



City of Topeka City Council Agenda

City Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org

November 1, 2016
6:00 PM

Mayor: Larry E. Wolgast Councilmembers

Karen A. Hiller	District No. 1	Brendan Jensen	District No. 6
Sandra Clear	District No. 2	Elaine Schwartz	District No. 7
Sylvia E. Ortiz	District No. 3	Jeff Coen	District No. 8
Tony Emerson	District No. 4	Richard Harmon	District No. 9
Michelle De La Isla	District No. 5		

Interim City Manager: Doug Gerber

Addressing the Council: No person shall address the Council during a Council Meeting, unless they have notified the City Clerk at (785)368-3940 by 5:00 P.M. on the day of any Council Meeting of their desire to speak on a specific matter on the published meeting agenda or during the public comment portion of the Council Meeting. This limitation shall not apply to items added during the course of a meeting. The Council does not take action with respect to any subject not on the agenda unless added to the agenda by a two-thirds vote of the Council.

Persons addressing the City Council will be limited to four (4) consecutive minutes of public address on a particular agenda item. Debate, question/answer dialogue or discussion between Councilmembers will not be counted towards the four (4) minute time limitation. The Chair may extend time with the unanimous consent of the Council or the Council by affirmative vote of five (5) members may extend the four (4) minute limitation.

Persons will be limited to addressing the City Council one (1) time on a particular matter unless otherwise allowed by an affirmative vote of five (5) members of the City Council.

To make arrangements for special accommodations please call 785-368-3940. A 48-hour advance notice is preferred.

The Federal Communications Commission (FCC) has adopted use of the 711 dialing code for access to Telecommunications Relay Services (TRS). TRS permits persons with a hearing or speech disability to use the telephone system via a text telephone (TTY) or other device to call persons with or without such disabilities. To reach the City Clerk's office using the TRS, please dial 711.

(Agendas are available on Thursday afternoon in the City Clerk's office, 215 SE 7th - Room 166 and on the City's web site at <http://www.topeka.org>)

CALL TO ORDER:

INVOCATION:

PLEDGE OF ALLEGIANCE:

1. MAYORAL PROCLAMATIONS:

"None scheduled at this time."

2. PRESENTATIONS:

"Topeka Metro FY2016 Update"

"2017 Legislative Update"

3. ROLL CALL:

4. CONSENT AGENDA:

A. Board Appointment - Topeka Board of Zoning Appeals

BOARD APPOINTMENT recommending the re-appointment of Walter Schoemaker to the Topeka Board of Zoning Appeals for a term ending December 1, 2019. *(Council District No. 7)*

B. Board Appointment - Topeka Sustainability Advisory Board

BOARD APPOINTMENT recommending the appointment of Meaghan Conant to the Topeka Sustainability Advisory Board for a two-year term ending November 2, 2018. *(Council District No. 5)*

C. Board Appointment - Metropolitan Topeka Airport Authority

BOARD APPOINTMENT recommending the reappointment of Tom Wright to the Metropolitan Topeka Airport Authority Board for an expired term ending December 1, 2019. *(Council District No. 6)*

D. Board Appointment - Topeka Planning Commission

BOARD APPOINTMENT recommending the appointment of Ariane Burson to the Topeka Planning Commission for a term ending September 30, 2019. *(Council District No. 9)*

E. Denial of Tort Claim - Alicia Frieswyk

DENIAL of a Tort Claim submitted by Alicia Frieswyk in the amount of \$100,000 for injury to her ankle allegedly caused by Topeka Police Officers.

F. MINUTES of the regular meeting of October 18, 2016

G. APPLICATIONS:

5. ACTION ITEMS:

A. Ordinance - Expenditures - September 3-30, 2016

ORDINANCE introduced by Interim City Manager Doug Gerber, allowing and approving City expenditures for the period of September 3, 2016, through September 30, 2016, and

enumerating said expenditures therein.

(Approval would authorize City expenditures in the amount of \$21,776,391.80.)

B. Demolition Permit Appeal - Historic District Demolition Permit Appeal - 1112 SW Western Avenue

DEMOLITION PERMIT APPEAL of a structure located at 1112 SW Western Avenue, located within the boundaries of the Holliday Park National Historic District within the city of Topeka pursuant to K.S.A. 75-2724. *(Council District No. 1)*

(Approval of the appeal would allow demolition of the single-family structure to proceed.)

C. Development Agreement - Historic Jayhawk Theatre Development Agreement

APPROVAL of the Transient Guest Tax Development Agreement with The Historic Jayhawk Theatre, a not-for-profit corporation, in relation to the Jayhawk Theatre project.

(Approval would grant transient guest tax (TGT) funding in the total amount of \$680,000 starting in 2016 and would be distributed in accordance with the terms of the Development Agreement over the course of the next twelve (12) years.)

6. NON-ACTION ITEMS:

A. Discussion - Special Events and Vendor Licenses

DISCUSSION concerning proposed changes to the Special Event Procedure and Vendor licenses.

(Implementation of a special events procedure and vendor license code updates would take effect January 1, 2017.)

B. Discussion - 29th and Fairlawn Tax Increment Finance District

DISCUSSION concerning the establishment of a Tax Increment Finance (TIF) District at SW 29th Street and SW Fairlawn Road for the proposed redevelopment of the area.

C. Discussion - City Manager Selection Process

DISCUSSION concerning recruitment and selection process for city manager.

7. ANNOUNCEMENTS:

PRELIMINARY AGENDA

(The City Clerk will provide a brief summary of items on the next scheduled Council meeting agenda. Also during this time, the City Manager and Governing Body Members may offer comments regarding City business and announce upcoming events.)

8. PUBLIC COMMENT:

9. EXECUTIVE SESSION:

Executive Sessions are closed meetings held in accordance with the provisions of the Kansas Open Meetings Act.

(Executive sessions will be scheduled as needed and may include topics such as personnel matters, considerations of acquisition of property for public purposes, potential or pending litigation

in which the city has an interest, employer-employee negotiations and any other matter provided for in K.S.A. 75-4319.)

10. ADJOURNMENT:



City of Topeka
Council Action Form
Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
November 1, 2016

DATE: November 1, 2016
CONTACT PERSON: Larry Wolgast **DOCUMENT #:**
SECOND PARTY/SUBJECT: Topeka Board of Zoning Appeals **PROJECT #:**
CATEGORY/SUBCATEGORY 006 Communication / 005 Other
CIP PROJECT: No
ACTION OF COUNCIL: **JOURNAL #:**
PAGE #:

DOCUMENT DESCRIPTION:

BOARD APPOINTMENT recommending the re-appointment of Walter Schoemaker to the Topeka Board of Zoning Appeals for a term ending December 1, 2019. *(Council District No. 7)*

POLICY ISSUE:

The board of zoning appeals shall administer the details of appeals from or other matters referred to it regarding the application of the zoning regulations in accordance with the general rules set forth in the Topeka Municipal Code.

STAFF RECOMMENDATION:

Councilmember Schwartz nominates and Mayor Wolgast recommends the reappointment of Walter Schoemaker for a three-year term ending December 1, 2019. Mr. Schoemaker does not hold a public office for the City and he resides within the corporate area of the city as required.

BACKGROUND:

This is a City-created board requiring that the Council nominate and the Mayor appoint. The board of zoning appeals shall consist of seven members appointed by the mayor. None of the members shall hold any other public office by the City except that two members may be members of the Topeka Planning Commission. The appointees shall reside inside the corporate area of the city of Topeka. Members shall be appointed for terms of three years each.

BUDGETARY IMPACT:

There is no budgetary impact to the City.

SOURCE OF FUNDING:

Not applicable.

Description

Application

Profile

Meaghan

First Name

Conant

Last Name

poorsisyphus@gmail.com

Email Address

2324 SW Briarwood Plz. Apt. 207

F

Street Address

Suite or Apt

Topeka

City

KS

State

66611

Postal Code

Are you a resident of the City of Topeka?

☒ Yes ☐ No

Other / Don't
Know

What district do you live in?

Mobile: (785) 580-
3248

Primary Phone

Home:

Alternate Phone

Which Boards would you like to apply for?

Topeka Sustainability Advisory Board

Kansas Historical Foundation

Employer

Assistant Retail Merchandiser

Job Title

Are you a registered voter?

☒ Yes ☐ No

Are you currently a full or part-time employee of the City of Topeka?

☐ Yes ☒ No

If yes, please advise in which department you work:

Are you or any immediate family member related to any city governmental official or employee?

☐ Yes ☒ No

If yes, please advise who and how you are related:

Are you or have you been a party to any civil litigation involving the City of Topeka?

☐ Yes ☒ No

If yes, please explain:

Are you delinquent in payment of any taxes, fees, fines or special assessments owed to the State of Kansas, Shawnee County or the City of Topeka?

☐ Yes ☒ No

If yes, please explain:

Interests & Experiences

Please state why you are interested in serving on this board or commission:

I am pursuing a degree in Environmental Biology, so sustainability is a constant concern of mine. I live in Topeka, so I care about that state of the city, as well as the whole of Kansas. I think it's more than important that we try our best as citizens of this city and of the world to make it a more sustainable, healthy and vibrant place to live.

Please describe your education, experience and expertise including any honors or awards, civic, cultural, charitable or professional organization memberships that relate to the position you are seeking.

I am in my junior year at Washburn University, where I am a member of the EcoBods and Tri Beta clubs.

Upload a Resume

Please attach any additional information you believe may be helpful in considering your application.

Voluntary Self Identification

Prefer not to Answer

Ethnicity

Female

Gender

Acknowledgements and Verification

Purpose of information being submitted.

☒ I Agree

The information I am submitting is true and correct.

