,447.45	OP	RE-V
2021 WATER TREAT PLANT REHAB	2021	\$ 750,750	\$ 67,000.00	\$ 683,750.00	\$ -	\$ -	\$ -	OP	RE-V
2022 WATER TREAT PLANT REHAB	2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	RE-V
2016 DRAINAGE CORRECTION PROG	2016	\$ 300,000	\$ 266,158.83	\$ 33,841.17	\$ -	\$ -	\$ -	OP	UTILITY CASH
2017 DRAINAGE CORRECTION PROG	2017	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	CL	UTILITY CASH
2018 DRAINAGE CORRECTION PROG	2018	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	CL	UTILITY CASH
2019 DRAINAGE CORRECTION PROG	2019	\$ 300,000	\$ 73,608.83	\$ 226,391.17	\$ -	\$ -	\$ -	OP	UTILITY CASH
2020 DRAINAGE CORRECTION PROG	2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	UTILITY CASH
2021 DRAINAGE CORRECTION PROG	2021	\$ 300,000	\$ 18,072.28	\$ 281,927.72	\$ -	\$ -	\$ -	OP	UTILITY CASH
2022 DRAINAGE CORRECTION PROG	2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	UTILITY CASH
2016 I & I PROGRAM	2016	\$ 500,001	\$ 495,673.74	\$ 4,327.40	\$ 4,326.26	\$ -	\$ -	CL	UTILITY CASH
2017 I & I PROGRAM	2017	\$ 500,000	\$ 500,000.00	\$ -	\$ -	\$ -	\$ -	CL	UTILITY CASH
2018 I & I PROGRAM	2018	\$ 500,000	\$ 498,360.92	\$ 1,639.08	\$ -	\$ -	\$ -	OP	UTILITY CASH
2019 I & I PROGRAM	2019	\$ 500,000	\$ 496,195.80	\$ 3,804.20	\$ -	\$ -	\$ -	OP	UTILITY CASH
2020 I & I PROGRAM	2020	\$ 532,384	\$ 33,986.00	\$ 498,397.76	\$ -	\$ -	\$ -	OP	UTILITY CASH
2021 I & I PROGRAM	2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	UTILITY CASH
2022 I & I PROGRAM	2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	UTILITY CASH
2017 ANNUAL BMP DEVELOPMENT	2017	\$ 200,000	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	CL	RE-V
2018 ANNUAL BMP DEVELOPMENT	2018	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	RE-V
2019 ANNUAL BMP DEVELOPMENT	2019	\$ 250,000	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -	CL	RE-V
2020 ANNUAL BMP DEVELOPMENT	2020	\$ 250,000	\$ 204,267.76	\$ 45,732.24	\$ 45,732.24	\$ -	\$ -	CL	RE-V
2021 ANNUAL BMP DEVELOPMENT	2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	RE-V
2022 ANNUAL BMP DEVELOPMENT	2022	\$ 250,000	\$ 29,210.00	\$ 220,770.00	\$ -	\$ -	\$ -	OP	RE-V
ANNUAL LEVEE ASSET REPAIR	ANNU	\$ 400,000	\$ 400,000.00	\$ -	\$ -	\$ -	\$ -	OP	RE-V
2019 ANNUAL LEVEE ASSET REPAIR	2019	\$ 400,000	\$ -	\$ 400,000.00	\$ -	\$ -	\$ -	OP	RE-V
2020 ANNUAL LEVEE ASSET REPAIR	2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	OP	RE-V
2021 ANNUAL LEVEE ASSET REPAIR	2021	\$ 200,000	\$ 1.00	\$ 199,999.00	\$ -	\$ -	\$ -	OP	RE-V
2022 ANNUAL LEVEE ASSET REPAIR	2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	RE-V
2021 SI ORMWATER MASTER PLAN	2021	\$ 350,000	\$ 325,014.00	\$ 24,986.00	\$ -	\$ -	\$ -	OP	RE-V
2015 CITYWIDE ALLEY REPAIR	2015	\$ 250,000	\$ 257,005.17	\$ (7,005.17)	\$ -	\$ -	\$ -	CL	SALES TAX OR CASH
2016 CITYWIDE ALLEY REPAIR	2016	\$ 250,000	\$ 290,971.81	\$ (40,971.81)	\$ -	\$ -	\$ -	OP	SALES TAX OR CASH
2017 CITYWIDE ALLEY REPAIR	2017	\$ 250,000	\$ 230,394.51	\$ 19,605.49	\$ -	\$ -	\$ -	OP	SALES TAX OR CASH
2018 CITYWIDE ALLEY REPAIR	2018	\$ 260,000	\$ 259,398.65	\$ 601.35	\$ -	\$ -	\$ -	OP	SALES TAX OR CASH
2019 CITYWIDE ALLEY REPAIR	2019	\$ 250,000	\$ 166,880.48	\$ 83,119.52	\$ -	\$ -	\$ -	OP	SALES TAX OR CASH
2020 CITYWIDE ALLEY REPAIR	2020	\$ 250,000	\$ 63,157.77	\$ 186,842.23	\$ -	\$ -	\$ -	OP	SALES TAX OR CASH
2021 CITYWIDE ALLEY REPAIR	2021	\$ 500,000	\$ 95,015.00	\$ 404,985.00	\$ -	\$ -	\$ -	OP	SALES TAX OR CASH
2022 CITYWIDE ALLEY REPAIR	2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	SALES TAX OR CASH

Quarterly Financial Report

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Financial Section

City of Topeka Projects—Annual Programs

Description	CIP Year	Budget	Total Exp	Remaining Budget Authority	Transferred for Debt Service	Total Bond Proceeds	Remaining Proceeds	Status	Category
2015 CITY WIDE CURB/GUTTER	2015	\$ 1,500,000	\$ 1,187,135.08	\$ 312,864.92	\$ -	\$ -	\$ -	CL	SALES TAX OR CASH
2016 CITY WIDE CURB/GUTTER	2016	\$ 1,500,000	\$ 973,378.52	\$ 526,621.48	\$ -	\$ -	\$ -	CL	SALES TAX OR CASH
2017 CITY WIDE CURB/GUTTER	2017	\$ 1,500,000	\$ 1,500,000.00	\$ -	\$ -	\$ -	\$ -	OP	SALES TAX OR CASH
2018 CITY WIDE CURB/GUTTER	2018	\$ 1,500,000	\$ 1,500,000.00	\$ -	\$ -	\$ -	\$ -	OP	SALES TAX OR CASH
2019 CITY WIDE CURB/GUTTER	2019	\$ 1,500,000	\$ 998,045.45	\$ 501,954.55	\$ -	\$ -	\$ -	OP	SALES TAX OR CASH
2020 CITY WIDE CURB/GUTTER	2020	\$ 1,500,000	\$ 21,358.06	\$ 1,478,641.94	\$ -	\$ -	\$ -	OP	SALES TAX OR CASH
2021 CITY WIDE CURB/GUTTER	2021	\$ 1,250,000	\$ 422,093.02	\$ 827,906.98	\$ -	\$ -	\$ -	OP	SALES TAX OR CASH
2022 CITY WIDE CURB/GUTTER	2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	SALES TAX OR CASH
2018 PAVEMENT MANAGEMENT	2018	\$ 3,330,000	\$ 3,330,054.90	\$ (54.90)	\$ -	\$ -	\$ -	OP	SALES TAX OR CASH
2019 PAVEMENT MANAGEMENT	2019	\$ 6,660,000	\$ 6,599,626.55	\$ 60,373.45	\$ -	\$ -	\$ -	OP	SALES TAX OR CASH
2020 PAVEMENT MGT REHAB	2020	\$ 11,500,000	\$ 9,032,691.14	\$ 2,467,308.86	\$ -	\$ -	\$ -	OP	SALES TAX OR CASH
2021 PAVEMENT MGT REHAB	2021	\$ 8,000,000	\$ 1,163,467.49	\$ 6,836,532.51	\$ -	\$ -	\$ -	OP	SALES TAX OR CASH
2022 PAVEMENT MGT REHAB	2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	SALES TAX OR CASH
2018 CITY 50/50 SIDEWALK PROG	2018	\$ 100,000	\$ 50,853.61	\$ 49,146.39	\$ -	\$ -	\$ -	CL	SALES TAX OR CASH
2019 CITY 50/50 SIDEWALK	2019	\$ 100,000	\$ 84,342.73	\$ 15,657.27	\$ -	\$ -	\$ -	OP	SALES TAX OR CASH
2020 CITY 50/50 SIDEWALK	2020	\$ 100,000	\$ 62,511.61	\$ 37,488.39	\$ -	\$ -	\$ -	OP	SALES TAX OR CASH
2021 CITY 50/50 SIDEWALK	2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	SALES TAX OR CASH
2022 CITY 50/50 SIDEWALK	2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	SALES TAX OR CASH
SALES TAX STREET REPAIR PROJ	SALE	\$ 14,371,650	\$ 14,170,199.74	\$ 201,450.26	\$ -	\$ -	\$ -	OP	SALES TAX OR CASH
2018 SALES TAX STREET REPAIR PROJ	2018	\$ 2,998,000	\$ 2,998,013.27	\$ (13.27)	\$ -	\$ -	\$ -	OP	SALES TAX OR CASH
2019 SALES TAX STREET REPAIR	2019	\$ 2,888,000	\$ 2,895,845.77	\$ (7,845.77)	\$ -	\$ -	\$ -	OP	SALES TAX OR CASH
2015 ADA SIDEWALK RAMPS	2015	\$ 300,000	\$ 218,200.18	\$ 81,799.82	\$ -	\$ -	\$ -	CL	SALES TAX OR CASH
2019 CITY WIDE ADA SIDEWALKS	2019	\$ 300,000	\$ 250,571.72	\$ 49,428.28	\$ -	\$ -	\$ -	OP	SALES TAX OR CASH
2018 EQUIP & FLEET MAINT & REP	2018	\$ 400,000	\$ 400,000.00	\$ -	\$ -	\$ -	\$ -	OP	UTILITY CASH
2019 EQUIP & FLEET MAINT & REP	2019	\$ 300,000	\$ 77,850.00	\$ 222,150.00	\$ -	\$ -	\$ -	OP	UTILITY CASH
2020 SW EQUIP/FLEET REPLACE PR	2020	\$ 300,000	\$ -	\$ 300,000.00	\$ -	\$ -	\$ -	OP	UTILITY CASH
2021 Equipment & Fleet Maintenance & Repair Storm	2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	UTILITY CASH
2022 Equipment & Fleet Maintenance & Repair Storm	2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	UTILITY CASH
2017 EQUIP & FLEET MAINT & REP	2017	\$ 700,000	\$ 700,000.00	\$ -	\$ -	\$ -	\$ -	OP	UTILITY CASH
2018 EQUIP & FLEET MAINT & REP Waste	2018	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	UTILITY CASH
2019 EQUIP & FLEET MAINT & REP	2019	\$ 300,000	\$ 139,888.47	\$ 160,111.53	\$ -	\$ -	\$ -	OP	UTILITY CASH
2020 WW EQUIP/FLEET REPL PROJ	2020	\$ 300,000	\$ -	\$ 300,000.00	\$ -	\$ -	\$ -	OP	UTILITY CASH
2021 EQUIP & FLEET MAINT & REP Waste	2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	UTILITY CASH
2022 EQUIP & FLEET MAINT & REP Waste	2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	UTILITY CASH
2016 TRAFFIC SIGNAL REPLACE	2016	\$ 640,000	\$ 636,593.74	\$ 3,406.26	\$ -	\$ 645,588.21	\$ 8,994.47	OP	(D)
2018 TRAFFIC SIGNAL REPLACE	2018	\$ 886,205	\$ 733,325.67	\$ 152,879.67	\$ -	\$ 864,114.00	\$ 130,788.33	OP	(D)
2019 TRAFFIC SIGNAL REPLACE	2019	\$ 750,000	\$ 669,813.48	\$ 80,186.52	\$ -	\$ 755,777.48	\$ 85,964.00	OP	(D)
2020 TRAFFIC SIGNAL REPLACE	2020	\$ 885,000	\$ 303,217.00	\$ 581,783.00	\$ -	\$ -	\$ -	OP	(D)
2021 TRAFFIC SIGNAL REPLACE	2021	\$ 885,000	\$ -	\$ 885,000.00	\$ -	\$ -	\$ -	OP	(D)
2022 TRAFFIC SIGNAL REPLACE	2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	(D)
2015 TRAFFIC SAFETY PROJECT	2015	\$ 185,000	\$ 182,818.88	\$ 2,181.12	\$ -	\$ 191,049.61	\$ 8,230.73	OP	(D)
2016 TRAFFIC SAFETY PROJECT	2016	\$ 185,000	\$ 184,216.84	\$ 783.16	\$ -	\$ 187,320.31	\$ 3,083.47	OP	(D)
2017 TRAFFIC SAFETY PROJECT	2017	\$ 185,000	\$ 114,964.72	\$ 70,035.28	\$ -	\$ 186,614.88	\$ 71,650.16	OP	(D)
2018 TRAFFIC SAFETY PROJECT	2018	\$ 220,000	\$ 204,506.69	\$ 15,493.31	\$ -	\$ 214,808.00	\$ 10,301.31	OP	(D)
2019 TRAFFIC SAFETY PROJECT	2019	\$ 220,000	\$ 178,993.66	\$ 41,006.34	\$ -	\$ 221,695.02	\$ 42,701.36	OP	(D)
2020 TRAFFIC SAFETY PROJECT	2020	\$ 220,000	\$ 45,237.34	\$ 174,762.66	\$ -	\$ 226,465.00	\$ 181,227.66	OP	(D)
2021 TRAFFIC SAFETY PROJECT	2021	\$ 220,000	\$ 49,900.00	\$ 170,100.00	\$ -	\$ -	\$ -	OP	(D)
2022 TRAFFIC SAFETY PROJECT	2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	(D)
2016 COMPLETE SI REETS	2016	\$ 100,000	\$ 93,208.05	\$ 6,791.95	\$ 10,646.65	\$ 103,854.30	\$ 10,646.25	CL	(D)
2017 COMPLETE SI REETS	2017	\$ 100,000	\$ 99,386.80	\$ 613.20	\$ 1,486.62	\$ 100,873.42	\$ 1,486.62	CL	(D)
2018 COMPLETE SI REETS	2018	\$ 100,000	\$ 96,170.49	\$ 3,829.51	\$ -	\$ 97,640.00	\$ 1,469.51	OP	(D)
2019 COMPLETE SI REETS	2019	\$ 100,000	\$ 1,205.34	\$ 98,794.66	\$ -	\$ 100,770.46	\$ 99,565.12	CL	(D)
2020 COMPLETE SI REETS	2020	\$ 100,000	\$ 22,590.00	\$ 77,410.00	\$ -	\$ -	\$ -	OP	(D)
2021 COMPLETE SI REETS	2021	\$ 100,000	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -	OP	(D)
2022 COMPLETE SI REETS	2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	(D)
2017 CITY WIDE INFILL SIDEWALKS	2017	\$ 600,000	\$ 599,975.95	\$ 24.05	\$ 27,942.55	\$ 605,238.42	\$ 5,262.47	CL	(D)
2018 CITY WIDE INFILL SIDEWALKS	2018	\$ 600,000	\$ 599,999.08	\$ 0.92	\$ 7,805.93	\$ 607,794.47	\$ 7,795.39	CL	(D)
2019 CITY WIDE INFILL SIDEWALKS	2019	\$ 600,000	\$ 599,999.84	\$ 0.16	\$ 5,474.43	\$ 604,621.78	\$ 4,621.94	CL	(D)
2020 CITY WIDE INFILL SIDEWALKS	2020	\$ 725,000	\$ 360,966.09	\$ 364,033.91	\$ -	\$ 617,633.00	\$ 256,666.91	OP	(D)
2021 CITY WIDE INFILL SIDEWALKS	2021	\$ 600,000	\$ 280,579.99	\$ 319,420.01	\$ -	\$ -	\$ -	OP	(D)
2022 CITY WIDE INFILL SIDEWALKS	2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	(D)
2016 CITY WIDE INFRASTRUCTURE	2016	\$ 200,000	\$ 199,999.99	\$ 0.01	\$ 2,508.62	\$ 202,508.61	\$ 2,508.62	CL	(D)
2017 CITY WIDE INFRASTRUCTURE	2017	\$ 200,000	\$ 199,999.19	\$ 0.81	\$ 1,746.60	\$ 201,745.79	\$ 1,746.60	CL	(D)
2018 CITY WIDE INFRASTRUCTURE	2018	\$ 200,000	\$ 187,505.24	\$ 12,494.76	\$ 15,092.92	\$ 202,598.16	\$ 15,092.92	CL	(D)
2019 CITY WIDE INFRASTRUCTURE	2019	\$ 225,000	\$ 221,791.80	\$ 3,208.20	\$ -	\$ 226,733.54	\$ 4,941.74	OP	(D)
2020 CITY WIDE INFRASTRUCTURE	2020	\$ 250,000	\$ 14,741.34	\$ 235,258.66	\$ -	\$ -	\$ -	OP	(D)
2021 CITY WIDE INFRASTRUCTURE	2021	\$ 200,000	\$ 97,898.86	\$ 102,101.14	\$ -	\$ -	\$ -	OP	(D)
2022 CITY WIDE INFRASTRUCTURE	2022	\$ 250,000	\$ 20,565.80	\$ 229,434.20	\$ -	\$ -	\$ -	OP	(D)
2020 FIRM	2020	\$ 2,100,000	\$ 920,983.31	\$ 1,179,016.69	\$ -	\$ 1,922,353.92	\$ 1,001,370.61	OP	(D)
2021 FIRM	2021	\$ 1,650,000	\$ 769,134.30	\$ 880,865.70	\$ -	\$ -	\$ -	OP	(D)
2022 FIRM	2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	(D)
2017 NEIGHBORHOOD INFRASTRUCTURE	2017	\$ 1,400,000	\$ 764,299.31	\$ 635,700.69	\$ 647,925.43	\$ 1,412,224.74	\$ 647,925.43	CL	(D)
2018 NEIGHBORHOOD INFRASTRUCTURE	2018	\$ 1,400,000	\$ 1,396,920.46	\$ 3,079.54	\$ 25,739.84	\$ 1,418,186.06	\$ 21,265.60	CL	(D)
2019 NEIGHBORHOOD INFRASTRUCTURE	2019	\$ 1,400,000	\$ 1,196,170.81	\$ 203,829.19	\$ -	\$ 1,410,784.49	\$ 214,613.68	OP	(D)
2020 NEIGHBORHOOD INFRASTRUCTURE	2020	\$ 1,700,000	\$ 1,613,135.57	\$ 86,864.43	\$ -	\$ 1,749,959.00	\$ 136,823.43	OP	(D)
2021 NEIGHBORHOOD INFRASTRUCTURE	2021	\$ 2,030,000	\$ 16.00	\$ 2,029,984.00	\$ -	\$ -	\$ -	OP	(D)
2022 NEIGHBORHOOD INFRASTRUCTURE	2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	(D)
2017 SCADA SYSTEM UPGRADE	2017	\$ 406,000	\$ 403,457.83	\$ 2,542.17	\$ 17,146.17	\$ 420,546.62	\$ 23,088.79	CL	REV
2019 SCADA SYSTEM UPGRADE	2019	\$ 810,000	\$ 716,940.43	\$ 93,059.57	\$ 44,959.82	\$ 740,777.00	\$ 23,836.57	CL	REV
2020 SCADA SYSTEM UPGRADE	2020	\$ 810,000	\$ 672,312.56	\$ 137,687.44	\$ -	\$ 857,112.46	\$ 184,799.90	OP	REV
2021 SCADA SYSTEM UPGRADE	2021	\$ 607,500	\$ 37,785.70	\$ 569,714.30	\$ -	\$ 641,176.49	\$ 603,390.79	OP	REV
2022 WPC Supervisory Control and Data Acquisition (SCADA) System Upgrades	2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	REV
2019 SCADA SYSTEM UPGRADES W A	2019	\$ 775,000	\$ 685,768.82	\$ 89,231.18	\$ 43,005.03	\$ 708,569.00	\$ 22,800.18	CL	REV
2020 SCADA SYSTEM UPGRADES W A	2020	\$ 775,000	\$ 774,456.70	\$ 543.30	\$ 45,669.90	\$ 820,076.60	\$ 45,619.90	CL	REV
2021 SCADA SYSTEM UPGRADES W A	2021	\$ 581,250	\$ 506,310.27	\$ 74,939.73	\$ -	\$ 613,470.95	\$ 107,160.68	OP	REV
2022 W A Supervisory Control and Data Acquisition (SCADA) Upgrades	2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	REV
2018 EQUIP & FLEET MAINT & REP W A	2018	\$ 700,000	\$ 28,570.00	\$ 671,430.00	\$ -	\$ -	\$ -	OP	UTILITY CASH
2019 EQUIP & FLEET MAINT & REP W A	2019	\$ 700,000	\$ 28,570.00	\$ 671,430.00	\$ -	\$ -	\$ -	OP	UTILITY CASH
2019 2020 W A EQUIP/FLEET REPL PROJ W A	2019	\$ 400,000	\$ -	\$ 400,000.00	\$ -	\$ -	\$ -	OP	UTILITY CASH
2021 W A EQUIP/FLEET REPL PROJ W A	2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	UTILITY CASH
2022 W A EQUIP/FLEET REPL PROJ W A	2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	UTILITY CASH
2021 WW FORCE MAIN PROGRAM	2021	\$ 5,000,000	\$ 763,015.50	\$ 4,236,984.50	\$ -	\$ -	\$ -	OP	UTILITY CASH
2022 WW FORCE MAIN PROGRAM	2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	UTILITY CASH
2022 Annual Wastewater Pump Station Rehabilitation & Replacement	2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Future Issue or Cash	UTILITY CASH

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Financial Section

City of Topeka Projects— Capital Improvement Projects

Category	Project Number	Description	Budget	Total Expenditures	Remaining Budget Authority	Funding Sources
CIP BLDG & IMPR	131035.00	FIRE STATION RENOVATIONS	\$ 460,000.00	\$ 459,928.01	\$ 71.99	GENERAL FUND CASH
CIP BLDG & IMPR	131036.00	MUNICIPAL BLDG RENOV/MECH SYS	\$ 8,425,000.00	\$ 5,619,361.29	\$ 2,805,638.71	GOB
CIP BLDG & IMPR	131036.03	MUN BLDG INTERIOR/EXTERIOR	\$ -	\$ -	\$ -	GOB
CIP BLDG & IMPR	131039.00	MUNICIPAL BLDG SYS RENOV	\$ 261,164.00	\$ 235,752.74	\$ 25,411.26	GOB
CIP BLDG & IMPR	131041.00	LEC PARKING GARAGE	\$ 887,000.00	\$ 353,899.21	\$ 533,100.79	DEBT SRV
CIP BLDG & IMPR	131042.00	TPAC/CITY HALL STEPS/ENTRYWAY	\$ 332,627.10	\$ 332,627.10	\$ -	GEN FUND CASH
CIP BLDG & IMPR	131042.01	CITY HALL ENTRY STONE & STEP	\$ 267,372.90	\$ 209,449.35	\$ 57,923.55	GEN FUND CASH
CIP BLDG & IMPR	131044.00	SURVEILLANCE SYS LAW ENFORCEME	\$ 117,536.00	\$ 117,521.77	\$ 14.23	GEN FUND CASH
CIP BLDG & IMPR	131051.00	PS/CODE COMPLY MUNICIPAL BLDGS	\$ 100,000.00	\$ 60,528.09	\$ 39,471.91	GEN FUND/ DEBT SV
CIP BLDG & IMPR	131052.00	FIRE STATION YEARLY RENOVATION	\$ 1,801,080.00	\$ 31,103.93	\$ 1,769,976.07	GEN FUND/DEBT SVC
CIP BLDG & IMPR	131052.01	FIRE STATION #3 RENOVATIONS	\$ 969,430.00	\$ 769,731.57	\$ 199,698.43	GEN FUND/DEBT SVC
CIP BLDG & IMPR	131059.00	FIRE STATION #13	\$ 5,976,261.00	\$ 355,287.11	\$ 5,620,973.89	GOB/DEBT SVC CASH
CIP BLDG & IMPR	131068.00	FAC IMPROVE REPAIR MAINT PROGR	\$ 2,300,000.00	\$ 920,983.31	\$ 1,379,016.69	GOB
CIP BLDG & IMPR	131074.00	FAC IMPROVE REPAIR MAINT PROGR	\$ 1,650,000.00	\$ 769,134.30	\$ 880,865.70	GOB
CIP BLDG & IMPR	861005.00	CITYWIDE BIKEWAYS MASTER PLAN	\$ 264,595.00	\$ 419,184.24	\$ (154,589.24)	GOB/KDOT
CIP BLDG & IMPR	861005.01	CITYWIDE BIKEWAYS MASTER PH II	\$ 310,000.00	\$ 107,181.93	\$ 202,818.07	GOB/KDOT
CIP BLDG & IMPR	861005.02	CITYWIDE BIKEWAYS MASTER III	\$ 155,405.00	\$ 124,533.90	\$ 30,871.10	GOB/KDOT
CIP BLDG & IMPR	861010.00	BIKEWAYS MASTER PLAN	\$ 185,539.00	\$ 35,539.00	\$ 150,000.00	1/2 CENT SALES TA
CIP BLDG & IMPR	861010.01	8TH ST SODDING - SOUTH SIDE	\$ 50,000.00	\$ 36,849.01	\$ 13,150.99	1/2 CENT SALES TA
CIP BLDG & IMPR	861010.02	8TH ST BIKEWAYS DNTN	\$ 264,461.00	\$ 40,700.00	\$ 223,761.00	1/2 CENT SALES TA
CIP BLDG & IMPR	861011.00	CITY 4 TV EQUIPMENT	\$ 70,000.00	\$ -	\$ 70,000.00	GEN FUND CASH
CIP BLDG & IMPR	861014.00	WAYFINDING SIGNAGE	\$ 470,000.00	\$ 486,252.64	\$ (16,252.64)	GOB
CIP BLDG & IMPR	861019.00	INTEGRATED DOC MGT SYSTEM	\$ 500,000.00	\$ -	\$ 500,000.00	IT FUND
CIP BLDG & IMPR	861021.00	CURB/GUTTER SIDE COND ASSESS	\$ 40,000.00	\$ 40,000.00	\$ -	FED
CIP BLDG & IMPR	861022.00	WAYFINDING SIGNAGE PACKAGE B	\$ 500,000.00	\$ 494,101.47	\$ 5,898.53	GOB
CIP BLDG & IMPR	861026.00	2020 BIKEWAYS MASTER PLAN	\$ 23,682.00	\$ -	\$ 23,682.00	COUNTYWIDE
CIP BLDG & IMPR	861026.01	8TH ST & KS BRIDGE TRAFF STUDI	\$ 51,318.00	\$ 51,318.00	\$ -	COUNTYWIDE
CIP BLDG & IMPR	861026.02	KANSAS BRIDGE BIKEWAY	\$ 100,000.00	\$ 12,900.00	\$ 87,100.00	COUNTYWIDE
CIP BLDG & IMPR	861026.03	TRAIL CONNECTIONS	\$ 150,000.00	\$ 49,900.00	\$ 100,100.00	COUNTYWIDE
CIP BLDG & IMPR	861026.04	TYLER SHARED USE PATH	\$ 175,000.00	\$ 37,980.00	\$ 137,020.00	COUNTYWIDE
CIP BLDG & IMPR	861028.00	FLEET REPLACE PROGR-TRANS OP	\$ 1,500,000.00	\$ 5.00	\$ 1,499,995.00	GOB/CASH
CIP BRIDGES	121003.00	SW 3RD OVER WARD CREEK	\$ 875,000.00	\$ 576,679.09	\$ 298,320.91	FED
CIP BRIDGES	121005.00	SE 29TH ST OVER BUTCHER CREEK	\$ 1,000,000.00	\$ 560.08	\$ 999,439.92	FED
CIP BRIDGES	121006.00	BRIDGE DECK PATCHING/OVERLAY	\$ 700,000.00	\$ 443,390.25	\$ 256,609.75	FED
CIP BRIDGES	121006.01	SE 6TH ST OVER SHUNGANUNGA CR	\$ 500,000.00	\$ 264,567.07	\$ 235,432.93	FED
CIP BRIDGES	121010.00	2020 BRIDGE MAINT PROGRAM	\$ 125,000.00	\$ 2,121.71	\$ 122,878.29	FED
CIP BRIDGES	121010.01	SW 10TH OVER WANAM CHANNEL TR	\$ 75,000.00	\$ 62,391.84	\$ 12,608.16	FED
CIP BRIDGES	121012.00	UNIT 6 OF KANSAS AVE BRIDGE	\$ 1,000,000.00	\$ 877,694.71	\$ 122,305.29	STR SALES TAX
CIP GEN FUND	801003.00	TRUCK APPARATUS #10	\$ 750,375.00	\$ 696,235.00	\$ 54,140.00	FUTURE ISSUE OR CASH
CIP GEN FUND	801011.00	CITYWIDE SINGLE PYMT PORTAL	\$ 390,000.00	\$ 82,681.80	\$ 307,318.20	IT FUND
CIP GEN FUND	801021.01	BODY WORN CAMERA/TASER EQUIP	\$ 245,545.00	\$ 245,544.60	\$ 0.40	FUTURE ISSUE OR CASH
CIP GEN FUND	801057.00	FIRE DEPT FLEET REPLACEMENT	\$ 1,640,000.00	\$ 1,397,767.99	\$ 242,232.01	GOB
CIP PARK IMPRV	301014.00	GRT OVERLAND PARK DEVELOP	\$ 889,000.00	\$ 811,321.78	\$ 77,678.22	FUTURE ISSUE OR CASH
CIP PARK IMPRV	301047.00	ZOO MASTER PLAN	\$ 6,819,255.00	\$ 5,070,658.18	\$ 1,748,596.82	JEDO/DONATIONS
CIP PARK IMPRV	301047.04	GIRAFFE HABITAT & HOUSING	\$ 1,000,000.00	\$ 9,833.31	\$ 990,166.69	JEDO/DONATIONS
CIP PARK IMPRV	301049.00	KAY'S GARDEN - ZOO	\$ 6,512,682.00	\$ 5,351,360.13	\$ 1,161,321.87	GOB/PRIV DONATION
CIP PARK IMPRV	301051.00	ZOO SERVICE ROAD REPAIR	\$ 212,520.00	\$ -	\$ 212,520.00	DEBT SRV
CIP PARK IMPRV	301052.00	MILL/OVERLAY ZOO PARKING LOT	\$ 416,079.00	\$ 394,797.87	\$ 21,281.13	GOB
CIP STR & TRFWY	141019.00	2016 TRAFFIC SIGNAL REPLACE	\$ 600,550.00	\$ 597,865.74	\$ 2,684.26	GOB
CIP STR & TRFWY	141019.05	DETECT REPLACE - 21ST & WASHBU	\$ 25,000.00	\$ 24,278.00	\$ 722.00	GOB
CIP STR & TRFWY	141020.00	2018 TRAFFIC SIGNAL REPLACE	\$ 33,635.47	\$ 31,885.67	\$ 1,749.80	GOB
CIP STR & TRFWY	141020.05	29TH & ARROWHEAD	\$ 24,575.00	\$ 24,575.00	\$ -	GOB
CIP STR & TRFWY	141020.06	17TH & FAIRLAWN	\$ 152,500.00	\$ 136,727.75	\$ 15,772.25	GOB
CIP STR & TRFWY	141020.07	7TH & QUINCY SIGNAL REMOVAL	\$ 172,000.00	\$ 36,642.38	\$ 135,357.62	GOB
CIP STR & TRFWY	141024.00	2019 TRAFFIC SIGNAL REPLACE	\$ 14,370.00	\$ 9,040.03	\$ 5,329.97	GOB
CIP STR & TRFWY	141024.01	TRAF SIG 15TH & LANE	\$ 256,655.00	\$ 212,463.57	\$ 44,191.43	GOB
CIP STR & TRFWY	141024.02	TRAF SIG 5TH & TOPEKA BLVD	\$ 334,250.00	\$ 303,584.88	\$ 30,665.12	GOB
CIP STR & TRFWY	141025.00	DOWNTOWN TRAFFIC SIGNAL COORDI	\$ 290,000.00	\$ 3,898.31	\$ 286,101.69	GOB
CIP STR & TRFWY	141028.00	2020 TRAFFIC SIGNAL REPLACE	\$ -	\$ -	\$ -	CASH
CIP STR & TRFWY	141028.01	2020 SIGNAL 10TH & JACKSON	\$ 317,500.00	\$ 26,752.39	\$ 290,747.61	CASH
CIP STR & TRFWY	141028.02	2020 SIGNAL 6TH & JEFFERSON	\$ 317,500.00	\$ 26,768.89	\$ 290,731.11	CASH
CIP STR & TRFWY	141028.03	2020 SIGNAL 42ND & TOPEKA BLVD	\$ 250,000.00	\$ 249,695.72	\$ 304.28	CASH
CIP STR & TRFWY	141029.00	2020 TRAFFIC SIG LED UPGRADE	\$ 80,000.00	\$ 71,476.40	\$ 8,523.60	GOB
CIP STR & TRFWY	141030.00	2021 TRAFFIC SIGNAL REPLACE	\$ 885,000.00	\$ -	\$ 885,000.00	CASH
CIP STR & TRFWY	141031.00	2021 TRAFFIC SIG LED UPGRADE	\$ 82,800.00	\$ -	\$ 82,800.00	GOB
CIP STR & TRFWY	241058.00	2020 CITYWIDE INFILL SIDEWALKS	\$ 308,391.58	\$ 134,456.83	\$ 173,934.75	GOB
CIP STR & TRFWY	241058.01	SIDEWALK SW 8TH SUMMIT/TOPEKA	\$ 150,000.00	\$ 86,892.84	\$ 63,107.16	GOB
CIP STR & TRFWY	241058.06	SIDEWALK 214 SW 6TH AVE	\$ 16,372.00	\$ 16,372.00	\$ -	GOB
CIP STR & TRFWY	241058.07	SE 6TH & BRANNER SIDEWALKS	\$ 2,000.00	\$ -	\$ 2,000.00	GOB
CIP STR & TRFWY	241058.08	SW 10TH AVE SIDEWALK/RETAINING	\$ 125,000.00	\$ 1.00	\$ 124,999.00	GOB
CIP STR & TRFWY	241060.00	2021 CITYWIDE INFILL SIDEWALKS	\$ 90,154.72	\$ 8,609.57	\$ 81,545.15	GOB
CIP STR & TRFWY	241060.01	GORDON & GRANT/TYLER TO TOPEKA	\$ 50,238.96	\$ 50,238.96	\$ -	GOB
CIP STR & TRFWY	241060.02	NORTH TOPEKA WEST SIDEWALK	\$ 49,000.00	\$ 45,057.74	\$ 3,942.26	GOB
CIP STR & TRFWY	241060.03	NW ST JOHN TO N SIDE OF PARAMO	\$ 35,606.32	\$ 35,605.45	\$ 0.87	GOB
CIP STR & TRFWY	241060.04	NW TAYLOR B/T MORSE TO ST JOHN	\$ 50,000.00	\$ 34,355.65	\$ 15,644.35	GOB
CIP STR & TRFWY	241060.05	NW TOPEKA FROM LYMAN TO MORSE	\$ 50,000.00	\$ 39,480.90	\$ 10,519.10	GOB
CIP STR & TRFWY	241060.06	NW WESTERN B/T GORDON/MORSE	\$ 50,000.00	\$ 31,886.38	\$ 18,113.62	GOB
CIP STR & TRFWY	241060.07	NW CLAY/NW LINCOLN ST	\$ 50,000.00	\$ 35,041.33	\$ 14,958.67	GOB
CIP STR & TRFWY	241060.08	NW LYMAN & NW GRANT	\$ 175,000.00	\$ 304.01	\$ 174,695.99	GOB
CIP STR & TRFWY	601042.00	2015 TRAFFIC SAFETY PROJECT	\$ 63,000.00	\$ 62,795.12	\$ 204.88	GOB

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City of Topeka Projects— Capital Improvement Projects

Category	Project Number	Description	Budget	Total Expenditures	Remaining Budget Authority	Funding Sources
CIP STR & TRFWY	601042.03	29TH & TOPEKA SIDEWALKS	\$ 36,500.00	\$ 35,969.75	\$ 530.25	GOB
CIP STR & TRFWY	601042.04	TRAFFIC & PEDESTRIAN STUDY	\$ 31,500.00	\$ 30,400.00	\$ 1,100.00	GOB
CIP STR & TRFWY	601045.00	NIA OAKLAND/N TOPEKA EAST	\$ 1,154,484.69	\$ 620,861.27	\$ 533,623.42	GOB
CIP STR & TRFWY	601045.05	NE WILSON - DIVISION TO SEWARD	\$ 175,000.00	\$ 160,813.06	\$ 14,186.94	GOB
CIP STR & TRFWY	601052.00	NIA N TOPEKA WEST/HI-CREST	\$ 255,343.45	\$ 35,116.94	\$ 220,226.51	GOB/FED/WASTEWATE
CIP STR & TRFWY	601052.04	MCKINLEY PARK IMPROVEMENT	\$ 73,536.50	\$ 71,606.50	\$ 1,930.00	GOB/FED/WASTEWATE
CIP STR & TRFWY	601053.00	2016 TRAFFIC SAFETY PROJECT	\$ 162,186.00	\$ 161,422.84	\$ 763.16	FUTURE ISSUE OR CASH
CIP STR & TRFWY	601053.01	SAFETY DATA ANALYSIS	\$ 22,814.00	\$ 22,814.00	\$ -	FUTURE ISSUE OR CASH
CIP STR & TRFWY	601057.00	2017 TRAFFIC SAFETY PROJECT	\$ 47,994.72	\$ 47,994.72	\$ -	GOB
CIP STR & TRFWY	601057.01	OAKLAND CURB EXTENSIONS	\$ 82,035.28	\$ 12,000.00	\$ 70,035.28	GOB
CIP STR & TRFWY	601057.03	TRAFFIC STUDIES	\$ 54,970.00	\$ 54,970.00	\$ -	GOB
CIP STR & TRFWY	601076.00	2018 TRAFFIC SAFETY PROJECT	\$ 4,863.59	\$ 2,516.78	\$ 2,346.81	GOB
CIP STR & TRFWY	601076.01	ITS CAMERA REPLACEMENT	\$ 111,131.83	\$ 101,761.83	\$ 9,370.00	GOB
CIP STR & TRFWY	601076.02	6TH & VAN BUREN BULB OUT	\$ 32,007.58	\$ 32,007.58	\$ -	GOB
CIP STR & TRFWY	601076.03	SEWARD SIGHT DISTANCE	\$ 20,000.00	\$ 17,787.50	\$ 2,212.50	GOB
CIP STR & TRFWY	601076.04	UNCONTROLLED INTER TEMP SIGNS	\$ 41,997.00	\$ 41,997.00	\$ -	GOB
CIP STR & TRFWY	601076.05	WARRANT ANAL 470 & FAIRLAWN	\$ 10,000.00	\$ 8,436.00	\$ 1,564.00	GOB
CIP STR & TRFWY	601077.00	2018 COMPLETE STREETS	\$ 33,351.49	\$ 33,351.49	\$ -	FUTURE ISSUE OR CASH
CIP STR & TRFWY	601077.03	BAINER INSTALLATION	\$ 10,000.00	\$ 6,228.00	\$ 3,772.00	FUTURE ISSUE OR CASH
CIP STR & TRFWY	601077.04	6TH ST CAPACITY STUDY	\$ 43,257.51	\$ 43,200.00	\$ 57.51	FUTURE ISSUE OR CASH
CIP STR & TRFWY	601094.00	2019 NEIGHBORHOOD INFRASTRUCTURE	\$ 1,045,000.00	\$ 844,354.83	\$ 200,645.17	GOB/FED/WASTEWATE
CIP STR & TRFWY	601094.01	SW 24TH - CENTRAL PARK	\$ 355,000.00	\$ 351,815.98	\$ 3,184.02	GOB/FED/WASTEWATE
CIP STR & TRFWY	601095.00	2019 TRAFFIC SAFETY PROJECT	\$ 6,000.00	\$ 2,651.74	\$ 3,348.26	GOB
CIP STR & TRFWY	601095.01	LONG LIFE PAVEMENT MARKINGS	\$ 49,000.00	\$ 19,911.92	\$ 29,088.08	GOB
CIP STR & TRFWY	601095.02	ITS CAMERAS ROUND 2	\$ 165,000.00	\$ 156,430.00	\$ 8,570.00	GOB
CIP STR & TRFWY	601096.00	2019 COMPLETE STREETS	\$ 2,000.00	\$ 1,205.34	\$ 794.66	FUTURE ISSUE OR CASH
CIP STR & TRFWY	601096.01	RFBF INSTALLATION	\$ 60,000.00	\$ -	\$ 60,000.00	FUTURE ISSUE OR CASH
CIP STR & TRFWY	601096.02	7TH & QUINCY BULB OUTS/PAVEMENT	\$ 38,000.00	\$ -	\$ 38,000.00	FUTURE ISSUE OR CASH
CIP STR & TRFWY	601097.00	2019 CITYWIDE INFRASTRUCTURE	\$ 214,727.00	\$ 211,518.80	\$ 3,208.20	FUTURE ISSUE OR CASH
CIP STR & TRFWY	601097.03	PEDESTRIAN IMPROVE 220 SE 6TH	\$ 10,273.00	\$ 10,273.00	\$ -	FUTURE ISSUE OR CASH
CIP STR & TRFWY	601099.00	REPLACEMENT OF MEDIANS	\$ 600,000.00	\$ -	\$ 600,000.00	GOB
CIP STR & TRFWY	601099.01	SE 6TH & SE BRANNER ST	\$ 80,000.00	\$ 10,549.92	\$ 69,450.08	GOB
CIP STR & TRFWY	601101.01	STREET IMPROVE AQUARIAN ACRES	\$ 465,000.00	\$ 318,963.63	\$ 146,036.37	SPEC ASSESS
CIP STR & TRFWY	601106.00	2020 NEIGHBORHOOD INFRASTRUCTURE	\$ 50,000.00	\$ 22,852.15	\$ 27,147.85	GOB/FED/WASTEWATE
CIP STR & TRFWY	601106.01	CENTRAL PARK NEIGHBORHOOD	\$ 1,650,000.00	\$ 1,590,283.42	\$ 59,716.58	GOB/FED/WASTEWATE
CIP STR & TRFWY	601107.00	2020 TRAFFIC SAFETY PROJECT	\$ 130,000.00	\$ 2,957.34	\$ 127,042.66	GOB
CIP STR & TRFWY	601107.01	ITS CAMERAS ADDENDUM	\$ 30,000.00	\$ -	\$ 30,000.00	GOB
CIP STR & TRFWY	601107.02	2021 SIGNAL WARRANT ANALYSIS	\$ 30,000.00	\$ 27,280.00	\$ 2,720.00	GOB
CIP STR & TRFWY	601107.03	2021 MOVISION DATA	\$ 15,000.00	\$ 15,000.00	\$ -	GOB
CIP STR & TRFWY	601107.04	HUNTOON & WANAMAKER TRAFFIC ST	\$ 15,000.00	\$ -	\$ 15,000.00	GOB
CIP STR & TRFWY	601108.00	2020 CITYWIDE INFRASTRUCTURE	\$ 10,059.70	\$ 800.00	\$ 9,259.70	GOB
CIP STR & TRFWY	601108.01	TMTA SIDEWALK	\$ 31,000.00	\$ -	\$ 31,000.00	GOB
CIP STR & TRFWY	601108.02	1470/TOPEKA/KS CONCEPT STUDY	\$ 8,940.30	\$ 8,940.34	\$ (0.04)	GOB
CIP STR & TRFWY	601108.03	STOVER RD BRIDGES TRAFFIC STUD	\$ 5,000.00	\$ 5,000.00	\$ -	GOB
CIP STR & TRFWY	601108.04	17TH & WESTPORT SHARED USE PAT	\$ 60,000.00	\$ -	\$ 60,000.00	GOB
CIP STR & TRFWY	601108.05	CALIFORNIA SIDEWALKS 6TH TO 10	\$ 100,000.00	\$ -	\$ 100,000.00	GOB
CIP STR & TRFWY	601108.06	2020 STREET TREES	\$ 35,000.00	\$ 1.00	\$ 34,999.00	GOB
CIP STR & TRFWY	601109.00	2020 COMPLETE STREETS	\$ 47,410.00	\$ -	\$ 47,410.00	GOB
CIP STR & TRFWY	601109.03	REMARK VISUALIZATION TOOL	\$ 22,590.00	\$ 22,590.00	\$ -	GOB
CIP STR & TRFWY	601109.04	BIKEWAYS SIGNING	\$ 30,000.00	\$ -	\$ 30,000.00	GOB
CIP STR & TRFWY	601113.00	STREET IMPROVE SHERWOOD VILLAGE	\$ 830,000.00	\$ 679,858.73	\$ 150,141.27	SPEC ASSESS
CIP STR & TRFWY	601117.00	STREET IMPROVE HORSESHOE BEND	\$ 913,850.00	\$ 746,098.64	\$ 167,751.36	SPEC ASSESS
CIP STR & TRFWY	601119.00	2021 NEIGHBORHOOD INFRASTRUCTURE	\$ 57,488.00	\$ -	\$ 57,488.00	FUTURE ISSUE OR CASH
CIP STR & TRFWY	601119.01	EAST TOPEKA NORTH SORT	\$ 1,642,512.00	\$ 16.00	\$ 1,642,496.00	FUTURE ISSUE OR CASH
CIP STR & TRFWY	601119.02	EAST TOPEKA NORTH SORT HOUSING	\$ 330,000.00	\$ -	\$ 330,000.00	FUTURE ISSUE OR CASH
CIP STR & TRFWY	601120.00	2021 CITYWIDE INFRASTRUCTURE	\$ 8,000.00	\$ -	\$ 8,000.00	FUTURE ISSUE OR CASH
CIP STR & TRFWY	601120.01	ALLEY APPROACHES	\$ 50,000.00	\$ 302.86	\$ 49,697.14	FUTURE ISSUE OR CASH
CIP STR & TRFWY	601120.02	WAYFINDING REMOVALS	\$ 110,000.00	\$ 97,595.00	\$ 12,405.00	FUTURE ISSUE OR CASH
CIP STR & TRFWY	601120.03	2021 STREET TREES	\$ 32,000.00	\$ 1.00	\$ 31,999.00	FUTURE ISSUE OR CASH
CIP STR & TRFWY	601121.00	2021 COMPLETE STREETS	\$ 70,000.00	\$ -	\$ 70,000.00	FUTURE ISSUE OR CASH
CIP STR & TRFWY	601121.01	KANSAS & GORDON INTERIM IMPROVE	\$ 30,000.00	\$ -	\$ 30,000.00	FUTURE ISSUE OR CASH
CIP STR & TRFWY	601122.00	2021 TRAFFIC SAFETY PROGRAM	\$ 170,000.00	\$ -	\$ 170,000.00	FUTURE ISSUE OR CASH
CIP STR & TRFWY	601122.01	DEVELOPMENT SERVICES TRAFFIC R	\$ 50,000.00	\$ 49,900.00	\$ 100.00	FUTURE ISSUE OR CASH
CIP STR & TRFWY	601123.00	STREET IMPROVE MISTY HARBOR #5	\$ 745,000.00	\$ 690,693.91	\$ 54,306.09	SPEC ASSESS
CIP STR & TRFWY	601124.00	STREET IMPROVE AQUARIAN ACRES	\$ 657,000.00	\$ 76,568.12	\$ 580,431.88	SPEC ASSESS
CIP STR & TRFWY	601126.00	2022 CITYWIDE INFRASTRUCTURE	\$ 202,225.22	\$ -	\$ 202,225.22	FUTURE ISSUE OR CASH
CIP STR & TRFWY	601126.01	INFRA GRANT WRITING SUPPORT	\$ 47,774.78	\$ 20,565.80	\$ 27,208.98	FUTURE ISSUE OR CASH
CIP STR & TRFWY	601130.00	STREET IMP HORSESHOE BEND 6&7	\$ 1,697,825.00	\$ -	\$ 1,697,825.00	FUTURE ISSUE OR CASH
CIP STR & TRFWY	701014.00	SW HUNTOON/1470/ARVONIA PL	\$ 5,128,500.00	\$ 5,021,520.79	\$ 106,979.21	GOB
CIP STR & TRFWY	701014.01	WIDEN SW ARVONIA PL	\$ 303,000.00	\$ 766,859.94	\$ (463,859.94)	GOB
CIP STR & TRFWY	701015.00	SW 10TH AVE FAIRLAWN TO WANAM	\$ 5,950,000.00	\$ 5,912,458.71	\$ 37,541.29	GOB
CIP STR & TRFWY	701015.01	PEDESTRIAN BRIDGE WANAM/ROBINSO	\$ 50,000.00	\$ 14,183.48	\$ 35,816.52	GOB
CIP STR & TRFWY	701033.00	SW 29TH FAIRLAWN THRU 1470	\$ 1,445,000.00	\$ 772,232.31	\$ 672,767.69	COUNTY SALES TAX
CIP STR & TRFWY	701034.00	NW TYLER, NW BEVERLY TO PARAMO	\$ 103,500.00	\$ -	\$ 103,500.00	GOB/CITYWIDE SALES TAX
CIP STR & TRFWY	701041.00	SW GAGE 37TH TO 45TH	\$ 2,500,000.00	\$ 1,785,516.84	\$ 734,483.16	GOB
CIP STR & TRFWY	70198.03	SW 21ST URISH TO INDIAN HILLS	\$ 5,772,000.00	\$ 4,560,946.55	\$ 1,211,053.45	FUTURE ISSUE OR CASH
CIP SW	501012.00	LEVEE REPAIRS/REPLACEMENT	\$ 974,118.83	\$ 161,261.17	\$ 812,857.66	REV BOND
CIP SW	501012.05	SOUTH TOPEKA LEVEE UNIT	\$ 1,044,500.00	\$ 660,786.30	\$ 383,713.70	REV BOND
CIP SW	501012.07	AUBURNDALE UNIT REPAIRS	\$ 968,357.93	\$ 615,243.93	\$ 353,114.00	REV BOND
CIP SW	501023.00	2016 STORM CONVEY SYSTEM	\$ 220,949.82	\$ 101,452.16	\$ 119,497.66	REV BOND
CIP SW	501023.10	N KANSAS FROM CURTIS TO NORRIS	\$ 146,806.24	\$ 146,806.24	\$ -	REV BOND
CIP SW	501023.13	N KANSAS AVE MORSE TO SOLDIER	\$ 82,355.88	\$ 78,851.39	\$ 3,504.49	REV BOND
CIP SW	501023.15	SEWARD AVE BULB OUT REHAB	\$ 68,942.08	\$ 68,942.08	\$ -	REV BOND
CIP SW	501023.16	5510 SW 10TH ST CULVERT	\$ 157,399.97	\$ 156,639.50	\$ 760.47	REV BOND
CIP SW	501023.17	RIVER RD DRAINAGE CORR	\$ 19,845.00	\$ 9,945.00	\$ 9,900.00	REV BOND
CIP SW	501023.18	1401 SW COLLINS MAIN REPLACED	\$ 23,699.03	\$ 20,385.00	\$ 3,314.03	REV BOND
CIP SW	501025.00	2017 STORM CONVEY SYSTEM	\$ 69,027.98	\$ 64,277.28	\$ 4,750.70	REV BOND
CIP SW	501025.24	BROOKFIELD DRAINAGE STUDY	\$ 113,566.09	\$ 113,566.09	\$ -	REV BOND
CIP SW	501025.30	4200 BLK OF MOUNDVIEW DRAIN ST	\$ 31,500.00	\$ 31,500.00	\$ -	REV BOND
CIP SW	501025.31	SW 17TH & WESTPORT EVAL	\$ 21,800.00	\$ 21,800.00	\$ -	REV BOND
CIP SW	501035.00	2018 STORM CONVEY SYSTEM	\$ 33,239.65	\$ 46,190.97	\$ (12,951.32)	REV BOND

