



City Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
<https://www.topeka.org>

Governing Body Agenda

October 23, 2018
6:00 PM

Mayor: Michelle De La Isla

Councilmembers

Karen A. Hiller	District No. 1	Brendan Jensen	District No. 6
Sandra Clear	District No. 2	Aaron Mays	District No. 7
Sylvia E. Ortiz	District No. 3	Jeff Coen	District No. 8
Tony Emerson	District No. 4	Michael Lesser	District No. 9
Mike Padilla	District No. 5		

City Manager: Brent Trout

Addressing the Governing Body: No person shall address the Governing Body during a Governing Body Meeting, unless they have notified the City Clerk at (785)368-3940 or by email at cclerk@topeka.org by 5:00 P.M. on the day of any Governing Body Meeting or sign up to speak at the meeting by 6:00 P.M. This limitation shall not apply to items added during the course of a meeting. The Governing Body does not take action with respect to any subject not on the agenda unless added to the agenda by a two-thirds vote of the Governing Body.

Persons addressing the Governing Body will be limited to four (4) consecutive minutes on a particular agenda item. Debate, question/answer dialogue or discussion between Governing Body members will not be counted towards the four (4) minute time limitation. The Chair may extend time with the unanimous consent of the Governing Body or by an affirmative vote of five (5) Governing Body members may extend the four (4) minute limitation. The requirement to notify the City Clerk will not apply towards public hearings required by State and Federal law.

To make arrangements for special accommodations please call 785-368-3940. A 48-hour advance notice is preferred.

The Federal Communications Commission (FCC) has adopted use of the 711 dialing code for access to Telecommunications Relay Services (TRS). TRS permits persons with a hearing or speech disability to use the telephone system via a text telephone (TTY) or other device to call persons with or without such disabilities. To reach the City Clerk's office using the TRS, please dial 711.

(Agendas are available on Thursday afternoon in the City Clerk's office, 215 SE 7th -Room 166 and on the City's web site at <https://www.topeka.org>)

CALL TO ORDER:

INVOCATION:

PLEDGE OF ALLEGIANCE:

1. MAYORAL PROCLAMATIONS:

"ToPikachu, Kansas in Celebration of Pokémon: Let's Go Road Trip"

2. PRESENTATIONS:

"2018 Utility Systems Update - Water Distribution System"
"Clean Slate Day"

3. ROLL CALL:

4. APPOINTMENTS:

A. Board Appointment - Topeka Americans with Disabilities Act Advisory Council

BOARD APPOINTMENT recommending the reappointment of Marilyn Lind to the City of Topeka ADA Advisory Council for a two-year term ending October 1, 2020. *(Council District No. 7)*

B. Board Appointment - Board of Mechanical Examiners

BOARD APPOINTMENT recommending the reappointment of Craig Strever to the Board of Mechanical Examiners for a term ending November 1, 2020. *(Council District No. 7)*

5. CONSENT AGENDA:

A. Ordinance - Expenditures - September 1-28, 2018

AN ORDINANCE introduced by City Manager Brent Trout, allowing and approving City expenditures for the period September 1, 2018, through September 28, 2018, and enumerating said expenditures therein.

(Approval would authorize City expenditures in the amount of \$15,305,939.66.)

B. MINUTES of the regular meeting of October 9, 2018

C. APPLICATIONS:

6. ACTION ITEMS:

A. Ordinance - Initiating Eminent Domain Proceedings - Soldier Creek Booster Pump Station Project T-281091.00

ORDINANCE introduced by City Manager Brent Trout authorizing initiation of condemnation proceedings to acquire fee title and a permanent easement for construction of the Soldier Creek Booster Pump Station Project No. T-281091.00.

Voting Requirement: Majority vote of the Governing Body (6).

(Approval would authorize the City Attorney to initiate eminent domain (condemnation) proceedings in the district court.)

B. Resolution - Aquarian Acres Subdivision No. 9 - Setting Public Hearing

RESOLUTION introduced by City Manager Brent Trout, setting the public hearing for Improvement Project No. T-601101.01. to provide street construction for Aquarian Acres Subdivision No. 9.

Voting Requirement: Majority vote of the Governing Body (6).

(Approval would set a public hearing date of December 4, 2018, for consideration of establishing a benefit district.)

C. Labor Agreement - Teamsters Local No. 696

APPROVAL of a three-year labor agreement between the City of Topeka and Teamsters Local No. 696, representing street maintenance employees.

Voting Requirement: Majority vote of the Governing Body (6).

(Approval will provide the terms and conditions of the employee-employer relationship as tentatively agreed to between Management and the Union and authorize the City Manager to execute the agreement effective January 2019 through December 2021.)

D. Ordinance - Repealing Cryus Hotel 1% CID Sales Tax

ORDINANCE introduced by City Manager Brent Trout, repealing Ordinance No. 20020 which established a Community Improvement District (CID) for the Cyrus Hotel and levied a CID sales tax of one percent (1%) within the CID.

Voting Requirement: Majority vote of the Governing Body (6).

(Approval will repeal the 1% CID sales tax imposed for the Cyrus Hotel CID.)

E. Public Hearing and Ordinance - Neighborhood Revitalization Plan (2019-2021)

PUBLIC HEARING and **ORDINANCE** introduced by City Manager Brent Trout establishing a neighborhood revitalization area, adopting a neighborhood revitalization plan, and authorizing the city manager to execute an interlocal cooperation agreement with other municipalities pursuant to the Neighborhood Revitalization Act, K.S.A. 12-17,114 et seq.

Voting Requirement: Majority vote of the Governing Body (6).

(Approval would renew the City's Neighborhood Revitalization Program through December 31, 2021.)

F. Ordinance - Landscaping and Screening Standards (ACZR18/03)

ORDINANCE introduced by City Manager Brent Trout, concerning special use landscape requirements, amending City of Topeka Code Section 18.60.010, 18.225.010, 18.230.030 and 18.235.060 and repealing original sections.

Voting Requirement: Majority vote of the Governing Body (6).

(Approval would amend zoning code related to landscaping and screening standards for new construction.)

G. Ordinance - Non-Residential Design Standards (ACZR18/01)

ORDINANCE introduced by City Manager Brent Trout, creating Chapter 18.275 of the Topeka Municipal Code concerning non-residential design standards.

Voting Requirement: Majority vote of the Governing Body (6).

(Approval would amend zoning code related to non-residential design standards for new construction.)

- 7. ANNOUNCEMENTS:**
- 8. PUBLIC COMMENT:**
- 9. EXECUTIVE SESSION:**
- 10. ADJOURNMENT:**



City of Topeka
Council Action Form
Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
October 23, 2018

DATE:	October 23, 2018	
CONTACT PERSON:		DOCUMENT #:
SECOND PARTY/SUBJECT:		PROJECT #:
CATEGORY/SUBCATEGORY		
CIP PROJECT:	No	
ACTION OF COUNCIL:		JOURNAL #:
		PAGE #:

DOCUMENT DESCRIPTION:

"ToPikachu, Kansas in Celebration of Pokémon: Let's Go Road Trip"

VOTING REQUIREMENTS:

POLICY ISSUE:

STAFF RECOMMENDATION:

BACKGROUND:

BUDGETARY IMPACT:

SOURCE OF FUNDING:

ATTACHMENTS:

Description

Presentation

Proclamation

By the Mayor

WHEREAS, Topeka is a vibrant, exciting community undergoing meaningful transformation centered around improved quality of life for all residents, including new places to play, things to do and ways to explore the community as a family.

WHEREAS, it was nearly 20 years ago, in 1998, when then Mayor Joan Wagnon temporarily named our city ToPikachu, Kansas in honor of the U.S. launch -- in our community -- of the Pokémon Red and Pokémon Blue games for the Game Boy.

WHEREAS, our residents, businesses and visitors embraced the more recent Pokémon, Go! craze and continue to fondly remember the shared story of our city and this family-friendly fun.

WHEREAS, Nintendo has announced the upcoming launch of two new games -- [Pokémon: Let's Go, Pikachu!](#) and [Pokémon: Let's Go, Eevee!](#) – for Nintendo Switch on November 16, and will include Topeka on its eight-stop national tour, the Pokémon: Let's Go, Road Trip! Topekans and visitors alike will be able to play the games for free at Gage Park/Topeka Zoo from 9 a.m. to 6 p.m. on Saturday, October 27, 2018.

NOW, THEREFORE, I, Michelle De La Isla, Mayor of the City of Topeka, Kansas, do hereby proclaim that on Saturday, October 27, 2018, the name of our city shall be

ToPikachu, Kansas in celebration of Pokémon: Let's Go, Road Trip!

***IN WITNESS WHEREOF, I,
Michelle De La Isla, Mayor of
the City of Topeka, Kansas, do
hereby affix my official
signature and the Official Seal
of the City of Topeka, Kansas,
on this 23rd day of October,
2018.***

Michelle De La Isla, Mayor



City of Topeka
Council Action Form
Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
October 23, 2018

DATE:	October 23, 2018	DOCUMENT #:
CONTACT PERSON:		PROJECT #:
SECOND PARTY/SUBJECT:		
CATEGORY/SUBCATEGORY		
CIP PROJECT:	No	
ACTION OF COUNCIL:		JOURNAL #:
		PAGE #:

DOCUMENT DESCRIPTION:

"2018 Utility Systems Update - Water Distribution System"
"Clean Slate Day"

VOTING REQUIREMENTS:

POLICY ISSUE:

STAFF RECOMMENDATION:

BACKGROUND:

BUDGETARY IMPACT:

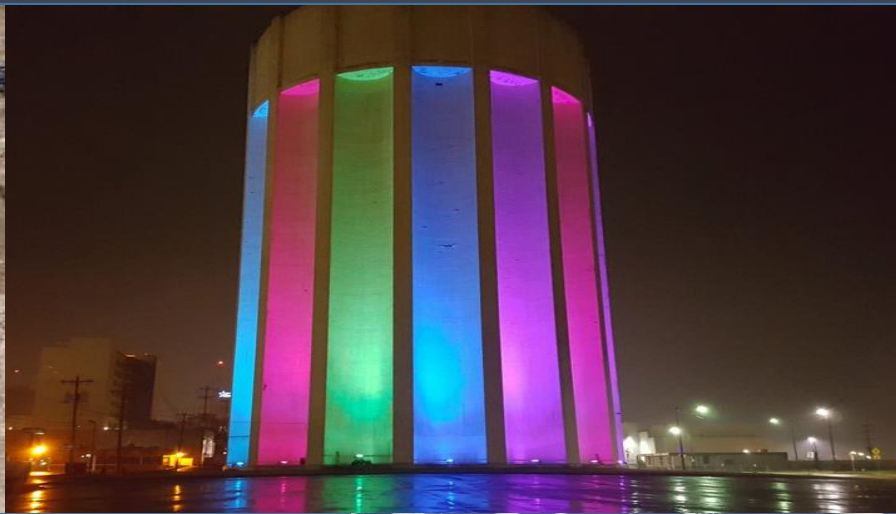
SOURCE OF FUNDING:

ATTACHMENTS:

Description

Water Distribution System Presentation
Clean Slate Day Presentation

CITY OF TOPEKA WATER DISTRIBUTION SYSTEM



Bob Sample, Utilities Director

WATER SYSTEMS ASSETS

- 870 Miles of Water Mains
- 10 Water Towers
- 15,467 Valves
- 8 Pump Stations
- 5,034 Hydrants
- 57,337 Water Meters
- 1 Water Treatment Plant

Total Water Systems Assets \$1,032,440,000

FUNCTIONS OF WATER DISTRIBUTION

Valve Maintenance



FUNCTIONS OF WATER DISTRIBUTION

Hydrant Maintenance and Testing



FUNCTIONS OF WATER DISTRIBUTION

Inspections

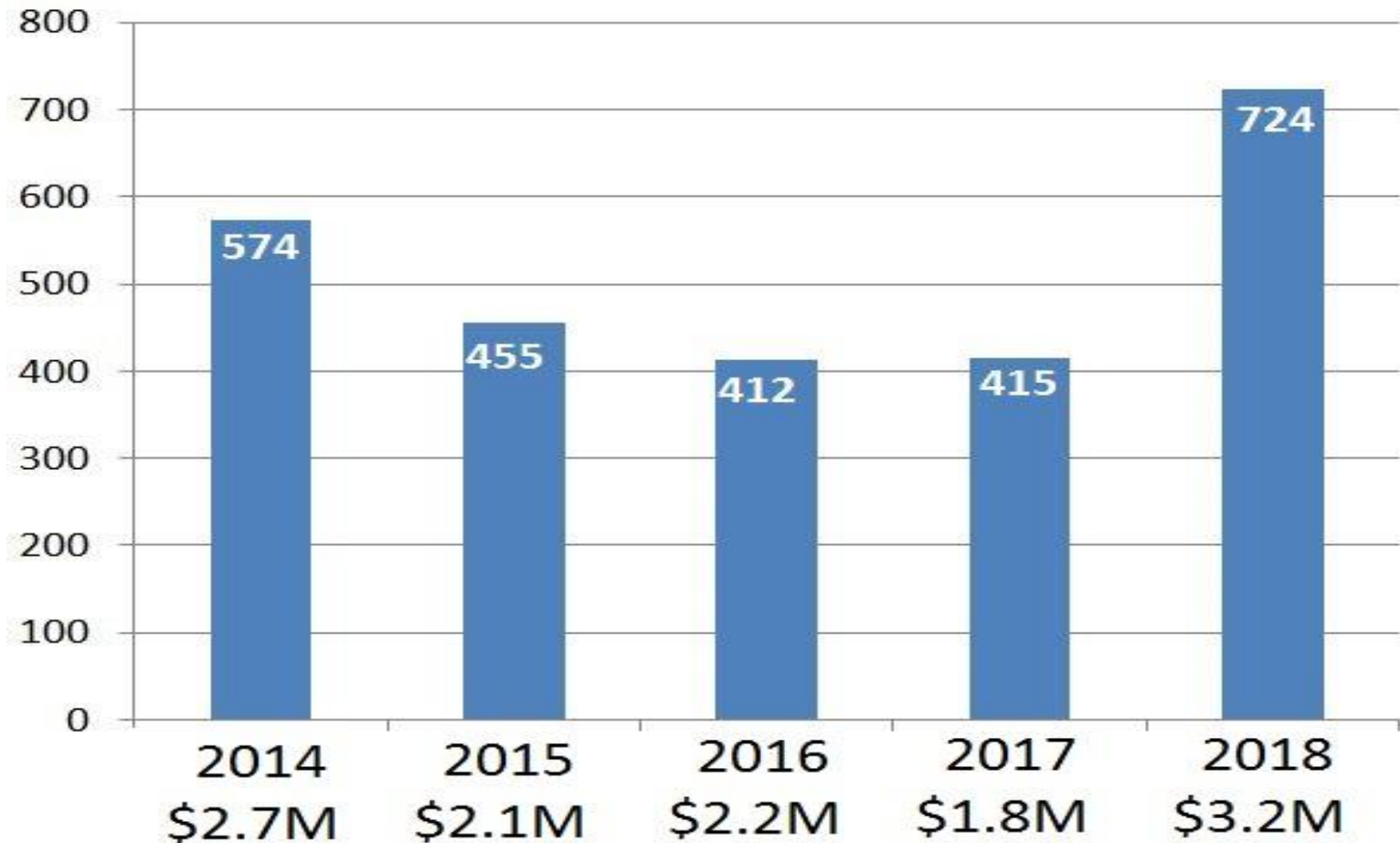


FUNCTIONS OF WATER DISTRIBUTION

Water Main Break Repairs



WATER MAIN BREAK REPAIRS HISTORY



RESTORATIONS



BUSY YEAR – COVERING THE WORK LOAD

- Contractors
- Reallocation of Staff

HYDROSEEDING – FINAL TOUCHES



HYDROSEEDING VIDEO

<https://youtu.be/Zvu3P7LSrl4>

CITIZEN'S UTILITIES ACADEMY

For more information contact:

Bob Sample - Rsample@topeka.org

Or

Ryan Woolaway – Rwoolaway@topeka.org





City of Topeka Municipal Court

Clean Slate Day 2018

Judge Lori D. Dougherty-Bichsel

Overview

- Recall warrants
- Set new court dates
- Arrange for payment plans
- Hear expungement petitions
- Limited financial assistance available
- Resource Fair



Statistics

	2017	2018	Difference
Total attendees (includes resource fair)	700	428	-272
Total helped in main hall	***	384	Not available
Collections Bureau of KS	---	97	Not available
DMV	191	248	57
Legal Advice	90	113	23
Expungements granted	80	83	3
Expungements set for motion	0	11	11
Warrants recalled	130	157	27
Jail time Reset	5	4	-1
Settlement Requests	---	30	Not available
Pleas and Sentences	47	47	0
Payment Plans	72	72	0
New Court Date	67	195	128

--- Not offered last year

***Statistic not tracked last year

Impact

- Approximately \$11,875 in fines and court costs waived by judges
- Approximately \$2,775 in fines, court costs, and reinstatement fees paid by donated funds



Success Stories

Twenty-two defendants were issued restricted licenses the same day by Drivers' Solutions



Success Stories

Defendant came in to see what she needed to do to get a reinstated license and found out she had two active warrants. She resolved all of her cases and was so pleased with the result that she asked to volunteer at the event next year.



Success Stories

Defendant drove over 130 miles to come to the event to take care of a case from 2015. “If you hadn’t held this event, I live out of state and would never have bothered to take care of this.”



Our Partners in CSD 2018

City Prosecutor's Office

Local Attorneys

- Kevin Cook
- Jonathan Snyder
- John Paul Washburn
- Washburn Law Prof. John Francis and legal interns: Aaron Cunningham, Nathan Geffre, Sierra Logan, and Daniel Martin

**Department of Neighborhood Relations,
Community Engagement Division**

Our amazing community and employee volunteers

Thank you for all your support!

Resource Fair Exhibitors

- City of Topeka Human Resources
- GraceMed
- Housing & Credit Counseling, Inc.
- Kansas Board of Regents – GED program
- Kansas Gas Services
- SNCO Medical Society Health Access
- Topeka Housing Authority
- Topeka Metro
- Topeka Workforce Center
- Valeo Behavioral Health Center
- Veterans' Administration
- Washburn Tech
- Washburn University
- Washburn Vista Fellows
- Westar Energy

Clean Slate Day 2019

September 20, 2019

8:00 am – 2:00 pm

Topeka Performing Arts Center



City of Topeka
Council Action Form
Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
October 23, 2018

DATE: October 23, 2018
CONTACT PERSON: Mayor Michelle De La Isla **DOCUMENT #:**
SECOND PARTY/SUBJECT: Topeka ADA Advisory Council **PROJECT #:**
CATEGORY/SUBCATEGORY 006 Communication / 005 Other
CIP PROJECT: No
ACTION OF COUNCIL: **JOURNAL #:**
PAGE #:

DOCUMENT DESCRIPTION:

BOARD APPOINTMENT recommending the reappointment of Marilyn Lind to the City of Topeka ADA Advisory Council for a two-year term ending October 1, 2020. *(Council District No. 7)*

VOTING REQUIREMENTS:

Majority vote of the City Council. Mayor does not vote. (6)

POLICY ISSUE:

The ADA council seeks to enhance the community by the contributions of persons with disabilities; to make a positive difference in their relationship with the community by working toward providing full access to facilities, programs, services and activities.

STAFF RECOMMENDATION:

Councilmember Mays nominates and Mayor De La Isla recommends the reappointment of Marilyn Lind to the City of Topeka ADA Advisory Council for a two-year term ending October 1, 2020.

BACKGROUND:

This is a City-created board where the City Council nominates and the Mayor appoints. The ADA Council will be comprised of 10 members. At least six of the members must be individuals with disabilities, representing the six major life functions as much as possible. Members will serve a two-year term and shall not be eligible to serve more than four consecutive terms pursuant to Topeka Municipal Code Section 2.80.010)

BUDGETARY IMPACT:

There is no budgetary impact to the City.

SOURCE OF FUNDING:

Not Applicable.

ATTACHMENTS:

Description

Board Application

Profile

Marilyn

First Name

Lind

Last Name

dlbevans@topeka.org

Email Address

4720 SW 30th

Street Address

Suite or Apt

Topeka

City

KS

State

66614

Postal Code

Are you a resident of the City of Topeka?

☒ Yes ☐ No

What district do you live in? *

☒ District 7

Check for your district here -> <https://www.topeka.org/citycouncil>

Home: (785) 272-0474

Primary Phone

Home:

Alternate Phone

Which Boards would you like to apply for?

Americans with Disabilities Act Advisory Council: Submitted

Retired

Employer

N/A

Job Title

Are you a registered voter?

☒ Yes ☐ No

Are you currently a full or part-time employee of the City of Topeka?

☐ Yes ☒ No

If yes, please advise in which department you work:

Are you or any immediate family member related to any city governmental official or employee?

☐ Yes ☒ No

If yes, please advise who and how you are related:

Are you or have you been a party to any civil litigation involving the City of Topeka?

☐ Yes ☒ No

If yes, please explain:

Are you delinquent in payment of any taxes, fees, fines or special assessments owed to the State of Kansas, Shawnee County or the City of Topeka?

☐ Yes ☒ No

If yes, please explain:

Please state why you are interested in serving on this board or commission:

I have a visual impairment. My father and mother were advocates for me throughout my childhood. I have been an advocate since Kindergarten for myself and those with a like disability. I have been a member of the Topeka ADA Council for many years and have served as president of the group.

Interests & Experiences

Please describe your education, experience and expertise including any honors or awards, civic, cultural, charitable or professional organization memberships that relate to the position you are seeking.

Masters work in Special Education; undergraduate degrees in elementary and special education.

Upload a Resume

Please attach any additional information you believe may be helpful in considering your application.

Voluntary Self Identification

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

Acknowledgements and Verification

Purpose of information being submitted.

☒ I Agree

The information I am submitting is true and correct.

☒ I Agree

Electronic Signature

☒ I Agree

Notification to applicants for City Board/Commissions

Please be advised that your application and any documents that you attach are public records and, as such, are available to the public, upon request, pursuant to the Kansas Open Records Act.

If you are appointed to the position, your application and resume will be included in the governing body meeting agenda which is posted online.

<http://topeka.novusagenda.com/agendapublic/>



City of Topeka
Council Action Form
Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
October 23, 2018

DATE: October 23, 2018
CONTACT PERSON: Mayor Michelle De La Isla **DOCUMENT #:**
SECOND PARTY/SUBJECT: Board of Mechanical Examiners **PROJECT #:**
CATEGORY/SUBCATEGORY 006 Communication / 005 Other
CIP PROJECT: No
ACTION OF COUNCIL: **JOURNAL #:**
PAGE #:

DOCUMENT DESCRIPTION:

BOARD APPOINTMENT recommending the reappointment of Craig Strever to the Board of Mechanical Examiners for a term ending November 1, 2020. (Council District No. 7)

VOTING REQUIREMENTS:

Majority vote of the City Council. Mayor does not vote. (6)

POLICY ISSUE:

The Board of Mechanical Examiners reviews applications and approves the issuance of licenses in accordance with City Code. The board is empowered to hear and determine interpretations of applicable codes and to permit exceptions, variances or waivers.

STAFF RECOMMENDATION:

Councilmember Mays nominates and Mayor De La Isla recommends the reappointment of Craig Strever to the Board of Mechanical Examiners for a two-year term that would end November 1, 2020. The position requires the member hold a mechanical master license and live within the city. Mr. Strever meets these requirements.

BACKGROUND:

This is a City-created board where the City Council nominates and the Mayor appoints. The board shall be comprised of five members; two masters licensed in the particular trade, one engineer or equivalent practicing in the particular trade, and two persons who shall be a licensed journeyman, licensed master, or an engineer practicing in the particular trade. Members shall be appointed by the mayor and serve two-year terms.

BUDGETARY IMPACT:

There is no budgetary impact to the City.

SOURCE OF FUNDING:

Not Applicable.

ATTACHMENTS:

Description

Board Application

Profile

Craig

First Name

Strever

Last Name

cstrever@networksplus.net

Email Address

3724 SW 31st

Street Address

Suite or Apt

Topeka

City

KS

State

66614

Postal Code

Are you a resident of the City of Topeka?

☒ Yes ☐ No

What district do you live in? *

☒ District 7

Check for your district here -> <https://www.topeka.org/citycouncil>

Home: (785) 272-5760

Primary Phone

Home: (785) 383-6894

Alternate Phone

Which Boards would you like to apply for?

Board of Mechanical Examiners Appeals: Submitted

Lower Inc

Employer

Com. Service Tech

Job Title

Are you a registered voter?

☒ Yes ☐ No

Are you currently a full or part-time employee of the City of Topeka?

☐ Yes ☒ No

If yes, please advise in which department you work:

Are you or any immediate family member related to any city governmental official or employee?

☐ Yes ☒ No

If yes, please advise who and how you are related:

Are you or have you been a party to any civil litigation involving the City of Topeka?

☐ Yes ☒ No

If yes, please explain:

Are you delinquent in payment of any taxes, fees, fines or special assessments owed to the State of Kansas, Shawnee County or the City of Topeka?

☐ Yes ☒ No

If yes, please explain:

Please state why you are interested in serving on this board or commission:

To continue to serve on the board

Interests & Experiences

Please describe your education, experience and expertise including any honors or awards, civic, cultural, charitable or professional organization memberships that relate to the position you are seeking.

I have 12th grade education and Votech training in the field of HVAC service and installation. I have 31 years of experience in this field and have a journeyman license in the state of Kansas.

Upload a Resume

Please attach any additional information you believe may be helpful in considering your application.

Question applies to multiple boards

List any professional licenses you hold in Kansas and advise if they are current. (We reserve the right to request a copy of your license prior to approval of your appointment.)

Journeyman Mechanical licence

Voluntary Self Identification

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

Acknowledgements and Verification

Purpose of information being submitted.

☒ I Agree

The information I am submitting is true and correct.

☒ I Agree

Electronic Signature

☒ I Agree

Notification to applicants for City Board/Commissions

Please be advised that your application and any documents that you attach are public records and, as such, are available to the public, upon request, pursuant to the Kansas Open Records Act.

If you are appointed to the position, your application and resume will be included in the governing body meeting agenda which is posted online.

<http://topeka.novusagenda.com/agendapublic/>



City of Topeka
Council Action Form
Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
October 23, 2018

DATE: October 23, 2018
CONTACT PERSON: Nickie Lee/kej **DOCUMENT #:**
SECOND PARTY/SUBJECT: Monthly Expenditures **PROJECT #:**
CATEGORY/SUBCATEGORY 014 Ordinances – Non-Codified / 005 Miscellaneous
CIP PROJECT: No
ACTION OF COUNCIL: **JOURNAL #:**
PAGE #:

DOCUMENT DESCRIPTION:

AN ORDINANCE introduced by City Manager Brent Trout, allowing and approving City expenditures for the period September 1, 2018, through September 28, 2018, and enumerating said expenditures therein.

(Approval would authorize City expenditures in the amount of \$15,305,939.66.)

VOTING REQUIREMENTS:

Majority vote of the Governing Body (6)

POLICY ISSUE:

Approve and allow weekly payments of valid operating expenditures, pursuant to Resolution No. 7607.

STAFF RECOMMENDATION:

Staff recommends the Governing Body move to adopt the ordinance.

BACKGROUND:

Pursuant to Resolution No. 7607, adopted on April 12, 2005, which provides authorization to pay for certain expenditures prior to approval by the Council in an expenditure ordinance, the expenditures being authorized by this ordinance have been previously paid, in accordance with established procedures and policies for such payments.

BUDGETARY IMPACT:

Approved expenditures for the period September 1, 2018 through September 28, 2018, in the amount of \$15,305,939.66.

SOURCE OF FUNDING:

Appropriated funds and fees-for-service revenues of various City departments.

ATTACHMENTS:

Description

Ordinance

Detail A/P Report for 9/1 to 9/28/18

Detail CB55 Report for 9/1 to 9/28/18

1 (Published in the Topeka Metro News _____)

2
3
4 ORDINANCE NO. _____

5
6 AN ORDINANCE introduced by City Manager Brent Trout, allowing and approving City
7 expenditures for the period of September 1, 2018, through September
8 28, 2018, and enumerating said expenditures herein.

9
10 BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TOPEKA, KANSAS:

11 Section 1. All expenditures made or authorized to be made by issuance of checks
12 or electronic transfers as enumerated herein, are in accordance with City of Topeka
13 Resolution No. 7607.

14 Section 2. The claims and expenditures listed in Exhibit A, which is on file in the
15 City Council Office and the City Clerk's Office and incorporated herein by said reference,
16 are hereby allowed and approved for payment.

17	<u>Section 3.</u>	Total of 385 vendor checks written this period	1,993,780.02
18		Total vendor payments voided in this period (net)	(00.00)
19		Total of 604 ACH transfers to vendors this period	9,706,644.77
20		Total of 10 payroll checks to employees this period	17,485.06
21		Total of 3,653 payroll electronic transfers this period	<u>3,588,029.81</u>
22		Total for expenditures in this period	<u>\$15,305,939.66</u>

23 Section 4. This ordinance shall take effect and be in force after its passage,
24 approval and publication in the official city newspaper.

25 PASSED and APPROVED by the Governing Body _____

26
27
28 ATTEST:

Michelle DeLaisla, Mayor

29
30
31 _____
32 Brenda Younger, City Clerk

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
Electronic Payments			
68198	09/07/2018	AAA CLUB ALLIANCE INC 10251	688.00
283908	41475		38.00
283910	41399		38.00
283914	41399		38.00
284027	41475		38.00
284028	41399		118.00
284077	41475		38.00
284218	41399		38.00
284316	41399		38.00
284317	41399		38.00
284696	41399		38.00
285240	41399		38.00
286976	41399		38.00
296359	41399		38.00
296360	41399		38.00
296400	41399		38.00
296497	41399		38.00
68199	09/07/2018	ADVANCED ENVIRONMENTAL TESTING 8000	1,170.00
2495	41750		1,170.00
68200	09/07/2018	AMEC FOSTER WHEELER 7704	15,455.00
S56560147	44248		3,927.50
S56560148	39917		11,527.50
68201	09/07/2018	AMERIPRIDE SERVICES INC 197	539.33
2300950419	41383		31.71
2300951039	41727		141.84
2300951041	41383		29.56
2300951058	41383		15.86
2300951091	41917		10.56
2300951093	41917		20.27
2300951096	41917		140.28
2300951097	41917		54.43
2300951256	41917		94.82
68202	09/07/2018	AMINO BROTHERS CO INC 8026	544,615.62
42995 3	42995		298,723.17
42999 3	42999		245,892.45
68203	09/07/2018	ANSWER TOPEKA 237	1,495.27
180710020	41740		83.82
180800027	41394		1,411.45
68204	09/07/2018	BARTLETT & WEST ENGINEERS 391	179,022.64
730066952	29826		78,768.68
730067345	29826		100,253.96
68205	09/07/2018	BERRY COMPANIES INC 463	605.84
03028226	41398		
68206	09/07/2018	BLUE CROSS BLUE SHIELD INC 528	73,931.71
W/E 9/4/18	41597		
68207	09/07/2018	BOETTCHEER SUPPLY INC 543	92.46
1077412 1	41401		
68208	09/07/2018	BORDER STATES INDUSTRIES INC 10997	227.93
915897644	41861		37.98
915908638	41560		189.95

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
68209	09/07/2018	BUTLER ANIMAL HEALTH HOLDING 9758	1,024.51
NW37296	41617		692.94
NY18575	41617		197.80
NY20855	41617		7.92
PA40339	41617		24.69
PA40573	41617		9.66
PA45009	41617		91.50
68210	09/07/2018	C & C PRODUCE 7788	693.25
001331780	41777		693.25
68211	09/07/2018	CODE PUBLISHING COMPANY 999	257.40
61013	41933		257.40
68212	09/07/2018	COLUMBIA CAPITAL MANAGEMENT LL 1038	55,275.00
18116015	BONDS		55,275.00
68213	09/07/2018	COMMUNITY RESOURCES COUNCIL 1056	37,250.00
46358 REBATES	CONTRACT		37,250.00
68214	09/07/2018	CONCRETE SUPPLY OF TOPEKA 1066	12,544.14
199265	41811		653.63
199266	41811		1,234.63
199267	41811		871.50
199268	41397		575.00
199269	41397		575.00
199270	41397		1,150.00
199424	41397		575.00
199697	41811		303.13
199997	41811		242.50
199998	41397		1,725.00
199999	41397		575.00
200000	41397		575.00
200001	41397		575.00
200002	41397		575.00
200003	41397		1,150.00
200004	41397		575.00
200370	41965		613.75
68215	09/07/2018	CONRAD FIRE EQUIPMENT INC 1073	1,184.96
529500	41415		149.51
529575	41415		39.53
529621	41415		836.16
529690	41415		159.76
68216	09/07/2018	CONSOLIDATED ELECTRICAL 6778	2,658.38
8795 558638	41372		240.00
8795 559272	41372		17.30
8795 559326	41697		75.30
8795 559801	41697		298.00
8795 559805	41697		21.00
8795 559833	41372		116.86
8795 560277	41697		397.49
8795 560342	42271		546.30
8795 560412	41372		76.00
8795 560470	41372		9.14
8795 560471	41372		25.13
8795 560623	41372		120.00
8795 560624	41372		96.00
8795 560730	41372		81.20
8795 560784	41372		215.55
8795 560823	42271		38.55
8795 560954	41372		14.04

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
8795 561134	41372		25.20
8795 561143	42271		125.32
8795 561342	41372		120.00
68217	09/07/2018	ETHANOL PRODUCTS LLC	9576
CO2215799	43440		1,643.93
68218	09/07/2018	EUROFINS EATON ANALYTICAL INC	8594
L0406499	41573		50.00
68219	09/07/2018	EXPRESS SERVICES INC	9622
21040762	41882		128.64
21040764	43767		640.40
21040766	43191		509.20
21040768	42788		1,072.00
21040769	41528		2,443.20
21040775	42125		1,851.88
68220	09/07/2018	FINANCIAL PRINTING RESOURCE	1662
49434	BONDS		1,036.37
68221	09/07/2018	FOLEY EQUIPMENT COMPANY	9605
SS240014058	43413		1,304.24
68222	09/07/2018	GALLS PARENT HOLDINGS LLC	11211
010531043	43079		80.97
010531044	43079		26.99
010531045	43079		53.98
010531046	43079		53.98
010531047	43079		80.97
010540493	43079		53.98
010540494	43079		53.98
010540495	43079		53.98
010540496	43079		26.99
010540497	43079		26.99
010540498	43079		53.98
010541096	43079		39.50
010549126	43079		90.00
010551705	43079		647.14
010559453	43079		26.99
010560356	43079		32.15
010560357	43079		64.30
010560358	43079		64.30
010560359	43079		64.30
68223	09/07/2018	GLMV ARCHITECTURE INC	8325
0115230	40077		51,330.00
68224	09/07/2018	HAMM INC	6576
199413	42800		249.30
200412	42800		351.00
200435	42800		249.75
68225	09/07/2018	HARTLEY, BRANDON	11287
1002	43990		850.00
68226	09/07/2018	HELPING HANDS HUMANE SOCIETY I	2183
46460 2018	CONTRACT		26,384.23
68227	09/07/2018	HENRY OUTDOOR POWER LLC	8004
1453	42682		50.00

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
68228	09/07/2018	HYLAND LLC 11241	1,000.00
LE13 008480	43365		1,000.00
68229	09/07/2018	INFOR US INC 8591	35,231.70
20661332 US0AE	42272		35,231.70
68230	09/07/2018	JAYHAWK FIRE SPRINKLER CO 2503	1,863.25
31220	41333		1,863.25
68231	09/07/2018	JOBBER'S AUTOMOTIVE WAREHOUSE 2639	2,054.97
3072047	41378		1.95
3072111	41433		60.00
3072114	41433		72.32
3072218	41433		28.54
3072228	41433		2.16
3072235	41433		4.88
3072263	41359		118.31
3072296	41359		36.00
3072326	41359		78.00
3072395	41359		44.93
3072478	41433		3.37
3072502	41433		8.03
3072517	41433		5.41
3072519	41433		17.69
3072527	41433		-94.42
3072540	41433		14.47
3072622	41433		2.29
3072668	41433		49.85
3072694	41433		40.26
3072698	41359		8.00
3072713	41359		41.52
3072852	41433		235.39
3072892	41433		8.02
3072914	41433		20.03
3072995	41359		4.08
3073009	41433		9.00
3073044	41433		9.00
3073054	41490		15.64
3073081	41378		30.66
3073105	41378		2.51
3073129	41359		60.02
3073242	41378		28.32
3073262	41490		0.30
3073281	41359		36.69
3073309	41433		40.17
3073362	41433		16.96
3073374	41433		7.32
3073420	41378		29.39
3073508	41378		28.95
3073556	41433		7.32
3073666	41433		2.61
3073693	41433		-55.56
3073732	41490		147.01
3073772	41359		29.65
3073803	41433		2.29
3073840	41359		9.09
3074066	41433		4.03
3074101	41378		9.08
3074102	41433		12.85
3074113	41378		10.20
374270	41433		1.17
3070367	41433		14.47
3070638	41433		1.50

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
3070710	41433		17.97
3070762	41433		2.29
3070886	41433		25.24
3071005	41359		11.04
3071027	41378		2.50
3071458	41433		4.83
3071551	41433		5.18
3071555	41433		1.56
3071561	41490		116.53
3071576	41359		17.38
3071619	41490		60.55
3071665	41359		14.50
3071688	41490		148.92
3071770	41433		1.77
3071863	41433		156.58
3071866	41378		47.92
3071870	41378		34.44
3071895	41433		1.90
3071900	41359		6.29
3071949	41433		5.34
3071968	41433		1.50
3072006	41378		7.36
3072018	41433		41.66
68232	09/07/2018	KANSAS FENCING INC 2703	168.09
17504	43732		168.09
68233	09/07/2018	KANSAS PERSONNEL SERVICES INC 2849	4,726.89
3048372	43551		1,225.80
3048525	42585		540.00
3048602	41789		56.70
3048603	41545		1,980.45
3048609	41545		923.94
68234	09/07/2018	KANSAS WATER ENVIRONMENT ASSOC 2777	450.00
COT 2018 01P1	44247		400.00
COT 2018 01P2	44247		50.00
68235	09/07/2018	KCR INTERNATIONAL TRUCKS INC 1347	564.03
130130349	41416		521.16
130130392	41416		6.02
130130427	41416		11.33
130130447	41416		25.52
68236	09/07/2018	KEY WORKFORCE SOLUTIONS INC 9879	1,774.80
5000308	41589		1,774.80
68237	09/07/2018	LEAGUE OF KANSAS 3010	19.66
18 2454	44310		19.66
68238	09/07/2018	LINEAGE MAILING SERVICES LLC 9223	1,734.93
421182	41346		1,734.93
68239	09/07/2018	MICHAEL & SONS INC 3377	37,422.03
583505	44161		1,800.00
583506	44142		1,800.00
583507	44148		1,200.00
583508	44147		1,400.00
583509	44160		2,400.00
583510	43879		14,524.70
583511	44157		12,353.33
583512	44077		1,944.00

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
68240	09/07/2018	MINNESOTA ELEVATOR INC 7834	450.10
764460	44193		68.10
764637	44228		382.00
68241	09/07/2018	MISSOURI DOOR CO INC 3747	204.21
16781	41349		204.21
68242	09/07/2018	MOORE PLUMBING INC 3506	1,200.00
2018 1775	44279		1,200.00
68243	09/07/2018	NEENAN COMPANY 3649	2,654.52
S2563893 001	41701		2,452.08
S2571543 001	41701		202.44
68244	09/07/2018	O REILLY AUTOMOTIVE STORES INC 3714	88.82
0152 419657	41361		12.00
0191 355945	41442		34.27
0191 356108	41442		42.55
68245	09/07/2018	ONEILL EXCAVATING INC 10202	5,557.24
000162	43952		5,557.24
68246	09/07/2018	POLYDYNE INC 5879	18,466.40
1268312	43554		18,466.40
68247	09/07/2018	POMPS TIRE SERVICE INC 10675	1,185.88
1160017379	41476		23.00
1160017383	41476		30.00
1160017544	41476		36.00
1160017596	41476		125.00
1160017619	41476		60.00
1160017660	41476		128.25
1160017667	41476		241.64
1160017760	41476		259.54
1160017784	41476		30.00
1160017805	41476		142.50
1160017806	41476		79.95
1160017820	41476		15.00
1160017891	41476		15.00
68248	09/07/2018	PROFESSIONAL ENGINEERING 4018	42,969.25
518201	40947		42,969.25
68249	09/07/2018	RAMUNDSEN SUPERIOR HOLDINGS 10893	3,250.00
212195	44322		3,250.00
68250	09/07/2018	SBB ENGINEERING LLC 8999	36,278.00
3109	43340		14,000.00
3114	43674		22,278.00
68251	09/07/2018	SELLERS EQUIPMENT INC 4470	12,591.69
IC227296	41445		383.09
IC227297	41445		8,759.06
IC227333	41495		1,588.61
IC227342	41445		1,382.59
IC227368	41445		478.34
68252	09/07/2018	SHAWNEE COUNTY 4503	67,494.84
JULY 2018	42156		67,494.84
68253	09/07/2018	SIMPLIFILE LC 9508	517.31
AUGUST 2018	DE		517.31

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
68254	09/07/2018	STAPLES CONTRACT N COMMERCIAL 4725	359.84
3386928965	44153		89.48
3387043745	44167		29.07
3387043746	44168		177.62
3387132282	44173		63.67
68255	09/07/2018	TDC LEARNING CENTERS INC 4889	4,207.25
42910 2	42910		4,207.25
68256	09/07/2018	TERMINIX INTERNATIONAL 10096	351.55
21301508	41533		210.10
21301701	41335		47.15
21301710	41335		47.15
21301916	41335		47.15
68257	09/07/2018	THE GOODYEAR TIRE & RUBBER CO 9375	86.14
123 1057272	41471		-30.00
123 1057273	41471		116.14
68258	09/07/2018	TOPEKA LODGING ASSOCIATION 11196	45,341.74
JULY 2018	42425		45,341.74
68259	09/07/2018	TOPEKA TRANSMISSION SERVICE 5057	328.86
75666	41452		328.86
68260	09/07/2018	U S LIME COMPANY - ST CLAIR 5117	22,061.32
169221	43571		4,366.34
169260	43571		4,608.42
169279	43571		8,727.34
169318	43571		4,359.22
68261	09/07/2018	UMB BANK NA 5127	55,988.46
PCARD08302018			-1,341.99
PCARD08312018			57,330.45
68262	09/07/2018	WALKER TOWEL & UNIFORM 5266	76.25
2492981	41353		12.45
2493007	41541		32.25
2494772	41353		23.90
2494773	41353		7.65
68263	09/07/2018	WILLIS OF GREATER KANSAS INC 5472	6,333.33
2157185	44184		6,333.33
68264	09/07/2018	VALEO BEHAVIORAL HEALTH CARE 5187	7,500.00
46711 3	46711		7,500.00
68265	09/07/2018	ANCOR INFORMATION MANAGEMENT 7058	25,050.00
1018 PA	41630		25,050.00
68266	09/07/2018	APPLIED INDUSTRIAL 245	57.88
7014135707	41519		57.88
68267	09/07/2018	BERRY COMPANIES INC 5408	456.57
06186227	41456		200.16
06186270	41456		256.41
68268	09/07/2018	CAPITAL BELT & SUPPLY INC 776	38.47
108735	41557		27.50
108813	41557		10.97

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
68269	09/07/2018	CAPITAL CITY OIL CO INC 778	23,006.64
1090754	41412		1,037.90
1090779	41336		20,706.33
1090965	41525		486.58
1090987	41525		27.75
1091001	41525		10.00
GE617	41525		738.08
68270	09/07/2018	CONSOLIDATED ELECTRICAL 4174	274.47
8792 604558	41542		20.10
8792 604659	41542		79.67
8792 604795	41542		91.62
8792 604826	41542		83.08
68271	09/07/2018	CORE & MAIN LP 2146	24,338.95
J301172	44085		10,935.85
J310061	44110		3,907.50
J317459	44119		4,329.60
J326946	44133		5,166.00
68272	09/07/2018	FERGUSON ENTERPRISES INC 1639	460.46
6966389	41368		169.96
7006364	41569		290.50
68273	09/07/2018	GRAINGER 1964	174.20
9874765523	42744		174.20
68274	09/07/2018	GRAYBAR 1977	340.35
9305927740	41742		340.35
68275	09/07/2018	IBT INC 2377	380.52
7308000	41427		380.52
68276	09/07/2018	JOHN G LEVIN 3071	10.50
111133	41904		10.50
68277	09/07/2018	MCELROY'S INC 3289	5,360.00
SVC59496	42981		5,360.00
68278	09/07/2018	NEPTUNE TECHNOLOGY GROUP INC 3658	49,913.15
N532093A	43729		395.40
N536433	43811		42,784.00
N536555	43730		9.62
N536556	43730		1,056.13
N537171	43811		5,668.00
68279	09/07/2018	SALISBURY SUPPLY COMPANY INC 4352	799.99
163360	41444		26.56
163383	41444		36.60
163525	41444		10.22
163534	41380		29.90
163224	41556		35.80
163233	41556		8.95
163234	41556		8.95
163362	41556		92.25
163382	41556		386.31
163494	41556		95.45
163670	41514		34.50
163671	41514		34.50
68280	09/07/2018	SCHMIDTLEIN EXCAVATING INC 4406	172,734.56
17120 09 FINAL	39306		172,734.56

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
68281 AUGUST 2018	09/07/2018 DE	SHAWNEE COUNTY	4518 711,575.79
68282 3491	09/07/2018 43831	TAZCO INC	4885 2,464.00
68283 194818	09/07/2018 41367	TFM COMM INC	4914 2,500.00
68284 35930	09/14/2018 44130	HENSON HUTTON MUDRICK GRAGSON	2199 390.00
68285 00000007418091	09/14/2018	STATE OF KANSAS Child Support - Amt	2732 152.35
68286 00000008618091	09/14/2018	STATE OF KANSAS Child Support - Amt	2732 163.43
68287 00000009418091	09/14/2018	STATE OF KANSAS Child Support - Amt	2732 546.62
68288 00000014518091	09/14/2018	STATE OF KANSAS Child Support - Amt	2732 160.50
68289 00000020418091	09/14/2018	STATE OF KANSAS Child Support - Amt	2732 91.85
68290 00000022218091	09/14/2018	STATE OF KANSAS Child Support - Amt	2732 1,260.43
68291 00000024218091	09/14/2018	STATE OF KANSAS Child Support - Amt	2732 53.08
68292 00000031618091	09/14/2018	STATE OF KANSAS Child Support - Amt	2732 112.15
68293 00000032818091	09/14/2018	STATE OF KANSAS Child Support - Amt	2732 810.71
68294 00000034018091	09/14/2018	STATE OF KANSAS Child Support - Amt	2732 277.38
68295 00000034318091	09/14/2018	STATE OF KANSAS Child Support - Amt	2732 498.46
68296 00000034518091	09/14/2018	STATE OF KANSAS Child Support - Amt	2732 92.10
68297 00000034818091	09/14/2018	STATE OF KANSAS Child Support - Amt	2732 183.29
68298 00000038518091	09/14/2018	STATE OF KANSAS Child Support - Amt	2732 184.44
68299 00000041718091	09/14/2018	STATE OF KANSAS Child Support - Amt	2732 144.46
68300 00000064118091	09/14/2018	STATE OF KANSAS Child Support - Amt	2732 323.08

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
68301	09/14/2018	STATE OF KANSAS 2732	415.51
00000066718091		Child Support - Amt	415.51
68302	09/14/2018	STATE OF KANSAS 2732	346.15
00000068218091		Child Support - Amt	346.15
68303	09/14/2018	STATE OF KANSAS 2732	209.08
00000075418091		Child Support - Amt	209.08
68304	09/14/2018	STATE OF KANSAS 2732	286.15
00000077918091		Child Support - Amt	286.15
68305	09/14/2018	STATE OF KANSAS 2732	185.08
00000078518091		Child Support - Amt	185.08
68306	09/14/2018	STATE OF KANSAS 2732	369.34
00000081018091		Child Support - Amt	369.34
68307	09/14/2018	STATE OF KANSAS 2732	256.15
00000082718091		Child Support - Amt	256.15
68308	09/14/2018	STATE OF KANSAS 2732	715.38
00000085318091		Child Support - Amt	715.38
68309	09/14/2018	STATE OF KANSAS 2732	232.45
00000091118091		Child Support - Amt	232.45
68310	09/14/2018	STATE OF KANSAS 2732	147.23
00000092418091		Child Support - Amt	147.23
68311	09/14/2018	STATE OF KANSAS 2732	88.64
00000093618091		Child Support - Amt	88.64
68312	09/14/2018	STATE OF KANSAS 2732	304.15
00000095918091		Child Support - Amt	304.15
68313	09/14/2018	STATE OF KANSAS 2732	487.38
00000098218091		Child Support - Amt	487.38
68314	09/14/2018	STATE OF KANSAS 2732	144.51
00000101518091		Child Support - Amt	144.51
68315	09/14/2018	STATE OF KANSAS 2732	368.88
00000104318091		Child Support - Amt	368.88
68316	09/14/2018	STATE OF KANSAS 2732	276.92
00000109318091		Child Support - Amt	276.92
68317	09/14/2018	STATE OF KANSAS 2732	71.08
00000109718091		Child Support - Amt	71.08
68318	09/14/2018	STATE OF KANSAS 2732	109.64
00000112418091		Child Support - Amt	109.64
68319	09/14/2018	STATE OF KANSAS 2732	196.21
00000112918091		Child Support - Amt	196.21
68320	09/14/2018	STATE OF KANSAS 2732	831.02
00000113118091		Child Support - Amt	831.02
68321	09/14/2018	STATE OF KANSAS 2732	335.64

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
00000118118091		Child Support - Amt	335.64
68322	09/14/2018	STATE OF KANSAS 2732	183.23
00000147418091		Child Support - Amt	183.23
68323	09/14/2018	STATE OF KANSAS 2732	246.53
00000197318091		Child Support - Amt	246.53
68324	09/14/2018	STATE OF KANSAS 2732	115.38
00000215418091		Child Support - Amt	115.38
68325	09/14/2018	STATE OF KANSAS 2732	458.91
00000225918091		Child Support - Amt	458.91
68326	09/14/2018	STATE OF KANSAS 2732	180.46
00000233518091		Child Support - Amt	180.46
68327	09/14/2018	STATE OF KANSAS 2732	66.92
00000237918091		Child Support - Amt	66.92
68328	09/14/2018	STATE OF KANSAS 2732	1,127.54
00000247618091		Child Support - Amt	1,127.54
68329	09/14/2018	STATE OF KANSAS 2732	461.68
00000247818091		Child Support - Amt	461.68
68330	09/14/2018	STATE OF KANSAS 2732	258.54
00000247818091		Child Support - Amt	258.54
68331	09/14/2018	STATE OF KANSAS 2732	102.46
00000251518091		Child Support - Amt	102.46
68332	09/14/2018	STATE OF KANSAS 2732	357.34
00000254818091		Child Support - Amt	357.34
68333	09/14/2018	STATE OF KANSAS 2732	50.00
00000257818091		Child Support - Amt	50.00
68334	09/14/2018	STATE OF KANSAS 2732	264.00
00000261618091		Child Support - Amt	264.00
68335	09/14/2018	STATE OF KANSAS 2732	107.08
00000264218091		Child Support - Amt	107.08
68336	09/14/2018	STATE OF KANSAS 2732	66.00
00000264218091		Child Support - Amt	66.00
68337	09/14/2018	STATE OF KANSAS 2732	260.77
00000272018091		Child Support - Amt	260.77
68338	09/14/2018	STATE OF KANSAS 2732	327.23
00000275818091		Child Support - Amt	327.23
68339	09/14/2018	STATE OF KANSAS 2732	193.38
00000285518091		Child Support - Amt	193.38
68340	09/14/2018	STATE OF KANSAS 2732	128.77
00000285918091		Child Support - Amt	128.77
68341	09/14/2018	STATE OF KANSAS 2732	94.62
00000286018091		Child Support - Amt	94.62

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
68342	09/14/2018	STATE OF KANSAS 2732	113.08
00000287018091		Child Support - Amt	113.08
68343	09/14/2018	STATE OF KANSAS 2732	160.56
00000287418091		Child Support - Amt	160.56
68344	09/14/2018	STATE OF KANSAS 2732	268.15
00000289318091		Child Support - Amt	268.15
68345	09/14/2018	STATE OF KANSAS 2732	256.15
00000291618091		Child Support - Amt	256.15
68346	09/14/2018	MILLER, VICTOR W 11023	200.00
44362 AUGUST 2 44362			200.00
68347	09/14/2018	1ST DUE EMERGENCY RESPONSE 5911	3,599.00
18 2834 42396			3,599.00
68348	09/14/2018	A 1 LOCK & KEY LLC 13	504.00
94404 41553			504.00
68349	09/14/2018	A-1 RENTAL INC 20	575.00
59589 41511			360.00
59590 41510			125.00
59591 44050			90.00
68350	09/14/2018	AAA CLUB ALLIANCE INC 10251	2,385.00
284171 41399			38.00
284221 41399			38.00
284222 41475			38.00
284225 41399			38.00
284226 41399			38.00
284266 41399			38.00
284268 41399			38.00
284271 41399			38.00
284320 41399			38.00
284321 41399			38.00
284322 41399			38.00
284328 41475			38.00
284332 41399			38.00
285241 41399			63.00
291636 39589			38.00
296362 41399			38.00
296365 41399			38.00
296401 41399			38.00
296404 41399			38.00
296405 41475			38.00
296407 41399			38.00
296408 41399			38.00
296409 41399			38.00
296410 41399			38.00
296447 41399			38.00
3060918 41408			750.00
283882 41399			38.00
283912 41399			38.00
283916 41399			38.00
283918 41399			38.00
283995 41399			38.00
284011 41399			38.00
284018 41399			128.00
284032 41475			38.00
284034 41399			38.00

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
284036	41399		38.00
284081	41399		38.00
284082	41399		38.00
284109	41399		38.00
284164	41399		38.00
284166	41399		38.00
68351	09/14/2018	ALL INCLUSIVE CONSTRUCTION & 7135	18,813.00
43269 1	43269		18,813.00
68352	09/14/2018	AMERICAN PRESORT 177	12,185.26
AUGUST 2018	POSTAGE		12,185.26
68353	09/14/2018	AMERIPRIDE SERVICES INC 197	562.21
2300952582	41383		31.71
2300953213	41727		164.72
2300953215	41383		29.56
2300953231	41383		15.86
2300953260	41917		10.56
2300953263	41917		20.27
2300953268	41917		140.28
2300953272	41917		54.43
2300953474	41917		94.82
68354	09/14/2018	BERMUDEZ, OSCAR 10602	5,272.60
915	43654		5,272.60
68355	09/14/2018	BLACK & VEATCH CORPORATION 505	182,906.77
1277709	24920		570.00
195158	37647		182,336.77
68356	09/14/2018	BLUE CROSS BLUE SHIELD INC 528	56,685.35
W/E 9/11/18	41597		56,685.35
68357	09/14/2018	BORDER STATES INDUSTRIES INC 10997	547.62
915978595	41560		214.72
915978854	41560		52.21
915980555	41560		2.10
915980852	41560		80.84
915990525	41560		197.75
68358	09/14/2018	SCHMIDTLEIN, BRIAN A 7498	180.00
017482	44360		90.00
017493	44360		90.00
68359	09/14/2018	C & C PRODUCE 7788	767.25
001335568	41777		767.25
68360	09/14/2018	CENTURY BUSINESS TECHNOLOGIES 870	10,436.19
28865	41675		-596.28
495835	41675		6,250.20
497798	41675		-27.94
497805	41675		596.28
497808	41675		-27.94
497816	41675		-27.94
497819	41675		596.28
497977	41675		-38.48
497978	41675		33.42
497979	41675		-144.07
497980	41675		-29.43
497982	41675		-68.18
497983	41675		88.58
497984	41675		215.76

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
497986	41675		-83.45
497987	41675		91.76
497988	41675		117.20
497989	41675		28.32
497990	41675		107.94
497997	41675		-27.94
498040	41675		596.28
498071	41675		-27.94
498077	41675		-27.94
498097	41675		-27.94
498098	41675		596.28
498118	41675		-27.94
498120	41675		596.28
498136	41675		-27.94
498142	41675		596.28
498144	41675		-27.94
498152	41675		-27.94
498153	41675		596.28
498653	41675		596.28
68361	09/14/2018	COLLINS PARK NEIGHBORHOOD	11409
44377 MATHER F	44377		436.60
68362	09/14/2018	COLUMBIA CAPITAL MANAGEMENT LL	1038
18116014	BONDS		26,500.00
18116016	41639		5,500.00
68363	09/14/2018	CONCRETE SUPPLY OF TOPEKA	1066
198966R	41397		237.50
200698	41811		581.00
200911R	41965		485.00
200912	41397		575.00
68364	09/14/2018	CONCRETE UNLIMITED CONST INC	6582
8310	44198		456.48
8317	44198		257.93
68365	09/14/2018	CONSOLIDATED RURAL WATER	1075
41590 8	41590		9,280.20
68366	09/14/2018	DESIGNED BUSINESS INTERIORS	1336
16042	43754		9,383.44
16044	43854		7,267.57
68367	09/14/2018	DINKEL CONSTRUCTION II LLC	10581
43744 3	43744		30,417.90
68368	09/14/2018	DOWNTOWN TOPEKA INC	1408
20249	43965		15,906.83
BID ADMIN 2018	CONTRACT		8,110.52
68369	09/14/2018	DURKIN EQUIPMENT CO	1451
120009336	41521		2,070.60
68370	09/14/2018	EMBROIDERY PLUS BY TURQUOISE &	1522
012438	41906		12.00
68371	09/14/2018	ETC INSTITUTE	11429
23282	44401		2,250.00
68372	09/14/2018	ETHANOL PRODUCTS LLC	9576
CO2216062	43440		1,701.34

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
68373	09/14/2018	EXPRESS SERVICES INC 9622	7,066.24
21068670	43767		640.40
21068671	43191		536.00
21068672	42788		1,072.00
21068673	41528		1,286.40
21068674	41964		1,639.36
21068675	42125		1,892.08
68374	09/14/2018	FINANCIAL PRINTING RESOURCE 1662	1,033.17
49440	BONDS		1,033.17
68375	09/14/2018	FIT EXCAVATING INC 3126	15,620.16
2221	44282		2,464.40
2222	44278		3,920.00
2223	44277		4,106.40
2224	44336		5,129.36
68376	09/14/2018	FLEETPRIDE INC 7822	1,670.18
8814458	42215		1,661.61
8828431	42215		8.57
68377	09/14/2018	GALLS PARENT HOLDINGS LLC 11211	797.00
010593840	43079		50.00
010602831	43079		38.00
010614188	43079		81.00
010584048	43079		108.00
010584049	43079		54.00
010584050	43079		54.00
010584051	43079		54.00
010584052	43079		54.00
010593722	43079		114.00
010593723	43079		114.00
010593724	43079		76.00
68378	09/14/2018	GRANT STREET GROUP 1965	8,000.00
SIN004490	BONDS		1,750.00
SIN004491	BONDS		1,500.00
SIN004492	BONDS		1,500.00
SIN004493	BONDS		1,500.00
SIN004533	BONDS		1,750.00
68379	09/14/2018	HAMM INC 6576	909.90
200620	42800		364.50
201138	42800		317.70
201618	42800		227.70
68380	09/14/2018	HELPING HANDS HUMANE SOCIETY I 2183	1,185.60
41596 AUG 2018	41596		1,185.60
68381	09/14/2018	HENRY OUTDOOR POWER LLC 8004	4,122.50
1464	42682		50.00
1465	42945		660.00
1466	42947		35.00
1467	42955		145.00
1468	42946		225.00
1469	42947		65.00
1470	42948		1,047.50
1471	42950		155.00
1472	42954		40.00
1473	42953		180.00
1474	42952		390.00
1476	42945		660.00

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
1477	42947		35.00
1478	42955		145.00
1479	42946		225.00
1480	42947		65.00
68382	09/14/2018	HOUSING & CREDIT COUNSELING IN 2312	5,490.83
082018A	43500		2,740.83
082018B	43500		2,750.00
68383	09/14/2018	J WARREN COMPANY INC 2469	1,950.00
2018 69	44151		1,950.00
68384	09/14/2018	JOBBER'S AUTOMOTIVE WAREHOUSE 2639	767.11
3074272	41433		40.32
3074816	41433		27.48
3074915	41359		45.60
3074925	41433		2.29
3074953	41433		190.26
3075085	41378		7.97
3075117	41433		80.52
3075183	41433		18.68
3075240	41433		8.64
3075286	41433		3.80
3075313	41433		19.27
3075332	41359		1.84
3075414	41433		29.77
3075505	41490		100.21
3075595	41433		3.54
3075648	41490		93.52
3075649	41490		5.68
3075663	41433		9.79
3075671	41378		21.12
3075676	41359		56.81
68385	09/14/2018	JST CONSTRUCTION CO LLC 2599	400.00
180182	44238		400.00
68386	09/14/2018	KAN EQUIPMENT INC 2621	132.24
6 241269	41432		132.24
68387	09/14/2018	STATE OF KANSAS 2673	5,629.97
2018 08 AH A	41512		5,629.97
68388	09/14/2018	KANSAS PERSONNEL SERVICES INC 2849	6,310.02
3048605	43351		324.00
3048606	41754		648.00
3048607	43188		534.60
3048608	42585		540.00
3048688	41789		44.55
3048689	41545		1,923.75
3048692	41754		648.00
3048695	41545		923.94
3408610	41694		723.18
68389	09/14/2018	KANSAS STATE TREASURER 2757	38,915.35
2018A REV BONI	BONDS		6,330.00
AUGUST 2018	DE		32,585.35
68390	09/14/2018	KCR INTERNATIONAL TRUCKS INC 1347	417.20
130130488	41416		105.96
130130497	41416		121.68
130130500	41416		6.98
130130517	41416		114.39

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
130130577	41416		68.19
68391	09/14/2018	KEY WORKFORCE SOLUTIONS INC 9879	1,592.10
5000328	41589		1,592.10
68392	09/14/2018	LAYNE CHRISTENSEN COMPANY 3005	12,160.00
92090531	43886		12,160.00
68393	09/14/2018	LIGHTHOUSE CONTRACTING INC 3061	4,500.00
3117DUP 1	44280		4,500.00
68394	09/14/2018	MATHER FLARE RENTAL INC 5791	25,796.30
1800	41798		300.00
1881	41586		954.24
1882	41586		232.56
1883	41586		74.80
1884	41586		331.96
1885	41586		775.60
1886	41586		673.44
1887	41586		126.48
1888	41586		646.40
1889	41586		1,080.80
1890 8/21/18	41586		525.20
1891 8/21/18	41798		260.00
1892 8/21/18	41798		90.00
1893 8/21/18	41798		81.60
1894	41691		1,144.88
1912	41586		739.20
1913 8/22/18	41586		1,461.90
1914 8/22/18	41586		896.76
1915 8/22/18	41586		34.00
1916 8/22/18	41586		5,294.08
1917 8/22/18	41586		375.24
1918	41586		343.44
1919	41586		849.70
1920	41798		6.80
1921	41798		24.48
1922	41798		48.96
1924	41798		82.50
1938 8/23/18	41586		470.92
1939	41586		938.40
1940	41586		2,365.82
1941	41586		337.92
1942	41586		506.88
1943	41586		394.32
1944	41586		267.12
1945	41586		1,071.60
1946	41586		1,120.00
1947	41798		603.00
1948 8/24/18	41798		15.30
1949 8/24/18	41798		30.00
1950 8/24/18	41798		220.00
68395	09/14/2018	MATHESON TRI-GAS INC 7179	91.57
18136531	41342		91.57
68396	09/14/2018	MYGOV LLC 9627	1,600.00
3843	41747		1,600.00
68397	09/14/2018	POMPS TIRE SERVICE INC 10675	30.00
1160018152	41476		15.00
1160018244	41476		15.00

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
68398	09/14/2018	PROFESSIONAL ENGINEERING 4018	7,519.00
600472	39879		7,519.00
68399	09/14/2018	PRUETT, MELODEE K 9855	1,225.00
43227 4	43227		775.00
43227 5	43227		450.00
68400	09/14/2018	RAMUNDSEN SUPERIOR HOLDINGS 10893	1,280.51
213997	41628		1,280.51
68401	09/14/2018	REIN, LINNEA S 4166	1,634.50
928576	41659		104.00
928578	41659		286.00
928579	41659		201.50
928580	41659		118.50
928581	41659		156.00
928582	41659		101.00
928583	41659		180.00
928584	41659		141.00
928585	41659		88.00
928586	41659		88.00
928587	41659		91.00
932850	41659		79.50
68402	09/14/2018	ROBERT ARMSTRONG 255	3,100.00
3123	44314		3,100.00
68403	09/14/2018	SBB ENGINEERING LLC 8999	3,050.00
3091	44361		510.00
3092	44361		1,505.00
3093	44361		520.00
3095	44361		515.00
68404	09/14/2018	SELLERS EQUIPMENT INC 4470	1,578.13
IC227384	41445		1,578.13
68405	09/14/2018	SHI INTERNATIONAL CORPORATION 4540	200.00
B08723386	44187		200.00
68406	09/14/2018	SOUTHWEST PAPER COMPANY INC 4674	1,227.88
132492	41908		1,227.88
68407	09/14/2018	STAPLES CONTRACT N COMMERCIAL 4725	2,946.81
3387272238	44177		86.02
3387453610	44189		959.89
3387453611	44189		24.69
3387560182	44132		14.62
3387560183	44207		214.90
3387560184	44207		32.10
3387627709	44219		907.21
3387703466	44232		68.38
3387703467	44232		427.49
3387703468	44241		120.62
3387783837	44232		14.22
3387783838	44251		76.67
68408	09/14/2018	SUNFLOWER PAVING INC 4815	144,796.32
5826	43625		144,796.32
68409	09/14/2018	TASK FORCE 1 INC 9964	18,000.00
2763	44121		3,000.00
2764	44121		6,000.00

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
2765	44121		9,000.00
68410	09/14/2018	TERMINIX INTERNATIONAL 10096	210.10
21301509	41533		
68411	09/14/2018	THE GOODYEAR TIRE & RUBBER CO 9375	4,130.76
123 1057297	41471		983.70
123 1057304	41471		1,567.08
123 1057312	41471		-160.00
123 1057319	41503		1,320.50
123 1057326	41471		265.16
123 1057335	41471		154.32
68412	09/14/2018	THE TIRE CUTTERS INC 5633	2,002.50
64768	41725		900.00
65243	41725		1,102.50
68413	09/14/2018	TIMBERLINE FISHERIES CORP 10900	60.51
104264244	41531		
68414	09/14/2018	U S LIME COMPANY - ST CLAIR 5117	26,356.46
169325	43571		4,574.60
169330	43571		4,332.52
169368	43571		8,748.70
169387	43571		4,483.82
169412	43571		4,216.82
68415	09/14/2018	UMB BANK NA 5127	52,043.08
PCARD09072018			51,958.27
PCARD09112018			84.81
68416	09/14/2018	VANDERBILT'S NO 6 5199	637.97
350465	41581		185.00
350746	41581		149.99
350986	44437		302.98
68417	09/14/2018	VETERINARY MEDICAL & SURGICAL 5222	585.14
115155	41678		193.82
115156	41678		197.50
115157	41678		193.82
68418	09/14/2018	WALKER TOWEL & UNIFORM 5266	299.30
2487848	41390		86.45
2494088	41390		86.45
2496153	41353		12.45
2497242	41692		16.90
2497243	41692		2.40
2497244	41692		23.70
2497245	41692		4.80
2497246	41692		15.00
2497247	41692		11.60
2497919	41353		23.90
2497920	41353		7.65
2497924	41692		8.00
68419	09/14/2018	ZOHO CORPORATION 7167	4,536.00
2201902	44242		
68420	09/14/2018	ABBIE E KERN RVOC TR 11306	500.00
ELL102-DMGS		S+C September 2018 Damages	500.00
68421	09/14/2018	ANDERSON, CHARLES 9204	210.00

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
PHI102-0918		S+C September 2018 Payment	210.00
68422	09/14/2018	BREAKTHROUGH HOUSE INC 599	1,087.00
MOR104-0818		S+C August 2018 Payment	17.00
MOR104-0918		S+C September 2018 Payment	535.00
MOR104-DEP		S+C September 2018 Deposit	535.00
68423	09/14/2018	CORNERSTONE OF TOPEKA INC 1117	425.00
LEA101-0918		S+C September 2018 Payment	425.00
68424	09/14/2018	DUNCAN, CLAUDE 1442	429.00
MIM102-0918		S+C September 2018 Payment	429.00
68425	09/14/2018	HARRISON STREET INVESTMENTS 10485	35.00
GIN102-0918A		S+C September 2018 Payment	35.00
68426	09/14/2018	MADISON STREET APARTMENTS LLC 10691	736.00
BAL102-0818		S+C August 2018 Payment	4.00
BAL102-0918		S+C September 2018 Payment	126.00
RAM102-0918		S+C September 2018 Payment	507.00
RAM102-DEP		S+C September 2018 Deposit	99.00
68427	09/14/2018	PARADISE PLAZA II LLC 3814	475.00
MUR101-DMGS		S+C September 2018 Damages	475.00
68428	09/14/2018	RENT TOPEKA HOMES 4175	760.00
STA104-DMGS		S+C September 2018 Damages	760.00
68429	09/14/2018	UH APARTMENT PROPERTIES LLC 11420	804.00
BEL102-0818		S+C August 2018 Payment	31.00
BEL102-0918		S+C September 2018 Payment	485.00
GOR102-0818		S+C August 2018 Payment	8.00
GOR102-0918		S+C September 2018 Payment	30.00
GOR102-DEP		S+C September 2018 Deposit	250.00
68430	09/14/2018	WASHBURN SOUTH APARTMENTS LLC 11009	547.00
FRA102-0818		S+C August 2018 Payment	31.00
FRA102-0918		S+C September 2018 Payment	316.00
FRA102-DEP		S+C September 2018 Deposit	200.00
68431	09/14/2018	WILCOX, CHRISTOHER J 11404	1,000.00
KEN103-0918		ESG Deposit and 1st Month Rent	1,000.00
68432	09/14/2018	AFSCME MISSOURI STATE COUNCIL 83	2,183.70
UNA1180914155		Union Dues - AFSCME	414.15
UNA1180914155		Union Dues - AFSCME	301.20
UNA1180914155		Union Dues - AFSCME	677.70
UNA1180914155		Union Dues - AFSCME	790.65
68433	09/14/2018	APPLICATION SOFTWARE INC 8140	750.00
AUGUST 2018 FI	PAYROLL		750.00
68434	09/14/2018	CITY OF TOPEKA FRIENDSHIP FUND 948	435.92
FR10180914155		Friendship Fund	80.00
FR10180914155		Friendship Fund	27.50
FR10180914155		Friendship Fund	24.00
FR10180914155		Friendship Fund	28.00
FR10180914155		Friendship Fund	7.00
FR10180914155		Friendship Fund	28.00
FR10180914155		Friendship Fund	5.00
FR10180914155		Friendship Fund	15.00
FR10180914155		Friendship Fund	29.00

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
FR101809141555		Friendship Fund	109.42
FR101809141555		Friendship Fund	70.00
FR101809141555		Friendship Fund	13.00
68435	09/14/2018	FIREMENS OFF DUTY RELIEF FUND	1676
FO101809141555		Firefighter's Off Duty Relief	3,587.20
68436	09/14/2018	FRIENDS OF THE TOPEKA ZOO	1794
FOTZ1809141555		Friends of the Topeka Zoo Pass	60.80
FOTZ1809141555		Friends of the Topeka Zoo Pass	77.83
FOTZ1809141555		Friends of the Topeka Zoo Pass	14.86
FOTZ1809141555		Friends of the Topeka Zoo Pass	16.03
FOTZ1809141555		Friends of the Topeka Zoo Pass	7.01
FOTZ1809141555		Friends of the Topeka Zoo Pass	26.22
FOTZ1809141555		Friends of the Topeka Zoo Pass	3.34
FOTZ1809141555		Friends of the Topeka Zoo Pass	22.04
FOTZ1809141555		Friends of the Topeka Zoo Pass	16.70
FOTZ1809141555		Friends of the Topeka Zoo Pass	128.77
FOTZ1809141555		Friends of the Topeka Zoo Pass	28.06
FOTZ1809141555		Friends of the Topeka Zoo Pass	3.01
68437	09/14/2018	INTERNATIONAL ASSOCIATION OF	2424
ADMIN FEE 9/14/	PAYROLL		-13.68
UNI11809141555		Union Dues - IAFF	7,895.64
68438	09/14/2018	INTERNATIONAL CITY MANAGEMENT	11301
DC951809141555		DEF COMP(ICMA RC) ER CONTRIB	208.33
68439	09/14/2018	KANSAS ASSOCIATION OF PUBLIC	2630
UNK11809141555		Union Dues - KAPE	62.28
UNK11809141555		Union Dues - KAPE	90.80
UNK11809141555		Union Dues - KAPE	33.41
UNK11809141555		Union Dues - KAPE	20.76
UNK11809141555		Union Dues - KAPE	81.95
UNK11809141555		Union Dues - KAPE	91.26
UNK11809141555		Union Dues - KAPE	283.57
UNK11809141555		Union Dues - KAPE	19.67
68440	09/14/2018	TEAMSTERS LOCAL UNION 696	4892
UNT11809141555		Union Dues - Teamsters	1,002.00
68441	09/14/2018	UNITED WAY OF GREATER TOPEKA	5157
UW101809141555		United Way	79.50
UW101809141555		United Way	35.00
UW101809141555		United Way	1.00
UW101809141555		United Way	10.00
UW101809141555		United Way	4.50
UW101809141555		United Way	43.00
UW101809141555		United Way	6.00
UW101809141555		United Way	16.00
UW101809141555		United Way	10.00
68442	09/14/2018	UNITED WORKERS OF	10010
ADMIN FEE 9/14/	PAYROLL		-4.20
UNW21809141555		Union Dues - UWETT	630.00
68443	09/14/2018	BERRY COMPANIES INC	5408
06185858	41456		84.46
68444	09/14/2018	BETTIS ASPHALT & CONSTRUCTION	470
43964 1	43964		66,281.50
68445	09/14/2018	CAPITAL BELT & SUPPLY INC	776
			598.91

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
108852	41557		57.17
108939	41557		541.74
68446	09/14/2018	CAPITAL CITY OIL CO INC 778	24,899.32
1090754CR	41412		-255.75
1091034	41336		25,120.07
1091271	41336		35.00
68447	09/14/2018	CHAMPION BRANDS LLC 883	451.58
546706	41483		471.58
88323	41483		-20.00
68448	09/14/2018	CORE & MAIN LP 2146	13,914.25
J169356	43461		4,230.00
J174138	44032		141.94
J375015	44085		2,090.85
J380791	44212		7,215.66
J390158	44085		235.80
68449	09/14/2018	EMCON INC 1523	33,361.58
12893	44375		33,361.58
68450	09/14/2018	GRAINGER 1964	99.52
9880296000	41422		99.52
68451	09/14/2018	HACH COMPANY 2038	9,019.23
11089427	44127		717.28
11093289	44127		3,357.50
11096636	44127		1,818.15
11099310	44127		3,126.30
68452	09/14/2018	IBT INC 2377	2,010.68
7305299	41880		675.12
7305300	41880		804.16
7310669	41880		198.21
7310670	41880		95.59
7312608	41880		237.60
68453	09/14/2018	JOHNSON CONTROLS INC 2546	3,439.77
1 71210829488	42185		3,439.77
68454	09/14/2018	KEY EQUIPMENT & SUPPLY CO 2847	1,750.79
254202	41800		1,750.79
68455	09/14/2018	NEPTUNE TECHNOLOGY GROUP INC 3658	140,167.00
N537299	43811		46,667.00
N537879	43524		93,500.00
68456	09/14/2018	SALISBURY SUPPLY COMPANY INC 4352	2,413.55
163533	41765		59.00
163678	41765		14.44
163861	41556		21.29
163849	41444		24.72
163978	41556		1,067.50
164125	41556		106.33
164248	41556		92.11
164251	41556		27.00
164254	41556		152.33
164260	41556		524.02
164277	41556		61.81
164391	41556		94.00
164421	41556		169.00

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
68457 21930	09/14/2018 43750	SOWARDS GLASS 4679	4,500.00 4,500.00
68458 3492 3493 3494 3495 3496	09/14/2018 43970 43906 44034 44036 44017	TAZCO INC 4885	17,598.11 5,123.60 3,740.60 4,759.00 4,495.63 35,716.94
68459 195403 195618 195621 195622	09/14/2018 41367 41351 41729 41794	TFM COMM INC 4914	310.00 38.05 756.51 253.98 1,358.54
68460 92979	09/21/2018 43734	A 1 LOCK & KEY LLC 13	139.08 139.08
68461 284088 284167 284173 284229 284231 284232 284236 284274 284276 284281 284327 284330 284331 284336 284338 286977 286978 296367 296406 296450 296455 296548 296550	09/21/2018 41399 41475 41399 41399 41399 41399 41399 41399 41399 41399 41475 41399 41399 41399 41399 41399 41399 41475 41475 41399 41399 41399 41399 41475	AAA CLUB ALLIANCE INC 10251	38.00 874.00
68462 10102228	09/21/2018 44309	ALEXANDER OPEN SYSTEMS 112	55.00 55.00
68463 S56560161	09/21/2018 40252	AMEC FOSTER WHEELER 7704	3,465.00 3,465.00
68464 2300954903 2300955490 2300955493 2300955506 2300955529 2300955532 2300955536 2300955539 2300955726	09/21/2018 41383 41727 41383 41383 41917 41917 41917 41917 41917	AMERIPRIDE SERVICES INC 197	31.71 142.98 34.61 15.86 10.56 20.27 140.28 54.22 94.82 545.31
68465	09/21/2018	BARTLETT & WEST ENGINEERS 391	505,685.53

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
730067381	31654		65,275.14
730067488	31654		15,799.99
730067492	31654		50,198.50
730067718	37836		5,672.70
730067811	40559		7,605.75
730067812	42207		20,250.00
730067900	31654		64,275.30
730067923	42212		161.00
730067933	37968		5,370.97
730067955	35057		26,634.41
730067956	43082		34,289.69
730067958	43403		10,001.10
730067959	43247		296.00
730067960	44068		36,462.44
730067994	31654		19,292.06
730067997	31654		143,201.50
730068001	43882		898.98
68466	09/21/2018	BINSWANGER ENTERPRISES LLC 7825	535.79
I593023666	41465		340.08
I593023708	41465		195.71
68467	09/21/2018	BLUE CROSS BLUE SHIELD INC 528	133,110.78
W/E 9/18/18	41597		133,110.78
68468	09/21/2018	BORDER STATES INDUSTRIES INC 10997	760.40
916000136	41560		6.42
916000850	41861		139.77
916008976	41560		409.48
916009307	41560		14.76
916029867	41560		159.91
916029966	41560		17.74
916030601	41861		12.32
68469	09/21/2018	C & C PRODUCE 7788	1,051.75
001339098	41777		1,051.75
68470	09/21/2018	CE WATER MANAGEMENT INC 858	210.87
R16816	44348		210.87
68471	09/21/2018	CENTURY BUSINESS TECHNOLOGIES 870	3,019.49
498008	41675		596.28
498022	41675		596.28
498074	41675		596.28
498094	41675		596.28
498150	41675		596.28
499237	44436		38.09
68472	09/21/2018	COLLECTION BUREAU 1023	280.96
5599	42275		280.96
68473	09/21/2018	CONCRETE SUPPLY OF TOPEKA 1066	5,060.00
201676	41397		575.00
201677	41397		575.00
201678	41397		575.00
201679	41397		575.00
201902	41397		575.00
201903	41397		575.00
202184	41397		460.00
202648	41397		1,150.00
68474	09/21/2018	CONRAD FIRE EQUIPMENT INC 1073	35.78
529962	41415		35.78