☒ I Agree

Electronic Signature

☒ I Agree



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DATE: November 1, 2016
CONTACT PERSON: Mayor Wolgast DOCUMENT #:
SECOND PARTY/SUBJECT: Topeka Planning PROJECT #:
Commission
CATEGORY/SUBCATEGORY 006 Communication / 005 Other
CIP PROJECT: No
ACTION OF COUNCIL: JOURNAL #:
PAGE #:

DOCUMENT DESCRIPTION:

BOARD APPOINTMENT recommending the appointment of Ariane Burson to the Topeka Planning Commission for a term ending September 30, 2019. *(Council District No. 9)*

POLICY ISSUE:

As a primary function, the Topeka Planning Commission shall have the responsibility for the adoption and recommendation to the City Council of the Comprehensive Metropolitan Plan to guide the orderly growth and harmonious development of the Topeka metropolitan area. The Comprehensive Metropolitan Plan shall consist of, but not be limited to, the elements described in TMC 18.05.020. The Topeka Planning Commission shall recommend appropriate legislative, administrative or budgetary actions necessary for the governing body to implement the Comprehensive Metropolitan Plan on or before May 1st of each year.

STAFF RECOMMENDATION:

Councilmember Hiller nominates and Mayor Wolgast recommends the appointment of Ariane Burson for a term ending September 30, 2019. The nominee for this position must reside within the city limits and represent the private sector. Ms. Burson meets those requirements.

BACKGROUND:

This is a nine member board created by the City. Councilmembers nominate and the Mayor appoints. Ordinance No. 18442, specifically states that at least 6, but not more than 7 shall reside within the corporate boundaries of the City. At least 2, but not more than 3 shall reside outside the City boundaries, but within the City's 3-mile extraterritorial jurisdiction. At least 6 shall be appointed from the private sector; at least 3 from the private sector shall be currently licensed or engaged or have substantial past experience in the following fields: licensed professional engineer; licensed landscape architect; licensed architect; certified planner; registered land surveyor; licensed contractor; developer or other experienced professional working in a field related to planning or land development.

BUDGETARY IMPACT:

There is no budgetary impact to the City.

SOURCE OF FUNDING:

Not Applicable.



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DATE: November 1, 2016
CONTACT PERSON: Nick Jefferson **DOCUMENT #:**
SECOND PARTY/SUBJECT: Alicia Frieswyk/Denial of Tort Claim **PROJECT #:**
CATEGORY/SUBCATEGORY 011 Lawsuits / 001 State Court
CIP PROJECT: No
ACTION OF COUNCIL: **JOURNAL #:**
PAGE #:

DOCUMENT DESCRIPTION:

DENIAL of a Tort Claim submitted by Alicia Frieswyk in the amount of \$100,000 for injury to her ankle allegedly caused by Topeka Police Officers.

POLICY ISSUE:

The recommendation to deny the claim is based upon the determination that the officers acted reasonably given the circumstances, and that the investigation into the matter has revealed no evidence that substantiates the claimant's allegations.

STAFF RECOMMENDATION:

Staff recommends denial of the claim in the amount of \$100,000.

BACKGROUND:

On July 7, 2014, officers from the Topeka Police Department were summoned to the 2500 Block of SW Wanamaker Road. in response to a one car accident where a car left the roadway and crashed into Christ the King Church. The claimant claims that while she was in the ambulance at the scene, one of the officers purposefully twisted her foot and broke her ankle. The record indicates that; the claimant's injury likely existed before the officers arrived, that the claimant was unconscious the entire time the officers were on the scene, and that no officer had any physical contact with the claimant.

BUDGETARY IMPACT:

If the claim is approved in the full amount, it would result in a charge of \$100,000.

SOURCE OF FUNDING:

Special Liability Fund



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November 1, 2016

DATE: November 1, 2016
CONTACT PERSON: Brandon Kauffman/kej **DOCUMENT #:**
SECOND PARTY/SUBJECT: Monthly Expenditures **PROJECT #:**
CATEGORY/SUBCATEGORY 014 Ordinances – Non-Codified / 005 Miscellaneous
CIP PROJECT: No
ACTION OF COUNCIL: **JOURNAL #:**
PAGE #:

DOCUMENT DESCRIPTION:

ORDINANCE introduced by Interim City Manager Doug Gerber, allowing and approving City expenditures for the period of September 3, 2016, through September 30, 2016, and enumerating said expenditures therein.

(Approval would authorize City expenditures in the amount of \$21,776,391.80.)

POLICY ISSUE:

Approve and allow weekly payments of valid operating expenditures, pursuant to Resolution No. 7607.

STAFF RECOMMENDATION:

Staff recommends the Governing Body move to adopt the ordinance.

BACKGROUND:

Pursuant to Resolution No. 7607, adopted on April 12, 2005, which provides authorization to pay for certain expenditures prior to approval by the Council in an expenditure ordinance, the expenditures being authorized by this ordinance have been previously paid, in accordance with established procedures and policies for such payments.

BUDGETARY IMPACT:

Approved expenditures for the period September 3, 2016 through September 30, 2016, in the amount of \$21,776,391.80.

SOURCE OF FUNDING:

Appropriated funds and fees-for-service revenues of various City departments.

ATTACHMENTS:

Description

Ordinance

Detail A/P Report for 9/3/16 to 9/30/16

Detail CB55 Report for 9/3/16 to 9/30/16

1 (Published in the Topeka Metro News _____)

2
3
4 ORDINANCE NO. _____

5
6 AN ORDINANCE introduced by Interim City Manager Douglas Gerber, allowing and
7 approving City expenditures for the period of September 3, 2016,
8 through September 30, 2016, and enumerating said expenditures
9 herein.

10
11 BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TOPEKA, KANSAS:

12 Section 1. All expenditures made or authorized to be made by issuance of checks
13 or electronic transfers as enumerated herein, are in accordance with City of Topeka
14 Resolution No. 7607.

15 Section 2. The claims and expenditures listed in Exhibit A, which is on file in the
16 City Council Office and the City Clerk's Office and incorporated herein by said reference,
17 are hereby allowed and approved for payment.

18	<u>Section 3.</u>	Total of 368 vendor checks written this period	2,603,146.81
19		Total vendor payments voided in this period (net)	(00.00)
20		Total of 574 ACH transfers to vendors this period	15,622,044.51
21		Total of 17 payroll checks to employees this period	36,914.54
22		Total of 3,707 payroll electronic transfers this period	<u>3,514,285.94</u>
23		Total for expenditures in this period	<u>\$21,776,391.80</u>

24 Section 4. This ordinance shall take effect and be in force after its passage,
25 approval and publication in the official city newspaper.

26 PASSED and APPROVED by the Governing Body _____

27
28
29 ATTEST:

Larry E. Wolgast, Mayor

30
31
32 _____
33 Brenda Younger, City Clerk

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
Electronic Payments			
52126	09/09/2016	NICHOLS & WOLFE CHARTERED	3676
2016 B GO BONDS	BONDS		78,436.86
			78,436.86
52127	09/09/2016	CONCRETE UNLIMITED CONST INC	10498
36284 PERM EAS	36284		2,200.00
			2,200.00
52128	09/09/2016	5SC - HOLLIDAY SQUARE LLC	8851
AUGUST 2016	CID HOLLIDAY		6,185.51
			6,185.51
52129	09/09/2016	AAA CLUB ALLIANCE INC	10251
289064	34556		38.50
293670	34556		38.50
289169	34556		38.50
289287	34556		38.50
289346	34556		38.50
291225	34556		38.50
193675	34556		38.50
286571	34556		38.50
289915	34556		38.50
289916	34556		38.50
293698	34556		38.50
293700	34556		38.50
289120	34556		38.50
			500.50
52130	09/09/2016	ADVANCED HEALTHSTYLES FITNESS	10150
25461	35194		1,625.10
			1,625.10
52131	09/09/2016	AMERICAN PRESORT	177
AUGUST 2016	POSTAGE		10,435.57
			10,435.57
52132	09/09/2016	AMERIPRIDE	197
2300702703	33559		60.13
2300702701	33559		138.30
2300702698	33559		35.87
2300702695	33559		6.16
2300702651	35701		15.86
2300702631	35701		34.61
2300702481	33559		70.32
2300702023	35701		22.76
			384.01
52133	09/09/2016	AMINO BROTHERS CO INC	8026
35021 4	35021		413,271.82
34909 4	34909		379,494.33
			792,766.15
52134	09/09/2016	ANSWER TOPEKA	237
160800403	33199		1,065.40
			1,065.40
52135	09/09/2016	ARCHITECT ONE PA	249
160823	36291		828.75
160822	36291		1,041.25
			1,870.00
52136	09/09/2016	BERGKAMP INC	454
23386	33255		1,683.94
			1,683.94
52137	09/09/2016	BINSWANGER ENTERPRISES LLC	7825
I593011179	33322		50.00
I593011226	33322		75.00
I593011173	33322		221.76
			346.76
52138	09/09/2016	BLUE CROSS BLUE SHIELD INC	528
W/E 09/06/16	33397		125,322.29
			125,322.29

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
52139 001021588	09/09/2016 33233	C & C PRODUCE 7788	666.50 666.50
52140 20213481	09/09/2016 33268	C&M TIRE 1183	217.53 217.53
52141 91892029	09/09/2016 35687	CHEMTRADE CHEMCIALS 1864	3,297.03 3,297.03
52142 35586 2	09/09/2016 35586	CLARKSON CONSTRUCTION COMPANY 10428	219,692.90 219,692.90
52143 123410	09/09/2016 33204	CONCRETE SUPPLY OF TOPEKA 1066	640.00 640.00
52144 8795 534860 8795 534861 8795 535631 8795 535827 8795 535831	09/09/2016 33673 33673 33673 36080 33673	CONSOLIDATED ELECTRICAL 6778	137.16 117.24 1,057.02 4,650.00 9.25 5,970.67
52145 33392 8	09/09/2016 33392	CONSOLIDATED RURAL WATER 1075	6,396.02 6,396.02
52146 36239	09/09/2016 26717	COOK FLATT & STROBEL ENGINEERS 1089	30,364.21 30,364.21
52147 13582	09/09/2016 34642	CORNERSTONE OF TOPEKA INC 1116	27,256.73 27,256.73
52148 32224 8 FINAL	09/09/2016 32224	CREATIVE LANDSCAPE INC 1166	78,209.53 78,209.53
52149 W/E 09/01/16	09/09/2016 33776	DELTA DENTAL OF KANSAS INC 1323	13,438.74 13,438.74
52150 35779 1	09/09/2016 35779	DINKEL CONSTRUCTION INC 1362	31,808.43 31,808.43
52151 2015DSP4	09/09/2016 34943	DOORSTEP INC 1385	330.00 330.00
52152 44894 BID ADMIN	09/09/2016 34149	DOWNTOWN TOPEKA INC 1408	8,110.52 8,110.52
52153 36406	09/09/2016 35949	EMBROIDERY PLUS 1522	386.79 386.79
52154 1023	09/09/2016 35418	EQUES GROUP LLC 10285	16,938.80 16,938.80
52155 CO2167645 CO2167861	09/09/2016 35689 35689	ETHANOL PRODUCTS LLC 9576	1,778.00 1,729.44 3,507.44
52156 17715583 5 17715584 3 17715585 0 17715586 8	09/09/2016 34739 35841 34739 34635	EXPRESS SERVICES INC 9622	604.21 1,002.96 1,002.96 3,576.08 6,787.81