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CIP SW	501035.07	6TH & CALIFORNIA SW IMPROVEMENT	\$ 417,095.00	\$ 405,917.49	\$ 11,177.51	REV BOND
CIP SW	501035.12	1910 GROVE CONSTRUCTION	\$ 210,000.00	\$ 204,285.70	\$ 5,714.30	REV BOND
CIP SW	501035.13	RIVER RD DRAIN IMPROVE PH II	\$ 77,000.00	\$ -	\$ 77,000.00	REV BOND
CIP SW	501035.14	EASTGATE DRAINAGE STUDY	\$ 40,000.00	\$ 34,000.00	\$ 6,000.00	REV BOND
CIP SW	501035.15	SE 29TH ST DESIGN	\$ 10,000.00	\$ -	\$ 10,000.00	REV BOND
CIP SW	501036.00	2019 STORM CONVEY SYSTEM	\$ 10,744.71	\$ 8,541.33	\$ 2,203.38	REV BOND
CIP SW	501036.03	BROOKFIELD DRAIN CHANNEL REHAB	\$ 568,000.00	\$ 523,861.91	\$ 44,138.09	REV BOND
CIP SW	501036.04	AQUARIAN ACRES STORM IMPROVEMENT	\$ 340,000.00	\$ 221,618.53	\$ 118,381.47	REV BOND
CIP SW	501036.05	30TH & MICHIGAN	\$ 75,000.00	\$ 25,000.00	\$ 50,000.00	REV BOND
CIP SW	501036.06	WARD PARKWAY GREENSPACE	\$ 180,000.00	\$ 150,316.40	\$ 29,683.60	REV BOND
CIP SW	501037.00	2020 STORM CONVEY SYSTEM	\$ 46,213.63	\$ 6,894.42	\$ 39,319.21	REV BOND
CIP SW	501037.05	12TH & WESTERN TO 8TH & WESTER	\$ 202,206.00	\$ 165,023.40	\$ 37,182.60	REV BOND
CIP SW	501037.08	CHE SNEY PARK STORM WATER PH II	\$ 708,000.00	\$ 595,786.73	\$ 112,213.27	REV BOND
CIP SW	501037.10	DEER CREEK TRAFFICWAY	\$ 25,000.00	\$ 20,866.60	\$ 4,133.40	REV BOND
CIP SW	501037.11	SE LAFAYETTE STUDY	\$ 30,000.00	\$ 26,648.00	\$ 3,352.00	REV BOND
CIP SW	501037.12	8TH & HANCOCK	\$ 400,000.00	\$ 50,330.00	\$ 349,670.00	REV BOND
CIP SW	501038.00	2018 EQUIP & FLEET MAINT & REP	\$ 400,000.00	\$ 400,000.00	\$ -	SW
CIP SW	501040.00	2019 EQUIP & FLEET MAINT & REP	\$ 300,000.00	\$ 77,850.00	\$ 222,150.00	SW
CIP SW	501057.00	2020 SW EQUIP/FLEET REPLACE PR	\$ 300,000.00	\$ -	\$ 300,000.00	SW
CIP SW	501073.00	2021 STORM CONVEY SYSTEM	\$ 24,176.72	\$ 11,359.22	\$ 12,817.50	REV BOND
CIP SW	501073.03	CURTIS TO NORRIS SW PH II	\$ 599,841.39	\$ 599,841.39	\$ -	REV BOND
CIP SW	501073.06	SEWARD BULB OUTS PH II	\$ 416,445.69	\$ 416,445.69	\$ -	REV BOND
CIP SW	501073.11	SW FAIRLAWN AND CEDARCREST	\$ 248,563.85	\$ 248,694.85	\$ (131.00)	REV BOND
CIP SW	501073.12	COLLY CREEK DRAINAGE STUDY	\$ 44,630.00	\$ 44,630.00	\$ -	REV BOND
CIP SW	501073.13	SE LAFAYETTE DRAINAGE IMPROVE	\$ 75,000.00	\$ -	\$ 75,000.00	REV BOND
CIP SW	501074.00	2021 STORM WATER MASTER PLAN	\$ 350,000.00	\$ 325,014.00	\$ 24,986.00	SW
CIP SW	501081.00	2022 STORM CONVEY SYSTEM	\$ 182,876.36	\$ 20,446.60	\$ 162,429.76	SW
CIP SW	501081.01	SEWARD AVE BULBOUTS PH II	\$ 215,000.00	\$ 67,115.50	\$ 147,884.50	SW
CIP SW	501081.02	CHEYENNE HILLS RD STORMWATER	\$ 100,000.00	\$ 49,249.75	\$ 50,750.25	SW
CIP SW	501081.03	SHUNGA STREAMBANK STABILIZATIO	\$ 350,000.00	\$ 289,081.00	\$ 60,919.00	SW
CIP SW	501081.06	29TH & LANE DRAINAGE STUDY	\$ 373,165.00	\$ 308,442.58	\$ 64,722.42	SW
CIP SW	501081.11	SW TOPEKA & SW TERRA DR DRAIN	\$ 6,887.84	\$ 7,080.25	\$ (192.41)	SW
CIP SW	501081.12	YORKSHIRE/DANBURY STORM IMPROV	\$ 76,000.00	\$ 31,025.82	\$ 44,974.18	SW
CIP SW	501081.13	SHERWOOD APTS SW IMPROVE	\$ 13,970.20	\$ 11,057.00	\$ 2,913.20	SW
CIP SW	501081.15	2817 SW PLASS H&H STUDY	\$ 254,000.00	\$ 225,201.50	\$ 28,798.50	SW
CIP SW	501081.16	12TH ST STORMWATER IMPROVEMENT	\$ 185,000.00	\$ 174,010.67	\$ 10,989.33	SW
CIP SW	501081.17	SW 7TH ST & GAGE DESIGN	\$ 50,000.00	\$ 6,700.00	\$ 43,300.00	SW
CIP SW	501083.00	2022 ANNUAL BMP DEVELOPMENT	\$ 216,250.00	\$ -	\$ 216,250.00	SW
CIP SW	501083.01	7TH & QUINCY	\$ 33,750.00	\$ 29,230.00	\$ 4,520.00	SW
CIP SW	501095.00	2023 STORM CONVEY SYSTEM	\$ 1,127,700.00	\$ -	\$ 1,127,700.00	FUTURE ISSUE OR CASH
CIP SW	501095.01	23RD & MARKET PHASE I	\$ 845,000.00	\$ 33.50	\$ 844,966.50	FUTURE ISSUE OR CASH
CIP SW	501095.02	SW 17TH ST & WESPORT DR	\$ 327,300.00	\$ 27,300.00	\$ 300,000.00	FUTURE ISSUE OR CASH
CIP SW	501095.03	VILLA WEST DR/SHERWOOD APTS	\$ 200,000.00	\$ 172,767.10	\$ 27,232.90	FUTURE ISSUE OR CASH
CIP SW	502730.00	IN-SITU FAIRLAWN 22ND PK/28TH	\$ 3,300,000.00	\$ 1,309,633.18	\$ 1,990,366.82	REV BOND
CIP SW	831000.01	KANSAS RIVER LEVEE REHAB PH II	\$ 9,660,855.73	\$ 8,496,840.69	\$ 1,164,015.04	SW
CIP SW	831000.03	NORTH TOPEKA LEVEE UNIT	\$ 246,710.72	\$ 246,721.59	\$ (10.87)	SW
CIP SW	831000.04	SOUTH TOPEKA LEVEE UNIT	\$ 681,797.19	\$ 681,797.19	\$ -	SW
CIP SWR/WTR MNS	401082.00	SAN SWR HORSESHOE BEND #5	\$ 327,250.00	\$ 284,944.69	\$ 42,305.31	SPEC ASSESS
CIP SWR/WTR MNS	401103.00	SAN SWR HORSESHOE BEND #6 & #7	\$ 782,159.00	\$ -	\$ 782,159.00	FUTURE ISSUE OR CASH
CIP WATER	281055.00	2MG WEST ELEVATED TANK	\$ 4,744,300.00	\$ 194,266.52	\$ 4,550,033.48	REV BOND/WA/GOB/SRF
CIP WATER	281091.00	MERIDEN BOOSTER PUMP STATION	\$ 788,826.00	\$ 788,126.75	\$ 699.25	REV BOND/WA
CIP WATER	281102.00	REHAB EAST FILTERS	\$ 1,600,000.00	\$ 1,600,000.00	\$ -	REV BOND/WA/GOB/SRF
CIP WATER	281102.01	REHAB EAST FILTERS PH II	\$ 5,185,000.00	\$ 4,731,191.57	\$ 453,808.43	REV BOND/WA/GOB/SRF
CIP WATER	281104.00	24" NE STRAIT SEWARD/SE 6TH	\$ 2,700,000.00	\$ 2,614,699.84	\$ 85,300.16	REV BOND
CIP WATER	281112.00	2019 WATER MAIN REPLACEMENT	\$ 256,616.83	\$ 29,023.49	\$ 227,593.34	REV BOND
CIP WATER	281112.04	NE STRAIT AT 2ND & SE NORWOOD	\$ -	\$ -	\$ -	REV BOND
CIP WATER	281112.05	10TH & CALIFORNIA RELOCATE	\$ 40,358.60	\$ 40,358.60	\$ -	REV BOND
CIP WATER	281112.08	SW 45TH & TOPEKA 12" FRITO LAY	\$ 30,000.00	\$ -	\$ 30,000.00	REV BOND
CIP WATER	281112.09	SW JEWELL AVE SW 2ND TO SW 3RD	\$ 130,000.00	\$ 19,500.00	\$ 110,500.00	REV BOND
CIP WATER	281112.10	LEAD & COPPER RULE COMPL PH II	\$ 115,000.00	\$ -	\$ 115,000.00	REV BOND
CIP WATER	281113.00	2018 WATER TREAT PLANT REHAB	\$ 15,995.73	\$ 15,995.73	\$ -	REV BOND/WA/GOB/SRF
CIP WATER	281113.06	A/C WTP N SIDE BLDG A	\$ 149,135.41	\$ 7,147.00	\$ 141,988.41	REV BOND/WA/GOB/SRF
CIP WATER	281113.09	RELIEF WELL EMER WATER SUPPLY	\$ 51,300.00	\$ 51,300.00	\$ -	REV BOND/WA/GOB/SRF
CIP WATER	281113.11	WTP SECURITY MEASURES	\$ 47,437.00	\$ -	\$ 47,437.00	REV BOND/WA/GOB/SRF
CIP WATER	281113.12	INTAKE MOTOR REHAB	\$ -	\$ 56,839.87	\$ (56,839.87)	REV BOND/WA/GOB/SRF
CIP WATER	281114.00	2019 WATER TREAT PLANT REHAB	\$ 123,712.39	\$ 4,691.16	\$ 119,021.23	REV BOND/WA/GOB/SRF
CIP WATER	281114.10	WTP EMER SIREN CONTROL AND MAI	\$ 180,000.00	\$ 1.00	\$ 179,999.00	REV BOND/WA/GOB/SRF
CIP WATER	281122.00	2020 WATER MAIN REPLACEMENT	\$ 107,859.73	\$ 18,045.69	\$ 89,814.04	REV BOND
CIP WATER	281122.10	SW GAMWELL & SW NOTTINGHAM	\$ 380,000.00	\$ 289,475.41	\$ 90,524.59	REV BOND
CIP WATER	281122.12	CHE SNEY PARK - PH II	\$ 496,000.00	\$ 462,999.01	\$ 33,000.99	REV BOND
CIP WATER	281122.16	LEAD & COPPER RULE COMPL PH II	\$ 125,000.00	\$ -	\$ 125,000.00	REV BOND
CIP WATER	281123.00	2020 WATER TREAT PLANT REHAB	\$ 779,242.11	\$ 6,015.24	\$ 773,226.87	REV BOND/WA/GOB/SRF
CIP WATER	281123.03	METER PARKING & LIGHTING	\$ 110,000.00	\$ 1.00	\$ 109,999.00	REV BOND/WA/GOB/SRF
CIP WATER	281123.05	WEST INTAKE PUMP #6-I	\$ 74,057.74	\$ -	\$ 74,057.74	REV BOND/WA/GOB/SRF
CIP WATER	281124.00	EQUIP & FLEET MAINT & REP	\$ 700,000.00	\$ 28,570.00	\$ 671,430.00	WATER
CIP WATER	281141.00	CITYWIDE WATER METER REPLACE	\$ 4,485,000.00	\$ -	\$ 4,485,000.00	REV BOND/WA/GOB/SRF
CIP WATER	281141.02	WATER METER REPLACE YEAR 2	\$ 2,000,000.00	\$ 1,976,854.85	\$ 23,145.15	REV BOND/WA/GOB/SRF
CIP WATER	281141.03	WATER METER REPLACE YEAR 3	\$ 2,000,000.00	\$ 647,330.48	\$ 1,352,669.52	REV BOND/WA/GOB/SRF
CIP WATER	281160.00	WATER TREATMENT MODIFICATION	\$ 2,213,250.00	\$ 1,633,923.59	\$ 579,326.41	REV BOND
CIP WATER	281160.01	WATER TREATMENT MODIF PH II	\$ 4,000,000.00	\$ -	\$ 4,000,000.00	REV BOND
CIP WATER	281161.00	CENTRAL ZONE IMPROVE & OPTIMIZ	\$ 92,641.63	\$ 66,965.28	\$ 25,676.35	REV BOND
CIP WATER	281161.01	KANSAS AVE - MORSE TO ST JOHN	\$ 326,518.91	\$ 320,439.89	\$ 6,079.02	REV BOND
CIP WATER	281162.00	SE ZONE IMPROVEMENTS	\$ 1,483,000.00	\$ -	\$ 1,483,000.00	FUTURE ISSUE OR CASH
CIP WATER	281162.01	SE ZONE TOWER SITE	\$ 65,000.00	\$ 2,300.00	\$ 62,700.00	FUTURE ISSUE OR CASH
CIP WATER	281164.00	WEST PLANT BASIN REHABILITATIO	\$ 16,049,000.00	\$ 1,898,159.19	\$ 14,150,840.81	REV BOND
CIP WATER	281194.00	MONTARA WATER TOWER	\$ 3,900,000.00	\$ 3,572,249.71	\$ 327,750.29	REV BOND
CIP WATER	281200.00	SOLDIER BPS PH II TO MERIDEN B	\$ 700,000.00	\$ 523,684.56	\$ 176,315.44	REV BOND/WA
CIP WATER	281203.00	2020 WA EQUIP/FLEET REPL PROGR	\$ 400,000.00	\$ -	\$ 400,000.00	REV BOND
CIP WATER	281205.00	2021 WATER MAIN REPLACEMENT	\$ 867,963.18	\$ 60,347.11	\$ 807,616.07	REV BOND
CIP WATER	281205.03	45TH ST WATERLINE RELOCATE	\$ 179,108.20	\$ 179,108.20	\$ -	REV BOND
CIP WATER	281205.04	ASHWORTH WATERLINE	\$ 345,000.00	\$ 335,575.53	\$ 9,424.47	REV BOND

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City of Topeka Projects— Capital Improvement Projects

Category	Project Number	Description	Budget	Total Expenditures	Remaining Budget Authority	Funding Sources
CIP WATER	281205.05	SE QUINCY FROM 6TH TO 8TH	\$ 411,000.00	\$ 46,000.00	\$ 365,000.00	REV BOND
CIP WATER	281205.06	12TH ST - GAGE TO KANSAS REPLA	\$ 2,000,000.00	\$ 1,760,174.55	\$ 239,825.45	REV BOND
CIP WATER	281205.07	SW 21ST - SW TYLER TO S KANSAS	\$ 575,000.00	\$ 107,931.70	\$ 467,068.30	REV BOND
CIP WATER	281205.09	CRANE - JEFF TO MONROE & MAD	\$ 600,000.00	\$ 534,301.57	\$ 65,698.43	REV BOND
CIP WATER	281205.10	MOUNDVIEW WATERLINE REPLACE	\$ 46,052.40	\$ 46,052.40	\$ -	REV BOND
CIP WATER	281205.11	SW GAMWELL & NOTTINGHAM PH II	\$ 610,000.00	\$ 376,647.30	\$ 233,352.70	REV BOND
CIP WATER	281205.12	NW 25TH ST GOODYEAR WATERLINE	\$ 100,000.00	\$ 5,000.00	\$ 95,000.00	REV BOND
CIP WATER	281205.13	SW 11TH ST SW OAKLEY TO BILLAR	\$ 90,000.00	\$ 23,332.25	\$ 66,667.75	REV BOND
CIP WATER	281205.14	MEIER - NW HWY 24 RD	\$ 205,000.00	\$ 37,700.00	\$ 167,300.00	REV BOND
CIP WATER	281205.15	POLK-QUINCY VIADUCT	\$ 25,000.00	\$ 25,000.00	\$ -	REV BOND
CIP WATER	281205.16	LEAD AND COPPER COMPLIANCE	\$ 250,000.00	\$ -	\$ 250,000.00	REV BOND
CIP WATER	281217.00	2021 WATER TREAT PLANT REHAB	\$ 145,891.15	\$ -	\$ 145,891.15	FUTURE ISSUE OR CASH
CIP WATER	281217.01	WEST INTAKE PUMP #6 PH II	\$ 25,942.26	\$ -	\$ 25,942.26	FUTURE ISSUE OR CASH
CIP WATER	281217.02	SECONDARY CO2 FEEDER UPGRADE	\$ 67,000.00	\$ 67,000.00	\$ -	FUTURE ISSUE OR CASH
CIP WATER	281217.03	A/C N SIDE BLDG A 25 TON II	\$ 61,916.59	\$ -	\$ 61,916.59	FUTURE ISSUE OR CASH
CIP WATER	281217.04	WTP EAST FILTER	\$ 450,000.00	\$ -	\$ 450,000.00	FUTURE ISSUE OR CASH
CIP WATER	281219.00	2021 SCADA SYSTEM UPGRADES	\$ 2,357.28	\$ 2,357.28	\$ -	REV BOND
CIP WATER	281219.01	SCADA PLC UPGRADES	\$ 68,683.21	\$ 49,485.35	\$ 19,197.86	REV BOND
CIP WATER	281219.02	SCADA RADIOS/TOWERS	\$ 213,963.55	\$ 209,486.09	\$ 4,477.46	REV BOND
CIP WATER	281219.03	SCADA EQUIPMENT/PARTS	\$ 80,000.00	\$ 28,735.59	\$ 51,264.41	REV BOND
CIP WATER	281219.04	SCADA PROGRAMMING	\$ 75,000.00	\$ 75,000.00	\$ -	REV BOND
CIP WATER	281219.08	SCADA MASTER PLAN 2021	\$ 141,245.96	\$ 141,245.96	\$ -	REV BOND
CIP WATER	281225.00	2022 WATER MAIN REPLACE MENT	\$ 471,006.00	\$ 55,433.01	\$ 415,572.99	REV BOND
CIP WATER	281225.01	DANBURY-YORKSHIRE WATER MAIN	\$ 1,200,000.00	\$ 93,942.14	\$ 1,106,057.86	REV BOND
CIP WATER	281225.02	VILLA WEST DR WATER MAIN	\$ 144,181.00	\$ 144,181.00	\$ -	REV BOND
CIP WATER	281225.03	QUINCY SE 8TH TO SE 10TH	\$ 49,813.00	\$ 49,813.00	\$ -	REV BOND
CIP WATER	281225.04	NW TYLER-LYMAN TO PARAMORE	\$ 650,000.00	\$ 11,000.00	\$ 639,000.00	REV BOND
CIP WATER	281225.06	N KS NW CURTIS TO NW NORRIS	\$ 80,000.00	\$ 4,220.81	\$ 75,779.19	REV BOND
CIP WATER	281225.07	SW JACKSON ST 8TH TO 10TH	\$ 312,000.00	\$ 38,645.00	\$ 273,355.00	REV BOND
CIP WATER	281225.08	WE STRIDGE MALL	\$ 508,000.00	\$ 64,300.00	\$ 443,700.00	REV BOND
CIP WATER	281225.09	DENNYS 1518 SW WESTPORT DR	\$ 90,000.00	\$ 23,000.00	\$ 67,000.00	REV BOND
CIP WATER	281225.10	SW CALIF -SE 37TH TO SE 45TH	\$ 520,000.00	\$ -	\$ 520,000.00	REV BOND
CIP WATER	281225.11	SW GAGE-SW 10TH TO HUNTOON	\$ 950,000.00	\$ 97,134.00	\$ 852,866.00	REV BOND
CIP WATER	281225.12	SW 21ST-SW WASHBURN TO SW FILL	\$ 750,000.00	\$ 95,014.00	\$ 654,986.00	REV BOND
CIP WATER	281225.13	SW BRENTWOOD-SW WESTHILLS TO B	\$ 775,000.00	\$ 79,414.00	\$ 695,586.00	REV BOND
CIP WATER	281236.00	DISINFECTION MODIFICATION	\$ 11,859,205.00	\$ 18,188.75	\$ 11,841,016.25	FUTURE ISSUE OR CASH
CIP WATER	281245.00	2023 WATER MAIN REPLACE MENT	\$ 4,750,000.00	\$ -	\$ 4,750,000.00	FUTURE ISSUE OR CASH
CIP WATER	281245.01	17TH ST-MACVICAR TO I-470	\$ 2,000,000.00	\$ 198,500.00	\$ 1,801,500.00	FUTURE ISSUE OR CASH
CIP WATER	801013.00	UTILITY BILL/CUST SVC CTR	\$ 1,750,000.00	\$ 1,750,000.00	\$ -	WATER
CIP WPC	291003.01	S KANSAS RIVER PUMP STAT PH II	\$ 1,449,740.00	\$ 1,449,740.00	\$ -	REV BOND/GOB
CIP WPC	291018.02	OAKLAND WW PLANT SOLIDS PH II	\$ -	\$ 0.54	\$ (0.54)	REV BOND/WPC/GOB/SRF
CIP WPC	291018.12	OAKLAND WWTP SOLIDS - WASTE WAT	\$ 11,000,000.00	\$ 10,541,480.84	\$ 458,519.16	REV BOND/WPC/GOB/SRF
CIP WPC	291018.22	OAKLAND WWTP SOLIDS - BIOGAS	\$ 16,240,000.00	\$ 15,081,691.37	\$ 1,158,308.63	REV BOND/WPC/GOB/SRF
CIP WPC	291030.00	WPC EASTSIDE IS	\$ 3,500,000.00	\$ 3,160,164.52	\$ 339,835.48	REV BOND/WPC/GOB/SRF
CIP WPC	291039.00	2016 WW REPLACEMENT PROGRAM	\$ 193,105.73	\$ 113,512.24	\$ 79,593.49	REV BOND
CIP WPC	291039.37	12TH ST CORRIDOR SEWER PH I	\$ 199,580.66	\$ 199,580.66	\$ -	REV BOND
CIP WPC	291041.00	ADAMS ST IS REHAB	\$ 2,000,000.00	\$ 1,966,706.40	\$ 33,293.60	REV BOND
CIP WPC	291042.00	2017 WW REPLACEMENT PROGRAM	\$ 15,995.73	\$ 15,995.73	\$ -	REV BOND
CIP WPC	291042.08	12TH ST CORRIDOR SWR PH II	\$ 292,869.39	\$ 292,869.39	\$ -	REV BOND
CIP WPC	291050.00	EASTSIDE INTERCEPTOR RELIEF	\$ 14,383,655.00	\$ 9,109,390.81	\$ 5,274,264.19	REV BOND
CIP WPC	291056.00	WANAMAKER FORCE MAIN REPLACE	\$ 8,625,000.00	\$ 5,831,315.02	\$ 2,793,684.98	REV BOND
CIP WPC	291057.00	ASH ST FORCE MAIN REPLACEMENT	\$ 9,605,996.00	\$ 8,353,378.00	\$ 1,252,618.00	REV BOND
CIP WPC	291058.00	SHUNGA PUMP STATION REHAB	\$ 6,800,000.00	\$ 807,222.83	\$ 5,992,777.17	REV BOND
CIP WPC	291061.00	GRANT/JEFFERSON PUMP STATION	\$ 10,321,000.00	\$ 910,466.26	\$ 9,410,533.74	WPC
CIP WPC	291065.00	2017 SMALL WW PS REHAB	\$ 99,547.08	\$ 7,951.24	\$ 91,595.84	REV BOND
CIP WPC	291065.04	ARROWHEAD PS I & II REHAB	\$ 365,594.24	\$ 365,736.26	\$ (142.02)	REV BOND
CIP WPC	291065.05	PUMP STATION ELIMINATION STUDY	\$ 20,367.00	\$ 20,367.00	\$ -	REV BOND
CIP WPC	291065.06	PUMP STATION CONDITION ASSESSM	\$ 202,027.00	\$ 202,027.00	\$ -	REV BOND
CIP WPC	291066.00	2017 SAN SEW INTER MAINT	\$ 96,055.58	\$ 7,036.74	\$ 89,018.84	REV BOND
CIP WPC	291066.04	ROOSEVELT SWR B/T WARD CRK/12T	\$ 221,761.18	\$ 221,462.18	\$ 299.00	REV BOND
CIP WPC	291066.07	CHANDLER & SHUNGA/LAKE TV	\$ 200,000.00	\$ 200,000.00	\$ -	REV BOND
CIP WPC	291068.00	2018 SMALL WW PS REHAB	\$ 11,867.28	\$ 9,022.86	\$ 2,844.42	REV BOND
CIP WPC	291068.01	SANITARY PS ODOR CONTROL REHAB	\$ 164,224.30	\$ 164,224.00	\$ 0.30	REV BOND
CIP WPC	291068.04	S KANSAS PS PH III	\$ 259,514.09	\$ 123,214.86	\$ 136,299.23	REV BOND
CIP WPC	291068.05	NORTHLAND II PS 11 DESIGN	\$ 110,000.00	\$ 98,081.55	\$ 11,918.45	REV BOND
CIP WPC	291068.06	ALKIRE PS 19 DESIGN	\$ 115,000.00	\$ 103,995.58	\$ 11,004.42	REV BOND
CIP WPC	291068.07	AIRPORT-BILLARD PS 20 DESIGN	\$ 125,000.00	\$ 113,937.85	\$ 11,062.15	REV BOND
CIP WPC	291072.00	2019 WW REPLACEMENT PROGRAM	\$ 17,528.20	\$ 18,045.70	\$ (517.50)	REV BOND
CIP WPC	291072.02	12TH ST SEWER PH III	\$ 1,158,697.33	\$ 1,158,697.33	\$ -	REV BOND
CIP WPC	291073.00	2020 WW REPLACEMENT PROGRAM	\$ 10,138.84	\$ 10,138.84	\$ -	REV BOND
CIP WPC	291073.02	ROOSEVELT CROSSTOWN PH II	\$ 380,000.00	\$ 380,000.00	\$ -	REV BOND
CIP WPC	291073.03	SAN SWR REHAB QTR F5 PH II	\$ 279,810.28	\$ 279,810.28	\$ -	REV BOND
CIP WPC	291073.04	17TH ST SAN SWR PRELIM ANALYSI	\$ 49,500.00	\$ 49,500.00	\$ -	REV BOND
CIP WPC	291073.05	POLK-QUINCY VIADUCT SANITARY	\$ 49,900.00	\$ 49,900.00	\$ -	REV BOND
CIP WPC	291074.00	2019 WPC FACILITY REHAB PROGRA	\$ 33,111.39	\$ 6,015.24	\$ 27,096.15	REV BOND
CIP WPC	291074.02	NORTH TOPEKA SLUDGE TRANSFER	\$ 175,144.00	\$ 55,144.00	\$ 120,000.00	REV BOND
CIP WPC	291074.04	OAKLAND WAS THICKENING	\$ 100,000.00	\$ 2,749.36	\$ 97,250.64	REV BOND
CIP WPC	291074.05	HEADWORKS IMPROVEMENTS	\$ 200,000.00	\$ -	\$ 200,000.00	REV BOND
CIP WPC	291074.06	BIO SOLIDS STUDY	\$ 50,000.00	\$ 49,950.00	\$ 50.00	REV BOND
CIP WPC	291074.07	ROOF REPLACE OAKLAND S BLDG	\$ 25,000.00	\$ -	\$ 25,000.00	REV BOND
CIP WPC	291074.08	HEADWORKS GEN CONTROL PANEL	\$ 11,000.00	\$ 10,359.10	\$ 640.90	REV BOND
CIP WPC	291075.00	2020 WPC FACILITY REHAB PROGRA	\$ -	\$ -	\$ -	REV BOND
CIP WPC	291075.01	PRIMARY CLARIFIER	\$ 500,000.00	\$ -	\$ 500,000.00	REV BOND
CIP WPC	291076.00	2019 SMALL WW PS REHAB	\$ 462,500.00	\$ 3,041.65	\$ 459,458.35	REV BOND
CIP WPC	291076.01	SHAWNEE I & II PS 45 & 46 DESI	\$ 220,000.00	\$ 51,656.88	\$ 168,343.12	REV BOND
CIP WPC	291076.02	SAN PUMP STATION HVAC MODS	\$ 37,500.00	\$ -	\$ 37,500.00	REV BOND
CIP WPC	291076.03	S KANSAS PS PHASE IV	\$ 30,000.00	\$ -	\$ 30,000.00	REV BOND
CIP WPC	291077.00	2020 SMALL WW PS REHAB	\$ 700,000.00	\$ 13,631.07	\$ 686,368.93	REV BOND
CIP WPC	291077.01	ARROWHEAD PUMP STATION PH II	\$ 800,000.00	\$ 741,375.02	\$ 58,624.98	REV BOND
CIP WPC	291078.00	2019 SAN SWR INTERCEPT MAINT	\$ 3,041.65	\$ 3,041.65	\$ -	REV BOND
CIP WPC	291078.01	CHANDLER-LAKE-STATE PH I	\$ 534,050.34	\$ -	\$ 534,050.34	REV BOND

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City of Topeka Projects— Capital Improvement Projects

Category	Project Number	Description	Budget	Total Expenditures	Remaining Budget Authority	Funding Sources
CIP WPC	291079.00	2020 SAN SEWER INTER MAINT	\$ 6,083.31	\$ 6,083.31	\$ -	REV BOND
CIP WPC	291079.01	ADAMS ST INTERCEPTOR PH II	\$ 527,636.48	\$ 460,726.86	\$ 66,909.62	REV BOND
CIP WPC	291079.03	CCTV 17TH ST PH I	\$ 245,643.35	\$ 245,643.35	\$ -	REV BOND
CIP WPC	291080.00	2017 EQUIP & FLEET MAINT & REP	\$ 700,000.00	\$ 700,000.00	\$ -	WPC
CIP WPC	291082.00	2019 EQUIP & FLEET MAINT & REP	\$ 300,000.00	\$ 139,888.47	\$ 160,111.53	WPC
CIP WPC	291084.00	2018 I & I PROGRAM	\$ 1,639.08	\$ -	\$ 1,639.08	WPC
CIP WPC	291084.10	2021 50/50 SEWER LINE	\$ 50,000.00	\$ 50,000.00	\$ -	WPC
CIP WPC	291085.00	2019 I & I PROGRAM	\$ 3,807.08	\$ -	\$ 3,807.08	WPC
CIP WPC	291085.06	I & I CONSULTANT CONTRACT	\$ 49,789.00	\$ 49,789.00	\$ -	WPC
CIP WPC	291086.00	2020 I & I PROGRAM	\$ 498,397.76	\$ -	\$ 498,397.76	WPC
CIP WPC	291087.00	NT PUMP STATION REHAB	\$ 2,846,000.00	\$ 52,015.50	\$ 2,793,984.50	WPC
CIP WPC	291090.00	OAKLAND BACKUP GENERATORS	\$ 1,373,350.00	\$ -	\$ 1,373,350.00	REV BOND
CIP WPC	291091.00	OAKLAND WWTP SLUDGE THICK PROC	\$ 8,612,000.00	\$ 205,087.38	\$ 8,406,912.62	REV BOND
CIP WPC	291096.00	2020 WW EQUIP/FLEET REPL PROGR	\$ 300,000.00	\$ -	\$ 300,000.00	REV BOND
CIP WPC	291097.00	2020 SCADA SYSTEM UPGRADE	\$ 4,872.35	\$ 4,872.35	\$ -	REV BOND
CIP WPC	291097.01	2020 PLC UPGRADES WPC	\$ 266,563.64	\$ 128,876.20	\$ 137,687.44	REV BOND
CIP WPC	291097.02	2020 WPC SCADA RADIOS/TOWERS	\$ 26,217.67	\$ 26,217.67	\$ -	REV BOND
CIP WPC	291097.03	2020 SCADA EQUIPMENT/PARTS	\$ 98,808.64	\$ 98,808.64	\$ -	REV BOND
CIP WPC	291097.04	2020 SCADA PROGRAMMING	\$ 413,537.70	\$ 413,537.70	\$ -	REV BOND
CIP WPC	291098.00	2021 WPC FACILITY REHAB PROGRA	\$ 900,000.00	\$ -	\$ 900,000.00	FUTURE ISSUE OR CASH
CIP WPC	291098.03	PUMP 73 PUMP REPLACEMENT	\$ 100,000.00	\$ 51,842.00	\$ 48,158.00	FUTURE ISSUE OR CASH
CIP WPC	291100.00	2021 SCADA SYSTEM UPGRADE	\$ 96,205.04	\$ 2,463.74	\$ 93,741.30	REV BOND
CIP WPC	291100.01	PLC UPGRADES	\$ 475,973.00	\$ -	\$ 475,973.00	REV BOND
CIP WPC	291100.08	SCADA MASTER PLAN 2021	\$ 35,321.96	\$ 35,321.96	\$ -	REV BOND
CIP WPC	291103.00	2021 WW REPLACEMENT PROGRAM	\$ 20,000.00	\$ 19,765.04	\$ 234.96	REV BOND
CIP WPC	291103.02	CENTRAL PARK SORT WW REPLACEME	\$ 200,000.00	\$ -	\$ 200,000.00	REV BOND
CIP WPC	291103.03	SW ARROWHEAD SAN SWR REALIGN	\$ 100,000.00	\$ 67,156.50	\$ 32,843.50	REV BOND
CIP WPC	291103.04	HARLAND CT SAN SWR REALIGNMENT	\$ 550,000.00	\$ 152,688.01	\$ 397,311.99	REV BOND
CIP WPC	291103.06	12TH ST PHASE IV	\$ 1,000,000.00	\$ 15,438.04	\$ 984,561.96	REV BOND
CIP WPC	291103.07	528 SE ADAMS	\$ 89,822.50	\$ -	\$ 89,822.50	REV BOND
CIP WPC	291103.08	SAN SWR REHAB QTR F5 PH II	\$ 417,119.91	\$ 417,119.91	\$ -	REV BOND
CIP WPC	291104.00	2021 SAN SEW INTERCEPTOR MAINT	\$ 1,106,000.00	\$ -	\$ 1,106,000.00	REV BOND
CIP WPC	291104.01	SOLDIER CREEK INTERCEPTOR CCTV	\$ 142,000.00	\$ 141,600.00	\$ 400.00	REV BOND
CIP WPC	291104.03	ROOSEVELT CROSSTOWN PH II	\$ 958,000.00	\$ 958,000.00	\$ -	REV BOND
CIP WPC	291104.04	CCTV 17TH ST PH II	\$ 294,000.00	\$ 294,000.00	\$ -	REV BOND
CIP WPC	291105.00	2021 WW FORCE MAIN PROGRAM	\$ 4,236,000.00	\$ -	\$ 4,236,000.00	REV BOND
CIP WPC	291105.01	GRANT JEFFERSON FORCE MAIN	\$ 339,000.00	\$ 338,015.50	\$ 984.50	REV BOND
CIP WPC	291105.02	SHUNGA FORCE MAIN	\$ 425,000.00	\$ 425,000.00	\$ -	REV BOND
CIP WPC	291106.00	NTWWTP NUTRIENT REMOVAL	\$ 6,363,627.00	\$ 239,277.86	\$ 6,124,349.14	REV BOND
CIP WPC	291108.00	2022 WW REPLACEMENT PROGRAM	\$ 415,324.50	\$ -	\$ 415,324.50	REV BOND
CIP WPC	291108.01	ROOSEVELT CROSSTOWN PH IV	\$ 1,800,000.00	\$ 421,272.32	\$ 1,378,727.68	REV BOND
CIP WPC	291108.02	DANBURY QTR SECTION C3 & D3	\$ 166,451.00	\$ 166,451.00	\$ -	REV BOND
CIP WPC	291108.03	WARD MEADE QTR SEC D9 & E9	\$ 324,325.00	\$ 324,325.00	\$ -	REV BOND
CIP WPC	291108.04	POLK QUINCY QTR SEC D10, E10F10	\$ 426,617.00	\$ 426,617.00	\$ -	REV BOND
CIP WPC	291108.05	E TOPEKA SOUTH QTR SEC G11&G12	\$ 204,366.00	\$ 204,366.00	\$ -	REV BOND
CIP WPC	291108.06	SAN SWR REHAB/REPL QTR SEC F5	\$ 162,916.50	\$ 162,916.50	\$ -	REV BOND
CIP WPC	291119.00	2023 WW REPLACEMENT PROGRAM	\$ 4,849,643.35	\$ -	\$ 4,849,643.35	FUTURE ISSUE OR CASH
CIP WPC	291119.01	17TH ST CCT PHASE III	\$ 1,150,356.65	\$ 1,150,356.65	\$ -	FUTURE ISSUE OR CASH
DEVELOPER	131028.01	RAILROAD PARK/GOS RENOVATION	\$ -	\$ 746.54	\$ (746.54)	FUTURE ISSUE OR CASH
DEVELOPER	281068.00	WATER SVC KANZA FIRE PARK	\$ -	\$ 540.81	\$ (540.81)	FUTURE ISSUE OR CASH
DEVELOPER	281074.00	WATER SVC WALMART ON CALIFORNIA	\$ -	\$ 2,563.80	\$ (2,563.80)	FUTURE ISSUE OR CASH
DEVELOPER	281093.00	SW EXECUTIVE DR & SW HUNTOON	\$ -	\$ 104.63	\$ (104.63)	FUTURE ISSUE OR CASH
DEVELOPER	281151.00	WATER/HYDRANT HAROLDS TIRE	\$ -	\$ 7.25	\$ (7.25)	FUTURE ISSUE OR CASH
DEVELOPER	281171.00	WATERLINE EXTEN - BRICKYARD/SI	\$ -	\$ 965.22	\$ (965.22)	FUTURE ISSUE OR CASH
DEVELOPER	281208.00	HORSESHOE BEND #9 WATERLINE	\$ -	\$ 85.19	\$ (85.19)	FUTURE ISSUE OR CASH
DEVELOPER	281244.00	WATER LINE NW CAMELIA CT	\$ -	\$ 54.33	\$ (54.33)	FUTURE ISSUE OR CASH
DEVELOPER	281260.00	WATER LINE EXT WINDWARD ESTATE	\$ -	\$ 298.45	\$ (298.45)	FUTURE ISSUE OR CASH
DEVELOPER	281273.00	6" WATER MAIN - WASHBURN UNIV	\$ -	\$ 410.08	\$ (410.08)	FUTURE ISSUE OR CASH
DEVELOPER	301063.00	MULTI USE TRAIL - WHEATFIELD	\$ -	\$ 4,785.95	\$ (4,785.95)	FUTURE ISSUE OR CASH
DEVELOPER	401047.00	SAN SEWER SW INDIAN HILLS	\$ -	\$ 5,948.33	\$ (5,948.33)	FUTURE ISSUE OR CASH
DEVELOPER	401061.00	SAN SEWER NW TOP BLVD/HWY 24	\$ -	\$ 664.67	\$ (664.67)	FUTURE ISSUE OR CASH
DEVELOPER	401067.00	SAN SEWER STERLING CHASE	\$ -	\$ 1,007.42	\$ (1,007.42)	FUTURE ISSUE OR CASH
DEVELOPER	401068.00	RELOCATE SEWER LINE BREWSTER P	\$ -	\$ 426.29	\$ (426.29)	FUTURE ISSUE OR CASH
DEVELOPER	401071.00	SAN SEWER EXT - BRICKYARD/SILV	\$ -	\$ 737.87	\$ (737.87)	FUTURE ISSUE OR CASH
DEVELOPER	401072.00	SAN SEWER EXT AQUARIAN ACRES	\$ -	\$ 1,079.93	\$ (1,079.93)	FUTURE ISSUE OR CASH
DEVELOPER	401075.00	LOVES TRUCK STOP	\$ -	\$ 1,727.76	\$ (1,727.76)	FUTURE ISSUE OR CASH
DEVELOPER	401078.00	EXPO CTR SAN SEWER RELOCATE	\$ -	\$ 381.83	\$ (381.83)	FUTURE ISSUE OR CASH
DEVELOPER	401079.00	MANHOLE 12923 - SMUCKERS PLANT	\$ -	\$ 374.00	\$ (374.00)	FUTURE ISSUE OR CASH
DEVELOPER	401083.00	EAST TOPEKA DENTAL @ SE BEACH	\$ -	\$ 1,188.85	\$ (1,188.85)	FUTURE ISSUE OR CASH
DEVELOPER	401084.00	SAN SEWER TIER RIDGE SUB #2	\$ -	\$ -	\$ -	FUTURE ISSUE OR CASH
DEVELOPER	401090.00	SAN SEWER SHAWNEE WOODS	\$ -	\$ -	\$ -	FUTURE ISSUE OR CASH
DEVELOPER	401091.00	SAN SEWER AQUARIAN ACRES SUB 9	\$ -	\$ 107.98	\$ (107.98)	FUTURE ISSUE OR CASH
DEVELOPER	401095.00	SAN SWR EXT NW CAMELIA CT	\$ -	\$ 243.66	\$ (243.66)	FUTURE ISSUE OR CASH
DEVELOPER	401099.00	SAN SWR EXT 3706 SW BURLINGAME	\$ -	\$ 270.15	\$ (270.15)	FUTURE ISSUE OR CASH
DEVELOPER	401100.00	SAN SEWER STERLING CHASE SUB 1	\$ 190,000.00	\$ 552.96	\$ 189,447.04	FUTURE ISSUE OR CASH
DEVELOPER	401101.00	SAN SWR 301 SE 53RD ST	\$ -	\$ 27.00	\$ (27.00)	FUTURE ISSUE OR CASH
DEVELOPER	401102.00	SAN SWR CASEYS 24 & N KS	\$ -	\$ 108.66	\$ (108.66)	FUTURE ISSUE OR CASH
DEVELOPER	401104.00	SAN SWR MOD WHEATFIELD VILLAGE	\$ -	\$ 108.13	\$ (108.13)	FUTURE ISSUE OR CASH
DEVELOPER	401106.00	SAN SWR EXT WINDWARD ESTATES	\$ -	\$ 379.63	\$ (379.63)	FUTURE ISSUE OR CASH
DEVELOPER	401108.00	SAN SWR KTA ADMIN BLDG	\$ -	\$ 27.00	\$ (27.00)	FUTURE ISSUE OR CASH
DEVELOPER	401109.00	FSOC - 5TH & FRAZIER AVE	\$ -	\$ 939.88	\$ (939.88)	FUTURE ISSUE OR CASH
DEVELOPER	501028.00	STORM SEWER INLET 3209 SW TOPE	\$ -	\$ 257.28	\$ (257.28)	FUTURE ISSUE OR CASH
DEVELOPER	501030.01	SEWER WALGREENS 29TH & GAGE	\$ -	\$ 98.56	\$ (98.56)	FUTURE ISSUE OR CASH
DEVELOPER	501060.00	STORM SEWER SE 11TH ST	\$ -	\$ 874.42	\$ (874.42)	FUTURE ISSUE OR CASH
DEVELOPER	501067.00	MCEACHRON STORM IMPROVEMENT	\$ -	\$ 363.66	\$ (363.66)	FUTURE ISSUE OR CASH
DEVELOPER	501068.00	EAST TOPEKA DENTAL @ SE BEACH	\$ -	\$ 242.64	\$ (242.64)	FUTURE ISSUE OR CASH
DEVELOPER	601046.00	SE WITTENBURG SE 10TH TO I-70	\$ -	\$ -	\$ -	FUTURE ISSUE OR CASH
DEVELOPER	601049.00	N OF SW MCCLURE & SW 31ST ST	\$ -	\$ 2,404.22	\$ (2,404.22)	FUTURE ISSUE OR CASH
DEVELOPER	601068.00	SW 33RD IN FRONT OF JARDINE	\$ -	\$ 4,063.05	\$ (4,063.05)	FUTURE ISSUE OR CASH
DEVELOPER	601104.00	ST IMPR 2110 NW TOPEKA BLVD	\$ -	\$ 249.43	\$ (249.43)	FUTURE ISSUE OR CASH
DEVELOPER	601105.00	SW KIRKLAWN AVE AND SW 42ND ST	\$ -	\$ 1,094.94	\$ (1,094.94)	FUTURE ISSUE OR CASH