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
68475 138772	09/21/2018 44224	COPY CENTER OF TOPEKA 1107	113.00 113.00
68476 151478 151479 153309	09/21/2018 41892 44359 41892	CREATIVE LANDSCAPE INC 1166	3,626.83 154.05 70.40 3,851.28
68477 132837	09/21/2018 43341	CUT N EDGE INC 5919	1,576.00 1,576.00
68478 44378	09/21/2018 44378	HOFFMAN, DARYL 8626	1,247.97 1,247.97
68479 41679 ADMIN AU W/E 08/30/18 W/E 09/06/18 W/E 09/13/18	09/21/2018 41679 41679 41679 41679	DELTA DENTAL OF KANSAS INC 1323	3,319.80 10,272.50 9,600.80 9,020.88 32,213.98
68480 120009395 120009426	09/21/2018 41521 41521	DURKIN EQUIPMENT CO 1451	3,419.40 3,166.00 6,585.40
68481 012471 012472	09/21/2018 41906 41906	EMBROIDERY PLUS BY TURQUOISE & 1522	2,941.35 100.00 3,041.35
68482 CO2216522 CO2216622	09/21/2018 43440 43440	ETHANOL PRODUCTS LLC 9576	1,676.05 1,743.16 3,419.21
68483 L0409080 S310383	09/21/2018 41573 41573	EUROFINS EATON ANALYTICAL INC 8594	75.00 487.00 562.00
68484 20837041 21040771	09/21/2018 41964 41964	EXPRESS SERVICES INC 9622	4,198.89 1,804.80 6,003.69
68485 010624122 010624271 010646040 010646041 010646042 010657492 010657493 010657494 010657495 010658150 010658151 010658152 010658153 010658154 010658155 010658156 010658157 010658158 010658159 010658160 010658161	09/21/2018 43079	GALLS PARENT HOLDINGS LLC 11211	109.00 26.99 55.00 55.00 55.00 94.50 18.00 54.00 108.00 38.00 152.00 76.00 121.50 121.50 162.00 81.00 81.00 81.00 81.00 162.00 121.50 2,591.99

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
010658162	43079		81.00
010668157	43079		18.00
010668158	43079		54.00
010668159	43079		36.00
010668160	43079		36.00
010668161	43079		54.00
010668162	43079		54.00
010668335	43079		40.50
010668336	43079		162.00
010668337	43079		121.50
010668338	43079		81.00
68486	09/21/2018	GRAY AND COMPANY INC 9592	5,288.00
10342	43972		5,288.00
68487	09/21/2018	HAMM INC 6576	1,109.70
202600	42800		338.40
202997	42800		270.45
203001	42800		229.95
203006	42800		270.90
68488	09/21/2018	HARCROS CHEMICALS INC 2090	2,369.01
010219270	42506		2,369.01
68489	09/21/2018	HARRIS & SONS ENTERPRISES INC 7996	6,808.40
703	44037		6,808.40
68490	09/21/2018	HENRY OUTDOOR POWER LLC 8004	1,812.50
1481	42948		1,047.50
1482	42950		155.00
1483	42954		40.00
1484	42953		180.00
1485	42952		390.00
68491	09/21/2018	HR PARTNERS LLC 1165	693.00
7569	42242		693.00
68492	09/21/2018	HUNDERTFUND, RICHARD G 9192	769.77
41600 AUG 2018	41600		769.77
68493	09/21/2018	JC EHRLICH COMPANY INC 9677	604.00
8929238	43255		604.00
68494	09/21/2018	JMA INFORMATION TECHNOLOGY 2536	413.80
38062	43866		413.80
68495	09/21/2018	JOBBER'S AUTOMOTIVE WAREHOUSE 2639	35.25
3075498	41433		35.25
68496	09/21/2018	KAGE MANUFACTURING LLC 11348	1,097.60
2018 091	43682		1,097.60
68497	09/21/2018	STATE OF KANSAS 2673	16,012.05
2018 08 CI A	41513		4,291.65
2018 BS 4Q	41815		11,720.40
68498	09/21/2018	KANSAS GAS SERVICE 2707	3,921.54
142366182-08.18		215 SE 7TH - COMMONS 2.69%	5.84
142366182A-08.1		215 SE 7TH - CONTRACTS 1.95%	4.23
142366182B-08.1		215 SE 7TH - IT/ERP 7.32%	15.89
142366182C-08.1		215 SE 7TH - FACILITIES .20%	0.43
142366182D-08.1		215 SE 7TH - TPAC 60%	130.21

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
142366182E-08.1		215 SE 7TH - COURT 5.6%	12.15
142366182F-08.1		215 SE 7TH - CREDIT UNION 1.2%	2.60
142366182G-08.1		215 SE 7TH - CITY CLERK 1.6%	3.47
142366182H-08.1		215 SE 7TH - HR/WELLNESS 4.7%	10.20
142366182I-08.1		215 SE 7TH - PROSECUTION 1.86%	4.04
142366182J-08.1		215 SE 7TH - PROBATION 2.4%	5.21
142366182K-08.1		215 SE 7TH - COUNCIL OFFICE 1.	2.39
142366182L-08.1		215 SE 7TH - CITY4 .86%	1.87
142366182M-08.1		215 SE 7TH - LEGAL 1.3%	2.82
142366182N-08.1		215 SE 7TH - LEGAL SPEC LIABIL	2.82
142366182O-08.1		215 SE 7TH - MAYOR .82%	1.78
142366182P-08.1		215 SE 7TH - CITY MGR 1.3%	2.82
142366182Q-08.1		215 SE 7TH - FINANCE 3.80%	8.24
144743664-08.18		324 SE JEFFERSON ACA	43.96
144743709-08.18		312 SE JEFFERSON FIRE ADMIN 54	23.74
144743709A-08.1		312 SE JEFFERSON FLEET 46%	20.22
144743873-08.18		318 SE JEFFERSON #3	51.62
144743927-08.18		1419 NE SEWARD #6	40.86
144744009-08.18		1200 NE DIVISION	39.59
144744300-08.18		1115 NE POPLAR	50.24
144744873-08.18		934 NE QUINCY #1	42.23
144745291-08.18		927 NW HARRISON - TRAFFIC	48.48
144745491-08.18		2000 NW 17TH #11	69.72
144745545-08.18		1600 NW BUTTON	314.39
144745745-08.18		2521 SE 2ND ST	31.95
160204909-08.18		1215 SW 38TH	31.24
162940345-08.18		6305 SW 9TH ST	38.96
164248773-08.18		2200 SW CENTRAL PRK	54.77
164679945-08.18		1115 NE POPLAR	250.16
164679945A-08.1		1115 NE POPLAR	540.10
202392518-08.18		635 SW GAGE #QUAR - ZOO	32.65
144746036-08.18		322 NW CRANE - PD IMP LOT	37.44
144746127-08.18		318 NW CRANE - ENG 27.52%	11.24
144746127A-08.1		318 NW CRANE - FACILITIES 72.4	29.62
144746336-08.18		201 NW TOPEKA-STREET 47.8%	65.25
144746336A-08.1		201 NW TOPEKA-FLEET 25.1%	34.26
144746336B-08.1		201 NW TOPEKA-FORESTRY 22.4%	30.58
144746336C-08.1		201 NW TOPEKA-FACILITIES 4.7%	6.41
144746564-08.18		3245 NW WATERWORKS	91.15
144746645-08.18		813 SW CLAY #4	50.24
144746918-08.18		720 SW 21ST #5	71.60
144747064-08.18		1901 SW WESTERN - WATER	70.79
144747164-08.18		1215 SW OAKLEY #7	36.00
144747382-08.18		2700 SW FAIRLAWN #8	84.14
144747818-08.18		701 SW GAGE	70.79
144747818A-08.1		823 SW GAGE ZOO	69.10
144747818B-08.1		821 SW GAGE	65.71
144747818C-08.1		635 SW GAGE #C ZOO	65.71
144747818D-08.1		635 SW GAGE #B-B ZOO	65.71
144747818E-08.1		4200 SW 6TH BIG GAGE	89.45
144747818F-08.1		815 SW GAGE APES	75.89
144747818G-08.1		639 SW GAGE RAINFOREST	86.07
144748418-08.18		2816 SW 29TH	33.63
144748591-08.18		2447 SE 29TH #9	75.37
144748782-08.18		2010 SW 37TH #10	65.95
144752045-08.18		5961 SW 10TH	30.56
144752136-08.18		545 NE LAKE	30.56
145208391-08.18		504 NW WINTER	42.08
145209500-08.18		620 MADISON - COMMONS .14%	0.18
145209500A-08.1		620 MADISON - HOLLIDAY ROOM 5.	7.06
145209500B-08.1		620 MADISON - WELLNESS CLINIC	4.20
145209500C-08.1		620 MADISON - TPD INTERNAL AFF	1.88
145209500D-08.1		620 MADISON - WATER 3.6%	4.62
145209500E-08.1		620 MADISON - HND 14.6%	18.75

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
145209500F-08.1		620 MADISON - IT 5.3%	6.81
145209500G-08.1		620 MADISON - TSG 5.6%	7.19
145209500H-08.1		620 MADISON - PARKING 3.12%	4.01
145209500I-08.1		620 MADISON - ENG 18.8%	24.15
145209500J-08.1		620 MADISON - CODE 4.9%	6.29
145209500K-08.1		620 MADISON - DSD PERMIT 6.45%	8.29
145209500L-08.1		620 MADISON - DSD INSPECTION 6	8.29
145209500M-08.1		620 MADISON - TPD EMER COMM 2.	3.75
145209500N-08.1		620 MADISON - FIRE INS 2.52%	3.24
145209500O-08.1		620 MADISON - PW ADMIN 4.07%	5.23
145209500P-08.1		620 MADISON - PLANNING 11.3%	14.51
145210518-08.18		320 S KANSAS AVE CHIEF OFF 3.0	2.97
145210518B-08.1		320 S KANSAS AVE EXEC SRV 1.0	1.00
145210518C-08.1		320 S KANSAS AVE TRAIN 1.0%	1.00
145210518D-08.1		320 S KANSAS AVE ADULT CRIME 7	6.97
145210518E-08.1		320 S KANSAS AVE CRIME SCENE 1	1.00
145210518F-08.1		320 S KANSAS AVE FIELD OPS 26.	26.21
145210518G-08.1		320 S KANSAS AVE COMM POLICE 2	1.99
145210518H-08.1		320 S KANSAS AVE SCHOOL RES 2.	1.99
145210518I-08.1		320 S KANSAS AVE MOTORCYCLE UN	1.00
145210518J-08.1		320 S KANSAS AVE ANIMAL CONTRO	2.99
145210518K-08.1		320 S KANSAS AVE REC/PROP 6.0%	5.98
145210518L-08.1		320 S KANSAS AVE PD IT .32%	0.32
145210518M-08.1		320 S KANSAS AVE NARC 3.0%	2.99
145210518N-08.1		320 S KANSAS AVE BIKE UNIT 1.0	1.00
145210518O-08.1		320 S KANSAS AVE CANINE UNIT 2	1.99
145210518P-08.1		320 S KANSAS AVE - FLEET 8.44%	8.41
145210518Q-08.1		320 S KANSAS AVE - CORONER 4.0	3.99
145210518R-08.1		320 S KANSAS AVE - SHERIFF 27.	27.83
155014382-08.18		2521 SE 2ND ST	36.11
155014682-08.18		500 NE STRAIT	53.92
156651709-08.18		619 SE RICE RD #2	74.73
156677591-08.18		1901 SW WESTERN	30.56
160108282-08.18		2101 SW URISH #12	70.95
68499	09/21/2018	KANSAS HEAVY CONSTRUCTION LLC	9260
5000 4	43398		90,769.99
6000 4	43486		107,166.99
68500	09/21/2018	KANSAS PERSONNEL SERVICES INC	2849
3048691	43351		259.20
3048693	43188		648.00
3048694	42585		540.00
3048696	41694		744.45
3048775	41545		1,555.20
3048777	43351		194.40
3048778	41754		486.00
3048779	42585		432.00
3048780	41545		605.16
68501	09/21/2018	KANSAS STATE TREASURER	2757
2018 BOND COI	BONDS		9,320.00
68502	09/21/2018	KBC INC	10809
8013315	41537		27.18
68503	09/21/2018	KBS CONSTRUCTORS INC	2645
18 0838	42437		4,557.00
68504	09/21/2018	KCR INTERNATIONAL TRUCKS INC	1347
130130670	41416		181.15
130130773	41416		338.92
130130783	41416		40.56

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
130205398	41416		1,172.10
130205404	41416		1,058.51
68505 5000351	09/21/2018 41589	KEY WORKFORCE SOLUTIONS INC 9879	1,305.00 1,305.00
68506 4390166	09/21/2018 41719	LANGUAGE LINE SERVICES INC 2967	155.10 155.10
68507 18 2605	09/21/2018 44493	LEAGUE OF KANSAS 6585	115.00 115.00
68508 0314665 IN	09/21/2018 43876	LEATHAM FAMILY LLC 4849	310.00 310.00
68509 8 2018	09/21/2018 43643	LEWIS, GAIL A 9952	2,083.00 2,083.00
68510 1218TFINAL 22540TH 3 3309FREM2	09/21/2018 43088 43584 43089	LIGHTHOUSE CONTRACTING INC 3061	24,107.00 7,607.00 10,500.00 6,000.00
68511 297098	09/21/2018 41669	LOCATE HOLDINGS INC 10901	40,108.50 40,108.50
68512 68020 68021	09/21/2018 44040 43910	LOVES ENTERPRISES 3112	10,539.00 6,564.00 3,975.00
68513 18177784 51348312 51348313 51348314 51348316 51348319 51348320	09/21/2018 41342 41342 41342 41342 42269 41365 41365	MATHESON TRI-GAS INC 7179	1,161.68 301.73 211.12 70.68 53.01 63.24 365.18 96.72
68514 3375	09/21/2018 43404	MCAFEE HENDERSON SOLUTIONS INC 11181	18,777.50 18,777.50
68515 INV 146155	09/21/2018 44485	MEDICAL TECHNOLOGY ASSOCIATES 11414	676.00 676.00
68516 278020 278231 278232	09/21/2018 41643 41643 41643	MEDTRAK SERVICES LLC 3330	108,931.31 96,764.00 12,141.80 25.51
68517 41655 AUG 2018	09/21/2018 41655	MILLS, RICKY A 3457	1,022.79 1,022.79
68518 765543	09/21/2018 42777	MINNESOTA ELEVATOR INC 7834	93.94 93.94
68519 9004849491	09/21/2018 41702	MOBILE MINI INC 10917	603.00 603.00
68520 NFTS061218B	09/21/2018 43673	NATIONAL FLEET TESTING 8885	125.00 125.00

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
68521 468229	09/21/2018 44264	NS412 LLC 11315	1,650.00 1,650.00
68522 000164	09/21/2018 43954	ONEILL EXCAVATING INC 10202	3,029.00 3,029.00
68523 6996	09/21/2018 41870	PETDATA INC 10112	2,997.40 2,997.40
68524 1160018175 1160018325	09/21/2018 41476 41476	POMPS TIRE SERVICE INC 10675	115.00 110.00 225.00
68525 124593182	09/21/2018 PROTECTION 1	PROTECTION 1 ALARM MONITORING 6532	1,431.06 1,431.06
68526 928577 928589 928590 928591 932849	09/21/2018 41910 41659 41659 41659 41659	REIN, LINNEA S 4166	135.50 75.00 75.50 141.00 336.00 763.00
68527 40176 40177	09/21/2018 43284 42766	SCHWERDT DESIGN GROUP 4427	9,532.68 5,600.00 15,132.68
68528 3217547 IN	09/21/2018 41757	SOUND PRODUCTS INC 4663	47.96 47.96
68529 90718	09/21/2018 42190	SPLENDOR JANITORIAL SOLUTIONS 10630	294.00 294.00
68530 3387862677 3387862690 3387862694 3388070555 3388193551 3388266778 3388266779 3388266781 3388266782 3388266783 3388266784 3388266785 3388350102 3388350104 3388677059 3388677063 3388677064	09/21/2018 44196 44203 44259 44258 44274 44207 44207 44283 44285 44290 44291 44291 44283 44317 44318 44318 44326	STAPLES CONTRACT N COMMERCIAL 4725	114.16 285.40 171.24 265.48 55.75 109.24 123.30 24.88 158.95 39.00 54.74 24.03 7.12 145.73 77.92 12.06 95.22 1,764.22
68531 866	09/21/2018 41114	STUDIO TECTONIC LLC 11020	99,118.27 99,118.27
68532 5980	09/21/2018 44010	SUNFLOWER PAVING INC 4815	17,419.50 17,419.50
68533 21301510	09/21/2018 41533	TERMINIX INTERNATIONAL 10096	210.10 210.10
68534	09/21/2018	THE VICTOR L PHILLIPS CO 5225	17,844.45

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
IT32379	41455		219.45
RT11338	43505		950.00
WT37767	41455		8,268.76
WT37768	41455		6,470.07
WT37828	41455		193.62
WT37829	41455		1,742.55
68535	09/21/2018	TIMBERLINE FISHERIES CORP 10900	195.03
104239698	41531		68.71
104252711	41531		73.45
104286747	41531		52.87
68536	09/21/2018	TOPEKA PERFORMING ARTS CENTER 5040	225.00
18H09 21M	44457		225.00
68537	09/21/2018	TRIA HEALTH LLC 6938	3,300.00
0918 0006	41822		3,300.00
68538	09/21/2018	U S LIME COMPANY - ST CLAIR 5117	26,507.76
169445	43571		8,860.84
169489	43571		4,446.44
169510	43571		4,272.00
169526	43571		8,928.48
68539	09/21/2018	UMB BANK NA 5127	39,690.80
PCARD09142018			39,690.80
68540	09/21/2018	UTILIWORKS CONSULTING LLC 5181	14,205.09
5350	43127		14,205.09
68541	09/21/2018	VANDERBILT'S NO 6 5199	109.99
352030	41581		109.99
68542	09/21/2018	WALKER TOWEL & UNIFORM 5266	163.70
2499285	41353		12.45
2499311	41541		33.25
2500382	41390		86.45
2501067	41353		23.90
2501068	41353		7.65
68543	09/21/2018	WESTECH ENGINEERING INC 5378	12,888.00
43367 1	43367		12,888.00
68544	09/21/2018	WHITNEY B DAMRON PA 5418	1,035.71
41610 AUG 2018	41610		1,035.71
68545	09/21/2018	WSP USA INC 10927	9,989.26
812004	40779		9,989.26
68546	09/21/2018	YORK RISK SERVICES GROUP INC 11307	11,831.53
1000010909	43855		5,000.00
CLAIMS 8/1-31/11	43855		6,831.53
68547	09/21/2018	STORMONT VAIL WORKCARE 4783	17,977.22
53402	41681		10,074.42
53409	41681		2,065.00
53484	41681		1,006.80
53488	41681		1,456.00
53497	41681		452.00
53502	41681		668.00
53570	41681		1,280.00
53766	41681		206.00

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
53768	41681		129.00
53816	41681		640.00
68548 INV00297328	09/21/2018 41630	ANCOR INFORMATION MANAGEMENT 7058	9,485.63
68549 06186713	09/21/2018 41456	BERRY COMPANIES INC 5408	140.34
68550 108908 109004 109100 109103 109132 109141	09/21/2018 41411 41698 41557 41557 41411 41341	CAPITAL BELT & SUPPLY INC 776	552.21 180.27 103.14 87.74 145.15 12.18 23.73
68551 1090710 1091523 1091529 1091756 GF526	09/21/2018 41918 41336 41412 41336 41336	CAPITAL CITY OIL CO INC 778	26,065.19 94.25 24,838.89 571.65 30.02 530.38
68552 8792 604410	09/21/2018 41834	CONSOLIDATED ELECTRICAL 4174	51.07
68553 J382756 J382793	09/21/2018 44194 44199	CORE & MAIN LP 2146	7,815.00 3,907.50 3,907.50
68554 43975 1	09/21/2018 43975	DAVIN ELECTRIC INC 1264	2,700.00
68555 7027975	09/21/2018 41569	FERGUSON ENTERPRISES INC 1639	121.94
68556 9888293694 9890839088 9891123466 9891759988 9893179896	09/21/2018 44257 44284 44292 44297 41340	GRAINGER 1964	1,232.93 211.36 276.28 211.36 474.07 59.86
68557 11109922 11117754	09/21/2018 44127 41562	HACH COMPANY 2038	5,929.56 5,150.15 779.41
68558 SVC60018 SVC60276	09/21/2018 41350 41350	MCELROY'S INC 3289	889.00 249.00 640.00
68559 18 545	09/21/2018 44237	MID-AMERICAN SIGNAL INC 3393	2,728.00
68560 32097 32100	09/21/2018 41441 41441	NORTHEAST KANSAS HYDRAULICS IN 3705	1,855.48 737.67 1,117.81
68561 180768 180846	09/21/2018 41555 41555	SAFETY CONSULTING INC 4335	2,415.45 347.95 1,547.50

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
180863	44195		260.00
180864	41555		260.00
68562	09/21/2018	SALISBURY SUPPLY COMPANY INC 4352	436.70
164592	41354		13.19
164855	41556		114.00
165011	41765		169.00
165019	41444		3.92
165197	41765		37.95
165218	41556		98.64
68563	09/21/2018	TRAFFIC SIGNAL CONTROLS 5079	2,650.00
71329	43791		2,650.00
68564	09/21/2018	UDDIN, SHOEB 8137	2,970.00
SD 17 10 3	39914		2,970.00
68565	09/28/2018	COOK & ASSOCIATES LLC 10126	9,660.00
46356 2018	CONTRACT		9,660.00
68566	09/28/2018	HENSON HUTTON MUDRICK GRAGSON 2199	770.50
35929	40778		370.50
35982	42167		400.00
68567	09/28/2018	STATE OF KANSAS 2732	152.35
00000007418092		Child Support - Amt	152.35
68568	09/28/2018	STATE OF KANSAS 2732	163.43
00000008618092		Child Support - Amt	163.43
68569	09/28/2018	STATE OF KANSAS 2732	546.62
00000009418092		Child Support - Amt	546.62
68570	09/28/2018	STATE OF KANSAS 2732	160.50
00000014518092		Child Support - Amt	160.50
68571	09/28/2018	STATE OF KANSAS 2732	91.85
00000020418092		Child Support - Amt	91.85
68572	09/28/2018	STATE OF KANSAS 2732	1,272.00
00000022218092		Child Support - Amt	1,272.00
68573	09/28/2018	STATE OF KANSAS 2732	53.08
00000024218092		Child Support - Amt	53.08
68574	09/28/2018	STATE OF KANSAS 2732	112.15
00000031618092		Child Support - Amt	112.15
68575	09/28/2018	STATE OF KANSAS 2732	810.71
00000032818092		Child Support - Amt	810.71
68576	09/28/2018	STATE OF KANSAS 2732	277.38
00000034018092		Child Support - Amt	277.38
68577	09/28/2018	STATE OF KANSAS 2732	498.46
00000034318092		Child Support - Amt	498.46
68578	09/28/2018	STATE OF KANSAS 2732	92.10
00000034518092		Child Support - Amt	92.10
68579	09/28/2018	STATE OF KANSAS 2732	183.29
00000034818092		Child Support - Amt	183.29

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

<u>Check No.</u>	<u>Check Date/PO #</u>	<u>Vendor Name and Number</u>		<u>Check Amount</u>
68580 00000038518092	09/28/2018	STATE OF KANSAS Child Support - Amt	2732 184.44	184.44
68581 00000041718092	09/28/2018	STATE OF KANSAS Child Support - Amt	2732 144.46	144.46
68582 00000064118092	09/28/2018	STATE OF KANSAS Child Support - Amt	2732 323.08	323.08
68583 00000066718092	09/28/2018	STATE OF KANSAS Child Support - Amt	2732 415.51	415.51
68584 00000068218092	09/28/2018	STATE OF KANSAS Child Support - Amt	2732 346.15	346.15
68585 00000075418092	09/28/2018	STATE OF KANSAS Child Support - Amt	2732 209.08	209.08
68586 00000077918092	09/28/2018	STATE OF KANSAS Child Support - Amt	2732 286.15	286.15
68587 00000078518092	09/28/2018	STATE OF KANSAS Child Support - Amt	2732 185.08	185.08
68588 00000081018092	09/28/2018	STATE OF KANSAS Child Support - Amt	2732 369.34	369.34
68589 00000082718092	09/28/2018	STATE OF KANSAS Child Support - Amt	2732 256.15	256.15
68590 00000085318092	09/28/2018	STATE OF KANSAS Child Support - Amt	2732 715.38	715.38
68591 00000091118092	09/28/2018	STATE OF KANSAS Child Support - Amt	2732 232.45	232.45
68592 00000092418092	09/28/2018	STATE OF KANSAS Child Support - Amt	2732 147.23	147.23
68593 00000093618092	09/28/2018	STATE OF KANSAS Child Support - Amt	2732 88.64	88.64
68594 00000095918092	09/28/2018	STATE OF KANSAS Child Support - Amt	2732 304.15	304.15
68595 00000098218092	09/28/2018	STATE OF KANSAS Child Support - Amt	2732 487.38	487.38
68596 00000101518092	09/28/2018	STATE OF KANSAS Child Support - Amt	2732 144.51	144.51
68597 00000104318092	09/28/2018	STATE OF KANSAS Child Support - Amt	2732 368.88	368.88
68598 00000109318092	09/28/2018	STATE OF KANSAS Child Support - Amt	2732 276.92	276.92
68599 00000109718092	09/28/2018	STATE OF KANSAS Child Support - Amt	2732 71.08	71.08

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
68600	09/28/2018	STATE OF KANSAS 2732	109.64
00000112418092		Child Support - Amt	109.64
68601	09/28/2018	STATE OF KANSAS 2732	196.21
00000112918092		Child Support - Amt	196.21
68602	09/28/2018	STATE OF KANSAS 2732	831.02
00000113118092		Child Support - Amt	831.02
68603	09/28/2018	STATE OF KANSAS 2732	335.64
00000118118092		Child Support - Amt	335.64
68604	09/28/2018	STATE OF KANSAS 2732	183.23
00000147418092		Child Support - Amt	183.23
68605	09/28/2018	STATE OF KANSAS 2732	246.53
00000197318092		Child Support - Amt	246.53
68606	09/28/2018	STATE OF KANSAS 2732	115.38
00000215418092		Child Support - Amt	115.38
68607	09/28/2018	STATE OF KANSAS 2732	458.91
00000225918092		Child Support - Amt	458.91
68608	09/28/2018	STATE OF KANSAS 2732	180.46
00000233518092		Child Support - Amt	180.46
68609	09/28/2018	STATE OF KANSAS 2732	66.92
00000237918092		Child Support - Amt	66.92
68610	09/28/2018	STATE OF KANSAS 2732	1,127.54
00000247618092		Child Support - Amt	1,127.54
68611	09/28/2018	STATE OF KANSAS 2732	351.71
00000247818092		Child Support - Amt	351.71
68612	09/28/2018	STATE OF KANSAS 2732	196.96
00000247818092		Child Support - Amt	196.96
68613	09/28/2018	STATE OF KANSAS 2732	102.46
00000251518092		Child Support - Amt	102.46
68614	09/28/2018	STATE OF KANSAS 2732	357.34
00000254818092		Child Support - Amt	357.34
68615	09/28/2018	STATE OF KANSAS 2732	50.00
00000257818092		Child Support - Amt	50.00
68616	09/28/2018	STATE OF KANSAS 2732	264.00
00000261618092		Child Support - Amt	264.00
68617	09/28/2018	STATE OF KANSAS 2732	107.08
00000264218092		Child Support - Amt	107.08
68618	09/28/2018	STATE OF KANSAS 2732	66.00
00000264218092		Child Support - Amt	66.00
68619	09/28/2018	STATE OF KANSAS 2732	260.77
00000272018092		Child Support - Amt	260.77
68620	09/28/2018	STATE OF KANSAS 2732	327.23

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
00000275818092		Child Support - Amt	327.23
68621	09/28/2018	STATE OF KANSAS 2732	193.38
00000285518092		Child Support - Amt	193.38
68622	09/28/2018	STATE OF KANSAS 2732	128.77
00000285918092		Child Support - Amt	128.77
68623	09/28/2018	STATE OF KANSAS 2732	94.62
00000286018092		Child Support - Amt	94.62
68624	09/28/2018	STATE OF KANSAS 2732	113.08
00000287018092		Child Support - Amt	113.08
68625	09/28/2018	STATE OF KANSAS 2732	160.56
00000287418092		Child Support - Amt	160.56
68626	09/28/2018	STATE OF KANSAS 2732	268.15
00000289318092		Child Support - Amt	268.15
68627	09/28/2018	STATE OF KANSAS 2732	256.15
00000291618092		Child Support - Amt	256.15
68628	09/28/2018	1ST DUE EMERGENCY RESPONSE 5911	1,518.00
18 2846	42396		1,518.00
68629	09/28/2018	AAA CLUB ALLIANCE INC 10251	1,184.00
283925	41399		38.00
284046	41399		38.00
284091	41399		38.00
284110	41475		38.00
284113	41399		38.00
284114	41475		38.00
284228	41475		38.00
284230	41475		38.00
284237	41399		38.00
284286	41399		38.00
284288	41399		38.00
284341	41399		38.00
284342	41399		38.00
284344	41399		38.00
284346	41399		38.00
286979	41399		38.00
296374	41399		38.00
296376	41399		38.00
296378	41399		38.00
296416	41399		38.00
296417	41399		38.00
296419	41399		196.00
296420	41399		38.00
296456	41399		38.00
296556	41399		38.00
296697	41399		38.00
296699	41399		38.00
68630	09/28/2018	ADS LLC 60	15,643.92
35221 0818	43536		15,643.92
68631	09/28/2018	ALTERNATIVES EAP LLC 8445	1,791.37
7735	41687		1,791.37
68632	09/28/2018	AMEC FOSTER WHEELER 7704	16,055.13

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
S56560162	40252		1,230.00
S56560206	40252		13,175.13
S56560207	40252		1,650.00
68633	09/28/2018	AMERICAN MESSAGING SERVICES 5814	53.51
F1050996SI	41388		53.51
68634	09/28/2018	AMERIPRIDE SERVICES INC 197	545.56
2300957139	41383		31.71
2300957704	41727		143.23
2300957706	41383		34.61
2300957722	41383		15.86
2300957745	41917		10.56
2300957748	41917		20.27
2300957752	41917		140.28
2300957755	41917		54.22
2300957939	41917		94.82
68635	09/28/2018	ANIMAL CLINIC OF NORTH TOPEKA 235	2,904.52
206088	41377		2,904.52
68636	09/28/2018	ANSWER TOPEKA 237	85.76
180800026	41740		85.76
68637	09/28/2018	BARTLETT & WEST ENGINEERS 391	96,157.79
730067924	35611		81,957.79
730067937	35611		14,200.00
68638	09/28/2018	BERMUDEZ, OSCAR 10602	25,471.83
916	44079		6,079.96
917	44008		3,267.75
918	44064		2,164.43
919	43956		2,320.25
920	43881		3,840.00
921	43951		3,708.75
922	43859		3,123.72
923	43861		966.97
68639	09/28/2018	BG CONSULTANTS INC 477	4,700.00
40621 9	40621		1,000.00
43311 5	43311		3,700.00
68640	09/28/2018	BLUE CROSS BLUE SHIELD INC 528	109,796.92
OCTOBER 2018	41597		109,796.92
68641	09/28/2018	BLUE CROSS BLUE SHIELD INC 528	85,232.45
W/E 9/25/18	41597		85,232.45
68642	09/28/2018	BOBS JANITORIAL SERVICE & SUPP 539	669.00
192386	41662		669.00
68643	09/28/2018	BORDER STATES INDUSTRIES INC 10997	180.63
916030633	41861		24.63
916087781	41560		156.00
68644	09/28/2018	C & C PRODUCE 7788	555.75
001342838	41777		555.75
68645	09/28/2018	CENTRAL MECHANICAL CONST CO IN 863	5,497.94
0000504204	41736		564.58
0000504243	41737		1,800.00
0000504246	41737		234.61

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
0000504480	41737		2,898.75
68646	09/28/2018	CENTRAL NEBRASKA PACKING INC 7337	5,251.29
031743	41532		
68647	09/28/2018	COLLECTION BUREAU 1023	9,247.72
5595	41520		8,039.29
5600	41998		1,026.25
5601	41962		98.50
5602	41520		38.68
5603	41593		45.00
68648	09/28/2018	CONCRETE SUPPLY OF TOPEKA 1066	4,212.50
201394	41811		485.00
201675	41811		307.50
201901	41811		242.50
203287	41811		1,452.50
203503	41397		575.00
203504	41397		575.00
203505	41397		575.00
68649	09/28/2018	CONRAD FIRE EQUIPMENT INC 1073	537.41
530085	41415		505.89
530123	41909		31.52
68650	09/28/2018	CONTINUANT INC 11415	329.79
INV 2018 15198	44281		277.27
INV 2018 15199	44281		52.52
68651	09/28/2018	COOK FLATT & STROBEL ENGINEERS 1089	18,158.36
39305	39650		10,822.36
39306	43914		4,004.00
39315 FINAL	43150		3,332.00
68652	09/28/2018	CROSTONE CONSTRUCTION & 10179	7,175.00
44459 1	44459		
68653	09/28/2018	DELL FINANCIAL SERVICES LP 1320	9,031.67
79666702	22315		1,338.81
79666703	23723		1,599.32
79666704	24838		1,558.72
79666705	25842		4,534.82
68654	09/28/2018	DELTA DENTAL OF KANSAS INC 1323	10,298.03
W/E 09/20/18	41679		
68655	09/28/2018	DILLONS COMPANIES INC 2918	82.00
0718624726	41595		59.56
0818627212	41595		22.44
68656	09/28/2018	DOORSTEP INC 1385	1,781.00
DSP17HESG5	40985		
68657	09/28/2018	DURKIN EQUIPMENT CO 1451	2,354.40
120009434	41521		
68658	09/28/2018	ENDSLEY, BYRON L 10136	600.00
41601 AUG 2018	41601		
68659	09/28/2018	ETHANOL PRODUCTS LLC 9576	5,227.45
CO2217224	43440		1,769.25
CO2217348	43440		1,704.58

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
CO2217407	43440		1,753.62
68660	09/28/2018	EVOQUA WATER TECHNOLOGIES LLC 9245	5,300.00
903686666	41696		1,100.00
903686673	41696		1,100.00
903686681	41696		1,100.00
903686689	41696		2,000.00
68661	09/28/2018	EXELON CORPORATION 8898	7,175.99
2208549 1 NOV 2	CONSTELLATION		1,971.32
2217361 1 DEC 2	CONSTELLATION		3,899.68
2416091	CONSTELLATION		1,304.99
68662	09/28/2018	EXPRESS SERVICES INC 9622	11,404.09
20837038	43767		643.20
20837039	42788		1,072.00
20837040	41528		1,897.44
20837043	42125		1,562.89
21136499	43767		512.32
21136501	43191		428.80
21136503	42788		1,072.00
21136506	41528		1,125.60
21136508	41964		1,669.44
21136510	42125		1,420.40
68663	09/28/2018	FIT EXCAVATING INC 3126	8,527.20
2230	44411		5,898.00
2231	44422		2,629.20
68664	09/28/2018	FLEETMATICS USA HOLDINGS INC 11210	2,632.00
IN2762493	43138		420.00
IN2762495	43138		588.00
IN2762511	43138		600.00
IN2762512	43138		480.00
IN2762515	43138		40.00
IN2768080	42997		504.00
68665	09/28/2018	FLEETPRIDE INC 7822	40.01
9138676	42215		72.77
9154317	42215		-32.76
68666	09/28/2018	FORMVERSE INC 10699	700.00
180831 221	43394		700.00
68667	09/28/2018	GALLS LLC 11317	195.00
00R26057	43532		195.00
68668	09/28/2018	GALLS PARENT HOLDINGS LLC 11211	243.00
010701518	43079		81.00
010710930	43079		162.00
68669	09/28/2018	GARDA CL SOUTHWEST INC 1839	779.68
10422339	41638		779.68
68670	09/28/2018	GILMORE & BELL 8275	46,465.00
8035964	BONDS		34,331.50
8035965	BONDS		12,133.50
68671	09/28/2018	GREAT SOUTHERN BANK 9969	17,668.07
SEPTEMBER 20 CID	CROSSWINDS		17,668.07
68672	09/28/2018	HALL DIRECTORY INC 2053	198.00

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
181303	41663		198.00
68673 710	09/28/2018 44537	HARRIS & SONS ENTERPRISES INC 7996	7,803.05
68674 46460 2018	09/28/2018 CONTRACT	HELPING HANDS HUMANE SOCIETY I 2183	26,384.23
68675 1475 1486 1487 1488 1489 1490 1491 1492 1493 1494 1495 1496	09/28/2018 42682 42682 42945 42947 42955 42946 42947 42948 42950 42954 42953 42952	HENRY OUTDOOR POWER LLC 8004	3,042.50
68676 SEPTEMBER 20	09/28/2018 CID HOLLIDAY	HOLIDAY SQUARE PARTNERS LLC 11018	6,603.56
68677 20666624 US0AE	09/28/2018 42272	INFOR US INC 8591	27,911.80
68678 41849 2018 574	09/28/2018 CONTRACT 41594	INNOVATIVE BUSINESS CONCEPTS 8226	1,310.75
68679 22953	09/28/2018 44239	INNOVATIVE DATA SOLUTIONS INC 8065	8,695.00
68680 8756332	09/28/2018 43255	JC EHRLICH COMPANY INC 9677	26.00
68681 PAYMENT 9/26/1	09/28/2018 JEDO	JOINT ECONOMIC DEVELOPMENT 6898	777,697.96
68682 2018 092 2018 095	09/28/2018 43681 43681	KAGE MANUFACTURING LLC 11348	1,800.00
68683 2018 SPRING CC	09/28/2018 42806	KANSAS ASSOCIATION OF CODE 2629	1,058.50
68684 3048781 3048854 3048855 3048857 3048858 3048860	09/28/2018 41694 41789 41545 43351 41754 41545	KANSAS PERSONNEL SERVICES INC 2849	2,863.12
68685 130130787 130130809 130130816 130130817 CM130130809	09/28/2018 41416 41416 41416 41416 41416	KCR INTERNATIONAL TRUCKS INC 1347	1,205.63

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
68686 5000377	09/28/2018 41589	KEY WORKFORCE SOLUTIONS INC 9879	1,722.60 1,722.60
68687 18 2584	09/28/2018 44448	LEAGUE OF KANSAS 3010	235.00 235.00
68688 1225SW11 F 175929 1 3365FRE 2	09/28/2018 44178 44406 42811	LIGHTHOUSE CONTRACTING INC 3061	8,300.00 8,000.00 5,000.00 21,300.00
68689 68025 68026 68027 68033	09/28/2018 44300 44350 44299 44320	LOVES ENTERPRISES 3112	1,967.50 2,920.63 1,725.00 3,803.70 10,416.83
68690 1928 8/23/18 1975 1976 2009	09/28/2018 41798 41586 41586 41586	MATHER FLARE RENTAL INC 5791	40.00 6.36 10.90 750.40 807.66
68691 583513	09/28/2018 43838	MICHAEL & SONS INC 3377	15,598.33 15,598.33
68692 4134	09/28/2018 41348	MIDWEST COATING 3407	219.18 219.18
68693 767605	09/28/2018 44031	MINNESOTA ELEVATOR INC 7834	2,733.36 2,733.36
68694 P0281469	09/28/2018 BONDS	MOODY'S INVESTORS SERVICE 7102	33,000.00 33,000.00
68695 3864	09/28/2018 41747	MYGOV LLC 9627	26,400.00 26,400.00
68696 NFTS090418 NFTS090418A NFTS090418C NFTS090418D NFTS090418E NFTS090418G	09/28/2018 41332 41332 41332 41332 41332 41332	NATIONAL FLEET TESTING 8885	1,715.00 500.00 1,960.00 980.00 295.00 810.00 6,260.00
68697 058920918	09/28/2018 44047	NATIONAL VISION INC 3634	150.00 150.00
68698 000165	09/28/2018 43795	ONEILL EXCAVATING INC 10202	12,125.95 12,125.95
68699 1501936 IN	09/28/2018 44223	ONTARIO SYSTEMS LLC 11389	296.96 296.96
68700 0032890765 0032897312 0032898895 0032899661 0033586331	09/28/2018 43630 43630 43630 43630 43630	PATTERSON VETERINARY SUPPLY 11338	38.00 65.16 24.50 29.40 49.00 506.46

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
0033589155	43630		66.00
0033592863	43630		89.70
0033689689	43630		89.70
0033739168	43630		55.00
68701	09/28/2018	PEOPLES COMMERCIAL INSURANCE 6948	179.00
13702	44402		99.00
13703	44402		80.00
68702	09/28/2018	PROFESSIONAL ENGINEERING 4018	9,266.98
518198	38565		7,474.10
518200	40127		1,792.88
68703	09/28/2018	RAY ALLEN MANUFACTURING LLC 4115	1,621.76
RINV075920	44471		1,621.76
68704	09/28/2018	ROBERT ARMSTRONG 255	1,765.00
3124	43780		1,765.00
68705	09/28/2018	SBB ENGINEERING LLC 8999	12,990.00
2973	42423		12,990.00
68706	09/28/2018	SHAWNEE REGIONAL PREVENTION & 4525	6.50
TROUT-10/3/18	42869		6.50
68707	09/28/2018	SHELLEY ELECTRIC INC 4530	10,095.70
4183	41211		10,095.70
68708	09/28/2018	SOUTHERN UNIFORM & EQUIPMENT 4672	274.95
74231	43869		274.95
68709	09/28/2018	SOUTHWEST PAPER COMPANY INC 4674	1,494.96
134536	41908		1,494.96
68710	09/28/2018	STAPLES CONTRACT N COMMERCIAL 4725	4,024.16
3386928964	44073		9.87
3387862693	44218		2,568.60
3388266780	44275		52.24
3388350103	44301		67.77
3388779298	44331		114.16
3389265164	44301		137.27
3389265165	44335		17.92
3389265166	44335		56.85
3389389377	44233		91.95
3389389378	44290		33.40
3389389379	44290		33.24
3389389380	44346		111.51
3389464526	44365		39.33
3389546470	44318		21.84
3389546471	44369		270.66
3389546472	44370		225.71
3389546473	44382		41.47
3389546474	44383		130.37
68711	09/28/2018	TERMINIX INTERNATIONAL 10096	351.55
21304084	41533		210.10
21304259	41335		47.15
21304269	41335		47.15
21304440	41335		47.15
68712	09/28/2018	THE GOODYEAR TIRE & RUBBER CO 9375	162.32
123 1057375	41471		162.32

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
68713 WT37846	09/28/2018 41455	THE VICTOR L PHILLIPS CO 5225	1,218.76 1,218.76
68714 41459 2017 FORI	09/28/2018 41459	TIM HICKS 5882	846.60 846.60
68715 9192018	09/28/2018 44407	TOPEKA HABITAT FOR HUMANITY 7178	10,295.00 10,295.00
68716 2003106 2003113 2003118 2003137	09/28/2018 41743 41743 44551 41743	TORGESON TRENCHING SERVICE 5062	100.00 640.00 1,280.00 3,525.00 5,545.00
68717 169568 169599 169613	09/28/2018 43571 43571 43571	U S LIME COMPANY - ST CLAIR 5117	8,567.14 8,584.94 8,894.66 26,046.74
68718 PCARD09212018	09/28/2018	UMB BANK NA 5127	64,604.48 64,604.48
68719 350408 350459 351835 351851 352181 352191 352285	09/28/2018 44456 44456 44456 44456 44456 44456 44456	VANDERBILT'S NO 6 5199	185.00 179.99 139.00 175.99 139.99 185.00 185.00 1,189.97
68720 2502436 2503604 2503605 2503606 2503607 2503608 2503609 2504274 2504275 2504279	09/28/2018 41353 41692 41692 41692 41692 41692 41692 41353 41353 41692	WALKER TOWEL & UNIFORM 5266	12.45 16.90 2.40 23.70 4.80 15.00 11.60 23.90 7.65 8.00 126.40
68721 FR101809281529 FR101809281529 FR101809281529 FR101809281529 FR101809281529 FR101809281529 FR101809281529 FR101809281529 FR101809281529 FR101809281529 FR101809281529	09/28/2018	CITY OF TOPEKA FRIENDSHIP FUND 948	80.00 27.50 24.00 28.00 7.00 28.00 5.00 15.00 29.00 109.42 70.00 13.00 435.92
68722 9/14/18 PAYROLI 9/28/18 PAYROLI ADJ-CLARK 9/18	09/28/2018 PAYROLL PAYROLL PAYROLL	COLONIAL LIFE & ACCIDENT 8789	3,953.32 3,953.32 -52.29 7,876.76

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
ADJ-PAYROLL 8/	PAYROLL		7.47
ADJ-WATKINS 9/	PAYROLL		14.94
68723	09/28/2018	COLONIAL LIFE & ACCIDENT 8789	10,244.82
9/14/18 PAYROLI	PAYROLL		5,142.11
9/28/18 PAYROLI	PAYROLL		5,102.71
68724	09/28/2018	COLONIAL LIFE & ACCIDENT 8789	2,248.06
9/14/18 PAYROLI	PAYROLL		1,139.08
9/28/18 PAYROLI	PAYROLL		1,108.98
68725	09/28/2018	COLONIAL LIFE & ACCIDENT 8789	6,845.68
9/14/18 PAYROLI	PAYROLL		3,458.17
9/28/18 PAYROLI	PAYROLL		3,414.00
ADJ-CLARK B 9/	PAYROLL		-69.23
ADJ-JONES KEN	PAYROLL		13.07
ADJ-PAYROLL 8/	PAYROLL		29.67
68726	09/28/2018	FRIENDS OF THE TOPEKA ZOO 1794	414.61
FOTZ180928152!		Friends of the Topeka Zoo Pass	60.80
FOTZ180928152!		Friends of the Topeka Zoo Pass	77.83
FOTZ180928152!		Friends of the Topeka Zoo Pass	14.86
FOTZ180928152!		Friends of the Topeka Zoo Pass	16.03
FOTZ180928152!		Friends of the Topeka Zoo Pass	7.01
FOTZ180928152!		Friends of the Topeka Zoo Pass	26.22
FOTZ180928152!		Friends of the Topeka Zoo Pass	3.34
FOTZ180928152!		Friends of the Topeka Zoo Pass	22.04
FOTZ180928152!		Friends of the Topeka Zoo Pass	16.70
FOTZ180928152!		Friends of the Topeka Zoo Pass	138.71
FOTZ180928152!		Friends of the Topeka Zoo Pass	28.06
FOTZ180928152!		Friends of the Topeka Zoo Pass	3.01
68727	09/28/2018	INTERNATIONAL ASSOCIATION OF 2424	7,881.96
ADMIN FEE 9/28/	PAYROLL		-13.68
UNI11809281529		Union Dues - IAFF	7,895.64
68728	09/28/2018	INTERNATIONAL CITY MANAGEMENT 11301	208.33
DC95180928152!		DEF COMP(ICMA RC) ER CONTRIB	208.33
68729	09/28/2018	KANSAS ASSOCIATION OF PUBLIC 2630	683.70
UNK1180928152!		Union Dues - KAPE	62.28
UNK1180928152!		Union Dues - KAPE	90.80
UNK1180928152!		Union Dues - KAPE	33.41
UNK1180928152!		Union Dues - KAPE	20.76
UNK1180928152!		Union Dues - KAPE	81.95
UNK1180928152!		Union Dues - KAPE	91.26
UNK1180928152!		Union Dues - KAPE	283.57
UNK1180928152!		Union Dues - KAPE	19.67
68730	09/28/2018	SURENCY LIFE & HEALTH 10654	15.92
52920 9/1-30/18	41650		15.92
68731	09/28/2018	SURENCY LIFE & HEALTH 10654	8,867.54
8/31/18 PAYROLI	PAYROLL		-8.90
9/14/18 PAYROLI	PAYROLL		4,489.04
9/28/18 PAYROLI	PAYROLL		4,455.84
ADJ-CLARK B 3/	PAYROLL		-17.28
ADJ-CLARK B 4/	PAYROLL		-8.64
ADJ-CLARK B 9/	PAYROLL		-34.56
ADJ-ZEB 6/18	PAYROLL		-7.96
68732	09/28/2018	UNITED WAY OF GREATER TOPEKA 5157	205.00
UW10180928152		United Way	79.50

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
UW10180928152		United Way	35.00
UW10180928152		United Way	1.00
UW10180928152		United Way	10.00
UW10180928152		United Way	4.50
UW10180928152		United Way	43.00
UW10180928152		United Way	6.00
UW10180928152		United Way	16.00
UW10180928152		United Way	10.00
68733	09/28/2018	3 M COMPANY 4	7,807.45
9402026486	43938		1,708.50
9402039525	43938		502.50
9402039528	43938		1,320.00
9402039529	43938		180.00
9402053070	43938		1,821.20
9402053074	43938		240.00
9402053078	43938		1,285.25
9402065866	43938		750.00
68734	09/28/2018	ACE ELECTRIC JONES COMPANY INC 35	18,818.55
4935	41734		1,210.30
4984	41734		7,466.46
5002	41540		10,141.79
68735	09/28/2018	BERRY COMPANIES INC 5408	69.83
06186140	41814		6.24
06186514	41814		55.60
06186880	41814		7.99
68736	09/28/2018	BETTIS ASPHALT & CONSTRUCTION 470	116.75
1809047	42907		116.75
68737	09/28/2018	CAPITAL CITY OIL CO INC 778	26,734.24
1091815	41336		26,701.72
1092088	41336		32.52
68738	09/28/2018	CHAMPION BRANDS LLC 883	471.58
547538	41483		471.58
68739	09/28/2018	FLU-CON INC 1729	267.60
P 35681	41419		17.55
P 35864 0	41419		2.84
P 35871 0	41419		247.21
68740	09/28/2018	GRAINGER 1964	2,167.83
9895042373	44330		1,304.06
9895263003	44329		54.19
9895662436	44319		760.22
9896735736	44349		49.36
68741	09/28/2018	HACH COMPANY 2038	372.03
11125810	41562		372.03
68742	09/28/2018	HD SUPPLY FACILITIES 5175	157.18
674772	41565		157.18
68743	09/28/2018	HME INC 2261	1,884.70
402067	41862		1,884.70
68744	09/28/2018	IBT INC 2377	2,395.10
7322707	41880		2,395.10

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
68745	09/28/2018	INDUSTRIAL PROCESS SYSTEMS 7041	3,097.13
14962	44164		
68746	09/28/2018	JOHN G LEVIN 3071	2,350.20
1187358	42159		25.60
1192654	41686		19.20
1192658	42159		108.00
1193768	41904		25.60
1197942	42159		19.20
1201852	41904		8.00
242293	42801		1,382.40
242294	42801		762.20
68747	09/28/2018	KEY EQUIPMENT & SUPPLY CO 2847	400.08
254387	41436		35.59
254388	41436		65.93
254494	41436		298.56
68748	09/28/2018	MCELROY'S INC 3289	7,732.27
SVC59732	41350		721.56
SVC60232	41767		2,470.71
SVC61027	44205		4,540.00
68749	09/28/2018	NEPTUNE TECHNOLOGY GROUP INC 3658	8,285.54
N538729	43811		5,500.00
N539371	44069		1,791.36
N539598	44069		994.18
68750	09/28/2018	OLDCASTLE PRECAST INC 3739	3,746.80
120040836	41828		1,840.08
120040868	41828		1,226.72
120040945	41828		899.00
120040946	41828		680.00
120C07093	41828		-899.00
68751	09/28/2018	SAFETY CONSULTING INC 4335	3,394.75
180766	41881		3,394.75
68752	09/28/2018	SALISBURY SUPPLY COMPANY INC 4352	20.99
165444	41765		20.99
68753	09/28/2018	TAZCO INC 4885	24,945.21
3502	44296		6,284.00
3503	44449		4,266.10
3504	43971		8,765.80
3505	43915		5,629.31
68754	09/28/2018	TOPEKA BLUE PRINT INC 5015	500.00
179099	44424		500.00
68755	09/28/2018	TOPEKA ELECTRIC MOTOR REPAIR 5025	34,595.15
46812	41813		6,942.03
46833	41813		792.00
46845	41813		26,861.12
Total for Electronic Payments			7,159,344.64
Need to Define MNL			
670	09/07/2018	GREAT WEST LIFE & ANNUITY 9755	337.89
727409542	PAYROLL		337.89
671	09/07/2018	DEPT OF TREASURY 9805	493,880.96
PAYROLL 8/31/11	PAYROLL		493,880.96

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
672 PAYROLL 8/31/18	09/07/2018 PAYROLL	KANSAS DEPT OF REVENUE 9806	114,419.92 114,419.92
673 PAYROLL-KPER: 8/31/18 PAYROLL-KPF 8/31/18	09/07/2018 PAYROLL PAYROLL	KPERS 9818	185,972.32 384,640.26 570,612.58
674 PAYROLL-WAR 8/31/18	09/14/2018 PAYROLL	KPERS 9818	631.22 631.22
675 W/E 8/31/18 W/E 9/14/18 W/E 9/7/18	09/21/2018 ACH DEBT ACH DEBT ACH DEBT	ASI DAILY EMPLOYEE PAYMENTS 9872	5,288.73 6,616.07 2,688.65 14,593.45
676 1809250086 8/20	09/21/2018 ACH DEBT	AUTOMATED MERCHANT SYSTEMS INC 9931	3,297.80 3,297.80
677 72901580	09/21/2018 PAYROLL	GREAT WEST LIFE & ANNUITY 9755	54,984.86 54,984.86
678 CC FEE AUGUST 18	09/21/2018 ACH DEBT	TRANSFIRST HOLDINGS INC 9923	48,714.20 48,714.20
679 73796597 9/2018	09/21/2018 ACH DEBT	VERIFONE INC 5217	200.00 200.00
680 W/E 8/31/18 W/E 9/14/18 W/E 9/7/18	09/21/2018 ACH DEBT ACH DEBT ACH DEBT	CORVEL HEALTHCARE CORPORATION 8818	32,294.58 14,731.67 6,403.08 53,429.33
681 PAYROLL 9/14/18	09/21/2018 PAYROLL	DEPT OF TREASURY 9805	467,374.64 467,374.64
682 PAYROLL 9/14/18	09/21/2018 PAYROLL	KANSAS DEPT OF REVENUE 9806	107,826.50 107,826.50
683 PAYROLL-KPER: 9/14/18 PAYROLL-KPER: 9/14/18 PAYROLL-KPF 9/14/18	09/21/2018 PAYROLL PAYROLL PAYROLL	KPERS 9818	189,487.68 14.61 398,915.96 588,418.25
684 W/E 9/21/18	09/28/2018 ACH DEBT	ASI DAILY EMPLOYEE PAYMENTS 9872	7,777.07 7,777.07
685 W/E 9/21/18	09/28/2018 ACH DEBT	CORVEL HEALTHCARE CORPORATION 8818	17,336.96 17,336.96
Total for Need to Define MNL			2,543,835.63
Need to Define PPD			
7305 43347.4558	09/07/2018	BOLING, LEIGHA SHANNON KANSAS CITY 8/20/18-PRKG ONLY 10808	10.00 10.00
7306 43343.6024	09/07/2018	CRAIG, KEEVIN KANSAS CITY 8/28-TOLLS 1160	6.00 6.00
7307 43341.6559	09/07/2018	MARR, KRISTEN A HUTCHINSON KS 8/21/18 FUEL ONL 6210	60.42 60.42

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
7308 43340.6270	09/07/2018	TILLMAN, TERRY KANSAS CITY 8/28-TOLLS & PRKG 4990	18.00 18.00
7309 43342.4365	09/07/2018	TROUT, BRENT NEW YORK NY 8/19-26/18 BLOOMBE 11029	95.00 95.00
7310 43473 AUG 2018	09/07/2018 43473	HENDERSHOT, RANDY M 11256	733.53 733.53
7311 43349.6638	09/14/2018	AHLSTEDT, MICHAEL DENVER IN 9/4-5/18 89	91.80 91.80
7312 43342.4457	09/14/2018	CARTER, VINCENT L EE-AB DL REIMBURSEMENT 830	32.00 32.00
7313 43353.3641	09/14/2018	DAVIES, DANIEL M YANKTON SD 9/5-6/18 1263	81.60 81.60
7314 43349.3552	09/14/2018	GUFFEY, WRYLIE SAN FRANCISCO CA 8/19-22/18 9415	255.30 255.30
7315 43342.4964	09/14/2018	HANOVER, DANIEL R KANSAS CITY MO 8/27-29/18 11373	41.00 41.00
7316 43353.3690	09/14/2018	HAYDEN, RYAN B YANKTON SD 9/5-6/18 2133	81.60 81.60
7317 43349.6822	09/14/2018	HEASLET, JOSHAWA DENVER IN 9/4-5/18 9454	91.80 91.80
7318 43347.4487	09/14/2018	HENDRICKS, MICHAEL S JOHNSTON IA 8/29-30/18 2188	91.45 91.45
7319 43349.6757	09/14/2018	MILLER, JOSHUA W DENVER IN 9/4-5/18 8272	91.80 91.80
7320 43348.6974	09/14/2018	LUDOLPH, GARY EE-FUEL HUTCHINSON 8/23/18 3133	27.88 27.88
7321 43343.5822	09/14/2018	RODRIGUEZ- MELENDREZ, OSCAR JOHNSTON IA 8/29-30/18 7958	91.45 91.45
7322 43347.4458	09/14/2018	PALUMBO, ANTHONY JOHN JOHNSTON IA 8/29-30/18 9456	91.45 91.45
7323 43347.4518	09/14/2018	WILSON, DANIEL B JOHNSTON IA 8/29-30/18 6199	91.45 91.45
7324 43349.6350	09/14/2018	ZEB, JEHAN KANSAS CITY MO 8/26-29/18 11045	30.00 30.00
7325 43355.6506	09/21/2018	MAISBERGER, DANA S EE-BREAKFAST/HARASSMENT TRAIN 7128	32.45 32.45
7326 EE 43345.9008	09/21/2018 44268	HREN, MICHAEL A 2322	525.00 525.00
7327 43339.6229 43353.6727	09/21/2018	LEE, NICOLE NEW YORK NY 8/23 BAGGAGE NEW YORK NY 8/23 TRANSPORT 9502	25.00 98.63 123.63

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
7328 43354.5816	09/21/2018	DIEHL, MICHAEL D EE-FOP BOOT REIMBURSEMENT 8274	126.00 126.00
7329 43363.5939	09/28/2018	GRAMS, AARON ERVIN KANSAS CITY MO 8/27-29 PARKING 10004	36.00 36.00
7330 43360.5495	09/28/2018	GUFFEY, WRYLIE SAN FRANCISCO CA-ADD FUEL 9415	283.69 283.69
7331 43356.3587	09/28/2018	HEUSTED, RICHARD C DES MOINES IA 9/9-11/18 9465	56.05 56.05
7332 43356.3553	09/28/2018	MARR, KRISTEN A DES MOINES IA 9/9-11/18 6210	56.05 56.05
7333 43356.3570	09/28/2018	ROSE, MATTHEW W DES MOINES IA 9/9-11/18 11413	56.05 56.05
7334 43356.3579	09/28/2018	ROWLEY, JARED M DES MOINES IA 9/9-11/18 9451	56.05 56.05
Total for Need to Define PPD			3,464.50
Check Payments			
732520 2545984	09/07/2018 43569	AFFINITY CHEMICAL LLC 11339	3,473.95 3,473.95
732521 217356B 218244 218266	09/07/2018 44313 42068 42068	ALL SIGNS LLC 122	3,939.25 185.00 185.00 4,309.25
732522 48859	09/07/2018 44124	APPLIED ECOLOGICAL SERVICES 243	2,463.02 2,463.02
732523 5195972400	09/07/2018 42277	AT&T 281	5,654.66 5,654.66
732524 148547694 8/25/1	09/07/2018 WELLNESS UVERS	AT&T 281	51.19 51.19
732525 SI 1547769	09/07/2018 44261	AXON ENTERPRISE INC 10916	14,924.00 14,924.00
732526 727807	09/07/2018 41450	BIG TWIN INC 5031	231.48 231.48
732527 64621 64658 64669 64688 64310 64349	09/07/2018 41409 41409 41409 41409 41409 41409	BROWNS SUPER SERVICE INC 670	175.00 200.00 250.00 250.00 250.00 85.00 1,210.00
732528 081518 3	09/07/2018 44201	BRUGH, THOMAS B 677	2,067.00 2,067.00
732529 106747 3	09/07/2018 43376	BURNS & MCDONNELL ENGINEERING 717	18,323.87 18,323.87
732530 SLS 10069152	09/07/2018 43897	CARUS CORPORTATION 834	18,060.00 18,060.00

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
732531 NSM4053	09/07/2018 43804	CDW LLC 10026	361.82 361.82
732532 AMO	09/07/2018 44316	COLLINS III, DAVID H 5579	250.00 250.00
732533 06302018TFT	09/07/2018 43021	COMMUNITY ACTION INC 1051	10,773.40 10,773.40
732534 2 4803217 2 4806688 8 710337 8 710395 8 710404 8 710702 8 710768 8 710853 8 711159 8 711279 8 711923 8 712094 8 Z08202 8 Z08203 8 Z08204	09/07/2018 41457 41498 41457 41457 41457 41457 41498 41498 41457 41457 41498 41457 41498 41498 41498	ELLIOTT AUTO SUPPLY COMPANY 5676	115.58 369.08 35.03 174.50 111.01 222.01 140.51 60.54 10.04 203.71 217.17 93.00 178.86 475.34 100.67 2,507.05
732535 116702 116721 117923	09/07/2018 41506 41474 41474	FINLAY AUTOMOTIVE SUPPLY INC 10237	228.00 -48.09 31.85 211.76
732536 4358018 4358028	09/07/2018 44094 44094	FORTILINE INC 7351	5,166.50 540.00 5,706.50
732537 51804	09/07/2018 43313	HEARTLAND ALARMS INC 5718	335.00 335.00
732538 S 25216	09/07/2018 41425	SPENCER & COMPANY 2321	60.00 60.00
732539 TPD12	09/07/2018 43060	INSIGHT PUBLIC SAFETY AND 11149	1,950.00 1,950.00
732540 401736 401750	09/07/2018 41429 41429	JAMES L DUNLAP 2533	8.19 8.00 16.19
732541 1000819	09/07/2018 41458	JOHN DEERE FINANCIAL FSB 5769	1,832.32 1,832.32
732542 156293	09/07/2018 41430	JOHN HOFFER CHRYSLER JEEP INC 2541	325.00 325.00
732543 SN048684	09/07/2018 44315	KANSAS SECURED TITLE/ 2747	100.00 100.00
732544 WEB 1276 WEB 1300	09/07/2018 44114 44114	KAT NURSERIES LLC 11398	4,971.36 2,477.43 7,448.79

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
732545	09/07/2018	KERN, CRESTON 2837	165.00
41619	41619		165.00
732546	09/07/2018	LAIRD NOLLER FORD INC 2939	2,528.42
1213773	41438		59.53
1213857	41438		184.32
1213934	41438		103.95
1213943	41438		7.82
1213958	41438		92.50
1213971	41438		107.64
1213976	41438		971.87
1213996	41438		38.26
1214003	41438		3.58
1214014	41438		7.16
1214026	41493		52.74
1214057	41493		193.56
1214108	41438		81.29
1214120	41438		54.17
1214138	41438		3.58
1214143	41438		136.49
1214149	41438		44.82
1214184	41438		109.96
1214237	41438		65.20
1214299	41438		38.77
1214368	41438		75.31
1214522	41438		6.50
7021269	41438		3.15
8118860	41438		86.25
732547	09/07/2018	MATTOX, JOSHUA B 11300	7,418.10
43406 1	43406		7,418.10
732548	09/07/2018	MID-AMERICA VALVE & EQUIPMENT 10702	3,392.12
181860	43169		3,392.12
732549	09/07/2018	NAILL ENTERPRISES LTD 4931	96.15
3036 20	41704		96.15
732550	09/07/2018	PUR O ZONE INC 6773	738.00
760081	41344		738.00
732551	09/07/2018	RDR EXCAVATING 4125	115,588.35
43902 2	43902		115,588.35
732552	09/07/2018	REEVES WIEDEMAN COMPANY INC 4154	1,105.65
5256925	41566		38.40
5256925 1	41566		183.25
5257207	41370		63.03
5258300	41566		64.59
5258419	41370		101.44
5258710	41370		494.90
5259185	41370		19.05
5259736	41370		27.29
5260028	41370		11.49
5260596	41370		102.21
732553	09/07/2018	S&P CAPITAL IQ LLC 10402	1,391.00
35280510	BONDS		1,391.00
732554	09/07/2018	SBC GLOBAL SERVICES INC 286	1,522.50
SB084567	42287		682.50
SB088065	42287		420.00
SB088793	42287		210.00

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
SB089283	42287		210.00
732555	09/07/2018	SCHULTE SUPPLY INC 9563	23,221.29
S1140085 003	43950		194.79
S1140085 004	43950		15,081.50
S1140523 001	44055		7,945.00
732556	09/07/2018	SECURITAS SECURITY SERVICES US 4451	349.30
W6171408	41539		349.30
732557	09/07/2018	SHAWNEE COUNTY 4520	500.00
44311	44311		500.00
732558	09/07/2018	SOLARWINDS INC 9151	8,515.00
IN390859	44176		8,515.00
732559	09/07/2018	SOUTHWESTERN BELL TELEPHONE CO 282	583.61
0738033665 0825	CIRCUITS		583.61
732560	09/07/2018	SOUTHWESTERN BELL TELEPHONE CO 282	864.55
0780773571 0825	CIRCUITS		864.55
732561	09/07/2018	SPRINT SPECTRUM LP 4704	804.80
986018815 129	DE		804.80
732562	09/07/2018	SUEZ WTS ANALYTICAL 11335	3,890.00
99425105	43242		3,890.00
732563	09/07/2018	T-MOBILE USA INC 8549	8,808.85
AUGUST 2018 D,	DE		8,808.85
732564	09/07/2018	T-MOBILE USA INC 8549	4,069.34
AUGUST 2018 CI	DE		4,069.34
732565	09/07/2018	TOOLE DESIGN GROUP LLC 9732	4,690.43
A060 JUL10F	40198		4,690.43
732566	09/07/2018	TOPEKA FOUNDRY & IRON WORKS IN 5029	555.00
10180	43333		555.00
732567	09/07/2018	TPI ENGINEERED SYSTEMS INC 11232	22,166.50
2482 2	42951		22,166.50
732568	09/07/2018	VERITIV OPERATING COMPANY 10171	472.02
9021406142	41345		472.02
732569	09/07/2018	VERMEER GREAT PLAINS INC 5218	813.41
P39491	41454		813.41
732570	09/07/2018	WINPRO SOLUTIONS INC 10918	255.60
241829	41357		255.60
732571	09/07/2018	CORVEL CORPORATION INC 8931	3,935.00
INDEMNITY 8/1-5	41758		3,935.00
732586	09/07/2018	FASTENAL COMPANY 1619	1,301.30
KSTOP256747	41356		829.98
KSTOP257367	41568		471.32
732587	09/07/2018	KANSAS SAND & CONCRETE INC 2744	3,660.00
90223381	41522		600.00
90223649	41522		360.00

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
90223650	41522		2,400.00
90224060	41522		300.00
732588	09/07/2018	MID-STATES MATERIALS LLC 3401	10,643.10
71504	41585		1,145.07
73236	41585		2,071.44
73237	41585		7,426.59
732589	09/07/2018	MIDWEST MOTOR SUPPLY CO INC 2854	306.16
6535947	41492		306.16
732590	09/07/2018	ROACH HARDWARE 4230	119.91
138619	41558		6.58
138627	41558		47.65
138666	41558		5.28
138715	41558		60.40
732591	09/07/2018	SHAWNEE COUNTY 4504	161,595.25
AUGUST 2018	DE		161,595.25
732592	09/07/2018	SHAWNEE COUNTY 7574	85,661.19
AUGUST 2018	DE		85,661.19
732593	09/07/2018	TESSENDORF WELDING & MACHINE I 4909	75.25
61976	41548		75.25
732594	09/07/2018	KANSAS BUREAU OF INVESTIGATION 2646	100.00
CR 2016 000366	MC RODGERS		100.00
732595	09/07/2018	WAGEMAKER, WILLIAM 6826	50.00
CR 2016 001497	KP GOODMAN		50.00
732596	09/14/2018	ARNOLD SCOTT HARRIS PC 9546	1,266.31
00000085918091		Tax Levy State - Pct	1,266.31
732597	09/14/2018	BUTLER & ASSOCIATES PA 731	85.15
00000231718091		Garnishment - Pct of Net	85.15
732598	09/14/2018	BUTLER & ASSOCIATES PA 731	229.01
00000216318091		Garnishment - Pct of Net	229.01
732599	09/14/2018	CHAPTER 13 TRUSTEE 2494	63.70
00000119218091		Bankruptcy - Amt 26 PP	63.70
732600	09/14/2018	CHAPTER 13 TRUSTEE 2494	484.61
00000067718091		Bankruptcy - Amt 26 PP	484.61
732601	09/14/2018	CHAPTER 13 TRUSTEE 2494	138.46
00000100918091		Bankruptcy - Amt 26 PP	138.46
732602	09/14/2018	CHAPTER 13 TRUSTEE 2494	183.69
00000015218091		Bankruptcy - Amt 26 PP	183.69
732603	09/14/2018	CHAPTER 13 TRUSTEE 2494	46.15
00000254718091		Bankruptcy - Amt 26 PP	46.15
732604	09/14/2018	CHAPTER 13 TRUSTEE 2494	130.00
00000237918091		Bankruptcy - Amt 26 PP	130.00
732605	09/14/2018	CHAPTER 13 TRUSTEE 2494	207.69
00000029718091		Bankruptcy - Amt 26 PP	207.69

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
732606	09/14/2018	CHAPTER 13 TRUSTEE 2494	120.00
00000229618091		Bankruptcy - Amt 26 PP	120.00
732607	09/14/2018	CHAPTER 13 TRUSTEE 2494	291.23
00000074118091		Bankruptcy - Amt 26 PP	291.23
732608	09/14/2018	CHAPTER 13 TRUSTEE 2494	94.15
00000241018091		Bankruptcy - Amt 26 PP	94.15
732609	09/14/2018	CHAPTER 13 TRUSTEE 2494	41.54
00000251518091		Bankruptcy - Amt 26 PP	41.54
732610	09/14/2018	CHAPTER 13 TRUSTEE 2494	285.23
00000223218091		Bankruptcy - Amt 26 PP	285.23
732611	09/14/2018	CHAPTER 13 TRUSTEE 2494	46.15
00000246818091		Bankruptcy - Amt 26 PP	46.15
732612	09/14/2018	CHAPTER 13 TRUSTEE 2494	36.92
00000296718091		Bankruptcy - Amt 26 PP	36.92
732613	09/14/2018	CONSTANGY BROOKS SMITH 10761	886.20
505399	42173		886.20
732614	09/14/2018	FAMILY SUPPORT PAYMENT CENTER 6780	307.85
00000241018091		Child Support - Amt	307.85
732615	09/14/2018	FAMILY SUPPORT PAYMENT CENTER 6780	150.46
00000294918091		Child Support - Amt	150.46
732616	09/14/2018	H KENT HOLLINS ATTORNEY AT LAW 6502	346.82
00000287018091		Garnishment - Pct of Net	346.82
732617	09/14/2018	H KENT HOLLINS ATTORNEY AT LAW 6502	421.73
00000027518091		Garnishment - Pct of Net	421.73
732618	09/14/2018	KANSAS DEPARTMENT OF REVENUE 6574	929.04
00000055818091		Tax Levy State - Pct	929.04
732619	09/14/2018	MILBY LAW OFFICES PA 11253	117.32
00000278418091		Garnishment - Pct of Net	117.32
732620	09/14/2018	NEWMAN HESSE & ASSOCIATES PA 10838	117.31
00000278418091		Garnishment - Pct of Net	117.31
732621	09/14/2018	PIONEER CREDIT RECOVERY INC 3940	153.94
00000035418091		Student Loan Federal - Pct	153.94
732622	09/14/2018	PITTENGER LAW GROUP LLC 10882	422.94
00000258518091		Garnishment - Pct of Net	422.94
732623	09/14/2018	OFFICE OF THE ATTORNEY GENERAL 10437	92.31
00000265318091		Child Support - Amt	92.31
732624	09/14/2018	UNITED STATES GOVERNMENT 9489	288.24
00000215518091		Student Loan Federal - Pct	288.24
732625	09/14/2018	UNITED STATES GOVERNMENT 9489	241.58
00000257118091		Student Loan Federal - Pct	241.58
732626	09/14/2018	UNITED STATES GOVERNMENT 9489	395.70

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
00000109318091		Student Loan Federal - Pct	395.70
732627	09/14/2018	UNITED STATES TREASURY 5156	219.24
00000111618091		Tax Levy Federal - Amount	219.24
732628	09/14/2018	WILLIAM GRIFFIN CHAPTER 5446	276.92
00000020918091		Bankruptcy - Amt 26 PP	276.92
732629	09/14/2018	WILLIAM GRIFFIN CHAPTER 5446	80.77
00000286018091		Bankruptcy - Amt 26 PP	80.77
732630	09/14/2018	WILLIAM GRIFFIN CHAPTER 5446	476.31
00000025418091		Bankruptcy - Amt 26 PP	476.31
732631	09/14/2018	WILLIAM GRIFFIN CHAPTER 5446	648.46
00000041318091		Bankruptcy - Amt 26 PP	648.46
732632	09/14/2018	WILLIAM GRIFFIN CHAPTER 5446	739.62
00000080118091		Bankruptcy - Amt 26 PP	739.62
732633	09/14/2018	WILLIAM GRIFFIN CHAPTER 5446	246.46
00000082818091		Bankruptcy - Amt 26 PP	246.46
732634	09/14/2018	ADVANCE STORES COMPANY INC 64	18.92
1649820678705	41389		-7.91
1649823579745	41389		18.39
1649823679756	41389		8.44
732635	09/14/2018	AFFINITY CHEMICAL LLC 11339	2,656.55
2546317	43569		2,656.55
732636	09/14/2018	ALL SIGNS LLC 122	144.00
218283	42068		144.00
732637	09/14/2018	AT&T 281	117.73
147404396	9/1/18	POLICE UVERSE	117.73
732638	09/14/2018	AUTOZONE STORES LLC 11262	179.98
1634538750	43209		179.98
732639	09/14/2018	BANKS CONSTRUCTION LLC 10971	3,390.00
40669 2	40669		3,390.00
732640	09/14/2018	BIG TWIN INC 5031	1.24
728800	41450		1.24
732641	09/14/2018	BNSF RAILWAY COMPANY INC 537	800.00
CONTRACT 1258	44217		800.00
732642	09/14/2018	BROWNS SUPER SERVICE INC 670	425.00
64803	41409		250.00
64886	41409		175.00
732643	09/14/2018	CELLCO PARTNERSHIP 9497	1,335.59
9813772289	DE		1,335.59
732644	09/14/2018	COREFIRST BANK & TRUST 1111	491.12
AUGUST 2018	44416		491.12
732645	09/14/2018	ELLIOTT AUTO SUPPLY COMPANY 5676	990.27
2 4822293	41457		371.33
8 712259	41457		50.44

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
8 712643	41457		29.44
8 712649	41457		62.86
8 712754	41457		58.93
8 712812	41498		327.84
8 Z08286	41498		89.43
732646	09/14/2018	FEDEX 1632	282.28
6 298 45335	41574		282.28
732647	09/14/2018	FINLAY AUTOMOTIVE SUPPLY INC 10237	138.71
118593	41474		93.25
118647	41474		35.32
118724	41474		10.14
732648	09/14/2018	FISHER SCIENTIFIC COMPANY LLC 4949	1,856.87
9299212	41564		1,856.87
732649	09/14/2018	HIGH TORQUE RACING AUTO BODY 11129	530.00
8684 18	41785		265.00
8685 18	41785		265.00
732650	09/14/2018	SPENCER & COMPANY 2321	259.62
S 25225	41425		124.48
S 25283	41425		35.88
S 25291	41425		70.98
S 25324	41425		28.28
732651	09/14/2018	HY-VEE FOOD STORE #1658 INC 2371	13.10
5821840523	44358		13.10
732652	09/14/2018	IAEI WESTERN SECTION 2373	350.00
ALFORD EDWAF	44308		350.00
732653	09/14/2018	JAMES L DUNLAP 2533	257.68
401791	41429		177.75
401794	41429		79.93
732654	09/14/2018	JOHN HOFFER CHRYSLER JEEP INC 2541	7,471.81
56061	41430		5,697.71
56246	41430		1,169.33
56250	41430		604.77
732655	09/14/2018	STATE OF KANSAS 2691	65,747.02
8248 26NA FG76SALES TAX WATE			65,747.02
732656	09/14/2018	STATE OF KANSAS 2691	3,746.78
8256 4P55 2788 SALES TAX ZOO			3,746.78
732657	09/14/2018	L & H MOBILE ELECTRONICS LLC 2930	240.00
109883	41437		240.00
732658	09/14/2018	LAIRD NOLLER FORD INC 2939	228.43
1214753	41438		84.58
1214932	41493		85.74
1214974	41438		58.11
732659	09/14/2018	MM EXCAVATING LLC 9938	6,130.95
390	43743		3,214.05
391	44231		2,916.90
732660	09/14/2018	MOSER, ROBERT E 3537	450.00
41642 JUL-AUG ;	41642		450.00

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
732661 222235	09/14/2018 43847	MYERS BROTHERS OF KANSAS CITY 7620	4,979.00 4,979.00
732662 3036 21	09/14/2018 41704	NAILL ENTERPRISES LTD 4931	96.15 96.15
732663 300005123	09/14/2018 44293	NATIONAL ANIMAL CARE & CONTROL 11416	35.00 35.00
732664 22215 22259	09/14/2018 41576 41576	OZARK INTEGRATED PEST SERVICE 3791	35.00 230.00 265.00
732665 E1021728 E1024974	09/14/2018 44129 44303	PRISON REHABILITATIVE 6556	24.50 50.50 75.00
732666 5261394 5261466 5261577 5262133 5263985 CM5261466	09/14/2018 41370 41370 41370 41370 41566 41370	REEVES WIEDEMAN COMPANY INC 4154	175.95 265.00 47.81 20.89 53.34 -265.00 297.99
732667 35282405	09/14/2018 BONDS	S&P CAPITAL IQ LLC 10402	880.00 880.00
732668 W6179644	09/14/2018 41539	SECURITAS SECURITY SERVICES US 4451	349.30 349.30
732669 1109756	09/14/2018 43768	SKARDA EQUIPMENT COMPANY INC 11258	136.01 136.01
732670 44374 CFF EVEN	09/14/2018 44374	STATE OF KANSAS 2697	270.00 270.00
732671 11191	09/14/2018 41449	TOPEKA FOUNDRY & IRON WORKS IN 5029	53.88 53.88
732672 63763 65390	09/14/2018 41451 41451	RAD INC 5042	41.17 305.37 346.54
732673 000544155	09/14/2018 44403	TRAVELERS INSURANCE COMPANY 5089	14,502.98 14,502.98
732674 13801508 13806537	09/14/2018 41508 41508	TVH PARTS CO 11005	539.00 588.00 1,127.00
732675 98975856	09/14/2018 44384	ULINE INC 11337	2,664.82 2,664.82
732676 41972 P#PI309 9	09/14/2018 41972	UNITED STATES POSTAL SERVICE 5147	1,957.92 1,957.92
732677 4499079836	09/14/2018 41615	UNIVERSITY OF MIAMI 10725	39.00 39.00
732678	09/14/2018	WESTAR ENERGY INC 5376	537,121.56