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
17715587 6	36125		601.60
52157	09/09/2016	FOLEY INDUSTRIES INC 1734	746.41
PS200061203	33273		89.94
PS200061432	33273		570.90
PS200061656	33273		85.57
52158	09/09/2016	FORENSIC PSYCHOLOGY ASSOCIATES 10189	135.00
1202	33692		135.00
52159	09/09/2016	G COOPERS INC 1100	3,098.00
36774	35981		609.00
36788	36083		2,489.00
52160	09/09/2016	GRANT STREET GROUP 1965	3,250.00
SIN001733	BONDS		1,750.00
SIN001734	BONDS		1,500.00
52161	09/09/2016	GREAT SOUTHERN BANK 9969	24,394.52
AUGUST 2016	CID CROSSWINDS		24,394.52
52162	09/09/2016	HAMM INC 6576	2,586.12
123447	35706		1,444.53
123446	35706		1,141.59
52163	09/09/2016	HARCROS CHEMICALS INC 2090	4,637.10
010203553	35688		4,637.10
52164	09/09/2016	HARRIS & SONS ENTERPRISES INC 7996	25,379.00
405	35721		25,379.00
52165	09/09/2016	HENRY OUTDOOR POWER LLC 8004	100.00
0860	34878		50.00
0871	34878		50.00
52166	09/09/2016	JAYHAWK FILE EXPRESS LLC 2502	336.00
N687662	DE	WO N071460 8/5/16	57.00
N687664	DE	WO N070406 8/3/16	37.00
N687665	DE	WO N070402 8/3/16	205.00
N687671	DE	WO N071029 8/24/16	37.00
52167	09/09/2016	KAN EQUIPMENT INC 2621	525.32
6 223839	33288		52.78
6 223803	33288		58.78
6 223852	33288		276.06
6 223815	33288		137.70
52168	09/09/2016	KANSAS PERSONNEL SERVICES INC 2849	4,710.89
3040095	34456		612.00
3040096	33409		4,098.89
52169	09/09/2016	KCR INTERNATIONAL TRUCKS INC 1347	94.73
130112417	33269		94.73
52170	09/09/2016	KEY WORKFORCE SOLUTIONS INC 9879	913.50
3040172	33428		913.50
52171	09/09/2016	LAWYERS TITLE OF TOPEKA INC 3002	800.00
15842	33636		250.00
15862	33636		250.00
15863	33636		250.00
15829	36287		50.00

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
52172 3 16	09/09/2016 35243	LEWIS, GAIL A 9952	2,083.00 2,083.00
52173 3577 3579	09/09/2016 33197 33539	MATHER FLARE RENTAL INC 5791	2,150.00 161.16 2,311.16
52174 13873983	09/09/2016 34454	MATHESON TRI-GAS INC 7179	27.12 27.12
52175 210077 210329 210330	09/09/2016 33777 33777 33777	MEDTRAK SERVICES LLC 3330	106,859.91 19,653.18 6,660.78 133,173.87
52176 675371	09/09/2016 35675	MICHAEL & SONS INC 3377	72,037.00 72,037.00
52177 673336	09/09/2016 35397	MINNESOTA ELEVATOR INC 7834	8,440.00 8,440.00
52178 0152 220236 0152 265917 0152 265930 0152 265681 0152 265682 0152 265770 0152 265849 0152 265650 0152 265680 0152 266197 0152 266215	09/09/2016 33300 33349 33300 33300 33300 33349 33300 33300 33300 33300 33212	O REILLY AUTO PARTS 3714	14.40 3.49 28.07 -3.54 -3.54 31.31 10.17 120.03 51.23 12.75 6.45 270.82
52179 167893 168077	09/09/2016 33433 33433	PACE ANALYTICAL SERVICES 3794	23.00 160.00 183.00
52180 513772 513773 513775 513776 513789 513791 513794	09/09/2016 15649 33435 35564 35091 15649 27385 33435	PROFESSIONAL ENGINEERING 4018	23,967.10 9,155.00 23,971.25 18,662.50 230.00 1,672.50 740.00 78,398.35
52181 11479 0722	09/09/2016 36292	PROFESSIONAL FIRE ALARM SYSTEM 4019	150.00 150.00
52182 36282	09/09/2016 36282	PRUETT, MELODEE K 9855	10,925.00 10,925.00
52183 2016 18	09/09/2016 33747	R & R VENTURES OF TOPEKA INC 4065	1,632.00 1,632.00
52184 00054044 TOKS	09/09/2016 33662	R E PEDROTTI COMPANY 4067	757.00 757.00
52185 588573	09/09/2016 33503	REIN, LINNEA S 4166	137.00 944.00

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
588566	33503		11.50
588569	33503		23.00
588570	33503		105.00
588572	33503		13.00
588552	33503		54.00
588565	33503		22.50
588553	33503		140.00
588555	33503		121.50
588556	33503		46.00
588557	33503		31.00
588560	33503		85.00
588563	33503		154.50
52186	09/09/2016	ROBERTS, WAYNE J	10153
104	35876		2,500.00
52187	09/09/2016	SARIK LLC	9207
2833	34873		1,991.52
52188	09/09/2016	SELLERS EQUIPMENT INC	4470
IC224105	33303		133.98
52189	09/09/2016	SHI INTERNATIONAL CORPORATION	4540
B05389564	36066		15,052.00
52190	09/09/2016	STAPLES CONTRACT N COMMERCIAL	4725
3311389860	36016		202.88
3311562382	35996		121.59
3311627708	36081		185.27
3311627709	36082		123.44
3311792839	36106		15.66
3311856915	36105		129.20
3311856916	36106		12.28
3311936032	36112		4.51
3311936033	36113		28.40
3312547675	35996		-121.59
52191	09/09/2016	THE OFFICE PAL	8920
0125088 IN	36033		616.95
0125407 IN	36033		245.98
52192	09/09/2016	THE TERMINIX INTERNATIONAL	10096
21241210	33231		203.98
52193	09/09/2016	THERMO FISHER SCIENTIFIC LLC	4949
4640416	33194		285.26
4640415	33194		338.20
52194	09/09/2016	TRIA HEALTH LLC	6938
0916 0006	33574		750.00
52195	09/09/2016	U S LIME COMPANY - ST CLAIR	5117
158882	35739		7,734.65
158902	35739		8,063.61
158921	35739		7,796.23
52196	09/09/2016	UMB BANK NA	5127
PCARD09022016			89,781.39
52197	09/09/2016	VARNER, DANIEL D	9518
PO35272 AUGUS	35272		1,350.00

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
52198	09/09/2016	VICTOR L PHILLIPS COMPANY INC 5225	3,734.27
WT35695	33312		3,702.56
IT25739	33312		31.71
52199	09/09/2016	WALKER TOWEL & UNIFORM 5266	164.30
2173488	33404		88.05
2177127	33218		12.45
2177137	33374		32.25
2177735	33218		7.65
2177736	33218		23.90
52200	09/09/2016	WESTSIDE STAMP & AWARDS INC 5865	69.00
158647	36032		69.00
52201	09/09/2016	BALANCED PROPERTY MANAGEMENT 10373	334.00
LOR105-0916		S+C September 2016Payment	
52202	09/09/2016	MASSEY, JEANETTE I 8460	284.00
MCF101-0916		S+C September 2016Payment	
52203	09/09/2016	RENT TOPEKA HOMES 4175	918.00
BLE101-0916		S+C September 2016Payment	518.00
BLE101-DEP		S+C September 2016Deposit	400.00
52204	09/09/2016	RENTAL MANAGEMENT SOLUTIONS LL 4176	232.00
CAR111-0816A		S+C August2016Payment	116.00
CAR111-0916A		S+C September 2016 Deposit	116.00
52205	09/09/2016	TOPEKA CITY EMPLOYEES CREDIT 5021	450.00
34659 3	34659		450.00
52206	09/09/2016	ACE ELECTRIC JONES COMPANY INC 35	6,490.91
3460	33668		5,263.18
3470	36181		1,227.73
52207	09/09/2016	ANCOR INFORMATION MANAGEMENT 7058	22,000.00
1016 PA	33431		22,000.00
52208	09/09/2016	BERRY COMPANIES INC 5408	2,498.86
06158786	33669		1,427.00
06158872	33314		952.50
06159103	33314		141.51
06159117	33669		25.98
06159154	33314		-82.71
06159360	33314		34.58
52209	09/09/2016	BETTIS ASPHALT & CONSTRUCTION 470	541.08
1608 019A	34847		541.08
52210	09/09/2016	BORDER STATES INDUSTRIES INC 9824	103.08
S5440916 001	33417		70.54
S5442738 001	33417		32.54
52211	09/09/2016	CAPITAL BELT & SUPPLY INC 776	162.42
94820	33377		58.10
94803	33377		40.57
94881	33474		63.75
52212	09/09/2016	CAPITAL CITY OIL CO INC 778	20,393.95
F1 580	33331		632.32
F1830	33331		894.02
1057641	33331		18,867.61