Quarterly Financial Report

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Financial Section

City of Topeka Projects— Capital Improvement Projects

Category	Project Number	Description	Budget	Total Expenditures	Remaining Budget Authority	Funding Sources
DEVELOPER	601110.00	PED/ENTERTAIN PLAZA	\$ -	\$ 5,439.45	\$ (5,439.45)	FUTURE ISSUE OR CASH
DEVELOPER	601131.00	ST IMP WINDWARD ESTATES SUBD	\$ -	\$ 567.60	\$ (567.60)	FUTURE ISSUE OR CASH
DEVELOPER	701009.00	SE 25TH & SE CALIFORNIA	\$ -	\$ 8,917.83	\$ (8,917.83)	FUTURE ISSUE OR CASH
DRAINAGE CORR	151029.00	2016 DRAINAGE CORRECTION PROGR	\$ 29,478.23	\$ -	\$ 29,478.23	SW
DRAINAGE CORR	151029.02	BRIDLEWOOD NORTH DRAIN CORR	\$ 100,000.00	\$ 95,637.06	\$ 4,362.94	SW
DRAINAGE CORR	151032.00	2019 DRAINAGE CORRECTION PROGR	\$ 200,000.00	\$ -	\$ 200,000.00	SW
DRAINAGE CORR	151032.03	ASHWORTH PL NORTH DCP	\$ 100,000.00	\$ 73,608.83	\$ 26,391.17	SW
NON CAP SW	831001.01	BIDDLE CREEK DAM SAFE INSP	\$ -	\$ 8,500.00	\$ (8,500.00)	NON CAP OPS SW
NON CAP WPC	291046.00	CSO MANAGEMENT PLAN	\$ 2,816,000.00	\$ 1,623,971.42	\$ 1,192,028.58	WPC
OPS GF	121004.00	2015 BIENNIAL BRIDGE INSPECT	\$ -	\$ 3,977.63	\$ (3,977.63)	FED
OPS GF	121008.00	2017 BIENNIAL BRIDGE INSPECT	\$ -	\$ 5,539.67	\$ (5,539.67)	General Fund Cash
OPS GF	121011.00	2019 BIENNIAL BRIDGE INSPECT	\$ 90,000.00	\$ 60,832.81	\$ 29,167.19	General Fund Cash
OPS GF	121014.00	2020 BRIDGE MAINT PROGRAM	\$ 196,800.00	\$ 158,963.64	\$ 37,836.36	FED
OPS GF	121014.01	NW TOPEKA BLVD OVER SOLDIER CR	\$ 3,200.00	\$ 34,013.57	\$ (30,813.57)	FED
OPS GF	121016.00	2021 BIENNIAL BRIDGE INSPECT	\$ 80,000.00	\$ 24.25	\$ 79,975.75	FED
OPS GF	241014.00	SIDE WALK SW 12TH WASHBURN-LANE	\$ -	\$ -	\$ -	SALES TAX
OPS GF	301043.00	WALL ELEPHANT EXHIBIT	\$ -	\$ 518.77	\$ (518.77)	General Fund Cash
OPS GF	801019.00	CONSTRUCTION INSPECTION SVCS	\$ -	\$ 1,272.57	\$ (1,272.57)	General Fund Cash
OPS GF	801025.00	FENCING/LIGHTING LEC	\$ 271,550.00	\$ 19,736.68	\$ 251,813.32	General Fund Cash
OPS GF	861015.00	AUTO VEHICLE LOCATING SYS	\$ 250,000.00	\$ 124,337.88	\$ 125,662.12	General Fund Cash
OPS GF	861020.00	ASSET INVENTORY/SPATIAL UPDATES	\$ 200,000.00	\$ 173,604.58	\$ 26,395.42	General Fund Cash
OPS GF	871003.00	2013 BRIDGE MAINT PROGRAM	\$ 100,000.00	\$ 7,044.64	\$ 92,955.36	General Fund Cash
OPS GF	871006.00	2015 BRIDGE MAINT PROGRAM	\$ -	\$ 7,877.35	\$ (7,877.35)	General Fund Cash
OPS GF	871007.00	2016 BRIDGE MAINT PROGRAM	\$ -	\$ 6,648.61	\$ (6,648.61)	General Fund Cash
OPS IT	801010.00	DATA CENTER CONSTRUCTION	\$ 245,000.00	\$ 137,672.46	\$ 107,327.54	IT FUND
OPS IT	801035.00	BI AND ANALYSIS PROOF OF CONCE	\$ 60,000.00	\$ -	\$ 60,000.00	IT FUND
OPS SW	151040.00	SHUNGA CREEK SW MASTER PLAN	\$ 100,000.00	\$ 15.50	\$ 99,984.50	FUTURE ISSUE OR CASH
OPS SW	161001.00	LEVEE CERTIFICATION	\$ 813,240.00	\$ 813,240.00	\$ -	SW
OPS SW	161003.00	ANNUAL LEVEE ASSET REPAIR	\$ -	\$ -	\$ -	SW
OPS SW	161003.01	LEVEE CERT-SOLDIER CREEK & SHU	\$ 400,000.00	\$ -	\$ -	SW
OPS SW	161005.00	2019 ANNUAL LEVEE ASSET REPAIR	\$ 114,645.00	\$ -	\$ 114,645.00	SW
OPS SW	161005.01	SHUNGA CREEK RIGHT BANK LEVEE	\$ 16,500.00	\$ -	\$ 16,500.00	SW
OPS SW	161005.02	2020 ANNUAL LEVEE ASSET REPAIR	\$ 200,000.00	\$ -	\$ 200,000.00	SW
OPS SW	161005.03	SOLDIER CREEK LEVEE GRADE/RESU	\$ 68,855.00	\$ -	\$ 68,855.00	SW
OPS SW	161012.00	2021 ANNUAL LEVEE ASSET REPAIR	\$ -	\$ -	\$ -	FUTURE ISSUE OR CASH
OPS SW	161012.01	LEVEE ENGIN & REHAB PROG MGMT	\$ 200,000.00	\$ 1.00	\$ 199,999.00	FUTURE ISSUE OR CASH
OPS SW	501071.00	2021 DRAINAGE CORRECTION PROGR	\$ 100,000.00	\$ -	\$ 100,000.00	FUTURE ISSUE OR CASH
OPS SW	501071.01	SW WATSON & SW STONE	\$ 100,000.00	\$ -	\$ 100,000.00	FUTURE ISSUE OR CASH
OPS SW	501071.02	37TH & CALIFORNIA DCP	\$ 100,000.00	\$ 18,072.28	\$ 81,927.72	FUTURE ISSUE OR CASH
OPS WATER	131073.00	RENOVATE WATER DIST RESTROOMS	\$ 120,044.80	\$ 120,044.80	\$ -	WATER
OPS WATER	281058.01	KANSAS RIVER WEIR RETROFIT	\$ 5,791,000.00	\$ 4,736,343.71	\$ 1,054,656.29	WAFFED
OPS WATER	281210.00	RISK & RESILIENCE ASSESS & EME	\$ 165,722.00	\$ 109,383.61	\$ 56,338.39	WATER
SALS TX STR REP	601070.00	SE QUINCY 6TH ST TO 8TH ST	\$ 300,000.00	\$ 49,188.68	\$ 250,811.32	STR SALES TAX
SALS TX STR REP	601071.00	2018 PAVEMENT MANAGEMENT	\$ 2,604,454.08	\$ 2,604,457.25	\$ (3.17)	EXCESS COUNTY SAL
SALS TX STR REP	601093.00	2019 PAVEMENT MANAGEMENT	\$ 7,408.74	\$ 7,408.74	\$ -	EXCESS COUNTY SAL
SALS TX STR REP	601093.03	2020 CRACK SEALING	\$ 1,000,000.00	\$ 907,226.16	\$ 92,773.84	EXCESS COUNTY SAL
SALS TX STR REP	601093.04	2020 MICRO SURFACING	\$ 2,480,000.00	\$ 2,482,386.33	\$ (2,386.33)	EXCESS COUNTY SAL
SALS TX STR REP	601100.00	GAGE BLVD PAVEMENT MAINT	\$ 750,000.00	\$ 51,569.72	\$ 698,430.28	SALES TAX
SALS TX STR REP	701019.00	NW TYLER - NW LYMAN TO NW BEVER	\$ 514,933.00	\$ 482,161.61	\$ 32,771.39	SALES TAX
SALS TX STR REP	841017.00	SALE TX STREET REPR ADMN	\$ 424,507.41	\$ 1,335,197.70	\$ (910,690.29)	STR SALES TAX
SALS TX STR REP	841017.73	STREET RESTORE W/ UTILITY WORK	\$ 500,000.00	\$ 6,972.77	\$ 493,027.23	STR SALES TAX
SALS TX STR REP	841017.85	N KANSAS MORSE TO 37TH	\$ 1,730,000.00	\$ 1,505,590.71	\$ 224,409.29	STR SALES TAX
SALS TX STR REP	841017.88	CHE SNEY PK-CLAY/WESTERN-17/21	\$ 2,000,000.00	\$ 1,859,112.11	\$ 140,887.89	STR SALES TAX
SALS TX STR REP	841017.90	SW ARVONIA PL/WINDING RD	\$ 1,060,000.00	\$ 1,056,147.50	\$ 3,852.50	STR SALES TAX
SALS TX STR REP	841017.91	N KANSAS B/T CURTIS & NORRIS	\$ 715,000.00	\$ 603,650.86	\$ 111,349.14	STR SALES TAX
SALS TX STR REP	841040.00	SALES TX STREET REP PROJ	\$ -	\$ 1,035.20	\$ (1,035.20)	STR SALES TAX
SALS TX STR REP	841040.15	REWORK STREET/CURB CLARION WOO	\$ 5,000,000.00	\$ 4,807,836.12	\$ 192,163.88	STR SALES TAX
SALS TX STR REP	841048.00	2018 SALES TX STREET REP PROJ	\$ 282,624.71	\$ 282,429.84	\$ 194.87	STR SALES TAX
SALS TX STR REP	841056.00	2019 SALES TAX STREET REPAIR	\$ 58,122.19	\$ 70,908.07	\$ (12,785.88)	STR SALES TAX
SALS TX STR REP	841056.01	BRICK PAVEMENT RE CONSTRUCT	\$ 63,000.00	\$ 58,792.43	\$ 4,207.57	STR SALES TAX
SALS TX STR REP	841056.09	BROWN VS BOARD	\$ 232,843.32	\$ 232,082.69	\$ 760.63	STR SALES TAX
SALS TX STR REP	841060.00	2020 PAVEMENT MGT REHAB	\$ 2,168,913.89	\$ 1,227,451.60	\$ 941,462.29	STR SALES TAX
SALS TX STR REP	841060.04	NW FURMAN RD B/T LOWER SILVER	\$ 900,000.00	\$ 362,942.99	\$ 537,057.01	STR SALES TAX
SALS TX STR REP	841060.08	SW 11TH ST/MUNSON AVE ST IMPRO	\$ 1,708,400.00	\$ 1,394,125.59	\$ 314,274.41	STR SALES TAX
SALS TX STR REP	841060.09	SE CALIFORNIA B/T 6TH AVE & 10	\$ 400,000.00	\$ 354,193.50	\$ 45,806.50	STR SALES TAX
SALS TX STR REP	841060.14	SW 6TH & JACKSON - UNDERDRAIN	\$ 50,000.00	\$ 44,500.00	\$ 5,500.00	STR SALES TAX
SALS TX STR REP	841060.15	SE 6TH & GOLDEN	\$ 50,000.00	\$ 49,700.00	\$ 300.00	STR SALES TAX
SALS TX STR REP	841060.16	SE 6TH - NORWOOD TO RICE	\$ 50,000.00	\$ 48,900.00	\$ 1,100.00	STR SALES TAX
SALS TX STR REP	841060.18	CLARION LAKES VALLEY GUTTER #2	\$ 70,000.00	\$ 44,471.54	\$ 25,528.46	STR SALES TAX
SALS TX STR REP	841060.19	CLARION LAKES VALLEY GUTTER #3	\$ 70,000.00	\$ 36,107.67	\$ 33,892.33	STR SALES TAX
SALS TX STR REP	841060.20	SE 37TH ST INDIANA TO CALIF	\$ 150,000.00	\$ 145,368.67	\$ 4,631.33	STR SALES TAX
SALS TX STR REP	841060.21	SW URISH RD 29TH ST TO 21ST	\$ 400,000.00	\$ 192,618.97	\$ 207,381.03	STR SALES TAX
SALS TX STR REP	841060.22	SE ADAMS ST 45TH TO 37TH	\$ 350,000.00	\$ 199,624.50	\$ 150,375.50	STR SALES TAX
SALS TX STR REP	841060.23	SW 9TH & FILLMORE FULL DEPTH	\$ 200,000.00	\$ -	\$ 200,000.00	STR SALES TAX
SALS TX STR REP	841071.00	SE CARNAHAN TO RAMP I70 INTER	\$ 1,000,000.00	\$ 806,668.62	\$ 193,331.38	SALES TAX
SALS TX STR REP	841072.00	DEER CREEK 6TH TO N I70 INTER	\$ 1,000,000.00	\$ 655,759.10	\$ 344,240.90	SALES TAX
SALS TX STR REP	841074.00	2021 PAVEMENT MGT REHAB	\$ 3,405,000.00	\$ 166,938.28	\$ 3,238,061.72	STR SALES TAX
SALS TX STR REP	841074.01	SW YORKSHIRE RD & SW DANBURY LN	\$ 1,725,000.00	\$ 85,329.64	\$ 1,639,670.36	STR SALES TAX
SALS TX STR REP	841074.02	SW 17TH WANAMAKER TO I470	\$ 1,795,000.00	\$ 168,917.00	\$ 1,626,083.00	STR SALES TAX
SALS TX STR REP	841074.04	S KANSAS AVE & 29TH ST INTERSE	\$ 325,000.00	\$ 267,134.54	\$ 57,865.46	STR SALES TAX
SALS TX STR REP	841074.05	SW 29TH FAIRLAWN TO BURLINGAME	\$ 250,000.00	\$ -	\$ 250,000.00	STR SALES TAX
SALS TX STR REP	841074.06	SW 30TH/HILLCREST/TWILIGHT/VE	\$ 500,000.00	\$ 475,148.03	\$ 24,851.97	STR SALES TAX
SALS TX STR REP	841077.00	MILL AND OVERLAY - TOPEKA BLVD	\$ 600,000.00	\$ 385,517.13	\$ 214,482.87	SALES TAX
SALS TX STR REP	841085.00	CENTRAL HIGHLAND PARK NEIGHBOR	\$ 100,000.00	\$ -	\$ 100,000.00	STR SALES TAX
SALS TX STR REP	841085.01	CENTRAL HIGHLAND PARK CONCEPT	\$ 100,000.00	\$ 16.00	\$ 99,984.00	STR SALES TAX
SALS TX STR REP	841086.00	HICREST NEIGHBORHOOD	\$ 570,000.00	\$ -	\$ 570,000.00	STR SALES TAX
SALS TX STR REP	841086.01	HICREST NEIGHBORHOOD DESIGN	\$ 570,000.00	\$ 188.92	\$ 569,811.08	STR SALES TAX
SALS TX STR REP	841087.00	CONCRETE PAVEMENT REPAIR	\$ 20,000.00	\$ -	\$ 20,000.00	STR SALES TAX
SALS TX STR REP	841087.01	SW WENGER ST @ 57TH ST	\$ 200,000.00	\$ -	\$ 200,000.00	STR SALES TAX
SALS TX STR REP	841087.02	SW 17TH CENTRAL PK TO FILLMORE	\$ 30,000.00	\$ -	\$ 30,000.00	STR SALES TAX
SALS TX STR REP	841088.00	ASPHALT PAVEMENT PATCHING	\$ -	\$ -	\$ -	STR SALES TAX

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Financial Section

City of Topeka Projects— Capital Improvement Projects

Category	Project Number	Description	Budget	Total Expenditures	Remaining Budget	Authority	Funding Sources
SALS TX STR REP	841088.01	SW LANE ST	\$ 180,000.00	\$ 3,200.00	\$ 176,800.00		STR SALES TAX
SALS TX STR REP	841088.02	SW 9TH & FILLMORE ST	\$ 120,000.00	\$ 92,365.96	\$ 27,634.04		STR SALES TAX
SALS TX STR REP	861023.00	RETRO FITTING LED STREET LIGHT	\$ 170,000.00	\$ 127,186.00	\$ 42,814.00		SALES TAX
STR SALES TAX	241047.00	2019 CITYWIDE ADA SIDEWALKS	\$ 262,000.00	\$ 250,571.72	\$ 11,428.28		STR SALES TAX
STR SALES TAX	241047.01	SW 9TH & FILLMORE RAMPS	\$ 38,000.00	\$ -	\$ 38,000.00		STR SALES TAX
STR SALES TAX	241048.00	2019 CITY 50/50 SIDE WALK	\$ 100,000.00	\$ 84,342.73	\$ 15,657.27		SALES TAX
STR SALES TAX	241049.00	2020 CITYWIDE ADA RAMPS	\$ 280,000.00	\$ 243,052.80	\$ 36,947.20		STR SALES TAX
STR SALES TAX	241049.01	SE 6TH & BRANNER ADA RAMPS	\$ 20,000.00	\$ -	\$ 20,000.00		STR SALES TAX
STR SALES TAX	241050.00	2020 CITY 50/50 SIDE WALK	\$ 100,000.00	\$ 62,511.61	\$ 37,488.39		SALES TAX
STR SALES TAX	241061.00	2021 CITYWIDE ADA RAMPS	\$ 300,000.00	\$ 192,370.63	\$ 107,629.37		STR SALES TAX
STR SALES TAX	241062.00	2021 SIDE WALK REPAIR PROGRAM	\$ -	\$ 164,879.12	\$ (164,879.12)		GEN FUND CASH
STR SALES TAX	241062.01	CITYWIDE LOCATIONS	\$ 50,000.00	\$ 1,313.30	\$ 48,686.70		GEN FUND CASH
STR SALES TAX	241062.02	CITYWIDE LOCATIONS	\$ 50,000.00	\$ 178.29	\$ 49,821.71		GEN FUND CASH
STR SALES TAX	701013.00	SW 6TH AVE GAGE TO FAIRLAWN	\$ 5,600,000.00	\$ 5,573,153.81	\$ 26,846.19		JEDO
STR SALES TAX	701016.00	12TH ST - GAGE TO KANSAS AVE	\$ 15,000,000.00	\$ 14,611,247.78	\$ 388,752.22		JEDO
STR SALES TAX	701021.00	SE CALIFORNIA 37TH TO 45TH	\$ 6,000,000.00	\$ 531,266.75	\$ 5,468,733.25		RES #9108
STR SALES TAX	701025.00	SW 17TH-MACVICAR-470	\$ 13,750,000.00	\$ 109,566.83	\$ 13,640,433.17		JEDO
STR SALES TAX	701025.01	SW 17TH-MACVICAR-470 DESIGN	\$ 850,000.00	\$ 838,400.00	\$ 11,600.00		JEDO
STR SALES TAX	841032.03	ALLEY 1200 BLK SW POLK/SW TYLE	\$ 65,458.00	\$ 70,951.54	\$ (5,493.54)		STR SALES TAX
STR SALES TAX	841034.00	2017 CITYWIDE CURB/GUTTER	\$ 556,690.70	\$ 555,737.61	\$ 953.09		SALES TAX
STR SALES TAX	841034.11	8TH & JACKSON - CURB & GUTTER	\$ 6,200.00	\$ 6,200.00	\$ -		SALES TAX
STR SALES TAX	841034.12	SE 37TH INDIANA TO CALIFORNIA	\$ 78,917.85	\$ 78,917.85	\$ -		SALES TAX
STR SALES TAX	841038.00	2016 CITYWIDE ALLEY REPAIR	\$ -	\$ 32,515.00	\$ (32,515.00)		STR SALES TAX
STR SALES TAX	841041.00	2017 CITYWIDE ALLEY REPAIR	\$ 250,000.00	\$ 230,394.51	\$ 19,605.49		STR SALES TAX
STR SALES TAX	841046.00	2018 CITYWIDE CURB/GUTTER	\$ 1,209,287.40	\$ 1,207,479.04	\$ 1,808.36		SALES TAX
STR SALES TAX	841046.10	SE 37TH INDIANA TO CALIFORNIA	\$ 6,994.56	\$ 6,994.56	\$ -		SALES TAX
STR SALES TAX	841047.00	2018 CITYWIDE ALLEY REPAIR	\$ -	\$ 2,850.55	\$ (2,850.55)		STR SALES TAX
STR SALES TAX	841047.01	ALLEY REPAIR - QUINTON/KENDALL	\$ 14,500.00	\$ 16,975.98	\$ (2,475.98)		STR SALES TAX
STR SALES TAX	841047.05	WARD MEADE ALLEY REPAIR	\$ 10,000.00	\$ 159.16	\$ 9,840.84		STR SALES TAX
STR SALES TAX	841054.00	2019 CITYWIDE CURB/GUTTER	\$ 245,381.89	\$ 241,650.47	\$ 3,731.42		SALES TAX
STR SALES TAX	841054.05	SE 37TH INDIANA TO CALIFORNIA	\$ 68,360.39	\$ 68,360.39	\$ -		SALES TAX
STR SALES TAX	841054.06	CITYWIDE CURB & GUTTER	\$ 135,000.00	\$ 80,786.63	\$ 54,213.37		SALES TAX
STR SALES TAX	841054.07	SW INDIAN HILLS & SW ANCASTER	\$ 242,902.00	\$ 169,505.33	\$ 73,396.67		SALES TAX
STR SALES TAX	841054.08	SW 26TH & 29TH B/T GAGE & MCAL	\$ 250,000.00	\$ 191,898.54	\$ 58,101.46		SALES TAX
STR SALES TAX	841054.09	CW LOCATIONS EAST & WEST	\$ 315,000.00	\$ 322.34	\$ 314,677.66		SALES TAX
STR SALES TAX	841055.00	2019 CITYWIDE ALLEY REPAIR	\$ 250,000.00	\$ 166,009.27	\$ 83,990.73		STR SALES TAX
STR SALES TAX	841057.00	2020 CITYWIDE CURB/GUTTER	\$ 605,000.00	\$ 1,911.34	\$ 603,088.66		SALES TAX
STR SALES TAX	841057.01	MADISON ST CURB/GUTTER	\$ 20,000.00	\$ 18,160.82	\$ 1,839.18		SALES TAX
STR SALES TAX	841057.02	CITYWIDE CURB & GUTTER	\$ 720,000.00	\$ 1,285.90	\$ 718,714.10		SALES TAX
STR SALES TAX	841057.03	SE 6TH & BRANNER CURB/GUTTER	\$ 75,000.00	\$ -	\$ 75,000.00		SALES TAX
STR SALES TAX	841057.04	CW LOCATIONS EAST & WEST	\$ 40,000.00	\$ -	\$ 40,000.00		SALES TAX
STR SALES TAX	841057.06	SW 9TH & FILLMORE CURB & GUTTE	\$ 40,000.00	\$ -	\$ 40,000.00		SALES TAX
STR SALES TAX	841058.00	2020 CITYWIDE ALLEY REPAIR	\$ 250,000.00	\$ 63,157.77	\$ 186,842.23		STR SALES TAX
STR SALES TAX	841059.00	2021 STREET CONTRACT MAINT PRO	\$ -	\$ -	\$ -		SALES TAX
STR SALES TAX	841059.01	2021 CRACK SEALING	\$ 600,000.00	\$ 23,410.68	\$ 576,589.32		SALES TAX
STR SALES TAX	841059.02	2021 MICROSURFACING	\$ 1,400,000.00	\$ 1,365,318.56	\$ 34,681.44		SALES TAX
STR SALES TAX	841073.00	2021 CITYWIDE CURB/GUTTER	\$ 781,832.61	\$ 3,958.80	\$ 777,873.81		SALES TAX
STR SALES TAX	841073.01	SW AREA CITYWIDE CURB/GUTTER	\$ 50,000.00	\$ 47,327.77	\$ 2,672.23		SALES TAX
STR SALES TAX	841073.02	B/T SW 29TH & SW BURLINGAME RD	\$ 60,000.00	\$ 53,733.85	\$ 6,266.15		SALES TAX
STR SALES TAX	841073.03	WEST SIDE 1900 BLK OF SE MICH	\$ 55,000.00	\$ 50,717.42	\$ 4,282.58		SALES TAX
STR SALES TAX	841073.04	EAST SIDE 1900 BLK OF SE MICH	\$ 50,000.00	\$ 44,440.24	\$ 5,559.76		SALES TAX
STR SALES TAX	841073.05	2400-2500 BLKS OF SE KENTUCKY	\$ 50,000.00	\$ 36,575.20	\$ 13,424.80		SALES TAX
STR SALES TAX	841073.06	2100-2900 BLKS OF SE ADAMS	\$ 53,167.39	\$ 53,167.39	\$ -		SALES TAX
STR SALES TAX	841073.07	1100 BLK OF RANDOLPH/1200 BLK	\$ 50,000.00	\$ 42,768.83	\$ 7,231.17		SALES TAX
STR SALES TAX	841073.08	600 BLK OF NE GREEN/NE MICHIG	\$ 50,000.00	\$ 40,487.49	\$ 9,512.51		SALES TAX
STR SALES TAX	841073.13	7300 BLK OF SW 24TH TERR	\$ -	\$ 226.08	\$ (226.08)		SALES TAX
STR SALES TAX	841073.14	7000 BLKS OF SW 23/25th ST	\$ 50,000.00	\$ 48,689.95	\$ 1,310.05		SALES TAX
STR SALES TAX	841075.00	2021 CITYWIDE ALLEY REPAIR	\$ 50,000.00	\$ -	\$ 50,000.00		STR SALES TAX
STR SALES TAX	841075.01	N KS & QUINCY/ST JOHN TO PARAM	\$ 150,000.00	\$ 35,015.00	\$ 114,985.00		STR SALES TAX
STR SALES TAX	841075.02	NW JACK & N KS/NORRIS TO LAURE	\$ 150,000.00	\$ 30,000.00	\$ 120,000.00		STR SALES TAX
STR SALES TAX	841075.03	NW JACK & N KS/LAURENT TO GORD	\$ 150,000.00	\$ 30,000.00	\$ 120,000.00		STR SALES TAX



City of Topeka
Council Action Form
Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
November 16, 2021

DATE: November 16, 2021
CONTACT PERSON: Braxton Copley DOCUMENT #:
SECOND PARTY/SUBJECT: JEO Consulting Group, PROJECT #: T-501095.01
Inc.
CATEGORY/SUBCATEGORY 007 Contracts and Amendments / 005 Professional Services
CIP PROJECT: Yes
ACTION OF COUNCIL: JOURNAL #:
PAGE #:

DOCUMENT DESCRIPTION:

APPROVAL of a Utilities contract for \$199,720.00 between the City of Topeka and JEO Consulting Group, Inc. The consultant will provide design and bidding phase services for improvements recommended in the February 2021 23rd & Market Drainage Study.

(Approval will authorize the City Manager to sign and execute the contract amendment. The study was conducted following flooding events of July 2020 and determined that flooding impacts could be mitigated via upsizing of existing stormwater infrastructure in the vicinity of 23rd & Market.)

VOTING REQUIREMENTS:

At least six (6) votes of the Governing Body is required.

POLICY ISSUE:

Whether to approve the contract amendment for professional services. Pursuant to TMC 3.30.010, all contracts for professional services exceeding \$50,000 must be approved by the Governing Body.

STAFF RECOMMENDATION:

Staff recommends that the Governing Body approve the contract amendment as part of the consent agenda.

BACKGROUND:

Pursuant to TMC 3.30.010, all contracts for professional services exceeding \$50,000 must first be approved by the Governing Body. Professional Services include architects, engineers, appraisers, land surveyors, management and systems analysts, financial and accounting firms, attorneys, information technology consultants, land use planners, project management, and other similar services requiring specialized knowledge or certification in a particular field.

These services include providing engineering evaluation and technical findings for the design and construction administration services for construction of stormwater conveyance improvements recommended in 23rd and Market Drainage Study. This contract includes the mitigation of flooding of residences in the project area. The consultant will develop project plans to construct a stormwater conveyance system that meets the Topeka Utility Department's level of service criteria for enclosed stormwater conveyance. The project design will include all three recommended system improvements identified in the 23rd and Market Drainage Study.

BUDGETARY IMPACT:

\$199,720.00

SOURCE OF FUNDING:

CIP Activity T-501095.01

ATTACHMENTS:

Description

Contract: 23rd & Market Drainage Improvements T-501095.01 - JEO Consulting Group, Inc.
Request for Proposal Scope
JEO Consulting Group, Inc. Proposal Submission
Project Budget
TMC Code Section 3.30.010

Contract No. _____
Project No. T-501095.01



**CITY OF TOPEKA
UTILITIES DEPARTMENT**

**STANDARD AGREEMENT
FOR
ENGINEERING SERVICES**

THIS AGREEMENT, is between the City of Topeka, Kansas (Owner) and **JEO Consulting Group, Inc.** (Engineer);

WITNESSETH:

WHEREAS, the Owner wishes to employ the Engineer to perform professional engineering services on **T-501095.01 the Topeka 23rd & Market Drainage Improvements**. These services include providing engineering evaluation and technical findings for the **design and construction administration services for construction of stormwater conveyance improvements recommended in 23rd and Market Drainage Study**.

WHEREAS, the Owner requires certain engineering services in connection with the Project (the Services);
and,

WHEREAS, the Engineer is prepared to provide the Services;

NOW THEREFORE, in consideration of the promises contained in this Agreement, the Owner and Engineer agree to the following:

ARTICLE 1 - EFFECTIVE DATE

The effective date of this Agreement shall be _____

ARTICLE 2 - GOVERNING LAW

This Agreement shall be governed by the laws of the State of Kansas and the codes of the City of Topeka

Contract No. _____
Project No. T-501095.01

ARTICLE 3 - SERVICES TO BE PERFORMED BY ENGINEER

Engineer shall perform the Services described in Attachment A, Scope of Services, in accordance with applicable sections of the City of Topeka Design Criteria and Drafting Standards of latest revision.

ARTICLE 4 - COMPENSATION

Owner shall pay Engineer in accordance with the Attachment B, Compensation.

ARTICLE 5 – OWNER’S RESPONSIBILITIES

Owner shall be responsible for all matters described in Attachment C, Owner's Responsibilities.

ARTICLE 6 - SUPPLEMENTAL AGREEMENTS

The provisions set forth in Attachment D, Supplemental Agreements shall be incorporated into this Agreement

ARTICLE 7 - PROJECT SCHEDULE

The provisions set forth in the Attachment E, Project Schedule shall be incorporated into this Agreement.

ARTICLE 8 - STANDARD OF CARE

Engineer shall exercise the same degree of care, skill, and diligence in the performance of Services as is ordinarily possessed and exercised by a professional engineer under similar circumstances.

ARTICLE 9 - INDEMNIFICATION AND INSURANCE

Engineer hereby agrees to fully indemnify and hold harmless Owner and any of its departments, divisions, agencies, officers, employees and elected officials from all loss, damage, cost, or expenses specifically including attorneys' fees and other expenses of litigation incurred by or on behalf of the Owner and any of its officers, employees or elected officials arising out of Engineer's negligent performance of Services under this Agreement. Engineer specifically agrees that this duty to indemnify and hold harmless will apply to the following:

- a. Claims, suits, or action of every kind and description when such suits or actions arise from the alleged negligent acts, errors, or omissions of the Engineer, its employees, agents, or subcontractors.

Contract No. _____
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- b. Injury or damages received or sustained by any party because of the negligent acts, errors, or omissions of the Engineer, its employees, agents, or subcontractors.

Engineer shall purchase and maintain during the life of this Agreement, insurance coverage which will satisfactorily insure him against claims and liabilities which arise because of the execution of this Agreement.

The insurance coverages are as follows:

- (1) Commercial General Liability Insurance, with a limit of \$1,000,000 for each occurrence and \$2,000,000 in the general aggregate.
- (2) Automobile Liability Insurance, with a limit of \$1,000,000 for each accident, combined single limit for bodily injury and property damage.
- (3) Worker's Compensation Insurance and Employer's Liability Insurance, in accordance with statutory requirements, with a limit of \$500,000 for each accident.
- (4) Professional Liability Insurance, with a limit of \$1,000,000 for each claim and aggregate.

Prior to issuance of the Notice to Proceed by Owner, Engineer shall have on file with Owner certificates of insurance acceptable to Owner. Said certificates of insurance shall be filed with Owner in January of each year or may be submitted with each agreement.

Engineer shall also maintain valuable papers insurance to assure the restoration of any plans, drawings, field notes or other similar data relating to the work covered by this agreement, in the event of their loss or destruction, until such time as the work has been delivered to the Owner.

Upon completion of all Services, obligations, and duties provided for in this Agreement, or if this Agreement is terminated for any reason, the terms and conditions of this Article shall survive.

Contract No. _____
Project No. T-501095.01

ARTICLE 10 - LIMITATIONS OF RESPONSIBILITY

Engineer shall not be responsible for: (1) construction means, methods, techniques, sequences, procedures, or safety precautions and programs in connection with the Project, (2) the failure of any contractor, subcontractor, vendor, or other Project participant, not under contract to Engineer, to fulfill contractual responsibilities to the Owner or to comply with federal, state or local laws, regulations, and codes; or (3) procuring permits, certificates, and licenses required for any construction unless such responsibilities are specifically assigned to Engineer in Attachment A, Scope of Services.

ARTICLE 11 - OPINIONS OF COST AND SCHEDULE

Since Engineer has no control over the cost of labor, materials, or equipment furnished by others, or over the resources provided by others to meet Project construction schedules, Engineer's opinion of probable construction costs and of construction schedules shall be made on the basis of experience and qualifications as a professional engineer. Engineer does not guarantee that proposals, bids, or actual Project construction costs will not vary from Engineer's cost estimates or that actual construction schedules will not vary from Engineer's projected schedules.

ARTICLE 12 - REUSE OF DOCUMENTS

All documents, including, but not limited to, drawings, specifications, and computer software prepared by Engineer pursuant to the Agreement are instruments of service in respect to the Project. They are not intended or represented to be suitable for reuse by Owner or others on extensions of the Project or on any other project. Any reuse without prior written verification or adaptation by Engineer for the specific purpose intended will be at Owner's sole risk and without liability or legal exposure to Engineer. Any verification or adaptation requested by Owner shall entitle Engineer to compensation at rates to be agreed upon by Owner and Engineer.

Contract No. _____
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ARTICLE 13 - OWNERSHIP OF DOCUMENTS AND INTELLECTUAL PROPERTY

Except as otherwise provided herein, engineering documents, drawings, and specifications prepared by Engineer as part of the Services shall become the sole property of Owner, however, that both Owner and Engineer shall have the unrestricted right to their use. Engineer shall retain its rights in its standard drawing details, specifications, data bases, computer software, and other proprietary property protected under the copyright laws of the United States. Rights to intellectual property developed, utilized, or modified in the performance of services shall remain the property of Engineer. Owner shall have the unlimited right to the use of intellectual property developed, utilized, or modified in the performance of the Services at no additional cost to the Owner.

ARTICLE 14 - TERMINATION

This Agreement may be terminated by either party upon written notice in the event of substantial failure by the other party to perform in accordance with the terms of this Agreement. The nonperforming party shall have fifteen calendar days from the date of the termination notice to cure or to submit a plan for cure acceptable to the other party. Owner may terminate or suspend performance of this Agreement for Owner's convenience upon written notice to Engineer. Engineer shall terminate or suspend performance of the Services on a schedule acceptable to Owner. If termination or suspension is for Owner's convenience, Owner shall pay Engineer for all Services performed prior to the date of the termination notice. Upon restart, an adjustment acceptable to Owner and Engineer shall be made to Engineer's compensation.

ARTICLE 15 - DELAY IN PERFORMANCE

Neither Owner nor Engineer shall be considered in default of the Agreement for delays in performance caused by circumstances beyond the reasonable control of the nonconforming party. For purposes of this Agreement, such circumstances include abnormal weather conditions; floods; earthquakes; fire; epidemics; war, riots, or other civil disturbances; sabotage, judicial restraint, and inability to procure permits, licenses, or authorizations from any local, state, or federal agency for any of the supplies, materials, accesses, or services required to be provided by either Owner or Engineer under this Agreement.

Contract No. _____
Project No. T-501095.01

Should such circumstances occur, the nonconforming party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of the Agreement.

For delays in performance by Engineer, as set forth in Attachment E, Project Schedule, which are caused by circumstances which are within its control, such delays shall be documented on the Engineer's Project Performance Evaluation form. Said form shall be completed at the conclusion of Project and acknowledged by both Owner and Engineer. Completed form shall be retained by Owner for a period of five years and reviewed prior to consultant selection for City projects.

In the event Engineer is delayed in the performance of Services because of delays caused by Owner, Engineer shall have no claim against Owner for damages or contract adjustment other than an extension of time.

ARTICLE 16 - COMMUNICATIONS

Any communication required by this Agreement shall be made in writing to the address specified below:

Engineer: Jason M. Peek
JEO Consulting Group, Inc.
825 S. Kansas Avenue
Suite 515
Topeka, Kansas 66612
785-224-9632

Owner: Braxton Copley, Deputy Director
City of Topeka Utilities Department
3245 NW Water Works Drive
Topeka, KS 66606

With a Copy to: City Clerk
215 SE 7th Street
Topeka, KS 66603

Nothing contained in the Article shall be construed to restrict the transmission of routine communications between representatives of Engineer and Owner.

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Project No. T-501095.01

ARTICLE 17 - WAIVER

A waiver by either Owner or Engineer of any breach of this Agreement shall be in writing. Such a waiver shall not affect the waiving party's rights with respect to any other or further breach.

ARTICLE 18 - SEVERABILITY

The invalidity, illegality, or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of this Agreement shall be construed and enforced as if this Agreement did not contain the particular portion or provision held to be void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

ARTICLE 19 - INTEGRATION

This Agreement represents the entire and integrated agreement between Owner and Engineer. All prior and contemporaneous communications, representations, and agreements by Engineer, whether oral or written, relating to the subject matter of this Agreement, as set forth in Attachment D, Supplemental Agreements are hereby incorporated into and shall become a part of this Agreement.

ARTICLE 20 - SUCCESSORS AND ASSIGNS

Owner and Engineer each binds itself and its directors, officers, partners, successors, executors, administrators, assigns, and legal representatives to the other party of this Agreement and to the directors, officers, partners, successors, executors, administrators, assigns, and legal representatives of such other party in respect to all provisions of this Agreement.

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ARTICLE 21 - ASSIGNMENT

Neither Owner nor Engineer shall assign any rights or duties under this Agreement without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement. Nothing contained in this Article shall prevent Engineer from employing independent consultants, associates, and subcontractors to assist in the performance of the Services; however, other agreements to the contrary notwithstanding, in the event Engineer employs independent consultants, associates, and subcontractors to assist in performance of the Services, Engineer shall be solely responsible for the negligent performance of the independent consultants, associates, and subcontractors so employed.

ARTICLE 22 - THIRD PARTY RIGHTS

Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than Owner and Engineer.

ARTICLE 23 – RELATIONSHIP OF PARTIES

Nothing contained herein shall be construed to hold or to make the Owner a partner, joint venturer, or associate of Engineer, nor shall either party be deemed the agent of the other, it being expressly understood and agreed that the relationship between the parties hereto is and shall at all times remain contractual as provided by the terms and conditions of this Agreement

Contract No. _____
Project No. T-501095.01

IN WITNESS WHEREOF, Owner and Engineer have executed this Agreement.

CITY OF TOPEKA

Owner

By: Brent Trout

City Manager

Title

Date:

Attest:

City Clerk, Brenda Younger

JEO Consulting Group, Inc.

Engineer

By:

Senior Project Manager

Title

11/4/2021

Date:

Attest:

Contract No. _____
Project No. T-501095.01

**ATTACHMENT A
TO
AGREEMENT FOR ENGINEERING SERVICES**

Owner: City of Topeka, Kansas
Engineer: JEO Consulting Group, Inc.
Project Number & Name: T-501095.01 Topeka 23rd & Market Drainage Improvements

SCOPE OF SERVICES

BASIC SERVICES

The project is specifically defined below:

JEO Consulting Group (“Engineer”) shall assist the City of Topeka (“Owner”) with the design of stormwater improvements as identified in the February 2021 23rd & Market Drainage Study. The project purpose is to mitigate flooding of residences in the project area. The consultant will develop project plans to construct a stormwater conveyance system that meets Topeka Utility Department’s level of service criteria for enclosed stormwater conveyance. The project design will include all three recommended system improvements identified in the drainage study.

The Engineer agrees to provide the following services.

The scope of this agreement shall include the following tasks:

- Task 1.0 – Project Management & Administration
- Task 2.0 – Field Survey (Control, Topography, Boundary/RW survey)
- Task 3.0 – Design Services
- Task 4.0 – Plans, Specifications, and Estimates
- Task 5.0 – Utility Coordination
- Task 6.0 – Public Involvement
- Task 7.0 – Geotechnical Services
- Task 8.0 – Right of Way
- Task 9.0 – Quality Control
- Task 10.0 – Permit Applications
- Task 11.0 – Bidding Phase
- Task 12.0 – Construction Administration

I. Task 1.0 - Project Management and Administration

- A. Provide project management oversight over all facets and phases of the project.
 - a. Provide oversight to ensure scope of services and schedule are met.
 - b. Provide timely and coordinated communication to and from the Owner for requests for information, providing progress updates, scheduling meetings, and receiving and providing feedback.
 - c. Coordination of project disciplines including facilitating internal communication, transfer of documents, and scheduling of field services to minimize errors and delays in the development of the design and correspondence to ensure a timely project completion.
 - d. Review billed hours by design team and prepare invoice statements for Owner.
- B. Meet with the Owner for one (1) Project Kickoff Meeting to review project requirements, collect existing information, and review available data pertaining to the storm water system design. Existing data may

Contract No. _____
 Project No. T-501095.01

include maps, GIS data, project histories, prior reports, prior field investigation data, and other pertinent information. Based on the knowledge and experience of Owner's staff:

- a. Review list of data needs for the project and establish phases for the work.
 - b. Review and discuss other city project needs such as water, sewer, or street.
 - c. Discuss potential stormwater system alignments to analyze.
- C. Facilitate and attend project meetings and/or conference calls throughout the project with the city project manager and other city staff. Progress meetings will be scheduled at strategic times throughout the project (estimate includes eight progress meetings). These meetings will focus on the overall project schedule and action items. Consultant will provide a meeting summary and note key discussion items along with decisions. Additional meetings for community engagement or to discuss/review specific technical materials will be discussed in the various technical tasks below.
- D. Deliverables for this Task:
- a. Project schedule and Project Update Status Reports (Bi-monthly for 8 months)
 - b. One Kick off meeting with City staff
 - c. Contract Documents
 - d. Monthly project invoices
 - e. Progress Meetings (up to 8) and meeting summaries

II. Task 2.0 – Field Survey, Easements (Control, Topography, Boundary/RW survey), and Other Survey

- A. Prior to beginning any fieldwork, JEO will develop a letter to inform area residents/property owners that survey crews will be in the area. JEO will provide the letter to the City for distribution to the residents/property owners.
- B. Contact Kansas 811 to request utility locates for the project area.
- C. Set local horizontal and vertical control per city standards (State Plane, NGVD 29)
- D. Preliminary design topography – Collect sufficient data along the proposed storm sewer route for the plan and profile sheets and necessary easement descriptions.
- E. Boundary/RW survey – Collect sufficient data in order to establish the property lines of those properties impacted by the improvements in the development.
- F. Survey services for collecting elevation and coordinates of subsurface utilities if needed. Fee includes up to 16 hours of survey time for these services.

III. Task 3.0 – Design Services

- A. Design Services:
 1. Storm System Alignment analysis:
 - i. Preform Site visit. (One visit)
 - ii. Develop two schematic storm system alignments for city review. The Consultant will prepare two pipe alignments for the corridor of SE Market and SE 23rd Street. Consultant will present two (2) alignments based on updated hydraulics and hydrology and initial utility information. Information will be provided in a schematic map that includes identification of any right-of-way/easements needed, and conceptual costs for the each alignments.
 - iii. Update H&H analysis based on design alignments, utility information, and hydrology (NOAA Atlas 14 Rainfall)
 - iv. Provide drainage system design (provide sizing and inlet locations to meet COT criteria)
 - v. Confirm design alignment: The Consultant will meet with the City's Project Manager and other City staff to select the preferred alignment which will provide the basic design foundation for further design and analysis for plan and profile, typical cross-sections, intersection control, and vertical and horizontal profiles. The final selected alignment will be made prior to proceeding with 30% plans. The Consultant will summarize the alignment reviewed and evaluated in a Design memorandum and include the preferred alignment to carry forward into plan development.

- B. Preliminary and Final Design
 - 1. The Consultant will design stormwater system per City of Topeka Design Criteria and Drafting Standards Manual dated February 2008. Design of the system does not include water quality nor peak flow attenuation.
- C. Deliverables this task:
 - 1. One Site visit
 - 2. Design memo

IV. Task 4.0 - Plans, Specifications, and Estimates

- A. Prepare 30% Preliminary Plans
 - 1. Draft the topo survey in AutoCAD.
 - 2. Utilize preferred alignment drawing, kick-off meeting notes, site visit notes, and topo survey to prepare a 30% preliminary set of plans.
 - 3. Perform an internal quality assurance and quality control (QA/QC) review of the 30% complete plans and specifications. Revise the plans according to comments received.
 - 4. Concept Plans will include:
 - i. Title Sheet Marked "Concept Plan"
 - ii. Plan and profile sheets of proposed stormwater system
 - iii. Typical sections
 - 5. One Concept Plan review meeting
- B. Prepare 60% Field/Utility Check plans and specifications. Plans and specifications to include:
 - 1. Title cover page marked "Field Check Plans"
 - 2. Notes and quantities page
 - 3. General location map
 - 4. Survey control sheet
 - 5. Roadway Plan & Profile Sheets
 - 6. Stormwater plan and profile sheets
 - 7. Existing Utilities
 - 8. Existing right-of-way and proposed easements
 - 9. Detail sheets
 - 10. Traffic control sheets
 - 11. Erosion control sheets
 - 12. Front end and technical specifications as needed to supplement City standard specifications.
 - 13. Perform an internal quality assurance and quality control (QA/QC) review of the 60% complete plans and specifications.
 - 14. Present completed 60% preliminary design and opinion of probable cost (OPC) to Owner and review in detail with the Owner's designated representative(s).
 - 15. Review proposed plans and preliminary opinion of cost. (1 Field Check Meeting).
- C. Revise plans and specifications based on the QA/QC comments and the 60% design meeting with the owner.
- D. Prepare 90% complete plans "Office Check" and specifications. Plans and specifications to include:
 - 1. Revised and advanced plan sheets from the 60% complete set.
 - 2. Insertion of additional design detail sheets.
 - 3. Completion of the special provisions section of the specifications.
 - 4. Update OPC.
 - 5. Perform an internal quality assurance and quality control (QA/QC) review of the 90% complete plans and specifications.
 - 6. Attend a 90% complete review meeting with the City (1 Office Check Meeting)
- E. Revise the plans and specification in accordance with the review comments.
- F. Prepare 100% Final Plans. Plans and specifications to include:
 - 1. Revised plan sheets from 90% review meeting.
 - 2. Final quantities list and opinion of cost.
 - 3. Project Manual
 - 4. Provide final documents to City for formal review and approval.
 - 5. Attend a 100% complete review meeting with the City.

Contract No. _____
 Project No. T-501095.01

- 6. Finalize and sign drawings and specifications subject to City's approval.
- G. Deliverables included with this task:
 - 1. Four (4) plan review meetings
 - 2. Concept Plans (30%)
 - 3. Field Check Plans (60%)
 - 4. Office Check Plans (90%)
 - 5. Final Plans (100%)
 - 6. Project Manual

V. Task 5.0 Utility Coordination

- A. Utility Coordination
 - 1. Consult with utility owners to determine approximate locations (horizontal and vertical), of all utilities located within the construction limits.
 - 2. Identify utility locations that need additional location information to resolve conflicts in design process.
 - 3. Submit one copy of Utility Field Check Plan and Project Utility Conflict List Form A to each utility owner.
 - 4. Schedule utility coordination meeting with utility owners with conflicts to discuss utility relocations and time frame to complete.
 - 5. Provide summary memo to owner of utility coordination efforts and any relocations prior to 60% Field Check meeting.
- B. Deliverables for this task include:
 - 1. Utility Coordination Summary Memo
 - 2. Utility Field Check Plan

VI. Task 6.0 Public Involvement

- A. Our approach to public engagement will include up to two (2) public meetings for the project. For each meeting JEO will provide the following services:
 - a. Presenting technical information about the project and develop necessary display exhibits to support discussion.
 - b. Manage public participant sign-in and information needs during meeting.
 - c. Provide public comment forms.
 - d. Assist in set up and tear down of the workshop.
 - e. Prepare summary report of comments received during the meeting.
 - f. The two meetings will include the following topics:
 - a. Meeting 1 – Project overview and presentation of concept plans.
 - b. Meeting 2 – Present Final plans and Construction schedule with Contractor.
- B. Community Engagement Task Assumptions:
 - a. Public meetings will be scheduled for the duration of two hours, plus one hour for set-up and one hour for take down.
 - b. Public meetings are expected to include up to three project team members.
 - c. City will be responsible for identifying and securing venue for workshops.
 - d. City will be responsible for workshop invitations/public notice of meeting.
- C. Deliverables
 - a. Meeting Facilitation for up to 2 meetings
 - b. Project exhibits for meetings
 - c. Comment Forms.
 - d. Meeting Summaries and feedback analysis.

VII. Task 7.0 Geotechnical Services

- A. Geotechnical services are not included with this scope of service. If needed by the owner, a separate amendment will be prepared to provide geotechnical services.

VIII. Task 8.0 Right-of-Way

- A. Draft easement descriptions and exhibits showing the easement location for the proposed storm system improvements. Provide descriptions and exhibits to the City for drafting of legal documents and the securing of the easements. Easements to be drafted after Field Check Meeting. Scope includes ROW/Easement work for up to 8 parcels.
- B. Provide original ROW/Easement legal documents and exhibits to the city.
- C. Contract for Title Reports for up to 8 Parcels estimated at \$150.00 per parcel
- D. Deliverable this task include:
 - 1. ROW/Easement Plans
 - 2. ROW Documents and Exhibits (up to 8)

IX. Task 9.0 Quality Control

- A. Quality control will be conducted throughout the project. In-depth reviews by an experienced reviewer who is not directly involved in day-to-day project development will be completed prior to initial, intermediate, and final plan submittals.

X. Task 10.0 – Permit Applications

- A. NPDES Permitting:
 - a. Prepare Stormwater Pollution Prevention Plan and NOI.
 - b. Communicate with other regulatory agencies to complete NOI form.
 - c. Submit Stormwater Pollution Prevention Plan and NOI to the Kansas Department of Health and Environment (KDHE) for NPDES Stormwater Construction Permit.
 - d. All permit fees to be paid by the City.
- B. Deliverables included with this task:
 - a. NPDES Permit Application to KDHE. Owner to pay all permit fees.

XI. Task 11.0 – Bidding Phase

- C. Bidding:
 - a. Package Final design plans and project manual for bidding.
 - b. Submit 2 sets of 11x17 plans, 1 full sized cover sheet, and 2 project manuals to City along with electronic copy of signed and sealed plans and project manual.
 - c. Issue addendums or provide revised documents to the City as needed.
 - d. JEO to assist the City with the bidding process as needed.
 - e. Upon opening of bids, provide bid tabulation and recommendation of award letter and 6 complete project manuals.
- D. Deliverables included with this task:
 - a. Bid Documents for City of Topeka Bidding Process
 - b. Bid Addenda
 - c. Bid tabulation and recommendation

SUPPLEMENTAL SERVICES

Any work requested by the Owner that is not included in the Basic Services will be classified as Supplemental Services. Supplemental Services shall include, but are not limited to the following.

- A. Modeling of the stormwater system beyond project limits.
- B. Construction Administration Services
- C. Geotechnical investigation, report, and testing services.
- D. Full bidding services.
- E. Construction administration and RPR (observation) services.
- F. Environmental assessment services.
- G. Land acquisition services or easement negotiations.
- H. Construction stormwater (SWPPP) inspection services.

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- I. Meetings with local business/property owners to discuss the projects.
- J. Attendance at any meetings not identified above.
- K. Permit Fees.
- L. Utility location services
- M. Any other item not outlined in the scope of services.

Contract No. _____
Project No. T-501095.01

**ATTACHMENT B
TO
AGREEMENT FOR ENGINEERING SERVICES**

Owner: City of Topeka, Kansas
Engineer: JEO Consulting Group, Inc.
Project Number & Name: T-501095.01 Topeka 23rd & Market Drainage Improvements

COMPENSATION

For the services covered by this Agreement, the Owner agrees to pay the Engineer as follows:

- A. For the Basic Services described in Exhibit B, fee for services provided not to exceed \$199,720.00. Payments shall be made monthly in amounts which are consistent with the amount of engineering services provided, as determined by the Engineer.
- B. Compensation for Supplemental Services shall be made as defined below, when authorized in writing by the Owner. The maximum limit for each item of additional service shall be established individually and specifically agreed to by the Owner as stated below, unless the service is included in a subsequent agreement.

Hourly rates for each classification as defined by the Engineer's rate schedule, see Attachment F. Hourly charge rates are subject to adjustment annually on January 1. Overtime, when authorized by the Owner, will be billed at 1.0 times the rates listed (non-engineer time only).

Reimbursable charges will be considered the amount of actual costs of expenses or charges, including such items as staking materials, equipment rental, equipment hourly charges, mileage, toll telephone calls, reproduction and similar project related expenses.

- D. The entire amount of each statement shall be due and payable upon receipt by the Owner.
- E. It is understood and agreed:
 - 1. That the Engineer shall start the performance of Services within 10 days of receipt of a fully executed design contract and shall complete the work in accordance with the contract times set forth in Attachment E, Project Schedule.
 - 2. That the Engineer shall keep records on the basis of generally accepted accounting practice of costs and expenses which records shall be available for inspection at all reasonable times.

Contract No. _____
Project No. T-501095.01

**ATTACHMENT C
TO
AGREEMENT FOR ENGINEERING SERVICES**

Owner: City of Topeka, Kansas
Engineer: JEO Consulting Group, Inc.
Project Number & Name: T-501095.01 Topeka 23rd & Market Drainage Improvements

OWNER'S RESPONSIBILITIES

The Owner will furnish, as required by the work and not at the expense of the Engineer, the following items:

1. Make available to the Engineer all records, reports, maps, and other data pertinent to provision of the services required under this contract.
2. Examine all plans, specifications and other documents submitted by the Engineer and render decisions promptly to prevent delay to the Engineer.
3. Designate one City of Topeka employee as the Owner representative with respect to all services to be rendered under this agreement. This individual shall have the authority to transmit instructions, receive information and to interpret and define the Owner's policies and decisions pertinent to the Engineer's services.
4. Issue notices to proceed to the Engineer for each phase of the design services.

Contract No. _____
Project No. T-501095.01

**ATTACHMENT D
TO
AGREEMENT FOR ENGINEERING SERVICES**

Owner:	City of Topeka, Kansas
Engineer:	JEO Consulting Group, Inc.
Project Number & Name:	T-501095.01 Topeka 23rd & Market Drainage Improvements

SUPPLEMENTAL AGREEMENTS

Owner and Engineer agree that the following communications, representations, and agreements by Engineer, whether oral or written, relating to the subject matter of the Agreement are hereby incorporated into and shall become a part of the Agreement as set forth in ARTICLE 19 - INTEGRATION.

Contract No. _____
 Project No. T-501095.01

**ATTACHMENT E
 TO
 AGREEMENT FOR ENGINEERING SERVICES**

Owner: City of Topeka, Kansas
 Engineer: JEO Consulting Group, Inc.
 Project Number & Name: T-501095.01 Topeka 23rd & Market Drainage Improvements

PROJECT SCHEDULE

Owner and Engineer recognize that time is of the essence of the Agreement and that Owner will suffer financial loss if the work is not completed within the times stipulated herein, plus any extensions thereof. Accordingly, Engineer has established time intervals, in calendar days, for submittals at various stages of the project as detailed below. As each actual submittal date occurs, Engineer shall meet with Owner to discuss the progress of the work and the actual submittal date shall be documented. If project is behind schedule, the reason shall be recorded. Engineer shall not be responsible for the time required by Owner's representative to review Engineer's submittal. When review is complete, Owner shall, in writing, authorize Engineer to proceed to the next submittal date. After final submittal date, Engineer and Owner shall meet to evaluate Engineer's performance with regard to design schedule. An Engineer's Project Performance Evaluation form shall be completed and acknowledged by both Owner and Engineer. Completed form shall be retained by Owner for a period of five years and reviewed prior to consultant selection for City projects. Past performance shall be accounted for on the evaluation sheet used to rank consultants during the interview process.