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
0115356084-08.1		METERED TRAFFIC SIGNALS	8,906.01
0262780905-08.1		1127 INNOVATION PKWY PUMP	44.69
0552066743-08.1		4103 SW POSTOAK DRIVE	367.07
0586274562-08.1		434 SE NORWOOD	2,497.52
0681383808-08.1		101 SW US HIGHWAY 75 SIGN	44.34
0749842804-08.1		2200 WATERWORKS DR	102.53
0793252472-08.1		927 HARRISON OFFICE	1,171.30
0843913860-08.1		5261 NW BRICKYARD RD	27.95
0846578667-08.1		801 NE KINCAID RD	30.42
1047755001-08.1		635 SW GAGE BLVD B ZOO BEARS	91.10
1079563957-08.1		1215 SW OAKLEY AVE	591.99
1119938145-08.1		402 SE BRANNER ST LT	63.39
1213827529-08.1		635 SW Gage #19 - ARC BUILDING	524.49
1315447745-08.1		5928 SW 53RD ST PUMP	40.88
1348331074-08.1		3305 SE WESTEDGE	49.10
1408512766-08.1		1215 SW 38TH	1,551.37
1421891304-08.1		215 SE 7TH - COMMONS 2.69%	323.88
1421891304A-08.		215 SE 7TH - CONTRACTS 1.95%	234.78
1421891304B-08.		215 SE 7TH - IT/ERP 7.32%	881.35
1421891304C-08		215 SE 7TH - FACILITIES .20%	24.08
1421891304D-08		215 SE 7TH - TPAC 60%	7,224.15
1421891304E-08.		215 SE 7TH - COURT 5.6%	674.25
1421891304F-08.		215 SE 7TH - CREDIT UNION 1.2%	144.48
1421891304G-08		215 SE 7TH - CITY CLERK 1.6%	192.64
1421891304H-08		215 SE 7TH - HR/WEELLNESS 4.7%	565.89
1421891304I-08.		215 SE 7TH - PROSECUTION 1.86%	223.95
1421891304J-08.		215 SE 7TH - PROBATION 2.4%	288.97
1421891304K-08.		215 SE 7TH - COUNCIL OFFICE 1.	132.44
1421891304L-08.		215 SE 7TH - CITY4 .86%	103.55
1421891304M-08		215 SE 7TH - LEGAL 1.3%	156.52
1421891304N-08		215 SE 7TH - LEGAL SPEC LIABIL	156.52
1421891304NO-C		215 SE 7TH - MAYOR .82%	98.73
1421891304OP-0		215 SE 7TH - CITY MGR 1.3%	156.52
1421891304Q-08		215 SE 7TH - FINANCE 3.80%	457.53
1519476504-08.1		813 SW CLAY STREET	823.09
1563891404-08.1		635 SW GAGE BLVD COWAB	1,123.02
1597278899-08.1		419 SE 13TH ST	34.28
1601805968-08.1		3500 SW WANAMAKER ST LT	66.30
1644917029-08.1		3245 NW WATER WORKS DR	118,651.13
1671696488-08.1		7215 SW TOPEKA BLVD	32.13
1677223701-08.1		635 SW GAGE BLVD A - VET CLINI	537.24
1709729387-08.1		201 NW TOPEKA-STREET	51.13
1720154406-08.1		6834 SW 17TH STREET PUMP	200.32
1737172307-08.1		6531 SW 29TH ST S LT	101.08
1747452090-08.1		2400 NW WATERWORKS	6,184.43
1762092009-08.1		1908 SE 29TH ST B	29.19
1793486451-08.1		120 NW CRANE -SW	108.48
1830815552-08.1		420 NW WAITE ST	24.54
1883517398-08.1		619 SE RICE RD	808.88
1894285067-08.1		1115 NE POPLAR ST B	55.09
1911987884-08.1		4827 NW 17TH ST PUMP (SUNFLOWE	27.15
1947734359-08.1		201 NW TOPEKA-STREET PAL	501.45
1977020420-08.1		2521 SE 2ND ST	94.13
2069150421-08.1		7325 SW 40TH	59.56
2189423730-08.1		2700 SW FAIRLAWN RD	985.95
2266273903-08.1		825 S KANSAS AVE G CENTRE CITY	1,387.40
2272608403-08.1		800 SE MONROE ST (PAL)	104.47
2273632565-08.1		1800 NE GRANTVILLE RD	133.98
2336545121-08.1		635 SW GAGE BLVD C - CARNIVORE	157.05
2336829480-08.1		NINTH STREET/215 SE 9TH	2,103.47
2362208215-08.1		1915 WESTERN	1,557.36
2437202074-08.1		200 NE QUINCY ST	24.09
249842055-08.18		215 SE 7TH - COMMONS 2.69%	208.31
249842055A-08.1		215 SE 7TH - CONTRACTS 1.95%	151.00

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
249842055B-08.1		215 SE 7TH - IT/ERP 7.32%	566.84
249842055C-08.1		215 SE 7TH - FACILITIES .20%	15.49
249842055D-08.1		215 SE 7TH - TPAC 60%	4,646.23
249842055E-08.1		215 SE 7TH - COURT 5.6%	433.65
249842055F-08.1		215 SE 7TH - CREDIT UNION 1.2%	92.92
249842055G-08.1		215 SE 7TH - CITY CLERK 1.6%	123.90
249842055H-08.1		215 SE 7TH - HR/WEELLNESS 4.7%	363.95
249842055I-08.1		215 SE 7TH - PROSECUTION 1.86%	144.03
249842055J-08.1		215 SE 7TH - PROBATION 2.4%	185.85
249842055K-08.1		215 SE 7TH - COUNCIL OFFICE 1.	85.18
249842055L-08.1		215 SE 7TH - CITY4 .86%	66.60
249842055M-08.1		215 SE 7TH - LEGAL 1.3%	100.67
249842055N-08.1		215 SE 7TH - LEGAL SPEC LIABIL	100.67
249842055O-08.1		215 SE 7TH - MAYOR .82%	63.50
249842055P-08.1		215 SE 7TH - CITY MGR 1.3%	100.67
249842055Q-08.1		215 SE 7TH - FINANCE 3.80%	294.28
2518492210-08.1		CORONADO/917 QUINCY	2,324.23
2527930189-08.1		620 MADISON - COMMONS .14%	15.78
2527930189A-08.		620 MADISON - HOLLIDAY ROOM 5.	619.79
2527930189B-08.		620 MADISON - WELLNESS CLINIC	368.49
2527930189C-08		620 MADISON - TPD INTERNAL AFF	164.53
2527930189D-08		620 MADISON - WATER 3.6%	405.68
2527930189E-08.		620 MADISON - HND 14.6%	1,645.27
2527930189F-08.		620 MADISON - IT 5.3%	597.25
2527930189G-08		620 MADISON - TSG 5.6%	631.06
2527930189H-08		620 MADISON - PARKING 3.12%	351.59
2527930189I-08.		620 MADISON - ENG 18.8%	2,118.56
2527930189J-08.		620 MADISON - CODE 4.9%	552.18
2527930189K-08.		620 MADISON - DSD PERMIT 6.45%	726.85
2527930189L-08.		620 MADISON - DSD INSPECTION 6	726.85
2527930189M-08		620 MADISON - TPD EMER COMM 2.	329.05
2527930189N-08		620 MADISON - FIRE INS 2.52%	283.98
2527930189O-08		620 MADISON - PW ADMIN 4.07%	458.65
2527930189P-08.		620 MADISON - PLANNING 11.3%	1,273.39
2556481079-08.1		8TH & MADISON (PAL)	220.94
2772553529-08.1		4130 SE EAST EDGE RD PUMP	332.81
2868104065-08.1		201 NW TOPEKA-STREET	116.65
2909742456-08.1		200 N KANSAS AVE	0.00
2952910200-08.1		3305 SW 46TH	59.06
2978671422-08.1		635 SW GAGE BLVD 2 - CONCESSIO	932.67
3068995963-08.1		2739 SE LAKE TERR	28.50
309522996-08.18		201 NW TOPEKA-STREET PAL	194.32
3145100253-08.1		1901 WESTERN	2,356.40
3182415820-08.1		3919 SE 29TH STREET	87.84
3216962429-08.1		5950 SW 41ST	22.73
3235310123-08.1		550 NW 46TH	118.38
3358892424-08.1		635 SW GAGE BLVD #14 - QUARAN	160.75
3359889707-08.1		318 NW CRANE ST FAC 72.48%	17.76
3359889707A-08.		318 NW CRANE ST ENG 27.52%	6.75
3377855825-08.1		3332 SW WANAMAKER ST LT	64.61
3379200926-08.1		3140 SW WANAMAKER ST LT CENTER	69.47
342334703-08.18		6315 SW 29TH ST ST LT	117.44
3429732386-08.1		QUINCY ST PUMP FPM	29.63
3468280796-08.1		201 NE CURTIS ST	125.24
3481742208-08.1		1419 NE SEWARD AVE	619.55
3675168021-08.1		3105 NW GREEN HILLS RD HALF DA	45.57
3675521733-08.1		1200 JEFFERSON	699.94
3703989372-08.1		810 NW US HIGHWAY 24 PUMP	53.52
3704094176-08.1		2744 SE 33RD TERR.	46.39
3769422865-08.1		639 SW GAGE BLVD- ZOO RAIN FO	5,898.17
3791139844-08.1		3441 SHORELINE DR.	46.95
3890967088-08.1		635 SW GAGE BLVD #1 - OFFICE	1,808.78
3962419033-08.1		545 NE LAKE	6,572.87
4010895542-08.1		400 NE SPRUCE LN PUMP	107.94

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
4058088318-08.1		5000 1/2 SW REDBUD LN.	98.43
4141273470-08.1		934 NE QUINCY	38.05
416151990-08.18		BURNETTS MOUND (tower)	101.38
4181861543-08.1		500 NE STRAIT AVE.	6,998.36
4208864031-08.1		WINTER & I70	82.93
4243670442-08.1		2905 SW BURLINGAME RD	5.00
4264149424-08.1		4748 NW GREEN HILLS RD	70.87
4269643687-08.1		2901 SE CROCO	45.05
4284165684-08.1		815 SW GAGE BLVD-ZOO COMMISSAR	627.04
4398184091-08.1		1901 WESTERN AVE A	142.34
4451931225-08.1		2906 SW KANZA DR LT	137.93
4495154762-08.1		315 SE 21ST	59.64
4495259422-08.1		6402 SW 21ST ST ST LT	76.43
4500418622-08.1		201 NW TOPEKA-STREET 55.2.%	1,494.74
4500418622A-08.		201 NW TOPEKA-FLEET 28.2%	763.62
4500418622B-08.		201 NW TOPEKA-FORESTRY 13.7%	370.98
4500418622C-08		201 NW TOPEKA-FACILITIES 2.9%	78.53
4542484126-08.1		JACKSON/512 SW JACKSON	2,436.05
4565831865-08.1		6305 SW 9TH B B	2,146.33
4634088434-08.1		1019 SW 22ND	7,357.64
4672756422-08.1		3205 NW HICKORY RIDGE LN	71.18
4688166907-08.1		3300 SE DOWNING DR	91.05
4727296348-08.1		324 SE JEFFERSON - FIRE	24.09
4732150028-08.1		3033 SW WANAMAKER ST LT	67.32
4756774986-08.1		3930 SW WANAMAKER	44.62
4789320685-08.1		415 SE 43RD PUMP	84.85
4901109460-08.1		TOWNSITE/120 SE 6TH	4,741.57
5026432749-08.1		2816 SW 29TH ST.- WW	5,541.99
5033670348-08.1		700 JEFFERSON- COMMONS .14%	0.68
5033670348A-08.		700 JEFFERSON- HOLLIDAY ROOM 5	26.88
5033670348B-08.		700 JEFFERSON - WELLNESS CLINI	15.98
5033670348C-08		700 JEFFERSON - TPD INTERNAL A	7.14
5033670348D-08		700 JEFFERSON- WATER 3.6%	17.60
5033670348E-08.		700 JEFFERSON- HND 14.6%	71.36
5033670348F-08.		700 JEFFERSON- IT 5.3%	25.91
5033670348G-08		700 JEFFERSON- TSG 5.6%	27.37
5033670348H-08		700 JEFFERSON- PARKING 3.12%	15.25
5033670348I-08.		700 JEFFERSON- ENG 18.8%	91.89
5033670348J-08.		700 JEFFERSON- CODE 4.9%	23.95
5033670348K-08.		700 JEFFERSON- DSD PERMIT 6.45	31.53
5033670348L-08.		700 JEFFERSON- DSD INSPECTION	31.53
5033670348M-08		700 JEFFERSON- TPD EMER COMM 2	14.27
5033670348N-08		700 JEFFERSON- FIRE INS 2.52%	12.32
5033670348O-08		700 JEFFERSON- PW ADMIN 4.07%	19.89
5033670348P-08.		700 JEFFERSON- PLANNING 11.3%	55.24
5080166655-08.1		CRANE & N HARRISON (PAL)(Impou	664.18
5162823140-08.1		ITS CAMERAS	83.36
5209177869-08.1		322 NW CRANE ST (Impound)	323.97
5237660226-08.1		1439 NE ATCHISON AVE	78.21
5256371057-08.1		N TYLER & KS RV	24.20
5278673283-08.1		3306 SE CROCO RD	235.97
528113064-08.18		2222 NW 35TH ST	418.35
52866323-08.18		6009 SW 29TH ST ST LT	86.10
5288815051-08.1		5961 SW 10TH	4,180.41
5365632154-08.1		322 NW CRANE ST (PAL)	274.67
5380218945-08.1		831 NE US HWY 24	36.81
5652128807-08.1		1641 SW ANCASTER	119.66
5755425065-08.1		635 SW GAGE BLVD - A-QUARANTEE	287.98
575745505-08.18		4545 NW 43RD ST PUMP	40.77
6029216846-08.1		635 SW GAGE BLVD #24 - APES	1,192.11
6043959044-08.1		CRANE & N HARRISON (PAL) (Impo	24.51
6145729420-08.1		318 NW CRANE ST FAC 72.48%	283.61
6145729420A-08.		318 NW CRANE ST ENG 27.52%	107.69
6149102541-08.1		600 SW 42ND ST TANK	26.82

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
6358801391-08.1		2700 NE MERIDEN RD	2,237.35
6385101124-08.1		4540 NW SIOUX	207.34
6418900406-08.1		230 SE ALKIRE	37.46
6473225120-08.1		4300 SE 23RD TERR	714.17
6515388660-08.1		5802 SW 6TH AVE	73.43
6548990643-08.1		PARKNSHOP/611 QUINCY	1,075.23
6600935533-08.1		BURNETT'S MOUND	77.62
6684018868-08.1		5002 NW KENDALL DR	38.21
6806672566-08.1		1610 BUTTON RD.	262.56
6878412783-08.1		3245 NW WATER WORKS DR	49.10
6954355345-08.1		6400 UNIVERSITY	921.09
6987642013-08.1		2860 SE GOLDEN	32.13
7006406272-08.1		2000 NW TYLER	101.83
7052702107-08.1		2101 SW URISH RD	892.69
7054526981-08.1		DECORATIVE STREET LIGHTS	1,765.57
7093577888-08.1		2000 NW 17TH ST	914.94
7108482567-08.1		223 SW TUFFY KELLOGG DR LT	135.11
7129070441-08.1		324 SE JEFFERSON	3,025.02
7165756657-08.1		400 US HWY 24	62.44
7222261768-08.1		138 N KS AVE	30.88
7291675894-08.1		300 SE 40TH	93.23
731539692-08.18		BURNETTES MOUND (PAL) (tower)	70.44
7391817447-08.1		123 SE 29TH ST LT	42.20
7479004144-08.1		112 SW 8TH CROSBY PLACE	2,182.50
7548807911-08.1		4035 SW 6TH AVE - ZOO LIGHTING	113.47
7549234627-08.1		1255 SW ARVONIA PL	5.00
7561894529-08.1		8TH & MONROE (PAL)	104.84
7634627729-08.1		3030 SE CROCO RD.	77.39
7672355786-08.1		3450 SW BELLE AVE POND	275.96
7678466617-08.1		200 NE CRANE	111.45
7781238941-08.1		STREET LIGHTS	145,027.02
7858393411-08.1		3712 SW STONEBRIDGE CT.	61.89
7891221852-08.1		300 SE JEFERSON - FIRE 54%	423.38
7891221852A-08.		300 SE JEFERSON - FLEET 46%	360.65
8045856673-08.1		932 NE Quincy - FIRE	489.53
8101041023-08.1		3158 1/2 SE 6TH AVE	27.60
8276026298-08.1		322 NW CRANE ST (PAL) (Impound	24.51
8290044485-08.1		3414 SE 35TH ST.	68.21
8336454201-08.1		1600 NW BUTTON RD.	42,747.56
8513066501-08.1		2300 SE 45TH ST	64.27
857144328-08.18		2000 NW 17TH ST	33.67
8573461924-08.1		1103 QUINCY/TANK	56.12
8595931907-08.1		201 NW TOPEKA-STREET	24.20
8718757529-08.1		1703 INDIAN HILLS	194.00
8797295426-08.1		3107 SE SILVERLEAF CT	50.80
8828977802-08.1		6305 SW 9TH ST	236.28
889044562-08.18		1419 NE SEWARD AVE	15.40
8917561729-08.1		120 NW CRANE - EMER WATER PUMP	492.49
8927971666-08.1		1200 DIVISION ST.	5,958.72
8990425420-08.1		PEDESTRIAN ST LIGHTS	1,881.00
9163909456-08.1		5610 SW FOXCROFT CIR.	54.31
9172705484-08.1		6255 CALIFORNIA (Gun Range)	302.48
9244495706-08.1		2001 NW WINTER ST	43.44
9281634463-08.1		635 SW GAGE BLVD - EXHIBIT	102.63
9381575612-08.1		1115 NE POPLAR ST	33,703.28
9388419420-08.1		1908 SE 29TH ST A	97.64
9401992362-08.1		635 SW GAGE BLVD POLE	0.00
9406297791-08.1		720 SW 21st STREET	1,373.70
9415932749-08.1		1615 NW 8TH ST	36.02
9464440167-08.1		1801 SW 44TH	76.21
9511026279-08.1		SCHOOL SPEED FLASHER	371.00
9561558646-08.1		2447 SE 29TH STREET #9 99.98%	1,125.70
9610319286-08.1		1900 SW 17TH ST LT	88.71
9619954781-08.1		6548 SW 21ST ST ST LT	71.39

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
9662481100-08.1		5605 SW FOXCROFT CIR S	40.71
9673824013-08.1		320 S KANSAS AVE CHIEF OFF 3.0	757.20
9673824013B-08.		320 S KANSAS AVE EXEC SRV 1.0	252.41
9673824013C-08		320 S KANSAS AVE TRAIN 1.0%	252.41
9673824013D-08		320 S KANSAS AVE ADULT CRIME 7	1,766.85
9673824013E-08.		320 S KANSAS AVE CRIME SCENE 1	252.41
9673824013F-08.		320 S KANSAS AVE FIELD OPS 26.	6,640.84
9673824013G-08		320 S KANSAS AVE COMM POLICE 2	504.82
9673824013H-08		320 S KANSAS AVE SCHOOL RES 2.	504.82
9673824013I-08.		320 S KANSAS AVE MOTORCYCLE UN	252.41
9673824013J-08.		320 S KANSAS AVE ANIMAL CONTRO	757.22
9673824013K-08.		320 S KANSAS AVE REC/PROP 6.0%	1,514.45
9673824013L-08.		320 S KANSAS AVE PD IT .32%	80.77
9673824013M-08		320 S KANSAS AVE NARC 3.0%	757.22
9673824013N-08		320 S KANSAS AVE BIKE UNIT 1.0	252.41
9673824013O-08		320 S KANSAS AVE CANINE UNIT 2	504.82
9673824013P-08.		320 S KANSAS AVE - FLEET 8.44%	2,130.32
9673824013Q-08		320 S KANSAS AVE - CORONER 4.0	1,009.63
9673824013R-08		320 S KANSAS AVE - SHERIFF 27.	7,049.74
969270611-08.18		3700 FAIRLAWN PUMP	10,350.49
9772420004-08.1		6900 SW CRESTWOOD	45.68
9785702480-08.1		2306 SE SAGIS CT	72.64
9804384888-08.1		1901 SW 17TH ST ST LT	94.81
9905880069-08.1		1200 NE DIVISION (PAL)	34.34
994842527-08.18		2010 SW 37TH ST	642.18
732688	09/14/2018	FRATERNAL ORDER OF POLICEMEN	1773
UNF1180914155!		Union Dues - FOP	8,830.64
732689	09/14/2018	FASTENAL COMPANY	1619
KSTOP230581	33382		-294.61
KSTOP242177	37557		-116.34
KSTOP251116	41568		-8.17
KSTOP254847	41568		72.73
KSTOP256160	41568		-24.38
KSTOP257504	41356		2,497.96
KSTOP257675	41418		0.68
KSTOP257852	41418		7.98
732690	09/14/2018	KANSAS CORRECTIONAL INDUSTRIES	2662
190545	44051		14,896.00
732691	09/14/2018	KANSAS SAND & CONCRETE INC	2744
90224855	41522		472.50
90224856	41522		607.50
90225686	41522		300.00
90225687	41522		472.50
732692	09/14/2018	MID-STATES MATERIALS LLC	3401
73343	41585		1,135.74
732693	09/14/2018	MIDWEST MOTOR SUPPLY CO INC	2854
6546025	41829		128.75
6564456	41360		82.75
6565684	41492		267.93
732694	09/14/2018	ROACH HARDWARE	4230
138673	41558		17.97
138748	41558		23.43
138805	41558		2.99
138849	41558		24.47
138893	41558		11.44

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
732695	09/14/2018	SUNFLOWER RENTS LLC 4817	34.00
477929	41371		34.00
732696	09/14/2018	TARWATER FARM & HOME SUPPLY 4872	403.10
125535	41446		24.10
1808 207264	41572		379.00
732697	09/14/2018	UNIVAR USA INC 8443	6,803.34
KC702536	43405		6,803.34
732698	09/14/2018	ALANIS-NEGRETE, J REYES 9715	25.00
CR 2007 001176	DEANN K MASSEY		25.00
732699	09/14/2018	BARNES, DENNIS 9995	30.00
CR 2015 000534	BEVERLY MARTIN		30.00
732700	09/14/2018	KANSAS BUREAU OF INVESTIGATION 2646	40.00
CR 2017 001455	JC TSCHANTZ		40.00
732701	09/14/2018	LUTHI, PAMELA 10889	25.00
CR 2015 001522	AJ BRUNDAGE		25.00
732702	09/21/2018	ADVANCE STORES COMPANY INC 64	889.99
1649823979833	41389		304.35
1649823979840	41389		87.98
1649824014180	41389		-60.00
1649824079873	41389		86.88
1649824079892	41389		13.90
1649824079911	41389		456.88
732703	09/21/2018	BIG TWIN INC 5031	31.00
729496	41450		31.00
732704	09/21/2018	BRIDGESTONE AMERICAS INC 1855	2,632.11
526 66364	41421		486.50
526 66503	41487		649.45
526 66681	41421		1,496.16
732705	09/21/2018	BROWNS SUPER SERVICE INC 670	900.00
64755	41409		240.00
65025	41409		485.00
65070	41409		175.00
732706	09/21/2018	CCG SYSTEMS INC 855	20,431.81
18589	44469		20,431.81
732707	09/21/2018	CIMPRESS USA INCORPORATED 11424	456.80
110125362	44386		456.80
732708	09/21/2018	CONTRACT FURNISHINGS RENTS LLC 11143	1,685.00
4547	43638		1,685.00
732709	09/21/2018	DOUG RICHERT CADILLAC INC 1397	24.91
272882	41417		24.91
732710	09/21/2018	ED BOZARTH CHEVROLET INC 578	40.07
724992	41403		40.07
732711	09/21/2018	ELLIOTT AUTO SUPPLY COMPANY 5676	314.31
2 4815154	41457		314.31
732712	09/21/2018	ENVIRONMENTAL ENERGY INC 1545	682.50

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
103483	43228		682.50
732713	09/21/2018	EXPERIAN INFORMATION SOLUTIONS 5760	351.75
CD1905004929	41591		299.75
CD1905004930	41591		52.00
732714	09/21/2018	FINLAY AUTOMOTIVE SUPPLY INC 10237	382.84
119630	41474		149.54
119708	41506		234.96
119726	41474		-38.59
119787	41506		36.93
732715	09/21/2018	FISHER PARKING & SECURITY INC 5802	558.00
17029	44404		558.00
732716	09/21/2018	FORTILINE INC 7351	4,526.00
4369959	44182		4,526.00
732717	09/21/2018	GOODGER, RITA 10020	300.00
44423	44423		300.00
732718	09/21/2018	HERITAGE-CRYSTAL CLEAN INC 9426	344.50
15292986	43688		344.50
732719	09/21/2018	SPENCER & COMPANY 2321	2,055.26
S 24803	41425		167.68
S 25454	41425		503.04
S 29026	41425		104.56
W 28977	41425		1,279.98
732720	09/21/2018	INFORMATION NETWORK OF KANSAS 2395	846.66
2252966	41381		846.66
732721	09/21/2018	IRON MOUNTAIN INC 2444	175.00
9FR9241	42779		-480.00
AETF707	42779		480.00
AETF835	42990		70.00
AETF995	42782		68.00
AETG003	42963		37.00
732722	09/21/2018	KANSAS AUDIO VIDEO INC 2638	9,156.52
42946609	43091		9,156.52
732723	09/21/2018	KANSAS SECURED TITLE/ 2747	100.00
SN048852	44429		100.00
732724	09/21/2018	KEVIN R COLHOUER LLC 1252	100.00
73832	44271		100.00
732725	09/21/2018	L & H MOBILE ELECTRONICS LLC 2930	480.00
109888	41437		240.00
109965	41437		240.00
732726	09/21/2018	LE UPFITTER LLC 10758	1,120.00
3543	41477		1,120.00
732727	09/21/2018	NAILL ENTERPRISES LTD 4931	96.15
3036 22	41704		96.15
732728	09/21/2018	OZARK INTEGRATED PEST SERVICE 3791	155.00
21609	42941		75.00
9213	42941		80.00

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
732729 43825 3	09/21/2018 43825	POMEROY SERVICES LLC 11362	1,040.00 1,040.00
732730 203351 205458 207156 207157	09/21/2018 41535 41535 41535 41535	PREMIER FARM & HOME LLC 4002	1,439.00 386.00 519.00 267.00 267.00
732731 E0999772	09/21/2018 43133	PRISON REHABILITATIVE 6556	26.40 26.40
732732 5264563 5265076 5266586 5266846 5267370 5267687 5268127	09/21/2018 41370 41370 41370 41370 41566 41370 41566	REEVES WIEDEMAN COMPANY INC 4154	984.47 287.09 20.28 26.55 39.48 75.97 518.30 16.80
732733 874864	09/21/2018 42618	ROYAL PAPERS 10393	34.26 34.26
732734 00687 175196	09/21/2018 41460	SAFELITE FULFILLMENT INC 6839	183.95 183.95
732735 083590	09/21/2018 43484	SCOTTY D WILSON 4442	7,553.00 7,553.00
732736 W6185371	09/21/2018 41539	SECURITAS SECURITY SERVICES US 4451	349.30 349.30
732737 3RD QTR LIQUO PKLD ACQ Q1 2C PKLD ACQ Q2 2C	09/21/2018 SNCO PARKS CONSOLIDATION CONSOLIDATION	SHAWNEE COUNTY 6900	166,118.25 160,530.25 2,363.00 3,225.00
732738 389HYF18	09/21/2018 41374	SHAWNEE COUNTY 4521	1.50 1.50
732739 3598 3828 4181	09/21/2018 41211 41211 41211	SHELLEY ELECTRIC INC 4530	90,861.30 58,500.00 31,040.10 1,321.20
732740 1401929	09/21/2018 42352	STANTEC CONSULTING SERVICES 5900	19,669.75 19,669.75
732741 11199	09/21/2018 41449	TOPEKA FOUNDRY & IRON WORKS IN 5029	14.00 14.00
732742 65765	09/21/2018 41451	RAD INC 5042	17.68 17.68
732743 44305 CHIEF CO	09/21/2018 44305	TOPEKA PUBLIC SCHOOLS 6833	100.00 100.00
732744 84893134	09/21/2018 43501	TYCO FIRE & SECURITY US 11308	745.00 745.00

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
732745 080 1150	09/21/2018 44070	TYLER TECHNOLOGIES INC 10407	43,500.00 43,500.00
732746 918	09/21/2018 44347	TYNER, OLIMPIA ALEJANDRA 10186	100.00 100.00
732747 431738 431741	09/21/2018 44270 44325	UNDERGROUND VAULTS & STORAGE 5130	123.72 21.00 144.72
732748 3 201808 0	09/21/2018 41614	VCA CENVET INC 5886	706.95 706.95
732749 20192841	09/21/2018 44357	WEBSEDGE LIMITED 11423	22,500.00 22,500.00
732750 082	09/21/2018 41530	WELLS, DAVID L 5359	1,266.00 1,266.00
732751 838810662	09/21/2018 42193	WEST PUBLISHING CORPORATION 4972	707.00 707.00
732752 9899	09/21/2018 41435	WILLAIM B KARR 2784	43.90 43.90
732753 1023476	09/21/2018 41885	ARC PHYSICAL THERAPY PLUS 9956	450.00 450.00
732754 103616 103635	09/21/2018 42452 42452	HEALTHSTAT INC 9951	69,858.15 23,904.00 93,762.15
732786 PK00001315	09/21/2018	SRUJAN TUMATI REFUND NINTH ST GARAGE 11433	12.67 12.67
732787 KSTOP257672 KSTOP257970 KSTOP258032 KSTOP258052 KSTOP258089	09/21/2018 41418 41752 41418 41878 41418	FASTENAL COMPANY 1619	1.30 249.58 13.47 2.58 23.94 290.87
732788 90226023 90226024 90226397 90226737 90226957 90227447 90227469	09/21/2018 41522 41522 41522 41522 41522 41522 41522	KANSAS SAND & CONCRETE INC 2744	450.00 830.00 360.00 420.00 1,800.00 600.00 300.00 4,760.00
732789 TO01125687 001 TO01128283 001 TO01128920 001 TO01130720 001 TO01131732 001	09/21/2018 41838 41838 41838 41838 41838	MCCRAY LUMBER COMPANY INC 3280	28.00 19.41 38.83 16.00 78.28 180.52
732790 73489	09/21/2018 41585	MID-STATES MATERIALS LLC 3401	583.22 583.22
732791	09/21/2018	MIDWEST MOTOR SUPPLY CO INC 2854	364.40

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
6571485	41829		159.44
6571511	41829		67.51
6573660	41492		137.45
732792	09/21/2018	ROACH HARDWARE 4230	173.02
138934	41558		41.92
138940	41558		7.28
139006	41558		71.94
139018	41558		33.98
139047	41558		17.90
732793	09/21/2018	KANSAS BUREAU OF INVESTIGATION 2646	25.00
CR 2017 0001817	JK POTTER		25.00
732794	09/28/2018	ARNOLD SCOTT HARRIS PC 9546	334.49
00000085918092		Tax Levy State - Pct	334.49
732795	09/28/2018	BUTLER & ASSOCIATES PA 731	231.04
00000216318092		Garnishment - Pct of Net	231.04
732796	09/28/2018	BUTLER & ASSOCIATES PA 731	816.83
00000068118092		Garnishment - Pct of Net	816.83
732797	09/28/2018	CHAPTER 13 TRUSTEE 2494	63.70
00000119218092		Bankruptcy - Amt 26 PP	63.70
732798	09/28/2018	CHAPTER 13 TRUSTEE 2494	484.61
00000067718092		Bankruptcy - Amt 26 PP	484.61
732799	09/28/2018	CHAPTER 13 TRUSTEE 2494	138.46
00000100918092		Bankruptcy - Amt 26 PP	138.46
732800	09/28/2018	CHAPTER 13 TRUSTEE 2494	183.69
00000015218092		Bankruptcy - Amt 26 PP	183.69
732801	09/28/2018	CHAPTER 13 TRUSTEE 2494	46.15
00000254718092		Bankruptcy - Amt 26 PP	46.15
732802	09/28/2018	CHAPTER 13 TRUSTEE 2494	130.00
00000237918092		Bankruptcy - Amt 26 PP	130.00
732803	09/28/2018	CHAPTER 13 TRUSTEE 2494	207.69
00000029718092		Bankruptcy - Amt 26 PP	207.69
732804	09/28/2018	CHAPTER 13 TRUSTEE 2494	120.00
00000229618092		Bankruptcy - Amt 26 PP	120.00
732805	09/28/2018	CHAPTER 13 TRUSTEE 2494	291.23
00000074118092		Bankruptcy - Amt 26 PP	291.23
732806	09/28/2018	CHAPTER 13 TRUSTEE 2494	94.15
00000241018092		Bankruptcy - Amt 26 PP	94.15
732807	09/28/2018	CHAPTER 13 TRUSTEE 2494	41.54
00000251518092		Bankruptcy - Amt 26 PP	41.54
732808	09/28/2018	CHAPTER 13 TRUSTEE 2494	285.23
00000223218092		Bankruptcy - Amt 26 PP	285.23
732809	09/28/2018	CHAPTER 13 TRUSTEE 2494	46.15
00000246818092		Bankruptcy - Amt 26 PP	46.15

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
732810	09/28/2018	CHAPTER 13 TRUSTEE	2494
00000296718092		Bankruptcy - Amt 26 PP	36.92
			36.92
732811	09/28/2018	FAMILY SUPPORT PAYMENT CENTER	6780
00000241018092		Child Support - Amt	307.85
			307.85
732812	09/28/2018	FAMILY SUPPORT PAYMENT CENTER	6780
00000294918092		Child Support - Amt	150.46
			150.46
732813	09/28/2018	H KENT HOLLINS ATTORNEY AT LAW	6502
00000287018092		Garnishment - Pct of Net	244.78
			244.78
732814	09/28/2018	KANSAS DEPARTMENT OF REVENUE	6574
00000055818092		Tax Levy State - Pct	823.44
			823.44
732815	09/28/2018	MILBY LAW OFFICES PA	11253
00000278418092		Garnishment - Pct of Net	10.56
			10.56
732816	09/28/2018	NEWMAN HESSE & ASSOCIATES PA	10838
00000278418092		Garnishment - Pct of Net	226.02
			226.02
732817	09/28/2018	PIONEER CREDIT RECOVERY INC	3940
00000035418092		Student Loan Federal - Pct	153.94
			153.94
732818	09/28/2018	PITTENGER LAW GROUP LLC	10882
00000258518092		Garnishment - Pct of Net	422.94
			422.94
732819	09/28/2018	OFFICE OF THE ATTORNEY GENERAL	10437
00000265318092		Child Support - Amt	92.31
			92.31
732820	09/28/2018	UNITED STATES GOVERNMENT	9489
00000215518092		Student Loan Federal - Pct	246.89
			246.89
732821	09/28/2018	UNITED STATES GOVERNMENT	9489
00000257118092		Student Loan Federal - Pct	146.78
			146.78
732822	09/28/2018	UNITED STATES GOVERNMENT	9489
00000109318092		Student Loan Federal - Pct	251.68
			251.68
732823	09/28/2018	UNITED STATES TREASURY	5156
00000111618092		Tax Levy Federal - Amount	219.24
			219.24
732824	09/28/2018	WILLIAM GRIFFIN CHAPTER	5446
00000020918092		Bankruptcy - Amt 26 PP	276.92
			276.92
732825	09/28/2018	WILLIAM GRIFFIN CHAPTER	5446
00000286018092		Bankruptcy - Amt 26 PP	80.77
			80.77
732826	09/28/2018	WILLIAM GRIFFIN CHAPTER	5446
00000025418092		Bankruptcy - Amt 26 PP	476.31
			476.31
732827	09/28/2018	WILLIAM GRIFFIN CHAPTER	5446
00000041318092		Bankruptcy - Amt 26 PP	648.46
			648.46
732828	09/28/2018	WILLIAM GRIFFIN CHAPTER	5446
00000080118092		Bankruptcy - Amt 26 PP	739.62
			739.62
732829	09/28/2018	WILLIAM GRIFFIN CHAPTER	5446
00000082818092		Bankruptcy - Amt 26 PP	246.46
			246.46
732830	09/28/2018	ADVANCE STORES COMPANY INC	64
			20.77

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
1649824770060	41389		8.27
1649824770076	41389		12.50
732831	09/28/2018	AFFINITY CHEMICAL LLC 11339	3,577.65
2546513	43569		3,577.65
732832	09/28/2018	AMERI-CRETE INC 9644	35,533.00
2377	42895		35,533.00
732833	09/28/2018	AT&T 281	392.30
0323653400	LONG DISTANCE		392.30
732834	09/28/2018	AT&T 281	717.02
3104670197	42277		717.02
732835	09/28/2018	AT&T 281	722.00
GE55623	42277		722.00
732836	09/28/2018	AT&T CORP 289	644.73
809 021274	41991		644.73
732837	09/28/2018	BROWNS SUPER SERVICE INC 670	200.00
65173	41409		200.00
732838	09/28/2018	C & B INDUSTRIES INC 9568	109.57
6245	41587		109.57
732839	09/28/2018	CDW LLC 10026	7,050.00
NZM0358	44220		7,050.00
732840	09/28/2018	D & D LAWN CARE LLC 10861	790.00
0000720	43623		790.00
732841	09/28/2018	DOUG RICHERT CADILLAC INC 1397	33.52
272949	41417		33.52
732842	09/28/2018	ED BOZARTH CHEVROLET INC 578	293.50
725345	41403		293.50
732843	09/28/2018	ENVIRONMENTAL ENERGY INC 1545	85.00
104001	41343		85.00
732844	09/28/2018	ENVISION INDUSTRIES INC 1549	27.59
0003514730	41523		27.59
732845	09/28/2018	FINLAY AUTOMOTIVE SUPPLY INC 10237	540.19
120228	41474		251.57
120336	41474		7.61
120457	41474		343.65
120467	41474		17.53
120469	41474		164.80
120493	41474		-285.72
121099	41506		40.75
732846	09/28/2018	GREENFIELD CONTRACTORS LLC 11397	9,264.12
10247	44135		9,264.12
732847	09/28/2018	HAYS FIRE AND RESCUE SALES AND 11147	386.97
3858N	42028		386.97
732848	09/28/2018	HERITAGE-CRYSTAL CLEAN INC 9426	350.00
15300300	43688		350.00

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
732849	09/28/2018	SPENCER & COMPANY 2321	535.07
S 25430	41489		391.26
S 25473	41425		143.81
732850	09/28/2018	INDEPENDENT ELECTRIC MACHINERY 5767	3,873.54
TO MSI1649	43528		
732851	09/28/2018	INFORMATION NETWORK OF KANSAS 2395	15.45
2250654	41718		
732852	09/28/2018	IRON MOUNTAIN INC 2444	24.00
AETF708	42779		
732853	09/28/2018	JAYHAWK AUTO INC 2501	1,467.10
20528	41428		
732854	09/28/2018	JOHN DEERE FINANCIAL FSB 5769	37.32
1014044	41458		
732855	09/28/2018	KA-COMM INC 2615	206.57
163408	41431		
732856	09/28/2018	KANSAS ASSOCIATION FOR 2613	5,000.00
44555 WA FEST	44555		
732857	09/28/2018	KANSAS DEPT OF HEALTH & ENVIR 2676	2,000.00
#MKS72SO01 10	44556		
732858	09/28/2018	KANSAS SECURED TITLE/ 2747	1,900.00
SN048251	42865		100.00
SN048252	42865		100.00
SN048602	42865		100.00
SN048759	42865		1,400.00
SN048785	42865		200.00
732859	09/28/2018	NAILL ENTERPRISES LTD 4931	96.15
3036 23	41704		
732860	09/28/2018	PREMIER FARM & HOME LLC 4002	489.94
208058	41535		267.00
208209	41535		222.94
732861	09/28/2018	REEVES WIEDEMAN COMPANY INC 4154	261.07
5267489	41866		37.49
5268814	41370		45.31
5269460	41370		49.09
5269463	41370		15.39
5270949	41370		92.84
5271311	41370		20.95
732862	09/28/2018	SCHULTE SUPPLY INC 9563	15,760.04
S1135234 001	43834		2,068.24
S1140567 001	44075		13,691.80
732863	09/28/2018	SEABROOKS TOO LLC 10813	279.00
2018 2197	41366		
732864	09/28/2018	SEATTLE SEWING SOLUTIONS INC 10972	719.00
201809B047	43360		
732865	09/28/2018	SECURITAS SECURITY SERVICES US 4451	349.30

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
W6190042	41539		349.30
732866	09/28/2018	SHAWNEE COUNTY 4521	67.50
A1441	41374		33.75
A1451	41374		33.75
732867	09/28/2018	SHAWNEE COUNTY 4522	9,522.24
20180295	42998		9,522.24
732868	09/28/2018	STATE OF KANSAS 2637	10.00
44414 COPLEY E	44414		10.00
732869	09/28/2018	STATE OF KANSAS 2637	1,515.00
LG 18 001427	BONDS		255.00
LG 18 001428	BONDS		255.00
LG 18 001429	BONDS		210.00
LG 18 001430	BONDS		210.00
LG 18 001472	BONDS		585.00
732870	09/28/2018	STATE OF KANSAS 2775	3,300.00
29ED3B98	44494		3,300.00
732871	09/28/2018	TOPEKA FOUNDRY & IRON WORKS IN 5029	24.00
11031	41840		24.00
732872	09/28/2018	TRANSUNION RISK AND 9436	114.35
AUG 2018 ACCT	41654		114.35
732873	09/28/2018	UNIFIED SCHOOL DISTRICT NO 501 5133	292.50
44458	44458		292.50
732874	09/28/2018	UNITED PARCEL SERVICE INC 5140	21.75
000018W497378	41723		21.75
732875	09/28/2018	VOHNE LICHE KENNELS INC 8313	14,000.00
15023	44486		14,000.00
732876	09/28/2018	WSW ENGINEERING INC 5552	7,669.26
771	42015		7,669.26
732877	09/28/2018	BARNWELL SERVICES INC 11435	15.00
PK00001313		REFUND PARK-N-SHOP GARAGE	15.00
732878	09/28/2018	LAUREN DUMLER 11434	33.21
PK00001310		REFUND NINTH ST GARAGE	33.21
732879	09/28/2018	DELIA Y MASSIE 11436	38.37
PK00001308		REFUND TOWNSITE GARAGE	38.37
732898	09/28/2018	FRATERNAL ORDER OF POLICEMEN 1773	9,472.34
UNF1180928152		Union Dues - FOP	9,472.34
732899	09/28/2018	CAPITOL CONCRETE PRODUCTS INC 789	1,462.00
90226588	44211		1,462.00
732900	09/28/2018	CENTRAL STATES MACHINING & WEL 869	174.75
88329	41413		174.75
732901	09/28/2018	FASTENAL COMPANY 1619	75.92
KSTOP257594	41878		16.43
KSTOP258204	41418		4.05
KSTOP258264	41568		49.99

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/1/2018 and 9/28/2018

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
KSTOP258270	41418		0.66
KSTOP258304	41418		4.79
732902	09/28/2018	KANSAS SAND & CONCRETE INC 2744	1,452.50
90227606	41522		600.00
90227607	41522		600.00
90228109	41522		252.50
732903	09/28/2018	MID-STATES MATERIALS LLC 3401	2,201.50
73749	41585		349.63
73792	41585		211.05
73793	41585		1,640.82
732904	09/28/2018	RICK'S CONCRETE SAWING 4207	200.00
18 2033	44557		200.00
Total for Check Payments			1,958,404.75
TOTAL OF PAYMENTS			11,665,049.52

Payment Listing

CB255 Date: 10/01/18
Time: 13:52

JOB SUBMISSION PARAMETERS

User Name: INFORBC\kjohnson
Job Name: CB255KEJ2
Step Nbr: 1

Cash Code: 07 US BANK OPERATING ACCT
or Cash Code Group:

Transaction Code: SYS AP SYSTEM PAYMENT
Check Date: 090118 - 092818
Check Nbr: -
Company: 1 CITY OF TOPEKA

Transaction Status: P Paid
Report Sequence: C By Transaction Code
Detail Option: Summary

Payment Listing

CB255 Date 10/01/18
Time 13:52

Page 1

Payment Listing
Cash Code 07 US BANK OPERATING ACCT
By Transaction Code (Status: Paid)

Transaction Code SYS AP SYSTEM PAYMENT

Reference Number	Payment Nbr	Co.	Post Date	Pay Date	Void Date	Amount	Status	Payee Name	Pay Group	Proc Grp
ENGLAND RO	732572	1	09/04/18	09/07/18		38.00	Historical	ROSS ENGLAND	COT	
WRIGHT THO	732573	1	09/04/18	09/07/18		79.22	Historical	THOMAS WRIGHT	COT	
GREATER TO	732574	1	09/04/18	09/07/18		250.00	Historical	GREATER TOPEKA PARTN	COT	
HAYEK TRAC	732575	1	09/04/18	09/07/18		32.15	Historical	TRACY A HAYEK	COT	
MEYER HOME	732576	1	09/04/18	09/07/18		103.45	Historical	MEYER HOME IMPROVEME	COT	
SHAWNEE CO	732577	1	09/04/18	09/07/18		123.00	Historical	SHAWNEE COUNTY SOLID	COT	
STERRETT K	732578	1	09/04/18	09/07/18		13.22	Historical	KENNETH L STERRETT	COT	
WILSON FAY	732579	1	09/04/18	09/07/18		152.68	Historical	FAYE WILSON	COT	
LEEPER RAY	732580	1	08/28/18	09/07/18		1629.00	Historical	RAYANAN MARIE LEEPER	COT	
MILLER COL	732581	1	08/29/18	09/07/18		75.00	Historical	COLBY BROOKE MILLER	COT	
OLIVA JAME	732582	1	08/30/18	09/07/18		265.00	Historical	JAMES HARRY OLIVA	COT	
WOODYARD A	732583	1	08/29/18	09/07/18		125.00	Historical	AARIC KEITH WOODYARD	COT	
JACKSON KA	732584	1	08/28/18	09/07/18		6.34	Historical	KAREN N JACKSON	COT	
LEE TOMMI	732585	1	08/28/18	09/07/18		69.17	Historical	TOMMI DOUGLAS LEE	COT	
KS GAS SER	732679	1	09/12/18	09/14/18		9900.00	Historical	KANSAS GAS SERVICE	COT	
CANTRELL C	732680	1	09/07/18	09/14/18		156.27	Historical	CHRIS S CANTRELL	COT	
DOSHI SHAR	732681	1	09/07/18	09/14/18		341.69	Historical	SHARAD DOSHI	COT	
MEYER HOME	732682	1	09/07/18	09/14/18		123.82	Historical	MEYER HOME IMPROVEME	COT	
BURKDOLL M	732683	1	09/04/18	09/14/18		30.00	Historical	MATTHEW ALEXANDER BU	COT	
CLAUSEN KA	732684	1	09/06/18	09/14/18		307.00	Historical	KAYLEE LYNN CLAUSEN	COT	
SCHIMKE MI	732685	1	09/06/18	09/14/18		1307.00	Historical	MICHAEL LEE SCHIMKE	COT	
THOMAS MYR	732686	1	09/06/18	09/14/18		100.00	Historical	MYRON K THOMAS	COT	
HAVENS MAX	732687	1	09/12/18	09/14/18		31.18	Historical	MAXIE A HAVENS	COT	
1809 SW 24	732755	1	09/12/18	09/21/18		15221.45	Historical	ZACHARY MATHENY AND	COT	
GREATER TO	732756	1	09/17/18	09/21/18		250.00	Historical	GREATER TOPEKA PARTN	COT	
THE CELTIC	732757	1	09/14/18	09/21/18		250.00	Historical	THE CELTIC FOX IRISH	COT	
CITY OF HA	732758	1	09/12/18	09/21/18		50.00	Historical	CITY OF HAVEN	COT	
CITY OF LE	732759	1	09/12/18	09/21/18		25.00	Historical	CITY OF LEAWOOD	COT	
CITY OF LE	732760	1	09/12/18	09/21/18		75.00	Historical	CITY OF LEAVENWORTH	COT	
SEDGWICK C	732761	1	09/12/18	09/21/18		50.00	Historical	SEDGWICK COUNTY SHER	COT	
TOOLIN AND	732762	1	09/12/18	09/21/18		25.00	Historical	ANDREW TOOLIN	COT	
FLOHRSCHUT	732763	1	09/17/18	09/21/18		45.91	Historical	ANGIE FLOHRSCHUTZ	COT	
MAISBERGER	732764	1	09/17/18	09/21/18		65.00	Historical	FRIEDRICH MAISBERGER	COT	
MCPEEK LIS	732765	1	09/17/18	09/21/18		576.04	Historical	LISA MCPEEK	COT	
HERRERA MA	732766	1	08/18/18	09/21/18		125.00	Historical	MARCUS HERRERA	COT	
BLEDSON SH	732767	1	09/17/18	09/21/18		9.48	Historical	SHAWNA R BLEDSON	COT	
CAMARGO ER	732768	1	09/12/18	09/21/18		50.00	Historical	ERIC ANDRES CAMARGO	COT	
MARQUEZ-ES	732769	1	09/17/18	09/21/18		67.00	Historical	AMADOR MARQUEZ-ESCOB	COT	
MARQUEZ-ES	732770	1	09/17/18	09/21/18		250.00	Historical	AMADOR MARQUEZ-ESCOB	COT	
VANDAM DUS	732771	1	09/12/18	09/21/18		171.00	Historical	DUSTIN LEE VANDAM	COT	
MCGIVERN T	732772	1	09/11/18	09/21/18		220.32	Historical	TYLER EDWARD MCGIVER	COT	
RIDDLE KEN	732773	1	09/12/18	09/21/18		30.00	Historical	KENDRA J RIDDLE	COT	
HUNDLEY DA	732774	1	09/07/18	09/21/18		10.00	Historical	DAVID W HUNDLEY	COT	
MCFALL TOD	732775	1	09/07/18	09/21/18		10.00	Historical	TODD R MCFALL	COT	
THOMPSON J	732776	1	09/07/18	09/21/18		10.76	Historical	JERRY THOMPSON	COT	
SCOTT DIAN	732777	1	09/13/18	09/21/18		13.98	Historical	DIANE SCOTT	COT	
WELLS DAVI	732778	1	09/13/18	09/21/18		12.62	Historical	DAVID DARE WELLS	COT	
JIMENEZ-RE	732779	1	09/07/18	09/21/18		10.00	Historical	GLADIS JIMENEZ-RENTE	COT	
MARTIN BRA	732780	1	09/07/18	09/21/18		10.00	Historical	BRANDON MARTIN	COT	

Payment Listing

CB255 Date 10/01/18
Time 13:52

Page 2

Payment Listing
Cash Code 07 US BANK OPERATING ACCT
By Transaction Code (Status: Paid)

Transaction Code SYS AP SYSTEM PAYMENT

Reference Number	Payment Nbr	Co.	Post Date	Pay Date	Void Date	Amount	Status	Payee Name	Pay Group	Proc Grp
MAHONEY KE	732781	1	09/07/18	09/21/18		10.00	Historical	KENNETH MAHONEY	COT	
MAHONEY TI	732782	1	09/07/18	09/21/18		10.00	Historical	TIFFANY MAHONEY	COT	
ARREOLA-OL	732783	1	09/13/18	09/21/18		77.04	Historical	ESTEBAN Z ARREOLA-OL	COT	
SALMANS RY	732784	1	09/13/18	09/21/18		24.28	Historical	RYAN G SALMANS	COT	
PATRICK AS	732785	1	09/17/18	09/21/18		10.00	Historical	ASHLEY PATRICK	COT	
BOYER EDDI	732880	1	09/25/18	09/28/18		72.59	Historical	EDDIE F BOYER JR	COT	
FUNK VIRGI	732881	1	09/25/18	09/28/18		8.88	Historical	VIRGIL FUNK	COT	
KASTENS WI	732882	1	09/24/18	09/28/18		41.03	Historical	WILLIAM H KASTENS	COT	
RAMIREZ BR	732883	1	09/24/18	09/28/18		63.50	Historical	BRENDAN M RAMIREZ	COT	
GREATER TO	732884	1	09/24/18	09/28/18		500.00	Historical	GREATER TOPEKA PARTN	COT	
HAYDEN OPE	732885	1	09/24/18	09/28/18		250.00	Historical	HAYDEN OPERATIONAL F	COT	
HIGHLAND P	732886	1	09/24/18	09/28/18		250.00	Historical	HIGHLAND PARK HIGH S	COT	
BARMANN KE	732887	1	09/18/18	09/28/18		95.00	Historical	KENT BARMANN	COT	
HAMMER TEG	732888	1	09/18/18	09/28/18		95.00	Historical	TEGAN HAMMER	COT	
PAYNE JOHN	732889	1	09/21/18	09/28/18		95.00	Historical	JOHN PAYNE	COT	
ANDERSON A	732890	1	09/24/18	09/28/18		66.50	Historical	ALLENE E ANDERSON	COT	
DALE JASON	732891	1	09/25/18	09/28/18		10.00	Historical	JASON REA DALE	COT	
BONNETTE T	732892	1	09/18/18	09/28/18		275.00	Historical	TAYLOR M BONNETTE	COT	
BUHLER SKY	732893	1	09/19/18	09/28/18		477.00	Historical	SKYLOR THOMAS BUHLER	COT	
GIBSON JOS	732894	1	09/20/18	09/28/18		17.63	Historical	JOSHUA L GIBSON	COT	
MCALISTER	732895	1	09/20/18	09/28/18		10.00	Historical	DEBRA L MCALISTER	COT	
SMITH PHIL	732896	1	09/20/18	09/28/18		10.16	Historical	PHILITIA R J SMITH	COT	
SMOOT DAVI	732897	1	09/20/18	09/28/18		14.91	Historical	DAVID A SMOOT	COT	

Transaction Code SYS Total ----- 35375.27

Cash Code 07 Total ----- 35375.27

Report Total ----- 35375.27

*** REPORT COMPLETED ***



City of Topeka
Council Action Form
Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
October 23, 2018

DATE: October 23, 2018
CONTACT PERSON: Thomas Allen, Real Estate Agent; Mary Feighny, Deputy City Attorney
DOCUMENT #:
SECOND PARTY/SUBJECT: Soldier Creek Booster Pump Station
PROJECT #: T-281091.00
CATEGORY/SUBCATEGORY: 014 Ordinances – Non-Codified / 002 Condemnations
CIP PROJECT: No
ACTION OF COUNCIL:
JOURNAL #:
PAGE #:

DOCUMENT DESCRIPTION:

ORDINANCE introduced by City Manager Brent Trout authorizing initiation of condemnation proceedings to acquire fee title and a permanent easement for construction of the Soldier Creek Booster Pump Station Project No. T-281091.00.

Voting Requirement: Majority vote of the Governing Body (6).

(Approval would authorize the City Attorney to initiate eminent domain (condemnation) proceedings in the district court.)

VOTING REQUIREMENTS:

Majority vote of the Governing Body (6).

POLICY ISSUE:

Whether to authorize condemnation proceedings.

STAFF RECOMMENDATION:

Staff recommends the Governing Body move to adopt the ordinance.

BACKGROUND:

Staff has determined that it is necessary to acquire property and a permanent easement for the Soldier Creek booster pump station in the 2900 block of N.W. Topeka Boulevard. The owner of the property has refused the City's purchase offer. If condemnation is authorized, the City Attorney will file a petition in the district court.

The court will appoint three appraisers who will determine the fair market value of the property interests. The appraisers will view the property, hold a public hearing, and issue a report to the court.

BUDGETARY IMPACT:

The estimated value of the property is \$11,000.

SOURCE OF FUNDING:

Project Budget

ATTACHMENTS:

Description

Ordinance

Aerial Map

Project Budget

(Published in the Topeka Metro News _____)

ORDINANCE NO. _____

AN ORDINANCE introduced by City Manager Brent Trout authorizing initiation of condemnation proceedings to acquire fee title and a permanent easement for construction of the Soldier Creek Booster Pump Station – Project No. T-281091.00.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF TOPEKA,
KANSAS:

Section 1. That it is hereby declared necessary to condemn and appropriate for the use of the City of Topeka certain property within the corporate limits of the City of Topeka for construction of a pump station, said property being described as follows:

Parcel 1

Owner of Record: Greg T. DeBacker, Trustee of the Greg T. DeBacker Trust
2907 NW Topeka Blvd
Topeka, KS 66617

Contract Purchaser: NONE

Lienholder of Record: NONE

Party in Possession: Owner

Party of Interest: NONE

PROPERTY TO BE ACQUIRED:

Permanent Easement:

A 50 feet wide strip in the South Half of the Southeast Quarter of the Northwest Quarter of the Northwest Quarter of Section 17, Township 11 South, Range 16 east of the 6th P.M. in the City of Topeka, Shawnee County, Kansas, the North line of which is described as: Beginning at a point 302 feet south and 47 feet west of the Northeast corner of said East Half; thence west at right angles, 128.00 feet to the point of termination; said strip extends from the West line of Topeka Boulevard to a line which is 175 feet west of the East line of the Southeast Quarter of

the Northwest Quarter of the Northwest Quarter of said Section 17.

The above-described property to be acquired contains 6,400 square feet, more or less, and is subject to all rights-of-way, easements, restrictions, and covenants of record, if any.

Subject to an easement for ingress and egress eight feet in width over the North side of the North Half of the Northeast Quarter of the Southwest Quarter of the Northwest Quarter of Section 17, Township 11 South, Range 16 east of the 6th P.M., recorded in Volume 1664, page 478, Shawnee County Register of Deeds.

Fee Simple:

Beginning at a point 152 feet South and 25 feet West of the Northeast Corner of the South Half of the Southeast Quarter of the Northwest Quarter of the Northwest Quarter of Section 17, Township 11 South, Range 16 East of the 16th P.M., in Shawnee County, Kansas; thence South parallel to the East line of the said Southwest Quarter of the Northwest Quarter of the Northwest Quarter, a distance of 150 feet; thence West at right angles to the preceding line a distance of 150 feet; thence North parallel to the East line of the said Southeast Quarter of the Northwest Quarter of the Northwest Quarter described above, a distance of 150 feet; thence East 150 feet to the place of beginning.

Section 2. That the City Attorney of the City of Topeka, Kansas, on behalf of the governing body of the City of Topeka, Kansas shall present a written application to the District Court of Shawnee County, Kansas, for the appointment of appraisers to make the appraisal and assessment required by law when land is taken for public purposes, and said City Attorney shall do all things necessary for the condemnation of said land completing the appropriation of the same for public purposes.

Section 3. This Ordinance shall take effect and be in force from and after its passage, approval and publication in the official city newspaper.

68 PASSED and APPROVED by the Governing Body _____.

69 CITY OF TOPEKA, KANSAS

70

71

72

73

Michelle De La Isla, Mayor

74

75

76 ATTEST:

77

78

79

80 _____
Brenda Younger, City Clerk

Drawing Name: W:\Proj\1900001\19395\19395.000\AureCad\UserTemp & Misc\Conceptual\19395.000_vMenden Pump Station Concept.dwg Layout Name: Layout1 Plotted By: LWP00251 Plotted on: 6/1/2017 11:24:36 AM





City of Topeka

Capital Improvement Project Summary

Revised March 2016

1. Project Title: 2.2-MGD Meriden Booster Pump Station 2. Project #: T-281091.00
 3. Dept/Div: Public Works - Water 4. Project Year(s): 2017
 5. Type: New Repair/Replace X 6. Project Location 2700 NE Meriden Rd; 434 SE Norwood
 7. Contact Name: Paul Bodner 8. Contact Phone: 368-2448

9. Project Description: This project includes major rehabilitation of the Meriden Water Booster Pump Station (BPS) including construction of a small structure on top of the existing below-ground pump chamber, moving all electric panels and control systems above ground, upgrading all piping and station valves and associated piping, and installation of new auxiliary standby power at this site to improve operational reliability for the North Pressure Zone. Meriden BPS was constructed in the 1970's to boost water pressures to provide improved service the north Topeka area, referred to as the North Pressure Zone. The electrical switch gear and SCADA controls are all located in the below-ground pump chamber which is subject to flooding in event of pipe or pump failure. The below-ground chamber is also subjected to an environment of high temperatures during summer time operation when large motors are running which generate significant amounts of heat and results in electrical and control equipment malfunction and premature aging with resulting failure. The project also includes the addition of auxiliary power at the existing Norwood BPS to improve operational reliability for the Southeast Pressure Zone in times of power supply outage and emergency conditions.

10. Project Schedule and Estimate

	<u>Year</u>	<u>Amount</u>
a. Design/Administrative Fees	2017	\$ 34,581
b. Right-of Way		
c. Construction/Service Fees		\$ 450,000
d. Contingency		\$ 210,419
e. Technology		\$ -
f. Financing Costs (Temp Notes)		\$ 10,426
g. Cost of Issuance (Rev/GO Bonds)		\$ 13,900
h. Debt Reserve Fund (Rev Bonds)		\$ 69,500
i. Capitalized Interest		\$ -
Project Total		\$ 788,826

Estimated Life of Item (years): 25 - 30
 Source of Estimate/Year: Water/2013

11. Estimated Annual Operating Cost

Basis for Cost Estimate and Funding Source: Projects in this program will serve to reduce annual operating costs included in the operations budget for maintaining these structures.

12. Amount by source of financing

	1. Revenue Bonds	2.	3.	4.	5.	TOTAL
2017	788,826					\$788,826
2018						\$0
2019						\$0
2020						\$0
2021						\$0
TOTAL	\$788,826	\$0	\$0	\$0	\$0	\$788,826



City of Topeka
Council Action Form
Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
October 23, 2018

DATE:	October 23, 2018	
CONTACT PERSON:	Nickie Lee	DOCUMENT #:
SECOND PARTY/SUBJECT:	Jason Peek	PROJECT #:
CATEGORY/SUBCATEGORY		
CIP PROJECT:	No	
ACTION OF COUNCIL:		JOURNAL #:
		PAGE #:

DOCUMENT DESCRIPTION:

RESOLUTION introduced by City Manager Brent Trout, setting the public hearing for Improvement Project No. T-601101.01. to provide street construction for Aquarian Acres Subdivision No. 9.

Voting Requirement: Majority vote of the Governing Body (6).

(Approval would set a public hearing date of December 4, 2018, for consideration of establishing a benefit district.)

VOTING REQUIREMENTS:

Majority vote of the governing body (6).

POLICY ISSUE:

Whether to set a public hearing for December 4, 2018 to hear public comment with regard to whether the City would establish a benefit improvement district for Aquarian Acres No. 9.

STAFF RECOMMENDATION:

Staff recommends the Governing Body move to approve the resolution.

BACKGROUND:

The owners of the property located at Aquarian Acres No. 9 have petitioned the Governing Body to establish a benefit improvement district pursuant to K.S.A. 12-6a01. Applicants are requesting the City impose a special assessment on each unit within the district to repay the design and construction costs of streets and stormwater improvements at an estimated cost of \$465,000.

The benefit improvement district includes:
Aquarian Acres Subdivision No. 9

Lots 6 through 10, Block B
Lot 1, Block C
Lot 16, Block E
Lots land 15 through 20, Block F

If the Benefit Improvement District is approved, the cost of the project would be financed by the City through general obligation bonds.

BUDGETARY IMPACT:

The project within the proposed benefit improvement district will have an estimated cost of \$465,000. The City of Topeka would finance the cost of the projects through general obligation bonds. The cost would be repaid through assessment on a unit basis for all lots which are included in the improvement district.

SOURCE OF FUNDING:

100% of the costs will be paid by the owners of property within the improvement district.

ATTACHMENTS:

Description

Resolution T-601101.01
Cost Benefit Analysis - Streets
Aerial Map - Aquarian Acres Sub No. 9
Public Hearing Notice
Petition Street and Stormwater Improvements
Special Assessment Resolution No. 8726

1 (Published in the Topeka Metro News October 29, 2018 and November 5, 2018)

2
3 RESOLUTION NO. _____

4
5 A RESOLUTION introduced by City Manager Brent Trout, setting the public
6 hearing for Improvement Project No. T-601101.01. to provide
7 street construction for Aquarian Acres Subdivision No. 9.

8
9 BE IT RESOLVED by the Governing Body of the City of Topeka, Kansas, that a
10 public hearing shall be held on the advisability of Street Improvement Project No. T-
11 601101.01. Said hearing to be held on December 4, 2018, in the City Council Chambers of
12 City Hall, 214 SE 8th Street, at 6:00 p.m., as provided by TMC 3.45.020

13 BE IT FURTHER RESOLVED that the City Clerk shall publish the following notice of
14 such public hearing in the official city newspaper in the manner provided by TMC 3.45.030

15 NOTICE OF PUBLIC HEARING

16 Notice is hereby given that the Governing Body of the City of Topeka, Kansas, will
17 meet for the purpose of holding a public hearing in the City Council Chambers of City Hall,
18 214 SE 8th Street, at 6:00 p.m. on December 4, 2018, to consider the advisability of Street
19 Improvement Project No. T-601101.01, more specifically described as follows:

20 A. GENERAL NATURE OF IMPROVEMENT:

21 To construct paved street to serve 14 lots within Aquarian Acres Subdivision
22 No. 9, along with concrete curb and gutters, storm sewer structures, piping,
23 storm water management facility and engineering and all other contingencies
24 required for a complete project.
25

26 B. PROPOSED IMPROVEMENT DISTRICT:

27 *Aquarian Acres Subdivision No. 9:*

28 Lots 6 through 10, Block B

29 Lot 1, Block C

30 Lot 16, Block E

31 Lots land 15 through 20, Block F

32
33 C. ESTIMATED OR PROBABLE COST:

34
35 \$465,000

36
37 This cost estimate has been prepared using the best information available,
38 without benefit of a detailed engineering design. Variances may occur as the
39 design details are developed. These costs may not be final.

40
41 D. PROPOSED METHOD OF ASSESSMENT:

42
43 On a unit basis for all lots which are included in the Improvement District.

44
45 E. APPORTIONMENT OF COSTS:

46
47 Costs will be paid 100 percent by the owners of property within the
48 Improvement District.

49
50 The hearing may be adjourned from time to time and until the Governing Body shall
51 have made findings by resolution as to the advisability of the improvement, the nature of
52 the improvement, the estimated cost, the boundaries of the improvement district, and the
53 method of assessment. All persons desiring to be heard with reference to the proposed
54 improvement shall be heard at this hearing.

55 Upon adoption of this Resolution, the City Clerk is hereby directed to provide all
56 publication and mailed notices in accordance with TMC Chapter 3.45, Article II.

58 ADOPTED and APPROVED by the Governing Body on _____.

59

60

CITY OF TOPEKA, KANSAS

61

62

63

64

65

Michelle De La Isla, Mayor

66

67 ATTEST:

68

69

70

71

72 _____
Brenda Younger, City Clerk



CITY OF TOPEKA

Aquarian Acres Subdivision No. 9 Cost Benefit Analysis Streets

This analysis assumes a 50-year cycle for regular preventative maintenance and major rehabilitation. Maintenance and rehabilitation is defined within the City of Topeka's Pavement Management Program. The subdivision has approximately **1135** feet of street pavement with a total of **14** houses.

Total property tax revenue to the City of Topeka is estimated at **\$9,650/year** with approximately **\$482,500** collected over 50 years.

The **annualized 50-year cycle cost** of maintaining the 1135 feet of streets is **\$4,940**. The annualized street sweeping and winter treatment/snow removal cost is **\$2,500**. The **annualized total street maintenance cost is \$7,440**. The annual property tax revenue to the City of Topeka is **\$9,650** for a net annualized revenue of **\$2,210**.

Street Maintenance	Cost	Property Tax	Difference
Crack seal, surface seal, mill & overlay and replace curbs and ramps	\$4,940	\$9,650	+\$4,710
Annual street sweeping	\$1,000		-\$1,000
Annual winter treatment/snow removal	\$1,500		-\$1,500
Total (Annualized)	\$7,440	\$9,650	+\$2,210

The cost benefit analysis to maintain the streets over the course of 50 years demonstrates that the COT property tax revenue from the subdivision should be adequate.





CITY OF TOPEKA

City Clerk
City Hall, 215 SE 7th Street, Room 166
Topeka, KS 66603
www.topeka.org

Brenda Younger, M.M.C.
785-368-3940
Email: byounger@topeka.org

NOTICE OF PUBLIC HEARING **Aquarian Acres Subdivision No. 9** **Street Improvement Project T-601101.01**

You are hereby notified that a public hearing will be held on December 4, 2018, at 6:00 p.m. in the City Council Chambers, Second Floor of the Municipal Building, 214 East Eighth Street, Topeka, Kansas, to consider the advisability of the following public improvement - Street Improvement Project T-601101.01:

GENERAL NATURE OF IMPROVEMENT:

To construct paved street to serve 14 lots within Aquarian Acres Subdivision No. 9, along with concrete curb and gutters, storm sewer structures, piping, storm water management facility and engineering and all other contingencies required for a complete project.

PROPOSED IMPROVEMENT DISTRICT:

Aquarian Acres Subdivision No. 9
Lots 6 through 10, Block B
Lot 1, Block C
Lot 16, Block E
Lots land 15 through 20, Block F

ESTIMATED OR PROBABLE COST:

The estimated or probable cost is \$465,000; such cost to be paid 0 percent by the City of Topeka and 100 percent by the improvement district. This cost estimate has been prepared using the best information available, without benefit of a detailed engineering design. Variances may occur as the design details are developed. These costs may not be final.

PROPOSED METHOD OF ASSESSMENT:

The proposed method of assessment is on a unit basis for all lots which are included in the Improvement District.

Oral or written comments on this proposed public improvement are invited by the governing body and will be given every consideration.

If you lease or rent this property, please forward this notice to the landowner.

(SEAL)

Brenda Younger, City Clerk

IMPROVEMENT PROJECT

PETITION

THE MAYOR AND COUNCIL MEMBERS
City of Topeka

We, the undersigned owners of record of real estate located within the Improvement District legally described herein, do hereby respectfully petition for the following street improvements, in accordance with the conditions herein contained, and as provided by K.S.A. 12-6a01, *et seq.*, as amended.

AQUARIAN ACRES SUBDIVISIONS NO. 9 - PROJECT NO. T-601101.01

A. GENERAL NATURE OF IMPROVEMENT:

To construct paved street to serve 14 lots within Aquarian Acres Subdivision No. 9, along with concrete curb and gutters, storm sewer structures, piping, storm water management facility and engineering and all other contingencies required for a complete project.

B. PROPOSED IMPROVEMENT DISTRICT:

Lots 6 through 10, Block B;
Lot 1, Block C;
Lot 16, Block E;
Lots 1 and 15 through 20, Block F;
All in Aquarian Acres Subdivision No. 9, City of Topeka, Shawnee County, Kansas.

C. ESTIMATED OR PROBABLE COST:

\$465,000

This cost estimate has been prepared using the best information available, without benefit of a detailed engineering design. Variances may occur as the design details are developed. These costs should not be considered final.

D. METHOD OF ASSESSMENT:

Unit Basis.

E. APPORTIONMENT OF COSTS:

Costs are to be paid 100 percent by the owners of property within the Improvement District.

F. CERTIFICATION OF SIGNERS OF THE PETITION:

We understand, agree and certify:

- (i) That we own 100% of the property of properties included in the Improvement District; and

- (ii) That this Petition is one submitted pursuant to subsection (c) of K.S.A. 12-6a04, and amendments thereto; and
- (iii) That the proposed Improvement District does not include all properties which may be deemed to benefit from the proposed improvements; and
- (iv) That we may not withdraw our signature from this Petition after the City Council commences consideration of this Petition or later than seven (7) days after such filing, whichever occurs first; and
- (v) That we are willing to pay the costs of the proposed improvements; and
- (vi) That we hereby waive the notice of and the opportunity to appear at a Public Hearing available under K.S.A. 12-6a01. *et seq.*, Further we request that the City Council adopt a Resolution authorizing the above described improvement; and
- (vii) That the parcels of property contained within the Improvement District may not be altered by replatting or other means until assessments have been levied unless the developer submits a new Petition signed by all property owners with the changes or modifications to the parcels within the Improvement District. Provided, however, no new petition will be required if all owners of the parcel(s) to be altered provide the City Engineer written notice specifying the allocation of the project costs among the new parcels to be created through the replat. Said written notice of the allocation of project costs shall accompany the application for the replat and also shall be filed with the Register of Deeds and shall be a covenant running with the land and binding on the subsequent owners of said parcels; and
- (viii) That, in addition to the costs for the improvement, we will be responsible for paying all applicable rates, fees or charges for municipal services such as water, sanitary sewer or storm water management; and
- (ix) That, if the property is not owned by an individual or individuals, we have disclosed the name of the company, partnership, trust corporation or other entity which owns the property along with our title, position or office, and we have been duly authorized to execute this Petition on behalf of the entity.

<i>Name of Property Owner</i>	<i>Name, Title and Signature of Person Executing Petition</i>	<i>Legal Description of Property Owned</i>	<i>Date</i>
-------------------------------	---	--	-------------

White Drive
Drippe Development, LLC
1219 Pawnee Dr.
St. Marys, KS 66536

7/13/18
Lots 6 through 10, Block B;
Lot 1, Block C;
Lot 16, Block E;
Lots 1 and 15 through 20, Block F;
All in Aquarian Acres Subdivision No. 9,
City of Topeka, Shawnee County, Kansas.

CERTIFICATION OF PERSON CARRYING PETITION AND WITNESSING SIGNATURES

I, the undersigned, hereby certify that I have personally witnessed each and every person whose name appears on this document individually affix his or her signature and swear that the foregoing is true and correct to the best of my knowledge.

7/13/18

Date

[Signature]

Signature of Person Carrying Petition

CERTIFICATION OF DEVELOPER

I, the undersigned developer of record of real estate located within the Improvement District, hereby certify:

- (i) That I have no financial interest in any properties with delinquent special assessments anywhere within the City or the City's three mile extraterritorial jurisdiction; and
- (ii) That I will notify, in writing, each and every purchaser of parcels of property within the Improvement District that the property is subject to special assessments to pay for the

Improvement; and

- (iii) That I will notify in writing each and every purchaser of parcels of property within the Improvement District that in addition to the costs for the Improvement, the property owners will be responsible for paying all applicable rates, fees or charges for municipal services such as water, sanitary sewer or storm water management.

7/13/18

Date

Wht. Di -

Signature

1

2

6

7

8

○

9

20

1

storm water sewer improvements without a petition or notice and public hearing, as set forth in K.S.A. 12-6a04.

c. Petition Information. Should a benefit district be initiated by petition, all benefit district petitions submitted for consideration shall contain the information required by K.S.A. 12-6a04 or K.S.A. 12-6a19 if applicable.

d. Costs and Methods of Assessment. Benefit district project costs shall include all required reports and studies, preliminary and final engineering, design, land acquisition, construction, inspection, financing, professional analysis, and administrative costs. Determination of all benefit district costs shall occur prior to construction of any benefit district improvements. All petitions for creation of a benefit district must utilize one of the following methods of assessment in accordance with K.S.A. 12-6a08.

1. Unit. If the assessments are to be determined by unit, the total number of lots included in the district will be assigned a number of units per lot. The total cost to be assessed is then divided by the total units. This figure multiplied by the number of units per lot or parcel would determine the assessment costs.
2. Frontage. If the assessments are to be determined by front foot along the improvement, the footage of each lot or parcel must be determined. The total cost to be assessed is then divided by the total footage to fix the amount per foot. This figure multiplied by the footage of the lot or parcel determines the assessment on the lot or parcel.
3. Area. If the assessments are to be determined according to area, the total number of square feet in the benefit district and the number of square feet of each lot and parcel must be determined. The total cost to be assessed divided by the total number of square feet of the district gives the charge per square foot. This amount multiplied by the square foot of a lot or parcel gives the assessment to be charged.
4. Value. If the assessments are to be determined according to appraised value or assessed value, the values of all the lots and parcels are added to get the total value of property within the benefit district. The total cost to be assessed divided by the total appraised or assessed value of the benefit district gives the amount to be paid per dollar value. This amount multiplied by the appraised or assessed value of each lot or parcel gives the amount of the assessment.
5. Other Method. If some other method is used, the assessment method must meet the standard of reasonableness. Examples of alternative assessment plans include determining the assessments according to zoning classifications or decreasing the assessment levels on the basis of proximity from the improvement on the theory that the land nearest to the improvement receives the greatest benefit from the improvement.

82 The Governing Body, upon the recommendation of the City's Benefit District
83 Committee, may determine the proper method of assessment for a benefit district
84 improvement.

85
86 e. Petitions. The City may facilitate new development by providing for the installation
87 of public improvements upon submission of a sufficient petition of the property
88 owners.

89
90 f. Signatures of Owners. The City favors benefit districts that have the signature of
91 100% of the property owners within a proposed district and are funded 100% by the
92 landowners in the proposed district. Pursuant to K.S.A. 12-6a01, the City at-large
93 may, at its sole discretion, pay up to 95% of the benefit district cost. However, the
94 City will, at its sole discretion, give preference to benefit district projects that either
95 are funded entirely by the benefit district or by no more than 5% from the City at-
96 large, subject to the limitations of the City's debt management policy and availability
97 of funds allocated within the City's annual Capital Improvements Program ("CIP").
98

99 g. Benefit District Committee. A Benefit District Committee comprised of the City
100 Manager or their appointee, Finance Director, Planning Director, Public Works
101 Director, Neighborhood Relations Director and the City Engineer, will meet to review
102 and make recommendations to the Governing Body consistent with this policy.
103

104 h. Maximum Term. General Obligation Bonds. Pursuant to K.S.A. 12-6a01 *et seq.*, the
105 Governing Body may authorize the financing of benefit district improvements by the
106 issuance of general obligation bonds to finance benefit district improvements. The
107 general obligation bond term cannot exceed twenty (20) years. The Benefit District
108 Committee shall review the impact of each proposed benefit district in light of the
109 debt management policy.
110

111 i. Maximum Term. Special Obligation Bonds. Pursuant to K.S.A. 12-6a01 *et. seq.*, the
112 Governing Body may authorize the financing of benefit district improvements by the
113 issuance of special obligation bonds to finance benefit district improvements. The
114 special obligation bond term may extend up to twenty (20) years. The Benefit District
115 Committee shall review the financial feasibility of each benefit district proposed to be
116 financed by special obligation bonds.
117

118 j. Financial Due Diligence. The Benefit District Committee will conduct due diligence
119 on developer finances in order to ensure developers have the financial capacity and
120 wherewithal to support the development. Financial due diligence will include:
121

- 122 1. Delinquent Tax Obligations. Benefit district financing will not be approved if
123 any signator to a petition has a financial interest in an existing development
124 with delinquent tax obligations. All petitioners for new development
125 (including anyone with a material ownership interest in the Developer's parent
126 organization or any single purpose entity created for the subject development)

127 will be required to certify, under oath, that they have no financial interest in
 128 any property with delinquent special assessments, ad valorem taxes, or other
 129 federal or state tax liens anywhere within the State of Kansas.

130 2. Review of Finances. Developers desiring to create benefit districts for new
 131 housing developments shall be required to provide financial statements and
 132 shall be required to document ownership or control of the land. The City
 133 recognizes that many developments are constructed under single-purpose legal
 134 entities; the City requires financial statements to demonstrate the ability of the
 135 Developer, its single-purpose entity or any of its members or shareholders to
 136 complete the project as proposed and to make special assessment payments in
 137 full and on time, should development not materialize according to the
 138 development plan.

139 3. Special Assessment Monthly Payments. The developer shall provide a
 140 certification from a reputable real estate broker with knowledge of the Topeka
 141 market that the anticipated annual assessments for the development for which
 142 special assessments are granted are not inconsistent with assessments imposed
 143 on comparable properties in the market and will not materially impair the
 144 salability of the properties benefitted in the current real estate market.

145 4. Cost Benefit Analysis. A cost-benefit analysis shall be prepared by the
 146 Department of Finance to ensure that a public benefit exists for utilizing
 147 special assessment financing.

148

149 k. Financial Sureties. Any petitioner requesting the creation of a benefit district shall
 150 pledge financial commitments guaranteeing payment of assessments levied to pay
 151 principal and interest on bonds issued for the improvement project. Financial
 152 guarantees shall be in place with the City prior to the construction contract being
 153 awarded. Financial guarantees shall equal at least 30% of the estimated costs of the
 154 project, except for items i through iii, which would require 20%.

155

156 1. A financial guarantee may consist of:

157 i. Cash

158 ii. Cashier's Check

159 iii. Escrow Account, held in trust for the City's benefit by a financial
 160 institution approved by the City in its sole discretion, funded with high
 161 quality securities approved at the discretion of the City's Director of
 162 Finance, where the principal balance along with the project interest is
 163 sufficient to satisfy the full amount of the guarantee.

164 iv. Irrevocable letter of credit for up to ten (10) years from a reputable
 165 bank, subject to the City's Director of Finance approval.

166 v. Surety bond. Surety bonds will be on a form approved by the City,
 167 from a company authorized to sell insurance in the State of Kansas,
 168 and have a rating of at least A – (excellent) from A&M Best.
 169 Developers will be responsible for costs incurred by the City to verify
 170 the rating for the proposed surety provider.
 171

Project costs shall include, but not be limited to, engineering design, construction, inspection, temporary note interest (which will be calculated by the City), and the City's administrative cost in creating and administering the district. In the event that any special assessment is not paid when due, the financial guarantee will be applied by July 1 of each year to satisfy the principal and interest costs and any additional costs, such as penalties, occasioned by delinquent payment of the bonded public improvements.

Upon request of the developer, the financial guarantee shall be released on the following conditions:

1. Improvements on at least thirty (30%) of the properties (by lot) within the benefit district have been completed and issued an occupancy permit; or
2. The appraised value of improvements located within the benefit district is equal to seven (7) times the amount of the special assessments.

The Director of Finance or designee will approve the release, when the above conditions have been met and proof of evidence has been provided.

1. Phase of Lots. In order to ensure orderly development and limit the potential of too many lots on the market at any given time, the maximum number will be 45 lots per development. Consideration also will be given to the accumulation of lots resulting from multiple benefit districts; and therefore, the City reserves the right to withhold approval of a benefit district if the lots created by said benefit district are anticipated to result in excess market supply. The City may give preference to the use of benefit districts as an incentive to support infill and redevelopment of existing neighborhoods in order to implement the goals and policies of the City's Land Use and Growth Management Plan.