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
52213 8792 568804	09/09/2016 33564	CONSOLIDATED ELECTRICAL 4174	293.00 293.00
52214 1528 1	09/09/2016 32113	DAVIN ELECTRIC INC 1264	180,000.00 180,000.00
52215 2636442 2636119	09/09/2016 33383 33383	FERGUSON ENTERPRISES INC 1639	59.43 259.86 319.29
52216 P 19050 0 P 19106 0 P 19136 0 P 19166 0 P 19199 0	09/09/2016 33272 33272 33272 33272 33272	FLU-CON INC 1729	67.35 30.13 54.72 150.33 2.00 304.53
52217 033966 039017	09/09/2016 33449 33449	HD SUPPLY FACILITIES 5175	406.60 204.20 610.80
52218 F965456 F968027 F988235	09/09/2016 36039 36031 35991	HD SUPPLY WATERWORKS LTD 2146	375.00 3,111.08 13,967.50 17,453.58
52219 6856874	09/09/2016 33283	IBT INC 2377	115.90 115.90
52220 SVC33103	09/09/2016 33732	MCELROY'S INC 3289	165.00 165.00
52221 N459624 N459967	09/09/2016 36009 35994	NEPTUNE TECHNOLOGY GROUP INC 3658	395.46 16,640.00 17,035.46
52222 120035374 120035377	09/09/2016 33476 33476	OLDCASTLE PRECAST INC 3739	850.54 850.54 1,701.08
52223 86077 88893 88913 88916 89070 89230 89368	09/09/2016 35621 33565 33497 33565 33565 33565 33565	SALISBURY SUPPLY COMPANY INC 4352	2,737.50 1,235.35 113.46 22.30 70.92 79.60 209.48 4,468.61
52224 3274 3275	09/09/2016 35644 35593	TAZCO INC 4885	5,005.00 64,201.58 69,206.58
52225 36274	09/16/2016 36274	4R CONSTRUCTION COMPANY LLC 10254	4,155.00 4,155.00
52226 52423 52422 52421 52271	09/16/2016 33455 33456 33456 35755	A-1 RENTAL INC 20	125.00 270.00 90.00 115.00 600.00

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
52227	09/16/2016	AAA CLUB ALLIANCE INC 10251	1,381.50
289327	34546		38.50
289509	34556		38.50
289510	34556		38.50
289234	34556		38.50
289235	34556		38.50
293676	34556		38.50
293678	34556		38.50
293701	34556		38.50
293705	34556		38.50
293706	34556		38.50
291232	34556		38.50
293620	34556		38.50
289290	34556		38.50
289918	34556		38.50
289123	34556		38.50
289125	34556		38.50
289126	34556		38.50
289127	34556		38.50
2420916	34558		650.00
286569	34546		38.50
52228	09/16/2016	ADVANCED ENVIRONMENTAL TESTING 8000	551.00
1925	33637		551.00
52229	09/16/2016	ADVANCED WINDOW COVERINGS INC 10469	3,187.10
2020	35966		3,187.10
52230	09/16/2016	ALEXANDER OPEN SYSTEMS 112	8,502.79
10088021	35523		752.50
10088157	35962		7,750.29
52231	09/16/2016	AMERIPRIDE 197	384.01
2300705241	35701		15.86
2300705196	35701		34.61
2300705010	33559		70.32
2300704504	35701		22.76
2300705279	33559		6.16
2300705283	33559		35.87
2300705286	33559		138.30
2300705288	33559		60.13
52232	09/16/2016	ANSWER TOPEKA 237	74.50
160800402	33234		74.50
52233	09/16/2016	APPLIED CONCEPTS INC 9201	419.00
293824	36243		419.00
52234	09/16/2016	ARMSTRONG CONSTRUCTION 255	1,600.00
3070	36275		1,600.00
52235	09/16/2016	BARTLETT & WEST ENGINEERS 391	57,083.56
730058056	31654		12,040.00
730057991	21889		7,391.62
730057995	29826		12,408.00
730058057	31654		2,057.94
730058214	33949		1,136.00
730058222	35611		22,050.00
52236	09/16/2016	BERGKAMP INC 454	159.25
23431	33255		159.25

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
52237	09/16/2016	BINSWANGER ENTERPRISES LLC 7825	500.21
I593011347	33322		500.21
52238	09/16/2016	BLUE CROSS BLUE SHIELD INC 528	151,647.19
W/E 09/13/16	33397		151,647.19
52239	09/16/2016	BOETTCHEER SUPPLY INC 543	8.52
994896 1	33258		8.52
52240	09/16/2016	C & C PRODUCE 7788	460.00
001024507	33233		460.00
52241	09/16/2016	C&M TIRE 1183	2,245.10
20213568	33268		16.13
20213724	33268		1,949.88
20213624	33268		133.63
20213718	33268		16.13
20213596	33268		112.13
20213613	33268		17.20
52242	09/16/2016	CHEMTRADE CHEMICALS 1864	3,261.24
91898748	35687		3,261.24
52243	09/16/2016	COLUMBIA CAPITAL MANAGEMENT LL 1038	83,725.00
16116011	BONDS		27,500.00
16116012	BONDS		13,725.00
16116013	BONDS		7,500.00
16116014	BONDS		20,000.00
16116015	BONDS		15,000.00
52244	09/16/2016	CONCRETE SUPPLY OF TOPEKA 1066	1,280.00
124234	33204		512.00
124235	33204		768.00
52245	09/16/2016	CONSOLIDATED ELECTRICAL 6778	1,030.56
8795 535867	33673		135.08
8795 535868	33673		518.83
8795 535969	33673		152.45
8795 536018	33673		167.80
8795 536107	33673		56.40
52246	09/16/2016	CONTECH ENGINEERED SOLUTIONS 8337	65.00
IN00269980	33469		65.00
52247	09/16/2016	CORNERSTONE OF TOPEKA INC 1116	19,326.30
13583	34643		19,326.30
52248	09/16/2016	DELTA DENTAL OF KANSAS INC 1323	5,524.00
W/E 09/08/16	33776		5,524.00
52249	09/16/2016	DOWNTOWN TOPEKA INC 1408	5,264.52
2393	34149		5,264.52
52250	09/16/2016	ELECTRONICS SUPPLY CO INC 1505	1,151.22
1635371	33381		1,151.22
52251	09/16/2016	ESRI INC 1569	6,100.00
93159828	35817		6,100.00
52252	09/16/2016	ETHANOL PRODUCTS LLC 9576	3,511.49
CO2168126	35689		1,765.31
CO2168127	35689		1,746.18

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
52253 902757357	09/16/2016 33441	EVOQUA WATER TECHNOLOGIES LLC 9245	6,858.00 6,858.00
52254 17746254 6 17746255 3 17746256 1 17746257 9 17746258 7	09/16/2016 34739 35841 34739 34635 36125	EXPRESS SERVICES INC 9622	638.25 891.52 1,002.96 3,503.36 601.60 6,637.69
52255 PS200062082	09/16/2016 33273	FOLEY INDUSTRIES INC 1734	734.66 734.66
52256 123805 4063016 1	09/16/2016 35706 35206	HAMM INC 6576	3,254.45 155,340.00 158,594.45
52257 0874 0875 0876 0877 0888 0889 0882 0883 0884 0885 0886 0887 0893 0894 0869 0878 0879 0880 0891	09/16/2016 34788 34848 34849 34812 34811 34992 34999 34996 34788 34848 34849 34812 34999 34996 35230 34811 34992 34991 34991	HENRY OUTDOOR POWER LLC 8004	1,097.50 333.00 84.00 170.00 555.00 145.00 40.00 180.00 1,097.50 333.00 84.00 170.00 40.00 180.00 150.00 555.00 145.00 65.00 65.00 5,489.00
52258 680	09/16/2016 36053	HERNLY ENVIRONMENTAL INC 9487	225.00 225.00
52259 09022016A 09022016B	09/16/2016 35437 35438	HOUSING & CREDIT COUNSELING IN 2312	3,574.17 2,750.00 6,324.17
52261 6 223951	09/16/2016 33288	KAN EQUIPMENT INC 2621	91.88 91.88
52262 51003679710031 51045578110031 51010294010031	09/16/2016 KS GAS WATER KS GAS CODE KS GAS FIRE	KANSAS GAS SERVICE 2707	94.54 67.08 908.14 1,069.76
52263 304183 3040099 304179 304180 304181 3040097	09/16/2016 33661 33661 34456 33409 33472 33472	KANSAS PERSONNEL SERVICES INC 2849	532.00 532.00 612.00 4,194.23 296.86 300.36 6,467.45
52264	09/16/2016	KANSAS STATE TREASURER/DEBT 9781	13,320.00

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Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
2016A REV BONI	BONDS		6,330.00
2016A TEMP BOI	BONDS		580.00
2016B GO BOND	BONDS		5,330.00
2016B REV BONI	BONDS		1,080.00
52265	09/16/2016	KCR INTERNATIONAL TRUCKS INC 1347	1,806.96
130112659	33269		75.16
130202800C	33269		1,731.80
52266	09/16/2016	KEY WORKFORCE SOLUTIONS INC 9879	4,055.80
3040169	33577		835.20
3040170	35505		1,010.80
3040171	35707		643.80
304247	33577		870.00
304248	35707		696.00
52267	09/16/2016	LAWYERS TITLE OF TOPEKA INC 3002	250.00
15533	33636		250.00
52268	09/16/2016	LAYNE CHRISTENSEN COMPANY 3005	9,204.14
89086162	24124		9,204.14
52269	09/16/2016	LEAGUE OF KANSAS 3010	250.00
16 2020	36216		225.00
16 2251	36351		25.00
52270	09/16/2016	LFM LLC 1190	25.50
5857	36364		25.50
52271	09/16/2016	LIGHTHOUSE CONTRACTING INC 3061	11,770.00
GREEN P1	36058		3,000.00
MINN 2	34649		7,770.00
1232JACK3	35292		1,000.00
52272	09/16/2016	LOVES ENTERPRISES 3112	9,798.00
125498	36114		1,455.00
125499	36075		3,503.00
125500	36303		4,840.00
52273	09/16/2016	LT TRUCKING & TRENCHING INC 3126	1,974.05
1990	36198		1,974.05
52274	09/16/2016	MARK A BELL 1024	2,290.17
16452	33266		1,496.17
16453	33266		794.00
52275	09/16/2016	MINNESOTA ELEVATOR INC 7834	7,437.40
673358	36322		-72.92
663412	36322		2,503.44
666350	36322		2,503.44
670490	36322		2,503.44
52276	09/16/2016	O REILLY AUTO PARTS 3714	176.79
0152 267245	33300		120.40
0152 257776	33300		9.78
0152 267885	33300		95.82
0152 267790	33300		123.99
0152 267296	33300		38.26
0152 267150	33300		-211.46
52277	09/16/2016	PROFESSIONAL ENGINEERING 4018	238,658.14
513790	30262		546.25