Schedule. Engineer will make plan submittals to Owner based on the following schedule: The following is the estimated time frame for this project. All calendar days are estimated, subject to acceptance day with Owner.

- 1) Executed Design Contract – January 5, 2022
- 2) Project Kick-Off Meeting – 2 to 3 weeks from signed agreement (Week of January 24, 2022)
- 3) Field Survey
 - a) Topo Survey – Complete by 2/18/22
- 4) Design
 - a) Alignment Review – 3/11/22
 - b) Field Check – 60 days from Alignment Review Meeting (Week of May 9, 2022)
 - c) Office Check – 45 days from Field Check (Week of June 20, 2022)
 - d) Final Plans – 45 days from Office Check (Week of August 1, 2022)

Note: Project schedule is dependent upon timely reviews by regulatory agencies and stakeholders, as well as timely project direction from the Owner.

JEO Staff Hour Estimate

Project Name SE 23rd & SE Market Drainage Improvement Project

Project Number Topeka Project No. T-501095.01/JEO No. 201731.00

[illegible]

JEO Staff Hour Estimate

Project Name SE 23rd & SE Market Drainage Improvement Project

Project Number Topeka Project No. T-501095.01/JEO No. 201731.00

Date November 1, 2021

		Project Manager/ Design	Principal & QC	Senior Stormwater Engineer	Stormwater Eng.	Senior CADD	CADD	Survey Lead	Survey Tech	Survey CADD	Public Engagement	Senior Roadway Design	Roadway Design	Senior Traffic Engineer	Traffic Engineer	Senior Water/Sewer	Water/Sewer Design	Senior Lighting	Lighting	Admin		
Role																						
Rate		225.00	285.00	185.00	125.00	195.00	125.00	145.00	120.00	130.00	145.00	225.00	140.00	245.00	130.00	220.00	175.00	235.00	165.00	95.00		
Task		Hours																			Cost by Task	Cost by Group
	8.02	Title Work (time plus direct cost of Lawyers Title \$1,200 @ \$150/parcel)						4													\$ 580.00	
	8.03	Legal Descriptions & Exhibits (8)	2		10		24	24													\$ 8,180.00	
9.00		Quality Control																			\$ -	\$ 5,805.00
	9.01	Initial Plans	1	6																	\$ 1,935.00	
	9.02	Intermediate Plans	1	6																	\$ 1,935.00	
	9.03	Office Check Plans	1	6																	\$ 1,935.00	
10.00		Permit Applications																				\$ -
	10.01	NIPDES NOI	2		4	15															\$ 3,065.00	\$ 3,065.00
11.00		Bidding Phase																			\$ -	\$ 5,890.00
	11.01	Attend Pre-Bid Meeting	2		2																\$ 820.00	
	11.02	Answer Bidder Questions	1		4	8															\$ 1,965.00	
	11.03	Bid Tabs and Recommendation of Award	1		4	8														12	\$ 3,105.00	
Total Hours			179	18	104	333	24	356	102	72	40	26	14	32	0	0	0	0	0	32	1332	
																Estimated Hourly Expenses						\$ 198,520.00
																Estimated Direct Expenses						\$ 1,200.00
																Total						\$ 199,720.00

Direct Expenses Description

Item	Estimated Cost
Geotechnical	NA
Title Work	\$150/parcel (Assume 8 parcels = \$1,200)
Pot-Holing	NA

ACORDTM**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

11/03/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER INSPRO Marsh & McLennan Agency P.O. Box 336 Wahoo, NE 68066 402 443-3742	CONTACT NAME: Sunshine Roberts, CIC, CISR PHONE (A/C, No, Ext): - FAX (A/C, No): E-MAIL ADDRESS: Sunshine.Roberts@MarshMMA.com INSURER(S) AFFORDING COVERAGE INSURER A : Travelers Insurance Company INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :
INSURED JEO Consulting Group, Inc. 1937 N. Chestnut Street Wahoo, NE 68066	NAIC #

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:	x	x	P630382R7536	09/01/2021	09/01/2022	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS NON-OWNED AUTOS ONLY	x	x	8104N178342	09/01/2021	09/01/2022	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ EXCESS LIAB ☒ RETENTION \$10000	x	x	CUP7J603455	09/01/2021	09/01/2022	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? ☒ Y / ☒ N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		x	UB4J623381	09/01/2021	09/01/2022	☒ PER STATUTE ☐ OTH-ER E.I. EACH ACCIDENT \$1,000,000 E.I. DISEASE - EA EMPLOYEE \$1,000,000 E.I. DISEASE - POLICY LIMIT \$1,000,000
A	Professional Liability			105368866	11/28/2020	11/28/2021	\$3,000,000 ea claim \$3,000,000 all claims \$100,000 deduct

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Cyber Coverage policy number 105497045 effective date 09/18/2021 - 09/18/2022

CyberRisk Aggregate Limit \$1,000,000 Retention \$5,000

501095.01 the Topeka 23rd & Market Drainage Improvements for the design and construction administration services for construction of stormwater conveyance improvements recommended in 23rd and Market Drainage (See Attached Descriptions)

CERTIFICATE HOLDER**CANCELLATION**

City of Topeka Utilities
 Department
 3245 NW Water Works Drive
 Topeka, KS 66606

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

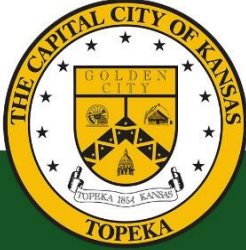
AUTHORIZED REPRESENTATIVE

Michael J. Chantel

DESCRIPTIONS (Continued from Page 1)

Study

The City of Topeka is an additional insured and waivers of subrogation are in their favor.



CITY OF TOPEKA

Division of Contracts & Procurement
215 SE 7th Street, Room 60
Topeka, KS 66603

P: (785) 368-3749
F: (785) 368-4499

23rd & Market Drainage Improvements Storm Sewer Conveyance Project Request for Proposal (RFP), T-501095.01

STATEMENT OF WORK

1.1 Background and Scope:

The City of Topeka is seeking a Consultant to provide Design and Construction Administration services related to storm sewer conveyance project(s) in the vicinity of the intersection of SE 23rd St and SE Market St.

Atypical rain events the week of July 2, 2020 caused flooding at varying locations throughout the city, including the intersection of SE 23rd and SE Market. These events and subsequent citizen complaints led to a hydraulic and hydrologic analysis of an area generally bounded by SE California Avenue on the west, the storm sewer outfall of SE 21st Terrace on the east, SE 21st Street on the north, and Highland Park High School Campus on the South. This analysis, found in the attached “23rd and Market Drainage Study” led to 3 core recommendations (hereafter referred to as Phases I, II, and III) to drastically reduce or eliminate the number of structures impacted by a 100 year flood event and bring the storm sewer system into alignment with City of Topeka design standards.

The City will have full discretion to award all, none or portions of this effort and any subsequent construction design contracts based on but not limited to the professional deliverables provided as well as funding approval.

1.2 Services to be Provided:

The City of Topeka Utilities Department – Water Pollution Control Division, is requesting proposals and statements of qualification from qualified Consultants. Under the direction of the City’s Storm Water Engineer, the consultant will provide Design and Construction Administration Phase Services for Phases I, II, and III. Phase I would largely consist of replacement of the main trunk line along SE Market St from SE Davies St to just south SE 23rd St; Phase II would upsize the system between SE Swygart to SE Market St; and Phase III would address the system along SE 23rd St.

The City would be open to minor adjustments in phasing or other minor, hydraulically equivalent, modifications to what has been laid out above and in the attached “23rd & Market Drainage Study,” but would expect the design to generally follow what has been recommended, barring unexpected changes in the field.

The project shall include a kickoff meeting to allow the Engineer and Owner to jointly define project objectives, goals and issues of concern.

1.3 Deliverables:

In addition to the services indicated previously, the project shall include the following specific deliverables, at a minimum:

- A. Construction plans, specifications, cost estimates, bid package, and bid support services necessary for the successful completion of the project. This will be including but not limited to locations and depths of all pipes, structures, other Utilities, surface features, right of way, easements, and any necessary easements or rights of entry from adjacent property owners. At a minimum plans will be presented at the following stages for City review and comment:
 - a. Concept Plans (30%)
 - b. Field/Utility Check Plans (60%)
 - c. Office Check Plans (90%)
 - d. Final Plans (100%)
- B. Construction Administration Services for each phase.
- C. Consultant shall provide all required documentation and support services for regulatory and other review agencies.
- D. As-Built Plans at the conclusion of each phase.

1.4 City Resources to be Provided: Any requested plans and/or documentation related to the area. The aforementioned “23rd & Market Drainage Study” is also attached.

1.5 PROPOSAL FORMAT

All information submitted becomes the property of the City. Proposals received after the time indicated in the bid event posting will not be considered. Proposals are to be limited to a total of 15 (fifteen) pages not counting front and back cover, cover letter, table of contents, and section dividers; using margins not smaller than 0.75" and font size not smaller than 12. The proposal should include the following:

- 1. Project understanding
- 2. Project approach
- 3. Company background
- 4. Similar project experience
- 5. Project team resume
- 6. Proposed design schedule

1.6 SUBMISSION AND SELECTION PROCESSES

The City will review all submittals and select the Consultant deemed most qualified to begin the contract scope and fee negotiation process. If the City and the selected Consultant cannot agree on scope and/or fee, the City may terminate negotiations and select another Consultant. Furthermore, the City may elect to interview one (1) or more firms prior to making the selection. Proposal evaluation scoring will be based primarily on the following considerations:

- 1. 40% Project approach
- 2. 20% Similar project experience
- 3. 20% Qualifications, availability, and accessibility of personnel assigned to the Project
- 4. 10% Familiarity with the City's storm water collection system
- 5. 10% Proposed design schedule



RESPONSE TO REQUEST FOR PROPOSALS

23RD & MARKET DRAINAGE IMPROVEMENTS STORM SEWER CONVEYANCE PROJECT

City of Topeka

August 26, 2021



CONTACT

JEO CONSULTING GROUP, INC.

825 South Kansas Avenue, Suite 515
Topeka, Kansas 66612

Jason Peek, PE, Ph.D. Project Manager

o: 785.330.5666
m: 785.224.9632
e: jpeek@jeo.com



August 26, 2021

City of Topeka
215 SE 7th Street
Topeka, Kansas 66603

RE: Proposal for 23rd & Market Drainage Improvements Storm Sewer
Conveyance Project, RFP T-501095.01

Dear Selection Committee Members:

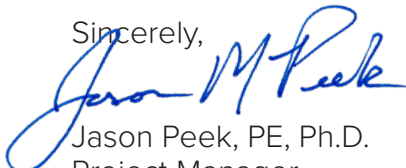
Rain events during the week of July 27, 2020 revealed inadequate stormwater infrastructure in several areas throughout Topeka. The Topeka Utilities Department responded quickly by soliciting consultants to study these areas and evaluate solutions. The drainage study for SE 23rd Street and SE Market Street found over 35 homes could be impacted by a 100-year storm event, warranting action from the city to address inadequate infrastructure. We know this because JEO Consulting Group, Inc. (JEO) has been involved since the problem was first brought to the attention of the city.

We have been looking forward to finishing our job with the same key staff in place that have worked on this project previously for the City of Topeka. Our team brings the following benefits to finishing out our work already done on this project:

- **Unmatched Understanding:** It is time for our team to build upon our previous engineering study and develop construction plans to address the flooding. We have the H&H information, knowledge on utilities and ROW, concept designs, and can quickly develop plans for a spring 2022 bidding. Our knowledge on the project is unmatched and we provide the most effective team to build this project.
- **Utility Coordination:** The key to project success is mitigating utility conflicts. JEO's project manager is well versed in proactive utility coordination to ensure conflicts are identified early and resolved prior to construction.
- **Stakeholder Coordination:** Taking action to build this project quickly, starts with informing the neighborhoods on the final design and construction schedule, ensuring they provide feedback at key decision points.

Our team welcomes the opportunity to continue our work to support Topeka's stormwater infrastructure improvements and looks forward to meeting in person to discuss the details.

Sincerely,



Jason Peek, PE, Ph.D.
Project Manager

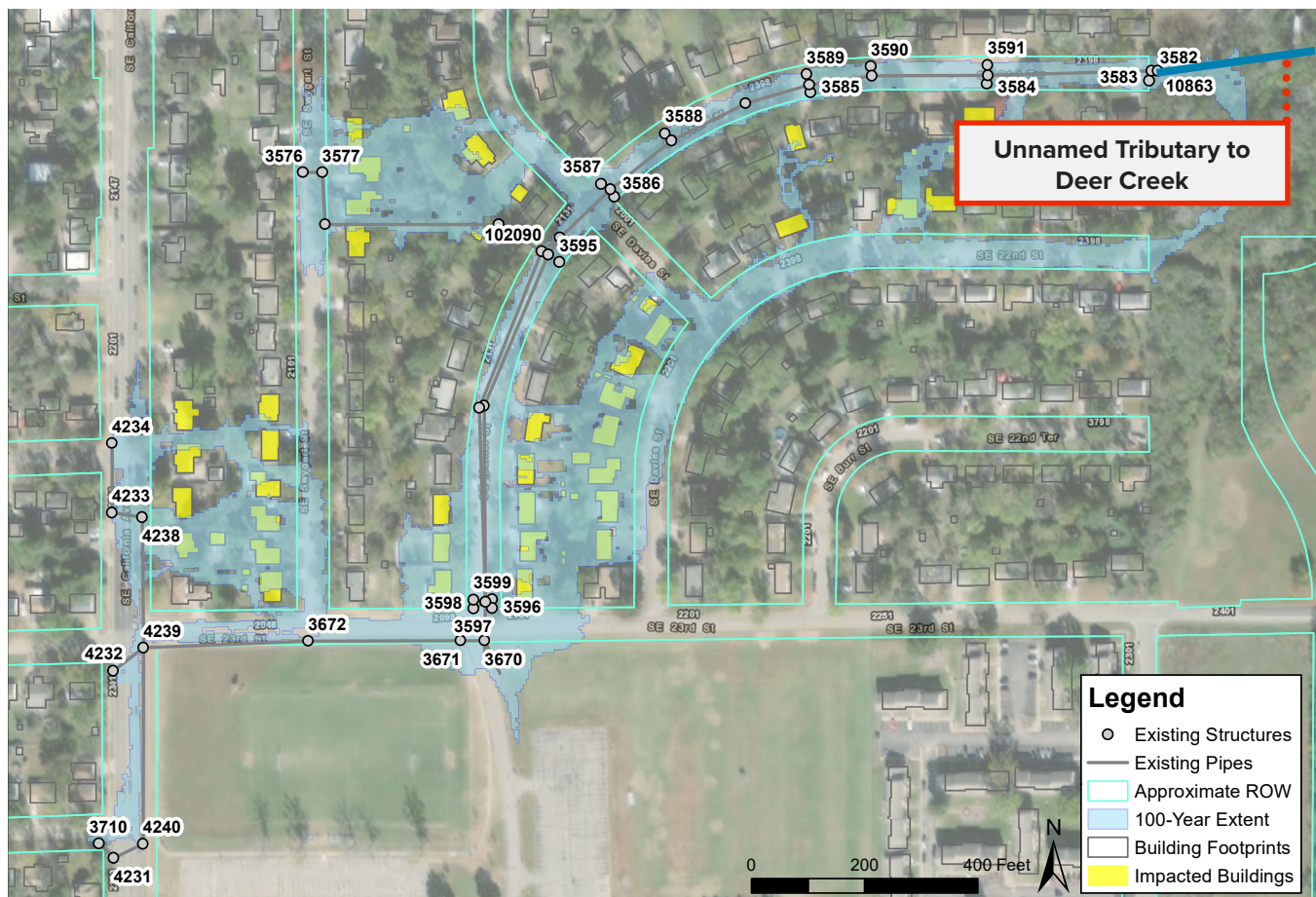
TRANSMITTAL LETTER

QUESTION	RESPONSE
The vendor is the prime contractor and identifying all subcontractors.	JEO is the prime contractor.
The vendor is a corporation or other legal entity.	JEO is a registered corporation.
No attempt has been made or will be made to induce any other person or firm to submit or not to submit a proposal.	JEO has not induced any other person or firm to submit, or not to submit, a proposal.
The vendor does not discriminate in employment practices with regard to race, color, religion, age (except as provided by law), sex, marital status, political affiliation, national origin or disability.	JEO does not discriminate in employment practices with regard to race, color, religion, age (except as provided by law), sex, marital status, political affiliation, national origin or disability.
No cost or pricing information has been included in the transmittal letter or the Technical Proposal. Pricing information, if requested, shall be uploaded as separately named electronic file.	No cost or price is included in the enclosed information.
The vendor presently has no interest, direct or indirect, which would conflict with the performance of services under this contract and shall not employ, in the performance of this contract, any person having a conflict.	JEO does not have any conflicts that would affect the performance of services for this project.
The person signing the proposal is authorized to make decisions as to pricing quoted and has not participated, and will not participate, in any action contrary to the above statements.	Jason Peek is a project manager for JEO and is knowledgeable of JEO's pricing.

There is a reasonable probability that the vendor is or will be associated with any parent, affiliate or subsidiary organization, either formally or informally, in supplying any service or furnishing any supplies or equipment to the vendor which would relate to the performance of this contract. If the statement is in the affirmative, the vendor is required to submit with the proposal, written certification and authorization from the parent, affiliate or subsidiary organization granting the city and/or the federal government the right to examine any directly pertinent books, documents, papers and records involving such transactions related to the contract. Further, if at any time after a proposal is submitted, such an association arises, the vendor will obtain a similar certification and authorization and failure to do so will constitute grounds for termination of the contract at the option of the city.	JEO does not have an association that would relate to the performance of this contract.
Vendor agrees that any lost or reduced federal matching money resulting from unacceptable performance in a contractor task or responsibility defined in the request, contract or modification shall be accompanied by reductions in city payments to contractor.	JEO agrees to these terms.
Vendor has not been retained, nor has it retained a person to solicit or secure a city contract on an agreement or understanding for a commission, percentage, brokerage or contingent fee, except for retention of bona fide employees or bona fide established commercial selling agencies maintained by the vendor for the purpose of securing business. For breach of this provision, the Committee shall have the right to reject the proposal, terminate the contract and/or deduct from the contract price or otherwise recover the full amount of such commission, percentage, brokerage or contingent fee or other benefit.	JEO has not been retained, nor has it retained a person to solicit or secure a city contract on an agreement.

PROJECT

UNDERSTANDING AND APPROACH



Project Understanding

JEO's team prepared the SE 23rd Street and SE Market Street Drainage Study that was included with the RFP. We know which pipes need to be replaced and where additional inlets are needed. Our storm system recommendations will give the city a system that meets current design criteria and protects structure from flooding. In addition to the stormwater network, our existing hydrological and hydraulic model for the study area can be used to evaluate the backwater effect from the Deer Creek tributary. The city may want to evaluate a coincident storm event of Deer Creek tributary high flood stage with the SE Market system design storms. Residents at the end of SE Market indicated that the creek area fills up and contributes to the flooding in their yards.

The JEO team has in-depth knowledge of the issues and can quickly develop construction plans for the project. We will develop a phasing plan to allow the city flexibility with construction implementation. We will also work with city staff to adjust phasing to align with CIP budget for the project.

Project Approach

The overall approach will follow the traditional City of Topeka design and construction process: survey and data collection, concept plans, field check/utility plans, permitting, office check plans, final design, bidding, and construction. There are four actions within the approach our team feels are critical, as described in the following pages.



Phasing Legend:

Project limits for each phase

- Phase 1
- Phase 2
- Phase 3

Concept Plans

During concept development, we will work with city staff to determine appropriate phasing and a bid strategy. If the budget is tight for combining all phases, we will work with the city to develop plans to meet budget. Options to consider are:

1. Develop Phase 1 as base bid and develop Phase 1, 2, and 3 as a bid alternate. The additional construction quantities could yield cost savings on unit prices.
2. Bid all three phases with a modified design for Phase 3. Design would only include new trunk line and pipe network in California north of SE 23rd. Reduces footprint of construction that still addresses potential structural flooding.



Resident Photo - Flooding at intersection of SE 23rd and SE Market (July 2020)

As part of concept plan development, we will work with the city to define traffic control constraints for the project. Defining types of traffic control (lane restrictions, closures, etc.) to be used on this project will help with plan development and public engagement. Close coordination with Highland Park High School will be needed to minimize construction impacts from Phase 3.

We will also discuss if other city projects need to be included in the construction plans, such as pavement management or other city infrastructure.

Utility Coordination

During field survey, we will work to pothole utilities at key conflict points to establish depths of existing infrastructure. Proactive identification of conflicts provides an opportunity to design plans without conflicts where feasible. This proactive approach to utility coordination can save expense and time on project delivery. Possible conflicts on this project include 6" and 8" 60 year old cast iron water mains along SE 23rd Street and the intersection of SE Market and SE Davies Street.

Schedule

Given our previous work on the project and data on hand, the design will progress swiftly. We can be ready to bid the project by the end of March, ensuring good timing of bids for 2022 construction.

Community Engagement

JEO will work with city to create a public engagement meeting during the design phase of the project. We can facilitate an in person meeting and/or a virtual presentation to make sure residents are informed about the project. We also offer translation services to ensure materials are created in English and Spanish if desired.

LINCOLN, NEBRASKA

CIP STORM BOND PROJECTS (FOUR TOTAL)

REFERENCE

City of Lincoln

Ben Higgins

Stormwater Superintendent

p. 402.441.7589

PROJECT RELEVANCE

- Concept Development
- Construction Plan Development
- Utility Coordination
- Public Engagement



JEO provided design engineering services for four bond-funded stormwater drainage system improvements. **Each of these projects included a detailed H&H study to identify the locations of street/structural flooding, as well as the specific storm sewer pipes and inlets that were deficient.** During the preliminary design phase, JEO facilitated an open house to gather additional information from the public, as well as inform residents of the upcoming project and answer questions.

Following the analysis, JEO developed a conceptual improvement for the areas to address the system deficiencies. In each instance, JEO worked closely with the City of Lincoln to develop a design that achieved the goal of increasing the system capacity, as well as minimizing the project cost and impact to residents and motorists. **Each of these projects was located in a highly urbanized area and significant coordination with other underground utilities including water, sanitary sewer, communication, and natural gas was necessary.** In several locations, utilities had to be relocated.

In these instances, JEO worked closely with the utility companies to develop a relocation strategy to ensure disruption to residents was kept to a minimum. Construction plans were then prepared for these improvements. These plans were developed using the City of Lincoln's CADD and Design Standards and submitted to the city for bidding and letting. **As part of these four projects, JEO designed nearly 8,000 lineal feet of storm sewer and 70 curb inlets.**

LINCOLN, NEBRASKA

56TH AND MORTON DRAINAGE IMPROVEMENTS

REFERENCE

City of Lincoln

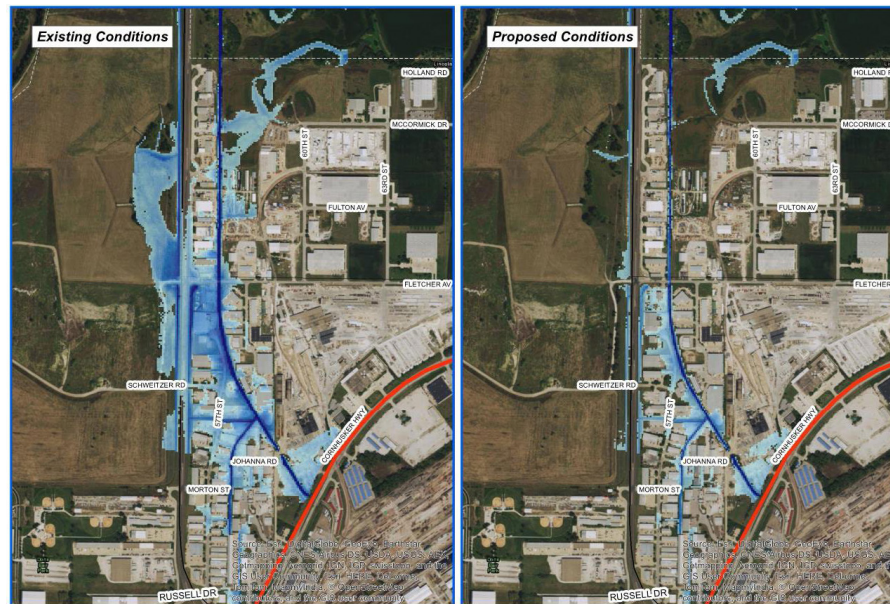
Ben Higgins

Stormwater Superintendent

p. 402.441.7589

PROJECT RELEVANCE

- Drainage Study
- Solution Identification
- Construction Plans
- Public Engagement



An area near 56th & Morton in Lincoln was well-known for wide-spread street and structural flooding. The first study to identify solutions was completed in 2005 by JEO, when conceptual improvements for channel widening were developed. **In 2016, JEO assisted the city to obtain \$5 million in FEMA funding and began the design phase which included an updated 2D hydraulic model, 5,000 feet of channel widening resulting in 64,700 cubic yards of excavation, and significant transportation improvements.**

The final design included significant coordination with numerous public and private utilities to maintain service throughout the construction duration. **The project also included a significant stakeholder and public involvement effort which was incredibly beneficial as it allowed the acquisition of over 35 permanent and temporary easements without issue in a very short timeframe.**

The design phase was completed in 2017 and included a significant community engagement campaign. Throughout the process, JEO was communicating with all stakeholders including the city and Lower Platte South Natural Resources District, as well as coordination with the funding agencies.

VALENTINE, NEBRASKA

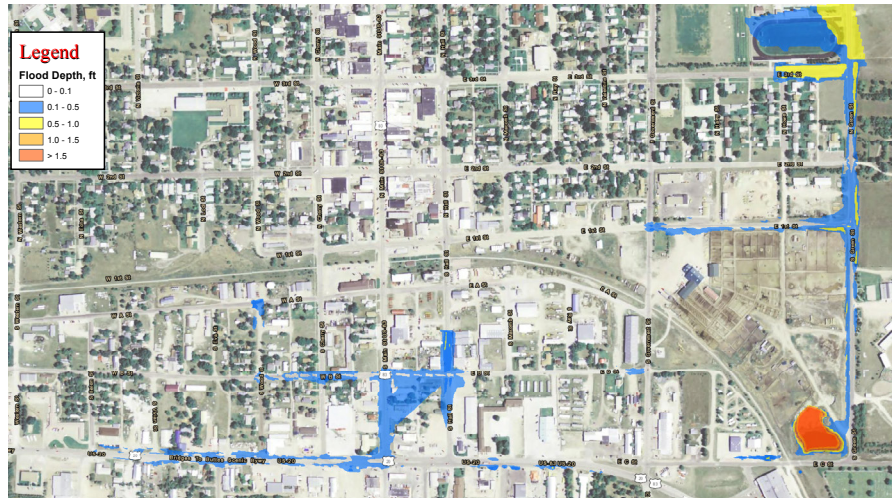
STORM SEWER IMPROVEMENTS

REFERENCE

City of Valentine
Shane Siewert
City Manager
p. 402.376.2323

PROJECT RELEVANCE

- Drainage Study and Construction Plan Development
- Public Engagement



The City of Valentine has an area prone to regular street and structural flooding, prompting the need to perform a flooding evaluation, at which time JEO was hired in 2010. JEO's evaluation included a detailed data collection effort and asset inventory of the stormwater infrastructure in the project area. The stormwater network was evaluated to identify deficiencies on a system level to fully understand the cause of the flooding. Following an evaluation of the existing system, conceptual improvements were identified to reduce the flood threat. These prioritized improvements included a defined Niobrara River outlet for the retention pond, rehabilitation of the existing pond to provide water quality benefits, and storm sewer improvements to efficiently direct stormwater to the pond and outlet.

With JEO's assistance, the city secured FEMA HMGP funding for the design stage for projects 2 through 6. With design completed, the city chose to proceed with soliciting bids for construction of projects 2 and 3. The final design of these projects includes significant modification to the stormwater retention pond and the construction of the Niobrara River outfall. This improvement also includes the unique feature of a perforated pipe for approximately 2,500 LF with a gravel pack natural filter. These elements allow low flows leaving the retention pond to infiltrate into the ground rather than discharge directly into the Niobrara River. **This unique feature was key to securing permit approval, but also provides a significant benefit by allowing stormwater to recharge the area aquifer and using the existing geology of the sandhills to naturally filter the stormwater before it ultimately returns to the river as baseflow.**

In 2020, JEO assisted the city in securing Economic Development Act funding which authorized federal funds in the amount of \$2.4 million for the design and construction of Phase 2 Improvements. The final design of these improvements are currently underway and the city is anticipating a fall 2021 bidding.

PROJECT TEAM

The members of the JEO team were carefully selected for their extensive expertise in this area of work. Each team member has a record of delivering successful projects, in part due to the fact that they live up to their commitments and they recognize the importance of following through to meet client expectations. In addition to the key staff listed below, the team can readily access the resources, knowledge, and expertise of our entire company to ensure project tasks are completed to the best of our ability.

CITY OF TOPEKA



PROJECT MANAGER
Jason Peek, PE, Ph.D.



PRINCIPAL and QA/QC
Kevin Kruse, PE

PROJECT TEAM

STORMWATER SYSTEM DESIGN

Justin Stine, PE
Allison Atkinson, EI
Eric Olsen

ROADWAY/UTILITY COORDINATION

Jonathan Marburger, PE

HYDROLOGY & HYDRAULICS

Ann Nissen, PE
Colleen Ocken, EI

SURVEY

John Sommers, PLS
Seth Wolken

COMMUNITY ENGAGEMENT

Andrea Gebhart, AICP
Alyssa Tenorio

CONSTRUCTION ADMINISTRATION

Andrew Wilshusen, EI
Matt Strampher

AVAILABILITY OF TEAM

JEO forecasts the workload of individual employees for a minimum of six months through Deltek Vision software. This allows us to accurately assign project tasks and maintain the necessary resources to meet the milestones associated with each project deadline. We have a robust team available to commit the proper resources for a successful project. To support our team members, we have built a seamless set of technologies within JEO, including shared access systems, video meeting capabilities, and remote access to keep team members engaged across multiple offices. This technology has been heavily used during the COVID-19 pandemic and has led to increased productivity among our staff. This allows the full bench strength of JEO to be available for your project.



JASON PEEK, PE, Ph.D.

PROJECT MANAGER

Industry Tenure: 26 years



Jason has 25 years of experience in managing Public Works Departments. Jason has facilitated annual reviews of technical specifications and design standards in public works agencies in Kansas, Oklahoma, and Georgia. He has led organizations through APWA accreditation and knows how to build consensus. Jason is an experienced communicator and consensus builder who develops capacity and support among elected officials, community members, and stakeholders. Jason has experience driving effective and efficient design, construction, and operation of public infrastructure.

PROJECT EXPERIENCE

- SW Prairie Drainage Study, Topeka, KS
- SE 23rd and SE Market Drainage Study, Topeka, KS
- Asset Management Program, Topeka, KS*
- Capital Improvement Program, Topeka, KS*
- Jayhawk Watershed Master Plan, Lawrence, KS
- Wakarusa Drive Reconstruction, Lawrence, KS

EDUCATION

Ph.D., Public Administration

Master of City and Regional Planning

B.S., Civil Engineering

REGISTRATION

Professional Engineer

- *Kansas, Oklahoma, Georgia*



KEVIN KRUSE, PE

PRINCIPAL AND QA/QC

Industry Tenure: 21 years



During his career, Kevin has been the lead designer and project manager on numerous water resources projects. His expertise involves urban stormwater master planning and design, including levee and large-scale flood risk reduction projects, as well as multi-disciplinary municipal improvements. Kevin has specific experience designing and managing urban green infrastructure projects.

PROJECT EXPERIENCE

- Storm Sewer Mapping and Design, Grand Island, NE
- 56th & Morton Storm Water Improvements, Lincoln, NE
- Multiple City of Lincoln Storm Water Improvements (6th & Ballard | 69th & Walker | 48th & Holdrege | Fletcher from 57th to 60th | Turner Ditch), Lincoln, NE
- Stormwater Evaluation, Valentine, NE

EDUCATION

M.S. & B.S., Civil Engineering

REGISTRATION

Professional Engineer

- *Kansas, Nebraska, Iowa, Wyoming*



JUSTIN STINE, PE

STORMWATER SYSTEM DESIGN

Industry Tenure: 21 years



Justin is a senior engineer with a diversity of experiences in complex studies and designs in water resources and water infrastructure. His current focus is design and construction of flood risk reduction projects, conjunctive management projects, water systems, streambank rehabilitation, and coordination with regulatory agencies.

PROJECT EXPERIENCE

- SW Prairie Drainage Study, Topeka, KS
- SE 23rd and SE Market Drainage Study, Topeka, KS
- Northeast Kansas Regional Water Study, Axtell, Kansas
- Buffalo Creek Reservoir No.1 Recharge Evaluation, Central Platte NRD
- Middle Creek Levee Design, Lincoln, NE
- 56th & Morton Drainage Improvement, Lincoln, NE

EDUCATION

B.S., Civil Engineering

REGISTRATION

Professional Engineer

- *Kansas, Iowa, Nebraska, Missouri, Montana*



JONATHAN MARBURGER, PE

ROADWAY/UTILITY COORDINATION

Industry Tenure: 19 years



Jon has 19 years of transportation design and management experience. He previously worked for KDOT. His work has included projects for city streets (including storm sewer, sanitary sewer, and waterlines), 3R, reconstruction, bridge replacements, rural two-lane highway, rural and urban freeway/expressways, and major interchanges. He has extensive experience in every aspect of the design process, from concept studies and environmental documentation, to preliminary/final design and construction services.

PROJECT EXPERIENCE

- Wakarusa Drive Reconstruction Project, Lawrence, KS
- Veterans Drive Roadway and Utility Improvements, South Sioux City, NE
- K-15 Guardrail Removal and Pipe Extensions, Wichita, KS
- K-32 and County Road 1 Intersection Improvements, Linwood, KS

EDUCATION

M.S. & B.S., Civil Engineering

REGISTRATION

Professional Engineer

- *Kansas, Iowa, Missouri, Nebraska, South Dakota*



ANN NISSEN, PE

HYDROLOGY & HYDRAULICS

Industry Tenure: 6 years



Ann is a project engineer in the Water Resources Engineering department. She is a proficient modeler with expertise utilizing various modeling software including HEC-HMS, HEC-RAS in both 1-D and 2-D environments, HEC-GeoHMS, HEC-GeoRAS, XPStorm, WinTR-55, and Hy8. She has experience in coupling the use of ArcGIS with hydrologic and hydraulic modeling and design for floodplain mapping purposes, levee evaluation and design, and urban storm sewer systems.

PROJECT EXPERIENCE

- 56th & Morton Drainage Improvements, Lincoln, NE
- SW Prairie Drainage Study, Topeka, KS
- SE 23rd and SE Market Drainage Study, Topeka, KS
- Salt Creek Levee System-Wide Improvement Framework (SWIF), Lower Platte South NRD
- Flood Control Project Letter of Map Revision, Louisville, NE

EDUCATION

B.S., Civil Engineering

B.S., Business Administration

REGISTRATION

Professional Engineer

- *Nebraska*



ANDREA GEBHART, AICP

COMMUNITY ENGAGEMENT

Industry Tenure: 9 years



As a certified planner and experienced graphic designer, Andrea's experience covers a wide variety of topical areas, including transportation, water and wastewater utilities, strategic planning, and long-range planning. With her Technology of Participation® facilitation training, Andrea has experience in traditional public facilitation methods, like focus groups, as well as new methods, such as virtual facilitation through web-based meeting platforms and a variety of digital public participation tools.

PROJECT EXPERIENCE

- Battle Creek WFPO, Lower Elkhorn NRD
- Water Quality and Integrated Management Plans, Upper Big Blue NRD
- Voluntary Integrated Management Plan, Little Blue NRD, in Partnership with Tri-Basin NRD and NeDNR
- System-Wide Improvement Framework (SWIF), Lower Platte South NRD
- Levee Flood Risk Reduction and Flood Mitigation, Council Bluffs, IA

EDUCATION

Masters of Community and Regional Planning

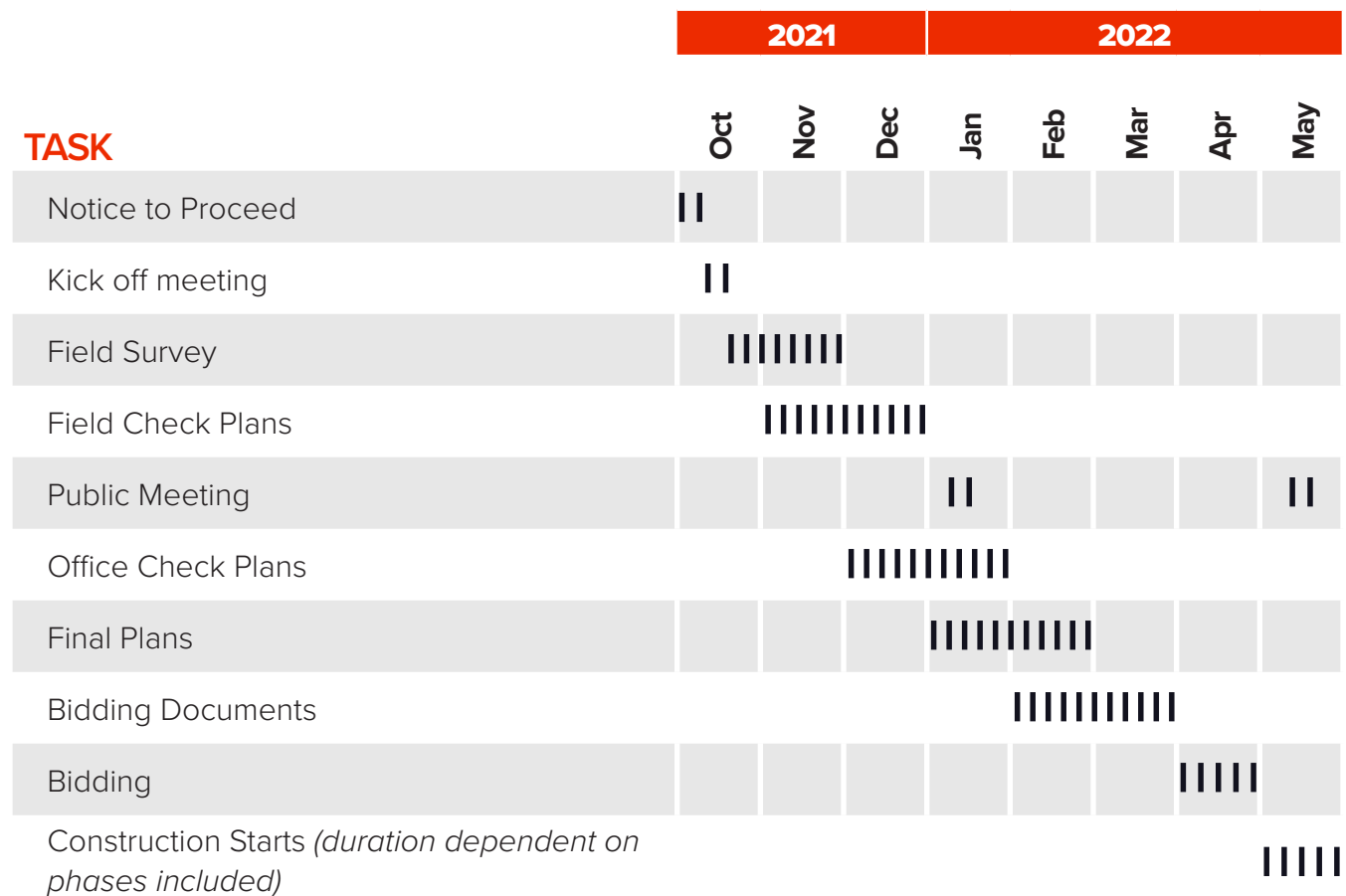
Graduate Certificate, Public Management

CERTIFICATION

American Institute of Certified Planners

PROPOSED DESIGN SCHEDULE

Our draft schedule is planned to bid the project in spring, allowing for construction in summer 2022. If phase 2 is included, incentive/disincentive clause should be included to manage construction adjacent to Highland Park High School.



Since this is an annual program, Stormwater Conveyance System, only the first year (2021) project number is listed 501073.00. In 2022, the project number will be 501081.00; and project number 501095.00 will not be called out until this coming year's CIP (2023).



City of Topeka Capital Improvement Project Summary

Project Title:	Annual Stormwater Conveyance System		Project Year(s):	2021 to 2030	
Dept/Div:	8233063 - STORMWATER PROJECTS - CIP				
Type:	Repair/Replace	Project Location:	Citywide		
Category:	Utilities	Contact Phone:	368-2527		
Contact Name:	Braxton Copley	Alternate Phone:			
Previous Funding:	\$ -	Total Funding:	\$11,700,000	Future Funding:	\$18,000,000
Project # :	501073.00				

Project Description:
This is an on-going, systematic program to rehabilitate or replace existing stormwater conveyance system assets (inlets, pipes, channels, etc.). This will help ensure continued operation, reduce maintenance, and support other infrastructure improvements. Nearly all the assets targeted by this program are anticipated to be in the range of 50-100 years old unless damage from outside forces has lead to a reduced life span. The general exception to this rule regards metal piping which often has a lesser life-span. This program is designed solely to maintain the existing stormwater conveyance system at a steady, citywide level of service. In isolated cases smaller improvements may be made in order to meet current-day standards or to address a localized problem not worthy of a capital project. This program is also used directly in support of citywide half cent sales tax roadway projects since half cent sales tax roadway funding cannot be used for stormwater improvements. Remaining funds will be utilized as needs/projects are developed. Rehabilitation or replacement of these assets is necessary to ensure protection of life and property throughout the City. Rehabilitation through innovative methods such as plastic or cement pipe lining will be pursued when possible and financially beneficial.

Project Schedule and Estimate

	2021	2022	2023	2024	2025	5 year totals
Design/Admin Fees	\$167,401	\$176,211	\$158,590	\$220,264	\$308,370	\$1,030,837
Right of Way	\$4,185	\$4,405	\$3,965	\$5,507	\$7,709	\$25,771
Construction/Service Fees	\$1,335,022	\$1,405,286	\$1,319,254	\$1,756,608	\$2,459,251	\$8,275,421
Contingency	\$167,401	\$176,211	\$158,590	\$220,264	\$308,370	\$1,030,836
Technology	\$0	\$0	\$0	\$0	\$0	\$0
Financing Costs (Temp Notes)	\$25,110	\$26,434	\$23,789	\$33,040	\$46,256	\$154,629
Cost of Issuance (Rev/GO Bonds)	\$33,480	\$35,242	\$31,718	\$44,053	\$61,674	\$206,167
Debt Reserve Fund (Rev Bond)	\$167,401	\$176,211	\$104,094	\$220,264	\$308,370	\$976,340
Capitalized Interest	\$0	\$0	\$0	\$0	\$0	\$0
	\$1,900,000	\$2,000,000	\$1,800,000	\$2,500,000	\$3,500,000	\$11,700,000

Estimated Life of Item (years):

100

Year of Estimate:

2019

Source of Estimate:

Staff

Estimated Operating Cost:

By replacing the existing aging stormwater system, the program will save operational costs to maintain the collection system.

Account by Source of Financing

	2021	2022	2023	2024	2025	5 year totals
Cash	\$0	\$0	\$0	\$0	\$0	\$0
City Sales Tax	\$0	\$0	\$0	\$0	\$0	\$0
County Sales Tax	\$0	\$0	\$0	\$0	\$0	\$0
Donations	\$0	\$0	\$0	\$0	\$0	\$0
Facilities Fund	\$0	\$0	\$0	\$0	\$0	\$0
Federal Funds	\$0	\$0	\$0	\$0	\$0	\$0
Fleet Fund	\$0	\$0	\$0	\$0	\$0	\$0
G.O. Bond	\$0	\$0	\$0	\$0	\$0	\$0
IT Fund	\$0	\$0	\$0	\$0	\$0	\$0
Parking Fund	\$0	\$0	\$0	\$0	\$0	\$0
Revenue Bonds	\$1,900,000	\$2,000,000	\$1,800,000	\$2,500,000	\$3,500,000	\$11,700,000
Storm Water	\$0	\$0	\$0	\$0	\$0	\$0
Waste Water	\$0	\$0	\$0	\$0	\$0	\$0
Water	\$0	\$0	\$0	\$0	\$0	\$0
	\$1,900,000	\$2,000,000	\$1,800,000	\$2,500,000	\$3,500,000	\$11,700,000

		Capital Improvement Budget			Capital Improvement Plan					
	Project Number	Proposed 2021	Proposed 2022	Proposed 2023	Proposed 2024	Proposed 2025	5 Year Total	Previous Funding	Future Funding	Type
Storm Water										
Shunga Creek Flood Mitigation	161008.00	\$0	\$0	\$4,500,000	\$1,500,000	\$750,000	\$6,750,000	\$0	\$0	New
Annual Levee Asset Repair/Rehab Program	161012.00	\$200,000	\$200,000	\$200,000	\$250,000	\$250,000	\$1,100,000	\$0	\$1,250,000	Repair/Replace
Stormwater Pump Station Rehab/Replacement Program	161013.00	\$0	\$0	\$0	\$500,000	\$500,000	\$1,000,000	\$0	\$2,500,000	Repair/Replace
Annual Stormwater Conveyance System										
	501073.00	\$1,900,000	\$2,000,000	\$1,800,000	\$2,500,000	\$3,500,000	\$11,700,000	\$0	\$18,000,000	Repair/Replace
Annual Best Management Practices Development & Construction	501070.00	\$0	\$250,000	\$250,000	\$250,000	\$250,000	\$1,000,000	\$0	\$1,250,000	New and Repair/Replace
Annual Drainage Correction Program	501071.00	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000	\$0	\$1,500,000	New and Repair/Replace
Annual Stormwater Operations Equipment & Fleet Maintenance	501072.00	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000	\$0	\$1,500,000	Repair/Replace
Storm Sewer Repair/Rehabilitation: Fairlawn 22nd Park to 28th Phase II										
	502730.01	\$0	\$0	\$3,250,000	\$0	\$0	\$3,250,000	\$1,750,000	\$0	Repair/Replace
Stormwater Master Plan	501074.00	\$350,000	\$0	\$0	\$0	\$0	\$350,000	\$0	\$0	New and Repair/Replace
Subtotal Storm Water		\$3,050,000	\$3,050,000	\$10,600,000	\$5,600,000	\$5,850,000	\$28,150,000	\$1,750,000	\$26,000,000	
Waste Water										
Combined Sewer Overflow Plan	291046.00	\$675,000	\$0	\$0	\$0	\$0	\$675,000	\$1,350,000	\$0	Repair/Replace
North Topeka Pump Station Rehabilitation	291087.00	\$2,846,000	\$0	\$0	\$0	\$0	\$2,846,000	\$0	\$0	Repair/Replace
Oakland Backup Generators	291090.00	\$1,373,350	\$0	\$0	\$0	\$0	\$1,373,350	\$0	\$0	New
Oakland WWTP Sludge Thickening Process Upgrade	291091.00	\$0	\$4,306,000	\$4,306,000	\$0	\$0	\$8,612,000	\$0	\$0	New
Annual WPC Facility Rehabilitation Program	291098.00	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$5,000,000	\$0	\$5,000,000	Repair/Replace
Annual Wastewater Pump Station Rehabilitation & Replacement	291099.00	\$0	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$6,000,000	\$0	\$7,500,000	Repair/Replace
WPC SCADA System Upgrade	291100.00	\$607,500	\$607,500	\$607,500	\$607,500	\$0	\$2,430,000	\$810,000	\$0	Repair/Replace
Annual Wastewater Plant Operations Equipment & Fleet Maintenance Program	291101.00	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000	\$0	\$1,500,000	Repair/Replace
Annual Inflow & Infiltration Program	291102.00	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,500,000	\$0	\$2,500,000	Repair/Replace
Annual Wastewater Lining & Replacement Program	291103.00	\$2,500,000	\$3,500,000	\$6,000,000	\$6,000,000	\$6,000,000	\$24,000,000	\$0	\$32,500,000	Repair/Replace
Annual Sanitary Sewer Interceptor Maintenance & Rehabilitation Program										
	291104.00	\$2,500,000	\$1,500,000	\$2,000,000	\$5,000,000	\$7,500,000	\$18,500,000	\$0	\$7,500,000	Repair/Replace
Annual Sanitary Sewer Force Main Replacement Program										
	291105.00	\$5,000,000	\$4,000,000	\$6,000,000	\$5,000,000	\$5,500,000	\$25,500,000	\$0	\$0	Repair/Replace
North Topeka WWTP Nutrient Removal										
	291106.00	\$6,363,627	\$0	\$0	\$0	\$0	\$6,363,627	\$0	\$0	New
Neighborhood Infrastructure Program 2021	601119.00	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$750,000	\$0	\$10,900,000	New and Repair/Replace
Subtotal Waste Water		\$23,815,477	\$17,363,500	\$22,363,500	\$20,057,500	\$22,450,000	\$106,049,977	\$2,160,000	\$67,400,000	
Water										
Annual Water Main Replacement Program										
	201205.00	\$6,500,000	\$6,500,000	\$6,500,000	\$6,500,000	\$7,000,000	\$33,000,000	\$0	\$37,500,000	Repair/Replace
Disinfection Modification	281037.00	\$0	\$0	\$0	\$14,725,000	\$0	\$14,725,000	\$0	\$0	New
Southeast Zone Improvements & Optimizations	281162.00	\$0	\$0	\$0	\$1,548,000	\$0	\$1,548,000	\$0	\$0	New and Repair/Replace
West Zone Improvements & Optimizations	281163.00	\$0	\$0	\$0	\$0	\$2,816,000	\$2,816,000	\$0	\$0	New and Repair/Replace
West Plant Basin Rehabilitation										
	281164.00	\$5,349,667	\$5,349,667	\$5,349,667	\$0	\$0	\$16,049,000	\$0	\$0	New and Repair/Replace

3.30.010 Authority of City Manager to sign certain contracts – Professional service contracts.

(a) Pursuant to Charter Ordinance No. 94, Section 22 (Appx. [A](#), Section [A2-55](#)), the City Manager is hereby authorized to sign all contracts binding the City, unless:

- (1) Governing Body approval of the contract or the subject matter of the contract is required by City ordinance or resolution;
- (2) Governing Body approval of the contract or the subject matter is required by State or Federal law; or
- (3) Other City officers or employees are specifically authorized by ordinance to approve and sign the contract.