- m. Termination. Benefit districts may be terminated by the Governing Body at the Governing Body's sole discretion at any time prior to the issuance of temporary notes in support of the project. Prior to termination, the Governing Body will endeavor to provide regular mail notice to all property owners within the district. The Governing Body may consider the following factors when considering whether to terminate a benefit district:

1. Construction of the improvements described in the petition have not commenced within five (5) years after approval of the petition, or acquisition of all rights-of-way and/or easements necessary for construction of the improvements has not been secured within five (5) years of approval of the petition;
2. Changes in ownership and/or land development patterns in the area have reduced or eliminated the need for the improvements described in the petition; and/or
3. The City's share of the total costs to construct the improvements in the benefit area exceeds the amount described in the resolution creating the benefit district.

- 218 n. Development Agreement. Upon submission of a sufficient petition, which is
219 approved by the Governing Body, a development agreement will be submitted
220 acknowledging the terms of this policy by the developer.
221
222 o. Foreclosure. Properties with special assessments that are delinquent for a period of at
223 least three years will be subject to a judicial tax foreclosure sale.
224
225

226 SECTION 2: COST DISTRIBUTION POLICIES.
227

228 a. Cost Distribution Policies for Streets.
229

- 230 1. Benefit district financing is allowable for the construction of arterial streets,
231 collector streets and local streets in commercial or industrial developments
232 and new residential developments.
233 2. All streets shall be designed in accordance with the City's technical design
234 criteria for public improvements.
235 3. One hundred percent (100%) of the construction costs of local streets,
236 including related drainage facilities and sidewalks, shall be funded by the
237 developer or, if by benefit district, shall be assessed to property within the
238 benefit district.
239 4. Pursuant to K.S.A. 12-6a19, the Governing Body of the City may require the
240 owners of property that benefits from such improvement but that was not
241 included within the original improvement district, to pay a benefit fee at the
242 time the owners of such property request, by petition, will be served by such
243 improvement.
244 5. Pursuant to K.S.A. 12-692, the owner or owners or predecessors with title to
245 all lots or tracts of land abutting upon any existing or proposed street or
246 highway that have dedicated or conveyed property necessary for the opening,
247 widening or extending of such street or highway, may, at the discretion of the
248 Governing Body, be exempt, in whole or in part, from the payment of special
249 assessment to pay the cost of acquiring land necessary for such opening,
250 widening or extension from owners of lots or tracts of land abutting upon such
251 existing or proposed street or highway and failing or refusing to dedicate or
252 convey such property.
253

254 b. Cost Distribution Policies for Water Lines
255

- 256 1. Benefit district financing shall generally be limited to the construction or
257 extension of water mains along arterial, collector and local streets within
258 commercial and industrial developments.
259 2. Benefit districts shall not be established for the purpose of financing distribution
260 or service line improvements in residential subdivisions.
261 3. Water main sizes shall be determined in accordance with the City's technical
262 design criteria for public improvements.
263 4. Construction costs of all water mains up to and including 12" diameter shall be
assessed 100% to the property within the benefit district. However, if water

264 demands caused by the development to be served by the benefit district or unique
265 hydraulic or topographic conditions require construction of a distribution main in
266 excess of 12" to meet building and fire codes, the Governing Body, at its sole
267 discretion, may require all costs of the main in excess of 12" to be assessed and
268 paid 100% by the benefit district.

- 269 5. When the City determines that a water transmission main in excess of the size
270 determined in Subsection b. 4., above, is needed to benefit the overall water
271 transmission system, construction costs shall be distributed so that property within
272 the benefit district pays the cost equivalent of the required distribution main and
273 the City-at-large pays the cost differential between the transmission and
274 distribution sized main.
- 275 6. Pursuant to K.S.A. 12-6a19, the Governing Body of the City may require the
276 owners of property that benefits from such improvement but which was not
277 included within the original improvement district, to pay a benefit fee at the time
278 the owners of such property request, by petition, will be served by such
279 improvement.

280

281 c. Cost Distribution Policies for Sanitary and Storm Sewers.

- 282 1. Benefit district financing is available for the construction or extension of sewer
283 main and sub-main district lines, as well as lateral lines within commercial and
284 industrial developments and new residential subdivisions.
- 285 2. Sanitary sewer mains shall be sized to carry flows from the ultimate tributary
286 population in accordance with the City's technical design criteria for public
287 improvements. At the discretion of the Governing Body, if improvements are
288 required to downstream receiving sewers, the cost of paralleling or upsizing
289 existing downstream sewer mains may be included in the benefit district.
- 290 3. Construction costs of all sanitary sewer improvements shall be assessed 100% to
291 the property within the benefit district.
- 292 4. Pursuant to K.S.A. 12-6a19, the Governing Body of the City may require the
293 owners of property that benefits from such improvement but which was not
294 included within the original improvement district, to pay a benefit fee at the time
295 the owners of such property request, by petition, will be served by such
296 improvement.

297

298 d. Cost Distribution Policies for Other Improvements.

299

300 In addition to the public improvements described above in this Section, the Governing
301 Body may use benefit district financing for other types of public improvements as
302 authorized by law. The Governing Body shall distribute the costs of these improvements
303 to the benefit district in accordance with its determination of the special benefits accruing
304 to the district from the improvement.

305

306 SECTION 3: FEES. City may charge up to 5% of the total costs of an improvement or the cost of
307 work done by the City to reimburse for administration and supervision of the improvement by its
308 employees.

309

310 SECTION 4: NOTICE. Except in the case of a benefit district petition proposed by a single
311 owner, the Governing Body shall notify all property owners within a proposed benefit district
312 that certain improvements have been proposed, and the date, time, and place the Governing Body
313 will consider authorizing said improvements. In the case of improvements proposed by petition,
314 the petitioner shall provide the City with a current mailing list of property owners within the
315 proposed benefit district, including those not signing the petition.
316

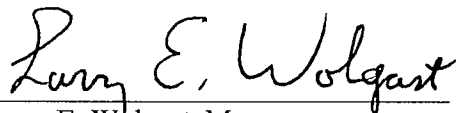
317 SECTION 5: AUTHORITY OF GOVERNING BODY. The Governing Body reserves the right
318 to deviate from any policy or practice set forth in this Resolution when it considers such action to
319 be in the best interests of the City.
320

321 SECTION 6: EFFECTIVE DATE. This Resolution shall take effect upon passage.
322

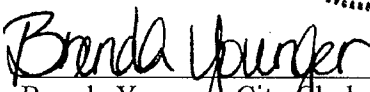
323 ADOPTED and APPROVED by the Governing Body on this 13th day of October, 2015.
324



CITY OF TOPEKA, KANSAS


Larry E. Wolgast, Mayor

331 ATTEST:
332

333 
334 Brenda Younger, City Clerk
335



City of Topeka
Council Action Form
Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
October 23, 2018

DATE: October 23, 2018
CONTACT PERSON: Jacque Russell, Human Resources Director
DOCUMENT #:
SECOND PARTY/SUBJECT: Teamsters Local No. 696
PROJECT #:
CATEGORY/SUBCATEGORY: 007 Contracts and Amendments / 020 Employee Agreements
CIP PROJECT: No
ACTION OF COUNCIL:
JOURNAL #:
PAGE #:

DOCUMENT DESCRIPTION:

APPROVAL of a three-year labor agreement between the City of Topeka and Teamsters Local No. 696, representing street maintenance employees.

Voting Requirement: Majority vote of the Governing Body (6).

(Approval will provide the terms and conditions of the employee-employer relationship as tentatively agreed to between Management and the Union and authorize the City Manager to execute the agreement effective January 2019 through December 2021.)

VOTING REQUIREMENTS:

Majority vote of the Governing Body (6).

POLICY ISSUE:

Pursuant to Topeka Municipal Code Section 2 .25.020(a) approval of employee agreements between the city and a recognized employee organization is approved by the city council and signed by the city manager.

STAFF RECOMMENDATION:

Staff recommends the Governing Body move to approve the labor agreement.

BACKGROUND:

The current contract expires December 31, 2018. A tentative agreement has been reached for a 3-year contract. A detailed summary of the contract changes is included in the agenda packet.

BUDGETARY IMPACT:

The anticipated personnel expense associated with the proposed agreement presumes staffing of all authorized positions during 2019 which is necessary for the City to continue to improve its street conditions. A comparability study was conducted and in order to be competitive the City needed to raise its starting wage to \$15 an hour. The agreement also creates four classifications of workers and a comprehensive training program to ensure all employees can perform a wide-variety of work. Steps are contemplated in year 2020 and 2021 and the matrix increases 1% a year with fluctuating increases for a few grade/steps needed to increase the beginning pay. The table below illustrates a basic comparison between the existing agreement and the proposed agreements for 2019-2021 and provides the estimated levy impact if the agreement were to be financed solely with a property tax increase:

2019-2021 Wage Agreement Estimates				
	2018	2019	2020	2021
Wages	\$ 1,511,242	\$ 1,625,460	\$ 1,672,887	\$1,771,666
Benefits	\$ 481,482	\$ 517,871	\$ 532,982	\$ 564,453
Total	\$ 1,992,724	\$ 2,143,331	\$ 2,205,869	\$2,336,118
Increase from Prior Year		\$ 150,607	\$ 62,538	\$ 130,249
% Increase from Prior Year		7.56%	2.92%	5.90%

0.305 Levy Increase Equivalent

Staff has reviewed the economic terms of the Teamsters agreement and have compared its costs to both the expected costs of the status quo ante agreement in Fiscal Year 2018 and the recommended budget for Fiscal Year 2019. Based upon this review of the agreement, we believe that the FY19 proposed budget has sufficient resources to accommodate the agreement as presented.

SOURCE OF FUNDING:

Special Highway/Motor Fuel Fund

ATTACHMENTS:

Description

Summary of 2019-2021 Teamsters Contract Changes

Finance Memo

2019-2021 Teamsters Labor Agreement - REDLINED

Summary of 2019-2021 Teamsters Contract Changes

Article 1, § 4: Bargaining Unit	<i>Revises positions/classifications represented by the Union in accordance with newly established classification restructure</i>
Article 2, § 4: Uniforms	<i>Clarifies types and quantity of clothing provided</i>
Article 2, § 5: Personal Protective Equipment	<i>Clarifies boot provision and adds specific respirator masks to types of PPE provided by the City</i>
Article 2, § 8: Performance Assessment	<i>Clarifies that copies of evaluations are provided to employee immediately after review and signature by employee</i>
Article 2, new § 23: CDL Medical Examinations	<i>Adds requirement for employees with CDL's to complete a DOT medical examination every 2 years (best practice recommended by risk consultant)</i>
Article 3: Definitions	<i>Revises definitions regarding probation in accordance with the new classification/competency restructure</i>
Article 5, § 6: Grievance Procedure	<i>Clarifies management job titles for grievance procedure to be consistent with current organizational structure (additional references updated throughout contract)</i>
Article 7, § 3: Rest and Meal Periods	<i>Revises lunch periods to provide 30 minute unpaid lunch breaks; increases meal allowance to \$10.00</i>
Article 7, § 7: Call/Show-up Time and Work from Home	<i>Adds provision to determine compensation for "Call-back from home" of 1 hour of compensation for first call rather than 3 hours of compensation when an employee must report</i>
Article 7, § 8: Shift Differential	<i>Revised to provide shift differential for night projects and assignments and increases shift differential to \$1.00 from 70¢</i>
Article 7, § 10: Standby	<i>Revises eligibility for standby assignments in accordance with classification/competency restructure</i>
Article 8, § 2: Distribution of overtime work	<i>Clarifies the process in which employees are offered overtime work and establishes bidding for snow removal shifts by classification, as well as seniority</i>
Article 8, § 5: Compensatory Time Article 8, new § 6: Inclement Weather Declaration	<i>Separated provisions regarding inclement weather and compensatory time for clarification and moved payout for unused comp time to September of each year</i>
Article 10: Probationary Employees	<i>Extension allowance of initial probationary period increased from 520 hours to 1040 hours; Increases interim probationary period from 520 hours to 1040 hours in accordance with new classification/competency restructure</i>
Article 11: Vacancies-Transfers-Promotions-Demotions	<i>Establishes selection process Management will use when filling Specialist positions and revises promotion process in accordance with new classification/competency restructure</i>
Article 13, § 2: (Sick Leave) Requests	<i>Revised process for requesting and reporting sick leave</i>
Article 13, § 9: Incentive for Non-Use of Sick Leave	<i>Revised to allow employee to take additional leave day or elect to be paid for the additional personal leave day earned; increases potential earned days from 3 to 4</i>
Article 15, § 3: Choice and Selection of Vacation Period	<i>Clarifies process for requesting and approving vacation leave</i>
Article 18: Wages	<i>Restructures the classification/competency requirements, training program and skill competencies. New matrix with 4 grades and 21 steps will be implemented in 2019, 1% increase to matrix in 2020 and 2021</i>
Article 20: Termination and Amendments	<i>Three year contract</i>



MEMORANDUM

Administrative and Financial Services Office

To: Honorable Mayor Michelle De La Isla
Members of the Topeka City Council
Brent Trout, City Manager

From: Nickie Lee, Director of Administrative and Financial Services

Date: September 3, 2018

Subject: Fiscal Effects of Proposed Teamsters Agreement

Pursuant to KSA 75-4331, the chief financial officer of the City is required to provide to the governing body an analysis of the fiscal effects on the City of proposed agreements between the City and recognized employee organizations. As part of this analysis, we are required to identify the potential impact on the City's aggregate tax levy and its operating expense limitations.

This bargaining unit is concentrated in one department, the Public Works Department, and in one fund, the Special Highway/Motor Fuel Fund. Revenues for this fund are derived thru the state gas tax. Staff will need to closely monitor the fund and cash balances in future years, especially if the state budget worsens. The Special Highway Fund is experiencing a decline in annual revenues (\$6.3m 2015, \$6.1m 2016, and \$5.8m 2017), increased costs due to deferred maintenance on equipment, and rising personnel costs similar to those seen citywide. These trends are unsustainable and the City may need to consider supplementing the fund with General Fund resources.

The anticipated personnel expense associated with the proposed agreement presumes staffing of all authorized positions during 2019 which is necessary for the City to continue to improve its street conditions. A comparability study was conducted and in order to be competitive the City needed to raise its starting wage to \$15 an hour. The agreement also creates four classifications of workers and a comprehensive training program to ensure all employees can perform a wide-variety of work. Steps are contemplated in year 2020 and 2021 and the matrix increases 1% a year with fluctuating increases for a few grade/steps needed to increase the beginning pay. The table below illustrates a basic comparison between the existing agreement and the proposed agreements for 2019-2021 and provides the estimated levy impact if the agreement were to be financed solely with a property tax increase:

2019-2021 Wage Agreement Estimates				
	2018	2019	2020	2021
Wages	\$ 1,511,242	\$ 1,625,460	\$ 1,672,887	\$1,771,666
Benefits	\$ 481,482	\$ 517,871	\$ 532,982	\$ 564,453
Total	\$ 1,992,724	\$ 2,143,331	\$ 2,205,869	\$2,336,118
Increase from Prior Year		\$ 150,607	\$ 62,538	\$ 130,249
% Increase from Prior Year		7.56%	2.92%	5.90%

0.305 Levy Increase Equivalent

I have reviewed the economic terms of the Teamsters agreement pending before the City Council and have compared its costs to both the expected costs of the status quo ante agreement in Fiscal Year 2018 and the recommended budget for Fiscal Year 2019. Based upon this review of the agreement, we believe that the FY19 proposed budget has sufficient resources to accommodate the agreement as presented.

Please let me know if there are questions or concerns about this analysis.

CITY OF TOPEKA CONTRACT # _____



AGREEMENT

between

**CITY OF TOPEKA
and**

EMPLOYEES

of the

**CITY OF TOPEKA STREET MAINTENANCE SECTION
TEAMSTERS UNION, LOCAL NO. 696**



JANUARY ~~2016~~2019 - DECEMBER ~~2018~~2021

ARTICLE 1 RECOGNITION AND UNION SECURITY	1
Section 1. Preamble.....	1
Section 2. Employee Rights.	1
Section 3. City Ordinances.	1
Section 4. Bargaining Unit.	1
Section 5. Check-off.	2
Section 6. Visits by Union Representatives.....	3
Section 7. Bulletin Boards.	3
Section 8. New Employees.	4
ARTICLE 2 GENERAL PROVISIONS AND MISCELLANEOUS BENEFITS	5
Section 1. Code of Ethics and Pledge Against Discrimination and Coercion.....	5
Section 2. Work Rules.....	5
Section 3. Policies, Rules, and Regulations not Contained in this Agreement.	6
Section 4. Uniforms.....	7
Section 5. Protective Equipment.....	8
Section 6. Return of City Property.	9
Section 7. Night Security.	9
Section 8. Performance Assessments.	9
Section 9. Distribution of the Memorandum of Agreement.....	10
Section 10. Job Studies.	10
Section 11. Union/Management Meetings.....	10
Section 12. Employee Assistance Programs.....	10
Section 13. Driver's License/Insurability Requirements.....	11
Section 14. Cafeteria Benefit Plan.	12
Section 15. Deferred Compensation.	12
Section 16. Employee Development.....	13
Section 17. Mileage Reimbursement.	14
Section 18. Employee Wellness Development Program.....	14
Section 19. Benefits Committee.....	15
Section 20. Personal Day.	15
Section 21. Residency.....	15
Section 22. City Issued Cell Phones.....	16
<u>Section 23. CDL Medical Examinations.....</u>	<u>16</u>
ARTICLE 3 DEFINITIONS.....	18
ARTICLE 4 MANAGEMENT RIGHTS.....	20
ARTICLE 5 GRIEVANCE PROCEDURE.....	22
Section 1. Definition.....	22
Section 2. Applicability.....	22

Section 3. Representation.	22
Section 4. Union Grievances.....	22
Section 5. Steward System.....	22
Section 6. Procedure.	24
Section 7. Arbitration.	25
Section 8. Authority of Arbitrator.....	26
Section 9. Arbitration Expenses.....	26
Section 10. Effect of Time Limits.....	27
Section 11. Expedited Grievance Procedure.....	27
ARTICLE 6 DISCIPLINE AND DISCHARGE	28
Section 1. Policy.....	28
Section 2. Procedure.	29
Section 3. Grounds for Suspension or Termination.	30
Section 4. Manner of Discipline.	32
Section 5. Notification of Disciplinary Action.	33
Section 6. Form and Measure of Disciplinary Action.....	33
Section 7. Personnel File.....	33
ARTICLE 7 HOURS OF WORK	35
Section 1. Regular Hours.....	35
Section 2. Work Schedules.	35
Section 3. Rest & Meal Periods.....	36
Section 4. Post-trip Inspection/Clean-up.	37
Section 5. Time and Place for Reporting for Work.	37
Section 6. Reporting Time.....	38
Section 7. Call/Show-up Time <u>and Work from Home</u>	38
Section 8. Shift Differential.	38
Section 9. Exceptions.	39
Section 10. Standby.....	39
ARTICLE 8 OVERTIME	42
Section 1. Policy and Practice.	42
Section 2. Distribution of Overtime Work.....	42
Section 3. Employee's Obligation to Accept Overtime Work.	43
Section 4. Definition of Pay Status.	43
Section 5. Compensatory Time.	44
<u>Section 6. Inclement Weather Declaration.....</u>	<u>44</u>
ARTICLE 9 SENIORITY	45
Section 1. Definition.	45
Section 2. Loss of Seniority.	45
Section 3. Seniority List.....	46

ARTICLE 10 PROBATIONARY EMPLOYEES	47
Section 1. Definition.....	47
Section 2. Initial Probation.....	47
Section 3. Interim Probation.....	48
Section 4. CDL Requirement.....	48
ARTICLE 11 VACANCIES-TRANSFERS-PROMOTIONS - DEMOTIONS	49
Section 1. Definitions.....	49
Section 2. Posting <u>of vacancies</u>	49
<u>Section 3. Selection process.....</u>	<u>50</u>
Section 34 . Promotion.....	50
Section 45 . Demotion.....	52
Section 5. Advanced Placement for New Hire.....	52
ARTICLE 12 LAYOFF PROCEDURE.....	53
Section 1. Layoff Determination.....	53
Section 2. Required Notice.....	53
Section 3. Recall.....	53
Section 4. Layoff Options.....	54
ARTICLE 13 SICK LEAVE.....	55
Section 1. Accumulation.....	55
Section 2. Requests.....	55
Section 3. Acceptable Use.....	56
Section 4. Year-end Reconciliation/Payment Upon Retirement.....	57
Section 5. Return to Work.....	57
Section 6. Excessive Use of Sick Leave.....	58
Section 7. Leave Requiring Medical Attention.....	59
Section 8. Employees Receiving Workers' Compensation Benefits.....	59
Section 9. Incentive for Non-Use of Sick Leave.....	60
Section 10. Non-City Employment Injury and Use of Leaves.....	61
Section 11. Effect of Inter/Intra-Departmental Transfers on Sick Leave Accrual..	61
Section 12. Light Duty for Injury On or Off The Job.....	61
ARTICLE 14 HOLIDAYS.....	63
Section 1. Holidays Recognized and Observed.....	63
Section 2. Eligibility Requirements.....	64
Section 3. Holiday Work.....	65
ARTICLE 15 VACATION.....	66
Section 1. Eligibility and Allowance.....	66
Section 2. Vacation Pay.....	66
Section 3. Choice and Selection of Vacation Period.....	67
Section 4. Holiday During Vacation Period.....	68

Section 5. Vacation Right in Case of Layoff, Separation, or Retirement.	69
ARTICLE 16 LEAVES OF ABSENCE	70
Section 1. Eligibility Requirements.	70
Section 2. Leave of Absence Without Pay; Obligations of Employee.	70
Section 3. Leave of Absence Without Pay; Conditions.....	70
Section 4. Military Leaves; Temporary Training Periods.	71
Section 5. Military Leaves; Extended Military Assignment.	72
Section 6. Funeral/Family Crisis Leave.	72
Section 7. Jury Duty/Court Appearances.	73
Section 8. Leave Agreements.....	73
Section 9. Medical Disability Leave.....	74
Section 10. Voting Time.....	75
Section 11. Civic Duty.....	76
Section 12. Union Leave.	76
ARTICLE 17 HEALTH AND SAFETY.....	78
Section 1. Safety.	78
Section 2. Healthcare Benefits.	79
Section 3. Pension.....	79
ARTICLE 18 WAGES	80
Section 1. Cost of Living <u>Pay Plan</u>	80
Section 2. Pay Period.	81
Section 3. Step Movement Dates	81
Section 4. Competency Pay Plan <u>Classification Placement and Progression</u>	82
Section 5. Training Procedures and Specialty Pay	85
ARTICLE 19 CLOSING AND SAVINGS CLAUSE	92
Section 1. Closing Clause.....	92
Section 2. Savings Clause.	92
ARTICLE 20 TERMINATION AND AMENDMENTS.....	93

ARTICLE 1

RECOGNITION AND UNION SECURITY

Section 1. Preamble.

This Agreement is by and between the City of Topeka, Kansas, hereinafter referred to as the “City,” the “Employer,” or “Management” and the City of Topeka Street Section of the International Brotherhood of Teamsters, Local No. 696, hereinafter referred to as “Teamsters” or “Union.”

Section 2. Employee Rights.

Public employees shall have the right to form, join, and participate in the activities of employee organizations of their own choosing, for the purpose of meeting and conferring with public employers or their designated representatives with respect to grievances and conditions of employment. In accordance with existing state laws, public employees shall also have the right to refuse to join or participate in the activities of employee organizations.

Section 3. City Ordinances.

The parties agree that all ordinances now in force which are not in conflict with any provision of this Agreement shall apply to members of the bargaining unit. Any ordinances hereafter enacted may also be applied to employees of the bargaining unit covered by this Agreement, provided that both parties consent to such application.

Section 4. Bargaining Unit.

The Employer recognizes the Union as the exclusive agent for employees in the collective bargaining unit. As defined in the State of Kansas Public Employee Relations Board Case No. 75-UCA-2-2000, that unit shall consist of employees in the Street Maintenance Section holding part-time and full-time permanent and probationary positions as ~~Custodians or Equipment Operators~~ Maintenance Worker Trainee, Maintenance Worker, Maintenance Worker Senior and

Maintenance Worker Specialist.

The City agrees to advise the Union in advance of any changes in or additions to the above classifications and to meet and confer with the Union before the institution of any change to the terms and conditions of employment of the employees covered by the provisions of this Agreement.

Section 5. Check-off.

The Employer agrees to deduct the Union membership initiation fee assessments, dues, and/or representation fees once each month on the first pay day from the wages of those employees who personally request in writing such deductions be made. The written authorization for the above deductions shall be received in the Human Resources Department at least thirty (30) days prior to the day that said deductions are to be made. The amounts to be deducted shall be certified to the Employer by the official Treasurer of the Union. The aggregate deductions of all employees shall be remitted together with a computer printout to the official Treasurer of the Union by the end of the succeeding month after such deductions are made by the Department of Financial Services. The computer printout shall consist of a listing of every employee for which current Union deductions are withheld.

To partially offset the administrative costs associated with the check-off service, the Employer is authorized to charge and receive reimbursement from the Union in the amount of \$.10 per bargaining unit member per deduction and \$.60 for the processing of any change. For the purpose of administering this provision, "change" shall mean in the amount of a deduction or in the addition or removal of someone from the check-off computer printout. Although monthly itemizations shall accompany such regular printout, the annual total of check-off administrative fees for the prior calendar year shall be billed to the Union Treasurer each January.

The Union will notify the Director of Financial Services in writing whenever any employee

has elected to rescind his or her authorized deduction for Union membership. Such a withdrawal of authorization shall become effective with the first full pay period following the date of receipt of the notice.

All withholding and benefit deductions shall be made before the Union check-off is taken from the employee's wages. In the event no wages are left in any pay period to meet the Union check-off, the City is not obligated to process the deduction. Neither is it responsible for keeping track of or retroactively deducting check-offs when the employee's pay becomes sufficient to cover them. No Union check-off shall be made if an employee is on unpaid leave.

Section 6. Visits by Union Representatives.

Non-employee Union representatives will be permitted to come on the premises of the Employer for the purpose of investigating grievances, discussing alleged violations of the Memorandum of Agreement, and fulfilling their exclusive representative obligations to members of the bargaining unit, provided they report to the **Rehabilitation and Maintenance Street Operations** Manager and give the following information: (a) The name of the employee to be visited and (b) the approximate time needed for and purpose of the visit.

The **Rehabilitation and Maintenance Street Operations** Manager will determine whether the employee's duties are such that the employee can be made available at the time to talk to the Union representative. If the **Rehabilitation and Maintenance Street Operations** Manager determines that the employee's duties are such that he/she cannot be released at that time, the Union representative will be told when the employee will be available.

Section 7. Bulletin Boards.

The official bulletin boards provided for posting notices to employees in the Division and/or Section may be made available to appropriate Union officials for the purpose of posting notices of

Union meetings, results of elections, and Union activities. Such notices shall be dated and on Union stationery. The Union agrees to furnish a copy of any such notice to the ~~Rehabilitation and Maintenance~~ Street Operations Manager prior to its posting.

Section 8. New Employees.

The City will introduce new bargaining unit employees to a Union Steward on the job.

ARTICLE 2

GENERAL PROVISIONS AND MISCELLANEOUS BENEFITS

Section 1. Code of Ethics and Pledge Against Discrimination and Coercion.

The Union hereby commits itself and all bargaining unit members to abide by the provisions of the City of Topeka Code of Ethics as adopted by the City Council on March 27, 2007, as may be amended, and made applicable to all elected and appointed officials and employees.

The provisions of this Agreement shall be applied equally to all employees without discrimination as to age, familial status, race, religion, gender, color, creed, sexual orientation, national origin or ancestry, political affiliation, or disability that does not affect job performance. The Union shall share equally with the Employer the responsibility for applying this provision of the Agreement.

All references to employees in this Agreement designate both sexes, and wherever just the male gender is used it shall be construed to include male and female employees.

The Employer agrees not to interfere with the right of employees to become members of the Union. There shall be no discrimination, interference, restraint, or coercion by the Employer or any Employer representative against any employee of the Union membership.

There shall be no coercion exercised upon any employee in an attempt to persuade them to join the Union. Likewise, there shall be no discrimination, interference, threats or restraint exercised upon any non-union employee. The Union recognizes its responsibility as bargaining agent and agrees to represent all employees within the bargaining unit; without discrimination, interference, restraint, or coercion, whether or not they belong to the Union.

Section 2. Work Rules.

It is understood that work rules and/or regulations will not be inconsistent with the provisions

of this Agreement. Work rules and/or regulations will be reasonable and uniformly applied in like circumstances.

Existing work rules and regulations pertaining to the performance of work and the conduct of employees shall be available in the Street Section for review by employees. One copy of the rules and regulations shall be made available to the Union. When existing work rules are changed or new rules established, they shall be posted prominently on the Street Section bulletin board for a period of seven (7) consecutive calendar days before implementation. In the event the Union does not agree to a proposed new or changed rule or regulation which would materially affect a condition of employment, it shall not take effect until the parties have met to discuss the issue. Such a meeting shall take place within fifteen (15) days of receipt by the City of the Union's written objection to the proposal.

During an emergency as declared by the ~~Superintendent~~Public Works Director or his/her designee, existing work rules may be temporarily suspended.

Section 3. Policies, Rules, and Regulations not Contained in this Agreement.

The parties agree that all City policies and programs, as well as the administrative rules and regulations implementing them, now in force or hereafter enacted in accordance with the Topeka City Code and Personnel Code and not in conflict with any provision of this Agreement, shall apply to all employees covered by this Agreement. The City will provide written notice of proposed new policies, programs, and rules or regulations, or material changes to existing policies, programs, and rules or regulations, to the Union prior to presentation for public comment. In the event the Union does not agree to a proposed policy, program, rule, or regulation which would materially affect a condition of employment, it will not apply to employees covered by this Agreement. Any additional benefits and/or rights granted to all City employees by any such policy or program or the

administrative rules and regulations implementing it, however, will also be applied to employees covered by this Agreement.

Section 4. Uniforms.

~~If E~~employees are required to wear a uniform as a condition of employment, ~~such:—U~~
uniforms shall be furnished to the employee by the Employer. The Employer agrees to provide employees of the Street Section with ~~a combination of uniforms and laundry services to include~~ the following uniform items in the quantities listed:

High Visibility T-shirts (7)

Jeans or bib overalls (7)

Denim work shirts (7)

~~High Visibility Coat or High Visibility~~ Heavy Coat with hood (1)

Insulated bib overalls (1)

~~Hooded~~ High Visibility Sweatshirt ~~Jacket (Up to three (3) sweatshirts will be issued and employees may select pullover of zip style)(1)~~

High Visibility Work cap/hat (baseball style) (1)

High Visibility Work cap/hat (stocking) (1)

High Visibility Work cap/hat (safari or wide brim) (1)

~~A minimum of seven (7) each per uniform item will be provided excluding coats, insulated bib overalls, sweatshirts, and work caps or hats.~~ Additional or replacement uniforms shall be subject

to a "repair or replace" program administered by the Employer. In the event of lost clothing or damage due to carelessness, the employee shall pay for the replacement. Employees are expected to exercise diligence in the care of uniforms. Laundry services will be provided for all clothing (jeans, work shirts, etc.) supplied by the contracted rental company. It is the employee's responsibility to

launder and maintain their high visibility t-shirts and sweatshirts.

Section 5. Protective Equipment.

Employees are required to wear Personal Protective Equipment (PPE) which include protective clothing and safety-toe work boots and other certain protective equipment as a condition of employment. Such Personal Protective Equipment (PPE) protective clothing or protective equipment shall be furnished to the employee by the Employer. Employees are required to wear safety-toe work boots of at least six inches (6”) in height. Employees may wear rubber boots for specific applications (such as when working with concrete) with the approval of ~~the Infrastructure Support Manager~~Management. The City will ~~reimburse~~pay up to one hundred seventy-five dollars (\$175.00) ~~for~~toward the purchase of authorized footwear including toward the purchase of an employee’s first pair and any Management authorized replacement pairs. Additional or replacement work boots shall be subject to a “repair or replace” program administered by the Employer.

The Employer agrees to provide safety glasses to all employees who are required to wear them. The Employer agrees to pay up to a total of one hundred fifty dollars (\$150.00) annually toward the purchase or repair of such prescription safety glasses. The Employer agrees to provide respirator masks that are resistant to oil particulates for employees that work with the mastic machine.

The requirement for any type of protective clothing or equipment shall be determined by the ~~City Risk Manager, Training and Safety Coordinator, the Street Section's safety committee, and the Division Superintendent~~Employer. ~~The cost of maintaining the protective clothing or device clean and in proper working condition, with the exception of t-shirts, sweatshirts, and steel-toed footwear, shall be paid by the Employer.~~ In the event of loss or damage due to carelessness, the employee shall pay for the replacement. Employees are expected to exercise diligence in the care of protective clothing or equipment. Assigned Personal Protective Equipment (vests, hats, etc.) shall be stored on-site in the employee’s assigned locker.

Section 6. Return of City Property.

Employees shall return any property belonging to the City upon separation. Such property shall include, but not be limited to, the following:

- A. Uniforms furnished to the employee by the City;
- B. Any tools, equipment, and/or materials belonging to the City;
- C. ID Badges, cell phones, keys, etc., that could be used to gain access to City property and all copies made thereof; and
- D. Protective devices or clothing furnished by the City.

Upon termination of employment, the employee agrees to return all City property. The employee also agrees to return all uniform items when uniforms are updated or replaced. Failure to return all City property will result in the cost of such property being deducted from the employee's final check provided the deduction does not reduce wages below the minimum wage. When the value of unreturned City property exceeds \$250.00 and such value has not been deducted from the final check, the City may pursue civil remedies to recover such property or its value.

Section 7. Night Security.

The Employer will regularly check on all employees working by themselves to assure their health and safety.

Section 8. Performance Assessments.

All employees shall be given copies of their annual job evaluations immediately after signing. No changes shall be made on evaluations after copies have been provided. All employees shall be entitled to fair and impartial evaluations. Accidents shall not cause an employee to be rated downward in the event the accident is found to be no fault of the employee.

Section 9. Distribution of the Memorandum of Agreement.

Unless advised differently by the Union prior to printing, the Employer will make available to the Union one copy of this Agreement for each employee in the bargaining unit within one week after receiving the reproduced copies. If the City provides a copy for each bargaining unit employee, the printing cost shall be shared equally between the Union and the City. Stewards will be authorized to distribute copies of the Memorandum of Agreement to employees.

Section 10. Job Studies.

Union requests for job reclassification studies shall be considered on an individual, case-by-case basis. If the Human Resources Director and/or the Public Works Director determine that a job study is warranted, the study shall be conducted by the Human Resources Department. As a result of the study, the Director of Human Resources shall make a recommendation to the City Manager, who shall make the final determination whether any reclassifications are approved.

Section 11. Union/Management Meetings.

At the request of either the Union or the Employer, meetings shall be held for the purpose of considering matters of mutual interest other than grievances, provided that mutually acceptable arrangements as to time and place can be made. Employees designated as representatives of the Union, not to exceed four (4), shall not suffer a loss of time or pay when absent from their assigned work schedules for the purpose of attending said meetings.

Section 12. Employee Assistance Programs.

The City and Union agree to cooperate in encouraging employees who are in need of counseling and/or assistance in such areas as alcoholism, drug abuse, financial and/or legal difficulties, family problems, and similar areas to undergo programs directed to their rehabilitation. An employee may be required to seek appropriate remedial counseling if, in the determination of the

~~Rehabilitation and Maintenance Manager~~ Street Operations Manager, the employee's personal behavior and/or activity is interfering with job performance. Referrals for assistance may be arranged confidentially through either the Human Resources Department, the Superintendent ~~Deputy~~ Public Works Director or designee, or the Union.

Section 13. Driver's License/Insurability Requirements.

A. All bargaining unit members who are required to obtain or maintain a valid Commercial Driver's License (CDL) will be provided up to two (2) hours of on-duty time to take the initial CDL test or to renew an existing license.

B. The Employer agrees to reimburse employees for the cost of required endorsements, as determined by ~~the Rehabilitation and Maintenance Manager~~ Management, pursuant to State requirements for a CDL. The City shall reimburse employees for the first attempts to acquire or renew their CDLs, but all fees associated with subsequent attempts will be the responsibility of the employee.

C. Employees shall notify their supervisors in the event their personal driver's licenses or CDLs are suspended, revoked, or otherwise confiscated or when they are charged with any driving infraction. Such notification shall be made to the supervisor prior to the start of the next scheduled work period. Under no circumstances shall a Street Section employee whose driver's or CDL license has been suspended, revoked, or otherwise confiscated operate a City vehicle prior to supervisory notification of the restrictive action. Failure to report the license encumbrance or the operation of a City vehicle prior to supervisory notification thereof shall be grounds for immediate disciplinary action up to and including termination from City employment.

D. An employee who suffers the loss of his or her license for a period of ninety (90) calendar days or less or becomes uninsurable under the City's current policy coverage shall be assigned to

non-driving duties for a period of thirty (30) calendar days. Thereafter, an employee will be assigned to non-driving duties for which the employee is qualified for an additional sixty (60) calendar days, but will be paid at the rate for the position into which he or she is assigned. Employees may use accrued vacation, personal leave, or compensatory time during this sixty (60) calendar day period. If an employee's license is reinstated or he or she becomes insurable during this overall ninety (90) calendar day period, the employee shall be reinstated to his or her former position.

E. Unless there exists a non-driving position to which he or she can continue to be assigned without any special accommodation, an employee who suffers the loss of his or her license or remains uninsurable under the City's current policy coverage for a period of time greater than ninety (90) calendar days shall be removed from his or her position with the Street Section but kept on the City rolls with continued benefits at the minimum salary level necessary to cover the deductions therefor in an otherwise non-duty, non-pay status for an additional ninety (90) calendar days while competing for positions which have no license and/or insurability requirements. Employees may use accrued vacation, personal leave, or compensatory time during this ninety (90) calendar day period, however, to continue receiving full pay.

Section 14. Cafeteria Benefit Plan.

All benefit-eligible bargaining unit members may participate in the Cafeteria Benefit Plan, established and recognized as a qualified Internal Revenue Service Section 125 Plan. Bargaining unit members shall have the same benefits, rights, and obligations as all other City employees who are members of this plan, as well as be subject to any changes in the plan that would affect those other employees.

Section 15. Deferred Compensation.

All benefit-eligible employees may participate in the Deferred Compensation Plan as defined

by the City of Topeka.

Section 16. Employee Development.

The purpose of the City's employee development program is to promote improved productivity in City services.

A. Only full-time, benefit-eligible employees may be reimbursed for tuition expenses for academic or technical courses pursued through recognized accredited educational institutions.

B. The course must directly relate to the employee's current job duties or be an outside-the-major electives required for a degree or certificate in a field to which the employee would have a reasonable expectation of being promoted while employed at the Street Section.

C. Up to one thousand dollars (\$1000.00) annually may be authorized and reimbursed for eligible employees.

D. An employee must complete the request for tuition reimbursement form as provided by the Human Resources Department and have the concurrence and signature~~s~~ of his/her ~~Rehabilitation and Maintenance Manager, Superintendent, Department Head, and the Human Resources Department~~ Management as required on the form before the employee can be reimbursed.

The approved request form must be received by the Human Resources Department within one month after the beginning date of the course which the employee desires to attend. Evidence of completion with a passing grade of "C" (70th percentile) or above and proof of payment for the course must be received by the Human Resources Department within two months after the ending date of the semester/session/quarter in which it was taken in order for the employee to receive reimbursement.

E. The City will not reimburse employees for non-credit special interest courses completed by examination only; continuing education courses; late fees; lab fees; extracurricular

fees; textbooks; or other course-related materials and tuition covered by other sources such as government assistance to a veteran (GI Bill), grants, scholarships, and similar programs.

F. An employee attending a course pursuant to these guidelines during working hours may arrange with his/her supervisor to utilize compensatory time, vacation time or time without pay as scheduling/staffing allows as determined by Management for the time utilized to attend the course(s).

G. The ~~Superintendent~~Deputy Public Works Director or designee shall make every effort to budget for and approve reimbursement for academic courses for employees.

The ~~Superintendent~~Deputy Public Works Director or designee shall approve courses on a first-come, first served basis in a non-discriminatory manner. Approval will be subject to budgetary constraints.

H. American Concrete Institute (ACI) certification or recertification will be paid by employer.

Section 17. Mileage Reimbursement.

Reimbursement to an employee for the use of his or her private vehicle for City business shall be conditioned upon approval by the ~~Superintendent~~Deputy Public Works Director or designee prior to such use. Requests for approval after the use shall only be honored in extraordinary circumstances where pre-authorization was not feasible -- and in any event at the total discretion of the ~~Superintendent~~Deputy Public Works Director or designee. Approved reimbursement shall be at the rate established by the City.

Section 18. Employee Wellness Development Program.

To encourage policies and practices that enable employees to achieve optimal physical and mental health, the City shall offer a physical fitness facility to bargaining unit employees. All those

wishing to participate in a physical fitness program must apply through the City Wellness Center prior to the start of a class. This program may be subject to budgetary restrictions.

Section 19. Benefits Committee.

The Union shall be entitled to select one (1) employee from the bargaining unit as a representative on any City Employees Benefits Committee. Such representative shall receive his/her regular rate of pay for the time spent in meetings during regularly scheduled hours of employment, not to exceed two (2) hours per month. The ~~Superintendent~~ Deputy Public Works Director or designee may, however, authorize additional time on a case-by-case basis upon written request from the employee representative.

Section 20. Personal Day.

All bargaining unit employees shall, upon successful completion of their initial employment probationary periods (minimum 6 months, maximum 9 months), be granted one (1) discretionary personal day off with pay per calendar year. Employees must schedule such personal days off with their ~~Section~~ Supervisor. This personal day cannot be carried over from one (1) calendar year to the next except due to extenuating circumstances as approved by the ~~Section~~ Supervisor. However, in all instances the Personal Day must be used by June 30th of the next calendar year or be lost.

- a) Personnel, while working five day - 8 hour shifts will be granted 8 hours for their personal day.
- b) Personnel, while working four day – 10 hour shifts will be granted 10 hours for their personal day.

Section 21. Residency.

Employees hired after December 31, 1981 must either be bona fide residents of Shawnee County at the time of appointment or establish such residency within six (6) months of completion of

their initial employment probations. Residency shall also be maintained within the limits of Shawnee County for the duration of City employment. The City Manager may grant one extension, not to exceed six (6) months, for the establishment of residency for good cause shown.

Section 22. City Issued Cell Phones.

In the event an employee is provided with a cell phone, the restrictions on and rates per minute for personal use will be commensurate with City policy.

Section 23. CDL Medical Examinations.

Those employees whose job responsibilities require a Commercial Driver's License will be required to complete a Department of Transportation (DOT) Medical Examination every two years or as prescribed by a certified DOT medical examiner. DOT medical examinations will be at the expense of the City and completed by a DOT approved medical examiner designated by the City.

(a) If the healthcare provider informs the Human Resources Department that the employee is temporarily (for a period of 90 days or less) unable to perform the essential job function of CDL job functions, the following options shall be available:

(1) The employee may request a leave of absence utilizing accrued leave;

or

(2) The Human Resources Department in consultation with the Department Head may determine a temporary light duty assignment for which the employee can perform.

(b) If in the judgement of the City's health care provider, an employee will not, within the foreseeable future, be able to perform the essential job function of CDL duties, the Human Resources Department will work with the employee and the department to explore options which include:

(1) Demote, or transfer to another position within the department for which the employee meets the minimum position requirements and can perform all of the essential job functions of that position;

(2) Demote, or transfer to another position in another department for which the employee meets the minimum position requirements and can perform all of the essential job functions of that position;

(3) Alternatively, the employee may elect to retire, if eligible or seek medical long-term disability;

(4) If no other position is available or the employee is not eligible for retirement or disability, the Human Resources Director may seek termination.

(c) An employee who fails the required physical exam may, at their own expense and on their own time, obtain a DOT physical from their own DOT certified medical examiner; however, the City's occupational healthcare provider must authorize the findings before the employee is cleared to perform CDL job functions.

ARTICLE 3

DEFINITIONS

The following terms, when used in this Agreement, shall have the meaning ascribed to them unless the context clearly indicates otherwise:

A. Full-time Employee is one who works 40 hours per week on a regular and continuing basis.

B. Part-time Employee is one who works less than 40 hours per week on a regular and continuing basis.

C. Regular Employee is a benefit-eligible, full- or part-time employee who has satisfactorily completed a probationary period as stated in Article 10, Section 2.

D. Temporary Employee is one who works on an irregular or non-permanent basis.

E. Overtime shall mean work approved by the Rehabilitation and Maintenance Manager or designee in excess of 40 hours per week in pay status.

F. Classifications shall be defined as the categories into which employees are grouped and which are specified in Section 4 of Article 1 of this Agreement.

G. Permanent Employee is a benefit eligible, full-time or part-time employee, if they have satisfactorily completed a probationary period.

H. Probation shall mean that period of time that supervisors assess the work of an individual in order to determine the ability of the individual to perform the required responsibilities of the assigned position and continue employment in the assigned position.

I. Probation Initial Hire shall apply to all newly hired employees and shall constitute a period of time not less than 1040 work hours which may be extended in accordance with Article 10 ~~for an additional 520 work hours if performance is deemed to be unsatisfactory by the supervisor~~

~~upon completion of the 1040 hour period.~~

J. Probation Interim shall apply to all newly promoted, transferred and/or voluntarily demoted employees and shall constitute a period of time not less than ~~520~~1040 work hours which may be extended in accordance with Article 10~~for an additional 520 work hours if performance is deemed to be unsatisfactory by the supervisor upon completion of the 520 hour period.~~

K. Emergency is defined as an unexpected occurrence requiring immediate action or attention such as a utility failure in the roadway, local disaster, a weather event, snow emergency, or other public disaster that may cause the need for the clearing of streets and alleys.

L. Weather Event is a weather occurrence such as snow, sleet, strong damaging winds, tornado, flooding, etc. that may cause the need to close or clear roadways, bridges, and overpasses.

M. Personal Protective Equipment (PPE) is protective clothing, equipment, gear or other device required to be worn by the employee to provide protection. Such equipment and devices are ANSI certified. Equipment are considered to be but not limited to safety vests, hats, safety-toe work boots, etc.

ARTICLE 4

MANAGEMENT RIGHTS

Except where limited by express provisions elsewhere in this Agreement, nothing in this Agreement shall be construed to restrict, limit, or impair the rights, powers, and authority of the Employer as granted to it under the laws of the State of Kansas and the Municipal Code. The rights, powers, and authority include, but are not limited to, the following:

- a) Direct the work of its employees;
- b) Hire, promote, demote, transfer, assign, recall, and retain employees in positions within the Section or Division;
- c) Discipline, suspend, demote, or discharge employees for just cause;
- d) Maintain the effectiveness, productivity, and efficiency of governmental operation;
- e) Relieve employees from duties because of lack of work or for other legitimate reasons;
- f) Take actions as may be necessary to carry out the mission of the City in emergencies as declared by Management; and
- g) Determine the methods, means, and personnel by which operations are to be carried on.

The provisions of this Article shall not, however, be used for the purpose of undermining the Union.

The work performed by supervisory/Management personnel in responding to various urgent/emergency situations during their on-call duty period is not to be used by Management as a means of laying off bargaining unit personnel or refusing to fill a bargaining unit position vacated by termination, retirement, or other forms of attrition. The parties agree that, if Management is aware

that there is a need for overtime work (other than the types of work routinely performed by on-call Management personnel during their on-call duty periods), then the work shall be performed by a bargaining unit employee, subject to the provisions of Article 8 of this Agreement. The parties also agree that work that will result in a continuation of a regular work schedule shall be performed by a bargaining unit employee, subject to the provisions of Article 8 of this Agreement.

ARTICLE 5

GRIEVANCE PROCEDURE

Section 1. Definition.

A grievance is defined to be any matter in which an employee maintains that his or her rights or privileges have been violated by reason of the City's interpretation or application of the provisions of this Agreement. Such matter(s) shall be resolved exclusively in accordance with the procedure herein provided. Both parties agree to keep the grievance procedure free of non-meritorious claims.

Section 2. Applicability.

This process shall apply to permanent employees in the bargaining unit. Initial probationary employees may utilize the procedure for benefit issues only.

Section 3. Representation.

The Union shall be the exclusive representative of all the employees in the bargaining unit for purposes of presenting to and discussing with the City grievances arising from their employment.

Section 4. Union Grievances.

Union Officers or Stewards who are members of the bargaining unit shall have the right to initiate a grievance when any provision of this Agreement is alleged to have been violated or when the Employer's interpretation of the terms and provisions of this Agreement is different from the Union's.

Section 5. Steward System.

The Employer agrees to recognize stewards who have been designated by the Union to serve in this capacity. The number of stewards, selected from among regular employees in the bargaining unit, will not exceed three (3), subject to modification by mutual agreement of the parties. One of the stewards in the Street Section selected by the Union shall be designated as the Chief Steward.

The Union agrees to provide the Employer a list of all stewards, designating their assignments as a regular or alternate steward. The Employer agrees to provide a list of all supervisors, designating the areas in which they serve. The Chief Steward is not restricted to any area in performing assigned functions. The steward list will be maintained on a current basis.

Stewards shall be allowed reasonable time during working hours, without loss of pay or leave, for the purpose of investigating grievances in the unit represented by the steward. Reasonable time for this purpose shall be interpreted to mean not more than forty five (45) minutes per week. If there are two (2) or more grievances filed in any one (1) week period, however, the investigating steward shall have one (1) hour to investigate them. Requests to the ~~Superintendent~~ Deputy Public Works Director or designee for extensions of this time limit will normally be granted. Before leaving the assigned work area, the Steward will notify the appropriate Supervisor and advise:

1. That the absence will involve Union business as it relates to possible grievances; and
2. The location to which the Steward is going.

It is understood that the work and service provided by the Employer are the primary concern and that such requests for absences on Union business will reflect that concern. If the Supervisor feels that the Steward cannot be excused at the requested time, the Supervisor will make arrangements for him/her to be excused as soon as practical. On arriving at the destination, the Steward will seek out the person in charge and advise the following:

1. The purpose of the Steward's visit; and
2. The name of the employee to be seen.

The Supervisor normally will make the employee available. If that cannot be done because of work demands, the Supervisor will arrange to make the employee available as soon as possible.

Alternate stewards will function as stewards in the absence of the regular stewards and will

observe the procedures set forth in this Section.

The Chief Steward will observe the procedures set forth in this Article except that he or she will be allowed one and a half (1½) hours per week for investigating grievances.

An employee desiring to leave his or her assigned work area to discuss a grievance/complaint with a steward will obtain prior permission from the immediate Supervisor. Permission will not be unduly denied.

Section 6. Procedure.

The City and the Union agree to the following steps, time limits, and conditions for presenting and adjusting grievances:

STEP 1: A grievance must be taken to the ~~Production Manager~~Supervisor within fourteen (14) calendar days following knowledge of the problem and discussed among that ~~Production Manager~~Supervisor, the aggrieved employee(s), and the Union Steward. If the grievance is not settled within ten (10) calendar days following this discussion, the grievance shall be reduced to writing on forms provided by the City and submitted to the next step.

STEP 2: In the event Step One does not resolve the matter, the written grievance shall be forwarded to the ~~Assistant Superintendent~~Operations Manager within the above ten (10) day period. The grievance shall be signed by the employee and the Union Steward and set forth the facts of the dispute, the relief sought, and the specific provision or provisions of the Contract alleged to have been violated. Second step grievance discussions shall take place at a meeting with ~~Assistant Superintendent~~Operations Manager, grievant, and Union Steward. Such meeting shall be scheduled and held within ten (10) calendar days of receipt by the ~~Assistant Superintendent~~Operations Manager. The City shall give its written answer within seven (7) calendar days after the close of discussion.

STEP 3: In the event Step Two does not resolve the matter, the written grievance shall be forwarded to the ~~Superintendent of Street Maintenance and Traffic Operations~~Deputy Public Works Director within the ten (10) day period following receipt of the City's answer. The grievance shall be signed by the employee and the Union Steward and set forth the facts of the dispute, the relief sought, and the specific provision or provisions of the Contract alleged to have been violated. Third

step grievance discussions shall take place at a meeting among the ~~Superintendent of Street Maintenance and Traffic Operations~~Deputy Public Works Director, the grievant, and the Union Steward. Such meeting shall be scheduled and held within ten (10) calendar days of receipt by the ~~Superintendent of Street Maintenance and Traffic Operations~~Deputy Public Works Director. The City shall give its written answer within seven (7) calendar days after the close of discussion.

STEP 4: Such answer shall be final unless the grievance is appealed by written notice to the Director of Public Works within seven (7) calendar days after receipt of the City's third step answer. Fourth Step grievance discussions shall take place at a meeting among the Director of Public Works or designee, the ~~Superintendent of Street Maintenance and Traffic Operations~~Deputy Public Works Director, the grievant, and the Union representatives. Such meeting shall be scheduled and held within ten (10) calendar days of receipt of the appeal by the Director of Public Works. The City shall give its written answer within seven (7) calendar days after the close of discussion.

STEP 5: Only the Union may advance a grievance beyond Step 4. The answer of the Director of Public Works at the Step 4 level shall be final unless the Union appeals the decision to the Human Resources Director within seven (7) calendar days after receipt of the answer from the Director of Public Works. The Human Resources Director or designee shall investigate and conduct an informal hearing into the matter. The Human Resources Director shall provide a final answer for the Union within fifteen (15) calendar days of receipt of the appeal.

STEP 6: The answer of the Human Resources Director shall be final unless the Union appeals the grievance to arbitration by giving written notice of a desire to arbitrate to the Human Resources Department within ten (10) calendar days after receipt of the City's fifth step answer. The union will provide payment for one-half of the expense to obtain a roster of arbitrators within ten (10) days of the notification of the intent to arbitrate. Failure to submit payment for the roster within ten (10) days of filing a notice of intent to arbitrate will result in a withdrawal of the notice and the matter will be considered settled on the basis of the City's last answer.

Section 7. Arbitration.

If the grievance is appealed to arbitration, the parties shall first meet to agree upon an arbitrator. This meeting shall take place within ten (10) calendar days of receipt of the notice specified in Step Six. Failing such agreement, the parties shall jointly ask the Federal Mediation and

Conciliation Service to submit a list of five (5) arbitrators. Should the first list of arbitrators be unacceptable, either party may request that a second list of arbitrators be provided. The party requesting arbitration shall strike the first name and each party shall strike one name alternately until one arbitrator is left. The arbitrator shall be notified of his/her selection and a request shall be made that the arbitrator set a time and place for the hearing subject to the availability of City and Union representatives. The parties shall attempt to stipulate to the issue(s) before the arbitrator. At any time upon mutual agreement from both parties there may be an extension of any timelines within this Article.

Section 8. Authority of Arbitrator.

Only one grievance may be decided by an arbitrator at any hearing unless the parties mutually agree to waive this requirement. The arbitrator shall have no right to add to, subtract from, nullify, ignore, or modify any of the terms of this Agreement or expand the issue(s). The arbitrator shall consider and decide only the particular issue(s) presented in writing by the City and the Union. The arbitrator's decision shall be based solely upon his/her interpretation of the terms of the Agreement. If the matter sought to be arbitrated does not, in the arbitrator's judgment, involve an interpretation of the terms or provisions of this Agreement, he/she shall so rule. The decision of the arbitrator shall be final and binding on the City, the Union, and the employee or employees involved.

Section 9. Arbitration Expenses.

The expenses of the arbitrator, including fees, shall be shared equally by the City and the Union. Each party shall be responsible for its own arbitration expenses. When an employee of the bargaining unit is subpoenaed by either party in an arbitration case, that employee may appear without loss of pay if he/she appears during his/her regularly scheduled hours of work.

Section 10. Effect of Time Limits.

The parties agree to follow each of the foregoing steps in the processing of a grievance. If, in any step, the City's representative fails to give a written answer within the time limit specified, the grievance shall automatically be transferred to the next step at the expiration of such time limit. Any grievance not moved by the Union to the next step within the time limits provided following the City's answer will be considered settled on the basis of the City's last answer. The number of days to answer or move a grievance may be extended by mutual agreement.

Section 11. Expedited Grievance Procedure.

In the event of an actual or proposed termination, the Union may bypass Steps 1, 2, 3, and 4 and file the grievance directly with the Director of Human Resources, as indicated in Step 5, who will make the final determination on behalf of the City. All arbitration procedures thereafter shall be in accordance with the provisions of Sections 7 and 8 of this Article.

ARTICLE 6

DISCIPLINE AND DISCHARGE

Section 1. Policy.

The City reserves the right to, with just cause, discharge, suspend or otherwise discipline employees for violations of City and/or departmental rules and regulations. All disciplinary and corrective actions shall be subject to the provisions of the grievance procedure contained in this Agreement. The seriousness of an offense will often vary with the circumstances prevailing at the time of the occurrence and the motives which prompted the offense. Related and mitigating factors shall be considered when determining the appropriate action to be taken. The disciplinary process involves four steps of progressive discipline for infractions of a similar nature and which are of a nature not serious enough to constitute just cause for immediate suspension or discharge. The progressive steps are:

Caution Counseling -- Verbal discussion documented as to issue addressed, initialed by both the supervisor and the employee, with a copy provided thereto, and placed in the employee's personnel file.

Written Reprimand -- Signed by the supervisor and the employee, to acknowledge receipt thereof, witnessed by a Union Steward, and placed in the employee's personnel file.

Suspension -- Notice in writing of a removal from pay status for a specified period of time, with, at the employee's discretion (subject to ~~Superintendent~~ Deputy Public Works Director concurrence), an alternative forfeiture of the equivalent amount of accrued vacation leave (provided, however, that decisions regarding such substitutions, while deserving of an explanation, shall not themselves be grieveable.)

Discharge -- Notice in writing of termination of employment with the City of Topeka for an

offense(s) or recurrence of offenses serious enough to warrant such.

In the event an employee refuses to acknowledge receipt of a copy of any action, it shall be noted by the Supervisor and initialed by the Union Steward. Employee assistance measures may be utilized if deemed appropriate by Management. (See Article 2, Section 12).

Section 2. Procedure.

The progressive disciplinary system listed is intended to serve as warning to the employee that he/she needs to improve in the listed area and that repeated incidents may result in suspension or termination. The steps of progressive discipline are intended as a guideline for the application of discipline but the City may apply any level of discipline commensurate with the seriousness of the offense committed.

The City shall have the right to discipline employees up to and including termination; provided, however, that all actions to terminate employees shall require the approval of the Human Resources Director of the City. The City may place the employee to be terminated on administrative leave with or without pay pending the resolution of an appeal filed under the provisions of Article 5 of this Agreement.

Offenses not normally considered serious enough to warrant immediate suspension or termination:

1. destruction or loss of City property;
2. improperly using or obtaining leave time;
3. tardiness;
4. absence without permission or proper notice;
5. interference with the regular conduct of City business;
6. using City vehicles, property or equipment for personal use;

7. consistent or continual unavailability for work;
8. engaging in habits that interfere with the individual's or any other employee's performance on the job;
9. violations of any work rule governing a management's right or Administrative Rule and Regulation which governs a mandatory subject not contained within this Agreement.

The above list does not constitute a complete and total listing of offenses but is for illustrative purposes only.

Section 3. Grounds for Suspension or Termination.

Compliance with Department and Section rules is necessary to a safe and efficient workplace and to maintaining sound relationships with employees. Below is a listing of offenses (not all-inclusive) which are of such a serious nature as to warrant immediate discharge or suspension and for which the Employer shall have the absolute right to take such actions without prior notice. With offenses of this nature an employee may be placed on unpaid administrative leave while an investigation is being conducted. If the investigation lasts longer than one week (five regular work days), the employee will be put on paid administrative leave until the investigation is concluded. Related and mitigating factors may be considered, however, when determining the appropriate response to misconduct. The City reserves the right to determine that any violation of rules and/or regulations may constitute just cause for immediate suspension or termination depending on the circumstances relating to the offense.

Examples of offenses which may constitute sufficient and just cause for immediate suspension or termination are as follows.

1. Refusing to perform work assignments.

2. Leaving work assignment and/or City property without permission.
3. Insubordination.
4. Removal of any City property from City premises for the employee's personal use and/or the disposal of any property without the written approval of the ~~Superintendent~~ Deputy Public Works Director or designee.
5. Theft of property belonging to the City
6. Knowingly falsifying information to the City or knowingly making false statements in matters relative to employment.
7. Dishonesty in any form or degree.
8. Fighting, including striking a fellow employee or supervisor, or threatening a fellow employee or supervisor with apparent intent to cause bodily harm.
9. Soliciting or performing during duty hours work not authorized or directed by or otherwise beneficial to the City.
10. Performing non-City related activities during paid work time (e.g. sleeping, performing personal activities such as artwork or online or catalog shopping).
11. Consumption of alcohol or possession or use of illegal drugs during working hours or the inability to perform duties because of being under the influence of either or any other violation of the City's Alcohol and Controlled Substance Policy.
12. Willful and/or reckless neglect of duty.
13. Accident or injury caused by failure to follow safety procedures or by inattentiveness of the employee.
14. Failure to return to work after an approved leave of absence or failure to return to the job after any other approved departure.

15. The use of unreasonable and abusive language or unacceptable treatment of a client, citizen or other individual in the community, or City employee on the City payroll.
16. Violation of the City's No Harassment or Discrimination Policy.
17. Solicitation or acceptance of money or anything of value to influence decisions in public matters or as a reward for such decisions.
18. Possession of any type of firearm, explosive or concealed weapon without specific authority.
19. Possession, sale, consumption or being under the influence of any alcoholic, narcotic or other non-prescription substance while on the work site, except to the extent governed by the City Substance Abuse Policy.
20. Other violations of a similar nature.

The above list does not constitute a complete and total listing of offenses but is for illustrative purposes only.

The preceding list does not limit Management's right to take appropriate corrective or disciplinary actions for just cause as necessary. Employees may request the presence of a Union Steward at all disciplinary proceedings.

A permanent employee, as defined in Article 3, Paragraph C, of this Agreement, may be removed for just cause. Any employee so removed shall be given written notice of his/her dismissal with the reason(s) therefor. Any terminated employee shall be taken off the payroll immediately.

Section 4. Manner of Discipline.

If the Employer has reason to discipline an employee, it shall be done if at all possible in a manner that will not embarrass the employee in front of other employees or the public.

Section 5. Notification of Disciplinary Action.

For all proposed disciplinary actions, the Employer shall notify both the Union Business Agent, Steward, and the employee involved that a corrective measure is being contemplated and why. With that notification, employees shall be informed of their right to Union representation if they so choose. It is the responsibility of the employee, however, to make the representation request. The employee may waive Union representation, but must do so in writing. If waived, the employee and/or the Union representative shall be given the opportunity at the ensuing meeting to rebut or clarify the reasons for such possible discipline. Such meeting shall occur within fourteen (14) days of Management's having knowledge of the underlying problem, unless the Chief Union Steward is advised within that time frame that an extension is necessary and why.

Section 6. Form and Measure of Disciplinary Action.

In the event disciplinary action is taken against an employee, the Employer shall promptly furnish the employee, Union Business Agent and the Union Steward, (if representation has been requested) a clear and concise statement in writing of the disciplinary action and reasons therefor. Once the measure of discipline is determined and imposed, the Employer shall not increase it for the particular act of misconduct. An employee shall continue to be entitled to the presence of a Union representative at any phase of a disciplinary action, even if previously waived. If there is no Union representation in a disciplinary matter, no resulting penalty can be used as a precedent for the handling of a similar incident in the future.

Section 7. Personnel File.

A copy of any adverse action shall be given to the employee. All records of disciplinary actions of a nature not serious enough to warrant immediate suspension or discharge shall not be used for progressive disciplinary purposes after eighteen (18) months from the date of the underlying

incident if there has been continuous service free from additional disciplinary actions for violations of a similar nature. Records of disciplinary actions involving immediate suspensions shall remain in the personnel file and may be considered along with future violations of a similar nature for disciplinary purposes for thirty-six (36) months from the date of the underlying incident. Disciplinary actions involving policy violations of a harassing, discriminatory, or workplace violence nature will remain on file and may be considered along with future violations of a similar nature for the duration of employment.

ARTICLE 7

HOURS OF WORK

Section 1. Regular Hours.

The normal work week for full-time employees in the bargaining unit shall be forty (40) hours in a regularly recurring period of one hundred sixty-eight (168) hours in the form of seven (7) consecutive twenty-four (24) hour periods. The normal work day for full-time employees shall be eight (8) hours within a twenty-four (24) hour period. The Employer agrees to meet with the Union during the life of this contract to work alternative work schedules to include 10-hour workdays within a 24-hour period in four (4) consecutive days (Monday – Thursday or Tuesday – Friday). All employees shall be assigned to a regular work shift and each work shift shall have a regular starting and quitting time.

Section 2. Work Schedules.

Work schedules are defined as an employee's assigned hours, days of the week, days off, and shift rotations. All work schedules showing employees' shifts, work days, and hours shall be posted on applicable departmental bulletin boards.

The Employer shall provide five (5) calendar days' written notice to the Union and the affected employees prior to making permanent changes in work schedules. Employees will not be sent home early for the purpose of avoiding overtime.

Work schedules will not require employees to work split shifts or consecutive shifts, except in emergencies as stated in Section 9.

In the situation of a weather event or emergency, management shall have the discretion to assign staff for a work shift outside of their normal work shift until the work for that event is completed. Management will notify staff as soon as practicable if they are being assigned to an

alternate work shift due to a weather event or an emergency. Employees shall be allowed sufficient time not to exceed one (1) hour without pay to report to an emergency shift. This does not apply in cases of extreme emergencies.

Supervisors shall cooperate with employees required to work overtime in making arrangements for contingencies such as daycare and shared rides.

Section 3. Rest & Meal Periods.

A. Breaks/Rest Periods. All employee work schedules shall provide, where applicable, for a fifteen (15) minute rest period during each one-half shift. The rest period shall be at the job site or in close proximity. ~~Supervisors shall cooperate with employees required to work overtime in making arrangements for contingencies such as daycare and shared rides. Rest periods are intended to allow employees a brief break from work activities.~~ When the work being done is incidental to an emergency declared by the ~~Rehabilitation and Maintenance Manager~~Public Works Director or designee, employees shall not be entitled to rest periods until the emergency work has been completed.

B. Meal Periods. ~~All employees shall be granted a meal period during each work shift. All employees shall be granted a thirty (30) minute meal periods during each work shift.~~ Those meal periods shall be as near the middle of the shift as possible. Meal periods themselves shall be without pay and shall be at the job site or in close proximity. ~~There is no set time period to eat a meal, but employees are expected to take only a minimum amount of time for that purpose and only when work allows to do so (grab and go).~~ If for any reason a meal period is shortened and/or canceled and an employee is required to perform work, that time will be credited to the employee's hours of work for that week. The ~~Rehabilitation and Maintenance Manager~~public works director or designee may reschedule meal periods during, but not beyond, the sixth (6th) hour of a shift. ~~Employees working a~~

~~regular ten (10) hour, four (4) day work schedule shall be granted a paid thirty (30) minute meal period during each work shift. Those employees allowed a thirty (30) minute meal period shall be permitted to eat as near the middle of the shift as possible. The meal period shall be at the job site or close proximity.~~

C. Overtime Breaks and Meal Periods. Employees called back or required to work outside of normal work hours shall be given paid fifteen (15) minute rest periods after each two (2) continuous hours of work and/or paid thirty (30) minute combination rest and meal periods after each four (4) continuous hours of work.

CD. Meal Allowance. The City will provide either an actual meal itself or a single allowance of ~~sixteen~~ dollars ~~and fifty cents~~ (\$~~6.50~~10.00) to an employee who is required to work four (4) or more continuous hours of unscheduled overtime beyond a normal shift. ~~If the employer determines that the employee's work cannot be interrupted for a full meal break, the employee shall be entitled to only enough time to eat the meal.~~

Section 4. Post-trip Inspection/Clean-up.

Employees shall be granted twenty (20) minutes at the ends of shifts to both clean-up; perform post-trip inspections; brief supervisors on work accomplished; receive assignments for the next day; and prepare vehicles and equipment accordingly.

Section 5. Time and Place for Reporting for Work.

Employees shall be ready to commence work or depart from their reporting stations for job assignments at the beginning of each work schedule and work until the end of their work shift excluding the allowed clean up time per the bargaining unit agreement. Employees are required to use a time capture device and must clock in before the beginning of any work shift and clock out at the end of the shift. The employee must call the designated phone number no later than one-half (1/2)

hour before the start of the shift if they will be absent or late. Employees are not authorized to leave the work site early without ~~the Infrastructure Support Manager's~~ Supervisor's approval of authorization to leave prior to the end of the shift. Each employee is responsible for ending his or her work shift at the appropriate time.

Section 6. Reporting Time.

Any employee who presents himself/herself for work as scheduled shall be assigned to at least one (1) hour of work on the job for which he/she was scheduled.

Section 7. Call/Show-up Time and Work from Home.

A. Any employee called to work outside of his/her regularly scheduled shift shall be paid for a minimum of three (3) hours "show-up" time or the actual number of hours worked, whichever is greater, at his/her scheduled hourly rate. Only one show-up allowance may be paid an employee per 24-hour period, after which compensation will be for actual hours worked.

B. In the event an employee is called at home to perform work that may be accomplished there, he or she shall be compensated by the payment of one (1) hour of call back pay at his/her scheduled hourly rate for the first call received and fifteen (15) minutes, or the actual time worked, whichever is greater, for each ensuing call during the same contiguous off-duty period ending with the employee's next regular reporting time.

Section 8. Shift Differential.

Full time employees of the Street Section shall be eligible for Shift Differential of one dollar (\$1.00) per hour as follows:

1. Shift work starting at or after 7:00 p.m. but before ~~3:00~~5:00 a.m. shall qualify for the differential.
2. As an exception to the normal requirement that shift work be regular and recurring,

those who bid on and are assigned to pre-established “night” shifts for emergency snow removal shall also receive the differential for hours worked in that contingency capacity.

3. If an employee volunteers for or is otherwise assigned to project work or to fill-in on a temporary basis ~~for an absent co-worker~~ on shifts that would ordinarily satisfy the criteria of subsection 1 above, that employee shall be entitled to the differential for all hours worked in that assignment.

~~4. Employees assigned to such night schedules shall be paid an additional seventy cents (\$.70) per hour.~~

~~5~~4. For the purposes of either standby actually worked, or overtime performed, in conjunction with an underlying qualifying night schedule, Shift Differential, as a premium pay, shall be added prior to calculation of one and one-half (1½) times the employee’s regular hourly rate.

~~6~~5. Payment of Shift Differential shall only be for actual hours worked and not applied to non-duty status compensation for vacation; sick, funeral, or emergency leave; compensatory or holiday time; and any related absence with pay.

Section 9. Exceptions.

When the ~~Superintendent~~Deputy Public Works Director or designee has determined that an emergency exists, the Union agrees that the provisions of this Article may be temporarily suspended in order to control the situation which has caused the emergency.

Section 10. Standby.

Any employee selected by Management as being on standby and specifically designated as a standby employee shall be compensated one hour at straight time for each consecutive eight-hour block of time the employee is on standby. The eight-hour blocks of time shall commence at the end of the employee’s scheduled workday and shall run consecutively thereafter. In the event that

standby causes an employee to accrue hours in excess of forty (40) in a work week, then those hours shall be treated as overtime hours and subject to the same rules that apply in Section 8.

- Employees are assigned to standby on a seven-day rotational basis using a standby /call list. This person will be utilized for all work calls received after normal duty hours, on weekends and holidays.
- Once an employee is assigned a standby assignment, it shall be the employee's responsibility to complete the work assignment. In the event an employee cannot complete the work assignment for personal reasons after the normal quitting time, it shall be that employee's responsibility to find another standby eligible employee to complete the assignment. If an employee covers for a standby employee, a minimum of 24 hours must be exchanged by the employees. Any employee excused or deferred from standby will have the amount of time and pay deducted for the time they were not available to respond. The employee that filled in for the scheduled standby employee would receive the any overtime pay and the standby pay for the period they worked.
- If an employee is not able to fulfill the assigned standby due to a personal medical issue or work-related injury and is not able to find a replacement, management will assign the next person on the seniority/ call list as a replacement for the scheduled standby.
- Eligibility. Employees must ~~have qualified in the following pieces of equipment~~ be classified as Senior Maintenance Worker or have been deemed eligible prior to January 1, 2019, to be eligible to be on standby.
 - a. ~~Sweeper Vac / 3-Wheel Sweeper~~
 - b. ~~Loader~~
 - c. ~~Flush Truck~~

d. ~~Dump Truck~~

e. ~~Bobcat~~

ARTICLE 8

OVERTIME

Section 1. Policy and Practice.

A. Definition. Overtime is defined as all hours in pay status in excess of forty (40) hours in any scheduled work week and the hours/days identified in Section 4 of this Article. Overtime work must be approved by the ~~Section Manager~~ **Street Operations Manager.**

B. Holdover. Employee(s) with relevant skills involved in work that requires them to be held over in order to complete the assignments will be offered that opportunity for overtime without regard to the normal seniority list.

C. Rate of Pay. Compensation for overtime work shall be at one and one-half (1½) times the employee's regular rate of pay.

D. Eligible Employees. For the purposes of this Article, only those employees in a non-leave pay status are eligible for overtime work and need to be called, provided, however, that an employee on approved vacation leave may ask to be retained on a particular overtime list for emergencies only.

Section 2. Distribution of Overtime Work.

A. ~~The Production Manager will determine categories of employees for overtime work. However, he/she will notify the Union in advance of any proposed changes in those categories in order that its input may be considered before implementation. Overtime work shall be offered equally to employees who are qualified to do the work.~~

B. Snow removal shifts will be determined by seniority bid of qualified employees in each classification for day or night shift in October of each year. Once shifts have been established, necessary overtime due to inclement weather will utilize the day call or night call process. When

overtime begins within three (3) hours of the start of the day shift, the day shift will be called for overtime work. When the overtime begins within three (3) hours of the start of the night shift, the night shift will be called for overtime work. The provisions of section C do not apply for holdover and emergency snow removal situations.

C. When an overtime assignment becomes available, except for holdover or emergency snow removal situations, efforts will be made to contact the first qualified person at the top of the list to offer him/her the opportunity to work. Anytime the contacted employee is available and accepts an overtime assignment his/her name is placed at the bottom of the list. Anytime an employee is contacted and declines an overtime assignment, his/her name is placed on the bottom of the list. Any employee who has been called out for and is still on an overtime assignment will be required to finish that assignment before being considered for another opportunity.

D. After a list of eligible employees has been exhausted, the least senior employee qualified to perform the work in question will be required to accept the overtime assignment.

E. Supervisors shall cooperate with employees required to work overtime in making arrangements for contingencies such as daycare or shared rides.

Section 3. Employee's Obligation to Accept Overtime Work.

Except for holdover and emergency snow removal situations, any employee shall have the right to refuse the first call for overtime work on an individual overtime job, but must accept the assignment on the second call.

Section 4. Definition of Pay Status.

For the purposes of this Article, the following shall be considered hours worked pursuant to Fair Labor Standards Act (FLSA) requirements for calculation of overtime:

1. Holiday time

2. Vacation time

3. Up to 3 additional days that are provided for Perfect Attendance Incentive

Section 5. Compensatory Time.

Compensatory time shall be given in accordance with the provisions of the FLSA, but all employee requests for such shall require supervisory approval. All unused, accrued compensatory time shall be paid out on the final paycheck of ~~each year~~September for employees of the bargaining unit hired on or after January 1, 2016. The compensatory time payouts will be taxed separately from regular wages. ~~In the event of a snow or other similar emergency declared by the City Manager whereby all "non-essential" employees are directed to stay at home with pay and without assessment of personal leave, all Street Section workers covered by this Agreement who are considered essential and therefore required to (and do) report shall receive in Compensatory Time the same number of hours as those deemed non-essential are excused from duty, less any time such essential Street employees are themselves granted absences from normal work schedules.~~ New hire initial probationary employees will not be eligible for compensatory time until they have successfully completed their probation except for snow removal and emergency overtime. All overtime for initial probationary employees will be paid at the applicable overtime rate.

Section 6. Inclement Weather Declaration.

Employees directed by management to work during the time frame of the declaration and who do report to work shall receive Compensatory Time equal to the same number of hours that the inclement weather declaration coincides with the employee's scheduled hours of work for that day. Those employees directed by management to report to work and who do not report to work will be required to use appropriate leave to cover the entire scheduled shift.

ARTICLE 9

SENIORITY

Section 1. Definition.

Seniority shall be defined as the total length of uninterrupted service accumulated by an employee in each of the following categories:

A. City Seniority - The total length of uninterrupted service following initial date of hire with the City.

B. Division Seniority - The total length of uninterrupted service following the date of assignment to the specific division where the employee is currently employed.

C. Classification Seniority - The total length of uninterrupted service following the date of assignment to a specific job classification within a specific division of the City.

Employees shall accrue seniority for time spent on involuntary Military Leave or leave as a result of an on-the-job injury or as provided elsewhere in this Agreement.

Section 2. Loss of Seniority.

An employee's seniority accumulation shall stop if the employee:

1. Is discharged for just cause (unless reversed and awarded back pay through the grievance or other legal procedure).

2. Retires.

3. Quits or resigns. Any employee who voluntarily resigns on good terms and returns to work in the same division within one hundred twenty (120) days shall receive credit for all City seniority previously accrued. However, unless an employee receives direct compensation from the City during that 120 day period, he/she shall accrue no further seniority. Divisional and Classification seniority shall commence on the date the employee returns to work.

Section 3. Seniority List.

~~The Superintendent~~ Deputy Public Works Director or designee shall maintain an up-to-date seniority list of all employees containing the name of each employee, date of hire, date entered the Division, and date entered the classification.

Every six (6) months the City shall update and post the seniority lists on the official bulletin boards and submit a copy to the Union. The City and the Union shall be allowed thirty (30) days to notify one another of any errors they find in the seniority lists as posted.

ARTICLE 10

PROBATIONARY EMPLOYEES

Section 1. Definition.

Probation shall mean the period of time that supervisors assess the work of an individual in order to determine the ability of the individual to perform the required responsibilities of the assigned position and continue employment in the assigned position.

Section 2. Initial Probation.

Each employee, following initial ~~employment~~hire, shall be subject to a minimum probationary period of 1,040 work hours. This probationary period may be extended, for just cause, by the Employer for up to ~~520~~1040 additional work hours in increments of 520 hours, if the performance demonstrated by the employee does not conclusively illustrate reasonable ability to complete the expected duties and if the action to extend the probationary period is taken prior to the end of the initial probationary period of 1040 work hours. The Employer agrees to notify employees ~~and the Union~~ in writing of decisions to extend initial probationary periods.

All new employees serving in their initial probationary period with the Employer or in a subsequent employment status interrupted by more than one hundred twenty (120) days shall be considered probationary employees until they have completed ~~one thousand forty (1040) work hours~~the initial probationary period after which their seniority shall date back to their most recent date of hire. The Employer shall be the exclusive judge of a probationary employee's qualifications and ability and shall be the exclusive judge in deciding whether to continue such an employee's employment. Provided, that Management, in the interests of the efficient operation of the Division or to increase an employee's chance of succeeding at this new position, may increase the probationary period up to an additional one thousand forty (1040) work hours in increments of five hundred

twenty (520) hours. An employee who does not successfully complete the initial probationary period may be terminated for just cause.

Section 3. Interim Probation.

All employees within the Bargaining Unit shall be eligible for a transfer to a job classification in the same, lower or higher salary range as their current job classification without regard to race or sex, provided each employee shall meet the minimum requirements of the classification, and provided further, that such transfers or voluntary demotions or promotions within or from outside the bargaining unit shall be on a probationary basis for ~~five hundred twenty (520)~~one thousand forty (1040) work hours. ~~For all employees transferred or voluntarily demoted or promoted to the job classifications listed below, the probationary period shall be extended~~Provided, however, in the interests of the efficient operation of the Division or to increase an employee's chance of succeeding at this new position, Management may extend the probationary period up to one thousand forty (1040) additional work hours in increments of five hundred twenty (520) hours. ~~Personnel assigned to the Street Maintenance Section, provided that Management, in the interests of the efficient operation of the Division or to increase an employee's chances of succeeding at his/her new position, may increase the probationary period up to an additional one thousand forty (1040) work hours.~~

Section 4. CDL Requirement.