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Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
513792	30759		229,116.17
513793	30759		8,995.72
52278	09/16/2016	PROTECTION 1 ALARM MONITORING	6532
111544754	35382		383.95
52279	09/16/2016	REIN, LINNEA S	4166
588551	33945		75.00
588575	33503		63.50
52280	09/16/2016	RHYTHM ENGINEERING LLC	4192
1249	36226		1,275.00
52281	09/16/2016	SARIK LLC	9207
2860	34874		976.38
2861	34873		768.90
2862	34873		1,598.89
52282	09/16/2016	SELLERS EQUIPMENT INC	4470
IC224150	33350		1,838.91
IC224152	33303		488.64
52283	09/16/2016	SHAWNEE MISSION FORD INC	4524
10922	35218		26,837.00
52284	09/16/2016	SHAWNEE REGIONAL PREVENTION &	4525
19585	36348		3,174.89
52285	09/16/2016	STAPLES CONTRACT N COMMERCIAL	4725
3312631173	36203		7.12
3310608228	35763		-2.80
3312547678	36196		142.95
3312409679	36171		60.98
3312547677	36188		265.13
3312631171	36203		1.16
3312631172	36203		51.08
3312182186	36056		50.00
3312182187	36131		114.52
3312182188	36152		0.63
3312300358	36112		133.74
3312409676	36152		37.96
3312409677	36162		135.54
3312064107	36089		2,174.40
3312182178	36056		50.15
52286	09/16/2016	STATE OF KANSAS	8210
7091516	35835		30,257.00
52287	09/16/2016	STONE II, WILLIAM A	7200
5669	35831		4,200.00
52288	09/16/2016	SUNFLOWER PAVING INC	4815
2480	35547		4,835.48
52289	09/16/2016	THE GOODYEAR TIRE & RUBBER CO	9375
123 1053281	33361		198.20
123 1053307	33361		813.89
123 1053319	33327		331.20
123 1053265	33327		482.84
52290	09/16/2016	THE TERMINIX INTERNATIONAL	10096
21241211	33231		203.98

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Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
52291	09/16/2016	THE TIRE CUTTERS INC 5633	1,570.00
49792	33494		570.00
49878	33494		120.00
49907	33494		180.00
49926	33494		300.00
49935	33494		400.00
52292	09/16/2016	TOPEKA YOUTH PROJECT INC 5060	7,920.00
11164	33708		7,920.00
52293	09/16/2016	TRUCK PARTS & EQUIPMENT INC 5102	94.43
426998	33310		94.43
52294	09/16/2016	U S LIME COMPANY - ST CLAIR 5117	23,811.63
158967	35739		3,847.06
159001	35739		3,971.85
159018	35739		8,053.89
159037	35739		3,981.57
159064	35739		3,957.26
52295	09/16/2016	UMB BANK NA 5127	36,759.90
PCARD09092016			36,759.90
52296	09/16/2016	VANDERBILT'S NO 6 5199	150.00
292916	33219		150.00
52297	09/16/2016	VETERINARY MEDICAL & SURGICAL 5222	1,231.38
95899	33626		104.58
96727	33626		752.96
96760	33626		373.84
52298	09/16/2016	VISIT TOPEKA INC 5237	507,016.88
2ND QTR 2016	35485		507,016.88
52299	09/16/2016	WALKER TOWEL & UNIFORM 5266	218.45
2181269	33557		4.80
2181270	33557		15.00
2181271	33557		11.60
2180691	33218		7.65
2180692	33218		23.90
2180697	33557		8.00
2181266	33557		16.90
2181267	33557		2.40
2181268	33557		27.70
2179435	33404		88.05
2180105	33218		12.45
52300	09/16/2016	WOOLPERT INC 5533	2,149.91
2016006489	35247		2,149.91
52301	09/16/2016	ZOHO CORPORATION 7167	3,793.50
2138930	36225		3,793.50
52302	09/16/2016	AMERICAN HERITAGE LIFE 147	2,562.06
ADJ-SHREVE J (	PAYROLL		11.70
SD551609161614		SHORT TERM DISABILITY EE AT	58.52
SD551609161614		SHORT TERM DISABILITY EE AT	429.17
SD551609161614		SHORT TERM DISABILITY EE AT	174.69
SD551609161614		SHORT TERM DISABILITY EE AT	214.97
SD551609161614		SHORT TERM DISABILITY EE AT	274.45
SD551609161614		SHORT TERM DISABILITY EE AT	25.36

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Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
SD551609161614		SHORT TERM DISABILITY EE AT	206.29
SD551609161614		SHORT TERM DISABILITY EE AT	160.90
SD551609161614		SHORT TERM DISABILITY EE AT	106.63
SD551609161614		SHORT TERM DISABILITY EE AT	320.99
SD551609161614		SHORT TERM DISABILITY EE AT	578.39
52303	09/16/2016	CITY OF TOPEKA FRIENDSHIP FUND 948	293.50
FR101609161614		Friendship Fund	31.00
FR101609161614		Friendship Fund	49.00
FR101609161614		Friendship Fund	20.00
FR101609161614		Friendship Fund	16.00
FR101609161614		Friendship Fund	4.00
FR101609161614		Friendship Fund	8.00
FR101609161614		Friendship Fund	4.00
FR101609161614		Friendship Fund	12.00
FR101609161614		Friendship Fund	21.00
FR101609161614		Friendship Fund	90.50
FR101609161614		Friendship Fund	32.00
FR101609161614		Friendship Fund	6.00
52304	09/16/2016	COLONIAL LIFE & ACCIDENT 8789	7,247.52
9/16/16 PAYROLL	PAYROLL		3,623.76
9/2/16 PAYROLL	PAYROLL		3,611.93
ADJ-ROUSE SEF	PAYROLL		11.83
52305	09/16/2016	INTERNATIONAL ASSOCIATION OF 2424	7,384.68
ADMIN FEE 9/16/	PAYROLL		-13.14
UNI11609161614		Union Dues - IAFF	7,397.82
52306	09/16/2016	KANSAS PAYMENT CENTER 2732	228.92
00000007416091		Child Support - Amt	228.92
52307	09/16/2016	KANSAS PAYMENT CENTER 2732	163.43
00000008616091		Child Support - Amt	163.43
52308	09/16/2016	KANSAS PAYMENT CENTER 2732	442.15
00000011916091		Child Support - Amt	442.15
52309	09/16/2016	KANSAS PAYMENT CENTER 2732	320.92
00000014516091		Child Support - Amt	320.92
52310	09/16/2016	KANSAS PAYMENT CENTER 2732	183.69
00000020416091		Child Support - Amt	183.69
52311	09/16/2016	KANSAS PAYMENT CENTER 2732	991.10
00000022216091		Child Support - Amt	991.10
52312	09/16/2016	KANSAS PAYMENT CENTER 2732	53.08
00000024216091		Child Support - Amt	53.08
52313	09/16/2016	KANSAS PAYMENT CENTER 2732	112.15
00000031616091		Child Support - Amt	112.15
52314	09/16/2016	KANSAS PAYMENT CENTER 2732	259.85
00000032416091		Child Support - Amt	259.85
52315	09/16/2016	KANSAS PAYMENT CENTER 2732	277.38
00000034016091		Child Support - Amt	277.38
52316	09/16/2016	KANSAS PAYMENT CENTER 2732	498.46
00000034316091		Child Support - Amt	498.46

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
52317	09/16/2016	KANSAS PAYMENT CENTER 2732	184.15
00000034516091		Child Support - Amt	184.15
52318	09/16/2016	KANSAS PAYMENT CENTER 2732	183.29
00000034816091		Child Support - Amt	183.29
52319	09/16/2016	KANSAS PAYMENT CENTER 2732	25.15
00000038016091		Child Support - Amt	25.15
52320	09/16/2016	KANSAS PAYMENT CENTER 2732	368.88
00000038516091		Child Support - Amt	368.88
52321	09/16/2016	KANSAS PAYMENT CENTER 2732	144.46
00000041716091		Child Support - Amt	144.46
52322	09/16/2016	KANSAS PAYMENT CENTER 2732	185.13
00000044716091		Child Support - Amt	185.13
52323	09/16/2016	KANSAS PAYMENT CENTER 2732	230.77
00000049016091		Child Support - Amt	230.77
52324	09/16/2016	KANSAS PAYMENT CENTER 2732	267.69
00000064116091		Child Support - Amt	267.69
52325	09/16/2016	KANSAS PAYMENT CENTER 2732	323.08
00000064116091		Child Support - Amt	323.08
52326	09/16/2016	KANSAS PAYMENT CENTER 2732	415.51
00000066716091		Child Support - Amt	415.51
52327	09/16/2016	KANSAS PAYMENT CENTER 2732	346.15
00000068216091		Child Support - Amt	346.15
52328	09/16/2016	KANSAS PAYMENT CENTER 2732	192.00
00000070816091		Child Support - Amt	192.00
52329	09/16/2016	KANSAS PAYMENT CENTER 2732	121.88
00000073216091		Child Support - Amt	121.88
52330	09/16/2016	KANSAS PAYMENT CENTER 2732	209.08
00000075416091		Child Support - Amt	209.08
52331	09/16/2016	KANSAS PAYMENT CENTER 2732	230.77
00000077916091		Child Support - Amt	230.77
52332	09/16/2016	KANSAS PAYMENT CENTER 2732	185.08
00000078516091		Child Support - Amt	185.08
52333	09/16/2016	KANSAS PAYMENT CENTER 2732	122.77
00000079116091		Child Support - Amt	122.77
52334	09/16/2016	KANSAS PAYMENT CENTER 2732	306.09
00000081516091		Child Support - Amt	306.09
52335	09/16/2016	KANSAS PAYMENT CENTER 2732	256.15
00000082716091		Child Support - Amt	256.15
52336	09/16/2016	KANSAS PAYMENT CENTER 2732	184.62
00000086316091		Child Support - Amt	184.62
52337	09/16/2016	KANSAS PAYMENT CENTER 2732	443.08