(b) On and after October 1, 2021, any contract for professional services exceeding \$50,000 shall be approved by the Governing Body. "Professional services" includes architects, engineers, appraisers, land surveyors, management and systems analysts, financial and accounting firms, attorneys, information technology consultants, land use planners, project management and other similar services requiring specialized knowledge or certification in a particular field.

(c) The authority granted by this section is subject to all ordinances and laws which restrict and limit the ability of the City to enter into binding contracts. Further, this section does not authorize the avoidance of or exemption from any administrative reviews or approvals of contracts as required by City ordinances or regulations.

(d) The provisions of this section shall not preclude the City Manager from seeking and obtaining the approval of the Governing Body prior to signing certain contracts, notwithstanding the authority granted in this section. (Ord. 20311 § 1, 8-17-21.)

Cross References: City Council – Mayor, Chapter [2.15](#) TMC.

The Topeka Municipal Code is current through Ordinance 20311, passed August 17, 2021.

Disclaimer: The City Clerk's Office has the official version of the Topeka Municipal Code. Users should contact the City Clerk's Office for ordinances passed subsequent to the ordinance cited above.

Note: This site does not support Internet Explorer. To view this site, Code Publishing Company recommends using one of the following browsers: Google Chrome, Firefox, or Safari.

[City Website: www.topeka.org](http://www.topeka.org)

[Code Publishing Company](#)



City of Topeka
Council Action Form
Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
November 16, 2021

DATE: November 16, 2021
CONTACT PERSON: Steve Wade, Finance Director DOCUMENT #:
SECOND PARTY/SUBJECT: Flywheel Fairlawn, LLC PROJECT #:
CATEGORY/SUBCATEGORY 006 Communication / 005 Other
CIP PROJECT: No
ACTION OF COUNCIL: Discussion 11-09-21. JOURNAL #:
PAGE #:

DOCUMENT DESCRIPTION:

PUBLIC HEARING in regard to the issuance of Taxable Industrial Revenue Bonds in the principal amount not to exceed \$10,000,000 to pay the costs of acquiring, renovating, improving, installing, furnishing and equipping the former Topeka Holidome as a workforce rental housing development with approximately 140 units of multifamily housing, all located at 605 S.W. Fairlawn Avenue, Topeka, Kansas.

RESOLUTION of the Governing Body of the City of Topeka, Kansas, determining the advisability of issuing \$10,000,000 of Taxable Industrial Revenue Bonds for the purpose of financing the acquisition, renovation, improvement, installation, furnishing and equipping of a rental housing facility located in the City; and authorizing execution of related documents.

Voting Requirement: At least six (6) votes of the Governing Body is required.

(Approval would authorize the issuance of bonds.)

VOTING REQUIREMENTS:

At least six (6) votes of the Governing Body is required.

POLICY ISSUE:

Whether to authorize the issuance of industrial revenue bonds (IRBs) in the amount of \$10, 000,000 to facilitate the acquisition and renovation of the former Topeka Holidome at 605 S.W. Fairlawn, Topeka, Kansas.

STAFF RECOMMENDATION:

Staff recommends the Governing Body conduct the public hearing and move to approve the resolution.

BACKGROUND:

Flywheel Fairlawn, LLC is requesting that the City issue Industrial Revenue Bonds (IRBs) to facilitate its acquisition and renovation of the former Topeka Holidome to use as workforce rental housing with approximately 140 units of multi-family housing. Should the City issue the IRBs, the property will be exempt from property taxes for 10 years.

In consideration for the issuance, the developer will execute a performance agreement obligating the developer to complete the project by a certain date, limit the amount of rent to a base of \$550 for studio units and \$775 for one-bedroom units (subject to annual increases not to exceed 5%).

A public hearing is set on November 16, 2021, in regard to considering the Resolution of Intent, at which time will be presented for action.

BUDGETARY IMPACT:

There is no budgetary impact to the City.

SOURCE OF FUNDING:

Industrial Revenue Bonds (IRBs)

ATTACHMENTS:

Description

Public Hearing Notice - November 16, 2021 (Published Nov 1, 2021)

Resolution

Performance Agreement Flywheel Fairlawn LLC

IRB Committee Report reference Flywheel Capital IRB Request

Committee Analysis - Flywheel- August 2021

Transmittal - Cost Benefit Analysis - Flywheel - August 3, 2021

Proof of Publication - Topeka Metro News November 1, 2021

(Published in the *Topeka Metro News*, November 1, 2021)

**NOTICE OF PUBLIC HEARING
AND OF
ISSUANCE OF TAXABLE INDUSTRIAL REVENUE BONDS**

Public notice is hereby given that the City Council of the City of Topeka, Kansas (the "Issuer"), will conduct a public hearing on November 16, 2021 at 6:00 p.m., or as soon thereafter as may be heard at 214 E 8th Street, Council Chambers (municipal courtroom), Topeka, Kansas 66603 in regard to the issuance by the Issuer of its Taxable Industrial Revenue Bonds (Flywheel Capital), in a principal amount not to exceed \$10,000,000 (the "Bonds") and in regard to an exemption from ad valorem taxation of property constructed or purchased with the proceeds of such Bonds. The Bonds are proposed to be issued by the Issuer under authority of K.S.A. 12-1740 *et seq.*, as amended, to pay the costs of acquiring, renovating, improving, installing, furnishing and equipping the former Topeka Holidome as a workforce rental housing development with approximately 140 units of multifamily housing, all located at 605 S.W. Fairlawn. The Issuer further intends to lease such facility to Flywheel Fairlawn, LLC, a Colorado limited liability company (the "Tenant"). The governing body of the Issuer will not pass an ordinance authorizing the issuance of such revenue bonds until the public hearing has been concluded.

Notice is further given, in accordance with K.S.A. 12-1744e, that the Issuer intends to issue the Bonds and lease the facility to the Tenant as set out above.

A copy of this Notice, together with a copy of the inducement resolution of the Issuer to be considered for adoption on November 16, 2021, indicating the intent of the governing body of the Issuer to issue such Bonds and a report analyzing the costs and benefits of such property tax exemption are on file in the office of the Clerk, or will be as soon as completed, and available for public inspection during normal business hours.

All persons having an interest in this matter will be given an opportunity to be heard at the time and place above specified.

Dated: October 27, 2021

CITY OF TOPEKA, KANSAS

Brenda Younger, Clerk

RESOLUTION NO. ____

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF TOPEKA, KANSAS DETERMINING THE ADVISABILITY OF ISSUING TAXABLE INDUSTRIAL REVENUE BONDS FOR THE PURPOSE OF FINANCING THE ACQUISITION, RENOVATION, IMPROVEMENT, INSTALLATION, FURNISHING AND EQUIPPING OF A RENTAL HOUSING FACILITY LOCATED IN THE CITY; AND AUTHORIZING EXECUTION OF RELATED DOCUMENTS

WHEREAS, the City of Topeka, Kansas (the "Issuer") desires to promote, stimulate and develop the general economic welfare and prosperity of the City of Topeka and its environs, and thereby to further promote, stimulate and develop the general economic welfare and prosperity of the State of Kansas; and

WHEREAS, pursuant to the provisions of the Kansas Economic Development Revenue Bond Act, as amended and codified in K.S.A. 12-1740 *et seq.* (the "Act"), the Issuer is authorized to issue revenue bonds for such purposes, and it is hereby found and determined to be advisable and in the interest and for the welfare of the Issuer and its inhabitants that revenue bonds of the Issuer in a principal amount not to exceed \$10,000,000 be authorized and issued, in one or more series, to provide funds to pay the costs of the acquisition, renovation, improvement, installation, furnishing and equipping of the former Topeka Holidome as a workforce rental housing development with approximately 140 units of multifamily housing, all located at 605 S.W. Fairlawn located in the Issuer (the "Project") and to be leased by the Issuer to Flywheel Fairlawn, LLC, a Colorado limited liability company, or another legal entity to be formed by the principals of Flywheel Fairlawn, LLC (the "Tenant").

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF TOPEKA, KANSAS:

Section 1. **Public Purpose.** The governing body of the Issuer hereby finds and determines that the Project will promote, stimulate and develop the general economic welfare and prosperity of the Issuer and its environs, and thereby further promote, stimulate and develop the general economic welfare and prosperity of the State of Kansas.

Section 2. **Authorization to Acquire Project; Intent to Issue Bonds.** The Issuer is hereby authorized to proceed with the Project and to issue its revenue bonds, in one or more series, in a principal amount not to exceed \$10,000,000 (the "Bonds") to pay the costs thereof, subject to satisfaction of the conditions of issuance set forth herein.

Section 3. **Conditions to Issuance of Bonds.** The issuance of the Bonds is subject to: (a) the passage of an ordinance authorizing the issuance of the Bonds; (b) the successful negotiation of a Trust Indenture or Bond Agreement, Site Lease, Project Lease, a bond purchase agreement, if any, or other legal documents necessary to accomplish the issuance of the Bonds, the terms of which shall be in compliance with the Act and mutually satisfactory to the Issuer and the Tenant; (c) the successful negotiation and sale of the Bonds to a purchaser or purchasers yet to be determined (the "Purchaser"), which sale shall be the responsibility of the Tenant and not the Issuer; (d) the receipt of the approving legal opinion of Gilmore & Bell, P.C. ("Bond Counsel") in form acceptable to the Issuer, the Tenant and the Purchaser; (e) the obtaining

of all necessary governmental approvals to the issuance of the Bonds; (f) the commitment to and payment by the Tenant or Purchaser of all expenses relating to the issuance of the Bonds, including, but not limited to: (i) expenses of the Issuer and its City Attorney; (ii) any underwriting or placement fees and expenses; (iii) all legal fees and expenses of Bond Counsel and Columbia Capital Management, LLC, the Issuer's financial advisor; and (iv) all recording and filing fees, including fees of the Kansas Board of Tax Appeals and Kansas Department of Commerce; and (g) the satisfactory negotiation of an agreement with the Tenant relating to the payment or exemption of all or a portion of property taxes assessed against the Project after issuance of the Bonds and the execution and delivery by the Tenant of Performance Agreement in substantially the form presented to the governing body of the Issuer with this Resolution.

Section 4. Property Tax Exemption and Performance Agreement. The Issuer hereby determines that pursuant to the provisions of K.S.A. 79-201a *Twenty-Fourth*, the Project, to the extent purchased or constructed with the proceeds of the Bonds, should be exempt from payment of ad valorem property taxes for ten years commencing with the year following the year in which the Bonds are issued, provided proper application is made therefor; provided no exemption may be granted from the ad valorem property tax levied: (a) by a school district pursuant to the provisions of K.S.A. 72-53,113, and amendments thereto; and (b) for the uses restricted pursuant to the provisions of K.S.A. 79-201a, *Second* and *Twenty-Fourth*. In making such determination the governing body of the Issuer has conducted the public hearing and reviewed the analysis of costs and benefits of such exemption required by K.S.A. 12-1749d. The Tenant is responsible for preparing such application and providing the same to the Issuer for its review and submission to the State Board of Tax Appeals. The tax exemption granted is subject to the execution and delivery by the Tenant of a Performance Agreement in substantially the form presented to the governing body of the Issuer with this Resolution.

Section 5. Sales Tax Exemption. The Governing Body hereby determines that pursuant to the provisions of K.S.A. 79-3601 *et seq.* (the "Sales Tax Act"), particularly 79-3606(b) and (d) and other applicable laws, sales of tangible personal property or services purchased in connection with construction of the Project and financed with proceeds of the Bonds are entitled to exemption from the tax imposed by the Sales Tax Act; provided proper application is made therefore. In the event that the Bonds are not issued for any reason, the Tenant will not be entitled to a sales tax exemption under the terms of the Sales Tax Act and will remit to the State Department of Revenue all sales taxes that were not paid due to reliance on the sales tax exemption certificate granted hereunder.

Section 6. Reliance by Tenant; Limited Liability of Issuer. It is contemplated that in order to expedite acquisition of the Project and realization of the benefits to be derived thereby, the Tenant may incur temporary indebtedness or expend its own funds to pay costs of the Project prior to the issuance of the Bonds. Proceeds of Bonds may be used to reimburse the Tenant for such expenditures made not more than 60 days prior to the date this Resolution is adopted. The Bonds herein authorized and all interest thereon shall be paid solely from the revenues to be received by the Issuer from the Project and not from any other fund or source. The Issuer shall not be obligated on such Bonds in any way, except as herein set out. In the event that the Bonds are not issued, the Issuer shall have no liability to the Tenant.

Section 7. Execution and Delivery of Bond Purchase Agreement. At such time as the Tenant has demonstrated compliance with the provisions of this Resolution, the Mayor and City Clerk are authorized to execute a bond purchase agreement, if any, with the Purchaser and the Tenant for the sale of the Bonds in a form satisfactory to the City Attorney and Bond Counsel.

Section 8. Further Action. The Clerk is hereby authorized to deliver an executed copy of this Resolution to the Tenant. The Mayor, Clerk and other officials and employees of the Issuer, including the Issuer's counsel and Bond Counsel, are hereby further authorized and directed to take such other actions as may be appropriate or desirable to accomplish the purposes of this Resolution, including, but not limited to:

(a) cooperate with the Tenant in filing an application for a sales tax exemption certificate with the Kansas Department of Revenue with respect to Bond-financed property; (b) execution on behalf of the Issuer of the information statement regarding the proposed issuance of the Bonds to be filed with the State Board of Tax Appeals pursuant to the Act; (c) cooperate with the Tenant to maintain any *ad valorem* property tax exemption for the Project; and (d) execute such documents in connection therewith as are approved by the City Attorney.

Section 9. **Effective Date.** This resolution shall become effective upon adoption by the Governing Body and shall remain in effect until November 1, 2023, unless extended by affirmative vote of a majority of the Governing Body.

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ADOPTED by the governing body of the City of Topeka, Kansas on November 16, 2021.

[SEAL]

Mayor

Attest:

Clerk

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Resolution of the Issuer adopted by the governing body on November 16, 2021, as the same appears of record in my office.

DATED: _____ 2021.

Clerk

PERFORMANCE AGREEMENT

Dated as of _____, 2021

BETWEEN THE

CITY OF TOPEKA, KANSAS

AND

FLYWHEEL FAIRLAWN, LLC

Prepared By:

Gilmore & Bell, P.C.

PERFORMANCE AGREEMENT

THIS PERFORMANCE AGREEMENT, dated as of _____, 2021 (the “**Agreement**”), between the **CITY OF TOPEKA, KANSAS**, a municipal corporation organized and existing under the laws of the State of Kansas (the “**Issuer**”), and **FLYWHEEL FAIRLAWN, LLC**, a Kansas limited liability company (the “**Company**”);

WITNESSETH:

WHEREAS, the Issuer is authorized by K.S.A. 12-1740 to 12-1749d, inclusive, as amended (the “**Act**”), to acquire, renovate and improve certain facilities for commercial, industrial and manufacturing purposes, to enter into leases and lease-purchase agreements with any person, firm or corporation for said projects, and to issue revenue bonds for the purpose of paying the cost of any such facilities;

WHEREAS, pursuant to such authorization, the governing body of the Issuer intends to adopt a Resolution of Intent to issue its Taxable Industrial Revenue Bonds (Flywheel Fairlawn, LLC Project), in the principal amount in excess of \$[10,000,000] (the “**Bonds**”), for the purpose of acquiring, renovating, improving, installing, furnishing and equipping the former Topeka Holidome as a workforce rental housing development with approximately 140 units of multifamily housing (the “**Project**”, which is more fully described in an application for issuance of Industrial Revenue Bonds submitted to the Issuer by the Company and attached hereto as **Exhibit A**). The Issuer intends to enter into a Base Lease Agreement with the Company (the “**Base Lease**”) and lease the Project to the Company pursuant to a Lease Agreement (the “**Lease Agreement**”) to be entered into by and between the Issuer, as lessor, and the Company, as lessee, at the time the Bonds are issued;

WHEREAS, the Issuer is authorized and empowered under the Act and K.S.A. 79-201a, as amended (the “**Abatement Statute**”) to exempt from ad valorem taxation all or any portion of the Project financed with the proceeds of the Bonds, subject to the limitations set forth in the Abatement Statute and this Agreement; and

WHEREAS, pursuant to the foregoing, the Issuer desires to enter into this Agreement with the Company in consideration of the Company’s desire to acquire, renovate, improve, install, furnish and equip the Project as more fully described in the hereinafter defined Application upon the terms and conditions hereinafter set forth and in the Lease Agreement;

NOW, THEREFORE, in consideration of the premises and the mutual representations, covenants and agreements herein contained, the Issuer and the Company hereby represent, covenant and agree as follows:

ARTICLE I

DEFINITIONS

Section 1.1. Definitions of Words and Terms. The following words and terms as used herein shall have the following meanings:

“**Abatement Statute**” means K.S.A. 79-201a, as amended.

“**Ad valorem taxes**” or “**ad valorem taxation**” means all property taxes imposed on real or

personal property (including fixtures) and eligible for exemption pursuant to the Abatement Statute.

“Agreement” means this Performance Agreement dated as of _____, 2021, between the Issuer and the Company, as from time to time amended and supplemented in accordance with the provisions hereof.

“Application” means the application for issuance of Industrial Revenue Bonds filed with the Issuer by the Company in connection with the request for the issuance of the Bonds, a copy of which is attached hereto as **Exhibit A**.

“Board of Tax Appeals” means the State of Kansas Board of Tax Appeals.

“Bond Financed Portion of the Project” means that portion, or all, of the Project financed in whole from the proceeds of the Bonds as evidenced by the requisitions submitted by the Company to the bond trustee in accordance with the provisions of the Lease Agreement.

“Bonds” means the Issuer’s Taxable Industrial Revenue Bonds (Flywheel Fairlawn, LLC Project), issued in a principal amount in excess of \$[10,000,000].

“Company” means Flywheel Fairlawn, LLC, a Kansas limited liability company and its successors and assigns.

“Event of Default” means any Event of Default as described in **Section 5.1** hereof.

“Exempt Period” means ten (10) calendar years commencing on January 1 of the calendar year following the year in which Bonds are issued. The Bonds are expected to be issued in 2022, and would become effective January 1, 2023.

“Exempt Property” means all Property that is exempt from taxation pursuant to K.S.A. 79-201(a) *Second* and/or *Twenty-Fourth* by reason that such property was renovated or purchased with the proceeds of the Bonds authorized by and in accordance with the Abatement Statute.

“Issuer” means the City of Topeka, Kansas.

“Property” means all real and personal property subject to taxation pursuant to K.S.A. 79-101.

“Project” means acquiring, renovating, improving, installing, furnishing and equipping the former Topeka Holidome as a workforce rental housing development with approximately 140 units of multifamily housing, all located at 605 S.W. Fairlawn within the environs of the Issuer in Shawnee County, Kansas.

“Project Costs” means all costs and expenses of every nature paid after [September 8, 2021], from proceeds of the Bonds and relating to the acquisition, renovation, improvement, installation, furnishing and equipping of the Project.

“Project Site” means all of the real property described in **Exhibit B** attached hereto and by this reference made a part hereof.

ARTICLE II

AD VALOREM PROPERTY TAX EXEMPTION

Section 2.1. Exempt Property. During the Exempt Period, and so long as the Bonds are outstanding, the Issuer agrees to use its best efforts to cause the Bond Financed Portion of the Project to be and remain Exempt Property.

Section 2.2. Term of Agreement. This Agreement shall become effective upon execution, and subject to earlier termination pursuant to the provisions of this Agreement (including particularly **Article V** hereof), shall terminate upon the expiration of the Exempt Period.

Section 2.3. No Abatement of Special Assessments. The Issuer and the Company hereby agree that the Abatement Statute and any tax abatement with respect to the Project shall not apply to special assessments.

Section 2.4. Obligation of Issuer to Effect Tax Abatement. The Issuer agrees to use its best efforts to cause the Bond Financed Portion of the Project to be Exempt Property during the Exempt Period and agrees to make all filings required by the Board of Tax Appeals; provided, however, the Issuer shall not be liable for any failure of the Board of Tax Appeals to approve the exemption permitted by the Abatement Statute. The Issuer covenants that it will not knowingly take any action that the Issuer has knowledge may cause the Bond Financed Portion of the Project to no longer be Exempt Property. In the event the Bond Financed Portion of the Project is determined to no longer be Exempt Property, the Issuer shall, at the Company's request, cooperate with the Company in all reasonable ways to cause the Bond Financed Portion of the Project to be Exempt Property, including cooperating with the Company in any related litigation. The Company agrees to pay to the Issuer the costs that the Issuer incurs (including legal fees and expenses) in cooperating with the Company in the manner required by this Section.

Section 2.5. Projected Construction Schedule. The Company expects to commence and complete renovation of the Project in accordance with the schedule set forth on **Exhibit C**. Failure of the Company to actually commence or complete renovation of the Project in accordance with the schedule set forth on **Exhibit C** shall not constitute a breach or default under this Agreement.

Section 2.6. Determination of Appraised Value and Assessments. The Issuer and the Company acknowledge that it is not the intent of the parties that the principal amount of the Bonds be used for the purpose of determining the appraised value of the Project or any portion thereof for tax purposes. The Company acknowledges that the county appraiser independently determines the appraised value of Property. The Company further acknowledges that the Issuer does not have input in or in any way control the determination of the appraised value of Property or the assessment of Property, and that the Issuer cannot and is not attempting to bind the county appraiser or any other governmental authority with respect to a determination of the appraised value of the Bond Financed Portion of the Project.

ARTICLE III

COVENANTS OF THE COMPANY

Section 3.1. Inspection. The Company agrees that the Issuer and its duly authorized agents shall have the right at reasonable times (during business hours), subject to at least 48 hours advance notice and to the Company's usual business proprietary, safety and security requirements, to enter upon the Project Site to examine and inspect the Project and the records of the Company which demonstrate compliance with this Agreement, including, but not limited to, inspections necessary to confirm compliance with **Section 3.2.**

Section 3.2. Compliance with Laws. The Project will comply in all material respects with all applicable building and zoning, health, environmental and safety ordinances and regulations and all other applicable laws, rules and regulations.

Section 3.3. Construction; Costs of Project. The Project will be renovated, equipped and operated in a manner that is consistent with the description of the Project herein. The Company agrees to make a capital investment in the Project of at least \$10,000,000 on or before the date of completion set forth on **Exhibit C**. In the event the Project is renovated in a manner that the Issuer determines, in its reasonable discretion, is materially inconsistent with the description of the Project herein, the Issuer reserves the right to declare an Event of Default in accordance with **Section 5.1** hereof.

Section 3.4. Workforce rental housing Units. (a) Commencing as of the completion date of the Project, estimated to be _____, 20__, and for each year thereafter, the Company agrees to provide and maintain a minimum of 140 workforce rental housing units at the Project, at maximum average base monthly rents of \$550 for studio units and \$775 for one bedroom units, provided that such maximum average monthly rents shall be adjusted annually on December 31 by the percentage increase of [5%].

(b) Beginning on January 15, 2023, and on each January 15 thereafter and at any other time that the Issuer may request, for the term of this Agreement, the Company shall provide a written certification to the Issuer stating the total number of workforce rental housing units at the Project, and the then-current average monthly rents for studio units and one bedroom units.

Section 3.5 Shortfall Payments. This Agreement is entered into based on the Company's commitment to create a workforce rental housing development with approximately 140 units of multifamily housing at 605 S.W. Fairlawn within the environs of the Issuer in Shawnee County, Kansas. A payment in lieu of taxes will be required from the Company, based on any shortfall below 140 of total workforce rental housing units at the Project, and any excess average monthly rents, as certified by the Company in **Section 3.4(b)** above maximum average monthly rental rates, as adjusted and set forth in **Section 3.4(a)**. The payment in lieu of taxes will equal a percentage of taxes otherwise payable on the Project calculated as the average of (a) percentage shortfall in the number of the workforce rental housing units at the Project and (b) the excess percentage in average monthly rental rates, multiplied by the taxes that otherwise would be payable for the calendar year on the Project.

Example A: In a certain year if the total workforce rental housing units at the Project is 112 (20% shortfall, relative to 140), and the average monthly rental rates are 30% more than the maximum average monthly rental rates as set forth in **Section 3.4(a)** above, then a shortfall payment in lieu of taxes will be required from the Company in the amount of 25% $((20\% + 30\%)/2)$.

Example B: In a certain year if the total workforce rental housing units at the Project is 140 (0% shortfall, relative to 140), and the average monthly rental rates are 30% more than the maximum average monthly rental rates as set forth in **Section 3.4(a)** above, then a shortfall payment in lieu of taxes will be required from the Company in the amount of 15% $((0\% + 30\%)/2)$.

Example C: In a certain year if the total workforce rental housing units at the Project is 112 (20% shortfall, relative to 140), and the average monthly rental rates are not more than the maximum average monthly rental rates as set forth in **Section 3.4(a)** above, then a shortfall payment in lieu of taxes will be required from the Company in the amount of 10% $((20\% + 0\%)/2)$.

Section 3.6 Payment of Fees and Reimbursement or Payment of Costs.

(a) The Company agrees to pay to the Issuer the standard fees charged by the Issuer in connection with tax abatement projects and the issuance of industrial revenue bonds. These fees include, but are not limited to, an initial application fee and an annual administrative fee of \$1,500 per year that the industrial revenue bonds are outstanding.

(b) In addition to agreeing to pay the annual fee described in the immediately preceding paragraph (a), at execution of this Agreement, the Company agrees to deposit \$5,000 with the Issuer to pay Issuer costs of pursuing, obtaining or maintaining the tax abatement, and the issuance of industrial revenue bonds granted to the Company pursuant to this Agreement. These costs shall include, but shall not be limited to, all fees and expenses for filings with the Board of Tax Appeals (including the application fee and annual administration fee), legal notice publication expenses, costs associated with completion of the statutory cost-benefit analysis, and the costs and expenses of the Issuer's legal counsel. To the extent such Issuer costs described in this paragraph exceed the \$5,000 deposited by the Company, the Company agrees to promptly reimburse the Issuer, upon receipt by the Company of an invoice from the Issuer, for any amounts that the Issuer pays to any other party for such costs. The estimated cost of reimbursable expenses is \$45,000. The Company agrees that the Issuer may, in lieu of seeking reimbursement from the Company, forward any invoice received by the Issuer to the Company, which invoice is for a cost which the Issuer could seek reimbursement from the Company pursuant to this paragraph, and the Company agrees to promptly pay such invoice and to promptly provide the Issuer with evidence of such payment.

Section 3.7. Abatement of Property. The Abatement Statute provides that, with certain exceptions, any property constructed or purchased in part with the proceeds of revenue bonds issued under the authority of the Act is exempt from taxation for a period of ten years to the extent of the value of that portion of the property financed by the revenue bonds. The tax abatement commences in the year following the year in which the Bonds are issued.

Company understands that real and personal property will be exempt under the Abatement Statute only if such property is purchased with the proceeds of the Bonds. In order to be purchased with Bond proceeds, the trustee for the Bonds must receive a requisition request from the Company and must make a draw on the Bonds and use the money to either (a) pay, or (b) reimburse the Company for the payment of, the cost of the property.

The Abatement Statute also provides that if property purchased with proceeds of the Bonds is used in any retail enterprise identified under the NAICS sectors 44 and 45 ("**Prohibited NAICS**"), the property will not be exempt from taxation, unless the property is a facility used exclusively to house the headquarters or back office operations of a prohibited retail enterprise.

The Abatement Statute further provides that property purchased with bond proceeds is not exempt from taxation if the property is (i) a swine production facility (as described in K.S.A. 12-1749b), (ii) property located in a redevelopment project area established under the authority of K.S.A. 12-1770 or (iii) a poultry or rabbit confinement facility (as described in K.S.A. 17-5903).

Company hereby represents that the NAICS code for the Project is not included within the list of Prohibited NAICS and agrees that during the term of the tax abatement, the property purchased with the proceeds of the Bonds will not be used in any of the Prohibited NAICS. Company understands that if any property purchased with the proceeds of the Bonds is used in a Prohibited NAICS, that property will not be subject to property tax abatement under Kansas law.

Company represents that the Project is not, and will not become, a swine production facility, a poultry or rabbit confinement facility or inventory, and that the Project is not located in a redevelopment project area.

ARTICLE IV

SALE AND ASSIGNMENT

The benefits granted by the Issuer to the Company pursuant to this Agreement shall belong solely to the Company and such benefits shall not be transferred (other than to an affiliate of the Company), assigned, pledged or in any other manner hypothecated without the express written consent of the Issuer; provided, nothing herein shall preclude the Company from assigning or pledging its interest in the Project so long as the Company continues to occupy the Project and otherwise remains responsible for its undertakings herein.

ARTICLE V

DEFAULT AND REMEDIES

Section 5.1. Events of Default. If any one or more of the following events shall occur and be continuing, it is hereby defined as and declared to be and to constitute an “Event of Default” hereunder:

- (a) the Company shall fail to perform any of its obligations hereunder;
- (b) the Company shall breach any covenant contained herein or any representation of the Company contained herein shall prove to be materially false or erroneous; or
- (c) the Company shall be in default under the Lease Agreement.

Section 5.2. Remedies on Default. Upon the occurrence of an Event of Default hereunder, the Company shall be given 60 days (or such longer period as the Issuer and the Company may agree), following written notice by the Issuer to the Company of the occurrence of such Event of Default, to cure such Event of Default.

In the case of an Event of Default for any reason other than failure to meet the number of workforce rental housing units and rental rates, as described in **Sections 3.4 and 3.5**, and such Event of Default is not cured within the period of time specified in the written notice, this Agreement may be terminated by written

notice to the Company from the Issuer. Such termination shall be effective immediately following delivery of such written notice. Upon the termination of this Agreement, the Company shall make a payment to the Issuer (or as the Issuer may otherwise direct) in an amount equal to the sum of (i) the pro rata amount of any taxes that would be due for the remaining portion of the current calendar year assuming the Bond Financed Portion of the Project were not Exempt Property, and (ii) the amount of any costs and attorneys' fees incurred by the Issuer as a result of such Event of Default and in enforcing this Agreement.

Section 5.3. Payments on Defaulted Amounts. Any amounts due hereunder which are not paid when due shall bear interest at the interest rate imposed by Kansas law on overdue ad valorem taxes from the date such payment was first due.

ARTICLE VI

MISCELLANEOUS PROVISIONS

Section 6.1. Severability. If for any reason any provision of this Agreement shall be determined to be invalid or unenforceable, the validity and enforceability of the other provisions hereof shall not be affected thereby.

Section 6.2. Governing Law. This Agreement shall be construed in accordance with and governed by the laws of the State of Kansas.

Section 6.3. Execution in Counterparts. This Agreement may be executed simultaneously in several counterparts, each of which shall be deemed to be an original and all of which shall constitute but one and the same instrument.

Section 6.4. Waiver. The Issuer and the Company acknowledge and agree that the amounts payable hereunder shall constitute payments due the Issuer under the Lease Agreement. The Company shall not be entitled to any extension of payment of such amounts as a result of a filing by or against the Company in any bankruptcy court.

Section 6.5. Notices. All notices, certificates or other communications required or desired to be given hereunder shall be in writing and shall be given to or filed with the Issuer, the Trustee, the Company or the Owners of the Bonds if the same is given or filed in the manner and at the addresses specified in the Indenture.

Section 6.6. Estoppel Certificate. The Issuer agrees that it will, from time to time, upon request by the Company, execute and deliver to the Company and to any parties designated by the Company, within ten (10) days following demand therefor, an estoppel certificate on the Company's form, certifying (i) that this Agreement is unmodified and in full force and effect (or if there had been modifications, that the same are in full force and effect as so modified, (ii) that there are no defaults hereunder (or specifying any claimed defaults), and (iii) such other matters as may be reasonably requested by the Company.

Section 6.7. Further Assurances. The parties each agree to do, execute, acknowledge and deliver any and all other documents and instruments and to take all such further action as shall be reasonably necessary or reasonably required in order to fully carry out this Agreement and to fully consummate and effect the transactions contemplated hereby.

Section 6.8 Authority, etc. Each party to this Agreement represents and warrants to each other party as follows: (i) that such party has the requisite power and authority to enter into and perform this Agreement; (ii) that this Agreement has been duly authorized by all necessary action on the part of such party; (iii) that the execution and deliver and performance by each party of this Agreement will not conflict with or result in a violation of such party's organizational documents or any judgment, order or decree of any court or arbiter to which such party is bound; and (iv) that this Agreement constitutes the valid and binding obligation of such party, and is enforceable against such party in accordance with its terms, subject to applicable bankruptcy, insolvency, reorganization, creditor's rights and other similar laws.

Section 6.9 Electronic Storage. The parties agree that the transactions described herein may be conducted and related documents may be stored by electronic means. Copies, telecopies, facsimiles, electronic files, and other reproductions of original executed documents shall be deemed to be authentic and valid counterparts of such original documents for all purposes, including the filing of any claim, action or suit in the appropriate court of law.

[Remainder of page intentionally blank.]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers, all as of the date first above written.

CITY OF TOPEKA, KANSAS

(SEAL)

By: _____
Brent Trout, City Manager

ATTEST:

By: _____
City Clerk

DRAFT

FLYWHEEL FAIRLAWN, LLC
a Kansas limited liability company,

By: _____
Name:
Title: Manager

DRAFT

EXHIBIT A

APPLICATION FOR THE ISSUANCE OF INDUSTRIAL REVENUE BONDS

DRAFT

EXHIBIT B

PROJECT SITE

[INSERT LEGAL DESCRIPTION OF REAL PROPERTY]

DRAFT

EXHIBIT C
ESTIMATED PROJECT SCHEDULE

Event

**Projected
Date**

DRAFT

IRB Committee Report reference Flywheel Capital IRB Request

Project Background

Flywheel Fairlawn LLC (Developer) proposes to renovate the former Ramada West/Topeka Holidome at 605 Fairlawn as approximately 140 units of multifamily housing with “attainable” rents (the Project). Developer makes the proposal in conformance with the 2020 Citywide Housing Market Study which showed a significant lack of “workforce” housing in the city.

The Developer projects the cost to complete the project will exceed \$10 million and will generate approximately \$100,000 per year in local spending on goods and services in the operation and maintenance of the Project. The Developer projects the creation of four new jobs at the Project.

The Developer reports that the tax abatement is critical to its ability to produce rent levels (\$500/month studio and \$700/month one-bedroom) that meet the City’s desire for the creation of “workforce housing.”

IRB Policy

The City’s IRB policy indicates that the role of IRBs is to promote, stimulate and develop the general economic welfare of the city and its residents. The policy considers the following factors:

- whether the Project will increase jobs in the city
- whether the Project will diversify the city’s economy and have a positive impact in its geographic area
- whether the Project will spur economic growth beneficial to the city
- whether the Project will expand job skills available within the city’s job market or employ unemployed workers
- whether the use of IRBs would create an unfair advantage for the Project versus similar developments already located in the community
- whether the Developer proposes the use of payments in lieu of taxes (PILOTS), reducing the effective amount of tax abatement granted
- whether the Developer proposes to use local services, labor and materials to construct the Project

COMMITTEE REVIEW

The City’s IRB policy creates a review committee, chaired by the Mayor or designee and also including the Deputy Mayor, the council member serving the affected district, city attorney, city manager, and city finance director. The committee is charged with making a written report to the City Council ahead of the council’s consideration of a resolution of intent to issue IRBs in support of the Project.

PILOT REQUIREMENT

The City’s IRB policy requires a 100% PILOT (or, put another way, establishes a 0% abatement) for all projects seeking tax abatement, increasing the value of the abatement through a combination of factors including new jobs created (1% per new job up to 70%), up to 30% if the new jobs created are expected to produce wages in excess of the County average and up to 80% based upon the capital investment made. The policy goes further to indicate that the PILOT in all cases should be at least 20% (i.e., the abatement should not exceed 80%).

The Project qualifies for a 100% abatement based upon the mix of jobs created and capital investment. Providing this level of abatement would require a waiver of §8(4) of the policy (the 20% minimum).

FINANCIAL REVIEW

Developer's three-year post-stabilization financial pro forma shows top line income consistent with the targeted rent levels. Key assumptions including vacancy (5%) and operating expenses (42% of top line revenues) appear to be reasonable. Developer anticipates investing \$3.5 million of equity in the project, borrowing the remaining \$6.6 million. Net Operating Income (NOI) less insurance, pro forma debt service and unabated taxes is estimated to be approximately \$160,000 in the first stabilized year. If levied, full property taxes on the project could reduce this net profit to near or below zero.

Concerns about the pro forma include: no assumption for annual reserves set-asides and the ability of the Project to continue to serve its targeted population after the tax abatement expires after 10 years.

COST-BENEFIT ANALYSIS

The City's financial advisor, Columbia Capital Management, LLC, completed a cost-benefit analysis (CBA) for the project in conformance with state law. One of the limitations of that analysis is its focus on the business of developing and running an apartment complex; it does not consider the potential impacts of the 140 families that live in the complex (both positive and negative).

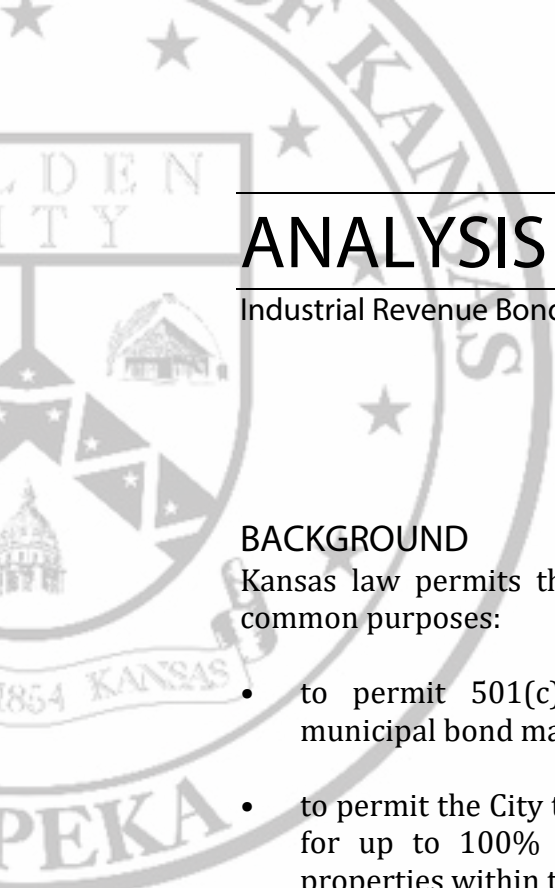
Considering the intent of the abatement is to incentivize the Developer to demand lower rents for its project, Columbia Capital assumes that the vast majority of occupants of the project will be existing Topekanans. As a result, there may be little net impact on the economy or existing taxing jurisdictions from the tenants of the complex as they are likely already living, working and going to school in the community.

Committee Review and Approval

The committee reviewed the information provided by staff and financial advisor regarding the cost-benefit analysis and positive status of applicant to receive incentive funding. The committee determined that the project should receive the requested IRB incentive based on the information reviewed.

A motion was made by Councilman Lesser to recommend waiver of §8(4) of the City's IRB policy (the 20% minimum). The motion was seconded by Deputy Mayor Padilla. The motion passed on unanimous voice vote.

A motion was made by Councilman Lesser to recommend the approval of the IRB request. The motion was seconded by Deputy Mayor Padilla. The motion passed on unanimous voice vote.



ANALYSIS

Industrial Revenue Bond Committee

Flywheel Fairlawn LLC
August 2021

BACKGROUND

Kansas law permits the City to issue industrial revenue bonds (IRBs) for three common purposes:

- to permit 501(c)(3) non-profit organizations to access the tax-exempt municipal bond market
- to permit the City to grant a real property tax abatement for up to 10 years and for up to 100% of taxes levied by most taxing jurisdictions overlapping properties within the City
- to permit the City to grant a sales tax exemption on construction labor and materials

In addition to the statutory requirements imposed on the City related to these actions, the City adopted an IRB policy in January 2005 via Resolution #7563 that provides additional guidance to its policymakers.

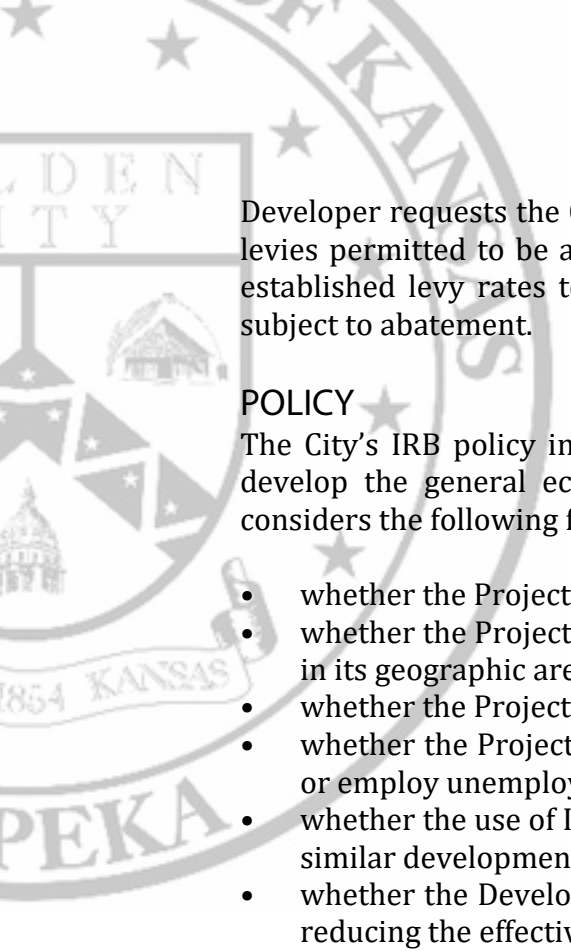
PROPOSED DEVELOPMENT

Flywheel Fairlawn LLC (Developer) proposes to renovate the former Ramada West/Topeka Holidome at 605 Fairlawn as approximately 140 units of multifamily housing with “attainable” rents (the Project). Developer makes the proposal in conformance with the 2020 Citywide Housing Market Study which showed a significant lack of “workforce” housing in the city.

The Developer projects the cost to complete the project will exceed \$10 million and will generate approximately \$100,000 per year in local spending on goods and services in the operation and maintenance of the Project. The Developer projects the creation of four new jobs at the Project.

The Developer reports that the tax abatement is critical to its ability to produce rent levels (\$500/month studio and \$700/month one-bedroom) that meet the City’s desire for the creation of “workforce housing.”

INCENTIVES REQUESTED

The seal of the City of Peabody, Kansas, is visible in the background. It features a circular design with the words "PEABODY KANSAS" around the perimeter. Inside the circle, there is a shield with a house, a tree, and a sun. The year "1854" is also present.

Developer requests the City grant a 10-year property tax abatement at 100% of the levies permitted to be abated by Kansas law. In November 2020, Shawnee County established levy rates totaling 158.327 mills on this property with 150.611 mills subject to abatement.

POLICY

The City's IRB policy indicates that the role of IRBs is to promote, stimulate and develop the general economic welfare of the city and its residents. The policy considers the following factors:

- whether the Project will increase jobs in the city
- whether the Project will diversify the city's economy and have a positive impact in its geographic area
- whether the Project will spur economic growth beneficial to the city
- whether the Project will expand job skills available within the city's job market or employ unemployed workers
- whether the use of IRBs would create an unfair advantage for the Project versus similar developments already located in the community
- whether the Developer proposes the use of payments in lieu of taxes (PILOTS), reducing the effective amount of tax abatement granted
- whether the Developer proposes to use local services, labor and materials to construct the Project

COMMITTEE REVIEW

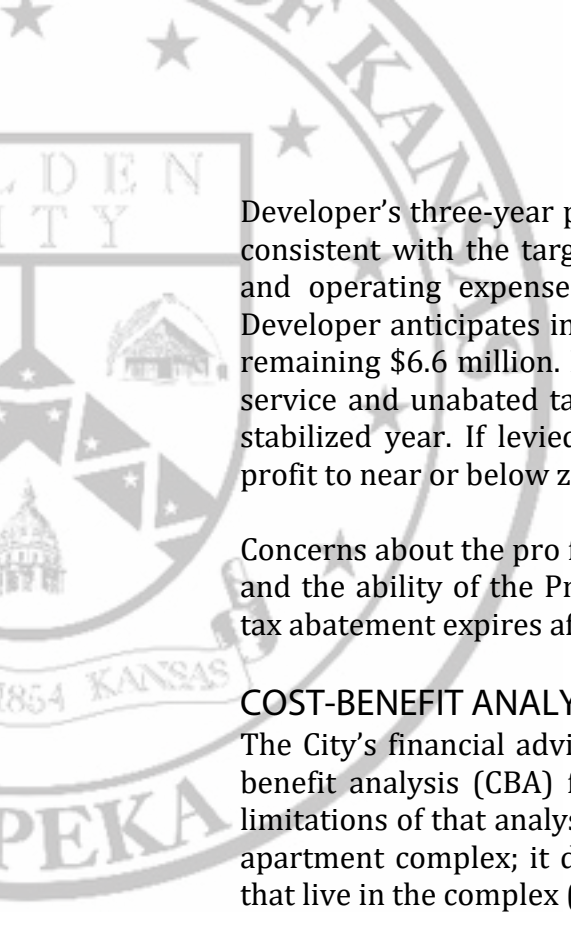
The City's IRB policy creates a review committee, chaired by the Mayor or designee and also including the Deputy Mayor, the council member serving the affected district, city attorney, city manager, and city finance director. The committee is charged with making a written report to the City Council ahead of the council's consideration of a resolution of intent to issue IRBs in support of the Project.

PILOT REQUIREMENT

The City's IRB policy requires a 100% PILOT (or, put another way, establishes a 0% abatement) for all projects seeking tax abatement, increasing the value of the abatement through a combination of factors including new jobs created (1% per new job up to 70%), up to 30% if the new jobs created are expected to produce wages in excess of the County average and up to 80% based upon the capital investment made. The policy goes further to indicate that the PILOT in all cases should be at least 20% (i.e., the abatement should not exceed 80%).

The Project qualifies for a 100% abatement based upon the mix of jobs created and capital investment. Providing this level of abatement would require a waiver of §8(4) of the policy (the 20% minimum).

FINANCIAL REVIEW

The seal of the City of Topeka, Kansas, is visible in the background. It features a circular design with the words "TOPEKA KANSAS" around the perimeter. Inside the circle, there is a shield with various symbols, including a building and a sun. The year "1854" is also present.

Developer's three-year post-stabilization financial pro forma shows top line income consistent with the targeted rent levels. Key assumptions including vacancy (5%) and operating expenses (42% of top line revenues) appear to be reasonable. Developer anticipates investing \$3.5 million of equity in the project, borrowing the remaining \$6.6 million. Net Operating Income (NOI) less insurance, pro forma debt service and unabated taxes is estimated to be approximately \$160,000 in the first stabilized year. If levied, full property taxes on the project could reduce this net profit to near or below zero.

Concerns about the pro forma include: no assumption for annual reserves set-asides and the ability of the Project to continue to serve its targeted population after the tax abatement expires after 10 years.

COST-BENEFIT ANALYSIS

The City's financial advisor, Columbia Capital Management, LLC, completed a cost-benefit analysis (CBA) for the project in conformance with state law. One of the limitations of that analysis is its focus on the business of developing and running an apartment complex; it does not consider the potential impacts of the 140 families that live in the complex (both positive and negative).

Considering the intent of the abatement is to incentivize the Developer to demand lower rents for its project, Columbia Capital assumes that the vast majority of occupants of the project will be existing Topekans. As a result, there may be little net impact on the economy or existing taxing jurisdictions from the tenants of the complex as they are likely already living, working and going to school in the community.

CONSIDERATIONS

- it is possible the imposition of a PILOT would lead the Developer to increase rents in order to produce the same rate of return to it and its investors at a 100% abatement
- the City may want to enter into a development agreement with the Developer or embed in an IRB contract document the requirement of the Developer to limit rents to targeted levels in order for the Project to continue to receive some or all of the abatement each year
- the City may want to enter into a development agreement or embed in an IRB contract document a requirement ensuring the Project produces approximately 140 units of housing with the unit mix proposed in Developer's application
- the City may also want the same agreement to require appropriate annual set-asides for future major maintenance requirements at the Property

ATTACHMENTS

- Cost-benefit analysis



COLUMBIA CAPITAL
MUNICIPAL ADVISORS

6700 Antioch, Suite 250
Merriam, Kansas 66204

Jeff White, Managing Member
913.312.8077
jwhite@columbiacapital.com

August 30, 2021

Mr. Steve Wade
Acting Director of Finance and Administrative Services
City of Topeka
215 SE Seventh St.
Topeka, Kansas 66603

RE: Cost-Benefit Analysis for Flywheel Fairlawn LLC

Dear Steve:

Please find attached the results of our cost-benefit analysis related to the projected property tax abatement being considered by the City to applicant, Flywheel Fairlawn LLC. The applicant plans to renovate the former Topeka Holidome as a workforce housing development consistent with the 2020 Citywide Housing Market Study. The purpose of this analysis is to satisfy the City's requirement pursuant to KSA 12-1749d or KSA 79-251(a)(1) to undertake a cost-benefit analysis before granting a property tax abatement. Our analysis assumes the City will grant a 100% property tax abatement for 10 years as requested by the applicant.

BACKGROUND

According to its website, the City of Topeka recently commissioned a detailed Citywide Housing Market Study and Strategy. The study was adopted by a motion of the Governing Body on July 21, 2020 and reflected the first comprehensive analysis of the city's affordable housing needs in thirty years. The Study & Strategy answered four key questions:

- What is the **current supply** of housing and is it positioned to meet **future housing demand** across a range of household affordability?
- What **types of housing** are missing in the market?
- What are the **barriers and opportunities** for diversifying Topeka's housing stock?
- What **tools, programs, and organizations** are needed to advance Topeka's housing priorities?

The Governing Body adopted the 2021 Implementation Plan related to the study on December 8, 2020.

PROJECT

The applicant proposes to renovate a former hotel at 605 Fairlawn as approximately 140 units of multifamily housing with "attainable" rents. The applicant projects the cost to complete the project will exceed \$10 million and will generate approximately \$100,000 per year in local spending on goods and services in the operation and

maintenance of the project. The applicant projects the creation of four new jobs to support the completed development.

The applicant reports that the tax abatement requested is critical to its ability to produce rent levels (\$500/month studio and \$700/month one-bedroom) that meet the City's desire for the creation of "workforce housing."

ABATEMENT MECHANICS

Under Kansas law, every ad valorem tax abatement is a 100% abatement. Cities granting an abatement have the right to negotiate payments-in-lieu-of-tax (**PILOT**) payments from the abatement beneficiary to reduce the effective value of the abatement to that party. PILOT payments are distributed by Kansas counties to all taxing jurisdictions affected by the abatement in the same proportion as regular property taxes.

Property tax abatements effectively defer a portion of the tax benefit on new development for a period of up to 10 years. Although property tax abatements can create a loss of status quo ante tax revenues for taxing jurisdictions, abatements for abandoned properties often have a limited impact on existing tax revenues.