~~All initial probationary employees shall be required to have or obtain a Class A CDL prior to the completion of their initial probationary periods. The necessary on-duty time shall be allowed for this, consistent with the provisions of Article 2, Section 13.A.~~

ARTICLE 11

VACANCIES-TRANSFERS-PROMOTIONS - DEMOTIONS

Section 1. Definitions.

A. Vacancies: For the purposes of this Article, a vacancy is created when the City/division increases the work force and/or chooses to fill an open position created by a termination, resignation, or promotion.

B. Transfers: For the purpose of this article, a transfer shall be defined as an interdepartmental or an intradepartmental move into the Street Maintenance Section, ~~Equipment Operator Classification~~. Employees transferring into the Street Maintenance Section will serve an interim probationary period ~~of 1040 hours~~.

C. Promotion: For the purposes of this Article, a promotion is the advancement of an employee to a higher ~~competency skill~~ classification level within the Street Section on a permanent basis.

D. Demotion: The movement or reduction of an employee to a lower ~~competency skill level, grade, or rank~~ classification.

Section 2. Posting of vacancies.

All vacancies to be filled on a permanent basis shall be posted on Union bulletin boards for a period of five (5) working days prior to filling the vacancy. The posting notice will contain the job title/description, shift, and any other information as necessary. The Superintendent or designee may elect to conduct an external recruitment for position vacancies concurrently with the internal posting. Employees requesting to change shifts must submit request in writing to the Superintendent or designee when the vacancy is posted. Requests for shift change will be handled on a seniority basis. Management shall make every effort to fill jobs as expeditiously as possible and shall promptly notify the Union of decisions not to fill jobs at the time such decisions are made. On request of the

Union, Management shall provide a statement of the status of a position if the position is not posted within thirty (30) days of the vacancy. Vacancy announcements shall not be required where the Employer allows a transfer or demotion to avoid a layoff situation. If a vacancy is not filled within fourteen (14) days following the posted open bidding period, it may be re-opened for bids. If the opening is neither filled nor re-opened, Management will notify the Union of and explain the reason for its decision.

Section 3. Selection process.

Division seniority and qualifications will be used in determining those employees who will be selected to fill the vacancy. Determinations as to the qualifications shall be reasonably determined by Management. The selection may be based on the following:

1. Employee possesses the physical and other qualifications to perform the essential position responsibilities with or without reasonable accommodations.
2. Employee does not have written level or above discipline for availability for work issues. Past discipline beyond effective time limit will not count against the employee.
3. Employee demonstrates satisfactory performance in current position assignment; demonstrates ability to maintain harmonious relations with coworkers and supervisors; and observes City policies, rules and regulations.

The vacancy will be filled by the most qualified employee. When two or more employees possess substantially equal qualifications, selection will be based on seniority. In the event an employee is not appointed to a vacancy for which the employee has applied, the employee may request written reason(s) for the denial.

Section 34. Promotion.

Promotion within the Division will be based on successful completion of the requirements of

the classification.~~the acquisition of new competency levels pursuant to training, practice, experience, and qualification as set forth in Article 18, Section 4. Testing can only occur after the completion of pretesting and training. The employee may choose to waive the training but if he selects to do so and fails the test then he or she will be required to go to the end of the training list and must complete all training hours for that specific piece of equipment. After all training requirements have been successfully achieved then advancement to the next higher scale will commence with the first day of the first pay period following certification by the Safety and Training Coordinator and Production Manager.~~

Section 45. Demotion.

Involuntary. An employee may be demoted to a lower ~~competency skill level, grade, or rank by the Production Manager~~ classification by Management if he or she is unsuccessful ~~in obtaining a “Meets Expectations” rating level after the retraining period as prescribed in Article 18 Section 5B in completing the interim probationary period.~~ The following are examples giving reason for demotion, ~~(The following enumerated list of reasons for demotion is not to be taken as an absolute list of all possible justifications for demotion):~~

A. ~~Due to continued unsatisfactory performance or their inability to satisfactorily complete classification requirements. operate equipment they have been trained on, certified, and have been receiving skill based compensation;~~

B. ~~For continued unsatisfactory workmanship quality when working with the piece of equipment they have been trained and certified on;~~

C. ~~When there has been damage to equipment for which they have been trained and certified on and the supervisor, safety committee, and/or Superintendent determine the damage/accident was avoidable and demotion is justified.~~

Section 5. Advanced Placement for New Hire.

~~When an Equipment Operator new hire possess advanced equipment skill level experience from previous employment and can provide proof of the advanced equipment skill operation along with documentation (i.e. certificate, license, etc.), then management can place the new hire equipment operator in a higher competency skill level. The new hire equipment operator shall be subject to all of the provisions of Article 10 Probationary Employees.~~

ARTICLE 12

LAYOFF PROCEDURE

Section 1. Layoff Determination.

Layoffs shall be defined as a reduction of staff or the elimination of any position to insure the efficient and economical operation of the Section as determined by the ~~Superintendent~~ Deputy Public Works Director, Department Head, and/or the City Manager.

In the event a reduction in force is deemed necessary, employees shall be laid off as follows:

1. The ~~Superintendent~~ Deputy Public Works Director shall designate where the layoff(s) will occur. In general, temporary employees or employees who are partially subsidized through specially-budgeted programs shall be laid off first, followed by benefit-eligible employees on part-time schedules, followed by benefit-eligible full-time employees.

2. The laying off of benefit-eligible, full-time employees will occur in the inverse order of their seniority.

Section 2. Required Notice.

Employees who are to be laid off shall be given formal written notice at least fifteen (15) working days in advance of the date of the layoff. If such notice is not given, the Employer shall pay to the individual affected one day's salary for each day fewer than fifteen (15) that the notice was actually provided. The Union shall be given a copy of the layoff notice.

Section 3. Recall.

Employees shall be recalled from layoff according to their seniority. If there is more than one employee available to be recalled, ~~the Superintendent~~ Management shall recall the employee with the most seniority, regardless of the number of skill levels he or she has.

The City shall retain a list of employees who have been laid off. Those who have remained

on a layoff status for more than twenty-four (24) months shall be stricken from the list and no longer subject to recall.

Employees on a recall list shall notify the ~~Superintendent~~Human Resources Director by Certified Mail within ten (10) days of any change of address. Any employee failing to provide such a notice shall have no recourse, legal or otherwise, against the City if a recall occurs and he/she has failed to receive notice.

The City agrees to advise laid off employees on a recall list of a job vacancy by mailing notices to the employees' last known addresses as provided in the manner set forth above.

Any employee who receives notice of a recall and who desires to be considered for a vacancy shall notify the ~~Superintendent~~Human Resources by Certified Mail -- within ten (10) calendar days of the postmark of the City's notice -- stating the exact date the employee will be available to return to work. The employee shall be required to be available to return to work within twenty-four (24) days of the City's notice in order to be considered.

Section 4. Layoff Options.

~~The Superintendent~~Public Works Director or designee may recommend alternative cutback areas (to any anticipated layoff of employees) to the City Manager. Nothing in this Agreement shall prohibit the City Manager from entering into an arrangement with the Union to minimize the effect of general layoffs by:

- a) Reducing the total number of working hours of employees,
- b) Reducing the level of payment to current classifications,
- c) Implementing a rotational furlough system, or
- d) Utilizing other scheduling variations which may cause minimal impact on services rendered to the public.

ARTICLE 13

SICK LEAVE

Section 1. Accumulation.

Employees covered by this Agreement shall accrue sick leave at a rate of 3.~~692~~70 hours per pay period for a forty-hour employee. The maximum year-end carry-over for sick leave shall be one thousand forty (1,040) hours for a full time forty-hour employee. While bargaining unit members may continue to accrue above that number at their normal rate during the ensuing twelve-month period, any excess on December 31 will be zeroed out and compensated in accordance with the provisions of Section 4 below. An employee must be performing assigned duties or on authorized paid leave or Workers' Compensation to be eligible to accrue sick leave.

Section 2. Requests.

(a) An employee shall only be allowed to utilize sick leave for approved purposes pertaining to the provisions of acceptable sick leave use. Requests for use of sick leave shall be made to the employee's supervisor in accordance with established procedures. ~~Employees who wish to be placed on sick leave status shall notify their Supervisors of their illnesses prior to the start of their shifts or prior to leaving their work sites.~~ The requests may be subject to reasonable audit, confirmation, and medical certification before or after approval.

~~The employee must notify an Infrastructure Support Manager, or designated phone number if they are not available, no later than one half (1/2) hour before the start of the shift. Requests submitted more than two (2) working days after an employee returns to work as well as claims submitted following termination of employment shall not be honored unless in special circumstances an exception is made by the Division Head.~~ Sick leave shall be available as it is accrued, including during the initial probationary period, but shall not be allowed in advance of accrual.

~~Unless previously approved, employees are not authorized to leave the work site early without the Infrastructure Support Manager's approval. Each employee is responsible for ending his or her work shift at the appropriate time.~~

~~Employees who are assigned to ten (10) hour shifts who request a day of sick leave must use ten (10) hours of sick leave.~~

(b) Non-emergency use of sick leave shall be requested at least forty-eight (48) hours in advance of the anticipated absence.

(c) Emergency use of sick leave shall be requested as follows:

(1) The employee shall notify his or her supervisor in accordance with established procedures of the employee's unavailability for work at least thirty (30) minutes prior to the start of the work shift, except in extreme extenuating circumstances where personal condition of health or family emergency does not permit.

(2) The employee shall request the use of sick leave prior to leaving the work site in the event the employee becomes ill on the job and, if possible, complete a sick leave request prior to leaving the job site.

(3) In the case of either 1 or 2 above, the employee must complete and file a sick leave request form with their supervisor within two working days from the date the employee returns to work or the use of accumulated sick leave shall not be allowed.

Section 3. Acceptable Use.

A. Sick leave may be utilized in minimum one-quarter-hour increments when an employee is unable to perform duties due to personal sickness or injury or when the illness or injury of an employee's spouse, child, stepchild, parent, grandparent, or grandchild living with the employee requires care-giving from the employee. Additionally, sick leave may be used for medical, dental, or

other routine diagnostic or remedial treatment of the employee or the employee's spouse, child, stepchild, parent, grandparent or grandchild living with the employee when facilitation is necessary by the employee. In no case, however, shall sick leave granted for such purposes exceed the actual time necessary for examination, treatment, and travel.

In non-emergency situations, employees shall schedule medical or dental appointments and/or treatments at times which do not interfere with job-related duties and shall notify supervisors as soon as the appointments are known. Sick leave may also be allowed or directed if exposure to a contagious disease may endanger or jeopardize the attendance of other employees.

B. Sick leave may be utilized for elective surgery. If more than three (3) days will be necessary, however, arrangements must be made in advance with the **Rehabilitation and Maintenance Manager or designee Supervisor** so that the leave will, to the extent possible, be at a time best suited to the work situation.

Section 4. Year-end Reconciliation/Payment Upon Retirement.

Employees who at the end of the year have in excess of the number of Sick Leave hours permitted for carry-over as stipulated in Section 1 above shall have such residual hours zeroed out and compensated at the rate of thirty-five percent (35%) of their respective hourly wages on December 31. Any employee retiring under the Kansas Public Employees Retirement System (KPERs) or the Social Security System will similarly be paid for thirty-five percent (35%) of eligible accrued sick leave up to a maximum of three hundred ninety-seven (397) hours at his or her hourly rate immediately preceding retirement.

Section 5. Return to Work.

Any employee who absents himself or herself on Sick Leave for more than three consecutive workdays may be required to provide the Human Resources Director with a report from a medical

doctor duly licensed by the State of Kansas indicating the dates the employee has been under treatment and certifying that he or she is capable of returning to full duty. Failure to provide a doctor's statement as required may result in a determination that the Sick Leave in question was not supported by medical opinion, thereby leading to disciplinary action for abuse.

Any employee who is off work as the result of a job-related injury shall, before starting back, report to the Human Resources Department. The employee shall at that time provide to the Human Resources Director a statement from the City Health Care Provider (CHCP), by whom the employee will have been required to be treated, certifying that the employee is capable of performing full regular duties.

The Human Resources Director may also require any employee appearing to be sick or injured on the job or coming back to work from extended Sick Leave (more than three consecutive work days) to report to the CHCP for an independent evaluation, regardless of whether or not a note from that employee's personal physician has been presented. The cost of such an examination shall be paid by the Employer. Any employee refusing to be examined by the CHCP may be subject to a determination that he/she is not yet cleared to return to duty.

Section 6. Excessive Use of Sick Leave.

Any employee who establishes a pattern that makes it appear the employee is using sick leave improperly shall receive a written notice from the ~~Rehabilitation and Maintenance Manager or~~ ~~designee~~ **Street Operations Manager** notifying him or her to report to the Human Resources Department. Thereafter, the employee may be required to report to the CHCP for consultation concerning the employee's duty status. The CHCP may require a doctor's statement certifying:

1. That the employee was treated and the date(s) of that treatment;
2. That the illness or injury was of sufficient seriousness to prevent the employee from

being present at work;

3. That the employee was unable to work on a specified date or dates because of the illness or injury; and

4. That the employee may return to work to assume his or her regular duties on a date certain.

Failure to comply with the above Doctor's statement requirement may result in a determination that the Sick Leave in question was not supported by medical opinion, thereby leading to disciplinary action for abuse.

Section 7. Leave Requiring Medical Attention.

An employee may remain on the job as long as his/her health permits. As provided in Sections 3.A and 5 above, however, Management may require any employee to report to the Human Resources Department if there is reason to believe that that employee is incapable of performing his/her duties because of illness or injury. The Human Resources Director may refer the employee to the CHCP for consultation and/or examination to determine the ability of the employee to perform his/her assigned duties.

Section 8. Employees Receiving Workers' Compensation Benefits.

Any employee injured as the result of an accident arising out of and in the course of his or her employment -- and who is receiving Workers' Compensation benefits while he/she is Temporarily Totally Disabled and is still employed as a regular employee of the City of Topeka -- may prorate sick leave in an amount representing the difference between his/her normal base compensation from the City and the amount received from Workers' Compensation. An employee who is receiving Workers' Compensation of any kind shall continue to accrue sick leave.

Section 9. Incentive for Non-Use of Sick Leave.

The purpose of this incentive is to discourage the repetitive use of sick leave by employees.

~~For all full calendar years following the effective date of this Agreement, Employees may elect to choose one of the two options (Option 1 or Option 2 but not both) listed below as an incentive for the non-use of Sick leave.~~

~~OPTION 1: Employees may elect to be compensated with incentive awards in accordance with the schedule below, with eligibility lists to be submitted by the Section payroll clerk prior to January 15 and payments to be received with the first full pay period following validation and approval by the Department of Financial Services:~~

0 hours used during the year	\$500.00
1-8 hours used during the year	\$400.00
9-16 hours used during the year	\$300.00
17-24 hours used during the year	\$200.00
25-32 hours used during the year	\$100.00

~~OPTION 2: Employees shall be granted one day of personal leave~~Upon successful completion of the initial employment probationary period, for each ~~four (4)~~three (3) consecutive months of perfect attendance, employees shall earn one (1) day of personal leave or the equivalent in pay. provided, however, that none of the months may overlap into another month period. The employee may accumulate up to ~~three (3)~~four (4) personal leave days for this purpose annually. ~~It will be the responsibility of the employee to track their non-use of sick leave and report personal leave day earnings to their supervisor.~~

Option 1: Employees may schedule use of the personal leave day with their Supervisor. Any unused personal leave at the close of each calendar year must be taken during the period of January

1st through April 30th of the following year. An extension may be granted with the approval of Deputy Public Work Director or designee~~the Production Manager and Superintendent.~~

Option 2: For each personal leave day earned, the employee may elect the option of exchanging the personal leave day for one (1) day of pay at his or her regular hourly rate of pay, but only if the employee submits a written request to receive payment within fourteen (14) days after the personal day is earned.

Section 10. Non-City Employment Injury and Use of Leaves.

Any City employee injured while in the employment of an employer other than the City shall reimburse the City for any losses sustained by the City through sick or other paid leave usage, provided both that the employer is insured and that a Workers' Compensation settlement is consummated between the employee and the other employer. The amount reimbursed shall not exceed the amount in pay made by the City.

Section 11. Effect of Inter/Intra-Departmental Transfers on Sick Leave Accrual.

Any employee who is transferred, promoted, demoted, reassigned, or otherwise placed in a different Department shall be entitled to retain accrued sick leave.

Section 12. Light Duty for Injury On or Off The Job.

An employee injured either on or off the job who is unable to perform his or her assigned duties may be placed on light duty as determined by the CHCP. The Rehabilitation and Maintenance Manager~~Street Operations Manager~~ shall determine whether light duty positions exist and the duties associated with each such activity.

Employees injured on the job shall receive preference in being placed in any available light duty assignments. Any disputes concerning light duty positions or the right thereto shall be submitted to the Human Resources Department for resolution. The Human Resources Director may,

with the agreement of the employee, place the employee in a light duty capacity in another Department.

ARTICLE 14

HOLIDAYS

Section 1. Holidays Recognized and Observed.

The following days shall be recognized and observed as paid holidays:

1. New Year's Day -- January First
2. Martin Luther King, Jr.'s Birthday -- Third Monday in January
3. Memorial Day -- Last Monday in May
4. Independence Day -- July Fourth
5. Labor Day -- First Monday in September
6. Veterans Day -- November eleventh
7. Thanksgiving -- Fourth Thursday in November
8. Friday after Thanksgiving
9. Christmas Eve Day -- December twenty-fourth
10. Christmas Day -- December twenty-fifth

All holidays shall commence at 12:01 a.m. on the day of the designated holiday and shall end at 12:00 midnight on the day of the designated holiday; except for street maintenance equipment operators assigned to a regularly scheduled night shift whose holidays shall commence at 12:01 p.m. on the day of the City designated holiday and shall end at 12:00 p.m. on the day after the City designated holiday. Eligible employees shall receive a normal day's pay for each of the holidays listed above on which they perform no work.

Whenever any of the holidays listed above shall fall on Saturday, the preceding Friday shall be observed as the holiday.

Whenever any of the holidays listed above shall fall on Sunday, the succeeding Monday shall

be observed as the holiday.

Should the City designate an alternate day other than the closest Friday or Monday, then that will become the official holiday for the purposes of this Section. Management and the Union, on behalf of the street maintenance equipment operators assigned to a regularly scheduled night shift, may jointly designate an alternate holiday schedule which differs from the holiday schedule described above, but only if the alternate holiday schedule is submitted to the Human Resources Director before December 1 of the year preceding implementation.

Those personnel while assigned to 4 day 10 hour shifts:

- Eligible employees shall receive 10 hours pay for each of the holidays listed above on which they perform no work.
- Eligible employees that normally have Friday off and any of the holidays listed above shall fall on Saturday or Sunday, the preceding Thursday shall be observed as the holiday.
- If a holiday falls on a Saturday or Sunday, management shall have the discretion to determine what day the holiday will be observe

Section 2. Eligibility Requirements.

Employees shall be eligible for holiday pay under the following conditions:

- a. The employee would have been scheduled to work on such day if it had not been observed as a holiday, unless the employee is on approved vacation leave, and
- b. An employee being paid by Workers' Compensation shall receive holiday pay, without using sick or other types of leave, in a pro-rated amount in order to equate to a full day of pay when added to the amount of pay received from Workers' Compensation.

If the holiday is observed on an employee's scheduled day off or during his/her vacation, the employee shall be paid for the un-worked holiday at straight time only.

Section 3. Holiday Work.

If an employee is required to work on any one of the ten designated holidays, as determined in accordance with Section 1 above, he/she will be paid double time for all hours worked in addition to his/her normal pay for the holiday. When an alternate holiday is designated in accordance with Section 1, work on a City designated holiday will be paid at the employee's regular rate of pay.

ARTICLE 15

VACATION

Section 1. Eligibility and Allowance.

Benefit-eligible employees shall earn vacation by pay periods according to the following chart, prorated in relation to the average number of hours worked per week, provided the employee works at least an average of twenty (20) hours per pay period:

Length of Service	Hours Earned Per Pay Period	Days Earned Per Year	Hours Earned Per Year
1-4 years	3.6 92 <u>70</u>	12	96
5-9 years	4.6 21 <u>5</u>	15	120
10-14 years	5.5 43 <u>9</u>	18	144
15-19 years	6.4 76 <u>2</u>	21	168
20-24 years	7.3 98 <u>5</u>	24	192
25-29 years	8.3 10 <u>8</u>	27	216
30 years & thereafter	9.2 43 <u>1</u>	30	240

The maximum carry-over from year to year for any forty-hour employee shall be two hundred forty (240) hours.

Employees shall be allowed use of accrued vacation time in minimum one quarter (1/4) hour increments.

An employee who is receiving Workers' Compensation of any kind shall continue to accrue vacation leave.

Section 2. Vacation Pay.

Vacation pay shall be the employee's regular straight time rate in effect for his/her regular job on the day immediately preceding the vacation period.

Employees who request vacation while working 10 hour shifts, must use 10 hours of vacation.

Employees may convert up to a maximum eighty (80) hours of accrued vacation leave annually into the equivalent in hourly rate compensation, with requests therefore being due by December 1. Payments will be made with the final pay period of the calendar year, but in no case will such lump sum buy-backs be treated as hours worked for the purposes of overtime calculation.

1. Twelve (12) full months of continuous service immediately prior to December 31 of the year in which vacation buyback is applied.
2. Have Supervisor approval.
3. A “Meets Expectations” or better performance rating on their most recent performance assessment and not be subject to disciplinary action at the time the vacation buyback is requested.
4. Eligible to use, or be scheduled to use, at least 40 hours of vacation by December 31, of the year in which vacation buyback is requested/
5. Retain a vacation balance, after the vacation buyback and vacation used during the year are applied, of at least 80 hours but not more than 240 hours.

Section 3. Choice and Selection of Vacation Period.

(a) All employee vacation choices and selections shall be by seniority and subject to Divisional operational needs as determined by the Rehabilitation and Maintenance ManagerStreet Operations Manager. Vacation requests shall be made in advance to the Rehabilitation and MaintenanceStreet Operations Manager or designee in writing in accordance with established ~~time-off~~ procedures. ~~Management may deny requests for vacation which will be provided to the employee in writing.~~ Once approved, vacations shall only be canceled for just cause.

~~Vacation requests of two (2) work days or less shall be made as far ahead of the desired time off as possible. The Rehabilitation and Maintenance Manager or designee shall either approve or~~

~~deny the vacation by the close of business on the day after the request is made unless staffing requirements for the period in question cannot yet be determined.~~

~~Vacation requests for more than two (2) work days shall, except for extreme emergencies, be made at least four (4) working days prior to the beginning of the desired time off. The Rehabilitation and Maintenance Manager or designee shall either approve or deny the request within two (2) working days after the request is made unless staffing requirements for the period in question cannot yet be determined.~~

Vacation requests will not be arbitrarily denied and will be based on operational needs.

(b) Requests for five (5) or more consecutive work days of vacation leave shall be made at least seven (7) work days in advance of the requested leave except for extreme emergency situations. The supervisor shall either approve or deny in writing the vacation request as soon as reasonably possible but no later than two (2) work days after the day the vacation request is made by the employee.

(c) Requests for the use of less than five (5) consecutive work days of vacation leave shall be made, whenever possible, at least forty-eight (48) hours prior to the requested leave except for extreme emergency situations. As soon as reasonably possible, but no later than twenty-four (24) hours after the request is made by the employee, the supervisor shall either approve or deny the vacation request made by the employee. Requests made within forty-eight (48) hours may and should be granted if the needs of the Department or Division so permit.

Section 4. Holiday During Vacation Period.

If a designated holiday, as provided in Article 14 of this Agreement, occurs during the work week in which vacation is taken by an employee, the number of hours charged against the employee's vacation period shall be reduced by the number of holiday hours that have occurred.

Section 5. Vacation Right in Case of Layoff, Separation, or Retirement.

- a. Retirement. Any employee retiring without taking all of his or her earned vacation shall be compensated for the unused hours.
- b. Separation. Any employee separated from his/her employment after satisfactorily completing the initial probationary period shall be compensated for all unused accrued vacation.
- c. Laid-Off Employees. Any employee who is laid off after completion of his/her initial probationary period shall be paid for any unused accrued vacation. Any employee temporarily laid off may, at his/her option, "bank" unused accrued vacation pending a recall.

ARTICLE 16

LEAVES OF ABSENCE

Section 1. Eligibility Requirements.

Employees shall be eligible for leaves of absence after completing their initial probationary periods.

Section 2. Leave of Absence Without Pay; Obligations of Employee.

A leave of absence without pay is a predetermined amount of time away from work requested by the employee and approved by the Department Head or designee.

While such a leave is permissible, approval is not obligatory. A leave of absence without pay, except one brought about by a disciplinary action, is a privilege. As such, the best interests of both the City and the employee shall be considered in determining whether such leave will be granted. An approved leave of absence may later be canceled for just cause.

When an employee is granted a leave of absence without pay, he/she may return to work at the end of the leave to the position left. If business necessity requires the City to fill the position of an employee on an approved leave of absence, a temporary employee may be hired.

When granted a leave of absence without pay, the employee makes a commitment to return to work at the end of the leave. Failure to return to work or to receive an extension of the leave from the Department Head shall be considered a resignation.

Section 3. Leave of Absence Without Pay; Conditions.

A. During a leave of absence without pay, the employee:

1. Shall not receive pay from the City;
2. Shall not accrue any leave;
3. Shall not pay retirement contributions nor be credited time toward retirement for any

time the employee is not is pay status;

4. Shall pay total health or other insurance falling due except as provided in Section 9 below;

5. Shall, upon return to work, carry over sick leave accrued prior to commencement of the leave without pay; and

6. Shall not receive any other benefits during the absence.

B. Requests for unpaid leaves shall be made, in writing, to the ~~Rehabilitation and Maintenance~~ **Street Operations** Manager or designee prior to the requested leave.

C. Provisions of the Family and Medical Leave Act (FMLA) shall govern this Article when the leave of absence qualifies for such purpose.

Section 4. Military Leaves; Temporary Training Periods.

An employee who is a member of a military reserve organization or a National Guard unit shall be entitled to paid leave as hereinafter provided. If such assignment would substantially interfere with the execution of duties in the public interest, the employee may be encouraged to request a rescheduling of any such training/assignment. The maximum payment during any military leave shall be the difference between the base pay an employee would normally receive in one pay period and the amount received from the military. There shall be no compensation from the City if the military pay is equal to or greater than City pay. A forty (40) hour employee may receive up to a maximum of eighty (80) hours annually for temporary training. An employee shall be paid only for those days he/she would normally have worked during the time of the military assignment.

The employee shall provide appropriate documentation of orders to attend any training, citing the nature of the training, the required time away, and any related information as may be necessary to fully clarify the absence.

No City compensation shall be allowed for any person called to active or extended military service, provided that, in the event of a natural disaster or civil disorder within the City limits of Topeka, the City Manager may authorize payment from the City for the duration of such active service, not to exceed the difference between City and military pay as stated herein.

Section 5. Military Leaves; Extended Military Assignment.

All requests for military leave in excess of thirty (30) days must receive prior approval by the City Manager. Employees may be entitled to a position with the City following completion of a military assignment, pursuant to applicable state and/or federal laws governing such leaves. It should be noted that the intent of this provision, unless superseded by state or federal law, is not to encourage voluntary induction into the service for the purpose of exploring a different career opportunity.

Section 6. Funeral/Family Crisis Leave.

A. Forty (40) hour employees shall receive three (3) working days per occurrence (not to be deducted from any hourly accruals) for funeral leave and a maximum of three (3) working days for family crisis leave specifically for:

1. Making arrangements for and/or attending a funeral of an employee's spouse, child, stepchild, parent, stepparent, grandparent, grandchild, sibling, spouse's parent, spouse's sibling, son-in-law, daughter-in-law, aunt, uncle, or a family member of the immediate household permanently residing under the same roof.

2. Attending to recovery (or in limited cases of advance warning, preventive) measures associated with a disaster such as a fire, flood, or tornado or life threatening emergency health problem. In addition, the City and the Union agree that the City may require that an employee requesting such usage supply a statement from the attending physician verifying that the health

problem is both an emergency and life threatening.

3. In cases requiring travel in excess of two hundred and fifty (250) miles, the employee may be granted up to 3 additional days off with pay at the discretion of the Manager.

B. Determinations of eligibility for Funeral/Family Crisis leave use shall be made by the ~~Rehabilitation and Maintenance~~ Street Operations Manager and/or duly authorized supervisor, exercising reasonable discretion and judgment consistent with personnel guidelines and the guidelines set forth in this section. Additional time, if needed, approved, and justified, may be allowed from other leave accruals or pursuant to leave of absence provisions.

Section 7. Jury Duty/Court Appearances.

An employee called to serve on jury duty or required to be a court witness, but not as a party in a civil matter or defendant in a criminal case, shall be paid an amount equal to the difference between the wages which would have been earned on a given day and the compensation received as a witness or juror. Alternatively, an employee may sign witness/juror fees over to the City in order to receive regular pay.

An employee on jury duty/court appearance leave shall return to work for the balance of a work day if the employee is excused by the court.

An employee shall not have deductions made from accrued leave for the purpose of this provision, unless the employee is a party in a civil matter or defendant in a criminal case or appears as a voluntary expert witness.

An employee appearing in court under this provision may retain any travel, lodging, and/or meal reimbursements.

Section 8. Leave Agreements.

An employee shall enter into a written leave agreement with the ~~Superintendent~~ Deputy

Public Works Director if the leave exceeds two (2) calendar weeks (including a leave of absence to pursue Union Business). The agreement shall specify the conditions of the leave, whether it is with or without pay, and what the employment status, salary, and other benefits will be.

The agreement shall be approved by the Human Resources Director prior to the commencement of the leave. A copy of the leave agreement, excluding confidential information, shall be provided to the Union.

Section 9. Medical Disability Leave.

A written request for a leave of absence with or without pay due to medical reasons must be filed with the Human Resources Department prior to the effective date of the requested medical leave. The request must be accompanied by a conclusive medical statement concerning the problem, the probable extent of incapacitation, and any prognosis of when the employee could resume full responsibilities. The Human Resources Director may request an interim evaluation of the employee's condition during such a leave.

In the event the employee is receiving Workers' Compensation benefits as a result of an injury sustained in City employment -- and such incapacitation is total and temporary but not exceeding three (3) months' duration, the City may make contributions to the employee's health benefits upon recommendation of the **SuperintendentDeputy Public Works Director** and approval of the Human Resources Director, provided the employee is normally eligible for such benefits.

Physical incapacitation, including but not limited to pregnancy, miscarriage, abortion, childbirth, or other related medical conditions and recovery therefrom, shall be considered as temporary medical disabilities and treated as such under applicable leave provisions.

If Management believes that an employee's health or condition may be endangered by continuing employment or that the employee cannot perform regular and necessary duties of the job,

it shall refer the employee to the Human Resources Department. The Human Resources Director may further refer the employee to the CHCP, who may require the employee to provide a statement of medical condition. The employee shall return to work at the conclusion of the medical disability leave, contingent upon a statement from the CHCP indicating that the employee is medically able to return to work. Consistent with the provisions of Article 13, Section 12, a light duty assignment may be an option at the discretion of the ~~Rehabilitation and Maintenance~~ Street Operations Manager.

An employee may use accrued sick leave on those occasions the employee is physically unable to complete the duties of his/her employment. An employee desiring to use accrued sick leave for a medical disability leave in excess of five (5) working days shall, if requested, provide a medical statement from his/her physician to the Human Resources Department. Such medical statement may be reviewed by a medical advisor designated by the City -- and further information pertaining to the specific condition may be requested from the attending physician. An employee returning from approved medical leave shall be reinstated to the position held immediately prior to the medical leave without loss of seniority, subject to medical clearance to perform those duties.

Section 10. Voting Time.

An employee who is eligible and registered to vote in a primary, general, or special election held within the state shall, on the day of such election, be entitled to absent himself/herself from employment with the City for a period not to exceed two (2) consecutive hours between the time of opening and closing of the polls, provided, however, that if the polls are open before commencing work or after terminating work but the period the polls are so open is less than two (2) consecutive hours, the employee shall only be entitled to be absent from City employment for such period of time which, when added to the period of time the polls are open, will not exceed two (2) hours. An employee shall not, because of so absenting himself/herself, be subject to any penalty, nor shall

deductions be made on account of such absence from the employee's usual salary or wages.

~~The Division Manager~~Management may specify the particular times during the day which employees may absent themselves for voting, except such times shall not include the regular lunch period. The ~~Rehabilitation and Maintenance Manager~~Management may require employees to show current voter registration cards in order to be eligible for paid time off for voting.

Section 11. Civic Duty.

Employees appointed to a committee of the Topeka United Way shall be granted leave with pay to attend committee meetings during their scheduled work hours as long as staffing levels are being met, as determined by the ~~Rehabilitation and Maintenance~~Street Operations Manager.

Employees elected to any political or legislative positions who request leaves of absence for the time periods of their elected political or legislative positions shall be granted such without pay if approved by the City Manager.

Section 12. Union Leave.

A. Up to five (5) members of the bargaining unit shall be allowed to attend Union functions, such as but not limited to: Steward school, labor conventions, or organizational drives; provided that staffing levels are not unreasonably and unduly affected as determined by Management. Any such time off shall be without pay.

B. A pool of forty-eight (48) regular hours with pay will be provided each contract year for bargaining unit members to attend State and/or National Union meetings. It is agreed that time off for State and/or National Union meetings shall be paid as straight time and will not be considered hours worked for the computation of overtime.

C. Up to five (5) members of the bargaining unit shall be granted paid time from duty for attending any scheduled negotiation sessions. It is agreed that time off for Union-City joint

meetings, including reasonable travel time, shall be paid as straight time and will not be considered hours worked for the computation of overtime.

D. Time spent in labor/management meetings called by management and time spent conducting steward responsibilities will be considered regular hours worked for purposes of overtime.

E. Union Official. Any one employee may be granted a leave of absence of up to three (3) years, without loss of seniority, to serve as a Union official. The employee shall continue to accrue seniority while on the leave of absence. Upon return, the employee shall return to the step the employee would have attained if the employee had been continuously employed. The employee must give thirty (30) days notice before the leave of absence is to begin. The thirty (30) day period of notification may be waived by mutual consent. The leave must be requested in writing. All vacation leave shall be paid on the last pay period the employee is in pay status prior to leave of absence commencing. The employee must give at least thirty (30) days advance notification of intent to return to City employment to the Director of Human Resources. If the employee is returning within three (3) years, the returning employee shall be placed in a like or similar position, if available, with all corresponding rights of seniority. If no current City position is available and the employee is returning within three (3) years, the employee shall be notified of the next vacancy for which they are qualified. For Union Leaves of Absence which exceed three (3) years, there will be no rights to seniority. The employee will be carried on a Recall List. Employees on the Recall List may refuse two (2) jobs. After two (2) jobs are refused, the City has no obligation to notify the employee of further vacancies and the employee may compete for other jobs within the City.

ARTICLE 17

HEALTH AND SAFETY

Section 1. Safety.

It is the express policy of the Employer and the Union to cooperate in an effort to continue to improve health and safety matters. The parties agree that it is in the best interests of the City, the Union, and the Citizens that equipment should be operated properly and safely and that all safety precautions and devices should be utilized at all times. In the furtherance of this policy, a joint Union-Management health and safety committee may be established and meet upon request of either party.

Such committee shall be comprised of two (2) employees from the bargaining unit selected by the Union and two (2) representatives of the Employer, with one of those from each side serving as Co-Chairman. The committee shall consider health and safety matters relating to all employees within the Division. Union participants will receive their regular rates of pay for time spent in the meetings during their regularly scheduled hours of employment, as approved by the ~~Superintendent~~ Deputy Public Works Director. This committee shall have the responsibility for reporting all health and safety problems to the ~~Superintendent~~ Deputy Public Works Director or designee, who may initiate such actions as necessary to get them corrected.

Safety/Health Rules and Regulations shall be recommended by the joint committee to the ~~Superintendent~~ Deputy Public Works Director or designee, who shall have the right to approve, reject, or revise them. There shall not be any rules or regulations implemented until approved by the ~~Superintendent~~ Deputy Public Works Director. Said rules and regulations shall cover, but not be limited to: training; personal protection; conduct; work standards; equipment; appurtenances; and sanctions for willful disregard or omissions.

Committee members pledge to do whatever they can to direct employees who are suspected of abusing alcohol or drugs to professional counselors, including those in the Employee Assistance Program (EAP). If an employee's apparent drug or alcohol abuse persists, committee members further pledge to inform the Director of Human Resources in a timely manner.

Section 2. Healthcare Benefits.

The Employer agrees to make group healthcare benefits available to all employees who are eligible -- as set forth in the provisions of the Employer's group health care benefits plan and who sign up for such healthcare benefits. The Employer retains the authority to define group health insurance coverage and select the carrier to maintain a cost effective program.

The Employer and Union agree to discuss and consider changes in coverage in continuing efforts to contain and control escalating costs of group healthcare benefits. These discussions will take place through the Healthcare Advisory Committee.

The Employer and the Union have agreed to cost-sharing for healthcare benefits as set forth within the current Joint Memorandum of Agreement between the City of Topeka, this Union and other bargaining units recognized by the City.

Section 3. Pension.

The Employer agrees to operate under the Kansas Public Employees Retirement System Act (K.S.A. 74-4901, *et seq.*), as may be amended from time to time.

ARTICLE 18

WAGES

Section 1. Cost of Living Pay Plan.

A. Classification and Pay Grade. For each year of this contract, 2016, 2017, and 2018, equipment operators who receive an overall "Meets Expectations" or better on their most recent annual performance appraisals shall receive a step increase payable on the first pay period immediately preceding their hiring date anniversary. Upon successful completion of the Initial Hire Probationary Period Maintenance Worker Trainees shall move to the Maintenance Worker Classification with pay as outlined on the pay matrix. Employees shall be paid according to the following classifications and grades:

<u>CLASSIFICATION</u>	<u>GRADE</u>
<u>Maintenance Worker Trainee</u>	<u>1</u>
<u>Maintenance Worker</u>	<u>2</u>
<u>Maintenance Worker Senior</u>	<u>3</u>
<u>Maintenance Worker Specialist</u>	<u>4</u>

B. Matrix Adjustments. Effective the first full pay period of ~~January 2016~~, January 2017, 2020 and January ~~2018~~2021, there shall be a one percent (1%) across the board adjustment to the pay matrix.

C. Pay Matrices.

2019 Pay Matrix

New Matrix

Effective January 12, 2019

Grade	CLASSIFICATION	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
1	MW Trainee	15.00	15.34	15.68	16.04	16.40	16.77	17.14	17.53	17.92	18.33	18.74	19.16	19.59	20.03	20.48	20.94	21.41	21.90	22.39	22.89	23.41
2	Maintenance Worker	15.34	15.50	15.75	16.10	17.22	17.60	18.00	18.40	18.82	19.24	19.67	20.12	20.57	21.03	21.51	21.99	22.49	22.99	23.51	24.04	24.58
3	MW Senior	16.54	16.91	17.29	17.68	18.08	18.48	18.90	19.32	19.76	20.20	20.66	21.12	21.60	22.08	22.58	23.09	23.61	24.14	24.68	25.24	25.81
4	MW Specialist	18.19	18.60	19.02	19.45	19.88	20.33	20.79	21.26	21.74	22.22	22.72	23.24	23.76	24.29	24.84	25.40	25.97	26.55	27.15	27.76	28.39

2020 Pay Matrix

Steps 1-4: Fluctuating increases; Steps 5-21: 1% increase from 2019

Effective January 11, 2020

Grade	CLASSIFICATION	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
1	MW Trainee	15.15	15.49	15.84	16.20	16.56	16.93	17.31	17.70	18.10	18.51	18.93	19.35	19.79	20.23	20.69	21.15	21.63	22.12	22.61	23.12	23.64
2	Maintenance Worker	15.66	15.91	16.26	16.84	17.39	17.78	18.18	18.59	19.01	19.43	19.87	20.32	20.78	21.24	21.72	22.21	22.71	23.22	23.74	24.28	24.82
3	MW Senior	16.70	17.08	17.46	17.86	18.26	18.67	19.09	19.52	19.96	20.41	20.87	21.33	21.81	22.31	22.81	23.32	23.85	24.38	24.93	25.49	26.06
4	MW Specialist	18.37	18.79	19.21	19.64	20.08	20.54	21.00	21.47	21.95	22.45	22.95	23.47	24.00	24.54	25.09	25.65	26.23	26.82	27.42	28.04	28.67

2021 Pay Matrix

Steps 1-4: Fluctuating increases; Steps 5-21: 1% increase from 2020

Effective January 9, 2021

Grade	CLASSIFICATION	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
1	MW Trainee	15.30	15.65	16.00	16.36	16.73	17.10	17.49	17.88	18.28	18.69	19.11	19.54	19.98	20.43	20.89	21.36	21.84	22.34	22.84	23.35	23.88
2	Maintenance Worker	16.07	16.43	16.80	17.18	17.56	17.96	18.36	18.77	19.20	19.63	20.07	20.52	20.98	21.46	21.94	22.43	22.94	23.45	23.98	24.52	25.07
3	MW Senior	16.87	17.25	17.64	18.03	18.44	18.86	19.28	19.71	20.16	20.61	21.07	21.55	22.03	22.53	23.04	23.55	24.08	24.63	25.18	25.75	26.33
4	MW Specialist	18.56	18.97	19.40	19.84	20.28	20.74	21.21	21.68	22.17	22.67	23.18	23.70	24.24	24.78	25.34	25.91	26.49	27.09	27.70	28.32	28.96

Section 2. Pay Period.

Employees shall be paid on every other Friday, twenty-six times per year. However, when a payday falls on a holiday, employees may be paid according to the published payroll schedule for the city.

Section 3. Step Movement ~~Dates.~~

~~New hire employees shall begin and remain at Step 1 of the Wage Schedule for an initial probationary period of six (6) months. If at six (6) months the employee is rated satisfactory ("Meets Expectations") by his or her Supervisor, he/she shall be advanced to Step 2 of the Wage Schedule in whatever grade level qualified when steps are provided.~~ Employees shall be rated by their Supervisors during the month of January for the previous calendar year, ~~but in any event prior to their dates of eligibility for step increases.~~ ~~Consistent with Section 1 above, if~~ If an overall satisfactory ("Meets Expectations") rating is achieved on such an annual performance evaluation, ~~the effective date of the step increase~~ employees who have successfully completed their initial hire probation shall advance one step at the beginning of the first full pay period immediately following the employee's hiring anniversary in February for 2020 and 2021 when steps are provided. An employee that has not received their annual performance appraisal since his or her last hiring date anniversary shall be deemed to have been rated at least a "Meets Expectations." Employees hired into the Maintenance Worker classification shall advance one step upon successful completion of initial hire probation.

Section 4. ~~Competency Pay Plan~~ Classification Placement and Progression.

A. Classification placement. Employees hired prior to January 1, 2019, shall be assigned to the classification which they are eligible and in the step that provides at least a 1.5% increase to their hourly wage. Those employees who will top out and not receive at least a 1.5% increase based on matrix placement will receive a two hundred fifty dollar (\$250) one-time Lump Sum Bonus.

B. Placement for new hires. Employees hired after January 1, 2019, will be hired as a Maintenance Worker Trainee. Management may consider prior verifiable experience and hire a new employee as a Maintenance Worker who shall be subject to all the provisions of Initial Probation in Article 10.

C. Classification progression.

1. Maintenance Worker Trainees will advance to Maintenance Worker upon successful completion of probation and all classification requirements.

2. Maintenance Workers who have met the requirements to move to the Maintenance Worker Senior classification will advance on the first full pay period after attaining the requirements set forth in the program guidelines and shall be placed in the step that provides at least a 3% increase to their hourly wage.

3. Maintenance Worker Specialist positions shall be filled in accordance with Article 11.

4. Employees who promote to new classification will be placed in the new pay grade at the same step they have attained at the time of the promotion.

~~Advancement under the pay matrix shall be based on newly acquired competency with regard to a listed function, operation, or piece of equipment. Competencies must be achieved by group,~~

however, there shall be no requirement of any particular order of equipment within a group. Unless an exception is made by Management for just cause shown, individual qualification on at least four of the five pieces of equipment in Group 1 must be completed before advancing to Group 2. This sequential process shall be adhered to for the remaining groups of the Competency Pay Plan. Provided, however, equipment operators hired into, assigned to, or working the night shift will be required to first obtain the specified pieces of equipment identified as follows: dump truck, wheel loader, vacuum sweeper, mechanical sweeper, flusher truck, and skid steer (bobcat). Equipment Groups are as follows:

GROUP 1	GROUP 2	GROUP 3	GROUP 4
CDL/A-Dump Truck	Concrete Saw	Trackhoe	Conveyor
Patch Truck/Tamper	Loader	Boom Mower	Grader
Spreader	Bobcat	Zipper	Techerete Machine
Tanker-end/Flush	Oil Distributor	Sweeper (3wheeler)	Paver
Crack Sealer	Roller	Sweeper Vac	Surveying

Training on specific equipment will be based on work projects requiring that piece of equipment. Work projects will not be created to fulfill equipment training requests. Training may be requested from a pool of equipment, however, employees are required to have the ability to demonstrate proficiency in operation of all makes and models of equipment in production to be determined to achieve competency for a particular piece of equipment. After initial competency is achieved, employees who successfully complete testing & training will receive an increase in pay as follows:

EACH PIECE OF EQUIPMENT OR COMPETENCY	Percentage of Increase
2 through 5	1.5
6 through 10	2.0
11 through 15	2.5
16 through 20	3.0

~~It will be the employee's responsibility to request scheduling for testing. Training will begin as equipment becomes available. All training and testing may be postponed due to emergencies and/or weather.~~

~~Priority for training necessary to qualify in a new competency shall be based on first, reverse seniority, and second, whether an opportunity for achieving an additional skill level has already been offered and either accepted or rejected during a particular rotation of the training order "wheel." Accordingly, when an opening comes about to learn, practice, and pass-off on the minimum essential procedures necessary to achieve an endorsement, the lowest-ranking (based on time of service) eligible employee who has requested to train on that piece of equipment and who has not yet taken his or her turn in the current cycle shall have first option, continuing such order of preference until all available slots are filled.~~

~~Once a bargaining unit member has committed to a specific training program, he or she will not have another chance at a new function until all those above him or her in seniority have either selected or waived the opportunity to add to their skill levels. The exception to this practice would be when a training session is scheduled on a machine for which a position is still open after those both above and below that individual on the rotation "wheel" have been offered and either accepted or declined the invitation or been passed over because of existing certification. If all other considerations are equal, participation advantage will be given to the employee with fewer skill levels.~~

~~A hands-on job-site walk-around test assessment team based on relevant knowledge and familiarity consisting of the Safety & Training Coordinator, the Production Manager or designee, the supervisor, a bargaining unit member, and a Union steward will perform the testing for a bargaining unit member desiring to advance. In the event a majority of that committee cannot agree through a~~

~~“go/no-go” assessment of an individual’s competency rating on the function or equipment being evaluated, an outside vendor may be retained to make the final decision, as with the initial placement process described above. The minimum standards to be met with any skill or operation shall be available in written form to be utilized through both the training and testing stages.~~

~~In order to assure that employees are continually allowed the opportunity to move up on the scale through skill level achievement, any bargaining unit member (except those already maxed out) who has not had at least one chance during a calendar year to train and qualify for a new skill level shall be given a two hundred fifty dollar (\$250.00) compensatory payment in lieu thereof. Payment will not be made if the employee has started training but the minimum hours have not been met and training continues into the next year; however, upon achievement of the competency, the competency shall count as a competency for the previous year. At the same time, Management retains the right to decertify an employee in any competency in which that individual can no longer demonstrate the minimum functional qualifications after having been assigned to and completed a refresher course. Such retraining shall not, however, count against that person’s quota for new skill options.~~

~~Should the occasion arise during the term of this Agreement, the parties may by mutual consent meet to discuss the possible substitution or addition of skill categories based on the introduction to the Street Section of new items of equipment, endorsements, or tasks. While the ultimate decision as to the proper placement on the wage scale of any such modifications shall revert to Management, input from the Union shall be considered throughout the evaluation process.~~

~~Section 5. Training Procedures and Specialty Pay~~

~~A. Training Procedures.~~

- ~~1. Employees will be given an opportunity to request or decline training at the beginning of the calendar year.~~

- ~~2. The supervisor will record request by individual employee~~
- ~~3. Trainees will participate in the following education training sequence:~~
 - ~~a. Trainee will request training.~~
 - ~~b. Trainee will schedule and take a knowledge level computerized pre-test~~
 - ~~c. Supervisor will evaluate the pre-test result and place the trainee in the OJT program~~
 - ~~d. Trainees will participate in on the job training (OJT) program as necessary.~~
 - ~~e. When the trainee feels they are prepared and ready to be tested, he or she shall request in writing on the proper request form to the Safety & Training Coordinator and their supervisor to be provided testing. The trainee will be evaluated using a predetermined hands-on job site performance evaluation. The hands-on job site performance evaluation/testing will be scheduled as soon as practical but no later than 30 calendar days beyond the date testing was requested in writing. All training and testing may be postponed due to emergencies and/or weather and is subject to test assessment team availability.~~
 - ~~f. Upon successful completion of the hands on evaluation, the trainee will be administered a post knowledge level test and must score a 70%~~
- ~~4. Opportunities will be given to all employees on a first come first served basis. In the event there is a full testing schedule, employees will be scheduled on a seniority basis and may be changed upon equipment availability.~~
- ~~5. Prior to beginning on the job training (OJT) on requested equipment, employee will be given a pre-test to determine the employee's knowledge level and to assist the~~

~~supervisor in developing the trainees training plan.~~

- ~~6. Employee will have OJT afforded to them; training completion will depend on when the trainee feels they can complete all tasked without assistance (Go or No Go). By pass tests are available to employees at their request.~~
- ~~7. The job site performance evaluation will be scheduled by the Safety and Training Coordinator at a reasonable date in which all members of the review team are available. The job site performance evaluation will be conducted by a test review team consisting of both Management and Skilled bargaining unit members. The review team shall consist of the Safety & Training Coordinator, the Production Manager or designee, the supervisor, a bargaining unit member, and a Union steward.~~
 - ~~a. The trainee will be expected to do a complete pre-trip inspection.~~
 - ~~b. The trainee will do a job site performance evaluation, demonstrating the predetermined operational skills and understanding of the equipment.~~
 - ~~c. The Union Steward working in the capacity above, is there to ensure proper procedures are followed and for scoring purposes only.~~
- ~~8. Supervisor schedule and the trainee will take the knowledge level post test within one week of completing job site performance evaluation.~~
- ~~9. All testing will be conducted on each Tuesday unless unforeseen circumstances necessitate an alternative day.~~
- ~~10. If the trainee passes the job site performance evaluation and fails to pass the post test the trainee may be scheduled to re-test at the next available test date.~~
- ~~11. Trainees failing the job site work performance evaluation will be entered in remedial training and will be given the next opportunity in accordance with the contract.~~

- ~~12. Supervisor will submit the appropriate documentation to the Operations Manager.~~
- ~~13. Administrative staff will process upgrade documentation and forward to appropriate agencies with pay start date of certification completion.~~
- ~~14. Trainees will be provided all the information and training materials to succeed in the training program. Employee will be given a choice of hard copy training materials or electronic training materials (ed).~~
- ~~15. All pre and post tests will be controlled, proctored, and administered by the Trans Ops Administrative staff. **WARNING**—Any person caught compromising testing material will be subject to disciplinary action up to and including termination.~~
- ~~16. Training may be delayed because of emergency, unavailability of equipment and weather permitting.~~
- ~~17. Training will take place regardless of what zone the individual is assigned to.~~
- ~~18. Individuals selected as trainers should be the most technically qualified individuals available (Journeyman not Entry Level) at the time training is assigned.~~

~~B. Re-Training.~~

~~1.——Retraining may be required; after documentation has been submitted by the Production Manager identifying the need for retraining on equipment, when an Equipment Operator has been counseled or disciplined for equipment or property damage, when equipment or property damage has occurred within one (1) year of obtaining a new competency, or when recommended by the Safety Committee as part of an accident investigation.~~

~~2.——The Re-training period shall be for a minimum of five hundred and twenty (520) hours in accordance with and subject to the provisions of Article 6 Section 4 of this bargaining unit agreement.~~

~~3. Failure to successfully pass all re-training tests, both equipment operation and written, to maintain the competency level held will be subject to the employee being demoted to a lower appropriate competency level.~~

~~C. Competency Level Review. After an employee successfully completes training and testing for an acquired competency that employee shall continue to show proof of the competency for the specific listed function, operation, or piece of equipment after a specified period of time. The review and re-testing is to reassure that equipment operators stay current with their equipment operation skill competency.~~

~~Competency review/retesting will occur every three (3) years from the date each competency was successfully obtained. Documented required hours of equipment operation, a knowledge level test, an equipment operation field review, and a scheduled walk around by the Safety and Training Coordinator for the pieces of equipment the employee has been skill test certified on will be included in the review and re-testing procedure at or near the end of the 3-year period. Required equipment hours for competency level recertification will be in accordance with the Equipment Operation Hours for Competency Level Review list included below. Failure to successfully pass and maintain each competency level held will be subject to the employee being demoted to a lower appropriate competency level.~~

~~If an employee does not meet the number of hours necessary to achieve the required competency level for each piece of equipment due to the lack of time or work for re-testing at no fault of the employee, an extension of up to six (6) months will be granted to guarantee a re-testing opportunity.~~

Equipment Operation Hours For Competency Level Review

Equipment	Number of Hours	Equipment	Number of Hours
Grader	80	Trackhoe	15
Zipper	8	Flusher, Endorsement	4
Backhoe	20	Surveying	4
Sweeper—3 wheel	20	Dump truck	24
Sweeper Vac	25	Loader	50
Paver	20	Roller	4
Techrete Machine	16	Concrete Saw	4
Infrared Machine	4	Patch Truck	15
Bobcat	25	Dura Patcher	10
Crack Sealer	4	Spreader	24

- The required number of hours shall be completed during the 3-year competency level review period with operation of the equipment receiving a passing recommendation by the Production Manager, Safety and Training Coordinator, and supervisor.
- The training on the Paver unit will be divided into 2 training areas 1) driver's seat and 2) back set up area. The training in these 2 areas will be accomplished within the required number of hours specified.
- The hours for the Bobcat/skid steer attachments will be a minimum of 2 hours and 4 hours maximum per attachment.
- The Equipment Operation Hours for competency level review are separate from those required for performance related corrective actions.

~~D. Field Trainer and Field Lead Worker Positions.~~

~~1.——Field Trainer. Any bargaining unit member designated by the Superintendent or Management as a Field Trainer and assigned by the Rehabilitation and Maintenance Manager to serve in that capacity shall, during the actual hours spent instructing and coaching other employees in any particular equipment related skill or function, be entitled to a one dollar (\$1.00) per hour bonus incentive.~~

~~2.——Request for New Trainer. The equipment operator in training may request verbally and on the appropriate form to the supervisor and Safety and Training Coordinator a new trainer. The equipment operator must provide the reason for the request. The request shall be researched by the supervisor and Safety and Training Coordinator to determine if the request is justified then either approve or deny on the request form.~~

~~3.——Field Lead Worker (Equipment Operator). Any bargaining unit member designated by the Superintendent or Management to serve in the capacity of a Field Lead Worker position shall be entitled to a one dollar and twenty five cent (\$1.25) per hour bonus incentive.~~

ARTICLE 19

CLOSING AND SAVINGS CLAUSE

Section 1. Closing Clause.

The parties acknowledge that this Memorandum of Understanding (MOU) shall represent the complete Agreement between the Employer and the Union, with the exception of Section 2 or as otherwise indicated within this Agreement.

The parties stipulate that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make requests and proposals with respect to any subject or matter not removed by law; further, the complete understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Contract.

Section 2. Savings Clause.

Should any part of this Agreement or any provision contained herein be declared invalid by a tribunal of competent jurisdiction, such action shall not impact the remaining portions hereof, their continuing to remain in full force and effect. Any invalidated provision, however, shall be subject to the meet and confer procedure.

ARTICLE 20

TERMINATION AND AMENDMENTS

This Agreement shall be effective for three years beginning January 1, ~~2016~~2019, through December 31, ~~2018~~2021. It shall then be automatically renewed from year to year thereafter unless either party shall notify the other, in writing, at least sixty (60) days prior to the expiration date that it desires to modify the terms. In that event, negotiations shall begin not later than thirty (30) days after the notice is given. It shall further remain in full force and effect during any period of negotiations and until a new contract is implemented, unless notice of termination is provided.

In the event either the City or the Union does decide to so terminate this Agreement, written notice must be given to the other party at least sixty (60) days prior to the desired termination date, which shall not be before the expiration date set forth in the preceding paragraph.

At any time specific Articles within this Agreement may be re-opened with mutual consent of the parties.

DATED AND ACKNOWLEDGED THIS ____ DAY OF _____, ~~2015~~2018, IN THE
CITY OF TOPEKA, KANSAS.

CITY OF TOPEKA, KANSAS

ATTEST:

~~Jim Colson~~Brent Trout, City Manager

Brenda Younger, City Clerk

TEAMSTERS UNION LOCAL 696

Michael Scribner, Business Representative



City of Topeka
Council Action Form
Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
October 23, 2018

DATE: October 23, 2018
CONTACT PERSON: Doug Gerber, Deputy City Manager DOCUMENT #:
SECOND PARTY/SUBJECT: Cyrus Hotel CID 1% Sales Tax PROJECT #:
CATEGORY/SUBCATEGORY 014 Ordinances – Non-Codified / 005 Miscellaneous
CIP PROJECT: No
ACTION OF COUNCIL: JOURNAL #:
PAGE #:

DOCUMENT DESCRIPTION:

ORDINANCE introduced by City Manager Brent Trout, repealing Ordinance No. 20020 which established a Community Improvement District (CID) for the Cyrus Hotel and levied a CID sales tax of one percent (1%) within the CID.

Voting Requirement: Majority vote of the Governing Body (6).

(Approval will repeal the 1% CID sales tax imposed for the Cyrus Hotel CID.)

VOTING REQUIREMENTS:

Majority vote of the Governing Body (6).

POLICY ISSUE:

It is necessary to repeal the ordinance to allow the collection of a 2% CID sales tax within the District to commence in 2019.

STAFF RECOMMENDATION:

Staff recommends the Governing Body move to adopt the ordinance.

BACKGROUND:

On September 6, 2016, the Governing Body enacted Ordinance No. 20020 which established a Community Improvement District (CID) for the Cyrus Hotel and levied a CID sales tax of one percent (1%) which commenced on January 1, 2017. Two years later, the Governing Body passed Ordinance No. 20137 which increased the CID sales tax to 2% to commence on January 1, 2019. In light of the recent 2% ordinance, the 2016 ordinance establishing the 1% sales tax is no longer necessary and should be repealed.

BUDGETARY IMPACT:

There is no budgetary impact to the City.

SOURCE OF FUNDING:

Not Applicable.

ATTACHMENTS:

Description

Ordinance - Repeal 1% CID

Ordinance No. 20137 - 2% CID

(Published in the Topeka Metro News _____)

ORDINANCE NO. _____

AN ORDINANCE introduced by City Manager Brent Trout, repealing Ordinance No. 20020 which established a Community Improvement District (CID) for the Cyrus Hotel and levied a CID sales tax of one percent (1%) within the CID.

WHEREAS, on September 6, 2016, the Governing Body enacted Ordinance No. 20020 which established a Community Improvement District (CID) for the Cyrus Hotel, located at 912-924 S. Kansas Avenue, and levied a CID sales tax of one percent (1%) within the CID which sales tax commenced collection on January 1, 2017 (“the 1% CID Ordinance”); and

WHEREAS, on September 4, 2018, the Governing Body enacted Ordinance No. 20137 which established a Community Improvement District (CID) for the Cyrus Hotel, located at 912-924 S. Kansas Avenue and levied a CID sales tax of two percent (2%) within the CID which collection will commence on January 1, 2019 (“the 2% CID Ordinance”); and

WHEREAS, as K.S.A. 12-6a31 allows a maximum CID sales tax of only two percent (2%), it is necessary to repeal the 1% CID Sales Ordinance.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF TOPEKA, KANSAS, that:

Section 1. Repeal. The 1% CID Ordinance - Ordinance No. 20020 - is repealed.

Section 2. Effective Date. This ordinance shall be in full force and effect on January 1, 2019 from and after its passage by a majority of the Governing Body and publication once in the official City newspaper.

Section 3. Recording. After publication, the City Clerk is directed to file a copy of this ordinance with the Shawnee County Register of Deeds.

Section 4. Kansas Department of Revenue. The City Clerk is directed to provide the Kansas Department of Revenue with a certified copy of this ordinance, and request that the Department cease collection, on January 1, 2019, of the 1% CID sales tax imposed by Ordinance No. 20020.

PASSED AND APPROVED by the Governing Body on _____.

CITY OF TOPEKA, KANSAS

Michelle De La Isla, Mayor

ATTEST:

Brenda Younger, City Clerk

(Published in the Topeka Metro News September 10, 2018)

ORDINANCE NO. 20137

AN ORDINANCE introduced by City Manager Brent Trout, establishing a Community Improvement District (CID) for the Cyrus Hotel located at 912-924 S. Kansas Avenue levying a CID sales tax of two percent (2%) within the CID

WHEREAS, pursuant to the Community Improvement District Act, K.S.A. 12-6a26 through 12-6a36, as amended (the "Act") cities are authorized to establish Community Improvement Districts ("CID") for economic development purposes; and

WHEREAS, on or about May 16, 2018, the City received a petition from the owners of record of more than 55% of the land within a proposed CID district ("District") generally described as the Cyrus Hotel located at 912-924 S. Kansas Avenue and the persons collectively owning more than 55% by assessed value of the land area within the proposed District; and

WHEREAS, pursuant to Resolution No. 9043 adopted on August 7, 2018 the City has provided notice that it would hold a public hearing on September 4, 2018, to consider establishing a CID and make findings necessary therefore; and

WHEREAS, the Governing Body conducted a public hearing on September 4, 2018, to consider establishing the proposed District, all in accordance with the Act; and

WHEREAS, the Act provides that upon the conclusion of the public hearing the Governing Body may authorize the CID and project therein.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF TOPEKA, KANSAS, that:

Section 1. Nature of the Project. The general nature of the proposed project ("Project") to be constructed within the District shall be known as the Cyrus Hotel, which

will include a 109 room boutique hotel, an event space, restaurant, bar and catering services. Proposed improvements include façade improvements; storefronts; canopy lighting and sign band lighting; asbestos abatement; interior remodels; mechanical plumbing; fire suppression systems; electrical upgrades; HVAC and ductwork replacements and repair; roof replacements; utility upgrades; repair/replacement of existing sidewalks/curbs; landscaping; design and engineering legal fees; construction management, vertical construction, administrative costs in establishing and maintaining the District and any other items permitted to be financed within the District under the Act and authorized in a Development Agreement.

Section 2. Findings. The Governing Body finds the District furthers economic development within the City and further finds it advisable and in the City's best interest to establish the District and authorize the project as proposed, subject to a Development Agreement executed by the City Manager.

Section 3. Estimated Project Cost. The estimated cost of the proposed project within the District is approximately \$15,542,573.

Section 4. Legal Description. The legal description of the District includes three tracts as described herein:

TRACT 1:

PARCEL 1093104014005000: ORIGINAL TOWN , LOTS 302,304,306, 912 S KANSAS AVENUE, TOPEKA, SHAWNEE COUNTY, KANSAS; AND

TRACT 2:

PARCEL 1093104014007000: ALL OF LOTS 308 AND 310 AND 312 EXCEPT THE SOUTH 7 INCHES OF THE WEST 75 FEET THEREOF, ON KANSAS AVENUE, (ORIGINAL TOWN), IN THE CITY OF TOPEKA, SHAWNEE COUNTY, KANSAS; AND

TRACT 3:

PARCEL 1093104014008000: THE SOUTH 7 INCHES OF THE WEST 75 FEET OF LOT 312, AND ALL OF LOT 314, KANSAS AVENUE, ORIGINAL TOWN IN THE CITY OF TOPEKA, SHAWNEE COUNTY, KANSAS.

Section 5. Map. A map of the District is attached as Exhibit A.

Section 6. Method of Financing; Sales Tax. The method of financing the Project is through a CID sales tax. The proposed amount of the CID sales tax to be levied is two percent (2%) which shall be levied upon all sales of tangible personal property at retail or services taxable within the CID district pursuant to the Kansas Retailers' Sales Tax Act.

Section 7. Sales Tax Levy. The City authorizes and hereby levies a two percent (2%) CID sales tax as described in Section 6 to commence on January 1, 2019.

Section 8. Development Agreement. In accordance with the Governing Body's CID Policy which requires presentation of a development agreement to the governing body, the Development Agreement is approved.

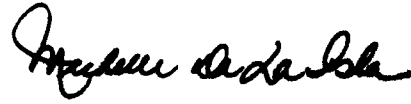
Section 9. Effective Date. This ordinance shall be in full force and effect on January 1, 2019 from and after its passage by a majority of the Governing Body and publication once in the official City newspaper.

Section 10. Recording. After publication, the City Clerk is hereby directed to file a copy of this ordinance with the Shawnee County Register of Deeds.

Section 11. Kansas Department of Revenue. The City Clerk is directed to provide the Kansas Department of Revenue with a certified copy of this ordinance notifying the Department of the establishment of the District and the levy of the CID sales tax.

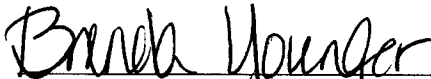
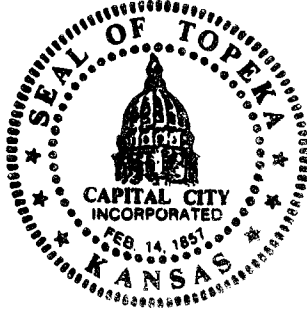
PASSED AND APPROVED by the Governing Body on September 4, 2018.

CITY OF TOPEKA, KANSAS



Michelle De La Isla, Mayor

ATTEST:



Brenda Younger, City Clerk

EXHIBIT A

MAP OF PROJECT LOCATION





City of Topeka
Council Action Form
Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
October 23, 2018

DATE: October 23, 2018
CONTACT PERSON: Bill Fiander DOCUMENT #:
SECOND PARTY/SUBJECT: Neighborhood PROJECT #:
Revitalization Program
(2019-21)
CATEGORY/SUBCATEGORY 014 Ordinances – Non-Codified / 005 Miscellaneous
CIP PROJECT: No
ACTION OF COUNCIL: JOURNAL #:
PAGE #:

DOCUMENT DESCRIPTION:

PUBLIC HEARING and ORDINANCE introduced by City Manager Brent Trout establishing a neighborhood revitalization area, adopting a neighborhood revitalization plan, and authorizing the city manager to execute an interlocal cooperation agreement with other municipalities pursuant to the Neighborhood Revitalization Act, K.S.A. 12-17,114 et seq.

Voting Requirement: Majority vote of the Governing Body (6).

(Approval would renew the City's Neighborhood Revitalization Program through December 31, 2021.)

VOTING REQUIREMENTS:

Majority vote of the Governing Body (6).

POLICY ISSUE:

The current Neighborhood Revitalization Plan (NRP) is set to expire on December 31, 2018. The NRP boundary is based on the recently updated 2017 Neighborhood Health Map. Future NRP renewals should occur every three years in sync with the update of the Health Map.

Other taxing entities that participate in the NRP through an interlocal agreement are: Unified School Districts Nos. 345, 450, 437 and 501; the Board of County Commissioners of Shawnee County; Topeka Metro Transit Authority; Metro Topeka Airport Authority; Topeka and Shawnee County Library and Washburn University.

Each of the taxing entities will also have to approve the renewal of the current NRP program and sign a revised interlocal agreement.

STAFF RECOMMENDATION:

Staff recommends the Governing Body move to adopt the ordinance.

BACKGROUND:

Topeka's Neighborhood Revitalization Plan began in 1994. The State of Kansas authorized the program through the Neighborhood Revitalization Act. Topeka was the first city in Kansas to adopt a local plan.

All taxing entities participate with an interlocal agreement. Staff met with all potential participation tax entities this summer including: Unified School Districts Nos. 345, 437, 450 and 501; the Board of County Commissioners of Shawnee County; Topeka Metro Transit Authority; Metro Topeka Airport Authority; Topeka and Shawnee County Library and Washburn University. There have been seven plan renewals (every 3-5 years). The current plan expires on December 31, 2018.

The proposed program does not make any changes to the rebate formula - 95% of the new property taxes for the first 1-5 years and 50% for years 6-10. However, it proposes that in addition to Intensive Care neighborhoods and Historic properties, any new infill housing will also be eligible for a 95% rebate for 10 years.

Applicants have 60 days to apply and up to one year to show prior intent if they miss the 60 day deadline. The current boundary contains 11.76 square miles (19% of city) . The proposed boundary (2019-21) contains 14.31 sq. miles (23% of the city).

The proposed program expands the boundary to align with the 2017 Health Map's Intensive Care and At Risk areas, extends the area to those properties with frontage on Topeka Blvd lying between 37th and 45th as an attempt to tie together the Intensive Care Hi-Crest neighborhood to the At Risk neighborhood south of 45th, makes eligible 3 former NRA subdivisions (Cowdin, Drakes Farm, and Southern Hills) and removes the owner-occupancy requirement for new single family dwelling construction,

Program Highlights:

- There has been approximately \$425,000,000 of private investment (1995-2018).
- Total rebates paid is approximately \$43 million (1996-2016).
- Approximately \$133 million has been invested Downtown (1995-2018).
- Approximately \$19,367,573 of new tax generated (2006-2016)
- For every dollar rebated by the program, \$10 are invested.

BUDGETARY IMPACT:

Although the City will defer collection on 50-95% of the new property tax generated over a 10-year period, the City will expect to gain additional tax revenue from the increased property value that it had not been realizing within 5-10 years after the improvement.

SOURCE OF FUNDING:

Not Applicable

ATTACHMENTS:

Description

Ordinance

Interlocal Agreement

NRP Summary

NRP Plan 2019-2021

NRP 2019-2021 Map

NRP Statistics

Other Cities - Benchmark Information

1 (Published in the Topeka Metro News _____)

2
3 ORDINANCE NO. _____

4
5 AN ORDINANCE introduced by City Manager Brent Trout establishing a
6 neighborhood revitalization area, adopting a neighborhood
7 revitalization plan, and authorizing the city manager to execute an
8 interlocal cooperation agreement with other municipalities pursuant
9 to the Neighborhood Revitalization Act, K.S.A. 12-17,114 et seq.
10

11 WHEREAS, pursuant to K.S.A. 12-17,114 et seq., as amended ("the Act"), the
12 governing body of any municipality may designate areas as a neighborhood
13 revitalization area if the rehabilitation, conservation or redevelopment of the area is
14 necessary to protect the public health, safety or welfare of the residents; and

15 WHEREAS, the City of Topeka ("City") desires to establish a neighborhood
16 revitalization area ("Area") and adopt a neighborhood revitalization plan ("Plan") in
17 accordance with the Act; and

18 WHEREAS, the City, pursuant to Resolution No. 9055, adopted October 9, 2018,
19 gave notice that it is considering creating the Area and adopting the Plan and the
20 Governing Body has conducted a public hearing on the proposed Area and Plan, all in
21 accordance with the Act; and

22 WHEREAS, the Governing Body finds that one or more of the conditions
23 identified in K.S.A. 12-17,115 exist within the Area; and

24 WHEREAS, prior to designating an area as a neighborhood revitalization area,
25 the Act requires the governing body to adopt a plan for the revitalization of such area;
26 and

27 WHEREAS, the Governing Body desires to adopt a Plan for the revitalization of
28 the Area, which shall be substantially similar to Attachment A; and

Ordinance/NRP(2019-2021)

10/10/18

WHEREAS, the Act authorizes two or more municipalities to enter into an interlocal cooperation agreement to exercise the power and duties authorized by the Act; and

WHEREAS, the municipalities will execute such an agreement, which shall be substantially similar to Attachment B.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF TOPEKA, KANSAS THAT:

Section 1. **Eligible Area.** The Governing Body finds that the Area identified in the Plan is an eligible area as defined by the Act.

Section 2. **Findings.** The rehabilitation, conservation or redevelopment of the Area is necessary to protect the public health, safety or welfare of the residents of the City.

Section 3. **Adoption of Neighborhood Revitalization Plan.** The Plan, attached hereto as Attachment A and incorporated by reference, is hereby approved and adopted.

Section 4. **Interlocal Cooperation Agreement.** The Governing Body approves and authorizes the city manager to execute the interlocal cooperation agreement, attached hereto as Attachment B, and incorporated by reference.

Section 5. **Notification.** The City Clerk is directed to mail a copy of this ordinance and its attachments to the following: (1) the superintendents for Unified School Districts Nos. 345 (Seaman), 437 (Auburn-Washburn) 450 (Shawnee Heights), and 501 (Topeka); (2) the Shawnee County Clerk; (3) the general manager for the Topeka Metro Transit Authority; (4) the president of the Metropolitan Topeka Airport

Ordinance/NRP(2019-2021)

10/10/18

Authority; (5) the chief executive officer of the Topeka & Shawnee County Library; and
(5) the president of Washburn University.

Section 6. **Effective date.** This Ordinance shall take effect and be in force
after its passage, approval and publication in the official City newspaper. Passed and
approved by the Governing Body on _____.

CITY OF TOPEKA, KANSAS

Michelle De La Isla, Mayor

ATTEST:

Brenda Younger, City Clerk

ATTACHMENT A (Neighborhood Revitalization Plan – 2019-2021)

ATTACHMENT B (Interlocal Cooperation Agreement)

CITY OF TOPEKA CONTRACT NO. _____

INTERLOCAL AGREEMENT/NEIGHBORHOOD REVITALIZATION

This Interlocal Cooperation Agreement (hereinafter referred to as "Agreement") entered into this ____ day of _____, 20____, by and among the City of Topeka, a duly organized municipal corporation hereinafter referred to as "City" and Unified School Districts Nos. 345 (Seaman), 437 (Auburn-Washburn) 450 (Shawnee Heights), and 501 (Topeka); the Board of County Commissioners of Shawnee County; Topeka Metro Transit Authority; Metropolitan Topeka Airport Authority; Topeka & Shawnee County Library and Washburn University.

WHEREAS, K.S.A. 12-17,119 and K.S.A. 12-2904 authorize public agencies to enter into interlocal agreements to jointly perform certain functions including neighborhood revitalization; and

WHEREAS, all parties are, pursuant to K.S.A. 12-2903, public agencies, capable of entering into interlocal agreements; and

WHEREAS, K.S.A. 12-17,114 *et seq.* and any amendments thereto (the "Act"), provides a program for neighborhood revitalization and further allows for the use of interlocal agreements between public agencies to further neighborhood revitalization; and

WHEREAS, it is the desire and intent of the parties hereto to provide the maximum economic development incentive as provided for in the Act, by acting jointly.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS CONTAINED HEREIN THE PARTIES AGREE AS FOLLOWS:

1. Purpose. The purpose of this Agreement is to provide a program for neighborhood revitalization and allow the public agencies within the designated neighborhood revitalization area to work together to maximize the economic development

incentives allowed through the Act. The parties have reviewed the City's neighborhood revitalization plan ("Plan"), and by adoption of this Agreement, agree to work cooperatively to implement the Plan.

2. Administrator. As the parties are not utilizing a separate legal entity to administer the Agreement, the City shall administer the Plan.

3. Financing. The parties will finance the development in the revitalization areas through a property tax rebate which shall be administered according to the Plan. Pursuant to K.S.A. 12-17,118, City will create a neighborhood revitalization fund and Shawnee County will administer distribution of the rebates. Five percent (5%) of the increment in ad valorem property taxes, as defined by the Act, shall be used to pay for administrative costs of the City and Shawnee County in budgeting, implementing and administering the Plan. The five percent (5%) administration fee shall be apportioned sixty-seven percent (67%) to Shawnee County and thirty-three percent (33%) to the City.

4. Duration. Pending approval of the Attorney General and filing with the Shawnee County Register of Deeds and the Secretary of State, this Agreement shall be effective on the date indicated on Page 1 which shall be the same date that the Agreement was executed by the City Manager, notwithstanding that the other parties may have executed this Agreement at an earlier or later date. This Agreement shall expire on December 31, 2021.

5. Termination. The Plan has a duration of three (3) calendar years, commencing January 1, 2019, and ending December 31, 2021. Notwithstanding Section 4, the parties agree that termination of this Agreement by any party prior to December 31, 2021 would adversely impact the Plan, and, consequently, this Agreement may only be terminated with ninety (90) day's written notice, and further provided such written notice

must be received prior to August 1 in the calendar year prior to the tax year the party desires to terminate participation, unless such notice is waived, in writing, by all parties. Any application for a tax rebate submitted to the City prior to receipt of the notice of termination shall, if approved, be considered eligible for the duration of the rebate period set forth in the Plan.

6. Property. No real or personal property shall be acquired, held, or disposed of during the term of this Agreement.

7. Execution. For purposes of executing this Agreement, this document if signed and transmitted by facsimile machine or electronic mail, is to be treated as an original document. This Agreement may be executed by each party in one or more counterparts, each of which when so executed shall be an original, and all of which together shall constitute one instrument.

8. Liberal Construction. This Agreement shall be liberally construed to achieve the economic development objectives and purposes of both this Agreement and the Plan. Should any provision of this Agreement be determined to be void, unenforceable, or illegal, such provision(s) shall be null and void, but the remaining provisions shall be unaffected thereby and shall continue to be valid and enforceable.

9. Entire Agreement. This Agreement constitutes the entire agreement between the parties and may not be modified or amended, except in writing executed by all parties in the same manner as the original.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their respective representatives with authority to bind their respective entity.

{Signature pages to follow}

**SIGNATURE PAGE
(INTERLOCAL COOPERATION AGREEMENT)
(NEIGHBORHOOD REVITALIZATION 2019-2021)**

UNIFIED SCHOOL DISTRICT 345 (Seaman)

Superintendent

Date: _____

ATTEST: _____

{Rest of this signature page left intentionally blank}

**SIGNATURE PAGE
(INTERLOCAL COOPERATION AGREEMENT)
(NEIGHBORHOOD REVITALIZATION 2019-2021)**

UNIFIED SCHOOL DISTRICT 437 (Auburn/Washburn)

Superintendent

Date: _____

ATTEST: _____

{Rest of this signature page left intentionally blank}

**SIGNATURE PAGE
(INTERLOCAL COOPERATION AGREEMENT)
(NEIGHBORHOOD REVITALIZATION 2019-2021)**

UNIFIED SCHOOL DISTRICT 450 (Shawnee Heights)

Superintendent

Date: _____

ATTEST: _____

{Rest of this signature page left intentionally blank}

**SIGNATURE PAGE
(INTERLOCAL COOPERATION AGREEMENT)
(NEIGHBORHOOD REVITALIZATION 2019-2021)**

UNIFIED SCHOOL DISTRICT 501 (Topeka)

Superintendent

Date: _____

ATTEST: _____

{Rest of this signature page left intentionally blank}

**SIGNATURE PAGE
(INTERLOCAL COOPERATION AGREEMENT)
(NEIGHBORHOOD REVITALIZATION 2019-2021)**

BOARD OF COUNTY COMMISSIONERS OF SHAWNEE COUNTY

Chairperson

Date: _____

ATTEST: _____

{Rest of this signature page left intentionally blank}

**SIGNATURE PAGE
(INTERLOCAL COOPERATION AGREEMENT)
(NEIGHBORHOOD REVITALIZATION 2019-2021)**

TOPEKA TRANSIT METRO AUTHORITY

Board Chairperson

Date: _____

ATTEST: _____

{Rest of this signature page left intentionally blank}

**SIGNATURE PAGE
(INTERLOCAL COOPERATION AGREEMENT)
(NEIGHBORHOOD REVITALIZATION 2019-2021)**

METROPOLITAN TOPEKA AIRPORT AUTHORITY

Board Chairperson

Date: _____

ATTEST: _____

{Rest of this signature page left intentionally blank}

**SIGNATURE PAGE
(INTERLOCAL COOPERATION AGREEMENT)
(NEIGHBORHOOD REVITALIZATION 2019-2021)**

TOPEKA AND SHAWNEE COUNTY PUBLIC LIBRARY

Gina Millsap, Chief Executive Officer

Date: _____

ATTEST: _____

{Rest of this signature page left intentionally blank}

**SIGNATURE PAGE
(INTERLOCAL COOPERATION AGREEMENT)
(NEIGHBORHOOD REVITALIZATION 2019-2021)**

WASHBURN UNIVERSITY

Jerry B. Farley, President

Date: _____

ATTEST: _____

{Rest of this signature page left intentionally blank}

**SIGNATURE PAGE
(INTERLOCAL COOPERATION AGREEMENT)
(NEIGHBORHOOD REVITALIZATION 2019-2021)**

CITY OF TOPEKA, KANSAS

Brent Trout, City Manager

Date: _____

ATTEST: _____
Brenda Younger, City Clerk

{Rest of this signature page left intentionally blank}

**INTERLOCAL COOPERATION AGREEMENT
NEIGHBORHOOD REVITALIZATION 2019-2021**

ATTORNEY GENERAL APPROVAL

The above and foregoing Interlocal Agreement, consisting of 13 pages, is approved by the Attorney General of the State of Kansas as provided by K.S.A. 12-2904(g) this _____ day of _____, 20____.