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
00000086616091		Child Support - Amt	443.08
52338	09/16/2016	KANSAS PAYMENT CENTER 2732	464.91
00000091116091		Child Support - Amt	464.91
52339	09/16/2016	KANSAS PAYMENT CENTER 2732	147.23
00000092416091		Child Support - Amt	147.23
52340	09/16/2016	KANSAS PAYMENT CENTER 2732	88.64
00000093616091		Child Support - Amt	88.64
52341	09/16/2016	KANSAS PAYMENT CENTER 2732	304.15
00000095916091		Child Support - Amt	304.15
52342	09/16/2016	KANSAS PAYMENT CENTER 2732	487.38
00000098216091		Child Support - Amt	487.38
52343	09/16/2016	KANSAS PAYMENT CENTER 2732	144.51
00000101516091		Child Support - Amt	144.51
52344	09/16/2016	KANSAS PAYMENT CENTER 2732	124.15
00000102216091		Child Support - Amt	124.15
52345	09/16/2016	KANSAS PAYMENT CENTER 2732	182.77
00000104316091		Child Support - Amt	182.77
52346	09/16/2016	KANSAS PAYMENT CENTER 2732	77.77
00000105616091		Child Support - Amt	77.77
52347	09/16/2016	KANSAS PAYMENT CENTER 2732	153.69
00000109316091		Child Support - Amt	153.69
52348	09/16/2016	KANSAS PAYMENT CENTER 2732	71.08
00000109716091		Child Support - Amt	71.08
52349	09/16/2016	KANSAS PAYMENT CENTER 2732	392.43
00000112916091		Child Support - Amt	392.43
52350	09/16/2016	KANSAS PAYMENT CENTER 2732	335.64
00000118116091		Child Support - Amt	335.64
52351	09/16/2016	KANSAS PAYMENT CENTER 2732	113.11
00000118916091		Child Support - Amt	113.11
52352	09/16/2016	KANSAS PAYMENT CENTER 2732	219.69
00000118916091		Child Support - Amt	219.69
52353	09/16/2016	KANSAS PAYMENT CENTER 2732	56.31
00000120016091		Child Support - Amt	56.31
52354	09/16/2016	KANSAS PAYMENT CENTER 2732	183.23
00000147416091		Child Support - Amt	183.23
52355	09/16/2016	KANSAS PAYMENT CENTER 2732	384.46
00000197916091		Child Support - Amt	384.46
52356	09/16/2016	KANSAS PAYMENT CENTER 2732	115.38
00000215416091		Child Support - Amt	115.38
52357	09/16/2016	KANSAS PAYMENT CENTER 2732	160.62
00000219116091		Child Support - Amt	160.62

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
52358 00000225916091	09/16/2016	KANSAS PAYMENT CENTER Child Support - Amt 2732	412.62 412.62
52359 00000233516091	09/16/2016	KANSAS PAYMENT CENTER Child Support - Amt 2732	180.46 180.46
52360 00000237916091	09/16/2016	KANSAS PAYMENT CENTER Child Support - Amt 2732	66.92 66.92
52361 00000241016091	09/16/2016	KANSAS PAYMENT CENTER Child Support - Amt 2732	108.33 108.33
52362 00000247616091	09/16/2016	KANSAS PAYMENT CENTER Child Support - Amt 2732	1,127.54 1,127.54
52363 00000247816091	09/16/2016	KANSAS PAYMENT CENTER Child Support - Amt 2732	461.53 461.53
52364 00000249316091	09/16/2016	KANSAS PAYMENT CENTER Child Support - Amt 2732	68.77 68.77
52365 00000250316091	09/16/2016	KANSAS PAYMENT CENTER Child Support - Amt 2732	57.23 57.23
52366 00000251516091	09/16/2016	KANSAS PAYMENT CENTER Child Support - Amt 2732	127.85 127.85
52367 00000252916091	09/16/2016	KANSAS PAYMENT CENTER Child Support - Amt 2732	297.23 297.23
52368 00000257816091	09/16/2016	KANSAS PAYMENT CENTER Child Support - Amt 2732	50.00 50.00
52369 00000264216091	09/16/2016	KANSAS PAYMENT CENTER Child Support - Amt 2732	82.62 82.62
52370 00000264216091	09/16/2016	KANSAS PAYMENT CENTER Child Support - Amt 2732	66.00 66.00
52371 VS201609161614 VS201609161614 VS201609161614 VS201609161614 VS201609161614 VS201609161614 VS201609161614 VS201609161614 VS201609161614 VS201609161614 VS201609161614 VS201609161614 VS201609161614	09/16/2016	NATIONAL GUARDIAN LIFE VISION EE PRE TAX VISION EE PRE TAX VISION EE PRE TAX VISION EE PRE TAX VISION EE PRE TAX VISION EE PRE TAX VISION EE PRE TAX VISION EE PRE TAX VISION EE PRE TAX VISION EE PRE TAX VISION EE PRE TAX VISION EE PRE TAX VISION EE PRE TAX	5737 1,343.34 248.31 356.49 229.95 62.01 476.10 1,075.14 202.41 126.36 154.17 131.04 57.51
52372 UW10160916161 UW10160916161 UW10160916161 UW10160916161 UW10160916161 UW10160916161 UW10160916161	09/16/2016	UNITED WAY OF GREATER TOPEKA United Way United Way United Way United Way United Way United Way United Way	5157 12.00 13.00 8.00 27.00 7.00 1.00 1.00
			91.00

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
UW10160916161		United Way	6.00
UW10160916161		United Way	16.00
52373	09/16/2016	ANDY SCHREINER CONSTRUCTION 224	6,627.63
418	35222		3,276.00
420	35222		1,706.63
430	35222		1,645.00
52374	09/16/2016	BERRY COMPANIES INC 5408	1,622.51
06159449	33314		477.28
06157489	33314		884.31
06159384	33669		80.39
06159407	33314		180.53
52375	09/16/2016	BETTIS ASPHALT & CONSTRUCTION 470	293,991.71
1607 141	34357		71,415.77
1608 053	35163		222,285.78
1608 039	34847		290.16
52376	09/16/2016	BORDER STATES INDUSTRIES INC 9824	996.00
S5442527 001	33417		996.00
52377	09/16/2016	CAPITAL BELT & SUPPLY INC 776	355.91
94977	33377		283.90
95018	33262		72.01
52378	09/16/2016	CAPITAL CITY OIL CO INC 778	15,452.24
1057899	33331		15,452.24
52379	09/16/2016	CHAMPION BRANDS LLC 883	689.70
505589	33336		709.70
82119	33336		-20.00
52380	09/16/2016	ELECTROLIFE BATTERY INC 5014	475.92
NT227355	33305		475.92
52381	09/16/2016	FLU-CON INC 1729	128.98
P 19101 0	33272		128.98
52382	09/16/2016	GRAYBAR 1977	256.83
986965062	33246		256.83
52383	09/16/2016	HD SUPPLY FACILITIES 5175	460.31
041406	33449		460.31
52384	09/16/2016	HD SUPPLY WATERWORKS LTD 2146	1,649.00
F888693	35903		1,649.00
52385	09/16/2016	LINDYSPRING WATER LLC 3071	13.00
1034489	33202		13.00
52386	09/16/2016	MCELROY'S INC 3289	294.15
SVC36227	36343		294.15
52387	09/16/2016	NEPTUNE TECHNOLOGY GROUP INC 3658	4,590.00
N460885	35994		4,590.00
52388	09/16/2016	OLDCASTLE PRECAST INC 3739	7,889.83
120035409	33476		1,798.00
120035410	33476		899.00
120035426	33476		613.36
120035512	33476		824.94

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Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
120035514	33476		613.36
120035515	33476		613.36
120035516	33476		848.22
120035517	33476		1,679.59
52389	09/16/2016	SALISBURY SUPPLY COMPANY INC 4352	373.15
89850	33565		202.91
89992	33565		29.99
90017	33540		140.25
52390	09/16/2016	TAZCO INC 4885	30,340.50
3276	35609		11,543.25
3277	35720		3,763.25
3278	36096		5,735.00
3279	36231		9,299.00
52391	09/16/2016	TFM COMM INC 4914	915.70
183127	33217		35.19
183129	35221		756.51
183195	33403		124.00
52392	09/23/2016	LATHROP & GAGE LLP 9731	6,745.00
1771119	28817		6,745.00
52393	09/23/2016	WHITNEY B DAMRON PA 5418	1,035.71
33615 AUG 2016	33615		1,035.71
52394	09/23/2016	A 1 LOCK & KEY LLC 13	115.13
86826	36301		115.13
52395	09/23/2016	AAA CLUB ALLIANCE INC 10251	770.00
288943	34546		38.50
291238	34556		38.50
293803	34556		38.50
286407	34556		38.50
290739	34546		38.50
293800	34556		38.50
289231	34546		38.50
289238	34556		38.50
289239	34556		38.50
293710	34556		38.50
291226	34546		38.50
291233	34556		38.50
286454	34556		38.50
293625	34556		38.50
289129	34556		38.50
289131	34556		38.50
289291	34546		38.50
286430	34556		38.50
289067	34546		38.50
289128	34556		38.50
52396	09/23/2016	ALEXANDER OPEN SYSTEMS 112	21,266.88
10088093	36026		21,266.88
52397	09/23/2016	ALTERNATIVES EAP LLC 8445	1,681.47
6898	33646		1,681.47
52398	09/23/2016	AMERICAN MESSAGING SERVICES 5814	124.80
F1050996QI	33400		124.80
52399	09/23/2016	AMERIPRIDE 197	384.01
2300707580	35701		15.86