COST-BENEFIT ANALYSIS DETAILS AND ASSUMPTIONS

KSA 12-1749d(2) requires notification of anticipated abatements only to counties or school districts affected. As a result, our analysis focuses on financial impacts to the City, Shawnee County and USD 501/Topeka Public Schools (the **District**). We have not calculated the cost-benefit impacts for other taxing jurisdictions. State law also requires the analysis to include "the effect of the exemption on state revenues." Our modeling includes such an estimate.

Our cost-benefit modeling relies on a number of key assumptions in the calculation of net present value benefit to the City, Shawnee County and USD 501. Most of our assumptions are derived from public information, although some inputs are based upon dialogue with subject matter experts, including staff of the Kansas Department of Revenue. Some of these key assumptions include:

- An evaluation of the direct costs and benefits of the project. Columbia's model does not include indirect or "spin-off" effects as a result of input-output multipliers.
- A ten-year analysis timeframe, matching the maximum permitted term of the abatement.
- Direct costs to affected taxing jurisdictions as estimated by Columbia Capital based upon annual audits, proposed and adopted budgets, published tax rates and other publically available information for the taxing jurisdictions affected.
- Where applicable, reliance upon statistical data as reported by the United States Census Bureau and Kansas Department of Revenue.

- The use of a discount rate comprised of two components: a risk-free rate of return (the current yield of the on-the-run 10-year US Treasury) plus a risk premium of three (3) percent. The value of the discount rate is a proxy for the opportunity cost of the City (and other agencies) of foregoing the future property and/or sales tax revenues that would be generated by the development. Thought of another way, if the City had those revenues in hand and placed them in an alternative investment with the same risk characteristics, what would be its expected rate of return?

STATUTORY CHANGE EXEMPTING SCHOOL CAPITAL LEVY

Reflecting a change adopted during the 2017 legislative session, this analysis assumes the District's capital levy (8 mills) will not be abated.

USING THE COST-BENEFIT MODELING RESULTS

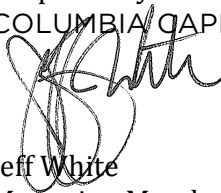
The output of the model is presented as the net present value benefit/(cost) of the project for the City, County and school district over the 10-year life of the abatement on each project. The net benefit (or, if negative, cost) of the incentive package is presented in today's dollars. The estimated impact on State revenues is presented in nominal (future value) terms.

In the preparation of this cost-benefit analysis, Columbia Capital has relied upon the information provided to it by applicant and has not independently verified or validated these data. The City must draw its own conclusions as to the reliability of these data.

Finally, the intent of this analysis and of the applicable statutes is to inform the governing body's policy debate about the value of the abatement incentive it is providing to the applicant. The project's generation of a net present value benefit to the agencies affected should be but one of the many factors in the governing body's decision about whether and how much incentive to provide to any applicant.

Thank you in advance for your thoughtful consideration of the analysis attached. Please let me know if you have any questions.

Respectfully submitted,
COLUMBIA CAPITAL MANAGEMENT, LLC



Jeff White
Managing Member

SUMMARY OF COSTS AND BENEFITS
City of Topeka, Kansas

APPLICANT INFORMATION:

Application Date: 8/4/21	Summary of Incentives Provided: IRB/property tax abatement for 10 years at 100%
Firm Name: Flywheel Fairlawn LLC	
Firm Address: 2828 Speer #220 Denver, CO 80211	
Firm Contact: George Meier 720.402.0495	Project: Renovation of the vacant Ramada Inn-West as a 140-unit attainable apartment development (workforce housing). Building Size (sf): 119,322

SUMMARY OF INCENTIVE PACKAGE (LOCAL GOVERNMENT IMPACTS ONLY):

Year	Property Tax Abatement		Construction Sales Tax Abatement		Direct Incentives		
	(%)	(\$)	(%)	(\$)	City	County	School
2	100	105,584	0	0	0	0	0
3	100	105,584	0	0	0	0	0
4	100	105,584	0	0	0	0	0
5	100	105,584	0	0	0	0	0
6	100	105,584	0	0	0	0	0
7	100	105,584	0	0	0	0	0
8	100	105,584	0	0	0	0	0
9	100	105,584	0	0	0	0	0
10	100	105,584	0	0	0	0	0
11	100	105,584	0	0	0	0	0

SUMMARY OF PRESENT VALUE BENEFITS:

City Summary					County Summary				School District Summary			
Year	Total Benefits	Total Costs	Net Benefit	Net PV Benefit	Total Benefits	Total Costs	Net Benefit	Net PV Benefit	Total Benefits	Total Costs	Net Benefit	Net PV Benefit
2	80,064	50,315	29,749	27,341	27,753	8,834	18,919	17,388	62,485	52,937	9,548	8,775
3	58,302	50,315	7,987	7,037	2,907	8,834	(5,927)	(5,222)	62,485	52,937	9,548	8,413
4	58,327	50,315	8,012	6,767	2,929	8,834	(5,905)	(4,988)	62,485	52,937	9,548	8,065
5	58,352	50,315	8,037	6,508	2,952	8,834	(5,882)	(4,763)	62,485	52,937	9,548	7,732
6	58,377	50,315	8,062	6,259	2,975	8,834	(5,859)	(4,549)	62,485	52,937	9,548	7,412
7	58,404	50,315	8,089	6,020	2,998	8,834	(5,836)	(4,343)	62,485	52,937	9,548	7,106
8	58,430	50,315	8,115	5,790	3,022	8,834	(5,812)	(4,147)	62,485	52,937	9,548	6,813
9	58,458	50,315	8,143	5,570	3,047	8,834	(5,788)	(3,959)	62,485	52,937	9,548	6,531
10	58,485	50,315	8,170	5,358	3,071	8,834	(5,763)	(3,779)	62,485	52,937	9,548	6,261
11	58,514	50,315	8,199	5,154	3,097	8,834	(5,737)	(3,607)	62,485	52,937	9,548	6,003
	605,712	503,150	102,562	81,805	54,752	88,342	(33,589)	(21,968)	624,854	529,373	95,481	73,111

SUMMARY OF ECONOMIC IMPACT (over 10-year period):

Number of jobs to be created : 4

Number of new residents:

City	3
County	4
School District	2

Impact of exemption on state revenues: \$ (92,300)

The Topeka Metro News

800 SW Jackson St., Ste. 1118
Topeka, KS 66612-1244
(785) 232-8600

CITY OF TOPEKA - CITY CLERK'S OFFICE
215 SE 7TH ST RM 166
TOPEKA KS 66603-3914

Proof of Publication

STATE OF KANSAS, SHAWNEE COUNTY, SS;
Maureen Gillespie, of lawful age, being first duly sworn, deposes and says that she is Legal Notices Clerk for The Topeka Metro News which is a newspaper printed in the State of Kansas, published in and of general paid circulation on a weekly, monthly or yearly basis in Shawnee County, Kansas, is not a trade, religious or fraternal publication, is published at least weekly fifty (50) times a year, has been so published continuously and uninterrupted in said County and State for a period of more than one year prior to the first publication of the notice attached, and has been entered at the post office as Periodicals Class mail matter. That a notice was published in all editions of the regular and entire issue for the following subject matter (also identified by the following case number, if any) for 1 consecutive week(s), as follows:

HEARING - FLYWHEEL FAIRLAWN LLC
11/1/21



Maureen Gillespie, Legal Notices Billing Clerk

Subscribed and sworn to before me on this date:

November 1, 2021



Notary Public

PENNY KNIGHT
Notary Public-State of Kansas
My Appt. Expires Dec. 31, 2021

First published in The Topeka Metro News, Monday, November 1, 2021.

NOTICE OF PUBLIC HEARING AND OF ISSUANCE OF TAXABLE INDUSTRIAL REVENUE BONDS

Public notice is hereby given that the City Council of the City of Topeka, Kansas (the "Issuer"), will conduct a public hearing on November 16, 2021 at 6:00 p.m., or as soon thereafter as may be heard at 214 E 8th Street, Council Chambers (municipal courtroom), Topeka, Kansas 66603 in regard to the issuance by the Issuer of its Taxable Industrial Revenue Bonds (Flywheel Capital), in a principal amount not to exceed \$10,000,000 (the "Bonds") and in regard to an exemption from ad valorem taxation of property constructed or purchased with the proceeds of such Bonds. The Bonds are proposed to be issued by the Issuer under authority of K.S.A. 121740 et seq., as amended, to pay the costs of acquiring, renovating, improving, installing, furnishing and equipping the former Topeka Holidome as a workforce rental housing development with approximately 140 units of multifamily housing, all located at 605 S.W. Fairlawn. The Issuer further intends to lease such facility to Flywheel Fairlawn, LLC, a Colorado limited liability company (the "Tenant"). The governing body of the Issuer will not pass an ordinance authorizing the issuance of such revenue bonds until the public hearing has been concluded.

Notice is further given, in accordance with K.S.A. 121744e, that the Issuer intends to issue the Bonds and lease the facility to the Tenant as set out above.

A copy of this Notice, together with a copy of the inducement resolution of the Issuer to be considered for adoption on November 16, 2021, indicating the intent of the governing body of the Issuer to issue such Bonds and a report analyzing the costs and benefits of such property tax exemption are on file in the office of the Clerk, or will be as soon as completed, and available for public inspection during normal business hours.

All persons having an interest in this matter will be given an opportunity to be heard at the time and place above specified.

Dated: October 27, 2021

CITY OF TOPEKA, KANSAS

Brenda Younger, Clerk

11/1

L93704
Publication Fees: \$38.00



City of Topeka
Council Action Form
Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
November 16, 2021

DATE: November 16, 2021
CONTACT PERSON: Steve Wade, Director of Administrative and Financial Services DOCUMENT #:
SECOND PARTY/SUBJECT: Budget PROJECT #: Amendment/Establish Public Hearing Date
CATEGORY/SUBCATEGORY 004 Budgets or Appropriations / 001 Operating Budget - City
CIP PROJECT: No
ACTION OF COUNCIL: JOURNAL #:
PAGE #:

DOCUMENT DESCRIPTION:

AUTHORIZING a public hearing for December 7, 2021, for the purpose of hearing and answering objections of taxpayers relating to the proposed amendments to the 2021 Operating Budget.

Voting Requirement: At least six (6) votes of the Governing Body is required.

(Approval authorizes publication of the Notice of Public Hearing for a public hearing that would occur on December 7, 2021 to consider budget amendments.)

VOTING REQUIREMENTS:

At least six (6) votes of the Governing Body is required.

POLICY ISSUE:

Whether to set a public hearing for December 7, 2021 to consider budget amendments.

K.S.A. 79-2929 allows for governing bodies to amend a budget based upon a standard process outlined in statute that follows a similar process for the budget adoption. Any amended budgets for proposed increases in expenditures are required to be balanced by previous unbudgeted revenues or balances other than ad valorem property taxes. At no time after setting the maximum taxes levied can the governing body increase the ad valorem property taxes.

During budget planning, staff are planning for budgets typically eight months in advance of the beginning of the upcoming fiscal year. The governing body typically will adopt the

budget four months in advance of the upcoming fiscal year. Amendments are needed due to the changing nature of the City's budget, especially if more revenues are received than estimated. As required by State law, the governing body must hold a public hearing to consider amendments to the 2021 Operating Budget.

STAFF RECOMMENDATION:

Staff recommends the Governing Body move to set the public hearing date for December 7, 2021, and authorize publication of the public hearing notice in the Topeka Metro Newspaper.

BACKGROUND:

K.S.A. 79-2929 allows for governing bodies to amend a budget based upon a standard process outlined in statute that follows a similar process for the budget adoption. Any amended budgets for proposed increases in expenditures are required to be balanced by previous unbudgeted revenues or balances other than ad valorem property taxes. At no time after setting the maximum taxes levied can the governing body increase the ad valorem property taxes.

During budget planning, staff are planning for budgets typically eight months in advance of the beginning of the upcoming fiscal year. The governing body typically will adopt the budget four months in advance of the upcoming fiscal year. Amendments are needed due to the changing nature of the City's budget, especially if more revenues are received than estimated. As required by State law, the Governing Body must hold a public hearing to consider amendments to the 2021 Operating Budget. Approval would set a public hearing date of December 7, 2021, and authorize the publication of the public hearing notice in the Topeka Metro Newspaper on November 22, 2021.

Approval of the amendments would be considered on December 7, 2021, in conjunction with the public hearing.

BUDGETARY IMPACT:

The 2021 adopted expenditure budget for the Information Technology Fund is \$4,162,087 we recommend increasing this amount to \$4,337,087. The 2021 adopted expenditure budget for the Federal Funds Exchange is \$774,811 we recommend increasing this amount to \$1,562,166.

SOURCE OF FUNDING:

The funding source for the Information Technology Fund comes from internal fees from city departments. The budgeted increase would be covered by fund balance. The funding source for the Federal Funds Exchange comes from the federal government. This year we have received \$1,562,166.

ATTACHMENTS:

Description

Notice of Public Hearing - 2021 Budget Amendments

2021 Budget Amendment Summary

2021

**Notice of Budget Hearing for Amending the
2021 Budget**

The governing body of

City of Topeka

will meet on the day of December 7, 2021 at 6:00pm at City Council Chambers at 214 E Eighth Street for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds.

Detailed budget information is available at Office of the City Clerk at City Hall
and will be available at this hearing.

Summary of Amendments

Fund	2021 Adopted Budget			2021 Proposed Amended Expenditures
	Actual Tax Rate	Amount of Tax that was Levied	Expenditures	
Information Technology			4,162,087	4,337,087
Federal Funds Exchange			774,811	1,562,166
			0	0
			0	0
			0	0
			0	0

Brenda Younger
Official Title: City Clerk

2021 Budget Amendment Summary

Below is a summary of each of the proposed amendments to the 2021 budget.

Information Technology (613)

The 2021 adopted budget is \$4,162,087 we recommend amending to \$4,337,087

This additional \$125,000 is made up of additional costs as a result of the Cybersecurity audit findings, city hall renovation costs, and an increase in payroll expense over what was budgeted in '21. And \$50,000 for Utilities phone system.

Item	Category	Cost	Description
Workforce Discrepancy	Workforce	\$ 40,000.00	Difference between projected payroll and actual payroll.
Fiber Franchise Fees	Fees	\$ 20,000.00	Typically the IT Fund Receives \$37,000.00 per year for Fiber Franchise Fees. This year the amount was only \$17,000.00
Cybersecurity Audit	Cybersecurity	\$ 25,000.00	This was an unanticipated cost.
Cybersecurity Training Application	Cybersecurity	\$ 17,300.00	This was an unanticipated cost. Expenditure was due to Cybersecurity Audit Findings
Vulnerability Scanner	Cybersecurity	\$ 18,740.46	This was an unanticipated cost. Expenditure was due to Cybersecurity Audit Findings
City Hall Renovation Costs	Projects	\$ 1,983.26	The IT Fund was hit by structured cabling costs that were not part of the overall project costs.
City Hall Renovation Costs	Projects	\$ 784.41	The IT Fund was hit by structured cabling costs that were not part of the overall project costs.
City Hall Renovation Costs	Projects	\$ 947.00	The IT Fund was hit by structured cabling costs that were not part of the overall project costs.
City Hall Renovation Costs	Projects	\$ 2,954.30	The IT Fund was hit by structured cabling costs that were not part of the overall project costs.

Federal Funds Exchange (276)

The 2021 adopted budget is \$774,811 we recommend amending to \$ 1,562,166

The City of Topeka enters into a master agreement with the Kansas Department of Transportation for use of federal and state transportation funding. In 2019, the City set up a fund to better track the revenue and expenditures of these federal and state funds. This fund has received \$1,562,166 of revenue in 2021 and the recommendation is to approve an expenditure budget to match the revenues received.

121006.00 – Has \$1,200,000 approved on 2021 CIP. Will be more spending this year, possibly all of it.

121014.00 – Has \$200,000 approved on 2021 CIP. Mostly spent, remaining most likely spent this year.

601109.03 – \$22,590 for Remix software that was done by previous City Engineer and Kristi. Not on any CIP but will need to come out of FFE.



City of Topeka
Council Action Form
Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
November 16, 2021

DATE: November 16, 2021
CONTACT PERSON: Councilmember Spencer Duncan DOCUMENT #:
SECOND PARTY/SUBJECT: Downtown Curbside Parking PROJECT #:
CATEGORY/SUBCATEGORY 013 Ordinances - Codified / 142 Traffic and Vehicles
CIP PROJECT: No
ACTION OF COUNCIL: JOURNAL #:
PAGE #:

DOCUMENT DESCRIPTION:

ORDINANCE introduced by Councilmember Spencer Duncan, concerning downtown curbside parking, amending Topeka Municipal Code Sections 10.05.010 and 10.60.220 and repealing original sections.

Voting Requirement: At least five (5) votes of the City Council is required. The Mayor does not vote.

(Approval will allow retail establishments to designate parking spaces for curbside pickup.)

VOTING REQUIREMENTS:

At least five (5) votes of the City Council. The Mayor does not vote. The proposed ordinance involves a matter of home rule on which the Mayor has veto authority.

POLICY ISSUE:

Whether to include retail establishments in list of eligible applicants for hooded or covered parking spots in front of their business designated for curbside pickup.

STAFF RECOMMENDATION:

Staff is making no recommendation.

BACKGROUND:

Concerns have been raised by local business owners about being able to continue providing curbside service now that parking meter enforcement has resumed. This ordinance is an attempt to address those concerns.

BUDGETARY IMPACT:

\$630 per meter annually could be lost in potential revenue

SOURCE OF FUNDING:

Not Applicable

ATTACHMENTS:

Description

Ordinance

(Published in the Topeka Metro News _____)

ORDINANCE NO. _____

AN ORDINANCE introduced by Councilmember Spencer Duncan, concerning downtown curbside parking, amending Topeka Municipal Code § 10.05.010 and § 10.60.220 and repealing original sections.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF TOPEKA, KANSAS:

Section 1. That section 10.05.010, Definitions, of The Code of the City of Topeka, Kansas, is hereby amended to read as follows:

Definitions.

The following words, terms and phrases, when used in this title, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

“Angle or diagonal parking” means the standing or parking of a motor vehicle on a public street with the long axis of the vehicle extending away from the street curb or roadway edge, and with the front of the vehicle away from the center of the street or roadway.

“Central business district” means that area bounded by Tyler Street, Madison Street, Second Street, and Huntoon Street.

“College Hill TIF development district” means the area bounded by SW 13th Street, SW Lane Street, SW Washburn Avenue and SW 17th Street, including the parking lot at 1325 SW 16th Street, the cutback parking on SW 16th Street west of Washburn Avenue, and the development of the northwest corner of SW 17th Street and SW Washburn Avenue.

“Parallel parking” means:

(1) On streets with curbs, the standing or parking of the vehicle with the

29 righthand wheels thereof parallel and within 12 inches of the righthand curb or
30 roadway edge, subject to the exceptions permitting left side parallel parking as
31 provided in this title.

32 (2) On streets without curbs, the standing or parking of a motor vehicle
33 with the righthand wheels thereof parallel with the right edge of the roadway so
34 that at least 20 feet of the width of the roadway remains for the free movement of
35 vehicular traffic.

36 “Street parking” means that portion of a street between the curb or lateral lines of
37 a roadway and the adjacent lot lines not occupied by a sidewalk.

38 “Retail establishment” means a commercial business that sells goods directly to
39 consumers, including but not limited to retail stores, restaurants and drinking
40 establishments.

41 “Traffic Division” means the Traffic Division of the City Police Department created
42 by ordinance or such other unit of the Police Department as is designated functions
43 under this title.

44 “Traffic Engineer” means the Traffic Engineer of the City or any person
45 designated by the Public Works Director or designee for the purpose of implementing
46 and enforcing ordinances of the City relating to traffic.

47 “Transportation Operations Division” means that division within the Public Works
48 Department which has responsibility for street maintenance, traffic operations and on-
49 street and off-street parking.

50 “Transportation Operations Superintendent” means the supervisor of the
51 Transportation Operations Division within the Public Works Department.

52 “Vehicle” as used in TMC 10.25.010(b) means any vehicle belonging to a person

other than the person who owns or is entitled to possession of the private property on which abandonment occurs, propelled by power other than human power, designed to travel along the ground by use of wheels, tread, runners or slides, and transport persons or property or pull machinery and shall include, without limitation, automobiles, trucks, trailers, motorcycles, tractors, buggies and wagons.

Zones.

(1) "Curb loading zone" means a space adjacent to a curb reserved for the exclusive use of vehicles during the loading or unloading of passengers or materials.

(2) "No parking zones" means portions of streets described, designated and established by the City Council as zones within which parking is prohibited at all times or at stated times when signposted.

(3) "No standing zones" means portions of streets described, designated and established by the City Council as zones within which standing or stopping is prohibited at all times or at stated times when signposted.

(4) "Parking meter zones" means portions of streets described, designated or established by the City Council as zones within which the parking of vehicles shall be controlled, regulated and inspected with the aid of timing devices or meters, referred to in this title as parking meters.

(5) "Passenger curb loading zone" means a place adjacent to a curb reserved for the exclusive use of vehicles during the loading or unloading of passengers.

(6) "Safety zone" means the area of space officially set apart within a roadway for the exclusive use of pedestrians and which is protected or is so

77 marked or indicated by adequate signs as to be plainly visible at all times while
78 set apart as a safety zone.

79 Words and phrases not defined in this section shall have the meaning ascribed to
80 them by the laws of the State relating to motor vehicles.

81 Section 2. That section 10.60.220, Permit for hood or cover, of The Code of
82 the City of Topeka, Kansas, is hereby amended to read as follows:

83 **Permit for hood or cover.**

84 (a) *Permitted.* Any parking meter need not be placed in operation by the deposit
85 of a coin therein when the conditions set forth in this section have been satisfied and a
86 permit issued for the hooding of such meter.

87 (b) *Eligible Applicants.* Criteria for issuing a permit for the hooding, covering or
88 removal of the proximate parking meter, when so required for actual prosecution of the
89 work or activity, are hereby established as follows:

90 (1) Persons having a permit from the Development Services Division to
91 encumber any street or sidewalk in connection with any building or wrecking
92 project.

93 (2) Persons having a permit from the Development Services Division to
94 perform any plumbing, electrical, heating, sign hanging or other project in any
95 public way or on premises which directly adjoin any street, alley or sidewalk.

96 (3) Persons engaged in any public improvement under contract with the
97 City or engaged in any work under supervision of the Public Works Department.

98 (4) Service crews of public utilities (private or municipal) engaging in
99 construction and maintenance work in or adjoining any public way.

100 (5) Persons engaged in the business of moving personal property and
101 effects from and to residential or commercial buildings adjoining any public way.

102 (6) Persons licensed as funeral directors and holding services in any
103 funeral home or church.

104 (7) Persons engaged in the repair and maintenance of building service
105 installations or office equipment.

106 (8) Persons requiring temporary parking space immediately adjacent to
107 commercial and industrial establishments for loading or unloading of building and
108 office equipment of immediate necessity.

109 (9) Persons acting under the authority or requirements of the Police and
110 Fire Departments to provide temporary special use parking zones.

111 (10) Governmental agencies sponsoring an agency event or meeting
112 where additional parking stalls are required to meet the parking needs of the
113 attendees.

114 (11) Persons with a severe mobility impairment which necessitates the
115 continued use of a wheelchair or canes and where the hooded parking stall is in
116 close proximity to the person's place of employment. Provided, the fee for such a
117 hooded parking meter shall be at the market rate for garage parking.

118 (12) Retail establishments are eligible for one designated curbside pickup
119 parking space. If the retail establishment is a restaurant or drinking
120 establishment, the retail establishment is eligible for one additional space.

121 (c) *Approval of Application.* The Transportation Operations Superintendent shall
122 determine compliance with the above criteria for the hooding, covering or removal of
123 any parking meter, and upon approval of the application therefor and payment of the

appropriate fee, shall authorize the required parking meter to be hooded or removed in accordance with the application as approved. Upon the hooding or covering of the face of any parking meter, such meter need not be placed in operation by the deposit of a coin otherwise required by this article.

(d) *Exceptional Cases.* Exceptions to the rules and regulations and payment of required fees may be made in appropriate cases involving special circumstances not covered by this section upon an application and a showing that the hooding or removal of any parking meter serves the public convenience and safety, and is in harmony with the other provisions of this code; provided, that such exceptions shall be approved in advance by the Director of Public Works.

(e) *Time of Filing Application.* The application for a permit shall be made in writing and filed at least 12 hours in advance of the time any parking meter is to be hooded or removed; provided, that this requirement may be waived by the Transportation Operations Superintendent in emergency situations where public safety is at risk.

(f) *Form of Application.* The application for a permit under this section shall be on a form prepared by the Transportation Operations Superintendent. The failure or refusal of any applicant to furnish information requested in such application shall be sufficient grounds for denial by the Transportation Operations Superintendent. The application shall show:

- (1) The name and business of the applicant;
- (2) The reason for the hooding or removal of the parking meter;
- (3) Evidence that a permit for the encumbering of any street has been issued by the Building Inspection Division, if applicable;

(4) The location and number of parking meters desired to be hooded or removed and the day or dates and the hours such meters are to be hooded or removed; and

(5) Such other information as may be required in such application form. If the Transportation Operations Superintendent finds from the application that the proposed use of a meter hood will be consistent on a yearly basis, then the Transportation Operations Superintendent may grant a permit on a month-to-month basis.

(g) *Exhibit of Permit and Signage.*

(1) In all cases, any permit issued under this section shall be kept by the permittee or his agent at the location of the parking meters authorized to be hooded or removed, and shall be exhibited to any officer or employee of the City upon demand.

(2) Any applicant granted a permit under (b)(12) above shall place signage containing the following in front of the designated parking stall(s):

(i) Name of business,

(ii) that this is a curbside pickup spot, and

(iii) an indicated time of use of no more than 15 minutes

(h) *Issuance – Duties of City Officer.* When an application for a permit has been approved, authorized employees of the City Transportation Operations Division shall cause the designated parking meters to be hooded in accordance with the permits; and such employees shall remove the covers and return such covers to the custody of the Transportation Operations Superintendent at the expiration of the time limit as noted on the permit. If a meter is removed, it shall be removed by or under the direction of the

Transportation Operations Superintendent so that the maximum amount of material may be salvaged.

(i) *Fees.*

(1) Except for permits granted under subsection (b)(12), The fee for the hooding or removal of any parking meter for each authorized day or fraction thereof shall be the sum of \$5.00 per meter, and effective January 1, 2005, and thereafter \$6.00 per meter, for the entire parking space controlled by each such meter. Applicants who have received permits to do construction work in the public way may account for and pay for days the parking spaces are inoperable upon relinquishment of encroachment area. Such days shall not include Sundays or Saturdays if such days are not regular working days for the applicant. Upon the request of the applicant and approval of the Transportation Operations Superintendent, an applicant who has a month-to-month permit shall pay a fee of \$50.00 per month, effective January 1, 2001, and \$52.50 per month, effective January 1, 2005, and thereafter for the use of a meter hood. Each applicant shall pay the required fee per meter when any portion of the parking space controlled by the meter is used by the applicant or reserved under a permit granted as provided for in this section. Under no circumstances will the permit fee or any portion thereof be refunded to any applicant. All fees received under this section shall be deposited with the City Treasurer to the credit of the parking fund of the City.

(j) *Termination of Permit.* Notwithstanding anything in this section to the contrary, the Transportation Operations Superintendent shall have the right to unilaterally terminate a permit granted pursuant to this section.

Section 3. That original § 10.05.010 and § 10.60.220 of The Code of the City of Topeka, Kansas, are hereby specifically repealed.

Section 4. This ordinance shall take effect and be in force from and after its passage, approval and publication in the official City newspaper.

Section 5. This ordinance shall supersede all ordinances, resolutions or rules, or portions thereof, which are in conflict with the provisions of this ordinance.

Section 6. Should any section, clause or phrase of this ordinance be declared invalid by a court of competent jurisdiction, the same shall not affect the validity of this ordinance as a whole, or any part thereof, other than the part so declared to be invalid.

PASSED AND APPROVED by the City Council on _____.

CITY OF TOPEKA, KANSAS

Michelle De La Isla, Mayor

ATTEST:

Brenda Younger, City Clerk



City of Topeka
Council Action Form
Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
November 16, 2021

DATE:	November 16, 2021	
CONTACT PERSON:	Brent Trout, City Manager	DOCUMENT #:
SECOND PARTY/SUBJECT:	Bird Scooters	PROJECT #:
CATEGORY/SUBCATEGORY	006 Communication / 005 Other	
CIP PROJECT:	No	
ACTION OF COUNCIL:	Discussion 06-15-21.	JOURNAL #:
		PAGE #:

DOCUMENT DESCRIPTION:

UPDATE on the deployment of Bird Scooters in the City of Topeka.

(A representative with Bird Scooters will provide an update on their electric-assisted scooter service and answer questions.)

VOTING REQUIREMENTS:

Discussion only. No action required by the Governing Body.

POLICY ISSUE:

Ordinance No. 20178, approved by the Governing Body in April 2019 allows for the use of electric-assisted scooters in city limits.

STAFF RECOMMENDATION:

Discussion only. Staff is making no recommendation.

BACKGROUND:

A representative from Bird Scooters provide an update on the deployment of shared electric scooters in the city of Topeka.

BUDGETARY IMPACT:

Bird Rides, Inc. pays \$500 to the City to begin conducting business. They will then pay the City a fee of 15 cents per ride per Scooter per day which will be remitted on the 15th day of each month.

SOURCE OF FUNDING:

General Fund

ATTACHMENTS:**Description**

Overview of City Code and Contract

Chapter 10.35 Bicycles and Electric-Assisted Scooters

Bird Scooter Contract

Ordinance No. 20178

Presentation

Rules for E-Scooter Operators -- TMC Chapter 10.35

What are the requirements to operate an E-Scooters?

Must be at least 16. No driver's license is required. TMC 10.35.040

If under 18, must wear a helmet. TMC 10.35.040

Operator Responsibilities.

Yield to pedestrians and announce when passing. TMC 10.35.030; TMC 10.35.040

Follow Shawnee County regulations on park property and the Shunga Trail. TMC 10.35.040

Operate safely. TMC 10.35.040

Comply with the same traffic regulations imposed on bicycle riders. TMC 10.35.040

What are E-Scooter operators not allowed to do?

Operate on sidewalks and pocket parks on S. Kansas Avenue between 6th and 10th. TMC 10.35.030

Operate in public parking facilities. TMC 10.35.030

Operate on the street with a speed limit over 35 MPH, unless there's a bike lane. TMC 10.35.040

Travel at a speed in excess of 15 MPH. TMC 10.35.040

Engage in risky behaviors that endanger the public. TMC 10.35.040

What are the parking requirements?

Operators cannot park in the following areas:

In the street or where parking is prohibited. TMC 10.35.050

On a sidewalk if it inhibits pedestrian travel. TMC 10.35.050

Private property unless the owner consents. TMC 10.35.050

Near bike racks if access is impeded. TMC 10.35.050

Anywhere where access is impeded to buildings, garages, bike lanes, loading zones, disabled parking zones, curb ramps, private property, driveways, bus shelters. TMC 10.35.050

Operators can park on portions of the sidewalk used for trees and transit stops as well as areas adjacent to property lines where there's a space between the sidewalk and the building. TMC 10.35.050

What are the penalties for an operator who violates the E-Scooter ordinance?

Citation, prosecution in municipal court, and \$70 fine. TMC 10.35.040

Contract with Bird

Contract End Date.

October 1, 2022, unless terminated earlier. City may terminate if Bird's operation is not in the best interests of the public. Bird must remove scooters within 30 days of termination.

Fees paid to City.

Fifteen cents per ride, per day. (Wichita charges the same rate.)

Number of scooters.

100-400.

Locations.

Bird may set up in permitted parking areas. If placed in area outside of the right of way, Bird must secure owner's consent. City can restrict location of scooters.

Bird notifications to operators.

Bird must provide information to operators regarding local laws.

Reports of unsafe/inoperable scooters.

Bird will respond to reports of unsafe/inoperable scooters and remove within three hours of notification.

Noncompliance with parking restrictions.

Bird will relocate scooter within six hours' of notice. If not relocated within time period, City may remove and charge Bird for storage.

Chapter 10.35 BICYCLES AND ELECTRIC-ASSISTED SCOOTERS

Sections:

10.35.010 Definitions.

10.35.020 Areas reserved for bicycles and pedestrians.

10.35.030 Bicycles, electric-assisted scooters, roller skates and skateboards – Prohibited areas.

10.35.040 Electric-assisted scooters – Operating requirements.

10.35.050 Electric-assisted scooters – Parking requirements.

State Law References: Authority to regulate bicycles, K.S.A. [8-2002\(a\)\(8\)](#); authority to regulate persons upon skates, coasters, sleds and other toy vehicles, K.S.A. [8-2002\(a\)\(21\)](#); bicycles and play vehicles, K.S.A. [8-1586](#) et seq.

10.35.010 Definitions.

As used in this chapter, the following definitions shall apply:

- (a) “Amenity zone” means that portion of the sidewalk used for street trees, landscaping, transit stops, and street lights.
- (b) “Bicycle” means every device propelled by human power upon which a person may ride, having two or three tandem wheels.
- (c) “Electric-assisted scooter” means a self-propelled vehicle that has at least two wheels in contact with the ground, an electric motor, handlebars, a brake and a deck that is designed to be stood upon when riding. Electric-assisted scooter does not include: (1) a vehicle that is powered by gasoline; or (2) a motorized skateboard, as defined by Article I of the Standard Traffic Ordinance adopted at TMC [10.15.010](#), as amended by TMC [10.15.020](#).
- (d) “Electric personal assistive mobility device” means a self-balancing two-nontandem-wheeled device, designed to transport only one person, with an electric propulsion system that limits the maximum speed of the device to 15 miles per hour.
- (e) “Frontage zone” means the area adjacent to the property line where transitions between public sidewalk and the space within buildings occur.
- (f) “Pedestrian” means:
 - (1) Any person afoot;
 - (2) Any person in a wheelchair, either manually or mechanically propelled, or other low powered, mechanically propelled vehicle designed specifically for use by a physically disabled person; or
 - (3) Any person using an electric personal assistive mobility device.

- (g) "Pedestrian zone" means a clear travel space for pedestrians consisting of at least four feet in width so as not to obstruct pedestrian use and passage.
- (h) "Pocket park" means an area for public leisure that may include green space, educational displays, public art, medallions, sculptures, benches, fountains, miniature trains, pavilions and statues.
- (i) "Public parking facilities" means parking lots and garages owned or operated by the City.
- (j) "Traffic regulations applicable to bicycles" means Sections 127 through 133 of the Standard Traffic Ordinance adopted at TMC [10.15.010](#), as amended by TMC [10.15.020](#). (Ord. 20178 § 1, 4-9-19.)

Cross References: Definitions generally, TMC [1.10.020](#).

10.35.020 Areas reserved for bicycles and pedestrians.

- (a) The areas described in this section shall be reserved for exclusive use by pedestrians and any person who rides a bicycle, skates or uses roller skates, skateboards, roller blades or other similar devices:
 - (1) The top of the levee system known as the Oakland Unit of the Topeka flood protection project and in such areas specifically designated and marked by appropriate signage.
 - (2) Regional multi-use trail segments located within the City and identified in the Topeka Bikeways Master Plan and amendments thereto.
- (b) No motor vehicles shall be operated in the area designated by this section except vehicles used for governmental purposes. (Ord. 20002 § 3, 6-7-16.)

10.35.030 Bicycles, electric-assisted scooters, roller skates and skateboards – Prohibited areas.

- (a) It shall be unlawful for any person to ride a bicycle, operate an electric-assisted scooter, skate or use roller skates, skateboards, roller blades, or other similar devices in the following areas:
 - (1) Public sidewalks and pocket parks in an area bounded by 6th Street and 10th Street along Kansas Avenue; and
 - (2) Public parking facilities.
- (b) Any person who rides a bicycle, operates an electric-assisted scooter, or uses roller skates, skateboards, roller blades, or other similar devices on a public sidewalk shall:
 - (1) Yield the right-of-way to pedestrians and give an audible signal before overtaking and passing pedestrians; and

(2) Travel at a speed that is reasonable and prudent under existing conditions, except that an operator of an electric-assisted scooter shall not travel at a speed that exceeds 15 miles per hour.

(c) This section shall not apply to a law enforcement officer engaged in the performance of official duties. (Ord. 20178 § 2, 4-9-19.)

Cross References: Police Department, TMC [2.20.100](#).

10.35.040 Electric-assisted scooters – Operating requirements.

(a) Operators must be at least 16 years of age. A driver's license is not required.

(b) Operators under the age of 18 shall wear a helmet while operating an electric-assisted scooter.

(c) It shall be unlawful to fail to comply with all traffic regulations applicable to bicycles.

(d) Notwithstanding subsection [\(c\)](#) of this section, it shall be unlawful for the operator of an electric-assisted scooter to:

(1) Operate an electric-assisted scooter on a street with a speed limit of 35 miles per hour or more unless the electric-assisted scooter is traveling in a marked bike lane;

(2) Operate an electric-assisted scooter at a speed in excess of 15 miles per hour;

(3) Fail to yield the right-of-way to pedestrians and/or give an audible signal before overtaking and passing pedestrians;

(4) Fail to comply with Shawnee County resolutions governing County park property, including the regional multi-use trails;

(5) Fail to remain alert and give full attention to the safe operation of the scooter while in motion;

(6) Engage in any activity that interferes with the safe operation of the scooter; or

(7) Operate the electric-assisted scooter in such a manner as to indicate a careless or heedless disregard for the rights or safety of others, or in such a manner as to endanger, or be likely to endanger, any person or property.

(e) The Municipal Judge shall establish a schedule of fines to be imposed for violations of this section. The fines shall not exceed the amount established for traffic infractions related to the operation of bicycles. (Ord. 20178 § 3, 4-9-19.)

Cross References: Municipal Judge, TMC [2.20.060](#).

10.35.050 Electric-assisted scooters – Parking requirements.

- (a) Operators shall park electric-assisted scooters on hard surfaces in either the frontage zone or amenity zone of the sidewalk; beside bicycle racks, transit stops or bike share stations; or in another area specifically designated for scooter parking, which will not in any way inhibit the pedestrian zone.
- (b) It shall be unlawful for the operator of an electric-assisted scooter to engage in any of the following activities:
- (1) Park in any street or in any area where parking is prohibited.
 - (2) Park on a sidewalk in such a manner that inhibits the pedestrian zone.
 - (3) Park on private property without the written consent of the owner.
 - (4) Park in a manner that would impede access to bike racks, including Topeka Metro Transit Authority bike share stations.
 - (5) Park in, or in a manner that would impede access to, or the use of any of the following:
 - (i) Buildings, parking lots, or garages;
 - (ii) Motor vehicle driving lanes or bicycle lanes;
 - (iii) Loading zones, disabled parking zones or designated parking spaces on the street;
 - (iv) Curb ramps;
 - (v) Entrances to private property or driveways;
 - (vi) Transit zones, including bus stops and shelters; and
 - (vii) Utility infrastructure, including traffic control devices and utility poles.
- (c) The Municipal Judge shall establish a schedule of fines to be imposed for violations of this section. The fines shall not exceed the amount established for traffic infractions related to parking. (Ord. 20178 § 4, 4-9-19.)

Cross References: Municipal Judge, TMC [2.20.060](#).

The Topeka Municipal Code is current through Ordinance 20292, passed April 20, 2021.

Disclaimer: The City Clerk's Office has the official version of the Topeka Municipal Code. Users should contact the City Clerk's Office for ordinances passed subsequent to the ordinance cited above.

Note: This site does not support Internet Explorer. To view this site, Code Publishing Company recommends using one of the following browsers: Google Chrome, Firefox, or Safari.

[City Website: www.topeka.org](http://www.topeka.org)

[Code Publishing Company](#)

ADMINISTRATIVE ACTION FORM

Contact Person:	Bill Fiander	Date:	3/9/2021
Document Type:	Contract/Agreement	Document #:	493160
Second Party:	Bird Rides, Inc.	Project #:	
Subject:	Scooters - Pilot Project	HTE #:	
Department/Division:	Planning & Development - PLDV	CIP Project?	
Category/Subcategory:	007 Contracts and Amendments / 018 Other		

Requested Action:	Approve and Execute Document	Open Record Exception?	NO
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MAR 26 2021

Financial Implications:

Bird Rides, Inc. will pay \$500 to the City to begin conducting business. They will then pay the City a fee of 15 cents per ride per Scooter per day which will be remitted on the 15th day of each month.

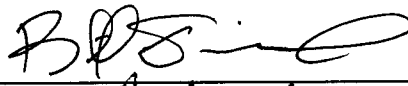
REC'D TOPEKA CITY CLERK
'21 MAR 17 AM 9:05

Description:

The agreement is for the City to allow Bird Rides, Inc. to deploy no less than 100 and no more than 400 Scooters pursuant to the terms of the agreement. This will be a Pilot Project to allow the City to evaluate potential benefits as well as evaluate rules, regulations and requirements that will allow for the operation of Scooters in the City in a way which is consistent with the safety and well-being of all users of the public right-of-way, including users of the Scooters, bicyclists, pedestrians and motors.

Agreement will be in effect April 1, 2021 -- October 2, 2022.

Form Approval Routing:

Approved By:		Date:	3/9/21
Approved By:	Department/Division <u>PLANNING & DEVELOPMENT</u>	Date:	3/12/21 KB
Approved By:	Contracts & Procurement	Date:	3-16-21
Approved By:	Legal	Date:	3/16/21
Approved By:	Rcv'd in Finance <u>3/16/21 Mendola/KA</u>	Date:	3/17/21
Approved By:	Finance	Date:	
Return To:	City Clerk		
Return To:	Contracts & Procurement		
Return To:	LEGAL / Feishny. will return executed contract to Bird		

PILOT PROJECT LICENSE AGREEMENT
for the
TEMPORARY PERMITTED USE OF PUBLIC RIGHT-OF-WAY
related to the
OPERATION OF A DOCKLESS VEHICLE PROGRAM

This Pilot Project License Agreement (the "Agreement") is made and entered into this 17th day of March, 2021, (the "Effective Date") by and between the City of Topeka, Kansas, a municipal corporation (the "City"), and Bird Rides, Inc., located at 406 Broadway, #369, Santa Monica, CA (the "Company") (collectively referred to as the "Parties").

WHEREAS, the Company has approached the City seeking the City's approval of the deployment of a limited number of dockless, electric-assisted scooters ("Scooters"); and

WHEREAS, the City is willing to allow the Company to deploy the Scooters pursuant to the terms of this Agreement and in compliance with all applicable federal, state and local laws, rules and regulations (the "Pilot Project"); and

WHEREAS, the Company will conduct this Pilot Project at no cost or expense to the City.

NOW THEREFORE, in consideration of the promises and mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the City and the Company agree as follows:

Article I
Scope of Agreement

The purpose of the Pilot Project is to allow the City to evaluate the potential benefits to the City of a Shared Active Transportation system. The purpose of this Agreement is to evaluate rules, regulations and requirements for the Pilot Project that allow for the operation of the Scooters in the City. These rules, regulations and requirements are meant to ensure that the operation of a Shared Active Transportation system is consistent with the safety and well-being of all users of the public right-of-way, including users of the Scooters, bicyclists, pedestrians and motorists.

Article II
Definitions

"City" means the City of Topeka, Kansas, its officers, employees and agents.

"Company" means Bird Rides, Inc.

"Electric-Assisted Scooter" or "Scooter" means: a self-propelled vehicle that has at least two wheels in contact with the ground, an electric motor, handlebars, a brake and a deck that is designed to be stood upon while riding.

"Fleet" means all of the Company's Scooters in operation within the City's corporate

boundaries at any one time.

“Rider” means any person using a Scooter.

“Service Area” means the corporate boundary of the City of Topeka.

“Shared Active Transportation” means a dockless network or system of Scooters, placed in public right-of-way and for rent in short term increments, which provides increased mobility options over short distances.

Article III Duration of Pilot Project

The duration of the Pilot Project shall commence on April 1, 2021 and terminate on October 1, 2022. This License Agreement shall be effective on the Effective Date and shall terminate on the date the Pilot Project terminates; unless earlier terminated as provided herein. Upon expiration, the Company shall have no legal right to continue to operate in the City of Topeka unless the City expressly permits the Company to continue to operate in the City. Upon expiration of its legal right to operate in the City, the Company shall have thirty (30) calendar days to remove all Scooters from the City right-of-way and cease operation.

Article IV Permitting and Fees

- A. **Permit.** The execution of this Agreement by the Parties, accompanied with the payment of Five Hundred Dollars (\$500.00) to the Director of Administrative and Financial Services shall permit the Company to begin conducting its business in the City; provided, however, that the Company’s business is conducted in accordance with the provisions of this Agreement, which includes payment of the fees set out in Article IV (B), and is in compliance with all applicable federal and state laws.
- B. **Daily Fee.** During the term of this Agreement, the Company shall pay the City a fee of 15 cents per ride per Scooter per day, the total of which shall be remitted on the 15th day of each month for rides provided during the previous month to the Director of Administrative and Financial Services, along with any supporting data required by the Director.

Article V Operating Requirements

- A. **General.**
 - 1. **Number of Scooters.** The Company shall begin operations within the Service Area with a fleet of one hundred (100) Scooters. The Company may not reduce the size of its Fleet below one hundred (100) Scooters except during periods of inclement weather or reduced demand, nor exceed four hundred (400) Scooters throughout the duration of the Pilot Project.

2. Marketing. Company will implement a marketing and targeted community outreach plan at its cost and promote the use of Scooters, particularly among low-income communities.
3. Fleet Size. Upon approval by the City Manager or designee, Company may be permitted to increase its fleet size above 400 if such an increase is supported by utilization or in order to increase access throughout the city and Company has satisfactorily complied with the terms of this Agreement.
4. Notification of Problems; Contact. When notified by a member of the public or the City, the Company will relocate Scooters within three (3) hours of receiving notification to address an over-concentration, broken scooters, public access or safety concerns. Company shall provide contact information, including a toll-free phone number and/or e-mail address on each Scooter or through a mobile or web application.
5. Equitable Distribution. The Company shall ensure the Fleet is equitably distributed within the Service Area to provide reasonable access for all citizens including underserved neighborhoods.
6. Speed. Scooters shall not be capable of exceeding a speed of fifteen (15) miles per hour on a paved level surface.

B. Scooter Placement

1. Staging. Company may stage its Scooters in permitted parking areas. To the extent Company desires to stage Scooters in areas other than the public right-of-way (e.g. parks, plazas, parking lots, private property, or transit stations), Company must first obtain the right to do so from the appropriate City department, property owner, or public agency.
2. Parking Prohibitions. The City reserves the right to prohibit the parking of Scooters on certain block faces or in certain locations.
3. Public Improvement Projects. The City reserves the right to work within and, in its sole discretion, restrict access to portions of the right-of-way.

C. Riding Scooters. The Company shall provide notice to all Riders, by means of signage and through a mobile or web application, that:

1. Age. Riders must be a minimum of 18 years-of-age.
2. Compliance with Laws. Riders must operate Scooters in a manner consistent with federal, state or local law, including the Topeka Municipal Code (TMC), specifically TMC 10.35.030, 10.35.040, and 10.35.050.

D. Maintenance, Repair and Deployment of Scooters.

1. Removal from Service. The Company shall maintain its Scooters in good working order. In the event a safety or maintenance issue is reported for a specific Scooter, that Scooter shall be removed from service. Any unsafe or inoperable Scooter shall be repaired before it is placed back in service. The City shall not have any obligation with regard to the maintenance and/or repair of the Company's Scooters.
2. Response Time. The Company shall respond to reports of unsafe or inoperable Scooters by removing the Scooter within three (3) hours of receiving notice from a Rider, representative of the City or any other person/entity.

E. Advertising; Logos. The Company will not use the name or logo of the City of Topeka or any of its departments or agencies to state or imply sponsorship or support of the Company's business, without prior written permission.

F. Data Sharing. Subject to reasonable restrictions for the protection of confidential, proprietary and personal information, Company shall do the following:

1. Company shall provide to the Director of Planning and Development or designee a report to be submitted no later than the 15th day of each month with the following standardized data from operations for the previous month. Such report shall contain the following information with respect to individual rides: start-time, end-time, start location, end location, route information, vehicle ID, total trip distance and cost of trip. In addition, such report shall contain fleet data regarding the number of accidents or incidents reported, any information gathered by the Company regarding customer satisfaction and a status report of scooter inventory and counts including the total number of scooters out of service the previous month needing repair or replacement.
2. The City shall be provided a link to access the Company's real time data feed regarding scooter usage and deployment, as well as to access photographs submitted to Company regarding the termination of a ride and location of the scooters. Any data shared by Company with City will comply with Company's terms of service and privacy agreements with Riders and will not reveal proprietary information that puts at risk Company or its employees, agents or Riders. Company will comply with all data sharing requirements in order to remain compliant with this Agreement. The City reserves the right to request in writing additional data deemed necessary to fully evaluate Company's compliance with this agreement.
3. City may require Company to provide the City with access to a dashboard which provides aggregate, anonymized data on the distance and duration of trip activity within the City. Such dashboard may include maps of real time availability and heat maps allowing for analysis of rides taking place within certain geographic portions within municipal city limits.
4. All documents received by the City from Company may be subject to disclosure pursuant to the Kansas Open Records Act, K.S.A. 45-221 et seq.

Article VI

Non-Compliance; Removal of Scooters

- A. **Non-Compliance with Parking Regulations.** In the event a Rider's parking of a Scooter does not conform to the parking requirements in TMC 10.35.050 or if a Scooter creates a nuisance or dangerous condition (as determined by the City, in its sole discretion), the Company shall relocate, re-park, remove or otherwise remedy the condition within six (6) hours of receiving notice.
- B. **Removal.** In the event a Scooter is not relocated, re-parked, or removed within the timeframe specified in this Agreement, or any Scooter is parked in one location for more than forty-eight (48) hours without moving, such Scooter may be removed by City personnel and taken to a facility designated by City for storage at the expense of Company. Scooters may also be removed or relocated by law enforcement or City personnel immediately if the Scooter is blocking pedestrian travel or presenting a traffic or safety hazard. City will notify Company in writing within five (5) business day of impoundment of the Scooter and its location. Failure to timely pay any storage or impound fees may result in termination of this agreement.

Article VII

Indemnification

Company agrees to indemnify, defend and hold harmless City and City's employees and agents from and against all actions, damages or claims brought against City arising out of Company's negligence or willful misconduct, except that Company's indemnification obligation shall be limited by City or City's employees and agents' negligence or willful misconduct. City expressly acknowledges that in no event shall Company be liable for any special, indirect, consequential or punitive damages. Company's indemnification obligations shall survive for a period of two (2) years after expiration of this Agreement. City's right to indemnification shall be contingent on City notifying Company promptly following receipt or notice of any claim. Neither party shall consent to the entry of a judgment or enter into any settlement without the prior written consent of the other party. The Company's obligation as provided in this Article VII shall survive the expiration or termination of this Agreement with regard to any claims arising during the time within which such Agreement was in effect.