Assistant Attorney General Cheryl Whelan

CITY OF TOPEKA PLANNING DEPARTMENT

SUMMARY REPORT

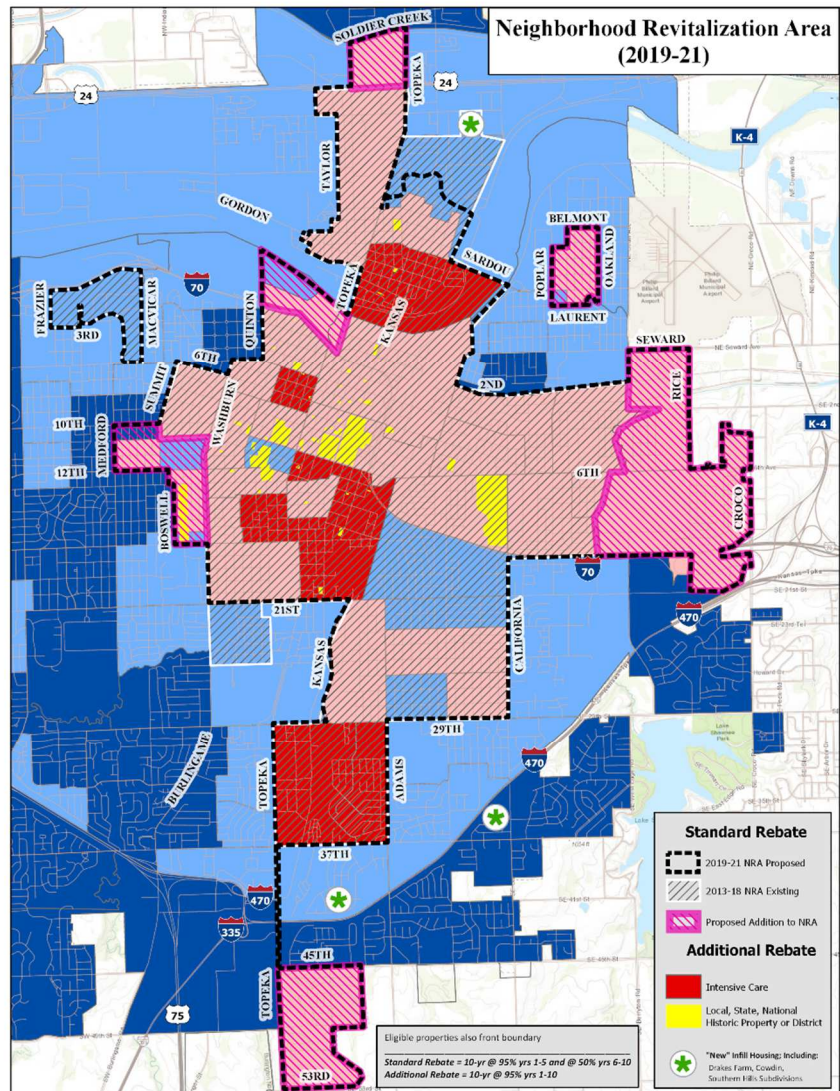
RE: NEIGHBORHOOD REVITALIZATION PLAN

The Neighborhood Revitalization Plan (NRP) is set to expire at the end of 2018 and is being proposed for renewal through December 2021. The NRP was originally adopted in 1995 by the City of Topeka to establish a program that offered tax rebates to owners who make improvements to their properties within certain areas of the city.

The purpose of the program has been to encourage re-investment in the city's older and more distressed neighborhoods which also includes the Downtown. The basic concept is that 50-95% of any additional property taxes created by new improvements would be rebated back to the owner over a 10 year period.

While the plan and program have had variations throughout the years, it has been continuously administered by the City since 1995 resulting in almost \$422 million of new investment. With participating taxing entities rebating \$42 million over that time, the program has leveraged \$9 of private investment for every public dollar rebated.

Since 2003, the eligible area for rebates has been adjusted and, for the most part, align with the "at risk" and "intensive care" neighborhoods of the city as determined by the health map of the Comprehensive Plan's Neighborhood Element. These areas constitute the highest priorities for re-investment. However, other streets have been included so the boundary of the NRP boundary follows major streets and neighborhoods.



The update of the NRP is now synced with the health map update. The health map was updated earlier this year and will be updated in the same year as the NRP going forward. The main changes of the proposed 2019 plan are:

- Revise and expand the eligible area to reflect any new “At Risk” areas in the City’s 2017 Neighborhood Health Map (the previous 2013-18 boundary aligned with the 2011 Health Map);
- Provide a 95%, 10 year rebate to new infill single family dwellings within Drakes Farm, Southern Hill and Cowdin Subdivisions. These subdivision lie outside the proposed boundary. However, they were initially platted with the intent of using the rebate since at the time the boundary encompassed and included these areas within its previous boundaries.
- Provide a rebate for properties fronting on Topeka Blvd lying between SW 37th and 45th. This linear strip ties together the “Intensive Care” Hi-Crest neighborhood to the “At Risk” neighborhood south of 45th and includes commercial and industrial properties fronting along Topeka Blvd.
- Remove the condition in previous plans requiring “New Single Family Dwellings” to remain owner-occupied throughout the life of the rebate.



2019-2021

City of Topeka, Kansas

Effective January 1, 2019

ADOPTED BY THE CITY OF TOPEKA GIVERNING BODY:

October 23, 2018

Table of Contents

	<i>Page</i>
Introduction	3
Part 1	
Description of Neighborhood Revitalization Area	6
Part 2	
Appraised Valuation of Real Property	15
Part 3	
Listing of Owners of Record in Area	15
Part 4	
Summary Description of Zoning Districts.....	15
Part 5	
Major Improvements for NRP Area	16
Part 6	
Statement Specifying the Eligibility Requirements for a Tax Rebate	17
Part 7	
Criteria for Determination of Eligibility.....	18
Part 8	
Contents of Application for Tax Rebate.....	20
Part 9	
Application Procedure	21
Part 10	
Standards and Criteria for Approval.....	22
Part 11	
Statement Specifying Rebate Formula	23
Part 12	
Other Matters	24
Appendix	
Shawnee County Tax Levy Schedule	25

Introduction

This Plan is intended to promote the revitalization of the inner urban area hereinafter described as the Neighborhood Revitalization Area (NRA) of the City of Topeka through the rehabilitation, conservation and redevelopment of the area in order to protect the public health, safety welfare of the residents of the City. More specifically, in accordance with KSA 12-17, 118 (d), a tax rebate incentive will be available to property owners for certain improvements that raise the appraised value of residential property 10% and commercial property 20%.

In accordance with KSA 12-17, 114 et. seq., the Governing Body has held a public hearing and considered the existing conditions and alternatives with respect to the described area, the criteria and standards for a tax rebate and the necessity for interlocal cooperation among the other taxing units (City of Topeka, Shawnee County, USD 501 (Topeka), USD 345 (Seaman), USD 450 (Shawnee Heights), USD 437 (Auburn-Washburn Rural), Washburn University, Topeka-Shawnee County Public Library, Topeka Metropolitan Transit Authority (TMTA), Metropolitan Topeka Airport Authority (MTAA). Accordingly, the Governing Body has reviewed, evaluated, and found that the described area meets one or more of the conditions contained in KSA 12-17,115 (c).

1. An area in which there is a predominance of buildings or improvements which by reason of dilapidation, deterioration, obsolescence, inadequate provision for ventilation, light, air, sanitation, or open spaces, high density of population and overcrowding, the existence of conditions which endanger life or property by fire and other causes or a combination of such factors, is conducive to ill health, transmission of disease, infant mortality, juvenile delinquency or crime and which is detrimental to the public health, safety or welfare;
2. An area which by reason of the presence of a substantial number of deteriorated or deteriorating structures, defective or inadequate streets, incompatible land use relationships, faulty lot layout in relation to size, adequacy, accessibility or usefulness, unsanitary or unsafe conditions, deterioration of site or other improvements, diversity of ownership, tax or special assessment delinquency exceeding the actual value of the land, defective or unusual conditions of title, or the existence of conditions which endanger life or property by fire and other causes, or a combination of such factors, substantially impairs or arrests the sound growth of a municipality, retards the provision of housing accommodations or constitutes an economic or social liability and is detrimental to the public health, safety or welfare in its present condition and use; or

3. An area in which there is a predominance of buildings or improvements which by reason of age, history, architecture or significance should be preserved or restored to productive use.

Furthermore, the Governing Body may declare a building outside of a NRA to be a “dilapidated structure” if the structure satisfies the following definition KSA 12-17,115(a): “Dilapidated structure” means a residence or other building which is in deteriorating condition by reason of obsolescence, inadequate provision of ventilation, light, air or structural integrity or is otherwise in a condition detrimental to the health, safety or welfare of its inhabitants or a residence or other building which is in deteriorating condition and because of age, architecture, history or significance is worthy of preservation.

The boundary of the proposed NRA is intended to reflect the City’s most investment-challenged and deteriorated areas as determined by the City’s Neighborhood Health Map. The NRA includes all designated “Intensive Care” and “At Risk” Census block groups based on the most recent update of the health map in 2017. These areas are deemed to qualify under all of the above criteria (KSA 12-17, 115 (c)).

In addition, some parts of the proposed NRA are outside At Risk/Intensive Care designations. Those areas are included because they either: 1) have been historically “At Risk” since 2000, 2) are part of infill subdivisions or redevelopment areas that were dependent upon and approved under the City’s past Neighborhood Revitalization Plans, 3) are part of minor boundary rounding to make the NRA as contiguous and orderly as possible, or 4) otherwise would qualify under the above criteria (KSA 12-17, 115 (c)). Taken as a whole, the proposed NRA meets legislative and statutory intent of KSA 12-17, 115 (c).

Any boundary expansions should be consistent with the above criteria and the State’s Attorney General’s opinion issued in 1996 which determined that the intent of the legislation was aimed at neighborhood stabilization and preventing deterioration in the central section of the city or more specifically, neighborhoods. The opinion concludes that the governing body must make a finding that the area meets one of the conditions listed in KSA 12-17, 115 (c), that rehabilitation of the

area is necessary to protect the welfare of the municipalities' residents, and that the area should not include the entire municipality.

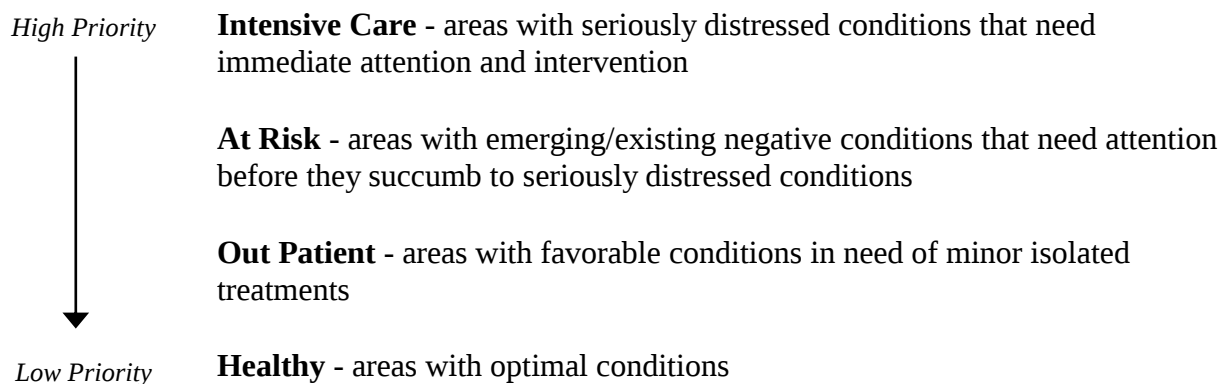
As a matter of policy, the City of Topeka's NRA is also proposed to be limited in scope to the above areas in order to promote a streamlined and administrative "but for" policy. The inherent presumption of this Plan is that necessary private investments would not occur in these areas "but for" the incentives offered under the Plan. Incentives are approved administratively by City of Topeka staff upon application by the property owner without further proof of need for the incentives. In order to enforce this assumption, the Plan puts forth thresholds for application deadlines to ensure the applicant knew about the program prior to construction and that the investment must create an impactful value increase.

Therefore, this Plan finds the proposed areas are most legally justifiable under State law and provides for a streamlined "but for" test to revitalize the City's most deteriorated sections.

PART 1

DESCRIPTION OF NEIGHBORHOOD REVITALIZATION AREA

The Neighborhood Revitalization Area (Map #1) in general follows the boundaries of *Intensive Care* and *At Risk* neighborhoods as identified in the City of Topeka Neighborhood Health Map. This map most recently updated in 2017, establishes four (4) health classifications for neighborhoods (intensive care, at risk, out patient, and healthy) to determine priorities for re-investment and planning assistance. They are described below in order of priority:



The four health classifications were based on five (5) vital signs that measured the relative health of all neighborhood areas in Topeka. This neighborhood health assessment was used to develop a “triage” approach to revitalization. Those areas that had more “life-threatening” or urgent needs as measured by the vital signs should receive higher priority for treatment over those areas with less urgent needs. These higher priority areas (*intensive care/at risk*) are the focus for neighborhood planning efforts and public re-investment. A summary of the vital signs include:

Poverty (2012-2016 American Community Survey 5-Year Estimates, U.S Census) - High concentrations of poverty are one of the most reliable indicators of performance in school, crime rates, family fragmentation, job readiness, housing conditions, etc.

Public Safety (January 2015 – December 2016, Topeka Police Dept.) – Public Safety, as measured by number of Part 1 crimes reported for the last two full years, is a symptom indicating the local environmental conditions conducive to crime and how well a neighborhood is organized to prevent crime from occurring.

Residential Property Values (June 2017, Shawnee County Appraisers Office) – Property values are in part a reflection of the quality of housing supply and the image of a neighborhood. The median value of a house purchased in Shawnee County was \$122,000 in 2018 (Topeka Association of Realtors).

Single Family Housing Tenure (June 2017 Shawnee County Appraisers Office)

The percentage of homeowners residing in a neighborhood can be an indication of the willingness (or confidence) to invest in the area. The most relevant measure of this is how many single-family dwellings are owner-occupied since these homes were primarily built for individual ownership.

Secured Houses & Unsafe Structures (2017 City of Topeka Code Enforcement Unit) - A secured house is one of the most evident physical displays that will undermine confidence in an area for investment and precipitates a downward spiral for the block and/or neighborhood.

Vital Sign Ranges (2017)

Neighborhood Health Composite (avg. score)	% of Persons Below Poverty Level (score)	Part 1 Crimes per 100 Persons (score)	Average Residential Property Values (score)	% Owner Occupied Housing Units (score)	Number of Secured and Unsafe Structures Per 100 Properties (score)
Healthy (3.3 - 4.0)	2017: 0 - 9% (4)	0 - 12 (4)	2017: \$107,029 and ↑ (4)	70 - 100% (4)	2017: 0 (4)
Out Patient (2.7 - 3.2)	2017: 10 - 18% (3)	13 - 18 (3)	2017: \$69,613 - \$107,028 (3)	50 - 69% (3)	2017: 0.01 - 0.75 (3)
At Risk (1.9 - 2.6)	2017: 19 - 30% (2)	19 - 28 (2)	2017: \$41,364 - \$69,612 (2)	34 - 49% (2)	2017: 0.76 - 1.75 (2)
Intensive Care (1.0 - 1.8)	2017: 31 - 100% (1)	29 + (1)	2017: \$41,363 and ↓ (1)	0 - 33% (1)	2017: 1.75 and ↑ (1)

Area Profile

Health rankings are determined by averaging all vital sign levels for each neighborhood area. *Intensive care* and *at risk* neighborhoods have the lowest vital sign measurements, and hence are the primary focus of the Neighborhood Revitalization (NR) Area. Below is a comparison profile of the NR Area and non-NR Area

Total Primary Neighborhood Revitalization Area (2017)

Health Rating	Part 1 Crimes per 100 persons	% of Persons Below Poverty Level	% Owner Occupied Single Family Housing units	Secured & Unsafe Structures	Average Residential Property Values
Intensive Care	24	46.9%	36.5%	1.81	\$33,076
At Risk	15	33.3%	50.1%	1.11	\$58,131
Out Patient	13	19.2%	53.4%	0.13	\$58,555
Total Primary NR Area	17	33.2%	46.6%	1.02	\$49,921

Total Non Neighborhood Revitalization Area (2017)

Health Rating	Part 1 Crimes per 100 persons	% of Persons Below Poverty Level	% Owner Occupied Single Family Housing units	Secured & Unsafe Structures	Average Residential Property Values
Out Patient	13	17.4%	61.2%	0.35	\$130,680
Healthy	7	7.7%	82.3%	0.06	\$207,611
Total Non NR Area	10	12.6%	71.7%	0.21	\$169,145

General Characteristics (2017)

Area	Square Miles	% of Total	#of Parcels	% Total	Vacant Parcels	% Total
Intensive Care	2.5	4.0%	2,787	5.4%	451	10.4%
At Risk	9.4	15.0%	10,491	20.5%	1,605	37.1%
Out Patient	2.3	3.7%	2,038	4.0%	97	2.2%
Kanza/ USD 501	0.3	0.5%	27	0.05%	4	0.09%
Total NR AREA	14.2	22.7%	15,438	30.1%	2,153	49.8%
Non-NR Area	48.4	77.3%	20,399	39.8%	2,172	50.2%
Total (All Topeka)	62.6	100%	51,275	100%	4,325	100%

General Characteristics

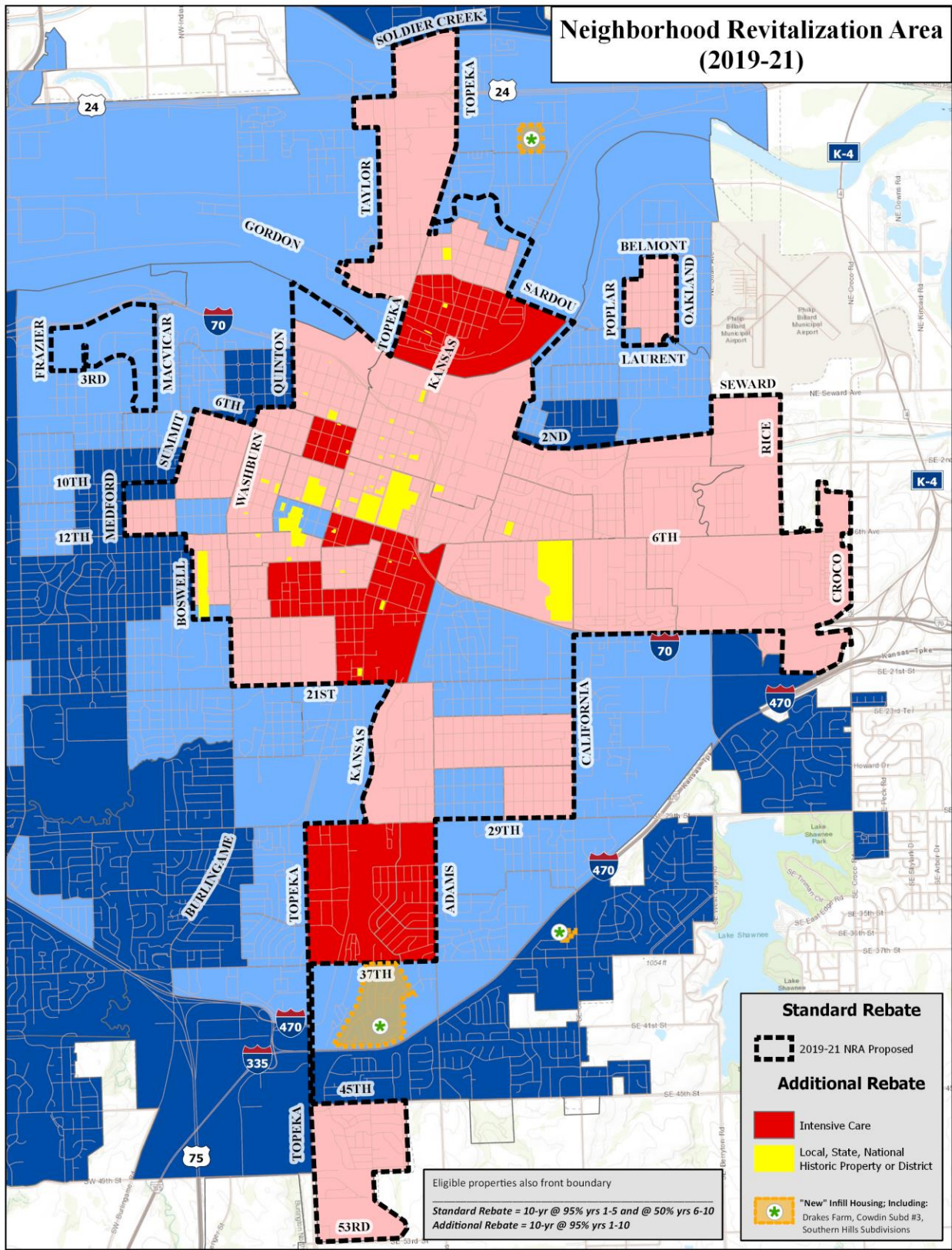
Area	2010 Population	% of Total	Total Housing Units (2013 - 2017 ACS)	% of Total	Real Property Valuation (2018)	% of Total
Intensive Care (Primary)	5,858	4.6%	2,550	3.8%	\$269,201,160	3.2%
At Risk (Primary)	26,770	20.9%	12,201	18.1%	\$1,451,132,000	17.1%
Out Patient (Primary)	5,733	4.5%	2,596	3.8%	\$2,317,832,000	27.4%
Total NR Area	38,361	30.0%	17,347	25.7%	\$1,963,586,880	23.2%
Non NR Area	89,556	70.0%	50,136	74.3%	\$2,471,130,500	29.2%
Total (All Topeka)	127,917	100%	67,483	100%	\$8,472,882,540	100.0%

General Characteristics

Area	2010 Population	% of Total	Total Housing Units (2013 - 2017 ACS)	% of Total	Real Property Valuation (2018)	% of Total
Intensive Care (Primary)	5,858	4.6%	2,550	3.8%	\$269,201,160	3.2%
At Risk (Primary)	26,770	20.9%	12,201	18.1%	\$1,451,132,000	17.1%
Out Patient (Primary)	5,733	4.5%	2,596	3.8%	\$2,317,832,000	27.4%
Total NR Area	38,361	30.0%	17,347	25.7%	\$1,963,586,880	23.2%
Non NR Area	89,556	70.0%	50,136	74.3%	\$2,471,130,500	29.2%
Total (All Topeka)	127,917	100%	67,483	100%	\$8,472,882,540	100.0%

Summary

- The primary NR Area comprises only 23% of the land area of Topeka, but contains approximately 50% of all vacant parcels in the City.
- The poverty rate in the primary NR Area is two and a half times the poverty rate of the non-NR Area.
- Average residential property values are nearly three times greater outside of the NR Area than within its boundaries.
- The homeownership rate is substantially greater outside of the primary NR Area boundary (72% versus 47%).
- 72% of all secured and unsafe structures in the City are located within the NR Area boundary yet only constitute 26% of all housing units in the city



**LEGAL DESCRIPTION OF
Neighborhood Revitalization Area
OCTOBER, 2018**

PRIMARY AREA

Beginning at the intersection of the Centerline of US Highway 24 with the Centerline of NW Clay Street; thence easterly, on the Centerline of US Highway 24, to an intersection with the Centerline of NW Rochester Road; thence northerly on the Centerline of NW Rochester Road to an intersection with the Centerline of Soldier Creek; thence easterly on the Centerline of Soldier Creek to an intersection with the Centerline of NW Topeka Boulevard; thence southerly, on the Centerline of NW Topeka Boulevard to an intersection with the Centerline of Soldier Creek; thence easterly down the Centerline of Soldier Creek to an intersection with the Centerline of the Mainline Track of the Union Pacific Railroad; thence southerly, on the centerline of said mainline track, to an intersection with the Centerline of the West Approach to the Sardou Bridge over the Kansas River; thence east-southeasterly on the centerline of said approach and the Centerline of the Sardou Bridge to an intersection with the Centerline of the Kansas River; thence southwesterly up the Centerline of the Kansas River to an intersection with an extension of the Centerline of NE Chandler Street; thence southerly on the Centerline of NE Chandler Street to an intersection with the Centerline of NE Seward Avenue; thence westerly on the Centerline of NE Seward Avenue to an intersection with the Centerline of NE Branner Street; thence south-southwesterly on the Centerline of Branner Street to an intersection with the Centerline of the Mainline Track of the Burlington Northern - Santa Fe Railway; thence easterly on the centerline of said mainline track to an intersection with the East line of the Northeast Quarter of Section 33, Township 11 South, Range 16 east of the 6th P.M.; thence northerly on the East line of the Northeast Quarter to an intersection with the Centerline of NE Seward Avenue; thence easterly on the Centerline of NE Seward Avenue to an intersection with the Centerline of NE Rice Road; thence southerly on the Centerline of NE Rice Road and on the Centerline of SE Rice Road to an intersection with the Centerline on SE Sixth Street; thence easterly on the Centerline of SE Sixth Street to the extended West line of Reser's Croco Subdivision No. 2; thence on the boundary of Reser's Croco Subdivision No. 2 the following five courses: northerly, 300.00 feet; westerly, 100.00 feet; northerly, 1642.97 feet; easterly, 300.00 feet; southerly, 399.26 feet. Thence easterly on the North line of Reser's Croco Subdivision No. 2 and its extension to an intersection with the East line of the Southeast Quarter of Section 34, Township 11 South, Range 16 East of the Sixth P.M.; thence southerly to the Northeast corner of Section 3, Township 12 South, Range 16 East of the 6th P.M.; thence westerly on the North line of Section 3, 330.61 feet; thence southerly and parallel to the East line of Section 3, 527.03 feet; thence easterly and parallel to the North line of Section 3, 330.61 feet to an intersection with the East line of Section 3; thence southerly on the East line of Section 3 to the North right of way line of Interstate Highway No. 70; thence southwesterly on the right of way line to the East line of the West Half of the Southeast Quarter of Section 3; thence southerly on said East line to the South right of way line of Interstate Highway No. 70; thence easterly on the right of way line to the East line of the Southeast Quarter of Section 3; thence southerly on the East line of the Southeast Quarter to the Northeast corner of the South Half of the Southeast Quarter of Section 3; thence westerly to the Northeast corner of Lot 3, Altair Heights Subdivision; thence southerly to the Southeast corner of Lot 3, Altair Heights Subdivision; thence westerly to the extended East line of Lot 5, Altair Heights Subdivision; thence southerly on the East line of Altair Heights Subdivision and its extension to an intersection with the Centerline of SE 21st Street; thence southwesterly and westerly on the Centerline of SE 23rd Street to an intersection with the Centerline of SE Rice Road; thence northerly on the Centerline of SE Rice Road to an intersection with the Centerline of Interstate Highway 70; thence westerly on the Centerline of Interstate Highway 70 to an intersection with the Centerline of SE California Avenue; thence southerly on the Centerline of SE California Avenue to an intersection with the Centerline of SE 29th Street; thence westerly on the Centerline of SE 29th Street to an intersection with the Centerline of SE Adams Street; thence southerly on the Centerline of SE Adams Street to an intersection with the Centerline of SE 37th Street; thence westerly on the Centerline of 37th Street to an intersection with the Centerline of SW Topeka Boulevard; thence northerly on the Centerline of SW Topeka Boulevard to an intersection with the Centerline of SW 29th Street; thence easterly on the Centerline of 29th Street to an intersection with the Centerline of the right of way of the Landon Trail, formerly the right of way of the Missouri Pacific Railway; thence northerly on the Centerline of the right of way of the Landon Trail to an intersection with the Centerline of SE 21st Street; thence westerly, on the Centerline of 21st Street, to the Northeast corner of the Northeast Quarter of Section 12, Township 12 South, Range 15 east of the 6th PM; thence southerly on the East line of said Northeast Quarter to an intersection with the Centerline of SW 27th Street; thence westerly on the Centerline of SW 27th Street to an intersection with the Centerline of SW Washburn

Avenue; thence northerly on the Centerline of SW Washburn Avenue to an intersection with the Centerline of SW 17th Street; thence westerly on the Centerline of SW 17th Street to an intersection with the Centerline of SW Boswell Avenue; thence northerly on the Centerline of SW Boswell Avenue to an intersection with the Centerline of SW Huntoon Street; thence westerly on the Centerline of SW Huntoon Street to an intersection with the Centerline of SW Jewell Avenue; thence northerly on the Centerline of SW Jewell Avenue to an intersection with the Centerline of SW 12th Street; thence Westerly on the Centerline of SW 12th Street to an intersection with the Centerline of SW Medford Avenue; thence northerly on the Centerline of SW Medford Avenue to an intersection with the Centerline of SW 10th Avenue; thence easterly on the Centerline of SW 10th Avenue to an intersection with the Centerline of SW Summit Avenue; thence north-northeasterly on the Centerline of SW Summit Avenue to an intersection with the Centerline of SW Sixth Avenue;

thence easterly and east-southeasterly on the Centerline of SW Sixth Avenue to an intersection with the Centerline of SW Washburn Avenue; thence north-northeasterly on the Centerline of SW Washburn Avenue to an intersection with the Centerline of SW Willow Avenue; thence easterly, on the Centerline of SW Willow Avenue to an intersection with the Centerline of Quinton Avenue; thence northerly on the Centerline of Quinton Avenue to an intersection with the Centerline of SW 1st Street; thence east-southeasterly on the Centerline of SW 1st Street to the West line of Section 30, Township 11 South, Range 16 East of the 6th P.M.; thence northerly on the West line of Section 30 to an intersection with the Centerline of the Kansas River; thence southeasterly down the Kansas River to an intersection with the Centerline of SW Topeka Boulevard; thence north-northeasterly on the Centerline of Topeka Boulevard to an intersection with the Centerline of NW Laurent Street; thence west-northwesterly on the Centerline of NW Laurent Street to an intersection with the Centerline of NW Norris Street; thence west-northwesterly on the Centerline of NW Norris Street to an intersection with the Centerline of NW Lane Street; thence north-northeasterly on the Centerline of NW Lane Street to an intersection with the Centerline of NW Gordon Street; thence east-southeasterly on the Centerline of NW Gordon Street to an intersection with the Centerline of NW Buchanan Street; thence northerly on the Centerline of NW Buchanan Street to an intersection with the Centerline of NW Grant Street; thence easterly, on the Centerline of NW Grant Street to an intersection with the Centerline of NW Western Avenue; thence northerly on the Centerline of NW Western Avenue to an intersection with the Centerline of NW St. John Street; thence easterly on the Centerline of NW St. John Street to an intersection with the Centerline of NW Taylor Street; thence northerly on the Centerline of NW Taylor Street to an intersection with the Centerline of NW Lyman Road; thence westerly on the Centerline of NW Lyman Road to an intersection with the Centerline of NW Clay Street; thence northerly on the Centerline of NW Clay Street to the point of beginning.

(AND IN ADDITION)

KANZA BUSINESS AND TECHNOLOGY PARK (OVERALL PUD BOUNDARY)

A TRACT OF LAND IN THE SOUTHEAST QUARTER, THE EAST HALF OF THE SOUTHWEST QUARTER, LOT 3 OF THE NORTHWEST QUARTER, AND THE NORTHEAST QUARTER, ALL IN SECTION 26, TOWNSHIP 11 SOUTH, RANGE 15 EAST OF THE SIXTH PRINCIPAL MERIDIAN, SHAWNEE COUNTY, KANSAS, MORE PARTICULARLY DESCRIBED AS: COMMENCING AT THE SOUTHEAST CORNER OF SAID SOUTHEAST QUARTER; THENCE ON AN ASSUMED BEARING OF NORTH 00°00'22" EAST, 30.00 FEET, ALONG THE EAST LINE OF SAID SOUTHEAST QUARTER; THENCE SOUTH 89°36'04" WEST, 23.50 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 89°36'04" WEST, 2611.74 FEET TO A POINT ON THE WEST LINE OF SAID SOUTHEAST QUARTER, 30.00 FEET NORTH OF THE SOUTHWEST CORNER OF SAID SOUTHEAST QUARTER; THENCE NORTH 00°06'23" WEST, 1118.90 FEET ALONG THE WEST LINE OF SAID SOUTHEAST QUARTER; THENCE SOUTH 86°16'38" EAST, 130.48 FEET; THENCE NORTH 42°55'39" EAST, 233.28 FEET; THENCE NORTH 01°25'17" WEST, 497.95 FEET; THENCE SOUTH 88°46'41" WEST, 278.01 FEET TO THE WEST LINE OF SAID SOUTHEAST QUARTER; THENCE SOUTH 00°06'23" EAST, 120.24 FEET ALONG THE WEST LINE OF SAID SOUTHEAST QUARTER TO THE NORTH LINE OF ARLINGTON HEIGHTS SUBDIVISION; THENCE SOUTH 89°54'32" WEST, 1309.28 FEET ALONG THE NORTH LINE OF SAID SUBDIVISION TO THE WEST LINE OF THE EAST HALF OF SAID SOUTHWEST QUARTER; THENCE NORTH 00°11'27" EAST, 953.94 FEET ALONG THE WEST LINE OF THE EAST HALF OF SAID SOUTHWEST QUARTER; THENCE NORTH 00°18'11" EAST, 663.92 FEET ALONG THE WEST LINE OF SAID LOT 3 TO THE SOUTHERLY RIGHT-OF-WAY LINE OF INTERSTATE HIGHWAY NO. 70; THENCE NORTH 88°53'30" EAST, 883.63 FEET ALONG SAID RIGHT-OF-WAY LINE; THENCE ON A CURVE TO THE LEFT, ALONG SAID RIGHT-

OF-WAY LINE, A RADIUS OF 1579.22 FEET, AN ARC DISTANCE OF 683.95 FEET, WITH A CHORD WHICH BEARS NORTH 76°29'04" EAST, 678.62 FEET; THENCE NORTH 64°04'38" EAST, 1046.28 FEET, ALONG SAID RIGHT-OF-WAY LINE; THENCE SOUTH 00°08'08" WEST, 213.32 FEET; THENCE SOUTH 78°48'28" EAST, 1483.53 FEET TO THE EAST LINE OF THE NORTHEAST QUARTER OF SAID SECTION; THENCE SOUTH 00°08'53" EAST, 87.25 FEET ALONG THE EAST LINE OF SAID NORTHEAST QUARTER; THENCE SOUTH 16°33'51" WEST, 156.49 FEET; THENCE SOUTH 00°08'53" EAST, 539.57 FEET TO A POINT ON THE SOUTH LINE OF SAID NORTHEAST QUARTER, 45.00 FEET WEST OF THE SOUTHEAST CORNER OF SAID NORTHEAST QUARTER; THENCE SOUTH 00°00'22" WEST, 35.43 FEET; THENCE SOUTH 89°59'38" EAST, 21.50 FEET; THENCE SOUTH 00°00'22" WEST, 2570.01 FEET TO THE POINT OF BEGINNING. THE ABOVE DESCRIBED TRACT CONTAINS 258.943 ACRES, MORE OR LESS.

A TRACT OF LAND SITUATED IN THE SOUTHEAST QUARTER OF SECTION 26, TOWNSHIP 11 SOUTH, RANGE 15 EAST OF THE SIXTH PRINCIPAL MERIDIAN, SHAWNEE COUNTY KANSAS, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF THE SOUTHEAST QUARTER OF SECTION 26; THENCE ALONG THE SOUTH LINE OF SAID QUARTER ON AN ASSUMED BEARING OF SOUTH 89°35'38" WEST, A DISTANCE OF 825.36 FEET; THENCE ON A BEARING OF NORTH 00°24'22" WEST, A DISTANCE OF 40.00 FEET TO THE POINT OF BEGINNING; THENCE PARALLEL WITH THE SOUTH LINE OF SAID QUARTER ON A BEARING OF SOUTH 89°35'38" WEST, A DISTANCE OF 515.96 FEET; THENCE ON A BEARING NORTH 00°25'19" WEST, A DISTANCE OF 2033.61 FEET; THENCE ON A BEARING OF NORTH 44°27'37" EAST, A DISTANCE OF 68.73 FEET; THENCE ON A BEARING OF SOUTH 63°56'06" EAST, A DISTANCE OF 18.56 FEET; THENCE ON A BEARING OF NORTH 19°56'13" EAST, A DISTANCE OF 44.30 FEET; THENCE ON A BEARING OF NORTH 34°34'08" EAST, A DISTANCE OF 25.22 FEET; THENCE ON A BEARING OF NORTH 72°13'53" EAST, A DISTANCE OF 27.65 FEET; THENCE ON A BEARING OF SOUTH 37°05'32" EAST, A DISTANCE OF 14.75 FEET; THENCE ON A BEARING OF SOUTH 54°25'19" EAST, A DISTANCE OF 16.30 FEET; THENCE ON A BEARING OF SOUTH 80°46'21" EAST, A DISTANCE OF 23.15 FEET; THENCE ON A BEARING OF SOUTH 87°13'11" EAST, A DISTANCE OF 11.70 FEET TO A POINT ON A CURVE TO THE RIGHT; THENCE ALONG SAID CURVE TO THE RIGHT (SAID CURVE HAVING A RADIUS OF 75.00 FEET, A CHORD BEARING OF SOUTH 74°03'00" EAST, AND A CHORD DISTANCE OF 34.18 FEET) A DISTANCE OF 34.48 FEET; THENCE ON A BEARING OF SOUTH 60°52'49" EAST, A DISTANCE OF 42.96 FEET; THENCE ON A BEARING OF SOUTH 53°28'55" EAST, A DISTANCE OF 108.90 FEET; THENCE ON A BEARING OF SOUTH 31°54'18" EAST, A DISTANCE OF 87.45 FEET; THENCE ON A BEARING OF SOUTH 26°44'08" EAST, A DISTANCE OF 158.72 FEET; THENCE ON A BEARING OF SOUTH 28°30'48" EAST, A DISTANCE OF 137.12 FEET; THENCE ON A BEARING OF SOUTH 35°51'47" EAST, A DISTANCE OF 63.86 FEET; THENCE ON A BEARING OF SOUTH 44°53'50" EAST, A DISTANCE OF 71.01 FEET; THENCE ON A BEARING OF SOUTH 00°10'26" EAST, A DISTANCE OF 305.26 FEET; THENCE ON A BEARING OF SOUTH 41°48'53" WEST, A DISTANCE OF 216.94 FEET TO A POINT ON A CURVE TO THE LEFT; THENCE ALONG SAID CURVE TO THE LEFT (SAID CURVE HAVING A RADIUS OF 75.00 FEET, A CHORD BEARING OF SOUTH 19°54'50" EAST, AND A CHORD DISTANCE OF 97.23 FEET) A DISTANCE OF 105.78 FEET; THENCE ON A BEARING OF SOUTH 00°01'58" EAST, A DISTANCE OF 78.63 FEET; THENCE ON A BEARING OF SOUTH 34°02'36" EAST, A DISTANCE OF 118.96 FEET; THENCE ON A BEARING OF SOUTH 00°17'22" WEST, A DISTANCE OF 227.41 FEET TO A POINT ON A CURVE TO THE RIGHT; THENCE ALONG SAID CURVE TO THE RIGHT (SAID CURVE HAVING A RADIUS OF 60.00 FEET, A CHORD BEARING OF SOUTH 45°46'21" WEST, AND A CHORD DISTANCE OF 77.15 FEET) A DISTANCE OF 83.79 FEET; THENCE ON A BEARING OF SOUTH 00°06'58" EAST, A DISTANCE OF 142.97 FEET; THENCE ON A BEARING OF SOUTH 86°22'32" WEST, A DISTANCE OF 30.69 FEET; THENCE ON A BEARING OF SOUTH 01°46'13" EAST, A DISTANCE OF 80.18 FEET; THENCE ON A BEARING OF SOUTH 89°57'22" WEST, A DISTANCE OF 20.82 FEET; THENCE ON A BEARING OF SOUTH 00°15'55" WEST, A DISTANCE OF 130.86 FEET; THENCE ON A BEARING OF SOUTH 89°40'17" EAST, A DISTANCE OF 21.15 FEET; THENCE ON A BEARING OF SOUTH 00°20'17" WEST, A DISTANCE OF 28.30 FEET TO A POINT ON A CURVE TO THE LEFT; THENCE ALONG SAID CURVE TO THE LEFT (SAID CURVE HAVING A RADIUS OF 118.49 FEET, A CHORD BEARING OF SOUTH 21°22'45" EAST, A CHORD DISTANCE OF 60.15 FEET) A DISTANCE OF 60.82 FEET; THENCE ON A BEARING OF SOUTH 32°29'33" EAST, A DISTANCE OF 24.43 FEET TO A POINT ON A CURVE TO THE RIGHT; THENCE ALONG SAID CURVE TO THE RIGHT (SAID CURVE HAVING A RADIUS OF 194.67 FEET, A CHORD BEARING OF

SOUTH 12°51'45" EAST, AND A CHORD DISTANCE OF 80.56 FEET) A DISTANCE OF 81.15 FEET; THENCE ON A BEARING OF SOUTH 01°52'31" EAST, A DISTANCE OF 26.20 FEET TO THE POINT OF BEGINNING. THE ABOVE DESCRIBED TRACT OF LAND CONTAINS 24.081 ACRES, MORE OR LESS, AND IS SUBJECT TO ALL RIGHTS-OF-WAY, EASEMENTS, RESTRICTIONS, AND COVENANTS OF RECORD, IF ANY.

(AND IN ADDITION)

KANZA BUSINESS AND TECHNOLOGY PARK SUBDIVISION. CONTAINS APPROXIMATELY 10.39-ACRES, MORE OR LESS.

EXCEPT

The property commonly known as the 501 Sports Complex and legally described as follows: A tract of land in the Southeast Quarter of Section 26, Township 11 South, Range 15 East of the Sixth Principal Meridian, described as follows: Beginning at a point on the West line, 30.00-feet North of the Southwest Corner of said Quarter Section (said point being on the North right-of-way line of West Sixth Street); thence North 00 degrees, 06 minutes, 40 seconds West, along said West Line, 1,118.79-feet; thence South 86 degrees, 14 minutes, 23 seconds East, 130.46-feet; thence North 42 degrees, 56 minutes, 08 seconds East, 233.28-feet; thence North 01 degrees, 24 minutes, 28 seconds West, 497.95-feet; thence North 88 degrees, 48 minutes, 04 seconds East, 120.98-feet; thence on a 302.50-foot radius curve to the left, with a 170.62-foot chord bearing North 72 degrees, 25 minutes, 13 seconds East, an arc distance of 172.97-feet; thence North 56 degrees, 02 minutes, 21 seconds East, 399.91-feet; thence South 20 degrees, 26 minutes, 15 seconds East 750.52-feet; thence South 00 degrees, 24 minutes, 53 seconds East, 1, 344.97-feet to the North right-of-way line of West Sixth Street; thence South 89 degrees, 36 minutes, 04 seconds West, along said North right-of-way line, 1,162.82-feet to the Point of Beginning. The above contains 44.001-acres, more or less, all in the City of Topeka, Shawnee County, Kansas.

(AND IN ADDITION)

Cowdin Subdivision No. 3, according to the recorded plat thereof.

(AND IN ADDITION)

OAKLAND AREA

Begin at the intersection of the centerline of NE Poplar Street with the centerline of NE Laurent Street in the City of Topeka, Shawnee County, Kansas; thence northerly along the centerline of NE Poplar Street to the centerline of NE Grant Street; thence easterly along the centerline of NE Grant Street to the centerline of NE Chester Avenue; thence northerly along the centerline of NE Chester Avenue to the centerline of NE Belmont Avenue; thence easterly on the centerline of NE Belmont Avenue to the centerline of NE Oakland Avenue; thence southerly along the centerline of NE Oakland Avenue to the Northeasterly line of the Doran Avenue lots, in Garden Park Addition; thence northwesterly along the North line of the Doran Avenue lots to a point on the East line of Lot 10 on Doran Avenue, as described in Book 4208, page 873; thence southwesterly along the West line of the parcel described in Book 4208, page 873 and its extension to the centerline of NE Laurent Street; thence westerly along the centerline of NE Laurent Street to the Point of Beginning.

(AND IN ADDITION)

A tract of land in Section 30, Township 12 South, Range 16 East of the Sixth Principal Meridian, in the City of Topeka, Shawnee County, Kansas, described as follows: Begin at the Southwest corner of Section 30; thence northerly along the West line of Section 30 to the North line of said Section 30; thence easterly along the North line of Section 30 to the extended East line of South Village Subdivision; thence southerly along the East line of South Village Subdivision to the South line of South Village Subdivision; thence westerly along the South line of South Village Subdivision to the East line of Terra Heights Subdivision; thence southerly along the East line of Terra Heights Subdivision to the Southwesterly right of way line of the Missouri Pacific Railroad, as recorded in Book 4251, page 621; thence South 54 degrees 38 minutes 32 seconds East, 1304.94 feet along said right of way line; thence southeasterly and southwesterly along said right of way line, 1020.98 feet along the arc of a curve to the right, having a radius of 419.28 feet with a chord which bears South 21 degrees 57 minutes 15 seconds West, 786.78 feet; thence South 89 degrees 35 minutes 28 seconds West, 132.83 feet along said right of way line; thence westerly along said right of way line, 249.10 feet along the arc of a curve to the left, having a radius of 613.69 feet with a chord which bears South 77 degrees 55 minutes 31 seconds West, 247.40 feet to the North right of way line of SE 53rd

Street; thence South 89 degrees 35 minutes 28 seconds West, 368.63 feet along the North right of way of SE 53rd Street; thence southerly to the South line of Section 30; thence westerly along the South line of Section 30 to the Point of Beginning.

(AND IN ADDITION)

Southern Hills Subdivision “A”, Southern Hills Subdivision “B”, and Southern Hills Subdivision “C” according to the recorded plats thereof. Contains approximately 110.8 acres.

(AND IN ADDITION)

Drakes Farm Subdivision, according to the recorded plat thereof.

PART 2

APPRAISED VALUATION OF REAL PROPERTY

The appraised valuation of the real estate contained in the Neighborhood Revitalization Area as of June 1, 2018 for each parcel by land and building values is on file in the office of the Shawnee County Appraiser. The 2018 appraised valuation for the 15,464 parcels contained in the area is:

Land	\$277,703,410
<u>Improvements</u>	<u>\$1,685,883,470</u>
Total Appraised Valuation	\$1,963,586,880

PART 3

LISTING OF OWNERS OF RECORD IN AREA

Each owner of record of each parcel of land is listed together with the corresponding address on file in the office of the Shawnee County Appraiser (<http://www.snco.us/ap/>).

PART 4

EXISTING ZONING BOUNDARIES & EXISTING/PROPOSED LAND USES

Descriptions of zoning districts, current boundaries, existing land uses, and future land use maps within the Neighborhood Revitalization Area are all found on file in the Topeka Planning Department or at www.topeka.org/planning

PART 5
MAJOR IMPROVEMENTS
PROPOSED FOR NEIGHBORHOOD REVITALIZATION AREA

A list of the proposed major improvements within the Neighborhood Revitalization Area are identified within the adopted neighborhood and area plans of the City's Comprehensive Plan. Copies of those plans are on file with the Topeka Planning Department and on-line at www.topeka.org/planning

- Topeka Land Use and Growth Management Plan (2015)
- Central Highland Park Neighborhood Plan (2010)
- Ward-Meade Neighborhood Plan (2001/2010)
- Chesney Park Neighborhood Plan (1998/2009)
- Central Park Neighborhood Plan (1998/2008)
- Hi-Crest Neighborhood Plan (2015)
- North Topeka West (2016)
- Historic North Topeka East (2013)
- Holliday Park Neighborhood Plan (1998/2008)
- Oakland Neighborhood Plan (2004/2014)
- Hi-Crest Neighborhood Plan (2003)
- Old Town Neighborhood Plan (2003)
- East Topeka Neighborhood Revitalization Plan (2002)
- Downtown Topeka Redevelopment Plan (2001)
- Elmhurst Neighborhood Plan (2001)
- Tennessee Town (2001/2017)
- Washburn-Lane Parkway Plan (2001)
- Quinton Heights Neighborhood Plan (2018)

Proposed housing, infrastructure, and public facility improvements within these plans are intended to guide the City's future resource allocation as targeted within the Neighborhood Revitalization Area. Actual approved resource allocations are found with the City's Capital Improvement Budget and Consolidated Plan.

PART 6
STATEMENT SPECIFYING THE ELIGIBILITY REQUIREMENTS
FOR A TAX REBATE

Residential New Construction/Rehabilitation

All properties with residential improvements legally permitted by applicable zoning regulations and building codes within, or that fronts a public street boundary of the designated Neighborhood Revitalization Area are eligible for the specified tax rebate provided the new appraised valuation is increased by a minimum of 10%.

Commercial New Construction/Rehabilitation

All properties with commercial, office and institutional, and industrial improvements legally permitted by applicable zoning regulations and building codes within, or that fronts a public street boundary of the designated Neighborhood Revitalization Area are eligible for the specified tax rebate provided the new appraised valuation is increased by a minimum of 20%.

PART 7

CRITERIA FOR DETERMINATION OF ELIGIBILITY

- (a) Construction of an improvement must have begun on or after January 1, 2019. Such improvement project shall remain eligible in the event the neighborhood revitalization plan is extended beyond 2021 by a subsequent ordinance. An improvement project constructed pursuant to a building permit and an application for tax rebate filed before January 1, 2019, may be eligible for a rebate under the Neighborhood Revitalization Program created by City Ordinance No. 19771 and extended by Ordinance No. 20086.
- (b) A rebate application must be filed prior to or within sixty (60) days of the issuance of a building permit or initiation of work (if no building permit is required) as determined by the Planning Director. An application determined to be “out-of-time” shall be accepted by the Planning Director if the applicant can demonstrate that prior to commencing the improvements, he or she intended to use the program’s benefits for the specific improvement proposed in the application. Some factors that may be used to determine the intent and prior knowledge of the program include previous written or verbal communication with city staff, contractors, or other interested parties in the project. The fact that the applicant was not made aware of the program by city staff shall not be used as a factor in this determination. An application shall not be accepted “out-of-time” if the building permit was issued to correct a past zoning or building code violation. The applicant must submit all evidence in writing that supports the above criteria to the Planning Department within one (1) year of the issuance of the building permit. The applicant may appeal the Planning Director’s decision to the City Manager who has final authority over the matter.
- (c) The improvements must conform with the Comprehensive Plan, design guidelines within applicable elements of the Comprehensive Plan and Title 18 Comprehensive Zoning Regulations, including adopted Neighborhood Conversation Districts in effect at the time the improvements are made.
- (d) New and existing improvements on the property must conform with all other applicable codes, rules, and regulations in effect at the time the improvements are made, and for the length of the rebate or the rebate may be terminated.
- (e) Any property that is delinquent in any real property tax payment or special assessment shall not be eligible for any rebate or future rebate until such time as all real property taxes and special assessments have been paid. Additionally, taxes on all real property owned by the applicant must be current.
- (f) Commercial or industrial property eligible for tax incentives under any adopted Neighborhood Revitalization Plan and Topeka's existing tax abatement program pursuant

to Article 11, Section 13 of the Kansas Constitution and TMC Chapter 3.55, may receive one exemption/rebate per project from the City as a tax incentive.

- (g) Any property that fronts a public street boundary of the Neighborhood Revitalization Area shall be eligible for the rebate, except those properties that front a public highway.

PART 8

CONTENTS OF APPLICATION FOR TAX REBATE

Part 1 - General Information (Completed by applicant)

- (a) Owner's Name and applicant's name
- (b) Owner's Mailing Address.
- (c) School District No.
- (d) Parcel I.D. No.
- (e) Building Permit No. and copy of permit
- (f) Address of Property.
- (g) Legal Description of Property
- (h) Day Phone Number.
- (i) Proposed Property Use.
- (j) Improvements (Attach itemized list of improvements)
- (k) Estimated Cost of Improvements
- (l) Proof of Historical Register Listing or nomination.
- (m) List of Buildings proposed to be or actually demolished.
- (n) Date of commencement of construction.
- (o) Estimated date of completion of construction.

Part 2 - Status of Construction/Completion

- (a) County Appraiser's Statement of Percentage Test.
- (b) County Clerk's Statement of Tax Status.
- (c) Planning's Statement of Application Conformance for Tax Rebate.

PART 9
APPLICATION PROCEDURE

- (a) The owner/applicant shall obtain an Application for Tax Rebate from Topeka Planning Department, or concurrent with obtaining a building permit application.
- (b) The applicant shall complete and sign the application and file the original with Planning, prior to or within sixty (60) days of issuance of the building permit or as permitted under Part 7(b).
- (c) Planning shall forward the application to the Shawnee County Appraiser's Office for determination of the appraised valuation of the improvements and when necessary for designated historic properties, shall indicate the base tax year in order to determine the property's pre-demolition value for historic resources or landmarks that were demolished to make way for the improvements.
- (d) On or about January 1, the County Appraiser shall conduct an on-site inspection of the construction project, determine the new valuation of the real-estate, complete his portion of the application, and report the new valuation to the Shawnee County Clerk by June 1 of that same year. The tax records on the project shall be revised by the County Clerk's Office.
- (e) Upon determination by the Appraiser's office that the improvements meet the percentage test for rebate and the Clerk's office has determined the status of the taxes on the property, Planning shall certify to the County Clerk the project and application does or does not meet the requirements for a tax rebate and shall notify the applicant.
- (f) Upon the payment of the real estate tax for the subject property for the initial and each succeeding tax year period extending through the specified rebate period, and within a thirty (30) day period following the date of tax distribution by Shawnee County to the other taxing units, a tax rebate in the amount of the tax increment (less any fees as specified in the Interlocal Agreement) shall be made to the applicant.

The tax rebate amount will be based on the appraised property value increment between the application year and the completion year directly attributable to the improvement itself. The actual rebate may vary year to year depending upon the approved mill levy for all participating taxing jurisdictions. The tax rebate shall be made by Audit and Finance, Shawnee County through the Neighborhood Revitalization Fund established in conjunction with the City of Topeka and the other taxing units participating in an Interlocal Agreement.

PART 10
STANDARDS AND CRITERIA FOR APPROVAL

- (a) Project improvements shall be 100% complete within two years of building permit issuance or within two years of beginning construction on the listed improvements.
- (b) The appraised value of residential property must be increased by a minimum of 10%.
- (c) The appraised value of commercial and industrial property must be increased by a minimum of 20%.
- (d) New improvements must conform with all applicable codes, rules, and regulations in effect at the time the improvements are made, including zoning regulations and design guidelines adopted by the Governing Body, for the length of the rebate.
- (e) Any property that is delinquent in any real property tax payment or special assessment shall not be eligible for any rebate or future rebate until such time as all real property taxes and special assessments have been paid. Additionally, taxes on all real property owned by the applicant must be current.

PART 11

STATEMENT SPECIFYING REBATE FORMULA

Program Period:

The Neighborhood Revitalization Fund and tax rebate incentive program shall expire on December 31, 2021.

Rebate Period:

All Eligible Uses	10 years
-------------------	----------

Rebate Amount*:

All Eligible Uses Not Specified or In Areas Below	95% (years 1-5) 50% (years 6-10)
“Intensive Care” areas (2017 Neighborhood Health Map)	95%
National/State Register/Properties and Districts and Local Historic Properties/Districts	95%
“New” Infill Housing (Single and Multi-Family); including: Single-family in Cowdin Subd. #3, Southern Hills Subd. A, B, and C, and Drakes Farm Subdivisions	95%

*5 % to remain in Neighborhood Revitalization Fund for administrative costs.

Part 12

OTHER MATTERS

1. The governing body may declare a structure outside of a neighborhood revitalization area eligible if it satisfies the conditions set forth in subsection (a) of KSA 12-17, 115 as a “dilapidated structure” due to its deteriorated conditions and/or is worthy of preservation. In such event, the governing body will proceed pursuant to K.S.A. 12-17,114 et seq.

2. The Special Fund identified in the Neighborhood Revitalization Plan adopted in Ordinance No. 18222 shall only be used to support in-fill housing projects either administered by the City of Topeka, or in partnership with the City of Topeka, within the Neighborhood Revitalization Area. Eligible activities shall include any improvements by Community Development Organizations (CHDOs) associated with infill-housing projects. A maximum match of 30% of Special Fund dollars can be used for the total project cost. All improvements must be consistent with any adopted design guidelines of Neighborhood Plans. The Special Fund shall not be used as substitute funding for current sources or programs.

SHAWNEE COUNTY TAX LEVY SCHEDULE 2017

Tax Levies per \$1,000 Assessed Valuation

	<u>Taxing Jurisdiction (within USD 501 area)</u>	<u>Mill Levy</u>	<u>% of Total Levy</u>
1.	Shawnee County	48.363	30.56%
2.	City of Topeka	39.920	25.22%
3.	USD 501 (Topeka)	50.702	32.04%
4.	Washburn University	3.250	2.05%
5.	Topeka-Shawnee County Public Library	9.787	6.18%
6.	TMTA (Transit)	4.200	2.65%
7.	MTAA (Airport)	2.054	1.30%
	Total	158.276	100%

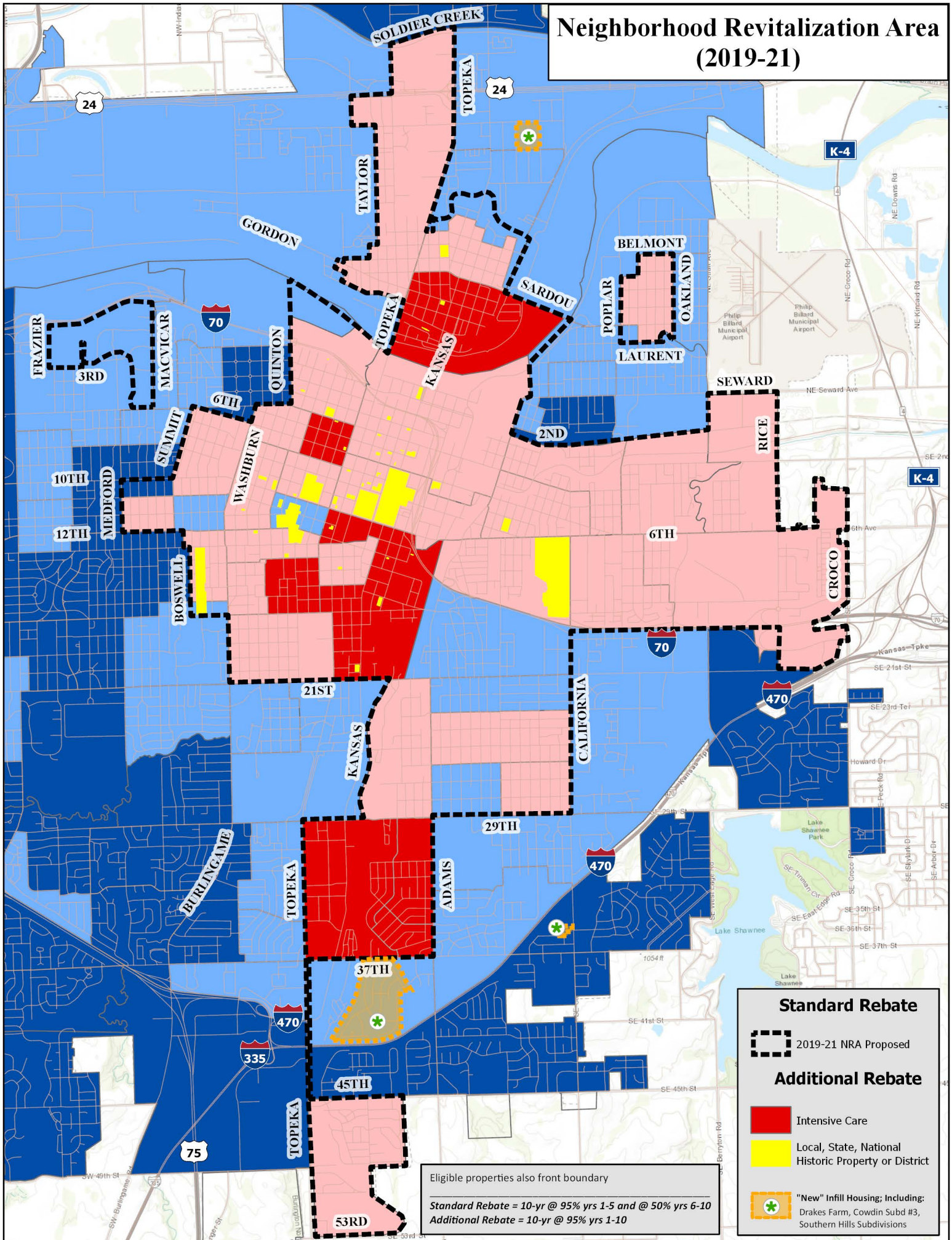
	<u>Taxing Jurisdiction (within USD 345 area)</u>	<u>Mill Levy</u>	<u>% of Total Levy</u>
1.	Shawnee County	48.363	30.39%
2.	City of Topeka	39.920	25.08%
3.	USD 345 (Seaman)	51.593	32.41%
4.	Washburn University	3.250	2.04%
5.	Topeka-Shawnee County Public Library	9.787	6.15%
6.	TMTA (Transit)	4.200	2.64%
7.	MTAA (Airport)	2.054	1.29%
	Total	159.167	100%

	<u>Taxing Jurisdiction (within USD 450 area)</u>	<u>Mill Levy</u>	<u>% of Total Levy</u>
1.	Shawnee County	48.363	30.33%
2.	City of Topeka	39.920	25.03%
3.	USD 450 (Shawnee Heights)	51.888	32.54%
4.	Washburn University	3.250	2.04%
5.	Topeka-Shawnee County Public Library	9.787	6.14%
6.	TMTA (Transit)	4.200	2.63%
7.	MTAA (Airport)	2.054	1.29%
	Total	159.462	100%

	<u>Taxing Jurisdiction (within USD 437 area)</u>	<u>Mill Levy</u>	<u>% of Total Levy</u>
1.	Shawnee County	48.363	30.46%
2.	City of Topeka	32.920	25.14%
3.	USD 437 (Auburn Washburn Rural)	51.197	32.25%
4.	Washburn University	3.250	2.05%
5.	Topeka-Shawnee County Public Library	9.787	6.16%
6.	TMTA (Transit)	4.200	2.65%
7.	MTAA (Airport)	2.054	1.29%
	Total	158.771	100%

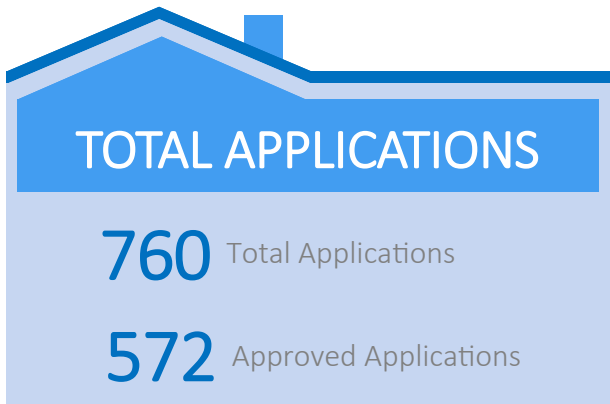
Source: Shawnee County Clerk's Office, 2017

Neighborhood Revitalization Area (2019-21)



Neighborhood Revitalization Program

Term Years 1995-2018



TOTAL INVESTED

425 MILLION DOLLARS

IN BOTH COMMERCIAL AND RESIDENTIAL PROPERTIES

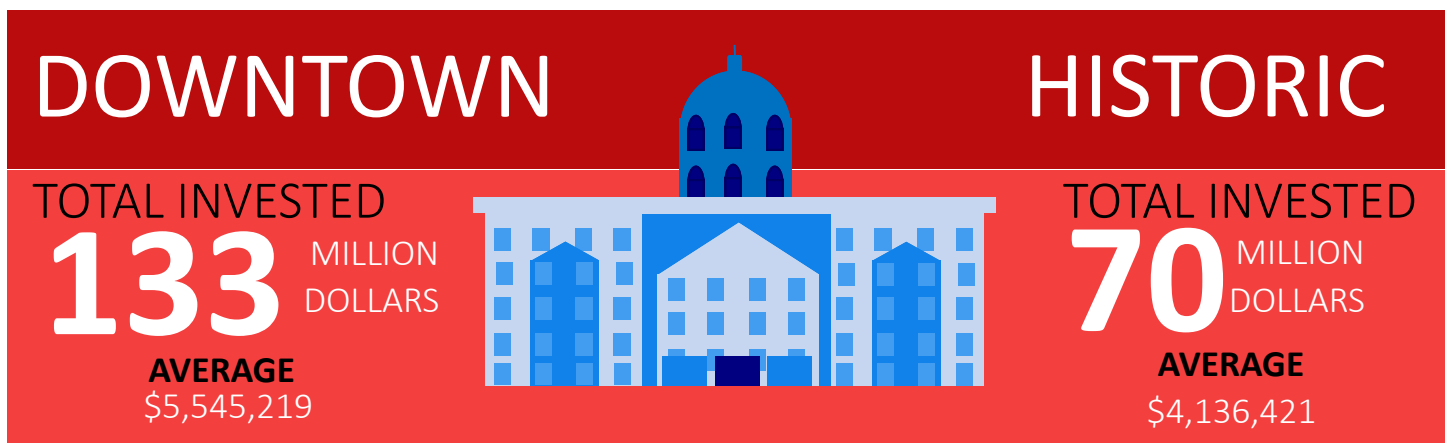
\$326, 201,152
COMMERCIAL

\$101, 286,280
RESIDENTIAL

1995-2016 **TAX REBATE AMOUNT PAID** **\$43,254,626**

\$19,367,573 **NEW TAX GENERATED** 2006-2016

FOR EVERY DOLLAR REBATED
\$10 ARE INVESTED



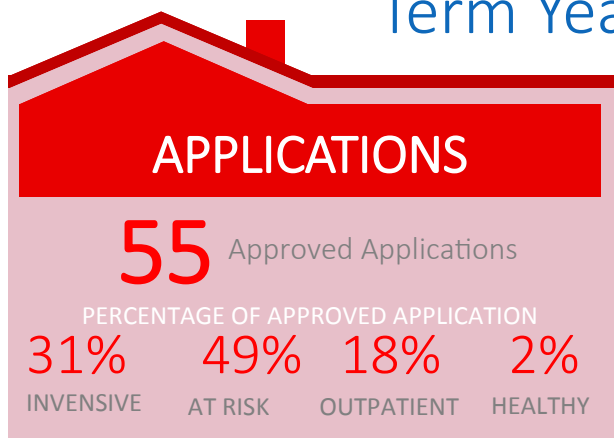
Neighborhood Health 2004-2018

INTENSIVE CARE	\$40,454,990	14%
AT RISK	\$174,158,407	61%
OUTPATIENT	\$47, 530,507	17%
HEALTHY	\$23,558,800	8%



Neighborhood Revitalization Program

Term Years 2013-2018



TOTAL INVESTED

145 MILLION DOLLARS

IN BOTH COMMERCIAL AND RESIDENTIAL PROPERTIES

\$129,906,152

COMMERCIAL

\$15,778,936

RESIDENTIAL

2013-2016 TAX REBATE AMOUNT PAID **\$11,990,552**

\$10,035,271 NEW TAX GENERATED 2013-2016

FOR EVERY DOLLAR REBATED **\$7** ARE INVESTED

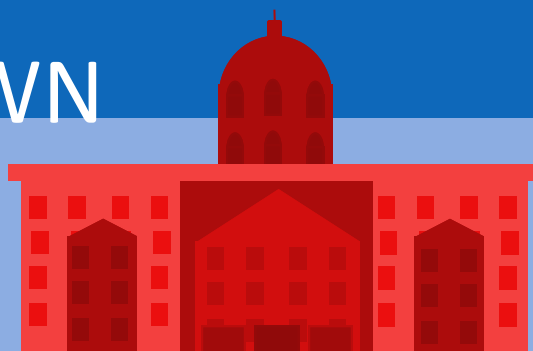
DOWNTOWN

TOTAL INVESTED

60 MILLION DOLLARS

AVERAGE

\$10,066,817



HISTORIC

TOTAL INVESTED

56 MILLION DOLLARS

AVERAGE

\$9,369,206

Neighborhood Health Applications and Investments

2013



\$412,689 \$2,750,800
\$13,848,000 \$0

2015



\$1,699,621 \$9,927,245
\$140,250 \$0

2014



\$2,238,243 \$4,058,700
\$14,050,144 \$5,301,000

2016



\$3,256,491 \$29,942,486
\$493,600 \$0

2017



\$8,062,500, \$39,966,700, \$425,000

2018



\$337,000, \$6,029,734, \$385,000,

Intensive Care
 At Risk
 Out Patient
 Healthy

Neighborhood Revitalization Program Comparisons	Minimum increase		# of Years		% rebate			Approval Criteria	Transferable With New Owner	Admin fee	Time limit to apply		Other notes:
	Residential	Comm/Indy	Residential	Comm/Indy		Downtown	Historic						
TOPEKA	10%	20%	10	10	95% first 5 years and 50% for final five years; "Intensive Care" neighborhoods 95% for full 10 years	same	95% for 10 yrs	Administrative	Yes	5% of rebate	60 days from Building Permit or up to 1 year from Building Permit if showing intent		New construction for Single- Family must be Owner Occupied
Atchison	\$5,000	\$10,000	7 yrs - \$5,000+ residential rehab; 7 yrs - \$5,000+ new residential	10 yrs - \$500,000 + investment; 7 yrs - \$10,000 investment	95% - 20% Graduates down every year of rebate	same			Yes	5% (\$25 min)	Prior to commencement of construction		Application period ends 10/31/2021
Hutchinson	\$7,000 or 5%	\$20,000 or 15%	10	10	95% - 50% (graduates down until yr 6 and then remains at 50% for remaining)	95% - first 5 yrs; 50%- last 5 yrs	100% for 10 yrs	Administrative			Time of application for building permit		
KCK/Area 1		> \$3 million		up to 20 years	75-85%			Commission approval					To be eligible: 1. Retail 2. Environmentally contaminated area 3. State or National Historic Register
KCK/State Ave East Corridor		> \$3 million		up to 20 years	75-85%			Commission approval					
KCK/State Ave West Corridor		> \$3 million		up to 20 years	75-85%			Commission approval					
Leavenworth Rd Corridor		> \$3 million		up to 20 years	75-85%			Commission approval					
Lawrence	Subj to affordable housing requirements				up to 100% on incremental increase in taxes due to improvemetns			Commission approval		\$500			based on approval by Commission per project
Lenexa	min invest of \$5,000 on single/duplex; min invest of \$10,000 on multifamily in	min invest of \$10,000	10 yrs	10 yrs	Max 85% rebate for residential; max 75% rebate for commercial/industrial	same		Administrative		\$25 single/two family; \$100 commercial			
Newton	15% or \$5,000	15% or \$5,000	5	10	Resid Rehab - 100%; New Resid - 50%	100% for 10yrs			Yes	5%			Properties outside area may apply but need to meet stricter requirements
Olathe	min increase of 5% on <u>assessed</u> value for residential	Min increase of 10% on <u>assessed</u> value for commercial	10 yrs	10 yrs	max 90% on residential; max 80% on commercial	same		Administrative			Prior to or with building permit		4 sq. miles (Old Town)
Wichita	No longer has a program; expired 3-4 years ago and not renewed												
Salina	10% or \$10,000	20% or \$20,000	10	10	50-100% first 5 yrs; 25- 50% last 5 yrs depending on improvement	same		Administrative			60 days from Building Permit		



City of Topeka
Council Action Form
Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
October 23, 2018

DATE: October 23, 2018
CONTACT PERSON: Bill Fiander, Planning Director
DOCUMENT #:
SECOND PARTY/SUBJECT: Landscaping Standards PROJECT #:
Zoning Code
Amendments
CATEGORY/SUBCATEGORY 013 Ordinances - Codified / 161 Comprehensive Zoning Cases
CIP PROJECT: No
ACTION OF COUNCIL: Discussion 10-09-18. **JOURNAL #:**
PAGE #:

DOCUMENT DESCRIPTION:

ORDINANCE introduced by City Manager Brent Trout, concerning special use landscape requirements, amending City of Topeka Code Section 18.60.010, 18.225.010, 18.230.030 and 18.235.060 and repealing original sections.

Voting Requirement: Majority vote of the Governing Body (6).

(Approval would amend zoning code related to landscaping and screening standards for new construction.)

VOTING REQUIREMENTS:

Majority vote of the Governing Body (6).

POLICY ISSUE:

The proposed amendments to the Topeka Zoning Regulations comprise a Visual Code Update encouraged by Momentum 2022, the Land Use and Growth Management Plan 2040, and the Visual Appeal Survey.

- Developed by GO Topeka and its community partners in 2017, Momentum 2022 includes a holistic economic development strategy built around five goals, two of which support the Visual Code Update: *Create Vibrant and Attractive Places* and *Promote a Positive Image*.
- Adopted in March 2015, the Land Use and Growth Management Plan 2040 asserts that the Zoning Code should be updated to include reasonable building and site design standards for new and redeveloped areas which improve the aesthetics of development and design to create attractive focal points.
- In February 2018 staff completed the City's on-line Visual Appeal Survey of building design and signs. The large number of responses received, including written comments, is impressive and

emphasizes the importance of building design and signs to Topeka's visual appeal. Although not part of its original intent, the survey also demonstrates the important role of landscaping in the city's visual appeal.

STAFF RECOMMENDATION:

Staff recommends the Governing Body move to adopt the ordinance.

BACKGROUND:

The City's Visual Appeal Survey regarding building design and signs was not intended to seek input regarding landscaping, however, the response clearly indicates landscaping to be important to visual appeal. Images that included well developed landscaping rated as being more visually appealing than those images lacking landscaping. Additionally, many of the written responses expressed the importance of landscaping to visual appeal.

In addition to the Visual Appeal Survey, on July 25, 2018, staff presented the proposed standards to a development forum consisting of local design professionals and development consultants, and on August 20, 2018, presented the standards to the Planning Commission for discussion.

Topeka's current standards require landscaping for new commercial construction, substantial additions to building and parking lots. The proposed changes to the landscaping standards in the zoning code will:

- Increase the overall quantity of required landscaping for new construction in all but industrial districts and mixed use districts X-2 and X-3.
- Establish a minimum standard for landscaping along street frontages.
- Clarify and revise the required landscape setback along street rights-of-way.
- Provide for alternative compliance to the 20 foot landscape setback along street rights-of-way, providing an incentive to more visually appealing development.

Topeka's zoning regulations require screening for tow lots using fencing and/or landscaping where abutting residentially zoned property. The proposed changes require screening along lot lines adjoining street rights-of-way and in yards abutting residential property for tow lots, and storage yards associated with contractor offices.

Staff is recommending approval of the amendments as presented following the Planning Commission's recommendation of approval by a vote of 9-0-0 on September 17, 2018.

BUDGETARY IMPACT:

There is no budgetary impact to the City.