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Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
2300707616	33559		6.16
2300707618	33559		35.87
2300707621	33559		138.30
2300707624	33559		60.13
2300707800	33559		70.32
2300706927	35701		22.76
2300707560	35701		34.61
52400	09/23/2016	AMINO BROTHERS CO INC 8026	210,426.12
35668 2	35668		210,426.12
52401	09/23/2016	BARTLETT & WEST ENGINEERS 391	238,778.35
730058219	36207		83,300.00
730058220	36207		444.45
730058048	32656		30,530.62
730058053	35057		20,838.90
730058215	34475		1,879.96
730058216	34828		477.22
730058217	36210		2,467.45
730058026	24381		29,381.64
730058035	27680		12,389.56
730058036	34828		24,730.25
730058044	34248		13,737.00
730058047	35798		18,601.30
52402	09/23/2016	BERRY COMPANIES INC 463	2,606.10
03021402	33257		574.86
03021404	33257		1,449.70
03021405	33257		581.54
52403	09/23/2016	BLACK & VEATCH CORPORATION 505	1,830.00
1230887	24920		1,830.00
52404	09/23/2016	BLUE CROSS BLUE SHIELD INC 528	59,518.12
W/E 09/20/16	33397		59,518.12
52405	09/23/2016	BOBS JANITORIAL SERVICE & SUPP 539	1,167.00
182961	34244		1,167.00
52406	09/23/2016	C & C PRODUCE 7788	463.50
001027444	33233		463.50
52407	09/23/2016	CARLSON UTILITY LLC 805	463,118.40
35783 1	35783		463,118.40
52408	09/23/2016	CDM SMITH INC 764	33,173.38
80562110	23182		33,173.38
52409	09/23/2016	CENTURY BUSINESS TECHNOLOGIES 870	10,431.53
424529	33174		389.62
424532	33174		435.05
424564	33174		394.16
423078	33174		67.86
423297	33174		5,618.47
424519	33174		323.77
424520	33174		387.04
424522	33174		284.85
424523	33174		604.61
424526	33174		264.90
424527	33174		450.68
424066	33174		0.51
424067	33174		288.74
424515	33174		178.90

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Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
424517	33174		309.54
424518	33174		432.83
52410	09/23/2016	CHEMTRADE CHEMCIALS 1864	3,138.73
91903582	35687		3,138.73
52411	09/23/2016	COLUMBIA CAPITAL MANAGEMENT LL 1038	4,000.00
16116016	33841		4,000.00
52412	09/23/2016	CONCRETE SUPPLY OF TOPEKA 1066	2,530.00
124093	33537		750.00
124641	33537		500.00
125203	33204		192.00
125204	33204		448.00
125205	33204		640.00
52413	09/23/2016	CONSOLIDATED ELECTRICAL 6778	10,786.96
8795 536351	35298		10,660.00
8795 536305	33673		40.35
8795 536322	33673		86.61
52414	09/23/2016	CUT N EDGE INC 5919	1,182.00
97011	34936		1,182.00
52415	09/23/2016	DELL COMPUTER 1319	2,928.94
XK1F7XMF3	36064		2,928.94
52416	09/23/2016	DINKEL CONSTRUCTION INC 1362	24,511.11
35779 2	35779		24,511.11
52417	09/23/2016	EAST END NIA 1467	61.57
36186	36186		61.57
52418	09/23/2016	ETHANOL PRODUCTS LLC 9576	1,762.34
CO2168668	35689		1,762.34
52419	09/23/2016	EVOQUA WATER TECHNOLOGIES LLC 9245	5,261.00
902774174	33441		1,250.00
902770038	33441		4,011.00
52420	09/23/2016	EXELON CORPORATION 8898	1,205.07
0035043157	CONSTELLATION		1,205.07
52421	09/23/2016	EXPRESS SERVICES INC 9622	7,660.06
17784353 9	34739		1,114.40
17784355 4	34635		3,608.64
17784357 0	36125		548.96
17590323 6	35841		780.08
17784349 7	34739		493.58
17784351 3	35841		1,114.40
52422	09/23/2016	FINNEY & TURNIPSEED 1669	121,992.51
34665 2	34665		29,754.96
34666 2	34666		25,531.00
34759 1	34759		16,158.93
35626 1	35626		35,555.59
35628 1	35628		6,665.89
35629 2	35629		8,326.14
52423	09/23/2016	FLEETMATICS USA LLC 8154	420.00
IN1345941	35487		420.00

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Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
52424	09/23/2016	FOLEY INDUSTRIES INC	1734
PS200061306	33273		1,053.84
52425	09/23/2016	GALLS INC	1829
005974225	36220		15.00
52426	09/23/2016	GARDA CL SOUTHWEST INC	1839
10234527	33684		742.50
52427	09/23/2016	GO BLUE LLC	7071
2015 2616	33830		1,923.76
52428	09/23/2016	HAMM INC	6576
124609	35706		7,814.33
52429	09/23/2016	HARCROS CHEMICALS INC	2090
010204381	35688		4,620.70
010204505	36212		2,331.00
52430	09/23/2016	HELPING HANDS HUMANE SOCIETY I	2183
44141 2016	CONTRACT		25,635.91
52431	09/23/2016	HENRY OUTDOOR POWER LLC	8004
0895	34788		1,097.50
0896	34848		333.00
0897	34849		84.00
0903	34999		40.00
0904	34996		180.00
52432	09/23/2016	HERNLY ENVIRONMENTAL INC	9487
683	36170		225.00
52433	09/23/2016	HISTORIC JAYHAWK STATE THEATRE	8491
36399 1	36399		11,400.00
52434	09/23/2016	IMPACT MARKETING GROUP INC	10052
35849 3	35849		2,500.00
52435	09/23/2016	INNOVATIVE BUSINESS CONCEPTS	8226
41849 2016	CONTRACT		1,263.52
52436	09/23/2016	JC EHRLICH COMPANY INC	9677
30957302	33897		10.00
30957309	33897		10.00
30957310	33897		10.00
30957305	33897		10.00
30957306	33897		10.00
30957303	33897		10.00
30957340	33897		10.50
30957341	33897		10.50
30957349	33897		10.00
30957350	33897		10.00
30957336	33897		10.50
30957337	33897		10.50
30957338	33897		10.50
30957339	33897		10.50
30957343	33897		10.50
30957344	33897		10.50
30957345	33897		10.50
30957346	33897		10.50
30957347	33897		10.50
30957348	33897		10.50

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Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount		
30957330	33897		10.50		
30957331	33897		10.50		
30957332	33897		10.50		
30957333	33897		10.50		
30957334	33897		10.50		
30957335	33897		10.50		
30957324	33897		7.00		
30957325	33897		7.00		
30957326	33897		7.00		
30957327	33897		10.50		
30957328	33897		10.50		
30957342	33897		10.50		
30957318	33897		7.00		
30957319	33897		7.00		
30957320	33897		7.00		
30957321	33897		7.00		
30957322	33897		7.00		
30957323	33897		7.00		
30957297	33897		50.00		
30957298	33897		19.00		
30957299	33897		19.00		
30957300	33897		10.00		
30957329	33897		10.50		
30957317	33897		7.00		
30957313	33897		7.00		
30957314	33897		7.00		
30957315	33897		7.00		
30957316	33897		7.00		
30957295	33897		10.00		
30957296	33897		50.00		
30957307	33897		10.00		
30957308	33897		10.00		
30957304	33897		10.00		
30957301	33897		10.00		
30957311	33897		10.00		
30957312	33897		10.00		
52437	09/23/2016	JST CONSTRUCTION CO LLC	2599	450.00	450.00
160100	35396				
52438	09/23/2016	KAN EQUIPMENT INC	2621	19.68	19.68
6 223954	33288				
52439	09/23/2016	KANSAS GAS SERVICE	2707	218.92	2,715.08
51060942714236	KS GAS MUNICIPAL			598.84	
51061145114474	KS GAS PARK			33.54	
51061145120239	KS GAS ZOO			122.45	
51030363914521	KS GAS POLICE			75.28	
51044161414474	KS GAS 201 TOP			305.93	
51050501610031	KS GAS WPC			112.35	
51058991414474	KS GAS 3245 WA			338.61	
51040018714474	KS GAS WPC			755.24	
51007832216467	KS GAS WPC			70.22	
51000034314520	KS GAS 620 MAD			83.70	
51073291014474	KS GAS 1901 WE				
52440	09/23/2016	KANSAS PERSONNEL SERVICES INC	2849	746.07	5,961.96
304182	33567			425.60	
3040262	33661			367.20	
3040258	34456			673.47	
3040098	33567			3,449.26	
3040259	33409			300.36	
3040260	33472				

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
52441	09/23/2016	KCR INTERNATIONAL TRUCKS INC 1347	403.38
130112834	33269		86.19
130112838	33269		180.68
130112746	33269		56.46
130112744	33269		80.05
52442	09/23/2016	KEY WORKFORCE SOLUTIONS INC 9879	1,542.80
3040252	33577		846.80
3040253	35505		696.00
52443	09/23/2016	KUNKEL PROPERTIES INC 9406	1,285.18
83128 114148	33207		299.60
83128 114250	33207		985.58
52444	09/23/2016	LANGUAGE LINE SERVICES INC 2967	74.25
3899897	34745		
52445	09/23/2016	LAWYERS TITLE OF TOPEKA INC 3002	500.00
15983	33636		250.00
15986	33636		250.00
52446	09/23/2016	LOVES ENTERPRISES 3112	1,618.40
125502	36319		
52447	09/23/2016	LYNN PEAVEY COMPANY 3149	1,109.50
322048	36219		
52448	09/23/2016	MATHER FLARE RENTAL INC 5791	4,117.20
3595	33539		90.80
3609	33539		795.00
3562	36205		1,350.00
3602	33197		340.00
3596	33539		247.50
3610	33539		4.08
3611	33539		225.00
3612	33539		975.00
3613	33539		42.84
3603	33197		46.98
52449	09/23/2016	MATHESON TRI-GAS INC 7179	812.86
51041495	33419		248.33
51041496	33419		82.79
13997072	33208		163.80
51041491	33208		42.78
51041489	33208		165.57
51041490	33208		57.04
51041492	33372		52.55
52450	09/23/2016	MEDTRAK SERVICES LLC 3330	86,555.63
211136	33777		67,503.94
211388	33777		18,070.78
211389	33777		980.91
52451	09/23/2016	MILLS, RICKY A 3457	990.83
33510 AUG 2016	33510		326.35
33510 AUG 2016	33510		664.48
52452	09/23/2016	NCH CORPORATION 875	1,162.84
2436685	33335		
52453	09/23/2016	O REILLY AUTO PARTS 3714	1,851.31