Article VIII

Insurance

The Company shall procure and maintain in effect throughout the Term of this Agreement, insurance coverage no less than the types and amounts specified below:

1. Commercial General Liability insurance coverage with a limit of no less than \$1,000,000.00 each occurrence;

2. Automobile Insurance coverage with a limit of no less than \$1,000,000.00 each occurrence;
3. Umbrella or Excess Liability coverage with a limit of no less than \$5,000,000.00 each occurrence; and
4. Where Company employs persons within the City, Workers' Compensation coverage of no less than the statutory requirement.

Article IX Termination

Notwithstanding Article III, either party may terminate this agreement for violation of any terms of this agreement by providing thirty (30) days' written notice to the respective party. Notwithstanding anything to the contrary herein, City may suspend or terminate this Agreement at any time if City finds, in its sole and reasonable discretion that Company's operation is not in the best interest of the health, safety or welfare of City's residents and visitors.

Following termination of this Agreement, Company agrees to collect and remove all Scooters and any other equipment or items located on the City's sidewalks, streets or right of ways within thirty (30) days of the termination date of this Agreement. Failure to do so within this time parameter will entitle City to collect and dispose of the Scooters and any other equipment for which Company shall have no claim for damages.

Article X Notices

All notices required by this Agreement shall be in writing sent by regular U.S. certified mail, return receipt requested, or delivered by courier to the following:

CITY: City of Topeka
Attn.: City Clerk
215 SE 7th Street
Topeka, KS 66603

With a Copy to: City of Topeka
Director of Planning & Development Services
620 S.E. Madison
Topeka, KS 66607

COMPANY: Bird Rides, Inc.
406 Broadway #369
Santa Monica, CA 90401

With a Copy (via email) to: Birdlegal@bird.co

All notices are effective upon receipt. Either Party may provide the other with a change of address in accordance with this Article X. Such change shall become effective ten (10) calendar days following its receipt by the other Party.

Article XI

Miscellaneous

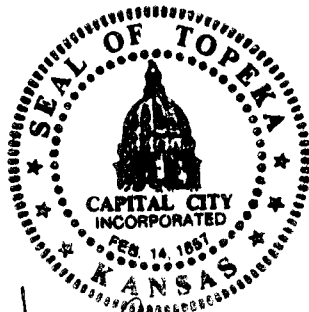
- A. **Controlling Law.** This Agreement shall be construed and governed in accordance with the laws of the State of Kansas.
- B. **Compliance with Laws.** The Company, its employees, agents and contractors, including independent contractors, shall comply with all federal, state and local laws, ordinances and regulations applicable to Shared Active Transportation system or Scooter operations and the maintenance of the Scooters.
- C. **No Waiver.** Unless otherwise stated in this Agreement, the Parties acknowledge that the failure by either Party to enforce any term of this Agreement shall not constitute a waiver of any rights or deprive either Party of the right to insist thereafter upon strict adherence to that or any other term of this Agreement; nor shall a waiver of any breach of this Agreement constitute a waiver of any preceding or succeeding breach. No waiver of any of the provisions of this Agreement, unless expressly stated otherwise in this Agreement, shall be valid and binding unless it is in writing and signed by the Party against whom it is sought to be enforced.
- D. **Modification.** This Agreement shall not be amended without the written consent of the parties to this Agreement.
- E. **Severability.** Except as specifically provided in this Agreement, all of the provisions of this Agreement shall be severable. In the event that any provision of this Agreement is found by a court of competent jurisdiction to be unconstitutional or unlawful, the remaining provisions of this Agreement shall be valid unless the court finds that the valid provisions of this Agreement are so essentially and inseparably connected with and so dependent upon the invalid provision(s) that it cannot be presumed that the parties to this Agreement could have included the valid provisions without the invalid provision(s); or unless the court finds that the valid provisions, standing alone, are incapable of being performed in accordance with the intentions of the parties.
- F. **Assignment.** The Company may not assign or transfer any part of all of its obligations or interests under this Agreement without the City's prior written approval. The Company shall notify the City, in writing, at least thirty (30) days prior to any proposed assignment or transfer and shall provide with that notice, the proposed assignee's or transferee's written acceptance of the terms and conditions of this Agreement. The Company shall not be released from its obligations under this Agreement unless and until such time as it is released, in writing, by the City Manager.

- G. **No Partnership.** It is expressly understood that the parties are not now, nor will they be, engaged in a joint venture, partnership or any other form of business relationship except as expressly set forth herein; and that no party shall be responsible for the conduct, warranties, guarantees, acts, errors, omissions, debts, obligations or undertaking of any kind or nature of the other in the performance of this Agreement.
- H. **Binding Effect.** This Agreement shall be binding upon the parties hereto and upon their assigns, transferees and successors in interest.
- I. **Representations.** The Parties certify that they have the power and authority to execute and deliver this Agreement and to perform this Agreement in accordance with its terms.
- J. **Execution in Counterparts.** This Agreement may be signed by faxed or electronic signature, which shall be deemed to be an original signature. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and all of which shall be deemed to constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as the dates set forth opposite the signatures and represent that the individuals executing this Agreement on behalf of the Parties have the express authority to do so.

CITY OF TOPEKA, KANSAS

(SEAL)

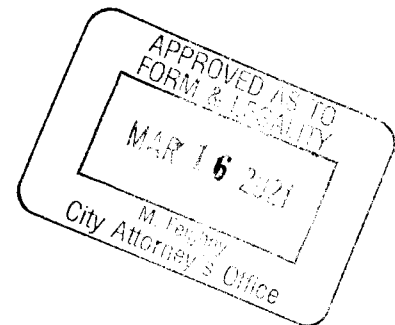


ATTEST:

By:

Brenda Younger
Brenda Younger, City Clerk

By: *Brent Trout*
Brent Trout, City Manager



BIRD RIDES, INC.

Designated by:
Matt Shaw
F158A2FE0C834BC...
By: Matt Shaw, Sr. Director, Government Partnerships

(Published in the Topeka Metro News April 15, 2019)

ORDINANCE NO. 20178

AN ORDINANCE introduced by City Manager Brent Trout, concerning electric-assisted scooters, amending TMC Chapter 10.35.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF TOPEKA, KANSAS:

CHAPTER 10.35, BICYCLES AND ELECTRIC-ASSISTED SCOOTERS

Section 1. That section 10.35.010, Definitions, of The Code of the City of Topeka, Kansas, is hereby amended to read as follows:

Definitions.

As used in this chapter, the following definitions shall apply:

(a) "Amenity zone" means that portion of the sidewalk used for street trees, landscaping, transit stops, and street lights.

(ab) "Bicycle" means every device propelled by human power upon which a person may ride, having two or three tandem wheels.

(c) "Electric-assisted scooter" means a self-propelled vehicle that has at least two wheels in contact with the ground, an electric motor, handlebars, a brake and a deck that is designed to be stood upon when riding. Electric-assisted scooter does not include: (1) a vehicle that is powered by gasoline; or (2) a motorized skateboard, as defined by Article I of the Standard Traffic Ordinance adopted at TMC 10.15.010, as amended by TMC 10.15.020.

(bd) "Electric personal assistive mobility device" means a self-balancing two-nontandem-wheeled device, designed to transport only one person, with an electric propulsion system that limits the maximum speed of the device to 15 miles per hour.

(e) "Frontage zone" means the area adjacent to the property line where

transitions between public sidewalk and the space within buildings occurs.

(ef) "Pedestrian" means:

(1) Any person afoot;

(2) Any person in a wheelchair, either manually or mechanically propelled, or other low powered, mechanically propelled vehicle designed specifically for use by a physically disabled person; or

(3) Any person using an electric personal assistive mobility device.

(g) "Pedestrian zone" means a clear travel space for pedestrians consisting of at least four (4) feet in width so as not to obstruct pedestrian use and passage.

(dh) "Pocket park" means an area for public leisure that may include green space, educational displays, public art, medallions, sculptures, benches, fountains, miniature trains, pavilions and statues.

(ei) "Public parking facilities" means parking lots and garages owned or operated by the city.

(j) "Traffic regulations applicable to bicycles" means sections 127 through 133 of the Standard Traffic Ordinance adopted at TMC 10.15.010, as amended by TMC 10.15.020.

Section 2. That section 10.35.030, Bicycles, roller skates, and skateboard – Prohibited areas, of The Code of the City of Topeka, Kansas, is hereby amended to read as follows:

Bicycles, electric-assisted scooters, roller skates and skateboards – Prohibited areas.

(a) It shall be unlawful for any person to ride a bicycle, operate an electric-

51 assisted scooter, skate or use roller skates, skateboards, roller blades, or other similar
52 devices in the following areas:

53 (1) Public sidewalks and pocket parks in an area bounded by 6th Street
54 and 10th Street along Kansas Avenue ~~4th Street, 11th Street, Southwest Jackson~~
55 ~~Avenue and Southeast Quincy Avenue~~; and

56 (2) Public parking facilities.

57 (b) Any person who rides a bicycle, operates an electric-assisted scooter, or
58 uses roller skates, skateboards, roller blades, or other similar devices on a public
59 sidewalk shall:

60 (1) Yield the right-of-way to pedestrians and give an audible signal before
61 overtaking and passing pedestrians; and

62 (2) Travel at a speed that is reasonable and prudent under existing
63 conditions, except that an operator of an electric-assisted scooter shall not travel
64 at a speed that exceeds 15 miles per hour.

65 (c) This section shall not apply to a law enforcement officer engaged in the
66 performance of official duties.

67 Section 3. That The Code of the City of Topeka, Kansas, is hereby amended
68 by adding a section, to be numbered 10.35.040, which said section reads as follows:

69 **Electric-assisted scooters; operating requirements.**

70 (a) Operators must be at least 16 years of age. A driver's license is not
71 required.

72 (b) Operators under the age of 18 shall wear a helmet while operating an
73 electric-assisted scooter.

74 (c) It shall be unlawful to fail to comply with all traffic regulations applicable to
75 bicycles.

76 (d) Notwithstanding subsection (c), it shall be unlawful for the operator of an
77 electric-assisted scooter to:

78 (1) Operate an electric-assisted scooter on a street with a speed limit
79 of 35 miles per hour or more unless the electric-assisted scooter is traveling in a
80 marked a bike lane;

81 (2) Operate an electric-assisted scooter at a speed in excess of 15
82 miles per hour;

83 (3) Fail to yield the right-of-way to pedestrians and/or give an audible
84 signal before overtaking and passing pedestrians;

85 (4) Fail to comply with Shawnee County resolutions governing county
86 park property, including the regional multi-use trails;

87 (5) Fail to remain alert and give full attention to the safe operation of
88 the scooter while in motion;

89 (6) Engage in any activity that interferes with the safe operation of the
90 scooter; or

91 (7) Operate the electric-assisted scooter in such a manner as to
92 indicate a careless or heedless disregard for the rights or safety of others, or in
93 such a manner as to endanger, or be likely to endanger, any person or property.

94 (e) The municipal judge shall establish a schedule of fines to be imposed for
95 violations of section 10.35.040. The fines shall not exceed the amount established for
96 traffic infractions related to the operation of bicycles.

Section 4. That The Code of the City of Topeka, Kansas, is hereby amended by adding a section, to be numbered 10.35.050, which said section reads as follows:

Electric-assisted scooters; parking requirements.

(a) Operators shall park electric-assisted scooters on hard surfaces in either the frontage zone or amenity zone of the sidewalk; beside bicycle racks, transit stops or bike share stations; or in another area specifically designated for scooter parking, which will not in any way inhibit the pedestrian zone.

(b) It shall be unlawful for the operator of an electric-assisted scooter to engage in any of the following activities:

(1) Park in any street or in any area where parking is prohibited.

(2) Park on a sidewalk in such a manner that inhibits the pedestrian zone.

(3) Park on private property without the written consent of the owner.

(4) Park in a manner that would impede access to bike racks, including Topeka Metro Transit Authority bike share stations.

(5) Park in, or in a manner that would impede access to, or the use of any of the following:

(i) buildings, parking lots, or garages;

(ii) motor vehicle driving lanes or bicycle lanes;

(iii) loading zones, disabled parking zones or designated parking spaces on the street;

(iv) curb ramps;

(v) entrances to private property or driveways;

(vi) transit zones, including bus stops and shelters; and

(vii) utility infrastructure, including traffic control devices and utility poles.

(c) The municipal judge shall establish a schedule of fines to be imposed for violations of section 10.35.050. The fines shall not exceed the amount established for traffic infractions related to parking.

Section 6. That original § 10.35.010 and § 10.35.030 of The Code of the City of Topeka, Kansas, are hereby specifically repealed.

Section 7. This ordinance shall take effect and be in force from and after its passage, approval and publication in the official City newspaper.

Section 8. This ordinance shall supersede all ordinances, resolutions or rules, or portions thereof, which are in conflict with the provisions of this ordinance.

Section 9. Should any section, clause or phrase of this ordinance be declared invalid by a court of competent jurisdiction, the same shall not affect the validity of this ordinance as a whole, or any part thereof, other than the part so declared to be invalid.

PASSED AND APPROVED by the City Council on April 9, 2019.

CITY OF TOPEKA, KANSAS



ATTEST:


Michelle De La Isla, Mayor


Brenda Younger, City Clerk



Topeka + Bird

Pilot Project Update



Agenda

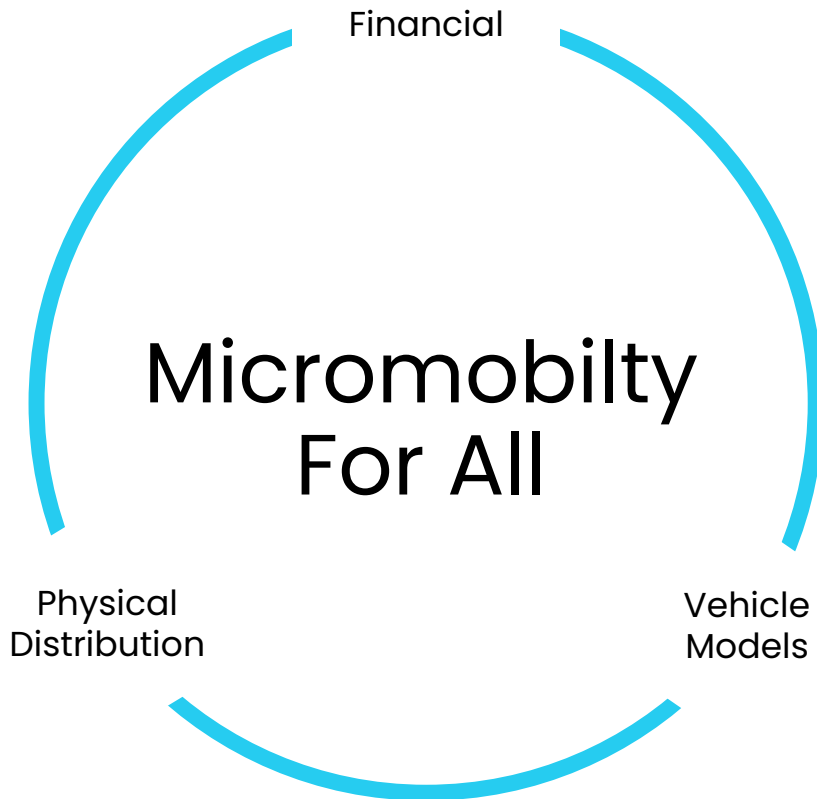
-
- 1 Welcome & Mission
 - 2 Eight Months of Bird
 - 3 Rider Feedback
 - 4 Coming Soon!
 - 5 Q&A
-

**We're making cities
more livable by
reducing car usage,
traffic, and carbon
emissions.**





Our approach to equitable access:





Bird operates a fleet of around **200,000+ vehicles** in over **350 cities** globally.



Bird is the largest operator in North America. Experience partnering with 50+ colleges and universities.

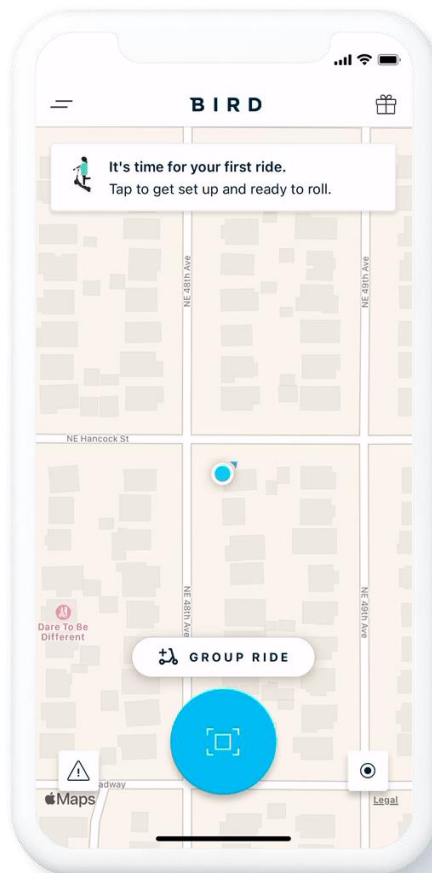


Year-round, **all-season operations** for all Topekans, serving a variety of neighborhoods and riders across the city.

UI DEMO

In-app Experience

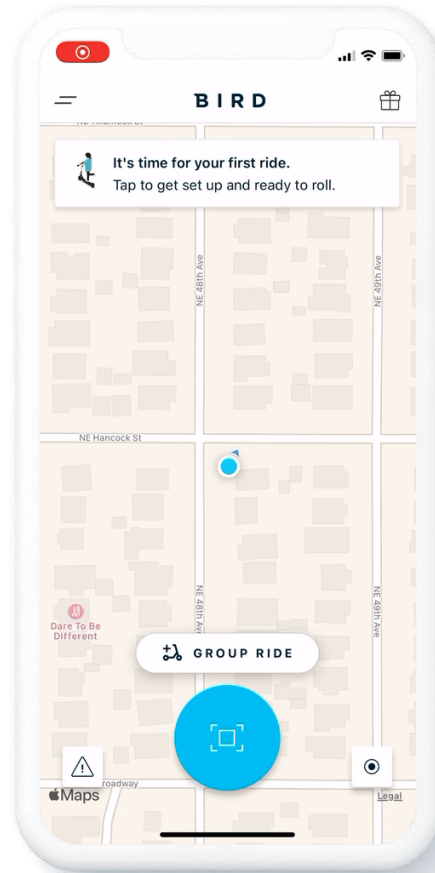
Ride Start



UI DEMO

In-app Experience

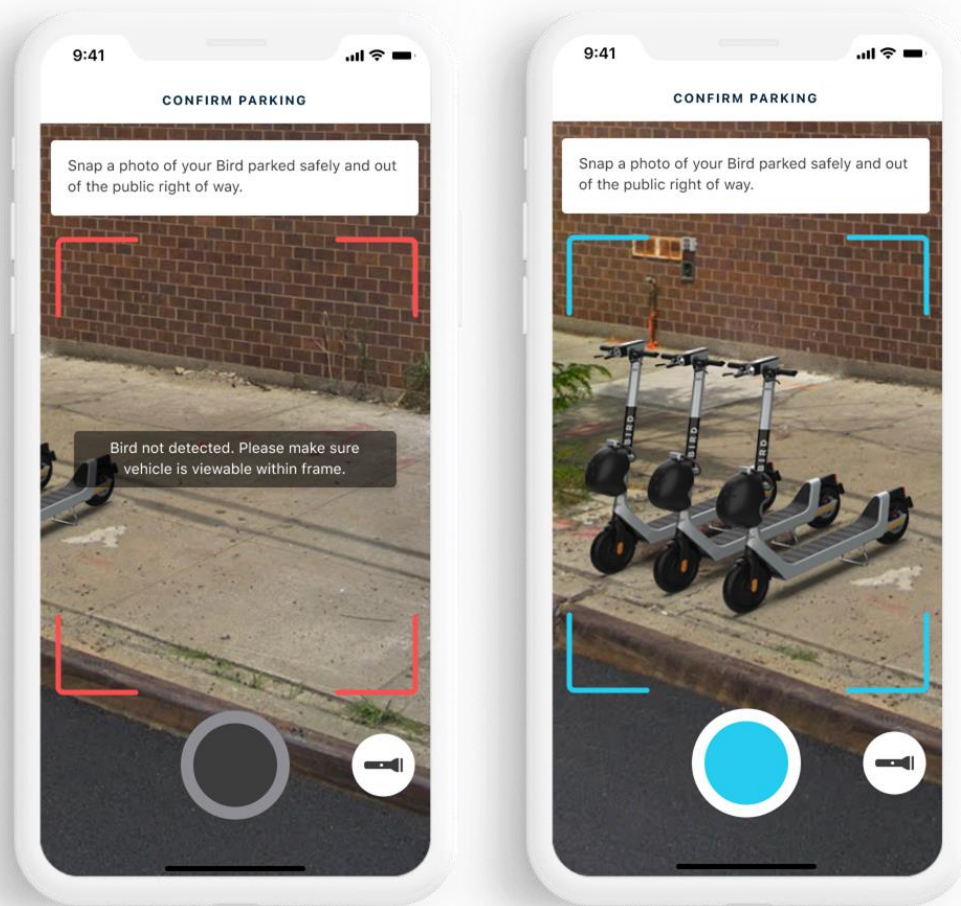
Safety



UI DEMO

In-app Experience

End of Ride



Topeka + Bird

Cleaner air.
Less traffic.
More joy.



40K+ Successful Rides



60K+ Miles Traveled



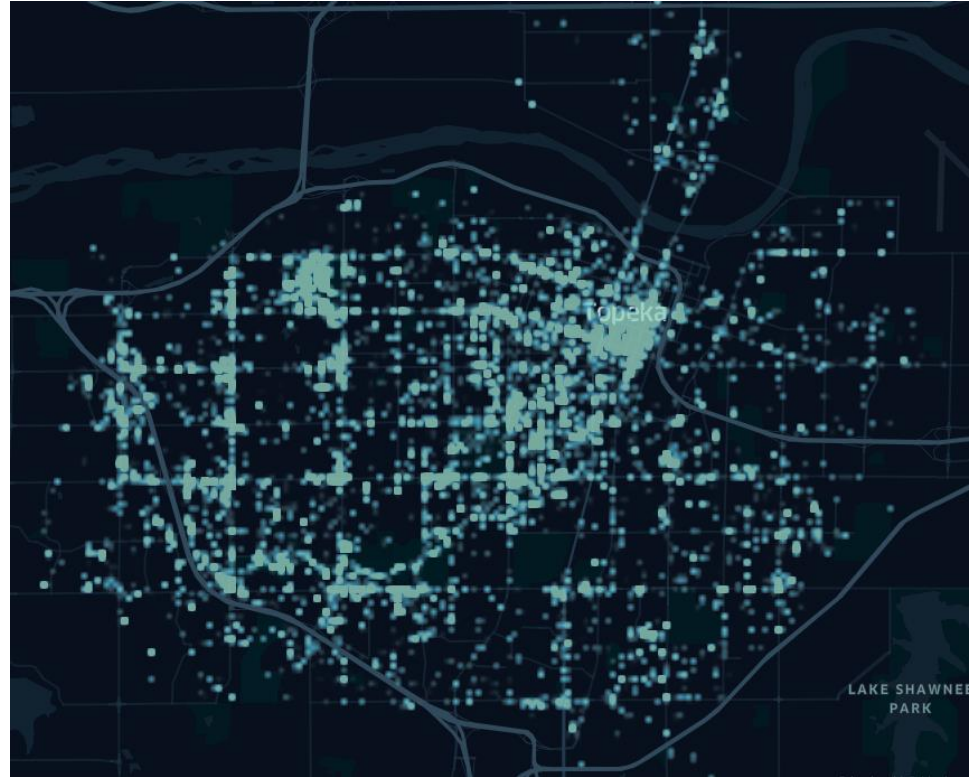
**17.5k lbs of CO2
emissions saved**



7.5K+ Unique Riders

Topeka Ride Heatmap

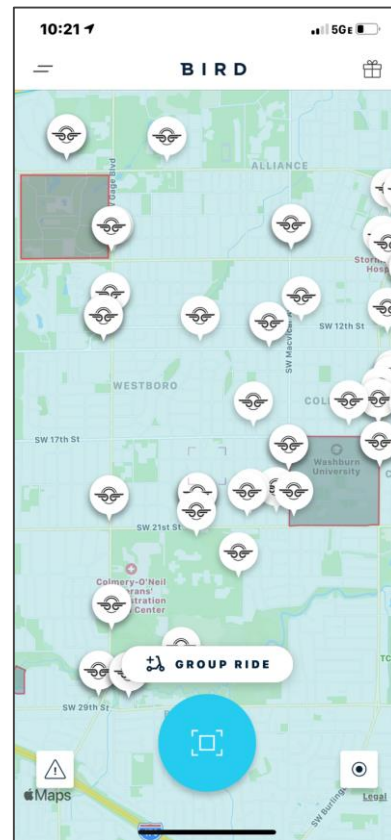
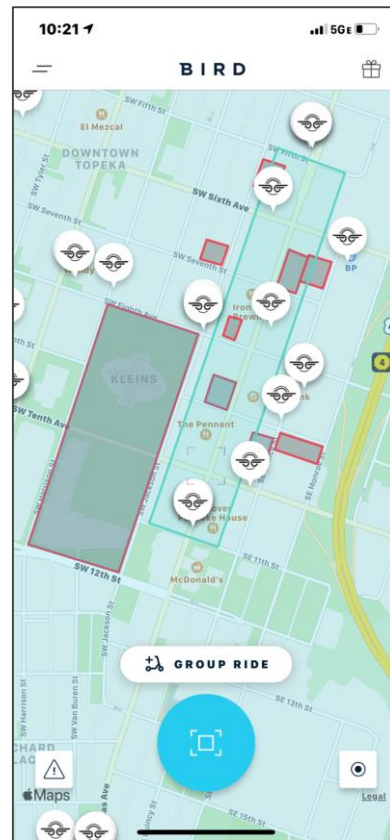
- Large volume of commuters and recreational riders
- High parity of geographical ridership across the entire city
- Seeing increases in ridership as we expanded across the river to the north



Continuous Improvement

Since launching in April, we have worked with the city and local organizations to create the right geographical environment for the city and its riders through geo-fencing:

- Downtown “No Wheel Zone”
- State Capitol Grounds
- Topeka High School
- Washburn University
- Gage Park
- Westridge Mall



Rider Feedback

Topeka Average Ride Rating: **4.6/5.0**

First time riding! it was smooth and fairly fast, it's nice to have another option for public transportation since I am currently down a vehicle!"

Topeka Rider
Date: 8/4/21

I may only use Bird for short rides right now. But they really come in handy when I'm trying to beat bad weather!"

Topeka Rider
Date: 5/20/21

You guys don't understand how much I need to roll around on a scooter! Thank you thank you thank you!"

Topeka Rider
Date: 5/15/21

Please put a scooter at Van Buren and Hampton tomorrow. I would rent it rather than drive around in my car for the day."

Topeka Rider
Date: 6/17/21

I had to drop my car off at the auto shop and the scooter helped me get back to work."

Topeka Rider
Date: 8/13/21



Coming soon...



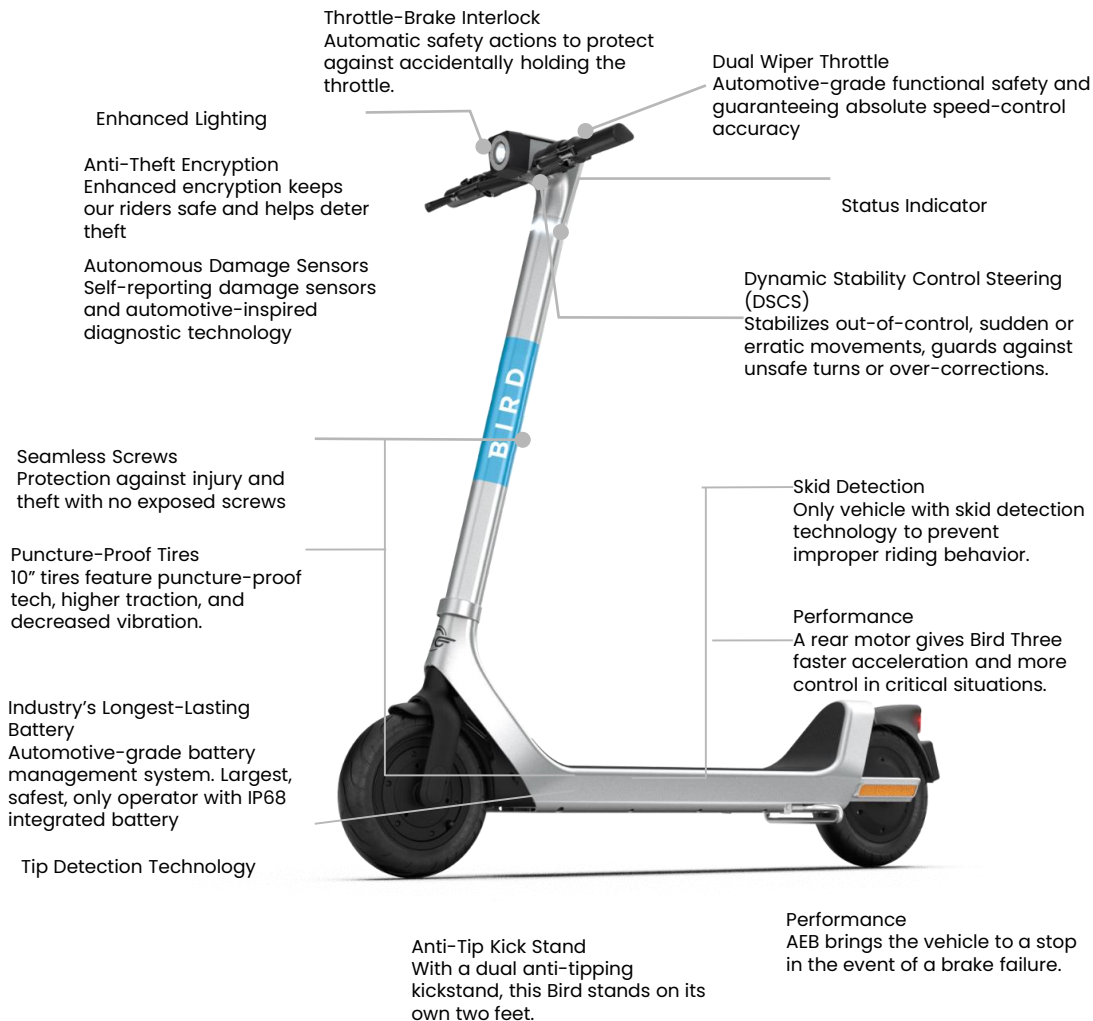
BirdZero



BirdThree

BirdThree

Battery	36 V, 21.0 Ah 10S6P
Charge Time	5.8 hrs
Range	35 miles
Braking	Regen; Drum (front), disc (r)
Wheels	10" pneumatic
Top Speed	15 mph
Dimensions	47.7 in. x 19.3 in. x 46.8 in.
Lights	Front / Rear LEDs



Thank you



Adam Davis Government Partnerships

Mahir Modgil Operations





City of Topeka
Council Action Form
Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
November 16, 2021

DATE: November 16, 2021
CONTACT PERSON: Monique Glaude, Community Engagement Division Director
DOCUMENT #:
SECOND PARTY/SUBJECT: Citizens Advisory Council and NIAs
PROJECT #:
CATEGORY/SUBCATEGORY 013 Ordinances - Codified / 002 Administration
CIP PROJECT: No
ACTION OF COUNCIL: Moved to the November 16, 2021 Agenda (11-09-21).
JOURNAL #:
PAGE #:

DOCUMENT DESCRIPTION:

DISCUSSION concerning the Citizen Advisory Council and Neighborhood Improvement Associations. *(Deferred from the meeting of November 9, 2021)*

(Discussion will cover updates to ordinances addressing the Citizens Advisory Council (CAC) and Neighborhood Improvement Associations (NIAs) due to the creation of the City's Community Engagement Division.)

VOTING REQUIREMENTS:

Discussion only. No action required by the City Council.

POLICY ISSUE:

Whether to update the CAC and NIA ordinances in light of the creation of the new Community Engagement Division.

STAFF RECOMMENDATION:

Staff recommends the City Council move to adopt the ordinance when considered.

BACKGROUND:

Amendments to the CAC and NIA ordinances are part of the overall update of Title 2 resulting from the abolishment of the Department of Neighborhood Relations (DNR) and the creation of the Community

Engagement Division. Previously, DNR staff worked with the CAC and the NIAs. That responsibility now rests with the Community Engagement Division. The ordinance has been reviewed by the CAC.

BUDGETARY IMPACT:

There is no budgetary impact to the City.

SOURCE OF FUNDING:

Not Applicable

ATTACHMENTS:

Description

Ordinance

(Published in the Topeka Metro News _____)

ORDINANCE NO. _____

AN ORDINANCE introduced by City Manager Brent Trout, concerning Citizen Advisory Council and Neighborhood Improvement Associations, amending § 2.25.040 and § 2.25.050, repealing § 2.25.060 and renumbering sections of Chapter 2.25.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF TOPEKA, KANSAS:

Section 1. That section 2.25.040, Citizen Advisory Council, of The Code of the City of Topeka, Kansas, is hereby renumbered as 2.25.030 and amended to read as follows:

Citizen Advisory Council.

(a) Established. There is hereby established a Citizen Advisory Council (CAC) consisting of persons who value community and representing broad community interests, including neighborhood engagement, housing, and infrastructure. ~~The CAC will provide recommendations to the Department of Neighborhood Relations on issues described in the CAC bylaws.~~

(b) Purpose. The purpose of the CAC is to provide advice and recommendations to appropriate City departments/divisions, as well as the Governing Body, on allocation of City, County, State, Federal and Topeka housing trust funds.

(c) Members; Terms; Voting. The CAC shall consist of one member elected ~~by~~of each certified neighborhood improvement association (NIA) ~~and~~in addition to three at-large members. Each CAC member shall serve a three-year term, which shall begin in January.

(1) Certified NIA members. ~~The~~Each certified NIA shall elect a member to serve as its representatives on the CAC. ~~The NIA representative members will~~

29 ~~have three-year terms. No person can be the NIA representative on the CAC for~~
30 ~~more than two consecutive terms. NIA representatives to the CAC shall be~~
31 ~~elected at NIA annual meetings. An NIA may also elect an alternate CAC~~
32 ~~representative who may~~to ~~represent the NIA's in the event the NIA's CAC~~
33 ~~representative member cannot attend a CAC meeting, in which case the alternate~~
34 ~~may vote. Except, in the event a representative cannot complete their entire~~
35 ~~term, a substitute can be elected at any regular NIA meeting.~~An NIA may elect a
36 substitute CAC representative to complete the unexpired term of the NIA's
37 representative member who is unable to complete the remainder of the term.

38 (2) At-Large members. The three at-large members of the CAC shall
39 be appointed ~~for three-year terms~~ by the Mayor, with confirmation by the City
40 Council. ~~The at-large members will have three-year terms. M~~At-large members
41 ~~shall not serve beyond the end of their appointed~~ three-year term and, . Upon
42 ~~expiration of a such term, the position shall remain vacant until a successor is~~
43 ~~appointed. No at-large member of the CAC shall serve more than two~~
44 ~~consecutive terms. One at-large member must come from a low and~~
45 ~~moderate~~low-to-moderate income (LMI) area not represented by a certified NIA
46 or be an LMI citizen resident of Topeka ~~not residing in an NIA area who does not~~
47 reside within the boundaries of a certified NIA or hold office in a certified NIA. ~~and~~
48 ~~†~~Two at-large members must come from disciplines such as construction trades,
49 architecture, appraising, real estate sales, public finance, mortgage lending,
50 legal, real estate development, residential property management, commercial
51 banking, construction material suppliers, fund raising, neighborhood planning,

52 zoning, engineering, health or ~~other disciplines relevant to housing and~~
53 ~~neighborhood development~~education.

54 (d) Meetings; Officers; Bylaws. ~~At the first annual~~November meeting of the
55 CAC, the voting members will elect a chair and vice-chair, whose terms officially start in
56 January, to conduct the meetings in accordance with Robert's Rules of Order. The
57 ~~Director of Neighborhood Relations will establish bylaws and,~~The CAC chair may
58 designate a CAC member as the group's parliamentarian. The CAC chair, in
59 consultation with the CAC vice-chair and Community Engagement Division staff, will
60 prepare the agenda for each meeting. The CAC will meet quarterly each year unless a
61 special meeting is requested by the Director or the City Council. Community
62 Engagement Division staff will create the meeting minutes, which shall be reviewed by
63 the CAC chair and vice-chair prior to distribution. Community Engagement Division staff
64 shall create and update contact information for CAC members, which shall include the
65 NIA representative, NIA alternate and at-large appointees; maintain attendance records;
66 and record and maintain minutes of each meeting. The CAC, in consultation with the
67 Community Engagement Director, will conduct an annual review of the established
68 bylaws and present any proposed revisions to the full membership for approval during
69 the third quarter of each calendar year. The CAC will meet at a date, time and place
70 determined by the CAC, which shall include both regular and special meetings. A
71 quorum of the CAC shall consist of those voting members present, and a simple
72 majority of voting members present shall decide any question. ~~Department staff shall~~
73 ~~keep attendance records and minutes of each meeting.~~

74 ~~Each NIA representative and each at-large member will have voting rights~~

75 throughout their term.

76 The purpose of the CAC is to advise the Director of Neighborhood Relations of
77 community needs as they relate to the allocation of City, State, Federal and Topeka
78 housing trust funds.

79 Section 2. That section 2.25.050, Neighborhood improvement associations, of
80 The Code of the City of Topeka, Kansas, is hereby renumbered as 2.25.040 and
81 amended to read as follows:

82 **Neighborhood improvement associations.**

83 (a) The following method ~~is established~~ shall be used for the establishment and
84 certification of neighborhood improvement associations (NIAs):

85 (1) Persons interested in forming an NIA shall set a date, time and place
86 for an organizational meeting, ~~and notify a~~ All residents shall be notified of this
87 meeting, ~~either by~~ regular mail and/or by hand-delivered flier.

88 (2) At the organizational meeting, boundaries for the NIA shall be
89 determined, officers shall be elected, and a date, time and place for regular
90 future meetings shall be set.

91 (3) At the organizational meeting, a petition shall be signed by at least 25
92 residents, property owners, and businesses ~~and persons having a definable~~
93 ~~interest in the area~~ requesting certification.

94 (4) A letter requesting certification and the signed petition shall be
95 submitted to the City Manager for approval.

96 (5) The association shall meet each year during the month of ~~April each~~
97 ~~years~~ specified in their bylaws to elect a ~~president, vice president, secretary and~~

98 ~~treasurer~~ officers.

99 (6) A quorum for the transaction of business shall be those members
100 present, unless the bylaws provide otherwise.

101 (7) If an NIA wishes to extend or amend its boundaries, each resident of
102 the area to be included in the ~~expansion~~ boundary change shall be notified by
103 regular mail of the proposed ~~expansion~~ change and given the opportunity at the
104 NIA meeting to express their approval or disapproval. The lesser of fifty percent
105 (50%) or 25 resident signatures from the area to be included in a boundary
106 change must be obtained in order to proceed, after which the request will be
107 processed in the same manner as an original request to establish an NIA (see
108 numbers 1-4 above).

109 (b) ~~Each year, on or prior to May 1st, the City Manager shall designate certain~~
110 ~~census tracts or portions thereof within the City as the community development (CD)~~
111 ~~target area. Neighborhood improvement associations may be established within the~~
112 ~~target area. They shall be established as set out in subsection (a) of this section.~~
113 ~~The~~ NIA's shall have the following ~~responsibilities of these CD target area NIAs shall be~~
114 ~~as follows:~~

115 (1) To identify needs, define objectives and express preferences about
116 activities proposed in the community development block grant funding
117 application.

118 (2) To act as a vehicle through which individual and group complaints
119 concerning community development program performance are channeled to the
120 ~~Community and Economic Development Department~~ Community Engagement

121 Division staff.

122 (3) To develop annual neighborhood improvement plans and submit such
123 plans to the ~~Community Development Advisory Board~~Citizen Advisory Council
124 and Community Engagement Director for ~~funding~~consideration of additional
125 funding allocations in the months of March and July of the current year.

126 (4) To otherwise participate in the development of programs related to
127 community betterment.

128 (5) To ~~annually~~ elect two representatives to sit participate in the
129 ~~Community Development~~Citizen Advisory Council.

130 (6) To work directly with the ~~Community Engagement Division~~ staff of
131 ~~community and economic development~~ on those community development
132 programs existing in the NIA ~~which~~that are funded or sponsored by community
133 development block grant funds.

134 Section 3. That section 2.25.060, Neighborhood improvement association
135 districts, of The Code of the City of Topeka, Kansas, is hereby repealed.

136 **~~Neighborhood improvement association districts.~~**

137 ~~The Mayor will establish neighborhood improvement association (NIA) districts~~
138 ~~for the purpose of assigning rotating voting rights for NIA representatives to the Citizen~~
139 ~~Advisory Council. Each NIA district will consist of at least two NIAs. To the extent~~
140 ~~possible, NIA districts will consist of NIAs whose boundaries are contiguous.~~

141 Section 4. That section 2.25.070, Topeka housing trust fund, of The Code of
142 the City of Topeka, Kansas, is hereby renumbered as 2.25.050.

143 Section 5 That section 2.25.090, Programs and targeting of resources, of The

Code of the City of Topeka, Kansas, is hereby renumbered as 2.25.060.

Section 6. That section 2.25.100, Program costs and administrative fees, of
The Code of the City of Topeka, Kansas, is hereby renumbered as 2.25.070.

Section 7. That section 2.25.110, Application of federal, state and local laws or
ordinances, of The Code of the City of Topeka, Kansas, is hereby renumbered as
2.25.080.

Section 8. That original § 2.25.040 and § 2.25.00 of The Code of the City of
Topeka, Kansas, are hereby specifically repealed.

Section 9. This ordinance shall take effect and be in force from and after its
passage, approval and publication in the official City newspaper.

Section 10. This ordinance shall supersede all ordinances, resolutions or rules,
or portions thereof, which are in conflict with the provisions of this ordinance.

Section 11. Should any section, clause or phrase of this ordinance be declared
invalid by a court of competent jurisdiction, the same shall not affect the validity of this
ordinance as a whole, or any part thereof, other than the part so declared to be invalid.

PASSED AND APPROVED by the City Council on _____.

CITY OF TOPEKA, KANSAS

Michelle De La Isla, Mayor

ATTEST:

Brenda Younger, City Clerk



City of Topeka
Council Action Form
Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
November 16, 2021

DATE: November 16, 2021
CONTACT PERSON: Monique Glaude', DOCUMENT #:
Community
Engagement Division
Director
SECOND PARTY/SUBJECT: Topeka DREAMS Fund PROJECT #:
Awardees
CATEGORY/SUBCATEGORY 006 Communication / 005 Other
CIP PROJECT: No
ACTION OF COUNCIL: Moved to the November JOURNAL #:
16, 2021 Agenda (11-09-
21).
PAGE #:

DOCUMENT DESCRIPTION:

DISCUSSION regarding the 2022 Topeka DREAMS Grant Awardees. (*Deferred from the meeting of November 9, 2021.*)

(*Discuss the 2022 Topeka DREAMS Grant funding allocations in the amount of \$191,030.63 for projects in the North Topeka West, Valley Park and Highland Acres Neighborhoods.*)

VOTING REQUIREMENTS:

Discussion only. No action is required by the Governing Body.

POLICY ISSUE:

Whether to approve the resolution authorizing the award of the grants.

STAFF RECOMMENDATION:

Staff is seeking additional input from the Governing Body.

BACKGROUND:

The Topeka Dreams Grant program provides mini-grants or small monetary awards, technical assistance and other support provided by the City to neighborhood improvement association groups so they can take local action on a public concern. This annual program is designed to empower predominately low/moderate income (LMI) neighborhoods, improve quality of life for residents, and transform the area through community engagement and

revitalization projects.

In 2020, the Governing Body approved the provision of \$200,000 of annual competitive funds for Neighborhood Improvements each year. Based on recommendations from the Citizen Advisory Council and the Topeka DREAMS Committee, the Community Engagement Division revised the program formerly known as Empowerment and developed the The Topeka DREAMS Grant Program. The Topeka DREAMS Grant program continues to provide mini-grants or small monetary awards, technical assistance and other support in an annual program format. The program is designed to empower predominately low/moderate income (LMI) neighborhoods improvement associations to apply for and utilize these funds to improve their neighborhoods through community engagement and revitalization projects. Grant awards range from \$2,000 up to \$100,000.

BUDGETARY IMPACT:

There is no direct budgetary impact in 2021; however, the City of Topeka Community Engagement Division staff will assist the awarded neighborhoods with planning and project implementation. Projects will incur engineering and utility cost for infrastructure improvements, as well as other cost for community engagement activities and neighborhood quality of life projects in 2022 and potentially 2023 as some implementation efforts may carry over.

SOURCE OF FUNDING:

Not Applicable in 2021. While this program continues to provide support through federal Community Development Block Grant Funds, administered through Community Engagement, now, it also provides another source of funding through City General Obligation (GO) Bonds. The addition of the GO Bond funds allows for support of new types of projects and in areas that may have previously been restricted by federal funding regulations. 2022 and 2023 will be impacted by this program. Up to \$140,000 in GO Bond funding is proposed for infrastructure and accessibility projects. In addition \$60,000 in CDBG funds will be dedicated for community engagement, neighborhood beautification and other quality of life projects.

ATTACHMENTS:

Description

Presentation

Resolution

2022 Internal Review Committee Summary Report

Topeka DREAMS Recommendation Report to Council (October 6, 2021)

2022 Neighborhood DREAMS Fund Application

Topeka DREAMS CAC Score Sheet

COT 2022 Topeka DREAMS Recommendation Form



City of Topeka

Community Engagement Division

2022 TOPEKA DREAMS GRANT PROGRAM

Citizen Advisory Council & Internal Review Committee

Recommendations

October 6, 2021

CITY COUNCIL PRESENTATION NOVEMBER 9, 2021



2022 Topeka DREAMS Grant Overview

- In 2020, the Governing Body approved the provision of \$200,000 of annual competitive funds for Neighborhood Improvements each year.
- In 2021 based on recommendations from the Citizen Advisory Council and the Topeka DREAMS Committee, the Community Engagement Division revised the program formerly known as Empowerment and developed the Topeka DREAMS Grant Program.
- The program is designed to empower predominately low/moderate income (LMI) Neighborhoods Improvement Associations to apply for and utilize these funds to improve their neighborhoods through community engagement and revitalization projects. Grant awards range from \$2,000 up to \$100,000.
- Total funding available for this program is \$200,000 annually. Funding is provided through the federal Community Development Block Grant (CDBG) Program (\$60,000) and from the City's General Obligation (GO) Bonds (\$140,000).

2022 Topeka DREAMS Grant Process

- April 2021 - Neighborhood Improvement Associations were invited to submit application(s) on behalf of their neighborhoods.
- August 2021 – Applications were due to the Community Engagement Division.
- September 2021 - The internal review committee, comprised of City of Topeka staff and other local subject matter experts, provided recommendations based on project feasibility to meet local, state, and federal regulations and requirements for funding eligibility
- October 2021 - Authorized members of the Citizen Advisory Council, reviewed and scored the applications for funding recommendations to the Governing Body
- January 2022 – Upon final approval from the City Council and HUD, projects will be implemented.

Types of Projects & Funding Sources

- Public Accessibility – (1st GO Bonds or 2nd CDBG)
 - Sidewalks (new/replacement)
 - ADA Ramps
 - Crosswalks
- Neighborhood Beautification – (1st CDBG or 2nd GO Bonds)
 - Murals
 - Residential Entrance/ Placemaking signage/markers/monuments
 - Neighborhood Banners/flags
- Quality of Life Projects – (1st CDBG or 2nd GO Bonds)
 - Parks/Playgrounds
 - Public Community/Recreation/School structural/grounds improvements
 - Other Public Improvements
 - Bus station terminals
 - Shelters
 - Benches
- Community Engagement– (CDBG)
 - Public Programs
 - Community Education classes/programs (various topics)
 - Public Events
 - Community Resource Fair
 - Neighborhood clean-up

2022 Topeka DREAMS Grant – Projects Received

Neighborhood	Project	Requested
Historic Old Town	Community Green Space	\$ 68,400.00
Historic Old Town	Brick Street Repair	\$ 100,000.00
North Topeka West	McKinley Park Walking Mural	\$ 12,300.00
North Topeka West	McKinley Park Walking Loop & Parking Improvements	\$ 47,245.00
Valley Park	Community Engagement Events	\$ 17,735.00
Highland Acres	Murals "Stronger Together"	\$ 10,900.63
Highland Acres	Sidewalk Installation: 23rd Street; Bellview to Highland Ave	\$ 100,000.00
Highland Acres	Community Health Fair	\$ 2,850.00
TOTALS		\$ 359,430.63

SUMMARY

Total Applications:	8
Total Applications Funded:	0
Available Funding:	\$200,000.00
Funds Requested:	\$359,430.63
Recommended Funding:	\$0.00

CITY OF TOPEKA DIVISION OF COMMUNITY ENGAGEMENT 2022 DREAMS APPLICANT SCORES

Neighborhood	Project	#1	#2	#3	#4	#5	#6	#7	#8	#9	TOTAL
Historic Old Town	Community Green Space	74	88	62	67	39	63	55	77	76	601
Historic Old Town	Brick Street Repair	68	68	65	67	41	87	59	66	74	595
North Topeka West	McKinley Park Walking Mural	77	87	83	76	56	59	62	84	92	676
North Topeka West	McKinley Park Walking Loop & Parking Improvements	75	93	78	65	54	66	49	82	93	655
Valley Park	Community Engagement Events	74	87	87	57	0	66	68	72	85	596
Highland Acres	Murals "Stronger Together"	94	96	79	84	63	96	75	90	78	755
Highland Acres	Sidewalk Installation: 23rd Street; Bellview to Highland Ave	84	84	81	60	51	90	68	93	71	682
Highland Acres	Community Health Fair	78	95	74	86	62	95	67	83	85	725

2022 Topeka DREAMS Grant – Project Issues CAC & Internal Review Recommendations & Comments

Neighborhood	Project	Summary	Recommended	CAC Total Scores	CAC & Internal Review Recommendations & Comments
Historic Old Town	Community Green Space	Installation of 15 acres of recreational green space in the neighborhood	No	601	Project location needs to be clearly identified; Need to partner with SNCO Parks on this effort for future maintenance and sustainability. SNCO Parks would need to assume ownership of the property before a project could be pursued.
Historic Old Town	Brick Street Repair	Replacement of specified brick streets throughout neighborhood	No	595	Project would include additional water and storm water infrastructure cost that would not be within scope or budget for this grant program.
Valley Park	Community Engagement Events	Community events to get residents of diverse ages engaged in outdoor/physical activities and/or annual neighborhood events	Yes	596	Project is eligible for funding; Needs more clarification on what the events would be, who they would serve, and how they would impact the neighborhood. Due to scoring, this project was not originally recommended for funding. The CAC voted on October 6, 2021 to add this project to the list of those recommended for funding: 11 yes to 2 no; 1 abstained.
Highland Acres	Sidewalk Installation: 23rd Street; Bellevue to Highland Ave	Installation of new sidewalks on 23rd street from Bellevue to Highland Ave	Yes	682	Project is eligible for GO Bond funding and pending eligibility for CDBG funding. Project will require additional cost for storm inlets, curb and gutter. Funding is contingent upon a revised project scope that takes this into consideration.