SOURCE OF FUNDING:

Not Applicable

ATTACHMENTS:

Description

Ordinance - Landscaping and Screening

Memorandum to Planning Commission

Landscaping and Screening Standards Planning Commission Minutes

Presentaton - October 9, 2018 Governing Body Meeting

1 (Published in the Topeka Metro News _____)
2

3 ORDINANCE NO. _____
4

5 AN ORDINANCE introduced by City Manager Brent Trout, concerning special use
6 landscape requirements, amending City of Topeka Code §
7 18.60.010, § 18.225.010, § 18.230.030 and § 18.235.060 and
8 repealing original sections.
9

10 BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF TOPEKA, KANSAS:

11 Section 1. That section 18.60.010, Use Tables, of The Code of the City of
12 Topeka, Kansas, is hereby amended to read as follows:

Commercial/Office

		Approval Levels ● = Allowed Use S = Allowed per Special Use Requirements under Chapter 18.225 TMC S/C = If unable to meet Special Use Requirements, may apply for CUP C = Conditional Use Permit (CUP) approved by Governing Body																								
# = See Definition in Chapter 18.55 TMC		See Design Standards for X and D Districts																								
Use	Description	R-1/R-2/R-3 Single-Family Dwelling	R-4 Manufactured Homes	M-1 Two-Family Dwelling	M-1a Limited Multiple-Family Dwelling	M-2 Multiple-Family Dwelling	M-3 Multiple-Family Dwelling	O&I-1 Office and Institutional	O&I-2 Office and Institutional	O&I-3 Office and Institutional	C-1 Commercial	C-2 Commercial	C-3 Commercial	C-4 Commercial	I-1 Light Industrial	I-2 Heavy Industrial	U-1 University	MS-1 Medical Service	X-1 Mixed Use	X-2 Mixed Use	X-3 Mixed Use	D-1 Downtown Mixed Use	D-2 Downtown Mixed Use	D-3 Downtown Mixed Use	RR-1 Residential Reserve	OS-1 Open Space
Commercial/Office		Districts																								
Animal Care and Services, Type I #	for common household pets in an enclosed building	-	-	-	-	-	-	S	S	S	-	S	S	●	●	●	-	-	●	C	C	S	C	C	C	-
Animal Care and Services, Type II #	services within an enclosed building	-	-	-	-	-	-	-	-	-	-	-	-	●	●	●	-	-	-	-	-	-	-	-	C	-
Artisan Manufacturing #	refer to Chapter 18.225 TMC	-	-	-	-	-	-	-	-	-	C	C	C	S	●	●	-	-	S	S	S	S	C	S	-	-
Auction House		-	-	-	-	-	-	-	-	-	-	-	-	S	●	●	-	-	-	-	-	-	-	-	-	-
Automobile or Vehicle Carwash #		-	-	-	-	-	-	-	-	-	-	S	S	S	-	-	-	-	-	-	-	-	-	-	-	-
Automotive Rental Establishments		-	-	-	-	-	-	-	-	-	-	S	●	●	●	●	-	-	-	-	-	-	-	-	-	-
Auto Service Station, Type I #	convenience store with gas sales	-	-	-	-	-	-	-	-	-	C	S	S	●	●	●	-	-	●	●	●	S	C	●	-	-
Auto Service Station, Type II #	excludes drive-train work	-	-	-	-	-	-	-	-	-	-	S	S	●	●	●	-	-	C	●	-	S	-	●	-	-
Auto Service Station, Type III #	includes drive-train work	-	-	-	-	-	-	-	-	-	-	C	C	S	●	●	-	-	C	C	-	C	-	C	-	-

Automobile Sales and Service	excludes heavy-duty vehicles and type III auto services	-	-	-	-	-	-	-	-	-	-	-	S	S	●	●	-	-	C	S	-	-	-	-	-	-
Automobile or Vehicle Tow Lot and Body Shop	not including wrecking yards or long-term storage of disabled vehicles	-	-	-	-	-	-	-	-	-	-	-	-	S	♣S	♣S	-	-	-	-	-	-	-	-	-	-
Bakery (Commercial)	including wholesale distribution	-	-	-	-	-	-	-	-	-	-	-	-	●	●	●	-	-	-	●	-	-	-	-	-	-
Bank/Financial Institution	does not include drive-in/drive-through	-	-	-	-	-	-	●	●	●	●	●	●	●	●	●	●	-	●	●	●	●	●	●	-	-
Billboard/Panel Poster Sign # (See TMC 18.25.110)	off-premises advertising signs	-	-	-	-	-	-	-	-	-	-	-	●	●	●	●	-	-	-	-	-	C	-	C	C	-
Billboard, Modified Legal Nonconforming Billboards	relocation, remodeling or rebuilding of legal nonconforming billboards	-	-	-	-	-	-	-	-	-	-	-	-	C	-	-	-	-	-	-	-	-	-	-	-	-
Body Art Service/Tattooing, Body-Piercing	excludes ear-piercing only	-	-	-	-	-	-	-	-	-	-	●	●	●	●	●	-	-	●	●	●	●	●	●	-	-
Brew Pub #	includes a micro-brewery as an accessory use. Micro-brewery limited to 5,000 barrels per year	-	-	-	-	-	-	-	-	-	-	●	●	●	●	●	-	-	●	●	●	●	●	●	-	-
Building, Construction, and Mechanical Contractor Office	showroom, shop and sales including plumbing, heating, air, electrical, etc.	-	-	-	-	-	-	-	-	-	-	-	-	♣S	♣S	♣S	-	-	●	●	●	●	C	●	-	-
Catering		-	-	-	-	-	-	-	-	-	-	●	●	●	●	●	-	-	●	●	●	●	●	●	-	-
Check Cashing/Pay-Day Loans/Title Loans		-	-	-	-	-	-	-	-	-	-	●	●	●	●	●	●	-	●	●	●	●	●	●	-	-
Drinking Establishment #	includes allowing a micro-brewery as an accessory use. Micro-brewery	-	-	-	-	-	-	-	-	-	-	C	C	●	●	●	-	-	C	C	●	●	C	●	-	-
Drive-Through Establishments/Facilities	refer to Chapter 18.225 TMC	-	-	-	-	-	-	S	S	S	S	S	S	S	S	S	-	S	S	S	S	S	S	S	-	-
Funeral Home, Mortuary # without Crematorium	includes the display and sale of related products	-	-	-	-	-	-	●	●	●	-	●	●	●	●	●	-	●	●	●	-	●	C	-	-	-
Funeral Home, Mortuary # with Crematorium	includes the display and sale of related products	-	-	-	-	-	-	-	C	●	-	●	●	●	●	●	-	●	-	-	-	●	-	-	-	-
Grave Monuments and Markers	includes display but not stone engraving or cutting	-	-	-	-	-	-	-	-	-	-	●	●	●	●	●	-	-	-	-	-	●	●	●	-	-
Gun Ranges, Indoor		-	-	-	-	-	-	-	-	-	-	-	-	C	S	S	-	-	-	-	-	-	-	-	-	-
Health Services #, Clinic #, Health Care Facility #	may include a pharmacy as part of the facility	-	-	-	-	-	-	●	●	-	●	●	●	●	●	●	-	●	●	●	●	●	C	●	-	-

Printing/Copy Center		-	-	-	-	-	-	-	-	•	-	•	•	•	•	•	•	•	•	•	•	•	•	-	-	-
Radio and TV Broadcasting/Recording Studio		-	-	-	-	-	-	•	•	•	-	•	•	•	•	•	•	-	-	-	-	-	•	-	-	-
Rental Establishment	general equipment and domestic items	-	-	-	-	-	-	-	-	-	-	-	-	•	•	•	-	-	-	-	-	-	-	-	-	-
Restaurant, Family Dining, Carry-Out # (Delicatessen)	limited to 50 seats	-	-	-	-	-	-	-	-	-	•	•	•	•	•	•	-	-	•	•	•	•	C	•	-	-
Restaurant, Drive-In/Drive- Through #	refer to Chapter 18.225 TMC for drive- throughs	-	-	-	-	-	-	-	-	-	-	S	S	S	S	S	-	-	S	S	S	S	-	S	-	-
Retail Merchandise, Outdoor Display	see Chapter 18.225 TMC, retail merchandise outdoor display	-	-	-	-	-	-	-	-	-	-	-	-	S	S	•	-	-	S	S	S	S	S	S	-	-
Retail Sales/Service #	sale and repair of items having a low intensity	-	-	-	-	-	-	-	-	-	•	•	•	•	•	•	-	-	•	•	•	•	•	•	-	-
Gun Sales and Service		-	-	-	-	-	-	-	-	-	-	•	•	•	•	•	-	-	-	•	•	-	-	•	-	-
Theaters #	enclosed structure used for performances for admitted audiences	-	-	-	-	-	-	-	-	-	-	•	•	•	•	•	-	-	C	-	•	•	C	•	-	-
Tobacco Shop	includes tobacco and smoke shop/hookah houses/E-cigarettes	-	-	-	-	-	-	-	-	-	-	•	•	•	•	•	-	•	•	•	•	•	•	•	-	-
Truck Stop #		-	-	-	-	-	-	-	-	-	-	-	-	C	C	•	•	-	-	-	-	-	-	-	-	-

15

16

17

Industrial

	<u>Approval Levels</u> • = Allowed Use S = Allowed per Special Use Requirements under Chapter 18.225 TMC S/C = If unable to meet Special Use Requirements, may apply for CUP C = Conditional Use Permit (CUP) approved by Governing Body
# = See Definition in Chapter 18.55 TMC	See Design Standards for X and D Districts

Use	Description	R-1/R-2/R-3 Single-Family Dwelling	R-4 Manufactured Homes	M-1 Two-Family Dwelling	M-1a Limited Multiple-Family Dwelling	M-2 Multiple-Family Dwelling	M-3 Multiple-Family Dwelling	O&I-1 Office and Institutional	O&I-2 Office and Institutional	O&I-3 Office and Institutional	C-1 Commercial	C-2 Commercial	C-3 Commercial	C-4 Commercial	I-1 Light Industrial	I-2 Heavy Industrial	U-1 University	MS-1 Medical Service	X-1 Mixed Use	X-2 Mixed Use	X-3 Mixed Use	D-1 Downtown Mixed Use	D-2 Downtown Mixed Use	D-3 Downtown Mixed Use	RR-1 Residential Reserve	OS-1 Open Space
Industrial		Districts																								
Airport	including landing strips and heliports	C	-	-	-	-	-	-	-	-	-	-	-	-	C	-	-	-	-	-	-	-	-	-	-	-
Agriculture #	agricultural activity and the production, storage, processing of agricultural products	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	•	•
Agricultural Product Sales and Storage	storage and retail sales of raw food material, fertilizers, pesticides, and similar products for crop/livestock production	-	-	-	-	-	-	-	-	-	-	-	-	-	•	•	-	-	-	-	-	-	-	-	C	-
Automobile Wrecking and/or Salvage Yards #	refer to Chapter 5.135 TMC	-	-	-	-	-	-	-	-	-	-	-	-	-	-	C	-	-	-	-	-	-	-	-	-	-
Bottling Works		-	-	-	-	-	-	-	-	-	-	-	-	-	•	•	-	-	-	•	-	-	-	-	-	-
Contractor Yards		-	-	-	-	-	-	-	-	-	-	-	-	-	•S	•S	-	-	-	C	C	-	-	-	•	-
Heliport	heliport only	C	-	-	-	-	-	-	C	C	-	-	-	-	-	-	•	-	-	-	-	-	-	-	C	-
Landfill, Demolition #		-	-	-	-	-	-	-	-	-	-	-	-	-	C	S	-	-	-	-	-	-	-	-	C	-
Landfill, Sanitary #		-	-	-	-	-	-	-	-	-	-	-	-	-	-	C	-	-	-	-	-	-	-	-	C	-
Laundry, Commercial #; Dry-Cleaning, Dyeing		-	-	-	-	-	-	-	-	-	-	-	-	•	•	•	-	-	-	-	-	-	-	-	-	-
Machinery and Equipment Repair and Restoration		-	-	-	-	-	-	-	-	-	-	-	-	•	•	•	-	-	-	•	-	-	-	-	-	-
Manufacturing/Processing, Type I #	few if any off-site impacts	-	-	-	-	-	-	-	-	-	-	-	-	-	•	•	-	-	-	•	-	-	-	•	-	-
Manufacturing/Processing, Type II #	up to medium off-site impacts	-	-	-	-	-	-	-	-	-	-	-	-	-	•	•	-	-	-	C	-	-	-	C	-	-
Manufacturing/Processing, Type III #	potential for significant off-site impacts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	C	-	-	-	-	-	-	-	-	-	-

Micro-Alcohol Production #	refer to Chapter 18.225 TMC	-	-	-	-	-	-	-	-	-	-	-	•	•	•	-	-	-	S	S	S	S	S	-	-
Publishing Establishments and Distribution		-	-	-	-	-	-	-	-	-	-	-	•	•	•	-	-	-	-	-	-	-	-	-	-
Raw Material Extraction	extraction, processing, storage, and sale of these materials	C	-	-	-	-	-	-	-	-	-	-	-	-	C	-	-	-	-	-	-	-	-	C	-
Recycling Depot	collection, storage, and processing of recyclables	-	-	-	-	-	-	-	-	-	-	-	-	S	S	-	-	-	-	-	-	-	-	-	-
Research Lab #, Testing or Development Laboratory	facility for scientific investigation or engineering and development	-	-	-	-	-	-	-	•	-	•	•	•	•	•	-	-	C	•	C	•	-	-	-	-
Railroad Facilities		-	-	-	-	-	-	-	-	-	-	-	-	•	•	-	-	-	-	-	-	-	-	-	-
Self-Storage, Type I #	indoor storage with indoor access	-	-	-	-	-	-	-	-	-	-	C	S	S	•	•	-	-	C	S	-	-	-	P	-
Self-Storage, Type II (allows boat/RVs) #	indoor and outdoor	-	-	-	-	-	-	-	-	-	-	-	-	•	•	-	-	-	C	-	-	-	-	-	-
Small Wind Energy System	nonresidential use only	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C
Storage of Nonmerchandise, Outdoor	See Chapter 18.225 TMC, outdoor storage of nonmerchandise	-	-	-	-	-	-	-	-	-	-	-	-	S/C	S/C	-	-	-	C	C	-	-	-	-	-
Tower, Communication #, Transmission Tower #	ground-mounted freestanding structure transmitting or receiving TV, radio, and	C	C	C	C	C	C	C	C	C	C	C	S	S	S	C	C	-	-	-	C	C	C	C	-
Towers, Receiving and Commercial Broadcasting	for radio and television. Refer to Chapter 18.20 TMC	-	-	-	-	-	-	-	C	C	-	-	-	C	C	-	-	C	-	-	-	-	-	-	-
Truck/Freight Terminal		-	-	-	-	-	-	-	-	-	-	-	-	•	•	-	-	-	-	-	-	-	-	-	-
Bus Terminal		-	-	-	-	-	-	-	-	-	-	-	-	•	•	-	-	-	-	•	-	-	-	-	-
Warehouse #, Storage #, Distribution Facilities	structure for storing goods, wares, and merchandise. For accessory cargo	-	-	-	-	-	-	-	-	-	-	-	-	•	•	-	-	-	•	C	-	-	-	-	-
Welding, Tinsmithing and Machine Shop		-	-	-	-	-	-	-	-	-	-	-	-	•	•	-	-	-	•	-	-	-	-	-	-

19
20 Section 2. That section 18.225.010, Special Use Requirements, of The Code
21 of the City of Topeka, Kansas, is hereby amended to read as follows:

22 **Special use requirements.**

23 The special uses identified in the use matrix table at TMC 18.60.010 are subject
24 to the additional requirements of this chapter. In case of any conflict between the
25 regulations of the district in which the use is allowed and the additional regulations of
26 this chapter, the most restrictive regulations shall govern:

27 (a) Automobile or Vehicle Dealership. This use includes the sales, leasing, and
28 service of vehicles and trailers having a gross vehicle weight rating over 12,000 pounds,
29 watercraft, recreational vehicles, heavy construction equipment, and agricultural
30 equipment.

31 (1) Ancillary towing services and body shops are permitted. Storage of damaged
32 vehicles needing body shop repairs shall only be stored in rear yards or screened
33 from view from public roadways and screened from abutting residentially zoned
34 properties. Automotive wrecking and dismantling for salvage purposes are
35 prohibited. Each disabled vehicle is limited to 30 days of on-site storage.

36 (2) The inventory of vehicles for sale, lease, or service shall be parked only on
37 paved areas and shall not displace the minimum required number of off-street
38 parking spaces.

39 (3) A solid, opaque screen, fence or sight prohibitive landscaping shall be
40 provided along lot lines adjoining residential property at a height of not less than
41 six feet except in front yards where it may be reduced to three feet or replaced with
42 shrubs designed to grow two to three feet in height.

(4) Automobile dealerships shall have frontage on a roadway designated as an arterial roadway by the Shawnee County functional classification of roadways map.

(b) Automobile or Vehicle Car Wash Facility.

(1) All washing facilities shall be within the interior of the structure or beneath a roofed area.

(2) Vacuum, automatic air drying, and similar facilities shall not be located in such a manner that will restrict the orderly ingress to the facility.

(3) The washing facility shall be set back a minimum of 50 feet from any public street.

(4) All accesses, drives and off-street parking spaces shall be in accordance with the parking standards.

(5) The traffic circulation plan for the facility shall be subject to the approval of the traffic engineer or authorized designee of the public works department.

(6) A solid, opaque screen, fence or sight prohibitive landscaping shall be provided along lot lines adjoining residential property at a height of not less than six feet except in front yards where it may be reduced to three feet or replaced with shrubs designed to grow two to three feet in height.

(c) Automobile Sales. Except in the C-4 commercial district, ancillary uses for a body shop and automotive service station Type 3 are prohibited unless a conditional use permit is secured.

(1) Automobile sales, leasing, and service of vehicles are restricted to automobiles, pickup trucks, motorcycles and other vehicles that do not exceed a gross vehicle weight rating of 12,000 pounds in the C-3 district.

(2) The inventory of vehicles for sale, lease, or service shall be parked only on paved areas and shall not displace the minimum required number of off-street parking spaces.

(3) A solid, opaque screen, fence or sight prohibitive landscaping shall be provided along lot lines adjoining residential property at a height of not less than six feet except in front yards where it may be reduced to three feet or replaced with shrubs designed to grow two to three feet in height.

(d) Automotive Service Station.

(1) Type 1. A facility which dispenses automotive fuels and oil with or without retail sales of incidental merchandise such as packaged beer, nonalcoholic beverages, ice, candy, cigarettes, snacks and convenience packaged foods.

(2) Type 2. A facility which may include those uses defined in Type 1 and specifically includes replacement of automotive parts including but not limited to fan belts, hoses, sparkplugs, tires and tubes, ignition parts, batteries, shock absorbers, and fuses. A Type 2 facility is limited to servicing automobiles, pickups, motorcycles and other vehicles having a gross vehicle weight rating of 12,000 pounds or less. The following automotive services shall be permitted in a Type 2 facility:

(i) Lubrication.

(ii) Tire repair and replacement.

(iii) Brake repair and wheel balancing and alignment.

(iv) Muffler and exhaust system repair and replacement.

(v) Shock absorber and strut replacement.

(vi) Engine adjustment (tune-up).

(vii) Replacement of pumps, cooling systems, generators, alternators, wires, starters, air conditioners, bearings and other similar devices.

(viii) Radio, GPS, rear cameras, and similar electronics installation and repair.

(ix) Glass replacement.

(x) Trailer hitch and wiring installation and repair.

(xi) And other similar repair and replacement services normally deemed to be emergency and convenience services; however, the same shall not include drive train units such as the engine, transmission or drive components.

(3) Type 3. A facility which may include those uses defined in Types 1 and 2, and specifically includes repair, rebuilding and replacement of drive train units of automobiles, pickup trucks, motorcycles, trailers, and other vehicles.

(4) For Types 1, 2, and 3 a solid, opaque screen, fence or sight prohibitive landscaping shall be provided along lot lines adjoining residential property at a height of not less than six feet except in front yards where it may be reduced to three feet or replaced with shrubs designed to grow two to three feet in height.

(e) Automobile or Vehicle Tow Lot and Body Shop. This use includes body repair of vehicles and trailers having a gross vehicle weight rating over 12,000 pounds, watercraft, recreational vehicles, heavy construction equipment, and agricultural equipment. Facilities shall meet the following standards:

(1) Storage of damaged vehicles ~~needing~~ requiring body shop repairs shall only be parked on ~~paved areas~~ surfaces meeting city standards in rear yards or screened from view from public roadways.

(2) Vehicle wrecking and dismantling for salvage purposes are prohibited.

(3) Each disabled vehicle is limited to 30 days of on-site storage.

(4) For outdoor storage associated with an automobile or vehicle tow lot, Aa
solid, opaque screen, fence or sight prohibitive landscaping shall be provided
along lot lines adjoining visible street rights-of-way and residential property at a
height of not less than six feet ~~except in front yards where it may be reduced to~~
~~three feet or replaced with shrubs designed to grow two to three feet in height. If~~
storage is adjacent to driveways or intersections, screening may be reduced to
comply with site distance triangles, as provided in TMC 12.20.020.

(f) Cemetery.

(1) Areas. Any cemetery established after the effective date of the ordinance
codified in this division shall be located on a site containing not less than 20 acres.

(2) Setback. All structures including but not limited to a mausoleum, permanent
monuments or maintenance building shall be set back not less than 30 feet from
any property line or street right-of-way line and all graves or burial lots shall be set
back not less than 30 feet from any property line or street right-of-way line.

(3) A cemetery shall have the principal entrance or entrances on a major traffic
thoroughfare designated as a collector or arterial roadway on the Shawnee County
functional classification of roadways map, with ingress and egress so designed as
to minimize traffic congestion.

(4) All on-site private drive locations and their widths shall be reviewed by the
traffic engineer or designee of the applicable department of public works in respect
to providing efficient vehicular access and traffic flow; and to minimize vehicle
conflict with pedestrians. Development of the cemetery shall not commence until
approval of the aforementioned drive locations and their widths have been
secured.

(g) Community Gardens.

(1) All community gardens shall be allowed only after the owner or applicant has registered the community garden with the planning department and has paid a fee of \$50.00. The planning director shall adopt administrative procedures necessary to govern the registration requirements and ensure compliance with the requirements.

(2) Community gardens shall be the primary use of the lot. The gardens may be divided into plots for cultivation by one or more individuals and/or groups or may be cultivated by individuals and/or groups collectively.

(3) Fences are allowed subject to a fence permit and compliance with TMC 18.210.040. In R and M districts, the minimum front yard setback for the district shall act as the front face of the principal structure.

(4) Sales and operation of mechanical equipment shall occur only between 8:00 a.m. and 8:00 p.m. For type 1 gardens, sales of produce grown on site are permissible; provided, that all stands and displays are removed on or before 8:00 p.m.

(5) Cultivation equipment shall not exceed the size of a compact utility tractor and its accessories.

(6) The cultivated area shall have a minimum setback of three feet from all property lines. Crops planted in any minimum front yard setback are limited to those that will grow to a height of four feet or less (e.g., four feet maximum in the front 30 feet).

(7) Dead garden plants shall be removed regularly and no later than November 30th of each year.

(8) Weeds, grass, undergrowth and uncultivated plants shall not exceed a height of 12 inches.

(9) Compost bins shall be set back at least 10 feet from all side and rear property lines and 25 feet from the front property line. Compost bins shall be screened and maintained in such a manner as to not attract insects, vermin, reptiles and other animals. Appropriate best management practices shall be used to minimize odor.

(10) The site shall be designed and maintained so that no water, fertilizers, or pesticides drain onto adjacent property.

(11) The entire site shall be maintained in a manner, including noise and odors, so that it complies with Chapter 8.60 TMC.

(12) Signage is limited to one permanent identification sign per property frontage consisting of up to 10 square feet per sign face and temporary signs are allowed in accordance with TMC 18.25.230(a).

(13) Orchards and tree farms shall meet the front yard setback for their zoning district and shall be set back at least 15 feet from all other property lines, with the measurements based on the nearest part of the trees' canopies.

(14) Accessory structures for type I community gardens are limited to the following standards:

(i) Accessory structures may include storage buildings, green houses, high tunnels and hoop houses maintained in good condition.

(ii) Maximum height of 12.5 feet.

(iii) Maximum lot coverage for structures shall be calculated based on the cultivated area for the community garden, including pathways. Maximum lot

coverage for structures shall be 10 percent or less than 150 square feet, whichever is greater.

(iv) Storage buildings are limited to less than 150 square feet and may only be used for storing garden equipment and materials used on site.

(v) Each structure shall meet the required setbacks from property lines as outlined in TMC 18.60.020. If the area of cultivated land exceeds one acre, a 50-foot setback is required between properties with existing dwelling units and any cultivated area or accessory structures.

(15) Accessory structures for type II community gardens are limited to the following standards:

(i) In addition to type I standards, type II permitted accessory structures include: garden sales stands, other buildings for storage, structures for cold storage and processing of garden products, and buildings for aquaculture, aquaponics, and hydroponics.

(ii) Maximum lot coverage for structures is 30 percent of the site area designated for the community garden (cultivated area and pathways).

(iii) Accessory structures 150 square feet or greater are permitted, subject to required building permits.

(16) If one or more of the requirements cannot be met, a person may apply for a conditional use permit pursuant to Chapter 18.215 TMC.

(h) Day Care Facility, Type I.

(1) An on-site automobile drop-off/pickup area for a minimum of two vehicles shall be provided for a facility which only has street frontage on a major traffic

thoroughfare as designated by the transportation plan; and said drop-off/pickup shall be in accordance with any applicable provisions of said plan.

(2) Playground equipment or structures shall not be permitted to be located in a required yard adjacent to a public street.

(i) Day Care Facility, Type II.

(1) An on-site automobile drop-off/pickup area for a minimum of two vehicles shall be provided for a facility which only has street frontage on a roadway that is classified as a collector or arterial roadway on the Shawnee County functional classification of roadways map; and said drop-off/pickup shall be provided in accordance with any applicable provisions of said plan.

(j) Demolition Landfill.

(1) The applicant shall submit documentation showing compliance with all licenses or permits required by the State Department of Health and Environment prior to construction and within 30 days of renewal of any state licenses and permits. The site shall maintain a neat appearance along all public road frontages and along all property boundaries abutting residential zoning districts.

(k) Dwelling Units on Main Floor. Dwelling units located on main floors shall meet the following requirements:

(1) The units must be subordinate in area or location to nonresidential uses on the main floor; or

(2) The units shall be allowed in structures that were originally built for use as dwelling units, the structure has been used historically for dwelling units, or the dwelling units were converted from hospital, school, or hotel rooms.

(l) Extraction, Processing, Storage and Sale of Raw Materials, Including Ore, Minerals, Sand, Rock, Stone, Gravel, Topsoil, Fill Dirt, and Other Materials Delivered by Quarry, Mining, Dredging, or Stripping Operations. In addition to the standard application components required of an applicant to petition for a conditional use permit, a request for the subject use shall identify the specific raw material and type of operation under consideration and furthermore, shall include the below-listed additional information, plans and data:

(1) Site Plan. A site plan prepared by a registered civil engineer, drawn to scale on a sheet measuring 24 inches by 36 inches in size and including the following:

(i) Contour intervals: two feet for slopes 30 percent or less; 10 feet for greater slopes when map scale is one inch equals 100 feet.

(ii) Contour intervals: two feet for slopes 20 percent or less; 10 feet for greater slopes when map scale is one inch equals 200 feet.

(iii) Identify name, grade, right-of-way and street width of existing and proposed streets extending through or adjacent to the site.

(iv) Identify width and purpose of easements extending through or adjacent to the site.

(v) Identify natural land features including but not limited to watercourses and drainage ways, floodplains, rock outcropping, springs, wooded areas, etc.

(vi) Identify manmade features such as buildings and other structures, dams, dikes and impoundments of water.

(vii) Identify all of the above-noted adjacent land features within 300 feet of the site. In addition, show all platted subdivision lots and metes and bounds parcels.

(viii) Show location of at least five borings, which show depths to ground water.

(ix) Provide a cross-section to illustrate physical conditions of the site. Show vertical scale equal to, or in exaggeration of, horizontal scale.

(2) Development Plan. A development plan prepared in the same manner as the site plan and including the following:

(i) North point, scale and date.

(ii) Extent of area to be excavated.

(iii) Location, dimension and intended use of proposed structures.

(iv) Location of all areas on the property subject to inundation or flood hazard, and the location, width, and directions of flow of all watercourses and flood control channels that may be affected by the excavation.

(v) Benchmarks.

(vi) Typical cross-section, at sufficient intervals, showing the extent of overburden, extent of sand and gravel deposits or rock, and the water table.

(vii) Identification of processing and storage areas, the boundaries of which to be shown to scale.

(viii) Proposed fencing, gates, parking areas and signs.

(ix) Sequences of operation showing approximate areas involved shall be shown to scale and serially numbered with a description of each.

(x) Ingress/egress roads including on-site haul roads and proposed surface treatment and means to limit dust.

(xi) A map showing access routes between the property and the nearest arterial road.

(xii) Location of screening berms shall be shown to scale, and notes shall be provided indicating when they will be used as reclamation material. In the same manner overburden storage areas shall be identified and noted.

(xiii) Proposed location of settling basins and process water ponds.

(xiv) Site drainage features shall also be shown and flow direction indicated.

(3) A restriction of use statement, which shall include:

(i) The approximate date of commencement of the excavation and the duration of the operation.

(ii) Proposed hours of operation and days of operation.

(iii) Estimated type and volume of the excavation.

(iv) Method of extracting and processing, including the disposition of overburden or top soils.

(v) Equipment proposed to be used in the operation of the excavation.

(vi) Operating practices proposed to be used to minimize noise, dust, air contaminants, and vibration.

(vii) Methods to prevent erosion and pollution of surface or underground water.

(4) Reclamation Plan. A reclamation plan prepared in the same manner as the site plan and including the following:

(i) A statement of planned reclamation, including methods of accomplishment, phasing, and timing.

(ii) A plan indicating: the final grade of the excavation; any water features included in the reclamation and methods planned to prevent stagnation and pollution; landscaping or vegetative planting; and areas of cut or fill. This plan,

if clearly delineated, may be included with the site plan. For quarry applications, the final grade shall mean the approximate planned final grade.

(iii) A phasing plan, if the excavation of the site is to be accomplished in phases. This plan shall indicate the area and extent of each phase and the approximate timing of each phase.

(iv) The method of disposing of any equipment or structures used in the operation of the excavation upon completion of the excavation.

(v) Show location of any proposed streets within the reclaimed area and their connection to present public streets beyond.

(vi) Show location of any lakes, ponds, or streams proposed within the reclaimed area and their connections to streams or drainageways beyond.

(vii) Show areas where vegetation is to be established, and indicate types of vegetative cover.

(m) Golf Course – Country Club.

(1) A golf course or country club shall be established on a minimum contiguous area of 20 acres and shall consist of a minimum of nine holes.

(2) Vehicular access to a golf course or country club may ingress/egress directly to a local street provided the local street intersects with a roadway that is classified as a collector or arterial roadway on the Shawnee County functional classification of roadways map; and further provided, that said points of ingress/egress are located within 300 feet of the centerline of the aforementioned thoroughfare.

(3) All patron parking lots, clubhouses and recreational facilities other than those for golf, shall be located a minimum distance of 500 feet from all property boundaries of the golf course or country club.

(4) All maintenance facilities and employee parking lots shall be located a minimum distance of 200 feet from all property boundaries of the golf course or country club.

(5) If one or more of the requirements cannot be met, a person may apply for a conditional use permit pursuant to Chapter 18.215 TMC.

(n) Indoor Gun Range.

(1) A building for the safe discharge of firearms shall meet the following requirements:

(i) The building shall be designed so that discharged ammunition does not escape the confines of the building.

(ii) Discharge noise does not adversely impact neighboring properties.

(iii) The building shall be located at least 200 feet from any residentially zoned property.

(2) If one or more of the requirements cannot be met, a person may apply for a conditional use permit pursuant to Chapter 18.215 TMC.

(o) Outdoor Storage of Nonmerchandise. When storage is located in a yard that abuts or is located across the street from residentially zoned property it shall be screened from public view by a solid, opaque screen, fence or sight prohibitive landscaping of not less than six feet in height, except in front yards where it may be reduced to three feet or replaced with shrubs designed to grow two to three feet in height. If storage is adjacent to driveways or intersections, screening may be reduced to comply with site distance triangles, as outlined in TMC 12.20.020.

(p) Reception, Conference and Assembly Facility.

(1) As an independent principal use within any subdistrict of the residential dwelling and multiple-family dwelling districts, the facility shall be located only within a structure that exists on the date of the adoption of these regulations, except for the RR-1 district; and further, vehicle parking lots shall not be permitted within the established front yard setback.

(2) All applications requesting a conditional use permit shall include and address the following considerations in respect to:

(i) Maximum occupant load at any one time.

(ii) Presentation of a plan of operation which shall include:

(A) Days of the week and hours of operation in which the facility will function.

(B) Any permitted outdoor activities.

(C) Supervision of guests and arrangements for enforcement of any provisions of the conditional use permit.

(iii) Any proposed screening, buffering, or landscape plan.

(iv) On-site vehicle parking and ingress/egress plan.

(v) Address the general applicability of building, life safety, and associated codes and standards to the facility.

(3) All activities of the facility as a conditional use permit shall be by prearranged lease, contract, or agreement and therefore the facility shall not be open to the general public.

(q) Recycling Depot. Recycling depots shall meet the following requirements:

(1) Limited to the collection, storage and processing of metal, glass or plastic food or beverage containers and paper resources as an initial phase of a recycling process.

(2) The recycling process shall be limited to the volume reduction of such materials by mechanical and hand sorting methods only.

(3) All storage and processing operations in conjunction therewith shall be contained within the principal structure.

(r) Religious Assembly.

(1) Vehicular access to a facility of religious assembly may ingress/egress directly to a local street, provided said local street intersects with a major traffic thoroughfare as designated on the transportation plan; and further provided, that said points of ingress/egress are located within 300 feet of the centerline of the aforementioned thoroughfare.

(2) If one or more of the requirements cannot be met, a person may apply for a conditional use permit pursuant to Chapter 18.215 TMC.

(s) Relocation, Remodeling or Rebuilding of Legal Nonconforming Billboards.

No application for a conditional use permit to relocate, remodel, or rebuild an existing legal nonconforming billboard shall be approved unless the governing body, upon recommendation by the planning commission, shall determine that the proposed billboard is appropriate in the location proposed based upon its consideration of the standards set forth below.

(1) This subsection shall apply only to existing legal nonconforming billboards presently located within the C-4 commercial district. In seeking a conditional use

395 permit, the applicant shall specify the location, size, height and area of the existing
396 billboard proposed to be removed.

397 (2) The structural members of all billboard materials shall be constructed entirely
398 of noncombustible materials excepting only the sign face, ornamental molding and
399 platform and shall be installed only on single-pole structures.

400 (3) The proposed relocated sign shall not be larger than the existing billboard
401 proposed to be removed, but not to exceed 750 square feet including extensions;
402 nor shall such relocated sign have more than two sign faces.

403 (4) No billboard to be relocated shall be erected upon the roof of any building or
404 attached to any building.

405 (5) No billboard to be relocated shall be set back less than 20 feet from any
406 public right-of-way line.

407 (6) No billboard to be relocated shall be less than either 1,320 feet from any other
408 such sign on the same street or closer than a 400-foot radius on different streets.

409 (7) No billboard to be relocated shall be less than 200 feet from any underpass,
410 overpass or bridge structure.

411 (8) No billboard to be relocated shall be placed within 300 feet of a residential
412 dwelling, which fronts on the same street right-of-way, nor within 500 feet of any
413 religious assembly or public or private elementary or secondary school on the
414 same street.

415 (9) No billboard shall result in the loss or damage of natural, scenic, or historic
416 features of significant importance; and shall be constructed and operated with
417 minimal interference of the use and development of neighborhood property.

(10) No billboard shall be so designed to include the vertical stacking of billboards on the sign pole. Each billboard shall be comprised of a single sign face oriented in a given direction. This provision does not preclude double-sided billboards where arranged back to back on the sign pole.

(t) Manufactured Home. A manufactured home for the purpose, use and occupancy of a family shall meet the following requirements:

(1) The manufactured home shall have a minimum dimension of 14 body feet in width for the principal structure.

(2) The manufactured home shall be secured to the ground on a permanent foundation.

(3) The undercarriage of the manufactured home shall be completely screened from view by the foundation or skirting, such skirting to be of material harmonious to the unit structure and installed within 10 days of unit placement.

(4) The manufactured home shall have the towing apparatus, wheels, axles, and transporting lights removed.

(5) The manufactured home shall have an exterior facade of vinyl or wood siding, stone, brick, or other nonmetallic material.

(6) The roof of the manufactured home shall be double pitched and have a nominal vertical rise of three inches for each 12 inches of horizontal run, and shall be covered with material that is residential in appearance, including but not limited to wood, asphalt, composition or fiberglass shingles, but excluding corrugated aluminum, corrugated fiberglass, or corrugated metal roofing material. The roof shall have a minimum eave projection or overhang of 10 inches on at least two sides, which may include a four-inch gutter.

(u) Retail Merchandise Outdoor Display. Items for sale that are displayed outside buildings, exclusive of very large items such as vehicles and construction materials, shall meet the following standards:

(1) The display area shall not exceed 50 percent of the first floor area of the business.

(2) Screening shall be provided between the merchandise being stored and residentially zoned properties when the merchandise is located in a side or rear yard next to residentially zoned properties. Merchandise shall not be stacked higher than the screening in this area.

(3) The inventory of vehicles and equipment for sale, lease, or service shall not displace the minimum required number of off-street parking spaces.

(4) In D and X districts, retail merchandise outdoor display areas shall occur only during normal business hours. The outdoor display area shall provide adequate pedestrian clearance and shall not obstruct vehicular or pedestrian circulation.

(v) Self-Storage, Type I. An indoor storage facility for individuals and small businesses shall meet the following specific requirements:

(1) Any new building shall have exterior design characteristics similar to retail buildings in the area.

(2) Only one large common dock/garage door opening shall be allowed per building and shall not face any street frontage unless appropriately screened.

(3) All items being stored must be inside of an enclosed building.

(4) No business activity shall be conducted in the individual storage units.

(5) No living quarters are allowed within the individual units but the overall premises may have one dwelling unit for the caretaker.

(6) The storage of hazardous, toxic, or explosive substances is prohibited.

(w) Animal Care and Services, Type I.

(1) Medical treatment or care of large animals such as horses, cattle, sheep, goats, swine, etc., shall not be permitted on the premises.

(2) Medical treatment or care shall be provided only within the confines of an enclosed building or structure.

(3) The building or structure shall be constructed in such a manner as to prevent audible noise and/or odor from adversely impacting adjoining properties.

(x) Television, Radio, and Microwave Transmission Towers – Telecommunication Equipment – Accessory Facilities. In addition to the standard application components required of an applicant to petition for a conditional use permit, a petition for a conditional use permit for the subject use shall include:

(1) A site plan or plans drawn to scale of one inch equals 30 feet or larger and identifying the site boundary; tower(s); guy wire anchors; existing and proposed structures; vehicular parking and access; existing vegetation to be retained, removed, or replaced; and uses, structures, and land use designations on the site and abutting parcels.

(2) A plan drawn to scale showing any proposed landscaping, including species type, size, spacing, and other features.

(3) The applicant shall provide written communications obtained from the Federal Communications Commission and the Federal Aviation Administration indicating whether the proposed tower complies with applicable regulations administered by that agency or that the tower is exempt from those regulations. If each applicable agency does not provide a requested statement after the applicant makes a timely,

good-faith effort to obtain it, the application is complete. The applicant shall send a subsequently received agency statement to the planning director.

(4) The applicant shall demonstrate that the tower complies with any applicable provisions of the airport hazard zone regulations if the tower site is located within the hazard zone as established by said regulations.

(y) Vehicle Surface Parking Lot.

(1) The parking lot site shall be of like district zoning classification as that of an associated principal use or that of a less restrictive district. The parking lot site shall not be separated from the associated principal use by an intervening zoning district of a more restrictive classification.

(2) The parking lot site shall not be separated from an associated principal use by an intervening public street right-of-way classified as a collector or arterial roadway on the Shawnee County functional classification of roadways map.

(3) The nearest point of a parking lot site to the nearest point of the building served by the parking lot shall not be greater than 500 feet.

(4) If one or more of the requirements cannot be met, a person may apply for a conditional use permit pursuant to Chapter 18.215 TMC.

(z) Bed and Breakfast Home.

(1) Specific Requirements. Requests to establish a bed and breakfast home shall conform to all of the following requirements:

(i) The bed and breakfast shall operate as an ancillary use to the principal use of the residence as a single-family dwelling.

(ii) The bed and breakfast shall be located in an existing single-family dwelling and no new structure shall be built expressly for a bed and breakfast establishment.

(iii) The bed and breakfast shall be operated within the single-family dwelling and not in any accessory structure.

(iv) The primary entrance to all guestrooms shall be from within the dwelling. A guestroom can retain an original secondary exterior entrance opening onto a porch or balcony.

(v) The exterior of the dwelling and premises shall outwardly remain and appear to be a single-family dwelling giving no appearance of a business use.

(vi) Individual guestrooms shall not contain cooking facilities.

(vii) The bed and breakfast shall not be used for weddings, receptions, parties, business meetings, or similar such activities.

(viii) One nonilluminated nameplate sign, attached flat on the face of the principal dwelling, shall be permitted not to exceed nine square feet. The nameplate shall be styled and detailed architecturally with the principal building and shall be limited to the name of the bed and breakfast or owner or both.

(ix) Retail sales of a nature clearly incidental and subordinate to the primary use of the premises as a bed and breakfast establishment shall be permitted subject to the following requirements:

(A) The merchandise offered for sale shall be confined to the dwelling and not located within a garage or accessory structure, whether attached or detached.

(B) Merchandise offered for sale shall be restricted to that produced on site; souvenir items bearing the name and/or logo of the establishment; and those items customarily provided for the convenience of resident guests.

(C) There shall be no advertising, display or other indication of merchandise offered for sale on the premises.

(D) No commercial telephone listing, newspaper, radio or television service shall be used to advertise the sale of merchandise.

(E) The total area devoted to the display or merchandise shall not exceed five percent of the gross floor area of the dwelling, excluding an attached garage.

(aa) Bed and Breakfast Inn.

(1) Specific Requirements. Requests to establish a bed and breakfast inn shall conform to all of the following requirements:

(i) The bed and breakfast shall be located in an existing single-family dwelling and no new structure shall be built expressly for a bed and breakfast establishment.

(ii) The bed and breakfast shall be operated within the single-family dwelling and not in any accessory structure.

(iii) The primary entrance to all guestrooms shall be from within the dwelling. A guestroom can retain an original secondary exterior entrance opening onto a porch or balcony.

(iv) The exterior of the dwelling and premises shall outwardly remain and appear to be a single-family dwelling giving no appearance of a business use.

(v) Individual guestrooms shall not contain cooking facilities.

(vi) One nonilluminated nameplate sign, attached flat on the face of the principal dwelling, shall be permitted not to exceed nine square feet. The nameplate shall be styled and detailed architecturally with the principal building and shall be limited to the name of the bed and breakfast or owner or both.

(vii) Retail sales of a nature clearly incidental and subordinate to the primary use of the premises as a bed and breakfast establishment shall be permitted subject to the following requirements:

(A) The merchandise offered for sale shall be confined to the dwelling and not located within a garage or accessory structure, whether attached or detached.

(B) Merchandise offered for sale shall be restricted to that produced on site; souvenir items bearing the name and/or logo of the establishment; and those items customarily provided for the convenience of resident guests.

(C) There shall be no advertising, display or other indication of merchandise offered for sale on the premises.

(D) No commercial telephone listing, newspaper, radio or television service shall be used to advertise the sale of merchandise.

(E) The total area devoted to the display or merchandise shall not exceed five percent of the gross floor area of the dwelling, excluding an attached garage.

(F) In the RR-1 district, a bed and breakfast inn shall not be established on less than a three-acre parcel. In all other districts where permitted, a bed and breakfast inn shall be established on a parcel having a minimum size equivalent to 500 square feet per guestroom plus the minimum lot area of the district, for a single-family dwelling, in which located.

(G) Social events such as weddings, receptions, parties, business engagements or similar activities may be accommodated in conjunction with a bed and breakfast inn, subject to the following requirements:

a. The scheduling and conduct of social events shall be incidental and subordinate to the principal use of the premises as a bed and breakfast inn.

b. All scheduled events shall be by prearranged contract or agreement. Such event shall not be open to the general public.

c. No amplified sound or music, noise or glare shall be allowed outside the inn nor be perceptible from beyond the property line.

d. Social events shall be restricted to between the hours of 9:00 a.m. and 11:00 p.m.

e. Submission of a plan of operation which shall include:

1. Types of social events anticipated to be scheduled at the inn including the types of services to be offered in conjunction with a social event and the anticipated maximum number of guests to be accommodated.

2. Days of the week and hours of operation for which social events would be scheduled.

3. Any permitted outdoor activities and the location on the premises that may be used for such activities.

4. Supervision of guests and arrangements for enforcement of any provisions of the conditional use permit, when applicable.

5. Any proposed screening, buffering, or landscaping to mitigate potential negative effects.

6. Arrangements for parking. Specify the added number and location of guest parking in conjunction with social events. Additional on-site parking shall not interfere with accessing guest parking spaces nor conflict with internal traffic circulation.

(2) If one or more of the requirements cannot be met, a person may apply for a conditional use permit pursuant to Chapter 18.215 TMC.

(bb) Management/Leasing Office and Maintenance Facility.

(1) A facility for leasing, managing and/or maintaining a residential community shall meet the following requirements:

(i) The proposed facility shall be located within the boundaries of and operate exclusively in association with a legally described residential community consisting of rental housing units. Activity not associated with the management of the residential community or that serves the residents of the community shall not be permitted within the facility.

(ii) The proposed facility shall be comparable in design, construction, materials, siding and roofing to the rental units located within the residential community.

(iii) All materials, equipment and supplies shall be maintained within the facility or within a detached accessory structure that is comparable in size and design to other detached accessory structures located within the residential community.

(iv) A building sign is limited to one wall-mounted identification sign not exceeding six square feet.

(2) If one or more of the requirements cannot be met, a person may apply for a conditional use permit pursuant to Chapter 18.215 TMC.

(cc) Automobile Rental Establishments.

(1) Automobiles, pickup trucks, motorcycles and other vehicles shall not exceed a gross vehicle weight rating of 12,000 pounds in the C-2 district.

(2) No automobile sales and/or long-term leasing of vehicles exceeding six months shall be permitted.

(3) No on-site vehicle maintenance or mechanical service shall be permitted except to clean and prepare a vehicle for rental.

(4) No gasoline service shall be provided on site.

(5) No exterior storage or display of products, materials, supplies or equipment shall be permitted except for the rental vehicles.

(6) The inventory of rental vehicles shall be parked only on paved areas and shall not displace the required number of off-street parking spaces to be provided.

(7) A solid, opaque screen, fence or sight prohibitive landscaping shall be provided along lot lines adjoining residential property at a height of not less than six feet except in front yards where it may be reduced to three feet or replaced with shrubs designed to grow two to three feet in height.

(dd) Group Residence, General – Group Residence, Limited – Correctional Placement Residence or Facility, General – Correctional Placement Residence or Facility, Limited – Home Care, Type II. In considering an application for a conditional use permit for a correctional placement residence or facility, general; a correctional placement residence or facility, limited; home care, type II; a group residence, general; or a group residence, limited, the planning commission and governing body will give consideration to the following criteria:

(1) The conformance of the proposed use to the comprehensive plan and other adopted planning policies.

(2) The character of the neighborhood including but not limited to: land use, zoning, density (residential), architectural style, building materials, height, structural mass, siting, open space and floor-to-area ratio (commercial and industrial).

(3) The zoning and uses of nearby properties, and the extent to which the proposed use would be in harmony with such zoning and uses.

(4) The suitability of the property for the uses to which it has been restricted under the applicable zoning district regulations.

(5) The length of time the property has remained vacant as zoned.

(6) The extent to which approval of the application would detrimentally affect nearby properties.

(7) The extent to which the proposed use would substantially harm the value of nearby properties.

(8) The extent to which the proposed use would adversely affect the capacity or safety of that portion of the road network influenced by the use, or present parking problems in the vicinity of the property.

(9) The extent to which the proposed use would create excessive air pollution, water pollution, noise pollution or other environmental harm.

(10) The economic impact of the proposed use on the community.

(11) The gain, if any, to the public health, safety and welfare due to denial of the application as compared to the hardship imposed upon the landowner, if any, as a result of denial of the application.

(ee) Mobile Retail Vendors. Mobile retail vendors are allowed in zoning districts where retail sales are permitted per TMC 18.60.010 or where allowed by ordinance.

(ff) Micro-Alcohol Production in X-2 and X-3 and D Districts.

(1) Micro-breweries are limited to 5,000 barrels per year.

(2) Tap rooms and tasting rooms are permitted as an accessory use and shall be located near the street front side of the building.

(3) Any portion of the building that fronts a public street shall have a store front facade and include windows and door openings along the street frontage.

(4) The area of the building used for manufacturing, processing, brewing, fermenting, distilling, or storage shall be above or below the ground floor or located to the rear of the building or otherwise subordinate in area and extent.

(gg) Artisan Manufacturing.

(1) The area used for production and assembly shall be limited to no more than 80 percent of the gross floor area of the principal structure and shall not exceed a total of 6,000 square feet.

(2) All activities and equipment associated with all aspects of artisan manufacturing shall be confined to the interior of structures located on the property.

(3) In C-1, X-3, D-1 and D-2 districts artisan manufacturing occurring on the ground level within a designated district classification must retain the front portion of the ground level to serve as a storefront entrance to a showroom, retail space, office use, or permitted residential use, consistent with the general character of the adjacent properties.

(4) The production process shall not produce offensive chemical odors, dust, vibration, noise, or other offensive external impacts that are detectable beyond the boundaries of the subject property.

(5) Retail sales of the product produced on site are allowed. On-site retail sales of other non-related products are permitted.

(hh) Drive-Up/Drive-Through Facilities.

(1) In D and X districts, the drive-up window, menu boards and all lanes needed for vehicle stacking shall be located to the rear or side of the principal building.

(2) In D and X districts, the drive-up window facility shall be secondary and subordinate in size to the principal uses of the structure in which the drive-up facility is located.

(3) All lanes used for ingress, stacking, service, and egress shall be integrated safely and effectively with circulation and parking facilities.

(4) Ingress and egress shall be designed to minimize potential conflicts with vehicular, pedestrian, and bicycle traffic.

(5) The location and design of the drive-up facility shall minimize blank walls on street-facing exteriors of the building and disruption of existing or potential retail and other active ground floor uses.

(6) Approval of a traffic impact analysis by the city traffic engineer may be required.

(7) The principal use of the building is allowed in the zoning district.

(ii) Building, Construction, and Mechanical Contractor Office; Contractor Yards. Outdoor storage associated with a contractor office or contractor yard, when located along a lot line adjoining a visible public street or in a yard that abuts residentially zoned property, shall be screened from public view by a solid, opaque screen, fence or sight prohibitive landscaping of not less than six feet in height. If storage is adjacent to driveways or intersections, screening may be reduced to comply with site distance triangles, as provided in TMC 12.20.020.

Section 3. That section 18.230.030, General yard requirements, of the Code of the City of Topeka, Kansas, is hereby amended to read as follows:

General yard requirements.

(a) Location of Required Yards. The required yard space for any building, structure or use shall be contained on the same zoning lot as the building, structure or use and such required yard space shall be entirely upon land in a district in which the principal use is permitted.

(b) Yard Requirements for Open Land. If a zoning lot is, or will be, occupied by a permitted use without buildings or structures, then the minimum yards that would otherwise be required for said zoning lot shall be provided and maintained unless some other provision of this division requires or permits a different minimum yard. The

minimum yards shall not be required on zoning lots used for gardening purposes without structures except for community gardens as described in TMC 18.225.010, or on zoning lots used for public recreational areas.

(c) Restrictions on Allocation and Disposition of Required Yards or Space.

(1) No part of a lot, yard, off-street parking space, open space or other space provided in connection with any building, structure or use in order to comply with this division shall, by reason of change of ownership or otherwise, be included as part of the minimum lot area, yard, off-street parking space, open space or other space required for any other building, structure or use, except as specifically provided herein.

(2) All of the lot area, yards, off-street parking, open space or other space provided in connection with any building, structure or use in order to comply with this division shall be located on the same zoning lot as such building, structure or use.

(3) No part of a lot, yard, off-street parking, open space or other space provided in connection with any building, structure or use (including, but not limited to, any building, structure or use existing on the effective date of the ordinance codified in this division) shall be subsequently reduced below, or further reduced if already less than, the minimum requirements of this division for the equivalent new construction.

(d) Computing Rear Yard. In computing the required minimum depth of a rear yard for any principal building, principal structure or principal use where such yard abuts on an alley, one-half of the alley right-of-way width may be included as part of the required minimum rear yard.

(e) Yards for Corner and Double Frontage Lots. Front yard requirements included in the district regulations within which the zoning lot is located shall apply on both frontages. A double frontage lot shall have two front yards, two side yards, and no rear

yard. A corner lot shall have two front yards, one side yard, and one rear yard. The corner lot's rear yard shall be opposite the front yard, which is the yard having the least street frontage, unless the applicant desires otherwise or doing so would create a reversed corner lot. The planning director may approve the creation of an alternative layout when doing so would result in a better development pattern based on existing and anticipated future development. A property owner may appeal the decision of the planning director by filing an appeal to the planning commission within 10 days of receiving written notification of the decision. Such appeal shall be made in writing to the planning director and shall be considered by the planning commission at its next regularly scheduled meeting.

(f) Front Yard Building Setbacks on Existing Lots of Record. An individual lot of record may be developed with revised minimum front yard setback requirements, as determined by the planning director, subject to the following requirements:

(1) The proposed development of said property does not conflict with or, alternatively, promotes the policies and objectives as stated in the adopted comprehensive metropolitan plan or an adopted neighborhood plan;

(2) The proposed development is intended to complement the existing character and architecture of the surrounding properties in the neighborhood; or the proposed development complies with any adopted design guidelines or standards of the city;

(3) The proposed development will be consistent with the established building front yard setbacks so as to reflect and align with existing setbacks of buildings on the block face or, alternatively, will comply with any adopted design guidelines or standards of the city. Where variable building setbacks exist ~~with respect to these properties,~~ an average of the building setbacks may be applied.

(g) Platted Building and Setback Lines. If a recorded plat imposes a building or setback line for a lot which is greater than the minimum front yard of the district in which located, then notwithstanding any other provisions of this division, the minimum setback shall be the setback as imposed by the plat.

(h) Where a lot in the O&I, C, I or MS district abuts an R district, a yard at least equal to the abutting yard required in the R district shall be provided along the R district boundary line.

(i) An owner of an existing improved property who desires to undertake further improvements to the property, but which property does not comply with the yard requirements, shall not be required to file a variance with the board of zoning appeals for such further improvement, provided the following conditions are met:

(1) The additional improvement will not result in any less yard than that observed by the existing structure; and

(2) The original structure was in compliance with regulations existing at the time the original structure was built, or a variance was previously granted which allowed for the deviation from the dimensional requirements; and

(3) Applicable designated yard requirements with which the existing improvements are in conformance shall continue to be observed and conformed to, unless an official variance is granted by the board of zoning appeals

Section 4. That section 18.225.060, Landscape requirements, of The Code of the City of Topeka, Kansas, is hereby amended to read as follows:

Landscape requirements.

(a) Performance Objectives. All required landscape plans shall emphasize plantings along visible street frontages and required buffer yards, ~~as specified by this~~

~~chapter to the greatest extent possible~~ including mitigation or screening of parking lots adjacent to public streets. Unless constrained by existing conditions, sites with a single street frontage shall apply 50 percent or more of the total required landscape points to landscape setbacks along street frontages. The minimum percentage of the total required landscape points along street frontages shall increase by 10 percentage points for each additional street frontage. Berms may be used with or in place of shrubs for screening where appropriate.

(b) Planting Requirements/Point System. The developer may use any a combination of plantings to obtain the necessary number of points required for the developed area. Different developed areas will lend themselves to different types of plantings. This chapter encourages creativity and diversity in landscaping. In no case shall a mono-culture of plantings be allowed. A variation of plantings, at least three different species, is required.

Each landscape plan must equal or exceed a minimum number of base points in order to obtain approval. The number of points required depends on the size of the developed area (see Table 1). In order to obtain points, the plantings must be placed on the developed property and not on the public right-of-way, without the approval of the planning director in consultation with the public works department.

Table 1. Number of Points Required for the Site

Square Footage of the Developed Area	Number of Points Required for sites classified I-1, I-2, X-2, and X-3	<u>Number of Points Required for sites classified C-1, C-2, C-3, C-4, U-1, X-1, O&I-1, O&I-2, O&I-3, M-S, and for multiple-family residential development, churches, schools, and other institutional uses in any zoning district</u>
0 – 10,000	33 (+1.5 per parking space)	<u>40 (+1.5 per parking space)</u>

Table 1. Number of Points Required for the Site

Square Footage of the Developed Area	Number of Points Required for sites classified I-1, I-2, X-2, and X-3	<u>Number of Points Required for sites classified C-1, C-2, C-3, C-4, U-1, X-1, O&I-1, O&I-2, O&I-3, M-S, and for multiple-family residential development, churches, schools, and other institutional uses in any zoning district</u>
Greater than 10,000	33 points plus one point for each additional 300 square feet of developed area (+1.5 per parking space)	<u>40 points plus 1.2 points for each additional 300 square feet of developed area (+1.5 per parking space)</u>

837 Except for industrial uses in I and X-2 districts, All designated outdoor storage,
838 loading, or display areas, including, but not limited to, car lots, lumber yards,
839 warehouses, home improvement centers, and loading docks, will require an additional
840 one point per 600 square feet.

Table 2. Point Values for Various Plantings

Type of Plant Material	Minimum Size	Point Value
Large tree	2.0 inches – 2.5 inches caliper	11 per tree
Medium tree	1.25 inches – 1.5 inches caliper	8 per tree
Understory tree	Single trunk: 1.25 inches – 1.5 inches caliper	5 per tree
	Multiple trunk: 6 feet – 8 feet in height	5 per tree
Coniferous tree	4 feet – 5 feet initial height at planting	8 per tree
Shrub	2 gallon (established) minimum	1 per shrub
Ornamental grasses	2 gallon (established) minimum	1 per plant
Groundcover	Per square foot of landscaped area. Sufficient quantity of plants to cover the entire landscape area within 3 growing seasons.	0-25 10 per square foot

Table 2. Point Values for Various Plantings

Type of Plant Material	Minimum Size	Point Value
Landscape berm	30 inches minimum height with a sufficient quantity of trees, shrubs or plants to equal 1 point per 10 square feet.	0.50 0.25 per 3 lineal feet
Turf berm	30 inches minimum height. 3-foot minimum length, not to exceed 10% of total point requirements.	0.25 per 3 lineal feet

(c) Parking Lot Requirements. All street-level parking lots shall be landscaped in accordance with the following requirements:

(1) In addition to the number of base points required, one and one-half additional points are required for each parking space proposed. These additional points may be achieved by planting parking lot trees and/or parking lot shrubs. For example, a 10,000-square-foot developed area with 10 parking spaces requires 33 base points plus one and one-half points per parking space. The total point requirement for this developed area is 48 (33 base points plus 15 parking lot points).

(2) On parking lots with less than 24 parking spaces, parking lot trees/shrubs may be spaced around the perimeter of the lot as desired to provide a uniform and attractive design.

(3) On lots with more than 24 parking spaces, landscaping shall be provided on parking lot islands and/or parking lot peninsulas within the confines of the developed parking lot at a ratio of one landscaped island or peninsula per 24 parking spaces. These plantings shall be located to minimize and break the expanse of asphalt and concrete. Each parking lot island or peninsula shall be

equivalent in size to one parking space. Parking lot islands shall contain shade-producing trees where possible.

(d) Buffers and Buffer Zones. A developed area may be required to buffer certain portions of the development as provided for herein. If a developed area is required to buffer, the more stringent buffer requirements contained herein shall apply. Accumulation of minimum required landscaping points shall not reduce the requirements for any landscaped buffer as specified herein.

(1) Residential Zone Buffer. On any commercial, industrial, institutional, PUD, conditional use permit, or multifamily development (three or more units), adjacent to a residential zoning district, a landscaped buffer along the property line(s) of the developing property is required. The buffer shall run the entire length of the abutting lot line(s). The type of buffer may consist of any combination of the following:

(i) A solid opaque fence not less than six feet in height, and a six-foot-wide buffer of landscaped plantings located on the outside of the fence, not to exceed six-foot spacing between plants.

(ii) A landscaped buffer no less than six feet in width, planted with a series of evergreen plantings which will grow to at least six feet in height and spaced in a manner to provide an impervious visual barrier, not to exceed six-foot spacing between plants.

(iii) A landscaped berm at least 30 inches in height continuing the entire length of the abutting property line. A landscape credit for a landscaped berm may be claimed (per Table 1) in order to meet the screening requirements for the developing property. Such berm must be

882 planted with trees, shrubs and/or plants in order to satisfy buffer
883 requirements. A berm planted exclusively in turf grass is not considered by
884 itself sufficient to satisfy buffer requirements as required by this chapter.

885 (iv) Natural, undisturbed forest at least 20 feet in width that provides
886 a nearly impervious visual barrier due to the dense nature of the plants
887 and/or trees. If this option is chosen, the planning director shall determine
888 whether the barrier is satisfactory through a site inspection prior to plan
889 approval. Protective measures shall be provided during construction to
890 ensure the area is protected from damage due to construction.

891 (2) Parking Lot Buffer. All parking ~~lots~~areas and associated driveways
892 shall be buffered with landscaping and set back as follows:

893 (i) An area not less than four feet in width shall be located between
894 a parking lot and an adjacent property line of a nonresidential zoning
895 district. For sites classified I-1, I-2, X-2, or X-3, S~~such~~ buffering shall not
896 be required where an equivalent buffer exists on the adjoining property.

897 (ii) A landscaped setback not less than 20 feet shall be located
898 between all parking lots and any public street right-of-way. ~~Landscaped~~
899 ~~setbacks shall only be required for lots platted after the adoption of this~~
900 ~~chapter on or after June 11, 2002, except when surface parking is placed~~
901 ~~to the side or rear of the building in which case the width of the parking~~
902 ~~area, as measured by a line parallel with the street right-of-way, is no~~
903 ~~more than one-half of the frontage on the street right-of-way and the~~
904 ~~development meets the front yard building setbacks in TMC 18.230.030.~~
905 A landscape setback of not less than 5 feet shall be required from public

street right-of-way for all lots.

(e) Landscape for Industrial Uses. For industrial uses in I and X-2 districts, unimproved areas and outdoor storage areas will not be applied toward the generation of required points provided the purpose and performance objectives of this chapter, including the creation of landscape buffers and proper screening of parking and storage areas, are met.

Section 5. That original § 18.60.010, § 18.225.010, § 18.230.030 and § 18.235.060 of The Code of the City of Topeka, Kansas, are hereby specifically repealed.

Section 6. This ordinance shall take effect and be in force from and after its passage, approval and publication in the official City newspaper.

Section 7. This ordinance shall supersede all ordinances, resolutions or rules, or portions thereof, which are in conflict with the provisions of this ordinance.

Section 8. Should any section, clause or phrase of this ordinance be declared invalid by a court of competent jurisdiction, the same shall not affect the validity of this ordinance as a whole, or any part thereof, other than the part so declared to be invalid.

PASSED AND APPROVED by the Governing Body on _____.

CITY OF TOPEKA, KANSAS

Michelle De La Isla, Mayor

ATTEST:

Brenda Younger, City Clerk



CITY OF TOPEKA

Planning Department
620 SE Madison, Unit 11
Topeka, KS 66607

Bill Flander, AICP, Director
Tel: 785-368-3728
www.topeka.org

MEMORANDUM

To: Topeka Planning Commission
From: Mike Hall, AICP, Comprehensive Planning Manager
Date: September 17, 2018

RE: Visual Code Update II – Landscaping and Screening Standards (ACZR18/03)

Background and Process

In February 2018 staff completed the City's **Visual Appeal Survey** regarding building design and signs. The survey asked participants to rate the visual appeal of a series of images of buildings and signs. The level of response to the survey is impressive: 1,062 people took the building design survey and 480 of these respondents provided written comments; 964 people took the sign survey and 386 of these respondents provided written comments.

Although the survey did not seek input regarding landscaping, the responses clearly indicate landscaping to be important to visual appeal. Images that included well developed landscaping rated as being more visually appealing than those images lacking landscaping. Additionally, many of the written responses expressed the importance of landscaping to visual appeal.

In addition to the Visual Appeal Survey:

- Staff presented the proposed landscaping and screening standards to a **development forum** on July 25th. The invitation went out to a large number of development professionals. The forum was well attended and included local design professionals and development consultants.
- Staff presented the proposed landscaping and screening standards to the **Planning Commission** for discussion on August 20th. One or more commissioners asked whether the additional requirements might tend to hide the nicer buildings that the building design standards (proposed by a separate amendment) are attempting to bring about. The proposed amendment addresses that concern and allows staff discretion to ensure that landscaping complements rather than competes with attractively designed buildings.
- Staff have thoroughly analyzed the effectiveness of the proposed standards by testing them on several past projects.

Summary of Proposed Changes to the Landscaping and Screening Standards

- **Increase the overall quantity of required landscaping for new development.** The required quantity of landscaping is based on a point-based system. The higher the point total, as determined by the size of the development site and other factors, the greater the quantity of landscaping required. With the exception of development in I-1, I-2, X-2, and X-3 zoning districts, it is proposed that the points generated, and the resulting required quantity of landscaping, be increased by up to 20 percent. [TMC 18.235.060(b)]
- **Establish a minimum standard for landscaping along street frontages.** The current landscape regulations require landscape plans to “emphasize plantings along visible street frontages . . . to the greatest extent possible.” To more effectively accomplish the objectives of the landscape regulations it is proposed that a minimum of 50 percent of the total required landscaping be applied to the street frontage for sites fronting on one street, a minimum of 60 percent of the total for sites fronting on two streets, and a minimum of 70 percent of the total for sites fronting on three streets. [TMC 18.235.060(a)]
- **Clarify and revise the required landscape setback along street rights-of-way.** The current landscape regulations require a 4 foot landscape setback for parking areas along street rights-of-way for lots platted prior to the adoption of the landscape ordinance (June 11, 2002). It is proposed that the landscape setback for lots platted prior to June 11, 2002 be increased to 5 feet to provide sufficient permeable surface to support landscaping. [TMC 18.235.060(d)(2)]
- **Provide for alternative compliance to the 20 foot landscape setback along street rights-of-way.** Current landscape regulations require a minimum 20 foot landscape setback for parking areas along street rights-of-way for lots platted on or after June 11, 2002. To encourage more visually appealing development, it is proposed that the regulations be amended to allow reduced building and landscape setbacks for site plans that meet particular design conditions, including the siting of off-street parking to the side and rear of buildings. [TMC 18.235.060(d)(2) and TMC 18.230.030(f)]
- **Require screening of automobile tow lots and contractor yards.** In zoning districts where tow lots, contractor offices and yards are permitted (C-4, I-1, I-2, D-1, and D-3) it is proposed that screening with fencing and/or landscaping be required along lot lines adjoining street rights-of-way and in yards abutting residentially zoned property. [TMC 18.60.010 and TMC 18.225.010(e) and (ii)]

The attached proposed amendments to the zoning regulations are submitted for your consideration. Staff presented the proposed standards to the Planning Commission for discussion at the August 20 meeting, and a public hearing has been advertised for September 17, 2018. Staff requests the Planning Commission forward a recommendation of APPROVAL to the Governing Body upon close of the public hearing.

Attachments:

- Draft ordinance with the above described amendments



CITY OF TOPEKA PLANNING COMMISSION CASE MINUTES

Monday, September 17, 2018

6:00PM – Municipal Building, 214 SE 8th Street, 2nd floor Council Chambers

Members present: Brian Armstrong, Marc Fried, Dennis Haugh, Wiley Kannarr, Corliss Lawson, Katrina Ringler, Matt Werner, Carole Jordan, Ariane Messina (9)

Members Absent:

Staff Present: Bill Fiander, Planning Director, Dan Warner, Planner III; Mike Hall, Planner III; Annie Driver, Planner II; John Neunuebel, Planner II; Kris Wagers, Administrative Officer; Mary Feighny, Legal

Visual Code Update I (ACZR18/01) considering amending the Topeka Municipal Code (TMC) Title 18 (Comprehensive Plan-Signs-Subdivisions-Zoning) as follows:
Creating Chapter 18.275 concerning non-residential design standards

Mr. Fiander explained that this and the next case are scheduled for public hearings where public input could be heard, and then action at this evening's meeting. He added that it is also the commission's prerogative to delay action to a future meeting date.

Mr. Warner presented a PowerPoint presentation and reviewed the proposed non-residential design standards. He noted that the proposal will allow the Planning Director the option to approve alternate materials if appropriate and that, if the applicant and Planning Director could not come to an agreement, the applicant could appeal the decision of the Planning Director to the Board of Zoning Appeals (BZA).

Upon completion of his review, Mr. Warner stated that staff's recommendation is for the Planning Commission to recommend approval of TMC 18.275 to the Governing Body.

With no questions coming from commissioners, Ms. Ringler declared the **Public Hearing open**. Nobody coming forward to speak, Ms. Ringler declared the **Public Hearing closed**.

Mr. Fried stated that staff has presented the proposal a number of times and made changes as requested by the Commission. He believes the design standards will do a good job of helping Topeka look better moving forward.

Mr. Haugh stated he likes the flexibility that has been built into the plan; it will prove helpful to architects.

Mr. Werner stated he agrees with Mr. Fried and added that he sat on the review committee which worked to fine tune the plan. He believes it is at a point where it is ready to move forward toward approval and implementation.

Mr. Kannarr noted that it's obvious a great deal of work has gone into creating the plan and he is unaware of anyone who has stated they have strong objections to it. He noted that nobody came to the public hearing to speak against it.

Motion by Mr. Werner to recommend approval of ACZR18/01 to the Governing Body, **second** by Ms. Lawson. **APPROVAL** (9-0-0)

DRAFT

Visual Code Update II (ACZR18/03) considering amending the Topeka Municipal Code (TMC) Title 18 (Comprehensive Plan-Signs-Subdivisions-Zoning) as follows:

Amendments to the Land Use Matrix in Chapter 18.60 and Specific Use Requirements in Chapter 18.225, including amendments to the use standards for Vehicle Tow Lots, Contractor Offices, and Contractor Yards;

Amendments to the standards in Chapter 18.235, Landscape Requirements, pertaining to the quantity of landscaping, landscaping along street frontages, and landscape setbacks.

Mr. Hall presented a PowerPoint presentation and reviewed the proposed amendments. He noted that at the August Planning Commission, staff presented a proposal to require the landscape setback along street rights of way to be 6'. They have since changed that to 5'.

Upon completion of his presentation, Mr. Armstrong asked for clarification on one of the slides.

Ms. Messina asked if the amendments allow the Planning Director discretion to override any of the requirements. Mr. Hall explained that the proposals allow for quite a bit of discretion on the part of the Planning staff as they work with the applicant(s). If staff and the applicant cannot come to an agreement, the Planning Director could approve an alternative to the requirements.

Mr. Armstrong asked for clarification regarding when the requirements would be triggered. Mr. Hall explained that they take effect when there's a 50% increase in new building or parking lot, but possibly less than 50% when a parking lot is being added and landscaping is needed to screen a parking lot from abutting homes, etc. In regard to tow lots, an increase would trigger the need for compliance on that part of the lot being added.

With no more questions coming from commissioners, Ms. Ringler declared the **Public Hearing open**. Nobody coming forward to speak, Ms. Ringler declared the **Public Hearing closed**.

Ms. Messina inquired in regard to parking lot increases – would the landscaping need to be re-done for the entire property or just for the add-on? Mr. Hall stated that it would depend on the circumstances and where the parking lot/building is located. He stated that unless it proved unreasonable, if someone is redeveloping a site and it's affecting the entire site, staff would work with the applicant to bring the property up to standards. Both the staff and the Planning Director have discretion and attempt to use it in a consistent, thoughtful and limited way.

Mr. Armstrong noted that he believes the amendments will add to the community, making it more appealing. He stated that the Visual Appeal Survey results indicate the public believes landscaping is important.

Ms. Ringler noted that there has been considerable conversation about the proposed amendments, as well as opportunities for people to object to them, and she's heard no strong objections.

Motion by Mr. Kannarr to recommend approval of ACZR18/03 to the Governing Body, **second** by Ms. Messina. **APPROVAL** (9-0-0)



CITY OF TOPEKA PLANNING COMMISSION MINUTES

Monday, August 20, 2018

6:00PM – Municipal Building, 214 SE 8th Street, 2nd floor Council Chambers

Members present: Brian Armstrong, Marc Fried, Dennis Haugh, Wiley Kannarr, Corliss Lawson, Katrina Ringler, Matt Werner, Carole Jordan, Ariane Messina (9)

Members Absent:

Staff Present: Bill Fiander, Planning Director, Dan Warner, Planner III; Mike Hall, Planner III; Annie Driver, Planner II; John Neunuebel, Planner II; Kris Wagers, Administrative Officer; Mary Feighny, Legal

Discussion Items

1. Building Design Standards - Review and discuss draft of the non-residential building design standards.

Mr. Warner explained that staff plans to bring the Building Design Standards to the September Planning Meeting for a Public Hearing and possible action by the commission. He reviewed the proposed standards and showed overhead Powerpoint slides with examples of building types, etc.

Discussion included whether the design standards might also be applied to downtown and/or residential buildings. Mr. Warner confirmed that apartment complexes are handled as residential properties and noted that the commercial design guidelines do not transfer well to residential buildings. Mr. Fiander agreed that the particular guidelines currently under consideration for the most part do not lend themselves to residential.

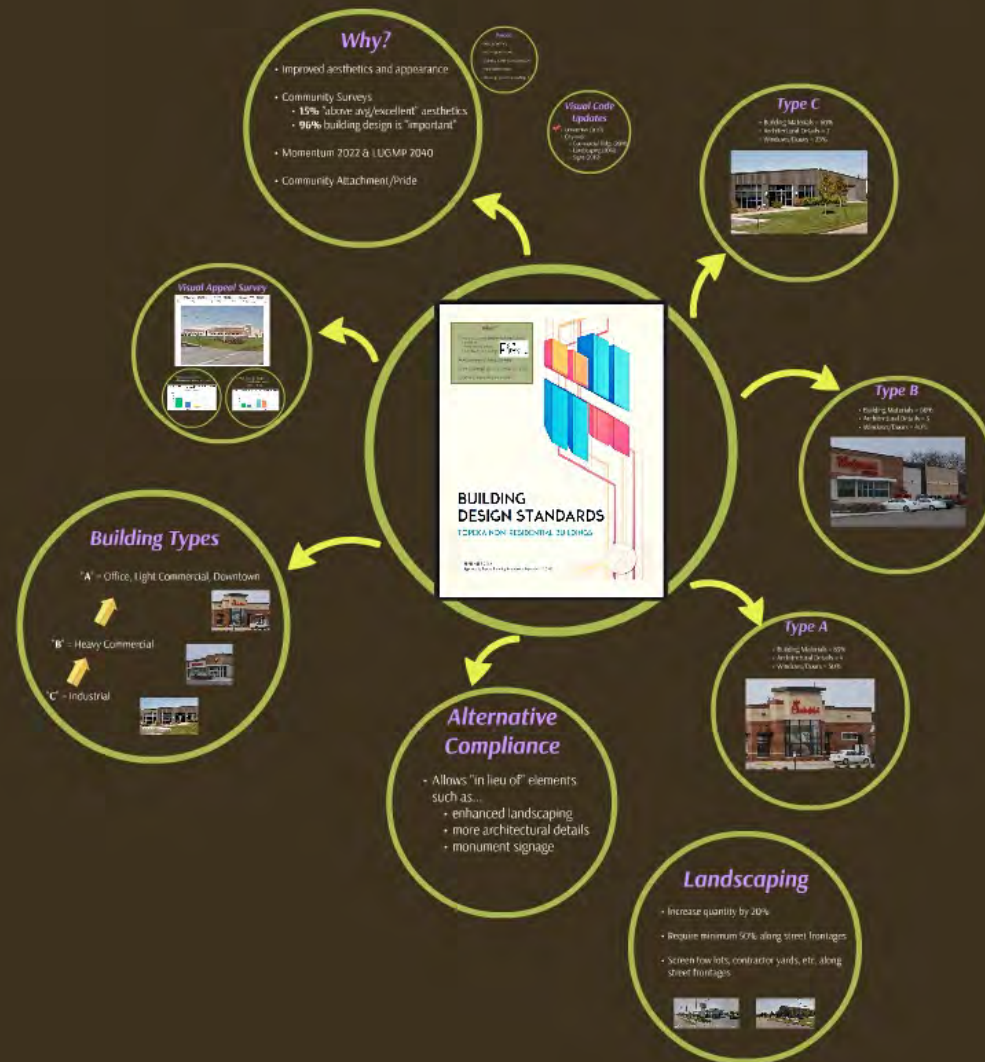
Mr. Werner noted he appreciates the time and effort put into the guidelines and looks forward to implementing them.

2. Screening and Landscape Requirements - Review and discuss proposed screening and landscape requirements.

Mr. Hall presented proposed updates to the requirements and took questions. Discussion included whether adding requirements to landscaping might tend to hide the nicer buildings that the design standards are attempting to bring about. It was explained by staff that the landscaping/screening requirements allow for staff discretion and provide enough leeway to bring about improvements in appearance without hiding building details that are designed to be seen, complementing rather than competing with building design.

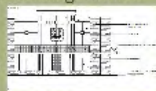
Commissioner Armstrong left at 7:25

Visual Code Updates 1 & 2



What?

- Menu of acceptable **exterior** building features
 - Materials
 - Architectural details
 - Window/door openings
- **New Commercial Buildings city-wide**
- Based on **Zoning** (office, commercial, industrial)
- Minimums - Raises the Floor for some



BUILDING DESIGN STANDARDS

TOPEKA NON-RESIDENTIAL BUILDINGS

SEPTEMBER 2015

Approved by Topeka Planning Commission September 17, 2015



Why?

- Improved aesthetics and appearance
- Community Surveys
 - **15%** "above avg/excellent" aesthetics
 - **96%** building design is "important"
- Momentum 2022 & LUGMP 2040
- Community Attachment/Pride

Process

- Beta tested 2 yrs
- Visual Appeal Survey
- Technical Committee meetings (
- Development Forum
- Planning Commission meetings

Visual Code Updates

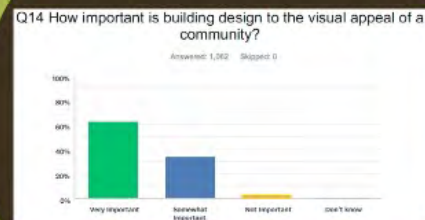


- Downtown (2017)
- City-wide
 - Commercial Bldgs (2018)
 - Landscaping (2018)
 - Signs (2019)

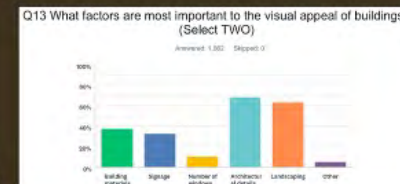
Visual Appeal Survey



- 1,062 took the survey
- 480 provided written comments



- Most important factors:
- Architectural details
 - Landscaping



Visual Appeal Survey

	VERY UNAPPEALING	SOMEWHAT UNAPPEALING	NEUTRAL	SOMEWHAT APPEALING	VERY APPEALING	TOTAL	WEIGHTED AVERAGE
(no label)	1.98% 21	4.80% 51	12.90% 137	39.17% 416	41.15% 437	1,062	1.00



- 1,062 took the survey
- 480 provided written comments

Q14 How important is building design to the visual appeal of a community?

Answered: 1,062 Skipped: 0

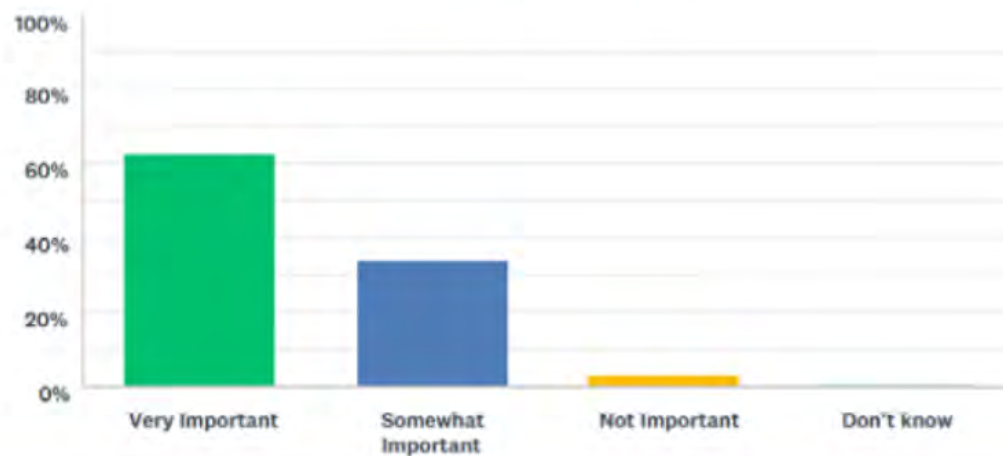
- Most important factors:
- Architectural details
 - Landscaping

Q13 What factors are most important to the visual appeal of buildings?
(Select TWO)

- 1,062 took the survey
- 480 provided written comments

Q14 How important is building design to the visual appeal of a community?

Answered: 1,062 Skipped: 0

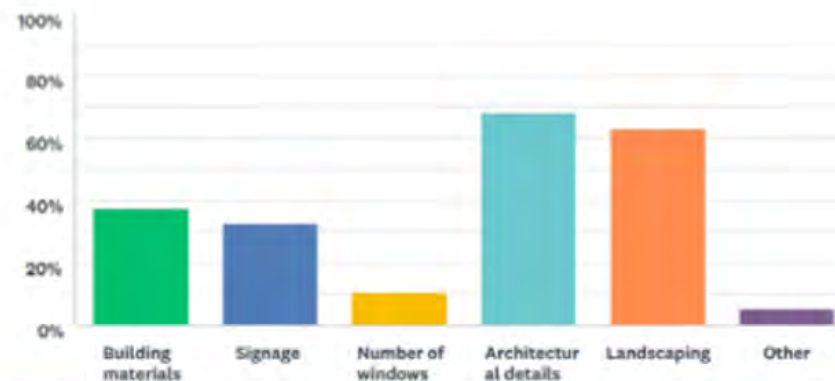


Most important factors:

- Architectural details
- Landscaping

Q13 What factors are most important to the visual appeal of buildings?
(Select TWO)

Answered: 1,062 Skipped: 0



Process

- Beta tested 2 yrs
- Visual Appeal Survey
- Technical Committee meetings (4)
- Development Forum
- Planning Commission meetings (5)

Survey



Most important factors:

- Architectural details
- Landscaping



town



What?

- Menu of acceptable exterior building features
 - Materials
 - Architectural details
 - Windows/door openings
- New Commercial Buildings city-wide
- Based on Zoning (office, commercial, industrial)
- Minutemen - Raises the floor for some



BUILDING DESIGN STANDARDS

TOPEKA NON-RESIDENTIAL BUILDINGS

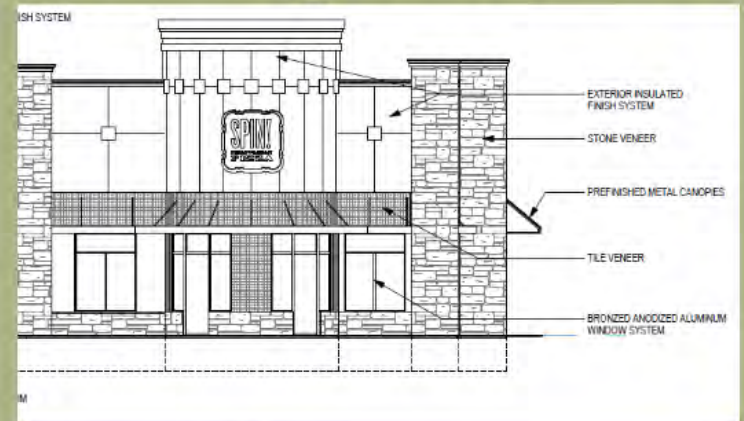
SEPTEMBER 2015
Approved by Topeka Planning Commission September 12, 2015

Type A

- Building Materials = 85%
- Architectural Details = 4%
- Windows/Doors = 50%

What?