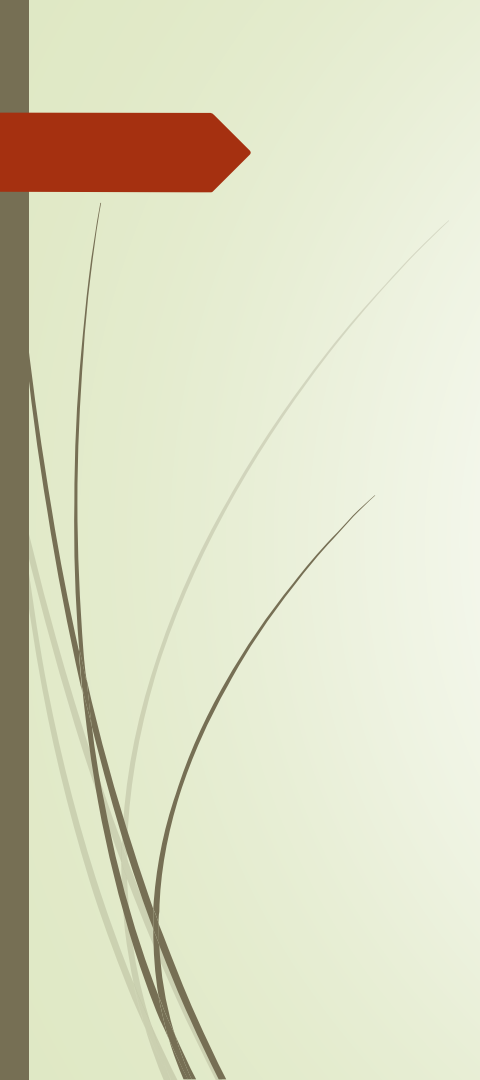
2022 Topeka DREAMS Grant – Projects Recommended for Funding

Neighborhood	Project	Requested Funds	Recommended Funding
North Topeka West	McKinley Park Walking Mural	\$ 12,300.00	\$ 12,300.00
North Topeka West	McKinley Park Walking Loop & Parking Improvements	\$ 47,245.00	\$ 47,245.00
Valley Park	Community Engagement Events	\$ 17,735.00	\$ 17,735.00
Highland Acres	Murals "Stronger Together"	\$ 10,900.63	\$ 10,900.63
Highland Acres	Sidewalk Installation: 23rd Street; Bellview to Highland Ave	\$ 100,000.00	\$ 100,000.00
Highland Acres	Community Health Fair	\$ 2,850.00	\$ 2,850.00
			\$ 191,030.63

SUMMARY

Total Applications: 6

CDBG Funded \$51,030.63
GO Bond Funded: \$140,000.00
Recommended Funding: \$191,030.63



Questions?

1 RESOLUTION NO. _____
2
3

4 A RESOLUTION introduced by City Manager Brent Trout approving the 2022 Topeka
5 DREAMS Grants
6

7 WHEREAS, the City of Topeka, Kansas, in its efforts to enhance and improve the
8 quality of life in area neighborhoods has allocated \$200,000 to support small
9 neighborhood-based public projects or provide local match funds for larger public projects;
10 and

11 WHEREAS, the Citizen Advisory Council (CAC) and an internal review committee
12 evaluated the applications received funding; and makes the following recommendations to
13 the Governing Body:

14	North Topeka West (Mural)	\$12,300.00
15	North Topeka West (Parking; Walking Loop)	\$47,245.00
16	Valley Park	\$17,735.00
17	Highland Acres (Murals)	\$10,900.63
18	Highland Acres (Sidewalk)	\$100,000.00
19	Highland Acres (Health Fair)	\$2,850.00
20	Total	\$191,030.63

21
22 NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of
23 Topeka, Kansas, that it supports and approves the recommended funding allocations for
24 the DREAMS grants for 2022.
25

26 ADOPTED and APPROVED by the Governing Body

27 _____.

28 CITY OF TOPEKA, KANSAS

29

30

31

32 _____
Michelle De La Isla, Mayor

33 ATTEST:

34

35

36

37 _____
Brenda Younger, City Clerk

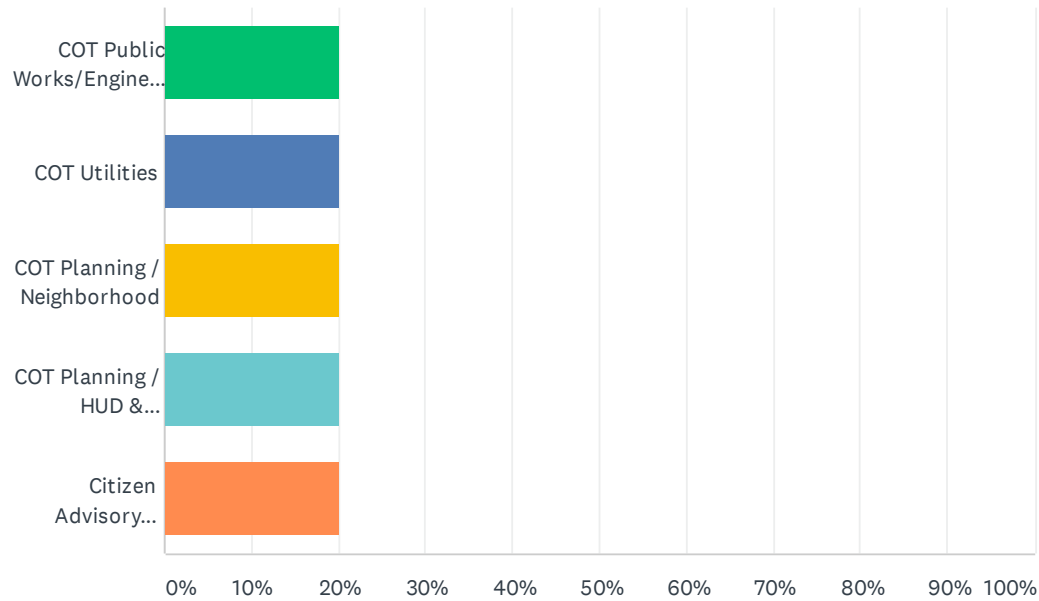
Q1 Reviewer Name

Answered: 7 Skipped: 0

#	RESPONSES	DATE
1	LaToya Burnett	9/12/2021 3:55 PM
2	Kim Thompson	9/8/2021 5:40 PM
3	Bryson Risley	9/8/2021 5:34 PM
4	Renee Criqui	9/8/2021 5:28 PM
5	Stephanie Hanke	9/8/2021 2:21 PM
6	Chris Curtis	9/8/2021 9:45 AM
7	Shawn Bruns	9/1/2021 2:04 PM

Q2 Reviewer Organization/Department/Division

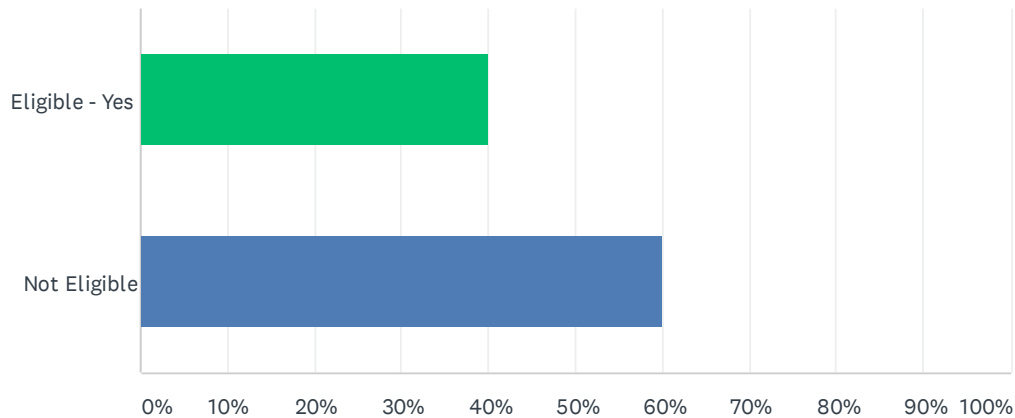
Answered: 5 Skipped: 2



ANSWER CHOICES	RESPONSES	
COT Public Works/Engineering	20.00%	1
COT Utilities	20.00%	1
COT Planning / Neighborhood	20.00%	1
COT Planning / HUD & Environmental	20.00%	1
Citizen Advisory Council	20.00%	1
TOTAL		5

Q3 Application #1 - Historic Old Town - Community Green Space - At Risk - \$68,400 - Quality of Life - GO Bond/CDBG

Answered: 5 Skipped: 2

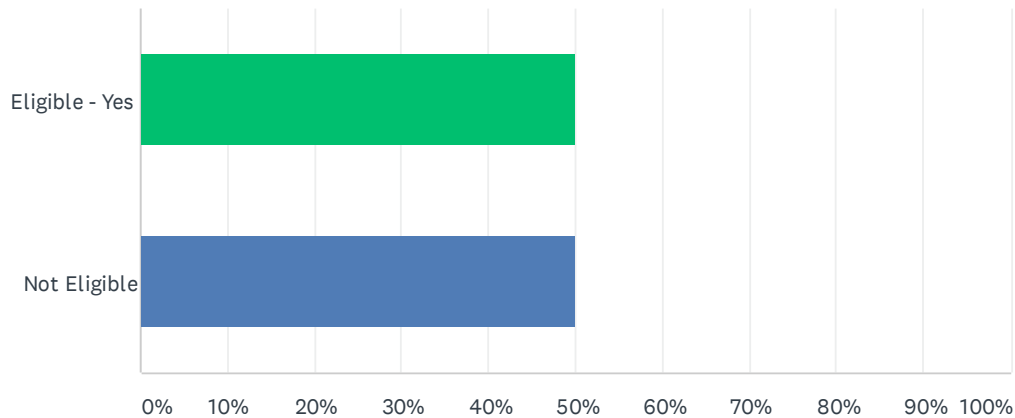


ANSWER CHOICES	RESPONSES
Eligible - Yes	40.00% 2
Not Eligible	60.00% 3
TOTAL	5

#	PROJECT REQUIREMENTS & ELIGIBILITY REASONING	DATE
1	LaToya's comment - The NIA has not identified a location; Parks and Rec has no plans to purchase property in the area – cannot fund this project. Recommendation would be for NIA to work with Shawnee County to determine if there could ever be a future park in the area.	9/12/2021 3:55 PM
2	The redesignation of insitu land parcel(s) from extant utility to open green-space is encouraged / supported (as outlined) as a measure of public health & vitality. However, the attendant mechanics requisite to acquire & maintain the resultant parcel appear to be more hope than plan. Further refinement, such as a business/project plan seems to be an appropriate next pahse for future review / FULL approval & subsequent funding.	9/8/2021 5:40 PM
3	Yes, HOT Neighborhood Plan says 15 acres is ideal for the neighborhood, but the Future Land Use Map does not define where that space is/could be developed.	9/8/2021 5:34 PM
4	Unable to do an environmental review, due to unknown locations. Recommend using different funding source for this project.	9/8/2021 5:28 PM
5	This project would not be eligible as I understand it because the county parks and recreation department does not currently own any park space in the Historic Old Town area.	9/8/2021 9:45 AM

Q4 Application #2 - Historic Old Town - Brick Street Repair- At Risk - \$100,000 - Infrastructure - GO Bond

Answered: 4 Skipped: 3

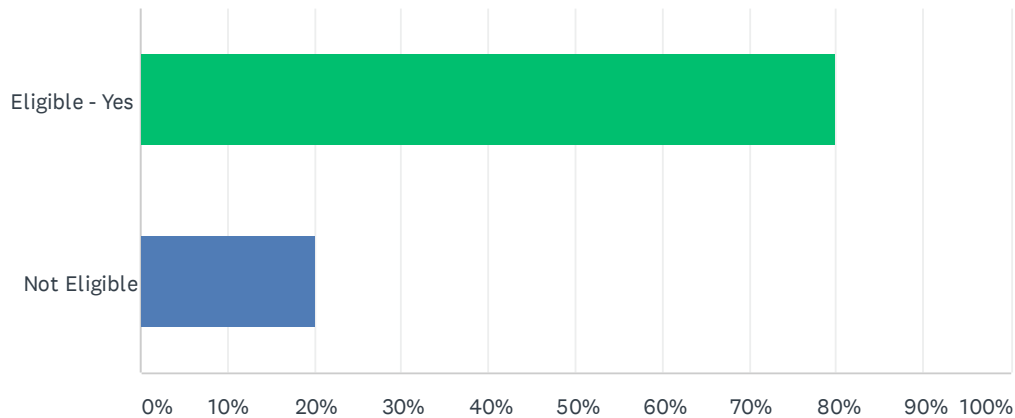


ANSWER CHOICES	RESPONSES	
Eligible - Yes	50.00%	2
Not Eligible	50.00%	2
TOTAL		4

#	PROJECT REQUIREMENTS & ELIGIBILITY REASONING	DATE
1	LaToya's comment - The Utilities Department has determined that there would be additional cost to replace the water and storm lines under the identified streets. These cost would not be within scope or budget for this grant program. Recommendation would be for NIA to apply for SORT or similar future program for this effort.	9/12/2021 3:55 PM
2	Brick Street repair aligns with the HOT Neighborhood Plan.	9/8/2021 5:34 PM
3	The requested amount will not cover the cost and there is a request of \$200,000 in the project budget requested from the City of Topeka's infrastructure repair funds that at this time I am unaware if they are or would be available for this project.	9/8/2021 2:21 PM
4	This project involves the repair of public infrastructure (brick streets) in Historic Old Town. Repair of the brick streets would help retain the historic nature of the area and strengthen pride in the neighborhood. The NIA is requesting \$100,000 for the project with the cost for brick street repair currently around \$20 - \$35 per sq. ft. of street repaired. With limited funds, a smaller dollar amount could be awarded with the work designed to meet the funds.	9/1/2021 2:04 PM

Q5 Application #3 - North Topeka West - McKinley Park Walking Mural- At Risk - \$12,300 - Beautification - CDBG

Answered: 5 Skipped: 2

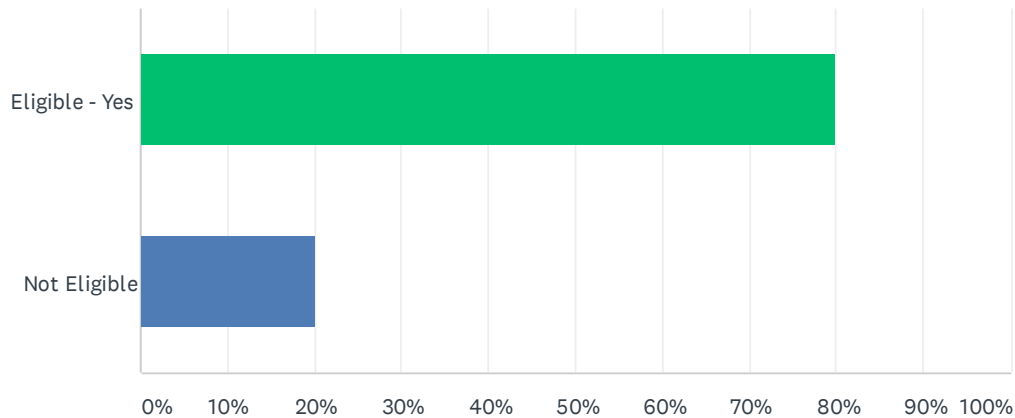


ANSWER CHOICES	RESPONSES
Eligible - Yes	80.00% 4
Not Eligible	20.00% 1
TOTAL	5

#	PROJECT REQUIREMENTS & ELIGIBILITY REASONING	DATE
1	LaToya's comment - cannot be funded with CDBG funds because the park is in the flood zone. Recommendation would be to use GO Bond funds if CAC determines that this project is a priority.	9/12/2021 3:55 PM
2	The proposed project appears to be well coordinated with primary and secondary share/stakeholders and consistent with NOTO arts district development. The concept of open green-space as a measure of neighborhood health is affirmed. The in-situ utility of the proposed land parcel(s) space compliments the proposed physical infrastructure improvement project. Inclusion of future murals encourages collaboration with adjacent NIA's as well as a variety of Kansas historical societies.	9/8/2021 5:40 PM
3	Improvement to McKinley Park is in alignment with the NTW Neighborhood Plan. Neighborhood Plan talks about improvements to the park and how crucial this park is to the neighborhood. Additionally, a strength/opporutnity identified in the plan discusses the history of the Oregon trail, Charles Curties and McKinley Elementary School. This seems like a good way to work in the history element.	9/8/2021 5:34 PM
4	Area is in a flood zone. Recommend using other funding sources.	9/8/2021 5:28 PM
5	This project would contingent on the approval of the McKinley Park Sidewalk and Parking improvement project being funded.	9/8/2021 9:45 AM

Q6 Application #4 - North Topeka West - McKinley Park Walking Loop & Parking- At Risk - \$47,245 - Quality of Life - GO bond/CDBG

Answered: 5 Skipped: 2

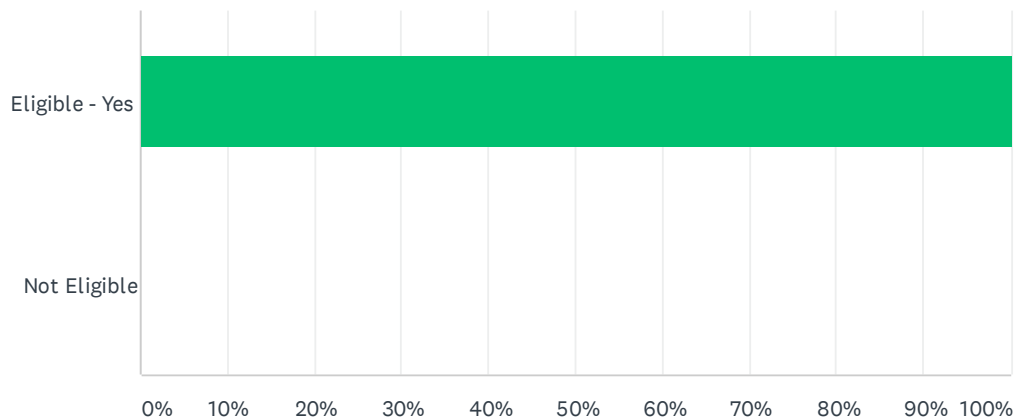


ANSWER CHOICES	RESPONSES
Eligible - Yes	80.00% 4
Not Eligible	20.00% 1
TOTAL	5

#	PROJECT REQUIREMENTS & ELIGIBILITY REASONING	DATE
1	LaToya's comment - cannot be funded with CDBG funds because the park is in the flood zone. Recommendation would be to use GO Bond funds if CAC determines that this project is a priority.	9/12/2021 3:55 PM
2	The proposed project appears to be well coordinated with primary and secondary share/stakeholders. The concept of open green-space as a measure of neighborhood health is affirmed. Additionally, the in-situ utility of the proposed land parcel(s) space invites refinement / improvement for enhanced enjoyment not only by the circumscribing NIA but adjacent NIA's as well. This stands alone proposed project invites further enhancements / improvements increasing city-wide inclusion.	9/8/2021 5:40 PM
3	Project is in alignment with NTW Neighborhood Plan. The Implementation section of the plan identifies segments like McKinley Park as "Pedestrian Plan Priority Areas". This funding was not allocated with the NTW Neighborhood Plan.	9/8/2021 5:34 PM
4	Area is located in a flood zone. Recommend using other funding sources.	9/8/2021 5:28 PM
5	This project should be phased with the Park Sidewalk and Parking improvement project.	9/8/2021 9:45 AM

Q7 Application #5 - Valley Park - Community Engagement Events- Out Patient- \$17,735 - Quality of Life - CDBG

Answered: 1 Skipped: 6

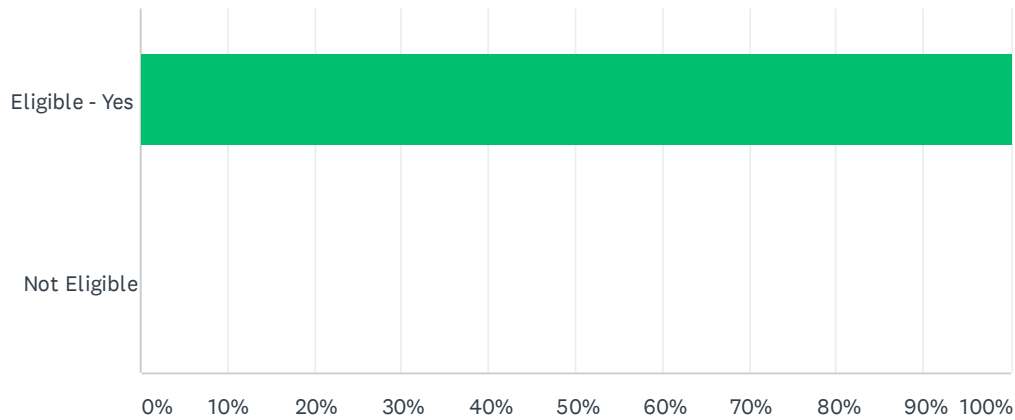


ANSWER CHOICES	RESPONSES
Eligible - Yes	100.00% 1
Not Eligible	0.00% 0
TOTAL	1

#	PROJECT REQUIREMENTS & ELIGIBILITY REASONING	DATE
1	The proposal is consistent with the n-f-p 501c-3 NIA charter, the vision, mission & core values of the CAC as well as the defining DREAMS document(s). This proposal is also consistent with CAC endorsed multi-NIA community events, such as NNO, etc. The requisite coordination with share/stake-holders appears broad-based and inclusive. The requisite funding request suggests a shortfall in the NIA's annual budget; this request augments the same while retaining a focus on collaboration.	9/8/2021 5:40 PM

Q8 Application #6 - Highland Acres- Murals - At Risk- \$10,901 - Beautification - CDBG

Answered: 2 Skipped: 5

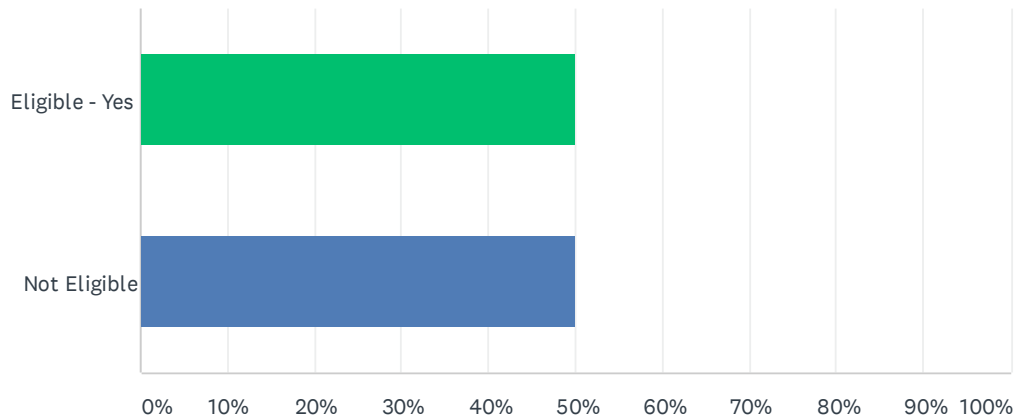


ANSWER CHOICES	RESPONSES	
Eligible - Yes	100.00%	2
Not Eligible	0.00%	0
TOTAL		2

#	PROJECT REQUIREMENTS & ELIGIBILITY REASONING	DATE
1	The proposed project appears to be well coordinated with primary and secondary share/stakeholders and consistent with community art facilitators, such as 'ARTS CONNECT', etc. The concept of public murals / art appreciation as a measure of neighborhood health is affirmed. Additionally, the proposal lends credibility to & compliments aligned future infrastructure improvement project(s) as it encourages collaboration (a core CAC value) with a variety of Kansas art / historical societies.	9/8/2021 5:40 PM
2	Preliminary Environmental shows that this project is eligible for funding.	9/8/2021 5:28 PM

Q9 Application #7 - Highland Acres- 23rd Street Sidewalk - At Risk- \$100,000 - Infrastructure - GO Bond

Answered: 4 Skipped: 3

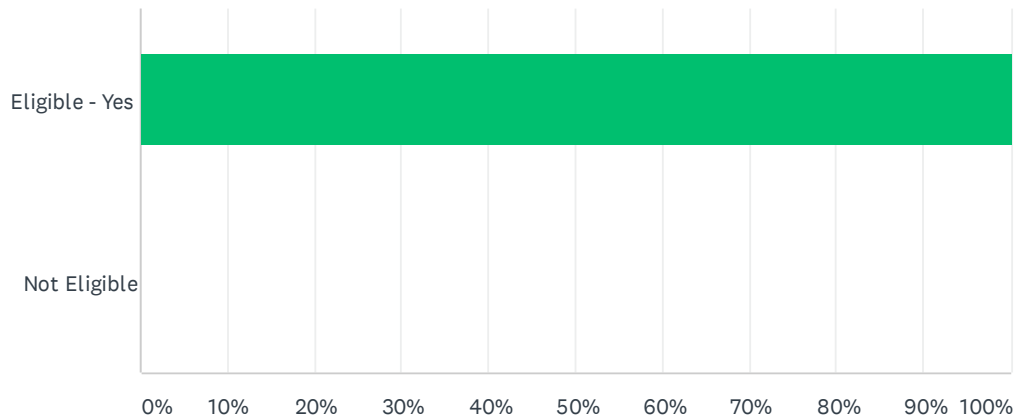


ANSWER CHOICES	RESPONSES	
Eligible - Yes	50.00%	2
Not Eligible	50.00%	2
TOTAL		4

#	PROJECT REQUIREMENTS & ELIGIBILITY REASONING	DATE
1	LaToya's comment - Utilities Department determined that there would be additional cost for storm inlets, curb and gutter to reduce the potential for flooding in the area. Recommendation – determine with Engineering and Utilities if a smaller segment of sidewalk can be completed with requested project funds and/or that the NIA apply for SORT or the future program for this effort.	9/12/2021 3:55 PM
2	Highland Acres does not have a neighborhood plan, but this project is generally in alignment with what would be identified as a priority project within a plan.	9/8/2021 5:34 PM
3	Currently there are no curb or gutters and the ditch appears to be needed to for stormwater.	9/8/2021 2:21 PM
4	This project involves the construction of new public infrastructure (sidewalk) in Highland Acres along the north side of SE 23rd Street between SE Bellview Avenue and SE Highland Avenue and along the west side of SE Highland Avenue between SE 23rd Street and SE 25th Street. This is an area currently without sidewalk, and the new sidewalk would complete a loop to Dornwood Park at the south end. This project is estimated to cost \$100,000 and will improve pedestrian safety and quality of life in the neighborhood.	9/1/2021 2:04 PM

Q10 Application #8 - Highland Acres- Health Fair - At Risk- \$2,850 - Community Engagement - CDBG

Answered: 1 Skipped: 6



ANSWER CHOICES	RESPONSES
Eligible - Yes	100.00% 1
Not Eligible	0.00% 0
TOTAL	1

#	PROJECT REQUIREMENTS & ELIGIBILITY REASONING	DATE
1	The proposal is consistent with the n-f-p 501c-3 NIA charter, the vision, mission & core values of the CAC as well as the defining DREAMS document(s). This proposal is also consistent with CAC endorsed NIA community health-care events. The requisite coordination with share/stake-holders appears broad-based and inclusive. The requisite funding request suggests a shortfall in the NIA's annual budget; this request augments the same while retaining a focus on collaboration.	9/8/2021 5:40 PM



2022 TOPEKA DREAMS GRANT

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

CITIZEN ADVISORY COUNCIL & INTERNAL REVIEW COMMITTEE
FUNDING RECOMMENDATIONS
OCTOBER 6, 2021

Community Engagement
215 SE 7th Street, 1st Floor
Topeka, Kansas 66603
www.topeka.org

2022 Topeka DREAMS Grant Overview

The Topeka Dreams Grant program provides mini-grants or small monetary awards, technical assistance and other support provided by the city to neighborhood improvement association groups so they can take local action on a public concern. This annual program is designed to empower predominately low/moderate income (LMI) neighborhoods, improve quality of life for residents, and transform the area through community engagement and revitalization projects.

Total funding available for this program is \$200,000 annually. Funding is provided through the federal Community Development Block Grant (CDBG) Program (\$60,000) and from the City's General Obligation (GO) Bonds (\$140,000). Together, these funds are used to support a variety of small neighborhood based public projects or local match funds for larger public projects. Program priorities include community engagement, infrastructure and public accessibility improvements, neighborhood beautification, and other quality of life public improvements. Grant awards range from \$2,000 up to \$100,000.

Eligible applicants are invited to submit funding application(s) in early spring. An internal review committee, comprised of City of Topeka staff and other local subject matter experts, described below, reviews the applications for project feasibility to ensure that projects meet basic local, state, and federal regulations and requirements for funding eligibility. This committee's recommendations, along with the project applications, are then shared with the Citizen Advisory Council.

The Citizen Advisory Council (CAC) is comprised of one primary member elected by each Neighborhood Improvement Association (NIA) and three City-at-large members appointed by the Mayor. The CAC provides recommendations to the Division of Community Engagement on community needs as they relate to the allocation of local, state, federal and trust funds for the preparation of the City of Topeka's Consolidated Action Plan. The CAC reviews the applications and internal review committee recommendations, and scores the applications of their peers. Scores are then compiled and prioritized based on highest total scores to lowest total scores for funding consideration by the Governing Body.

Due to a portion of the program funding being funded with federal Community Development Block Grant (CDBG) funds, each project application recommended for CDBG funding must undergo a review for compliance to the National Environmental Policy Act "NEPA" and its related laws. All recommended projects are then presented to the Governing Body for final approval of funding.

2022 Topeka DREAMS Grant Review Process

The Internal Review Committee was configured to include subject matter experts with knowledge of infrastructure and community needs for neighborhoods and public projects. The committee members were provided with copies of all submitted applications prior to meeting to provide recommendations. The committee members followed the application form titled “City of Topeka 2022 Topeka Neighborhood DREAMS Fund Grant Recommendation Form (see attached).” Each member provided project requirements and eligibility reasoning for projects covered under their subject matter area of expertise (see attached 2022 Internal Review Committee Summary Report).

2022 Topeka DREAMS Grant Internal Review Committee	
Member Name	Organization
Shawn Bruns	Engineering Division, City of Topeka
Chris Curtis	Park Planning & Development, Shawnee County Parks and Recreation
Stephanie Hanke	Utilities Department, City of Topeka
Renee Criqui	Planning Department (HUD/Environmental), City of Topeka
Bryson Risley	Neighborhood Planning Division, City of Topeka
Kim Thompson	Vice-Chair, Citizen Advisory Council
*LaToya Burnett	Community Engagement Division, City of Topeka (*neutral member – program administrator & facilitator)

2022 Topeka DREAMS Grant Scoring Process

The CAC members authorized to review and score the Topeka DREAMS grant applications include only those members from neighborhoods that are not applying for grants and only one member from each neighborhood may score an application. Authorized CAC members were provided with copies of all submitted applications and the Internal Review Committee's recommendations. Of those members authorized to score the applications, nine (9) members submitted their recommendations to the Division of Community Engagement. The CAC members followed the application form titled "City of Topeka 2022 Topeka Neighborhood DREAMS Fund Grant Citizen Advisory Council Recommendation Form (see attached)." Each member scored the applications and then all of their scores were totaled. Scores and recommendations from both the CAC and Internal Review Committee were reviewed and shared with the CAC at the CAC meeting on October 6, 2021.

2022 Topeka DREAMS Grant Schedule	
Date	Activity
04/28/2021	Topeka DREAMS Informational Workshop
04/30/2021	Applications available on City of Topeka website
May-July 2021	COT Staff Technical Assistance and support available to NIAs
08/6/2021	Applications due to the Division of Community Engagement
08/24/2021	Internal Review Committee Meeting
09/07/2021	Internal Review Committee Recommendations Due / Compile Report
09/13/2021	Application Scoring Packets available for CAC members to pick up in Community Engagement Office
09/21 & 09/23/2021	Optional CAC Topeka DREAMS Scoring Overview & Q & A Meetings (only eligible review members)
10/04/2021	CAC Score Forms Due / Final Report Compiled
10/06/2021	CAC Meeting – Tentative Awards Announced (Pending HUD & City Council Approval)
11/09/2021	City Council Presentation
11/16/2021	Request for City Council to Approve Funding Recommendations
01/01/2022	Upon Environmental Review & Approval Project Implementation Process Begins

2022 Topeka DREAMS Grant Summary of Projects Received

Neighborhood	Project	Requested
Historic Old Town	Community Green Space	\$ 68,400.00
Historic Old Town	Brick Street Repair	\$ 100,000.00
North Topeka West	McKinley Park Walking Mural	\$ 12,300.00
North Topeka West	McKinley Park Walking Loop & Parking Improvements	\$ 47,245.00
Valley Park	Community Engagement Events	\$ 17,735.00
Highland Acres	Murals "Stronger Together"	\$ 10,900.63
Highland Acres	Sidewalk Installation: 23rd Street; Bellview to Highland Ave	\$ 100,000.00
Highland Acres	Community Health Fair	\$ 2,850.00
TOTALS		\$ 359,430.63

SUMMARY

Total Applications:	8
Total Applications Funded:	0
Available Funding:	\$200,000.00
Funds Requested:	\$359,430.63
Recommended Funding:	\$0.00

2022 Topeka DREAMS Grant Summary of Projects Recommended for Funding

Neighborhood	Project	Summary	NIA Health	CAC Total Scores	CAC Recommendations & Comments	Requested Funds	Recommended Funding
North Topeka West	McKinley Park Walking Mural	Historical murals strategically placed along new walking path (if approved) in McKinley Park	At Risk	676	There were no signatures gathered, but the neighborhood had made other efforts (Q. #6); Should combine this effort with walking loop project into one project.	\$ 12,300.00	\$ 12,300.00
North Topeka West	McKinley Park Walking Loop & Parking Improvements	Installation of new walking path looped through McKinley Park and installation of off street parking lot	At Risk	655	There were no signatures gathered, but the neighborhood had made other efforts (Q. #6)	\$ 47,245.00	\$ 47,245.00
Valley Park	Community Engagement Events	Community events to get residents of diverse ages engaged in outdoor/physical activities and/or annual neighborhood events	Out Patient	596	On question #6, the NIA had used media to inform NIA of the project selection criteria, but stakeholder had obtained only 11 signatures.; Was not clear what the events would be or how they would impact the neighborhood.	\$ 17,735.00	\$ 17,735.00
Highland Acres	Murals "Stronger Together"	Installation of eight (8) 25ft x 25ft walls to accommodate murals of historical monuments and leaders	At Risk	755	Is Arts Connect included?	\$ 10,900.63	\$ 10,900.63
Highland Acres	Sidewalk Installation: 23rd Street; Belleview to Highland Ave	Installation of new sidewalks on 23rd street from Belleview to Highland Ave	At Risk	682	I would suggest to add letter from property owner (5) that state they're okay with the additional cost/ responsibilities of maintaining and cleaning sidewalk of snow and ice.	\$ 100,000.00	\$ 100,000.00
Highland Acres	Community Health Fair	Collaboration with local medical, dental, mental health agencies to provide screening, resources and information to residents	At Risk	725	Q#6 only 20 signatures were obtained, but other efforts were made.	\$ 2,850.00	\$ 2,850.00
TOTALS						\$ 359,430.63	\$ 191,030.63

SUMMARY

Total Applications: 6

CDBG Funded \$51,030.63 GO Bond Funded: \$140,000.00

2022 Topeka DREAMS Grant Summary of Projects Not Recommended for Funding

Neighborhood	Project	Summary	NIA Health	CAC Total Scores	CAC Recommendations & Comments	Requested Funds
Historic Old Town	Community Green Space	Installation of 15 acres of recreational green space in the neighborhood	At Risk	601	How did they come up with 15 acres? Partnership is vague and unconfirmed.; Need more information on who/ organization/ agency will be responsible in the upkeep of the green space like who/what will mow the grass, etc. Also, guesstimate figures who have been helpful.	\$ 68,400.00
Historic Old Town	Brick Street Repair	Replacement of specified brick streets throughout neighborhood	At Risk	595	Water infrastructure is over \$100,000 alone.	\$ 100,000.00
					TOTALS	\$ 168,400.00

SUMMARY

Total Applications: 2

2022 Topeka DREAMS Grant – CAC & Internal Review Recommendations & Comments Summary

Neighborhood	Project	Summary	Recommended	CAC Total Scores	CAC & Internal Review Recommendations & Comments
Historic Old Town	Community Green Space	Installation of 15 acres of recreational green space in the neighborhood	No	601	Project location needs to be clearly identified; Need to partner with SNCO Parks on this effort for future maintenance and sustainability. SNCO Parks would need to assume ownership of the property before a project could be pursued.
Historic Old Town	Brick Street Repair	Replacement of specified brick streets throughout neighborhood	No	595	Project would include additional water and storm water infrastructure cost that would not be within scope or budget for this grant program.
North Topeka West	McKinley Park Walking Mural	Historical murals strategically placed along new walking path (if approved) in McKinley Park	Yes	676	This project is in the flood zone and would not be eligible for CDBG funding, but it would be eligible for GO Bond funding. Project should be combined with walking loop project into one project.
North Topeka West	McKinley Park Walking Loop & Parking Improvements	Installation of new walking path looped through McKinley Park and installation of off street parking lot	Yes	655	This project is in the flood zone and would not be eligible for CDBG funding, but it would be eligible for GO Bond funding. Project should be combined with walking loop project into one project.
Valley Park	Community Engagement Events	Community events to get residents of diverse ages engaged in outdoor/physical activities and/or annual neighborhood events	Yes	596	Project is eligible for funding; Needs more clarification on what the events would be, who they would serve, and how they would impact the neighborhood. Due to scoring, this project was not originally recommended for funding. The CAC voted on October 6, 2021 to add this project to the list of those recommended for funding: 11 yes to 2 no; 1 abstained.
Highland Acres	Murals "Stronger Together"	Installation of eight (8) 25ft x 25ft walls to accommodate murals of historical monuments and leaders	Yes	755	Is Arts Connect included?
Highland Acres	Sidewalk Installation: 23rd Street; Belleview to Highland Ave	Installation of new sidewalks on 23rd street from Belleview to Highland Ave	Yes	682	Project is eligible for GO Bond funding and pending eligibility for CDBG funding. Project will require additional cost for storm inlets, curb and gutter. Funding is contingent upon a revised project scope that takes this into consideration.
Highland Acres	Community Health Fair	Collaboration with local medical, dental, mental health agencies to provide screening, resources and information to residents	Yes	725	Q#6 only 20 signatures were obtained, but other efforts were made.

CITY OF TOPEKA

2022 TOPEKA DREAMS FUND REQUEST APPLICATION

Submission Deadline: Friday, August 6, 2021 5:00 p.m.

Cover Sheet

Applying Organization:	Click here to enter text.
Application Date:	Click here to enter a date.

Project Title:	Click here to enter text.
Project Location & Address:	Click here to enter text.

I. GENERAL CONTACT INFORMATION

President/Director:	Click here to enter text.	Phone:	
Address:	Click here to enter text.		
E-mail:	Click here to enter text.		

Grant Contact Person (If different from above):	Click here to enter text.	Phone:	
Address:	Click here to enter text.		
E-mail:	Click here to enter text.		

Project Contact Person (If different from above):	Click here to enter text.	Phone:	
Address:	Click here to enter text.		
E-mail:	Click here to enter text.		

Project Priority Rank (if applicable) <i>(If your organization is submitting more than one application, please rank project in order of priority).</i>	
--	--

Total Amount Requested for Project	
---	--

I affirm that all information contained in this application is complete and accurate

Organization President/Director Signature

Date

Project Proposal

1.	Describe the project that your organization is applying for? Why is this project important for your neighborhood?
2.	For this project, what does success look like? How will you measure this success?
3.	Is this a new project for your organization or something you have done before? Please describe any previous related projects.
4.	Are there plans to continue this project or future related projects? Please describe any future related projects.

5.	Does your neighborhood have a Neighborhood Plan? Describe how this project fits in with your Neighborhood Plan or neighborhood improvement goals?
6.	How did your organization choose this project? Did this process include diverse perspectives and participation by stakeholders of all ages and backgrounds? Stakeholders include, residents, community groups (associations), institutions (established non-profits, public institutions, and private institutions), and local businesses. Please describe your project selection process and who was involved below.
7.	Is your organization working with any other individuals, community groups (associations), institutions, local businesses and/or City departments on this project? If so, who, and how are they or have they been involved in this project?
8.	Has your organization sought volunteers, private funds, other government funds, in-kind materials or services for this project? If yes, please describe below.

9.	Topeka DREAMS funding is for projects that get residents engaged in helping their neighborhoods become safer, vibrant, cleaner and more beautiful, and for projects that foster connections and partnerships between neighbors and local organizations. Explain what you hope this project might inspire residents and local organizations to do.
10.	Neighborhood Rating for project location - Check the box for the correct designation of the area impacted by this project as defined in the 2017 Neighborhood Health Map:
	☐ Intensive Care Neighborhood ☐ At-Risk Neighborhood ☐ Out-Patient Neighborhood ☐ Healthy Neighborhood

THANK YOU!!!

Please attach all required documents and any optional documents below that you feel would be helpful.

a. Documentation of how the stakeholders were notified about the project (flyers, newsletters, etc.)	Required
b. Documentation of how the stakeholders were included in discussion (meeting minutes, notes, etc.)	Required
c. Supporting signatures of stakeholders in the impacted area (You may use template provided)	Optional
d. Letters of support from stakeholders	Optional
e. Relevant pictures, maps, other documentation related to your project	Optional
f. Approval letters (<i>if required – City, County, State, Federal, etc.</i>)	Required
g. Project Budget (Use Form Provided)	Required

I. Project Budget

State the proposed costs and budget of the project.

Attach: Estimates, documentation from other funding sources, or other supporting financial documentation.

EXPENSE ITEMS	GRANT FUNDS REQUESTING	OTHER FUNDING SUPPORT RECEIVED	TOTAL ANTICIPATED COSTS
Total			

List all additional sources of funding. If the amount has been awarded, it is received. If you are applying for, or if funding award is pending, the amount is pending.

OTHER FUNDING SOURCE(S)	AMOUNT RECEIVED	AMOUNT PENDING
Total		

Petition of Support for Proposed 2021 TOPEKA DREAMS FUND Project

Project Title & Brief Summary	
Action petitioned for	We, the undersigned support this project and feel that it will benefit all neighborhood residents as well as other citizens of the Topeka community. We would like to see this project implemented in our neighborhood.

#	DATE	PRINTED NAME	SIGNATURE	ADDRESS
1				
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25				

City of Topeka
2022 Topeka Neighborhood DREAMS Fund Grant
Citizen Advisory Council Recommendation Form

I. PROPOSED PROJECT			
Applying Organization _____			
Project Title _____			
Funding Requested		Fund Source	☐ Go Bond ☐ CDBG
Project Impact Area:			
☐ Infrastructure	☐ Community Engagement	☐ Quality of Life	
☐ Accessibility	☐ Beautification		
Neighborhood Health:			
☐ Intensive Care	☐ At Risk		
☐ Out Patient	☐ Healthy		

II. Project Need / Problem (5 points possible)
--

1. Does the project or program involve public infrastructure, public accessibility, community engagement, quality of life improvements, or neighborhood beautification?

0 No	4 Public infrastructure	5 Community engagement or Neighborhood Beautification	6 Public accessibility or Quality of Life Improvements	Score
----------------	-----------------------------------	---	--	---

2. What does success look like and is it measurable?

0 No answer/little to no impact/benefit	8 Some improvement but no measurable impact	10 Project will improve part of the neighborhood and has measurable impact	12 Project will greatly improve neighborhood and has measurable impact for entire neighborhood	Score
---	---	--	--	--

3. Is this a new project for the organization?

4 Not a new project, but continuing an on-going effort	6 New project for the neighborhood	8 New project for the neighborhood and idea involved neighborhood participation	10 New project for the neighborhood, involved neighborhood participation, and improves neighborhood quality of life	Score
--	--	---	---	--

4. Is this a one-time project or are there plans to make this a sustainable effort?

Score

3	4	6
Part of an on-going project but no sustainability plan	One-time project	There is a sustainability plan

5. Does this project fit into the Neighborhood Plan and goals?

Score

0	6	8
No answer/No neighborhood Plan or improvement goals	Yes project links to neighborhood plan OR neighborhood improvement goals	Yes project links to neighborhood plan AND neighborhood improvement goals

6. The NIA has undertaken activities to gather stakeholder input and support by:

Score

0	5	8	10
No answer/little to no effort has been made	Acquiring at least 10 signatures of support for the project	Acquiring at least 25 signatures of support for the project and using various media to inform stakeholders about the project	Acquiring at least 25 signatures of support for the project and using various media to inform and engage stakeholders in the project selection process

7. The NIA's community partners for this project include:

Score

2	5	8	10
NIA officers only	NIA officers, some area residents, and one community group or other organization/ institution	NIA officers, some area residents, and more than one community group or other organization/ institution	NIA officers, some area residents, more than one community group or other organization/ institution and potential investors

8. The NIA's community resources for this project include:

Score

3	8	10	15
NIA officers only	NIA officers, some volunteers/or in-kind materials or services	NIA officers, some volunteers/or in-kind materials or services, private funds or other government funds	NIA officers, some volunteers and in-kind materials or services, private funds or other government funds

9. The proposed project will mobilize residents around:

0	6	8	10
No answer/does not meet criteria	Neighborhood cleanliness and beautification	Public safety and/or education and community engagement	Neighborhood cleanliness, beautification, safety, and fostering connections between neighbors and/or local organizations

Score

10. Neighborhood Health Rating

2	3	4	5
Healthy	Out-Patient	At-Risk	Intensive Care

Score

11. Project cost proposal

0	4	6	8
No answer/does not meet criteria	provides itemized cost breakdown	provides itemized cost breakdown, quotes, estimates, or other documents to support cost	provides itemized cost breakdown, quotes, estimates, or other documents to support cost, additional funding sources, in-kind services, or donations

Score

TOTAL APPLICATION SCORE (Points out of 100 possible)

Reviewer: _____

Reviewer Signature

Review Date

Reviewer Questions for NIA

Reviewer Questions for Internal Review Committee

Reviewer Alternative Recommendations for Project or Funding Considerations

City of Topeka
2022 Topeka Neighborhood DREAMS Fund Grant
Recommendation Form

I. PROPOSED PROJECT		
Applying Organization _____		
Project Title _____		
Funding Requested	\$ _____	Fund Source ☐ GO Bond ☐ CDBG
Project Impact Area:		
☐ Infrastructure	☐ Community Engagement	☐ Quality of Life
☐ Accessibility	☐ Beautification	
Neighborhood Health:		
☐ Intensive Care	☐ At Risk	
☐ Out Patient	☐ Healthy	

II. Planning Department Recommendations

Project Requirements & Eligibility Reasoning:	Eligible Project	
	Yes	No

Reviewer: _____

III. Public Works Department Recommendations

Project Requirements & Eligibility Reasoning:	Eligible Project	
	Yes	No

Reviewer: _____

IV. Utilities Department Recommendations

Project Requirements & Eligibility Reasoning:	Eligible Project	
	Yes	No

Reviewer: _____

V. Community Engagement (CAC Vice Chair) Recommendations

Project Requirements & Eligibility Reasoning:	Eligible Project	
	Yes	No

Reviewer: _____

VI. Preliminary Environmental Review

Project Requirements & Eligibility Reasoning:		Eligible Project	
		Yes	No

Reviewer: _____

Project recommended for funding		
	Yes	No



City of Topeka
Council Action Form
Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
November 16, 2021

DATE: November 16, 2021
CONTACT PERSON: DOCUMENT #:
SECOND PARTY/SUBJECT: Public Comment PROJECT #:
Protocol
CATEGORY/SUBCATEGORY
CIP PROJECT: No
ACTION OF COUNCIL: JOURNAL #:
PAGE #:

DOCUMENT DESCRIPTION:
PUBLIC COMMENT PROTOCOL
VOTING REQUIREMENTS:

POLICY ISSUE:

STAFF RECOMMENDATION:

BACKGROUND:

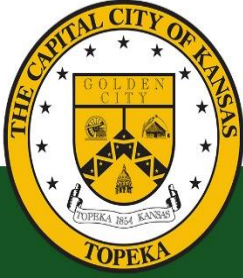
BUDGETARY IMPACT:

SOURCE OF FUNDING:

ATTACHMENTS:

Description

Zoom Meeting Protocol - Public Comment
Procedures for Addressing the Governing Body



CITY OF TOPEKA

City Clerk
City Hall, 215 SE 7th Street, Room 166
Topeka, KS 66603
www.topeka.org

Brenda Younger, M.M.C.
785-368-3940
Email: byounger@topeka.org

Zoom Meeting Protocol Public Comment

- 1) Make sure your **Zoom name, email and/or phone number** matches what was submitted to the City Clerk when you signed up for public comment. **Any misnamed or unauthorized users will not be admitted to Zoom.**
- 2) Please keep your **mic muted** and your **camera off** until you are called by the Mayor to give your comment.
- 3) If you are cut off during your comment time due to an internet connection or technical issue, you will need to submit your comments in writing to the City Clerk at cclerk@topeka.org or 215 SE 7th Street, Room 166, Topeka, KS 66603 for attachment to the minutes.
- 4) If you break any of the public comment rules, you will receive one warning from the Mayor. If you continue any prohibited behavior, you will be removed from the Zoom meeting room and will not be allowed to rejoin.
- 5) Public comment is limited to four minutes. You may receive an extension at the discretion of the Governing Body. The timer will be visible to you in the 'City of Topeka Admin' window on the Zoom app. Call-in users will hear one beep when a minute is remaining and then another beep when time has expired.
- 6) Please **do not share the Zoom login information** with anyone. Any unauthorized users will not be admitted to the Zoom meeting room.

PROCEDURES for Addressing the Governing Body

In accordance with Governing Body Rules, the following protocols for public comment apply.

- Each person shall state his or her name and city of residence in an audible tone for the record.
- All remarks shall be addressed to the Governing Body as a whole -- not to any individual member.
- In order to provide additional time for as many individuals as possible to address the Governing Body, each individual signed up to speak will need to complete his or her comments within four minutes.
- The following behavior will not be tolerated from any speaker:
 - Uttering fighting words
 - Slander
 - Speeches invasive of the privacy of individuals (no mention of names)
 - Unreasonably loud speech
 - Repetitious speech or debate
 - Speeches so disruptive of proceedings that the legislative process is substantially interrupted

Any speaker who engages in this type of behavior will be warned once by the presiding officer (Mayor). If the behavior continues, the speaker will be ordered to cease his or her behavior. If the speaker persists in interfering with the ability of the Governing Body to carry out its function, he or she will be removed from the Zoom meeting room.

Members of the public, Governing Body and staff are expected to treat one another with respect at all times.