- Menu of acceptable **exterior** building features
 - Materials
 - Architectural details
 - Window/door openings



- **New** Commercial Buildings **city-wide**
- Based on **Zoning** (office, commercial, industrial)
- Minimums - Raises the Floor for some

Building Types

"A" = Office, Light Commercial, Downtown



"B" = Heavy Commercial



"C" = Industrial



Type A

- Building Materials = 85%
- Architectural Details = 4
- Windows/Doors = 50%



Type B

- Building Materials = 60%
- Architectural Details = 3
- Windows/Doors = 40%



Type C

- Building Materials = 60%
- Architectural Details = 2
- Windows/Doors = 25%



Alternative Compliance

- Allows "in lieu of" elements such as...
 - enhanced landscaping
 - more architectural details
 - monument signage

Landscaping

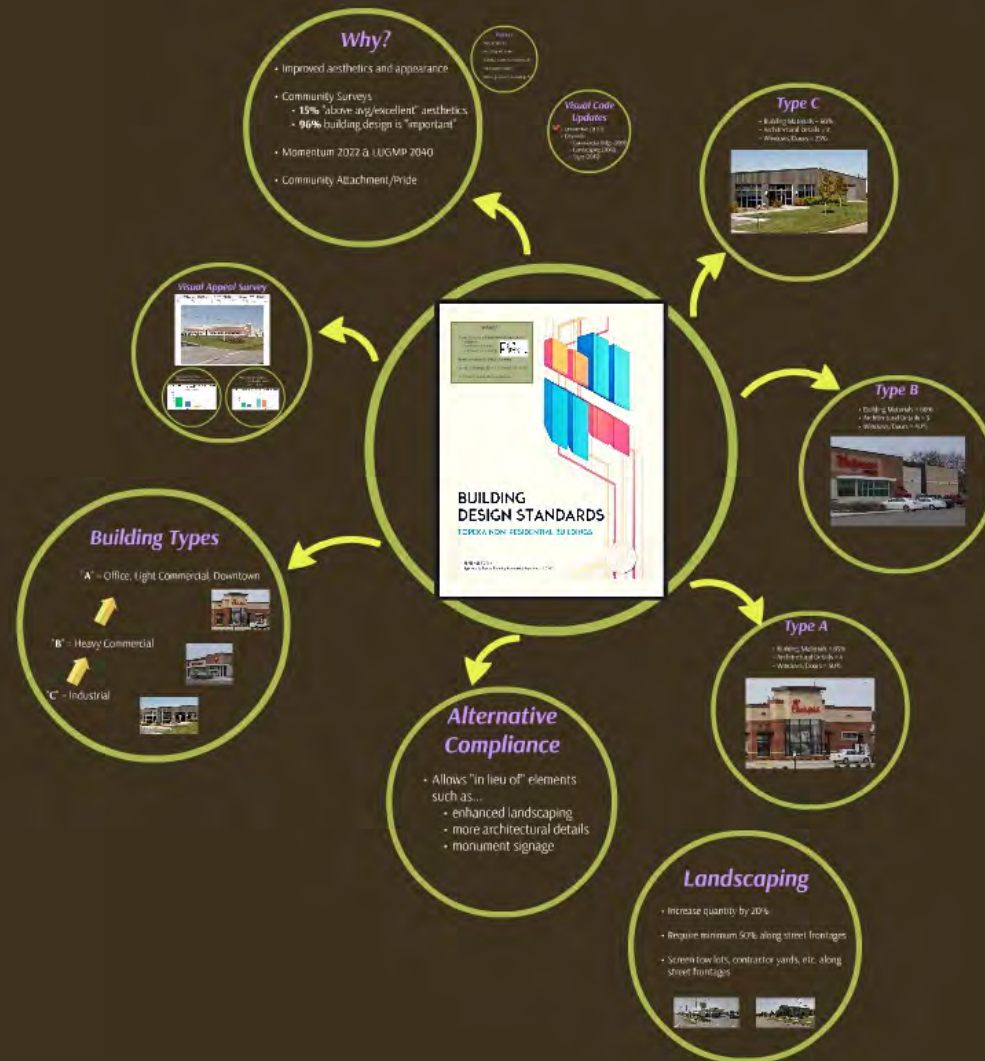
- Increase quantity by 20%
- Require minimum 50% along street frontages
- Screen tow lots, contractor yards, etc. along street frontages







Visual Code Updates 1 & 2





City of Topeka
Council Action Form
Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
October 23, 2018

DATE: October 23, 2018
CONTACT PERSON: Bill Fiander, Planning Director
DOCUMENT #:
SECOND PARTY/SUBJECT: Zoning Code Updates (Non-Residential Design Standards) **PROJECT #:**
CATEGORY/SUBCATEGORY 013 Ordinances - Codified / 161 Comprehensive Zoning Cases
CIP PROJECT: No
ACTION OF COUNCIL: Discussion 10-09-18. **JOURNAL #:**
PAGE #:

DOCUMENT DESCRIPTION:

ORDINANCE introduced by City Manager Brent Trout, creating Chapter 18.275 of the Topeka Municipal Code concerning non-residential design standards.

Voting Requirement: Majority vote of the Governing Body (6).

(Approval would amend zoning code related to non-residential design standards for new construction.)

VOTING REQUIREMENTS:

Majority vote of the Governing Body (6).

POLICY ISSUE:

The proposed amendments to the Topeka Zoning Regulations comprise a Visual Code Update encouraged by Momentum 2022, the Land Use and Growth Management Plan 2040, and the Visual Appeal Survey.

- Developed by GO Topeka and its community partners in 2017, Momentum 2022 includes a holistic economic development strategy built around five goals, two of which support the Visual Code Update: Create Vibrant and Attractive Places and Promote a Positive Image.
- Adopted in March 2015, the Land Use and Growth Management Plan 2040 asserts that the Zoning Code should be updated to include reasonable building and site design standards for new and redeveloped areas which improve the aesthetics of development and design to create attractive focal points.
- In February 2018 staff completed the City's on-line Visual Appeal Survey of building design and signs. The large number of responses received, including written comments, is impressive and emphasizes the importance of building design and signs to Topeka's visual appeal. Although not part of its

original intent, the survey also demonstrates the important role of landscaping in the city's visual appeal.

STAFF RECOMMENDATION:

Staff recommends the Governing Body move to adopt the ordinance.

BACKGROUND:

Topeka currently does not have formal commercial design review other than for historic properties and "D" zoning districts downtown. The non-residential design standards will be applied to commercial, industrial, and institutional projects city-wide. This project is part of a visual codes update that previously converted the C5 zoning district downtown to D-1. The project also includes updates to the landscape and sign codes.

Process

Staff has been applying the design standards informally to submitted commercial projects for the last couple of years. Generally speaking, most projects that are submitted are well designed. An important outcome of the new design standards will be to elevate the design of those projects that are typically not well designed.

- The project formally kicked-off with a presentation by Mark White to the Planning Commission on November 17, 2017. Mr. White is an attorney with White and Smith Planning and Law Group who specializes in writing design standards and updating sign codes. He has been retained by the Planning Department to assist with the visual code project. The following has occurred since the November 17, 2018, meeting:
- A technical review group of local architects was assembled, including a representative of the Planning Commission (Matt Werner). The group met throughout the winter, spring and early summer to provide guidance and input on the design standards.
- Staff produced an on-line visual assessment survey for building design and signs. The survey was released for a month in January, 2018. 1,062 people took the building design survey. 480 provided written comments. Comments included the importance of building design, and that landscaping was important to the overall design.
- The design standards were presented to a development forum on July 25, 2018. The invitation went out to a large number of development professionals. The forum was well attended and included local design professionals and development consultants.
- Staff presented the design standards to the Planning Commission for discussion on March 19, May 21, and August 20, 2018. The Planning Commission unanimously recommended approval of the design standards at a public hearing on September 17, 2018.

Design Standards Summary

The design standards are organized by building type – Type A, B, and C. Type A buildings have the highest design considerations; Type C has the least design considerations. Building types are based on zoning. Type A buildings are required in light commercial, office and downtown districts. Type B buildings are required in heavier commercial districts. Type C buildings are required in industrial districts.

The major design standards are organized by building materials, architectural details and windows/doors. Street and/or front facing facades have the highest degree of design review. The standards promote 4-sided design so there are also design standards for non-front and non-street facing facades.

The design standards are meant to be prescriptive. However, flexibility is built into the design standards:

- Options are provided to meet building material and architectural detail standards. There is no single prescribed design but a menu of choices that allow design professional creativity.
- Alternate compliance is allowed if the project cannot meet the design standards. Alternatives that can be chosen in lieu of full compliance include options to enhance site landscaping, alter signs on the property, and locate parking to the side or rear of the building.

- Exemptions are possible under limited circumstance.

Staff is recommending approval of the amendments as presented in conjunction with the Planning Commission's recommendation of approval by a vote of 9-0-0 on September 17, 2018.

BUDGETARY IMPACT:

There is no budgetary impact to the City.

SOURCE OF FUNDING:

Not Applicable.

ATTACHMENTS:

Description

Ordinance - Design Standards

Memorandum to the Planning Commission

Building Design Standards Draft

Building Review Examples Document

Building Design Standards Planning Commission Minutes Non-Residential Standards

Presentation - October 9, 2018 Governing Body Meeting

(Published in the Topeka Metro News _____)

ORDINANCE NO. _____

AN ORDINANCE introduced by Brent Trout City Manager, creating Chapter 18.275 of the Topeka Municipal Code concerning non-residential design standards.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF TOPEKA, KANSAS:

Section 1. That The Code of the City of Topeka, Kansas, is hereby amended by adding a section, to be numbered 18.275.010, which said section reads as follows:

Purpose; intent.

The non-residential design standards in this chapter are intended to provide a minimum level of acceptable design for non-residential development projects. The design standards establish basic requirements for development of buildings and their architectural components, which are common to all types of commercial development. The design standards are not intended to promote a particular style of architecture or design theme but will enable developers, architects, landowners and the general public to anticipate and plan for building design as a key element of the overall project approval process. The standards accomplish the following objectives:

(a) Ensure design that enhances a sense of place and strengthens the identity of Topeka;

(b) Enhance pedestrian-oriented design;

(c) Relate development to surrounding community;

(d) Support property values in new development/redevelopment;

(e) Encourage higher quality in design and use of materials in new development; and

(f) Balance functional and economic objectives of community residents and

business owners through aesthetic considerations affecting the community at large.

Section 2. That The Code of the City of Topeka, Kansas, is hereby amended by adding a section, to be numbered 18.275.020, which said section reads as follows:

Application of design standards.

(a) Except for properties listed on local, state, or national historic registries, non-residential design standards in TMC 18.275.050 apply to the following:

(1) New construction or an alteration to an existing structure which increases or decreases the gross floor area of the structure by more than 50 percent.

(2) Any project requiring a building permit for a remodel of at least 50% of the front and/or street facing facades.

(3) Institutional uses in any zoning district and all developments constructed under the provision of a conditional use permit, in any zoning district.

(4) Any construction within the O&I-1, O&I-2, O&I-3, C-1, C-2, C-3, C-4, M-S, I-1, I-2, X-1, X 2, X-3, D-1, D-2, D-3, U-1, and all planned unit development districts for the above listed use groups.

(5) Accessory buildings that meet the following conditions:

(i) 1000 square feet or larger;

(ii) visible from the street; and

(iii) require a building permit.

(b) Type A building design standards in TMC 18.275.050 apply to O&I-1, O&I-2, O&I-3, C-1, C-2, X-3, D-1, D-2, D-3 and all planned unit development districts for the above listed use groups, and all developments constructed under the provisions of a conditional use permit in any of these districts. Buildings in “D” districts shall also

53 comply with the design guidelines in TMC 18.200.090.

54 (c) Type B building design standards in TMC 18.275.050 apply to C-3, C-4,
55 U-1, M-S, X-1, all planned unit development districts for the above listed use groups,
56 and all developments constructed under the provisions of a conditional use permit in
57 any of these districts. Type B design standards in TMC 18.275.050 shall apply to
58 institutional uses in any zoning district.

59 (d) Type C building design standards in TMC 18.275.050 apply to I-1, I -2, X-
60 2, and all planned unit development districts for the above listed use groups, and all
61 developments constructed under the provisions of a conditional use permit in any of
62 these districts.

63 (e) Non-residential design standards shall apply only to those portions of a
64 building that is undergoing expansion or alteration.

65 Section 3. That The Code of the City of Topeka, Kansas, is hereby amended
66 by adding a section, to be numbered 18.275.030, which said section reads as follows:

67 **Exemptions; alternative compliance.**

68 (a) The following are exempt from TMC 18.275.020:

69 (1) Any construction, building expansion, or remodeling that, pursuant
70 to section 105.2 of TMC 14.20.060, is exempt from the requirement of a
71 building permit.

72 (2) The planning director may exempt building design standards if:

73 (i) the applicant demonstrates that strict application of the design
74 standards results in undue hardship due to one or more of the following
75 factors:

76 (1) the function, size, or use of building renders compliance

77 impractical or economically infeasible; or

78 (2) the building, expansion, or remodel is not visible from the
79 public right-of-way; or

80 (3) the design requirement is inconsistent with the overall
81 context of the area, taking into consideration current conditions and
82 comprehensive planning policies for future development.

83 (ii) The strict application of the design standards would result in
84 peculiar and exceptional practical difficulties to, or exceptional and undue
85 hardship upon, the property owner; provided there is no substantial detriment to
86 the public welfare and the purpose and intent of the standards are not
87 substantially impaired.

88 (b) The planning director may approve an alternate building design under the
89 following circumstances:

90 (1) If the design fails to meet one of the requirements for building
91 materials, architectural details, or windows/doors in TMC 18.275.050, the
92 applicant shall utilize at least one of the elements in subsection (c).

93 (2) If the design fails to meet two of the requirements for building
94 materials, architectural details, or window/doors in TMC 18.275.050, the
95 applicant shall utilize at least two of the elements in subsection (c).

96 (3) If the design fails to meet all three of the requirements in TMC
97 18.275.050, the alternate building design elements in subsection (c) cannot be
98 utilized as an alternative building design.

99 (c) Elements that may be utilized in lieu of compliance with the design
100 standards in subsection (b) include:

(1) excess landscaping (at least 25% more points accrued than required) concentrated along public rights-of-way;

(2) additional parking lot islands (with trees) beyond what is required by the landscaping regulations sufficient to cover at least 25% of the parking area;

(3) landscape screening of blank or under designed walls;

(4) addition of a front or street facing storefront with an entryway, terrace, outdoor patio, or similar feature with architectural materials and scale that are compatible with the building, and a minimum width of 8 feet and minimum height of 10 feet;

(5) addition of integrated planters, landscaping features, or wing wall compatible in design and scale to the building;

(6) parking located to the side or rear of the building, with at least 50% of the lot frontage occupied by building facades with a public entryway;

(7) bringing existing signs on the property into compliance with current sign code standards, or at a minimum removing or replacing an existing pole sign with a monument sign;

(8) a minimum of 20% higher percentage of required windows/doors;
or

(9) additional required architectural details (at least 1 additional detail per insufficiently met design standard).

Section 4. That The Code of the City of Topeka, Kansas, is hereby amended by adding a section, to be numbered 18.275.040, which said section reads as follows:

Design considerations.

The applicant shall demonstrate that the design standards in this chapter comply with the following:

(a) Building elevation design determinations will take into consideration the character of the surrounding architecture and neighborhood and incorporate design elements that further reflect or enhance surrounding community character.

(b) In areas where the existing character is not definitively established or is not consistent with the purposes of the standards in this chapter, the architecture of new development shall conform to the comprehensive plan or any area plans for future projects or redevelopment in the area.

(c) Non-residential buildings shall not have a single, large dominant building mass.

(d) Non-residential development shall comply with the building design standards on all elevations (360 degrees architecture).

(e) The street level shall be designed at a pedestrian scale.

(f) Buildings shall be designed with predominant materials, elements, and design features tailored to the site and its context.

Section 5. That the Code of the City of Topeka, Kansas, is hereby amended by adding a section, to be numbered 18.275.050, which said section reads as follows:

Building Design Standards; Type A, B, and C non-residential buildings.

(a) The specific design standards in the table below apply to Type A, B, and C non-residential buildings.

(b) When calculating building material and window/door percentages identified in TMC 18.275.050, the façade width will be multiplied by the average façade roofline height (upper limit of 20') to determine the total square footage of the façade.

149 The window/door area will be deducted from the square foot calculation of the total
 150 façade area before determining the percentage of building materials.

151 (c) Garage doors will not count towards the required window/door
 152 percentages.

153 (d) The planning director may approve alternative building materials or
 154 architectural details not listed in TMC 18.275.050.

<u>Building Design Standards</u>		<u>Building Types</u>		
		<u>A</u>	<u>B</u>	<u>C</u>
<u>Type A & Type B Building Materials</u>	<u>Total square footage of all stories of front and/or street-facing facades shall contain the following <i>minimum</i> percentages of the building materials listed below:</u>	85%	60%	
	* <u>Natural stone</u> - * - <u>Brick</u> - * - <u>Cast Stone</u> - * - <u>Synthetic Stone, such as pre-manufactured fiberglass, cultured stone, or glass fiber reinforced concrete, if it is identical in appearance and of equal or greater durability to natural stone or greater durability to natural stone</u> - * - <u>Traditional stucco or gypsum concrete/plaster materials with smooth finish</u> - * - <u>Exterior insulating finishing system (E.I.F.S)</u> - * - <u>Integrally-colored or glazed concrete masonry units</u> - * - <u>High quality pre-stressed concrete systems (Pre-cast w/veneer or textured finish)</u> - * - <u>Glass curtain wall</u> - * - <u>Architectural metal panels – must be a higher quality material than standard industrial, ribbed pre-engineered metal panels.</u> - * - <u>Cement Board siding</u> - * - <u>Solid wood planking and decorative cement fiber panels may be used for accent features</u> - * - <u>The remaining exterior surface area of all stories of front and/or street-facing facades shall be comprised of these materials, or cement fiber panels, or integrally-colored split-faced concrete masonry blocks.</u>			
	<u>Total square footage of all stories of non-front and/or non-street-facing facades may integrate the following <i>maximum</i> percentage of materials into the composition of the materials listed above.</u>	65%	75%	
<u>Type C Building Materials</u>	* <u>Cement fiber panels</u> - * - <u>Integrally-colored split-faced concrete masonry block</u>			
	<u>Total square footage of all stories of front and/or street-facing facades shall contain the following <i>minimum</i> percentage of the building materials listed below.</u>			60%
	* <u>Any of the designated materials for Type A and B</u> - * - <u>Glass block or curtain wall</u> - * - <u>Integrally-colored split-faced concrete masonry unit</u> - * - <u>Pre-cast concrete tilt wall with a decorative or textured finish</u> - * - <u>Industrial, ribbed, pre-engineered metal panels with permanent baked-on enamel finish, or painted to manufacturer's specs</u>			

	<u>The remaining exterior surface area of all stories of front and/or street-facing facades shall be composed of these materials, or those materials listed for use within non-front and non-street-facing facades for Type C buildings listed below.</u>	
	<u>Total square footage of all stories of non-front and/or non-street-facing facades on Type C buildings may integrate the following <i>maximum</i> percentage of additional materials into those listed above.</u> * <u>Cement fiber planking (not panels)</u> * <u>Solid wood planking and decorative cement fiber panels</u> * <u>Metal with permanent baked-on enamel finish, or painted to manufacturer's specs</u>	85%

<u>Building Design Standards</u>		<u>Building Types</u>		
<u>Types of Architectural Details</u>		<u>A</u>	<u>B</u>	<u>C</u>
	<u>For the first 50 linear feet (or less) of front and/or street-facing facades, all building types shall be designed with the following minimum number of architectural details. One additional architectural detail shall be required for each additional 25 feet of building front and/or street frontage.</u> * <u>At least 15% more windows/doors than the required minimum percentage</u> * <u>Display or other ornamental windows</u> * <u>Recessed entries</u> * <u>Horizontal or vertical recesses, projections, or off-sets at least 1-foot wide, located an average of every 30 horizontal feet, and with a depth at a minimum of 4"-6"</u> * <u>Modulating facade. Individual tenant spaces in multi-tenant buildings must articulate facades of the individual tenant spaces. Articulated facades help break up the mass of the building and create visual interest.</u> * <u>Variation of roof heights</u> * <u>Porches or balconies</u> * <u>Breezeways</u> * <u>Courtyards</u> * <u>Awnings or canopies (permanent)</u> * <u>Alcoves</u> * <u>Arcade, gallery, veranda, or pergola</u> * <u>Arches</u> * <u>Structurally different building materials (i.e. stone and brick)</u> * <u>Decorative tile work, brick patterns, moldings or other materials integrated into the façade</u> * <u>Ornamental cornice</u> * <u>Varied roof forms. Large uninterrupted expanses of rooftop ridgelines must include architectural details that add articulation and visual interest, such as gable-roofed dormers, hip-roof elements, or other design measures to achieve an equivalent result.</u> * <u>Premium roofing materials such as tile, or standing-seam metal</u> * <u>Tower cap</u> * <u>Tower or raised parapet</u>	4	3	2

<u>Doors & Windows</u>	* <u>The area of all stories' front facades of all building types shall contain the following minimum percentage of window or door openings.</u> * <u>The area of all stories' non-front street-facing facades of all building types shall contain the following minimum percentage of window or door openings. For non-front facades, faux windows may be applied when the interior function of the building is not conducive to being seen from the exterior.</u>	<table> <tr> <td><u>50%</u></td><td><u>40%</u></td><td><u>25%</u></td></tr> <tr> <td><u>30%</u></td><td><u>20%</u></td><td><u>15%</u></td></tr> </table>	<u>50%</u>	<u>40%</u>	<u>25%</u>	<u>30%</u>	<u>20%</u>	<u>15%</u>
<u>50%</u>	<u>40%</u>	<u>25%</u>						
<u>30%</u>	<u>20%</u>	<u>15%</u>						
<u>Non-Street Facing Walls</u>	<u>Maximum length of non-street or non-front-facing facades without architectural details.</u>	<table> <tr> <td><u>30'</u></td><td><u>50'</u></td><td><u>75'</u></td></tr> </table>	<u>30'</u>	<u>50'</u>	<u>75'</u>			
<u>30'</u>	<u>50'</u>	<u>75'</u>						
<u>Mechanical Systems</u>	<u>All roof mounted mechanical units (including evaporative coolers, HVAC units, vents, etc.) for all building types shall be located or screened so as not to be visible from the project's property lines that are adjacent to public and private streets, as well as adjacent to residential properties (unless height difference makes screening impractical). The screening methods/materials shall be consistent with and incorporated into the design of the building.</u>							
<u>Location Considerations</u>	<u>Projects located within an industrial context, or not visible from the street, may design to a lesser building type standard than required by zoning, provided that the project complies with the design requirements of the lesser building type and meets the design considerations in TMC 18.275.040.</u>							

Section 6. That the Code of the City of Topeka, Kansas, is hereby amended by adding a section, to be numbered 18.275.060, which said section reads as follows:

Appeal.

(a) If the planning director determines that the design plans are not in conformance with the design standards, the planning director shall deny the plans and notify the applicant, in writing, of the design features that do not comply.

(b) The applicant may appeal the planning director's determination to the board of zoning appeals as provided in Chapter 2.45 TMC.

Section 7. This ordinance shall take effect and be in force from and after its passage, approval and publication in the official City newspaper.

Section 8. This ordinance shall supersede all ordinances, resolutions or rules, or portions thereof, which are in conflict with the provisions of this ordinance.

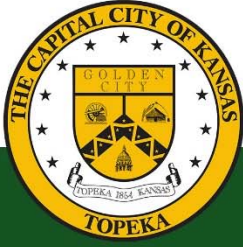
Section 9. Should any section, clause or phrase of this ordinance be declared invalid by a court of competent jurisdiction, the same shall not affect the validity of this ordinance as a whole, or any part thereof, other than the part so declared to be invalid.

171 PASSED AND APPROVED by the Governing Body on _____.

172
173 CITY OF TOPEKA, KANSAS

174
175
176
177
178 _____
179 Michelle De La Isla, Mayor

180 ATTEST:
181
182
183 _____
184 Brenda Younger, City Clerk



CITY OF TOPEKA

Planning Department
620 SE Madison, Unit 11
Topeka, KS 66607

Bill Fiander, AICP, Director
Tel: 785-368-3728
www.topeka.org

MEMORANDUM

To: Topeka Planning Commission
From: Dan Warner, AICP, Comprehensive Planning Manager
Date: September 17, 2018

RE: Visual Code Update I - Non-Residential Design Standards (ACZR18/01)

Background

Topeka currently does not have formal commercial design review other than for historic properties and “D” zoning districts downtown. The non-residential design standards will be applied to commercial, industrial, and institutional projects city-wide. This project is part of a **visual codes update** that previously converted the C5 zoning district downtown to D-1. The project also includes updates to the landscape and sign codes.

Process

Staff has been applying the design standards informally to submitted commercial projects for the last couple of years. Generally speaking, most projects that are submitted are well designed. An important outcome of the new design standards will be to elevate the design of those projects that are typically not well designed.

The project formally kicked-off with a presentation by Mark White to the Planning Commission on November 17, 2017. Mr. White is an attorney with White & Smith Planning and Law Group who specializes in writing design standards and updating sign codes. He has been retained by the Planning Department to assist with the visual code project. The following has occurred since the November 17th meeting:

- A **technical review group** of local architects was assembled, including a representative of the Planning Commission (Matt Werner). The group met throughout the winter, spring and early summer to provide guidance and input on the design standards.
- Staff produced an on-line **visual assessment survey** for building design and signs. The survey was released for a month in January, 2018. 1,062 people took the building design survey. 480 provided written comments. Comments included the importance of building design, and that landscaping was important to the overall design.
- Staff presented the design standards to the **Planning Commission** for discussion on March 19th, May 21st, and August 20th.

- The design standards were presented to a **development forum** on July 25th. The invitation went out to a large number of development professionals. The forum was well attended and included local design professionals and development consultants.

Design Standards Summary

The design standards are organized by building type – **Type A, B, and C**. Type A buildings have the highest design considerations; Type C has the least design considerations. Building types are based on zoning. Type A buildings are required in light commercial, office and downtown districts. Type B buildings are required in heavier commercial districts. Type C buildings are required in industrial districts.

The major design standards are organized by **building materials, architectural details** and **windows/doors**. Street and/or front facing facades have the highest degree of design review. The standards promote 4-sided design so there are also design standards for non-front and non-street facing facades. Screening roof mounted mechanical systems is also included.

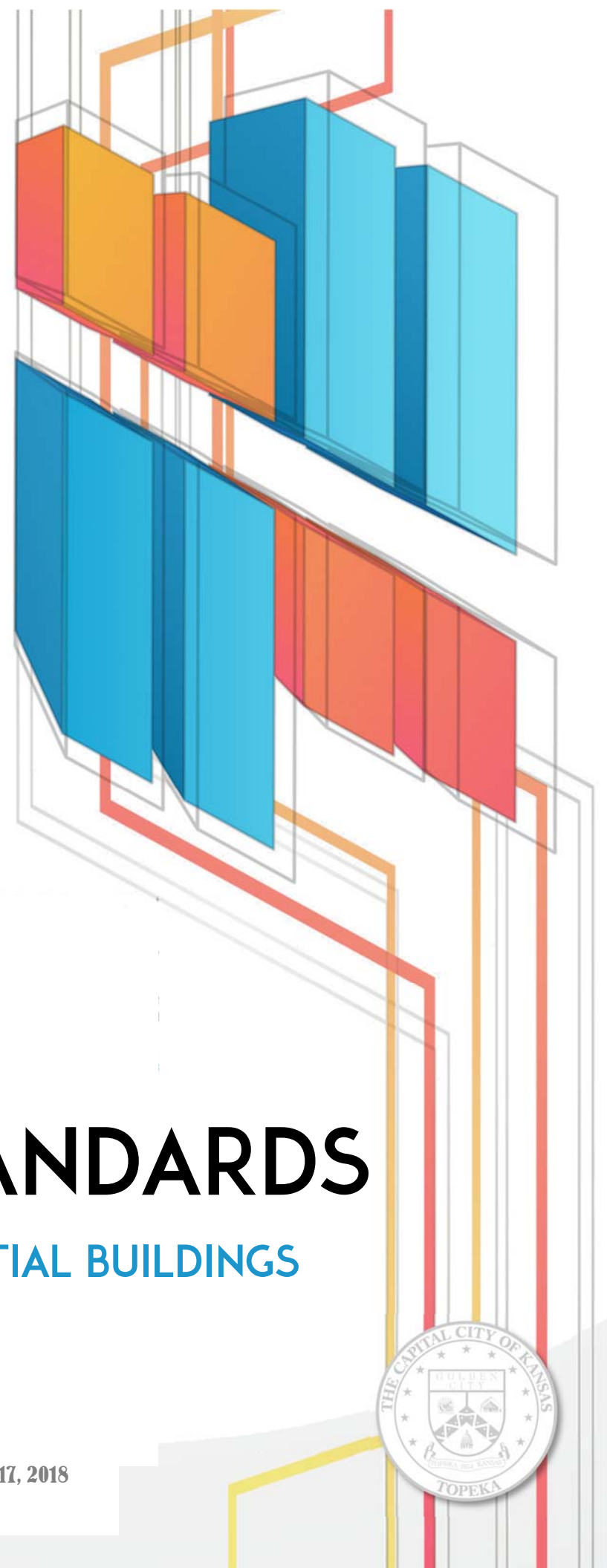
The design standards are meant to be prescriptive. However, flexibility is built into the design standards:

- Options are provided to meet building material and architectural detail standards. There is no single prescribed design but a menu of choices that allow design professional creativity.
- Alternate compliance is allowed if the project cannot meet the design standards. Alternatives that can be chosen in lieu of full compliance include options to enhance site landscaping, alter signs on the property, and locate parking to the side or rear of the building.
- Exemptions are possible under limited circumstances.

Staff Recommendation

Staff recommends the Planning Commission:

1. Conduct a public hearing on TMC 18.275 on September 17, 2018.
2. Recommend approval of TMC 18.275 to the Governing Body.

An abstract architectural graphic featuring a series of colorful, three-dimensional rectangular blocks in shades of blue, orange, and red. These blocks are arranged in a staggered, overlapping fashion, creating a sense of depth and structure. Thin, colored lines (orange, red, and blue) run vertically and horizontally, framing the blocks and adding to the architectural feel. The overall composition is clean and modern, with a focus on geometric forms and color.

BUILDING DESIGN STANDARDS

TOPEKA NON-RESIDENTIAL BUILDINGS

SEPTEMBER 2018

Approved by Topeka Planning Commission September 17, 2018



Topeka Non-Residential Design Standards

Section 1 (18.275.010)

Purpose and Intent

The Non-Residential Design Standards are intended to provide a minimum level of acceptable design for non-residential development projects. The design standards establish basic requirements for development of buildings and their architectural components, which are common to all types of commercial development. The design standards are not intended to promote a particular style of architecture or design theme, but will enable developers, architects, landowners and the general public to anticipate and plan for building design as a key element of the overall project approval process. The standards accomplish the following objectives:

- Ensure design that enhances a sense of place and strengthens the identity of Topeka;
- Enhance pedestrian-oriented design;
- Relate development to surrounding community;
- Support property values in new development/redevelopment;
- Encourage higher quality in design and use of materials in new development; and
- Balance functional and economic objectives of community residents and business owners through aesthetic considerations affecting the community at large.

Section 2 (18.275.020)

Application of design standards

- a) Except for properties listed on local, state, or national historic registries, non-residential design standards in TMC 18.275.050 apply to the following:
 1. New construction or an alteration to an existing structure which increases or decreases the gross floor area of the structure by more than 50 percent.
 2. Any project requiring a building permit for a remodel of at least 50% of the front and/or street facing facades.
 3. Institutional uses in any zoning district and all developments constructed under the provision of a conditional use permit, in any zoning district.
 4. Any construction within the O&I-1, O&I-2, O&I-3, C-1, C-2, C-3, C-4, M-S, I-1, I-2, X-1, X-2, X-3, D-1, D-2, D-3, U-1, and all planned unit development districts for the above listed use groups.
 5. Accessory buildings that meet the following conditions:
 - i. 1000 square feet or larger;
 - ii. visible from the street; and
 - iii. require a building permit.
- b) Type A building design standards in TMC 18.275.050 apply to O&I-1, O&I-2, O&I-3, C-1, C-2, X-3, D-1, D-2, D-3 and all planned unit development districts for the above listed use groups, and all

developments constructed under the provisions of a conditional use permit and any of these districts. Buildings in any “D” district shall also comply with the design in TMC 18.200.090.

- c) Type B building design standards in TMC 18.275.050 apply to C-3, C-4, U-1, M-S, X-1, all planned unit development districts for the above listed use groups, and all developments constructed under the provisions of a conditional use permit in any of these districts. Type B building design standards in TMC 18.275.050 shall apply to institutional uses in any zoning district.
- d) Type C standards in TMC 19.275.050 apply to I-1, I -2, X-2, and all planned unit development districts for the above listed use groups, and all developments constructed under the provisions of a conditional use permit in any of these districts.
- e) Non residential design standards shall only apply to those portions of a building that is undergoing expansion or alteration.

Section 3 (18.275.030)

Exemptions; alternative compliance

- a) The following are exempt from TMC 18.275.020:
 - 1. Any construction, building expansion, or remodeling that does not require a building permit.
 - 2. The planning director may exempt building design standards if:
 - i. The applicant demonstrates that strict application of the design standards results in undue hardship due to one or more of the following factors:
 - 1. the function, size, or use of building renders compliance impractical or economically infeasible, or
 - 2. the building, expansion or remodel is not visible from the public right-of-way, or
 - 3. the design requirement is inconsistent with the overall context of the area, taking into consideration current conditions and comprehensive planning policies for future development.
 - ii. The strict application of the design standards would result in peculiar and exceptional practical difficulties to, or exceptional and undue hardship upon, the property owner; provided there is no substantial detriment to the public welfare and the purpose and intent of the standards are not substantially impaired.

Alternative Compliance

- b. The planning director may approve and alternate building design under the following circumstances:
 - 1. If the design fails to meet one of the requirements for building materials, architectural details, or windows/doors in TMC 18.275.050, the applicant shall utilize at least one of the elements in subsection (c).

2. If the design fails to meet two of the requirements for building materials, architectural details, or window/doors in TMC 18.275.050, the applicant shall utilize at least two of the elements in subsection (c).
 3. If the design fails to meet all three of the requirements in TMC 18.275.050, the alternate building design elements in subsection (c) cannot be used as an alternative building design.
- c. Elements that may be utilized in lieu of full compliance with the design standards in subsection (b) include:
1. excess landscaping (at least 25% more points accrued than required) concentrated along public rights-of-way;
 2. additional parking lot islands (with trees) beyond what is required by the landscaping regulations sufficient to cover at least 25% of the parking area;
 3. landscape screening of blank or under designed walls;
 4. addition of a front or street facing storefront with an entryway, terrace, outdoor patio, or similar feature with architectural materials and scale that are compatible with the building, and a minimum width of 8 feet and minimum height of 10 feet;
 5. the addition of integrated planters, landscaping features, or wing wall compatible in design and scale to the building;
 6. parking located to the side or rear of the building, with at least 50% of the lot frontage occupied by building facades with a public entryway.
 7. bringing existing signs on the property into compliance with current sign code standards, or at a minimum removing or replacing an existing pole sign with a monument sign;
 8. a minimum of 20% higher percentage of required windows/doors;
 9. additional required architectural details (at least 1 additional detail per insufficiently met design standard).

Section 4 (18.275.040)

Design Considerations

The applicant shall demonstrate that the design standards in this chapter comply with the following:

- a) Building elevation design determinations must consider the character of the surrounding architecture and neighborhood and incorporate design elements that further reflect or enhance surrounding community character.
- b) In areas where the existing character is not definitively established or is not consistent with the purposes of these standards, the architecture of new development shall conform to the City's Comprehensive Plan or any area plans for future projects or redevelopment in the area.
- c) Non-residential buildings shall not have a single, large dominant building mass.
- d) Non-residential development shall comply with the building design standards on all elevations (360 degrees architecture).
- e) The street level shall be designed at a pedestrian scale.

- f) Buildings shall be designed with predominant materials, elements, and design features tailored to the site and its context.

Section 5 (18.275.050)

Building Design Standards – Type A, B, and C non-residential buildings

- a) The specific design standards in the table below apply to Type A, B, and C non-residential buildings.
- b) When calculating building material and window/door percentages identified in TMC 18.275.050, the façade width will be multiplied by the average façade roofline height (upper limit of 20') to determine the total square footage of the façade. The window/door area will be deducted from the square foot calculation of the total façade area before determining the percentage of building materials.
- c) Garage doors do not count towards the required window/door percentages.
- d) The Planning Director may approve other building materials or architectural details not listed in TMC 18.275.050.

Building Design Standards		Building Types		
		A	B	C
Type A & Type B Building Materials	Total square footage of all stories of <u>front and/or street-facing facades</u> shall contain the following <u>minimum</u> percentages of the building materials listed below: * Natural stone * Brick * Cast Stone * Synthetic Stone, such as pre-manufactured fiberglass, cultured stone, or glass fiber reinforced concrete, if it is identical in appearance and of equal or greater durability to natural stone or greater durability to natural stone * Traditional stucco or gypsum concrete/plaster materials with smooth finish * Exterior insulating finishing system (E.I.F.S) * Integrally-colored or glazed concrete masonry units * High quality pre-stressed concrete systems (Pre-cast w/veneer or textured finish) * Glass curtain wall * Architectural metal panels – must be a higher quality material than standard industrial, ribbed, pre-engineered metal panels. * Cement Board siding * Solid wood planking and decorative cement fiber panels may be used for accent features The remaining exterior surface area of all stories of <u>front and/or street-facing facades</u> shall be comprised of these materials, or cement fiber panels, or integrally-colored split-faced concrete masonry blocks.	85%	60%	
	Total square footage of all stories of <u>non-front and/or non-street-facing facades</u> may integrate the following <u>maximum</u> percentage of materials into the composition of the materials listed above. * Cement fiber panels * Integrally-colored split-faced concrete masonry block	65%	75%	
Type C Building Materials	Total square footage of all stories of <u>front and/or street-facing facades</u> shall contain the following <u>minimum</u> percentage of the building materials listed below. * Any of the designated materials for Type A and B * Glass block or curtain wall * Integrally-colored split-faced concrete masonry unit * Pre-cast concrete tilt wall with a decorative or textured finish * Industrial, ribbed, pre-engineered metal panels with permanent baked-on enamel finish, or painted to manufacturer's specs The remaining exterior surface area of all stories of <u>front and/or street-facing facades</u> shall be composed of these materials, or those materials listed for use within non-front and non-street-facing facades for Type C buildings listed below.			60%
	Total square footage of all stories of <u>non-front and/or non-street-facing facades</u> on Type C buildings may integrate the following <u>maximum</u> percentage of additional materials into those listed above. * Cement fiber planking (not panels) * Solid wood planking and decorative cement fiber panels * Metal with permanent baked-on enamel finish, or painted to manufacturer's specs			85%

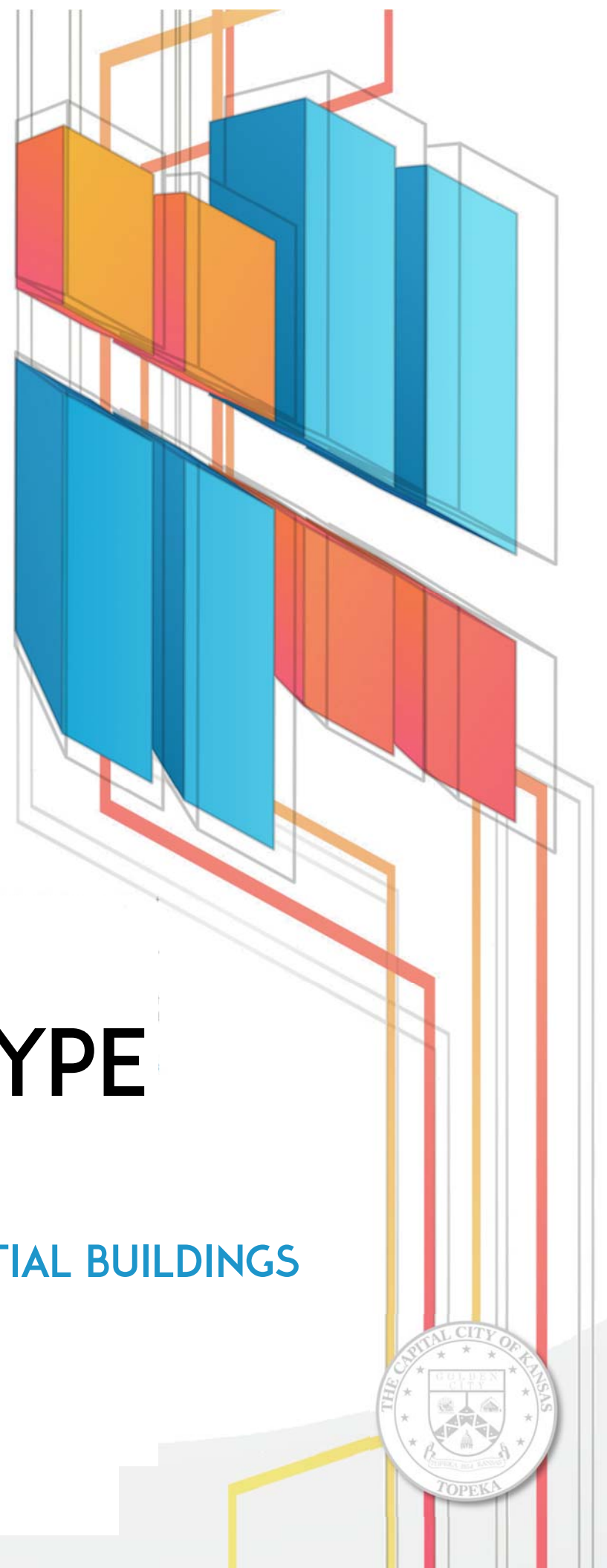
Building Design Standards		Building Types		
		A	B	C
Types of Architectural Details	For the first 50 linear feet (or less) of front and/or street-facing facades, all building types shall be designed with the following minimum number of architectural details. One additional architectural detail shall be required for each additional 25 feet of building street frontage. * At least 15% more windows/doors than the required minimum percentage * Display or other ornamental windows * Recessed entries * Horizontal or vertical recesses, projections, or off-sets at least 1-foot wide, located an average of every 30 horizontal feet, and with a depth at a minimum of 4"-6" * Modulating facade. Individual tenant spaces in multi-tenant buildings must modulate facades of the individual tenant spaces. Modulated facades help break up the mass of the building and create visual interest. * Variation of roof heights * Porches or balconies * Breezeways * Courtyards * Awnings or canopies (permanent) * Alcoves * Arcade, gallery, veranda, or pergola * Arches * Structurally different building materials (i.e. stone and brick) * Decorative tile work, brick patterns, moldings or other materials integrated into the façade * Ornamental cornice * Varied roof forms. Large uninterrupted expanses of rooftop ridgelines must include architectural details that add articulation and visual interest, such as gable-roofed dormers, hip-roof elements, or other design measures to achieve an equivalent result. * Premium roofing materials such as tile, or standing-seam metal * Tower cap * Tower or raised parapet	4	3	2
Doors & Windows	* The area of all stories' front facades of all building types shall contain the following minimum percentage of window or door openings.	50%	40%	25%
	* The area of all stories' non-front street-facing facades of all building types shall contain the following minimum percentage of window or door openings. For non-front facades , faux windows may be applied when the interior function of the building is not conducive to being seen from the exterior.	30%	20%	15%
Non-Street Facing Walls	Maximum length of non-street or non-front-facing facades without architectural details.	30'	50'	75'
Mechanical Systems	All roof mounted mechanical units (including evaporative coolers, HVAC units, vents, etc.) for all building types shall be located or screened so as not to be visible from the project's property lines that are adjacent to public and private streets, as well as adjacent to residential properties (unless height difference makes screening impractical). The screening methods/materials shall be consistent with and incorporated into the design of the building.			

Location Considerations	Projects located within an industrial context, or not visible from the street, may design to a lesser building type standard than required by zoning, provided that the project complies with the design requirements of the lesser building type and meets the design considerations in TMC 18.275.040.
--------------------------------	--

Section 6 (18.275.060)

Appeal

- a. If the planning director determines that the design plans are not in conformance with the design standards, the planning department shall deny the plans and notify the applicant, in writing, of the design features that do not comply.
- b. The applicant may appeal the planning director's determination to the board of zoning appeals as provided in Chapter [2.45](#) TMC.

An abstract architectural graphic featuring a series of colorful, three-dimensional rectangular blocks in shades of blue, orange, and red. These blocks are arranged in a staggered, overlapping fashion, creating a sense of depth and structure. Thin, colored lines (red, orange, blue) run vertically and horizontally, connecting the blocks and adding to the geometric complexity of the design. The overall composition is clean and modern, with a focus on geometric forms and color.

BUILDING TYPE EXAMPLES

TOPEKA NON-RESIDENTIAL BUILDINGS

DRAFT | AUGUST 2018



Non-Residential Design Standards – Building Type Examples

The following are Building Type A, B, and C examples.

Type A Buildings



Type B Buildings



DRAFT

Type C Buildings

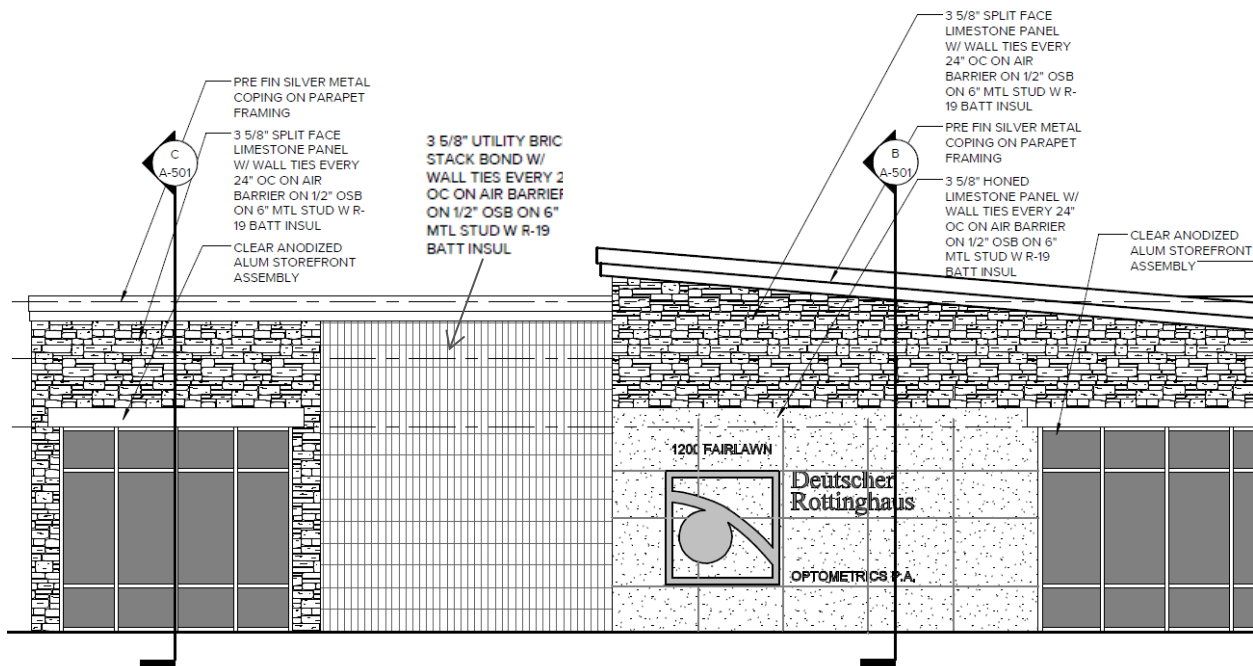


Non-Residential Design Standards – Building Design Review Examples

The following examples detail the key elements (building materials, architectural details, and windows/doors) required for each type of building design review. The examples are meant to depict compliance with the standards for each building type and how to identify the particular elements. The examples do not show all of design standards, nor do they show all of the compliance options available for each standard depicted.

Type A Building

Building Materials (85% stone, brick, etc. on street and/or front required)



Architectural Details (4 architectural details on street and/or front required)



Architectural Details

- Varied roof line
- Cornice
- Modulating facade
- Canopies

DRAFT

Windows/Doors (50% of the area of the front façade required)

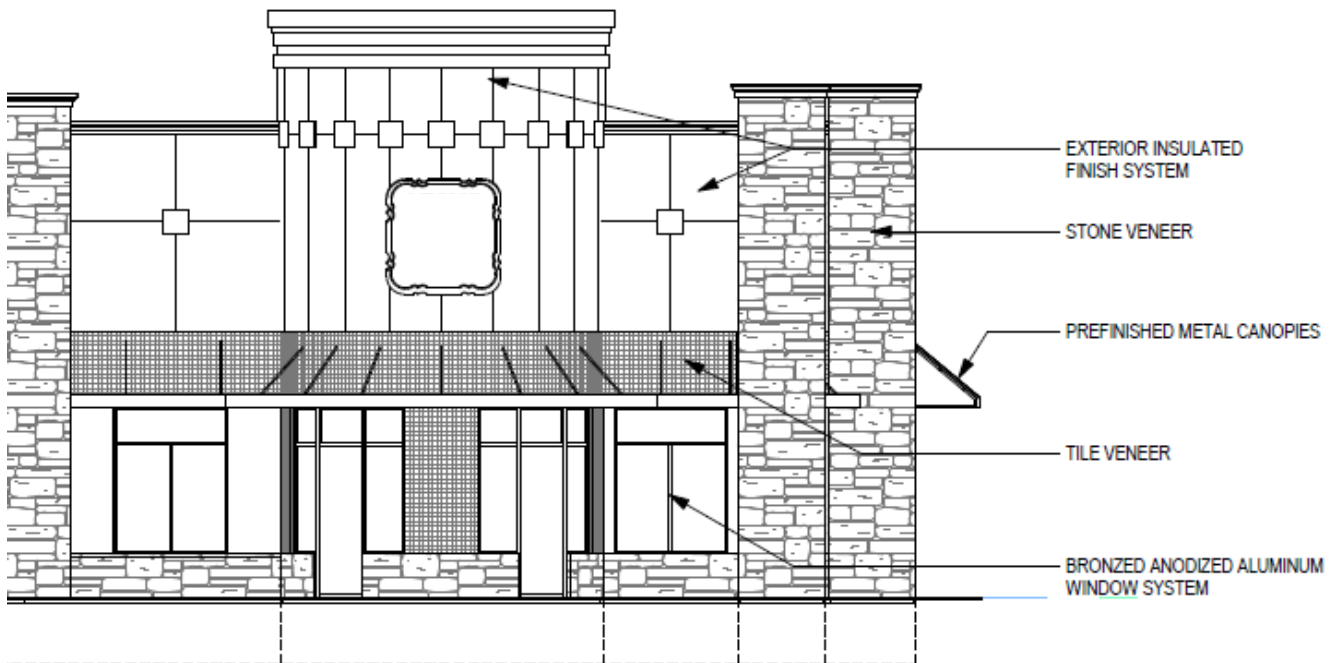


Windows/Doors

- Calculate percentage of window/door area versus front façade area.

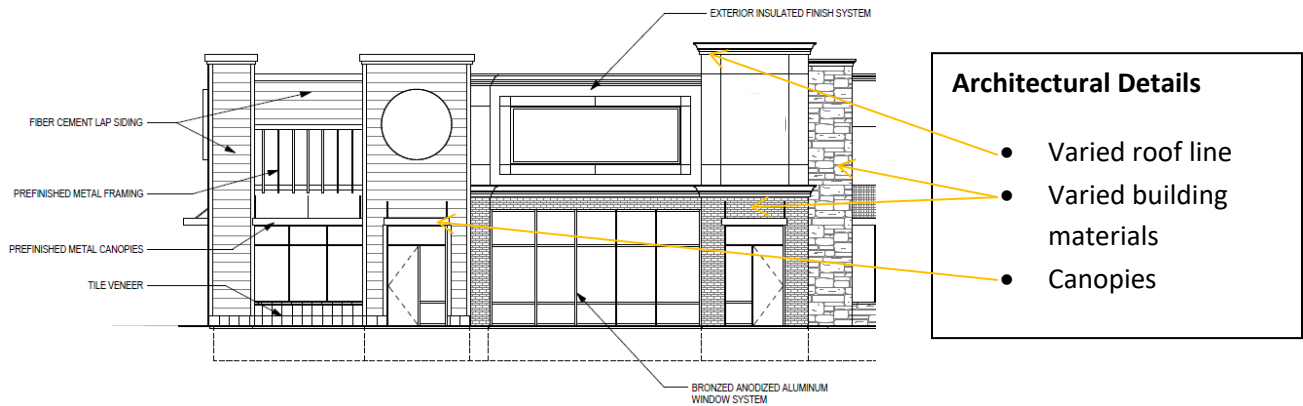
Type B Building

Building Materials (60% stone, brick, etc. on street and/or front required)



DRAFT

Architectural Details (3 architectural details on street and/or front required)



Windows/Doors (40% of the area of the front façade required)

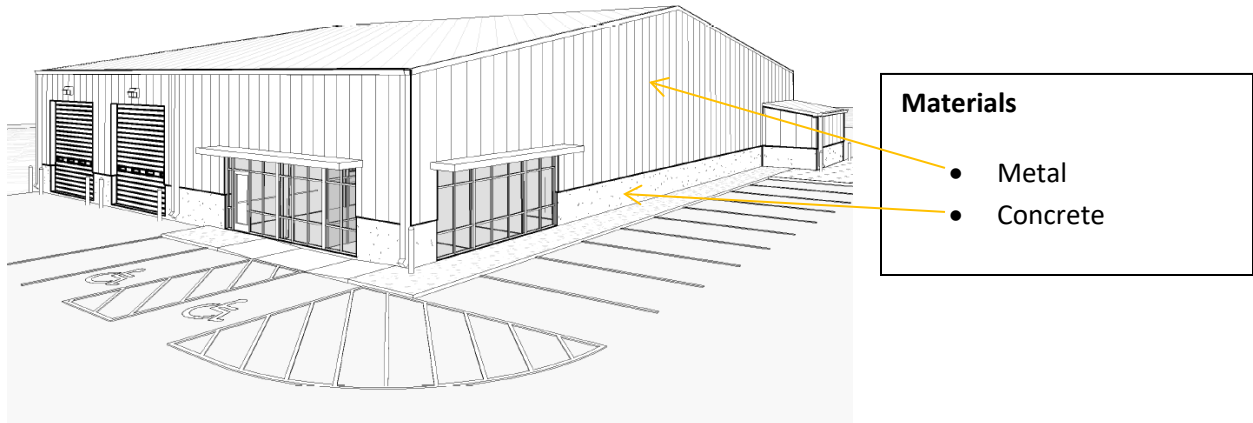


Windows/Doors

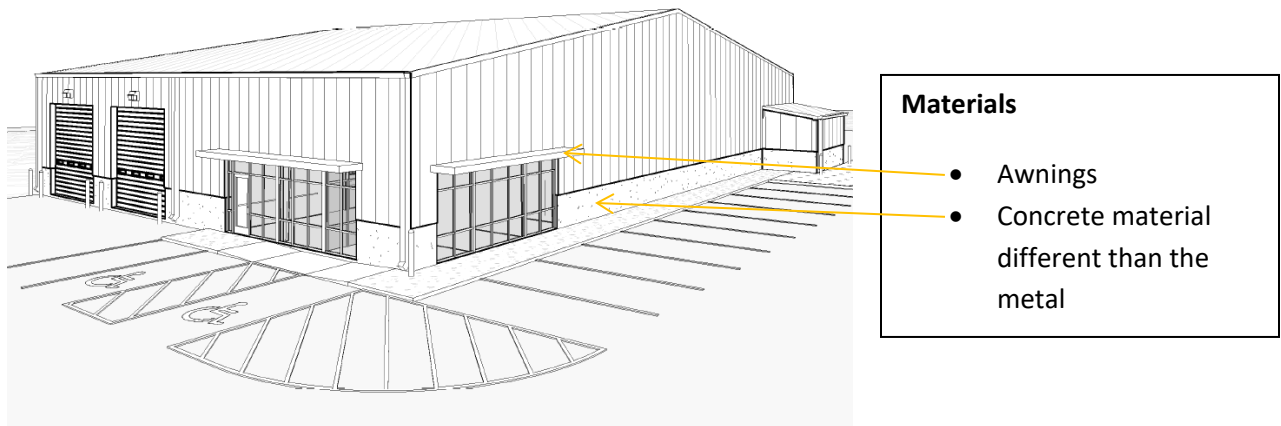
- Calculate percentage of window/door area versus front façade area.

Type C Building

Building Materials (Type A/B, concrete tilt-wall, metal with baked-on enamel finish, etc). on street and/or front required)

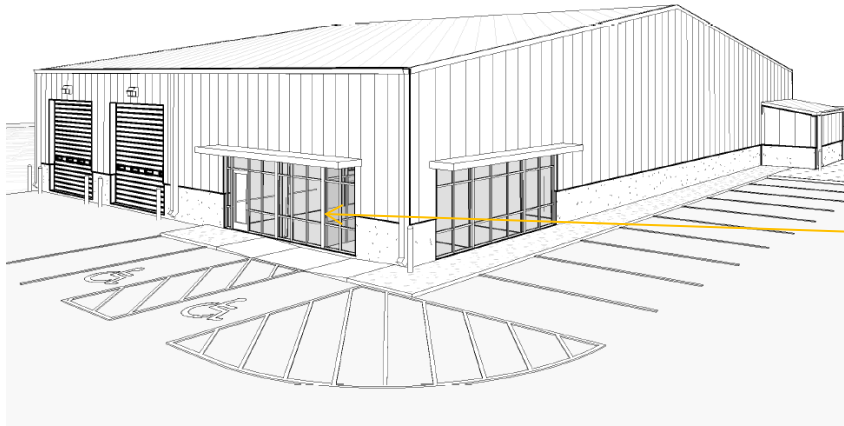


Architectural Details (2 architectural details on street and/or front required)



DRAFT

Windows/Doors (need 25% of the area of the front façade required)



Materials

- Calculate percentage of window/door area versus front façade area.



CITY OF TOPEKA PLANNING COMMISSION CASE MINUTES

Monday, September 17, 2018

6:00PM – Municipal Building, 214 SE 8th Street, 2nd floor Council Chambers

Members present: Brian Armstrong, Marc Fried, Dennis Haugh, Wiley Kannarr, Corliss Lawson, Katrina Ringler, Matt Werner, Carole Jordan, Ariane Messina (9)

Members Absent:

Staff Present: Bill Fiander, Planning Director, Dan Warner, Planner III; Mike Hall, Planner III; Annie Driver, Planner II; John Neunuebel, Planner II; Kris Wagers, Administrative Officer; Mary Feighny, Legal

Visual Code Update I (ACZR18/01) considering amending the Topeka Municipal Code (TMC) Title 18 (Comprehensive Plan-Signs-Subdivisions-Zoning) as follows:
Creating Chapter 18.275 concerning non-residential design standards

Mr. Fiander explained that this and the next case are scheduled for public hearings where public input could be heard, and then action at this evening's meeting. He added that it is also the commission's prerogative to delay action to a future meeting date.

Mr. Warner presented a PowerPoint presentation and reviewed the proposed non-residential design standards. He noted that the proposal will allow the Planning Director the option to approve alternate materials if appropriate and that, if the applicant and Planning Director could not come to an agreement, the applicant could appeal the decision of the Planning Director to the Board of Zoning Appeals (BZA).

Upon completion of his review, Mr. Warner stated that staff's recommendation is for the Planning Commission to recommend approval of TMC 18.275 to the Governing Body.

With no questions coming from commissioners, Ms. Ringler declared the **Public Hearing open**. Nobody coming forward to speak, Ms. Ringler declared the **Public Hearing closed**.

Mr. Fried stated that staff has presented the proposal a number of times and made changes as requested by the Commission. He believes the design standards will do a good job of helping Topeka look better moving forward.

Mr. Haugh stated he likes the flexibility that has been built into the plan; it will prove helpful to architects.

Mr. Werner stated he agrees with Mr. Fried and added that he sat on the review committee which worked to fine tune the plan. He believes it is at a point where it is ready to move forward toward approval and implementation.

Mr. Kannarr noted that it's obvious a great deal of work has gone into creating the plan and he is unaware of anyone who has stated they have strong objections to it. He noted that nobody came to the public hearing to speak against it.

Motion by Mr. Werner to recommend approval of ACZR18/01 to the Governing Body, **second** by Ms. Lawson. **APPROVAL** (9-0-0)

DRAFT

Visual Code Update II (ACZR18/03) considering amending the Topeka Municipal Code (TMC) Title 18 (Comprehensive Plan-Signs-Subdivisions-Zoning) as follows:

Amendments to the Land Use Matrix in Chapter 18.60 and Specific Use Requirements in Chapter 18.225, including amendments to the use standards for Vehicle Tow Lots, Contractor Offices, and Contractor Yards;

Amendments to the standards in Chapter 18.235, Landscape Requirements, pertaining to the quantity of landscaping, landscaping along street frontages, and landscape setbacks.

Mr. Hall presented a PowerPoint presentation and reviewed the proposed amendments. He noted that at the August Planning Commission, staff presented a proposal to require the landscape setback along street rights of way to be 6'. They have since changed that to 5'.

Upon completion of his presentation, Mr. Armstrong asked for clarification on one of the slides.

Ms. Messina asked if the amendments allow the Planning Director discretion to override any of the requirements. Mr. Hall explained that the proposals allow for quite a bit of discretion on the part of the Planning staff as they work with the applicant(s). If staff and the applicant cannot come to an agreement, the Planning Director could approve an alternative to the requirements.

Mr. Armstrong asked for clarification regarding when the requirements would be triggered. Mr. Hall explained that they take effect when there's a 50% increase in new building or parking lot, but possibly less than 50% when a parking lot is being added and landscaping is needed to screen a parking lot from abutting homes, etc. In regard to tow lots, an increase would trigger the need for compliance on that part of the lot being added.

With no more questions coming from commissioners, Ms. Ringler declared the **Public Hearing open**. Nobody coming forward to speak, Ms. Ringler declared the **Public Hearing closed**.

Ms. Messina inquired in regard to parking lot increases – would the landscaping need to be re-done for the entire property or just for the add-on? Mr. Hall stated that it would depend on the circumstances and where the parking lot/building is located. He stated that unless it proved unreasonable, if someone is redeveloping a site and it's affecting the entire site, staff would work with the applicant to bring the property up to standards. Both the staff and the Planning Director have discretion and attempt to use it in a consistent, thoughtful and limited way.

Mr. Armstrong noted that he believes the amendments will add to the community, making it more appealing. He stated that the Visual Appeal Survey results indicate the public believes landscaping is important.

Ms. Ringler noted that there has been considerable conversation about the proposed amendments, as well as opportunities for people to object to them, and she's heard no strong objections.

Motion by Mr. Kannarr to recommend approval of ACZR18/03 to the Governing Body, **second** by Ms. Messina. **APPROVAL** (9-0-0)



CITY OF TOPEKA PLANNING COMMISSION MINUTES

Monday, August 20, 2018

6:00PM – Municipal Building, 214 SE 8th Street, 2nd floor Council Chambers

Members present: Brian Armstrong, Marc Fried, Dennis Haugh, Wiley Kannarr, Corliss Lawson, Katrina Ringler, Matt Werner, Carole Jordan, Ariane Messina (9)

Members Absent:

Staff Present: Bill Fiander, Planning Director, Dan Warner, Planner III; Mike Hall, Planner III; Annie Driver, Planner II; John Neunuebel, Planner II; Kris Wagers, Administrative Officer; Mary Feighny, Legal

Discussion Items

1. Building Design Standards - Review and discuss draft of the non-residential building design standards.

Mr. Warner explained that staff plans to bring the Building Design Standards to the September Planning Meeting for a Public Hearing and possible action by the commission. He reviewed the proposed standards and showed overhead Powerpoint slides with examples of building types, etc.

Discussion included whether the design standards might also be applied to downtown and/or residential buildings. Mr. Warner confirmed that apartment complexes are handled as residential properties and noted that the commercial design guidelines do not transfer well to residential buildings. Mr. Fiander agreed that the particular guidelines currently under consideration for the most part do not lend themselves to residential.

Mr. Werner noted he appreciates the time and effort put into the guidelines and looks forward to implementing them.

2. Screening and Landscape Requirements - Review and discuss proposed screening and landscape requirements.

Mr. Hall presented proposed updates to the requirements and took questions. Discussion included whether adding requirements to landscaping might tend to hide the nicer buildings that the design standards are attempting to bring about. It was explained by staff that the landscaping/screening requirements allow for staff discretion and provide enough leeway to bring about improvements in appearance without hiding building details that are designed to be seen, complementing rather than competing with building design.

Commissioner Armstrong left at 7:25



CITY OF TOPEKA PLANNING COMMISSION MINUTES

Monday, May 21, 2018

6:00PM – Municipal Building, 214 SE 8th Street, 2nd floor Council Chambers

Members present: Brian Armstrong, Marc Fried, Dennis Haugh, Wiley Kannarr, Corliss Lawson, Ariane Messina, Katrina Ringler, Matt Werner (8)

Members Absent: Carole Jordan (1)

Staff Present: Dan Warner, Planner III, Mike Hall, Planner III; Kris Wagers, Administrative Officer; Mary Feighny, Legal

Discussion Items

Building Design Standards

Mr. Warner presented a PowerPoint presentation for review and discussion of non-residential building design standards updates, reviewing the DRAFT standards provided in the agenda packet. During the presentation there were questions and discussion with and by Commissioners.

Following a question, Mr. Warner explained that the standards are to apply to projects that require building permit.

Mr. Warner confirmed that design standards would be reviewed by Planning staff and as early in the design process as possible so there are no “surprises” late in the project. This is part of the “early site plan review” that is encouraged by Planning staff and has been in practice for awhile now.

In regard to d) on p. 3 of the draft, Mr. Warner explained that this is something the technical committee is still working on. It was agreed that we should research what other cities require.

Mr. Warner reviewed the Non-Residential Design Standards – Building Design Review Examples included in the agenda packet, as well as the Building Design Standards (pp. 5-7).

For windows/doors (___% of the area of the front façade required), Mr. Fried asked if garage doors will count as “doors”. It was agreed that they probably should not count.

There was additional discussion about d) on page 3, with Mr. Kannarr asking if there will be a “look back” provision in case someone breaks a remodel into stages. Mr. Warner stated that we don’t currently do that but it’s something to consider. Mr. Werner added that for remodels, it only pertains if someone is adding on or reducing the size of the building, or changing the façade. If only interior changes are planned, exterior standards will not apply.

APPROVED



CITY OF TOPEKA
TOPEKA PLANNING COMMISSION
M I N U T E S

Monday, March 19, 2018

6:00PM – Municipal Building, 214 SE 8th Street, 2nd floor Council Chambers

Members present: Brian Armstrong, Corliss Lawson, Marc Fried, Dennis Haugh, Wiley Kannarr, Ariane Messina, Matt Werner (7)

Members Absent: Katrina Ringler, Carole Jordan (2)

Staff Present: Bill Fiander, Planning Director; Dan Warner, Planner III; Mike Hall, Planner III; John Neunuebel, Planner II; Tim Esparza, Planner I; Kris Wagers, Administrative Officer; Mary Feighny, Legal

Presentation and Discussion

Building Design Standards & Sign Code Update –

Mr. Warner and Mr. Hall reviewed the outcome of the Visual Appeal Survey regarding building design standards and signs, reporting that 1,062 responded and 866 written comments were received.

Following were questions and discussion. The key take away from the survey in regard to both building design and signs is that visual appeal is important.

Mr. Warner pointed out with the current adult population of Topeka being 98,000, the survey was taken by approximately 1% of the adult population of Topeka.

Mr. Fiander stated that next steps would include technical committees and perhaps a public work session. It's likely that Building Design Standards and Sign Code update will ultimately be handled separately and may follow different timelines.

APPROVED



CITY OF TOPEKA
TOPEKA PLANNING COMMISSION
M I N U T E S

Monday, November 20, 2017

6:00PM – Municipal Building, 214 SE 8th Street, 2nd floor Council Chambers

Members present: Wiley Kannarr (Chair), Ariane Messina, Rosa Cavazos, Katrina Ringler, Matt Werner, Marc Fried (6)

Members Absent: Dennis Haugh, Carole Jordan, Brian Armstrong (3)

Staff Present: Mike Hall, Planner III; Kris Wagers, Administrative Officer; Mary Feighny, Legal; Dan Warner, Planner III

Presentation

Building Design Standards & Sign Code Update

Mr. Hall explained that Mr. Mark White of White & Smith, LLC, has been hired as a consultant to assist the City of Topeka Planning Department in revising the sign, zoning and building design regulations as found in Chapter 18 of the Code of the City of Topeka. Mr. Hall explained that two committees have been formed, one each to assist with building design code Update and sign code updates. First meeting will be December 11. Staff is also preparing a Visual Quality Assessment (VQA) that will be taken by the public beginning in early January 2018.

Mr. Hall introduced Mr. Brent Trout, City Manager, and Virginia Baumgartner, both of whom were in the audience.

Mark White gave a presentation with PowerPoint slides and took questions from commissioners. He began by giving some of his work background/experience, then moved on to an overview about sign codes, concluding with a list of things to focus on:

- Develop content neutral (physical) sign categories (Detached v attached & temporary)

- Address Design

- Incorporate modern illumination/digital sign standards

- Consider context

- Use neutral allocation systems

- Creativity through individual/channel letters, discretionary review

- Building and site design shapes signs.

APPROVED

Mr. White reviewed building design code elements and considerations, concluding with a summary of general drafting principles:

Establish strong planning policies which allow flexibility

Establish strong legislative findings

Establish reasonable standards

Establish by-right (administrative) options

Be assertive

Be realistic

Establish public outreach

Careful drafting

Use cross-references

Use graphics to illustrate, not to supplant, textual standards

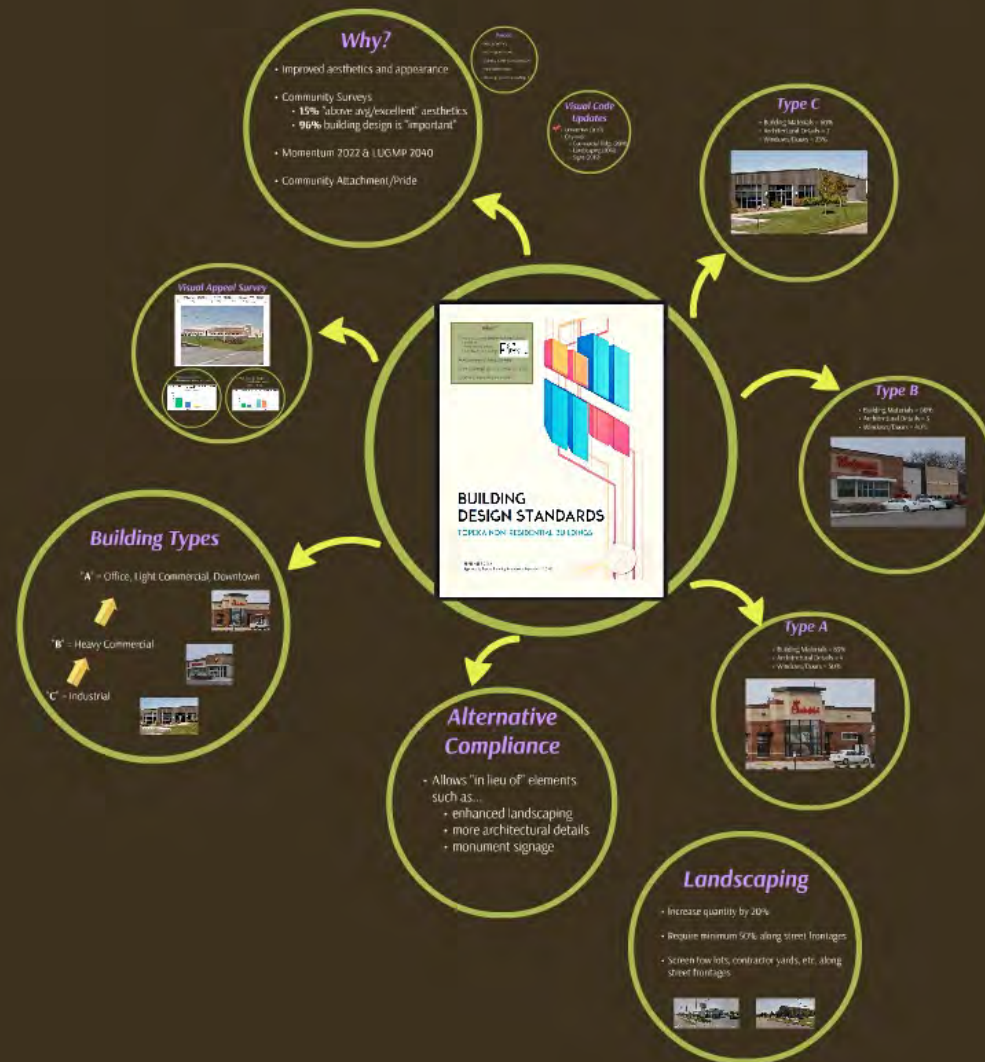
Questions and discussion included the topic of art/murals and when they are considered signs, along with buildings that are branded by the owner (i.e. KFC). Parking, with minimum regulations was discussed.

Ms. Cavazos asked where Wayfinding signs would fall in the new sign code regulations. Mr. Hall stated that he doesn't believe they would fall into the scope of what would be affected by new sign code regulations because they are located in the Right of Way.

Feedback on VQA

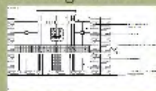
Mr. Hall pointed out that commissioners had been asked to take the VQA survey in draft form to give input on the survey itself. Commissioners offered opinions on what worked and what didn't, making suggestions about changing out some of the photos because they were confusing and perhaps giving different instructions and including information about what staff are expecting to determine with the data collected.

Visual Code Updates 1 & 2



What?

- Menu of acceptable **exterior** building features
 - Materials
 - Architectural details
 - Window/door openings
- **New Commercial Buildings city-wide**
- Based on **Zoning** (office, commercial, industrial)
- Minimums - Raises the Floor for some



BUILDING DESIGN STANDARDS

TOPEKA NON-RESIDENTIAL BUILDINGS

SEPTEMBER 2015

Approved by Topeka Planning Commission September 17, 2015



Why?

- Improved aesthetics and appearance
- Community Surveys
 - **15%** "above avg/excellent" aesthetics
 - **96%** building design is "important"
- Momentum 2022 & LUGMP 2040
- Community Attachment/Pride

Process

- Beta tested 2 yrs
- Visual Appeal Survey
- Technical Committee meetings (
- Development Forum
- Planning Commission meetings

Visual Code Updates



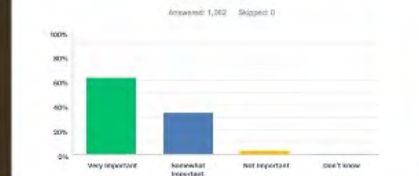
- Downtown (2017)
- City-wide
 - Commercial Bldgs (2018)
 - Landscaping (2018)
 - Signs (2019)

Visual Appeal Survey



- 1,062 took the survey
- 480 provided written comments

Q14 How important is building design to the visual appeal of a community?



Most important factors:

- Architectural details
- Landscaping

Q13 What factors are most important to the visual appeal of buildings? (Select TWO)



Visual Appeal Survey

	VERY UNAPPEALING	SOMEWHAT UNAPPEALING	NEUTRAL	SOMEWHAT APPEALING	VERY APPEALING	TOTAL	WEIGHTED AVERAGE
(no label)	1.98% 21	4.80% 51	12.90% 137	39.17% 416	41.15% 437	1,062	1.00



- 1,062 took the survey
- 480 provided written comments

Q14 How important is building design to the visual appeal of a community?

Answered: 1,062 Skipped: 0

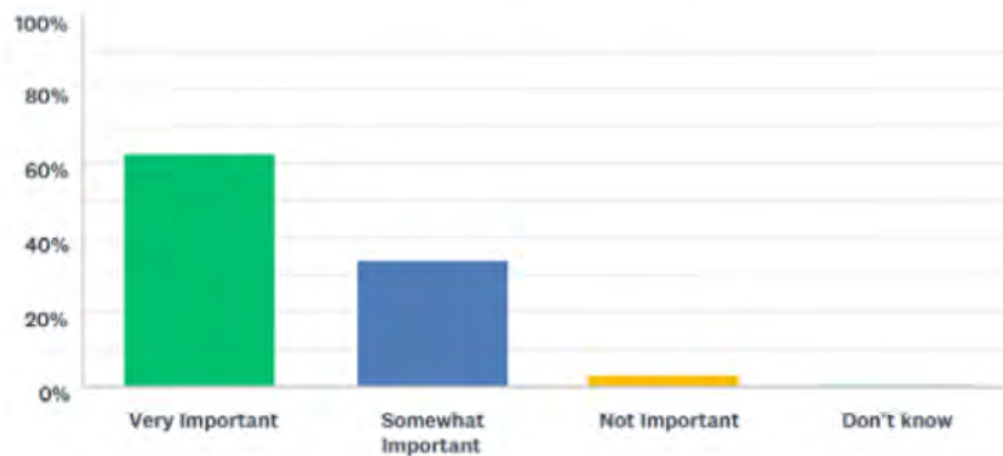
- Most important factors:
- Architectural details
 - Landscaping

Q13 What factors are most important to the visual appeal of buildings?
(Select TWO)

- 1,062 took the survey
- 480 provided written comments

Q14 How important is building design to the visual appeal of a community?

Answered: 1,062 Skipped: 0

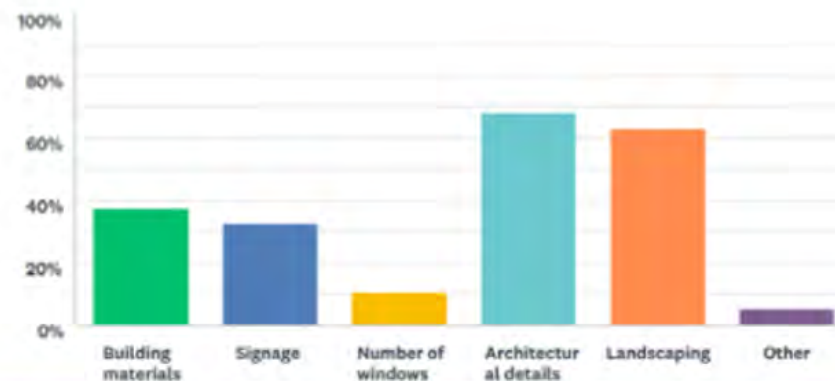


Most important factors:

- Architectural details
- Landscaping

Q13 What factors are most important to the visual appeal of buildings?
(Select TWO)

Answered: 1,062 Skipped: 0



Process

- Beta tested 2 yrs
- Visual Appeal Survey
- Technical Committee meetings (4)
- Development Forum
- Planning Commission meetings (5)

Survey



Most important factors:

- Architectural details
- Landscaping



town



What?

- Menu of acceptable exterior building features
 - Materials
 - Architectural details
 - Windows/door openings
- New Commercial Buildings city-wide
- Based on Zoning (office, commercial, industrial)
- Minutemen - Raises the floor for some



BUILDING DESIGN STANDARDS

TOPEKA NON-RESIDENTIAL BUILDINGS

SEPTEMBER 2015
Approved by Topeka Planning Commission September 12, 2015



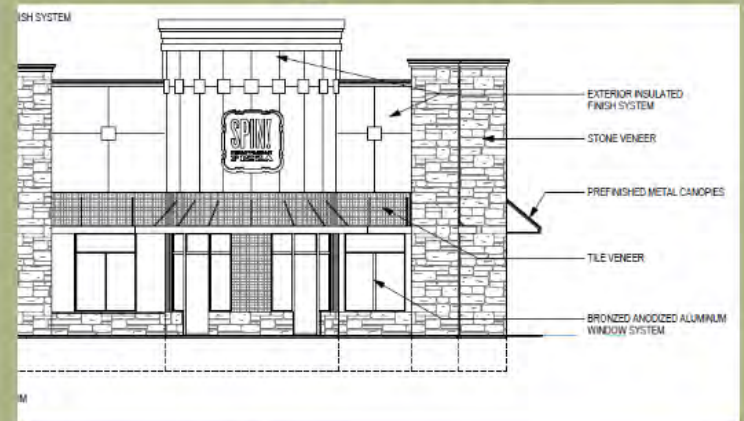
Type A

- Building Materials = 85%
- Architectural Details = 4%
- Windows/Doors = 50%



What?

- Menu of acceptable **exterior** building features
 - Materials
 - Architectural details
 - Window/door openings



- **New** Commercial Buildings **city-wide**
- Based on **Zoning** (office, commercial, industrial)
- Minimums - Raises the Floor for some

Building Types

"A" = Office, Light Commercial, Downtown



"B" = Heavy Commercial



"C" = Industrial



Type A

- Building Materials = 85%
- Architectural Details = 4
- Windows/Doors = 50%



Type B

- Building Materials = 60%
- Architectural Details = 3
- Windows/Doors = 40%



Type C

- Building Materials = 60%
- Architectural Details = 2
- Windows/Doors = 25%



Alternative Compliance

- Allows "in lieu of" elements such as...
 - enhanced landscaping
 - more architectural details
 - monument signage

Landscaping

- Increase quantity by 20%
- Require minimum 50% along street frontages
- Screen tow lots, contractor yards, etc. along street frontages







Visual Code Updates 1 & 2