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
0152 269666	33300		5.58
0152 268866	33300		205.35
0152 268967	33300		13.52
0152 269196	33300		687.95
0152 269245	33300		36.39
0152 269266	33349		30.75
0152 269268	33300		93.24
0152 266158	33300		223.22
0152 266050	33300		205.05
0152 266066	33300		13.49
0152 266448	33300		10.34
0152 266487	33300		50.02
0152 266535	33300		50.64
0152 265733	33300		225.77
52454	09/23/2016	ONEILL EXCAVATING INC	10202
000057	35058		31,975.90
			31,975.90
52455	09/23/2016	OPTIV SECURITY INC	1700
INV 100032018	36084		418.50
			418.50
52456	09/23/2016	PACE ANALYTICAL SERVICES	3794
1660010718	33466		401.00
			401.00
52457	09/23/2016	PROFESSIONAL ENGINEERING	4018
513774	33398		26,916.70
			26,916.70
52458	09/23/2016	PROTECTION 1 ALARM MONITORING	6532
111620708	36164		279.99
111686819	PROTECTION 1		1,215.36
111686820	DE		71.11
111686821	DE		92.80
			1,659.26
52459	09/23/2016	R & R VENTURES OF TOPEKA INC	4065
2016 19	33747		1,368.00
			1,368.00
52460	09/23/2016	R E PEDROTTI COMPANY	4067
00054206 TOKSV	32932		12,468.00
			12,468.00
52461	09/23/2016	REIN, LINNEA S	4166
588576	33503		19.00
			19.00
52462	09/23/2016	SARIK LLC	9207
2867	34873		1,991.52
2868	34873		105.24
			2,096.76
52463	09/23/2016	SCHWERDT DESIGN GROUP	4427
38111	35301		7,250.00
			7,250.00
52464	09/23/2016	SELLERS EQUIPMENT INC	4470
IC224149	33303		761.75
			761.75
52465	09/23/2016	SHI INTERNATIONAL CORPORATION	4540
B05453866	36279		200.00
			200.00
52466	09/23/2016	SOUND PRODUCTS INC	4663
3188888 IN	33833		47.96
			47.96
52467	09/23/2016	SOUTHERN UNIFORM & EQUIPMENT	4672
37907	33601		2,368.60
37908	33601		764.50
			3,133.10

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Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
52468	09/23/2016	STAPLES CONTRACT N COMMERCIAL 4725	998.36
3313762201	36162		136.32
3313844200	36289		5.98
3312631169	36105		1.57
3313094868	36217		78.61
3313094869	36217		14.98
3313094871	36230		170.00
3313094877	36242		278.66
3313618175	36168		9.30
3312861553	36172		36.50
3313094867	36151		115.13
3312631170	36168		6.83
3312409678	36168		109.15
3312547676	36105		35.33
52469	09/23/2016	SUNGARD PUBLIC SECTOR INC 4820	1,265.74
125302	33427		
52470	09/23/2016	THE GOODYEAR TIRE & RUBBER CO 9375	5,126.08
123 1053372	33361		1,278.24
123 1053376	33327		2,973.26
123 1053377	33327		334.14
123 1053381	33327		357.32
123 1053382	33327		183.12
52471	09/23/2016	THE TERMINIX INTERNATIONAL 10096	340.00
21241212	33231		203.98
21244165	33206		45.34
21243927	33206		45.34
21243937	33206		45.34
52472	09/23/2016	THERMO FISHER SCIENTIFIC LLC 4949	891.44
5736478	33194		311.33
SLS24878082	33194		580.11
52473	09/23/2016	U S LIME COMPANY - ST CLAIR 5117	23,855.37
159098	35739		3,979.95
159118	35739		8,003.64
159146	35739		7,909.66
159203	35739		3,962.12
52474	09/23/2016	UMB BANK NA 5127	37,779.14
PCARD09162016			
52475	09/23/2016	VANDERBILT'S NO 6 5199	139.99
294026	36421		139.99
52476	09/23/2016	VETERINARY MEDICAL & SURGICAL 5222	177.41
97095	33626		177.41
52477	09/23/2016	VICTOR L PHILLIPS COMPANY INC 5225	1,379.23
IT25937	33312		292.60
WT35764	33312		345.83
WT35782	33312		740.80
52478	09/23/2016	WALKER TOWEL & UNIFORM 5266	76.25
2183661	33218		23.90
2183063	33218		12.45
2183072	33374		32.25
2183660	33218		7.65
52479	09/23/2016	WILLIS OF GREATER KANSAS INC 5472	12,000.00

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Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
1535419	36350		6,000.00
1535418	36350		6,000.00
52480	09/23/2016	ANCOR INFORMATION MANAGEMENT 7058	10,279.05
00004947C	33431		10,279.05
52481	09/23/2016	BERRY COMPANIES INC 5408	143.75
06159702	33669		43.97
06159915	33314		99.78
52482	09/23/2016	BETTIS ASPHALT & CONSTRUCTION 470	1,455,229.51
1607 161	35040		838,577.39
1608 085	35545		232,865.05
1608 091	30774		383,445.84
1608 135	34847		192.85
1609 017	34847		148.38
52483	09/23/2016	BORDER STATES INDUSTRIES INC 9824	362.50
S5443596 001	33417		362.50
52484	09/23/2016	CAPITAL BELT & SUPPLY INC 776	77.59
95104	33377		62.67
95210	33377		14.92
52485	09/23/2016	CAPITAL CITY OIL CO INC 778	21,026.07
1058397	33331		16,845.29
FJ 110	33331		594.09
L15539	33333		2,635.60
1058056	33333		200.80
F1508	33331		750.29
52486	09/23/2016	FERGUSON ENTERPRISES INC 1639	297.65
2636299	33383		233.33
2652868	33383		56.96
2652915	33383		7.36
52487	09/23/2016	FLU-CON INC 1729	306.96
P 19320 0	33272		1.50
P 19439 0	33272		8.81
P 19454 0	33272		187.10
P 19458 0	33272		45.61
P 19531 0	33272		63.94
52488	09/23/2016	HACH COMPANY 2038	3,554.47
10090370	33379		3,554.47
52489	09/23/2016	HD SUPPLY WATERWORKS LTD 2146	20,092.80
G033679	36213		20,092.80
52490	09/23/2016	HME INC 2261	1,751.75
400519	33479		1,677.75
400542	33479		74.00
52491	09/23/2016	LINDYSPRING WATER LLC 3071	1,703.98
1052057	33202		8.00
1040028	33202		19.50
1041978	36396		1,582.88
1046438	33541		16.00
1046441	33202		24.60
1052129	33202		30.00
1053358	33202		10.00
1034490	33541		13.00

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Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
52492 INV102456	09/23/2016 36239	LOGIC INC 3090	34,898.63 34,898.63
52493 SVC35350	09/23/2016 36309	MCELROY'S INC 3289	205.65 205.65
52494 30639	09/23/2016 33299	NORTHEAST KANSAS HYDRAULICS IN 3705	907.66 907.66
52495 120035584	09/23/2016 33476	OLDCASTLE PRECAST INC 3739	899.00 899.00
52496 2016964 2016959	09/23/2016 34623 35807	RAY LINDSEY COMPANY INC 4117	34,458.51 10,788.51 23,670.00
52497 90788 90471 90626 00 17179 90638 90658 90780 90312 90441	09/23/2016 33565 33565 33497 33565 33565 33499 33565 33540 33565	SALISBURY SUPPLY COMPANY INC 4352	597.58 199.99 65.50 88.32 -92.85 116.83 49.98 106.33 45.48 18.00
52498 16116 02 16124 01	09/23/2016 35145 35727	SCHMIDTLEIN EXCAVATING INC 4406	172,534.36 59,851.63 112,682.73
52499 182979 183274 183275	09/23/2016 33403 33403 33403	TFM COMM INC 4914	692.50 346.50 173.00 173.00
52500 167539	09/23/2016 33584	TOPEKA BLUE PRINT INC 5015	39.10 39.10
52501 44766 2016	09/30/2016 CONTRACT	COOK & ASSOCIATES LLC 10126	9,660.00 9,660.00
52502 289132 289133 289134 289135 289921 293629 286576 289069 289070 289071 293718	09/30/2016 34556 34556 34556 34556 34556 34556 34556 34556 34556 34556 34556	AAA CLUB ALLIANCE INC 10251	462.00 38.50 38.50 38.50 77.00 38.50 38.50 38.50 38.50 38.50 38.50 38.50
52503 2300710269 2300709158 2300709990 2300710039 2300710083	09/30/2016 33559 35701 35701 35701 33559	AMERIPRIDE 197	388.81 70.32 22.76 34.61 15.86 6.16

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Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
2300710086	33559		35.87
2300710089	33559		138.30
2300710093	33559		64.93
52504	09/30/2016	ANDRITZ SEPARATION INC 222	18,819.29
8480066958	35900		18,819.29
52505	09/30/2016	ARMSTRONG CONSTRUCTION 255	1,800.00
3071	36275		1,800.00
52506	09/30/2016	BARTLETT & WEST ENGINEERS 391	37,287.80
730057617	23104		7,791.47
730058211	23104		6,012.75
730058041	35236		23,483.58
52507	09/30/2016	BERRY COMPANIES INC 463	480.70
03021456	33257		480.70
52508	09/30/2016	BLUE CROSS BLUE SHIELD INC 528	269,462.94
W/E 09/27/16	33397		269,462.94
52509	09/30/2016	BOBS JANITORIAL SERVICE & SUPP 539	267.75
1833890	36446		267.75
52510	09/30/2016	BRB CONTRACTORS INC 597	442,182.65
34927 5	34927		442,182.65
52511	09/30/2016	C & C PRODUCE 7788	543.00
001030088	33233		543.00
52512	09/30/2016	CENTURY BUSINESS TECHNOLOGIES 870	100.00
425430	33174		100.00
52513	09/30/2016	CHEMTRADE CHEMCIALS 1864	3,159.97
91912288	35687		3,159.97
52514	09/30/2016	CODE PUBLISHING COMPANY 999	343.20
54192	33620		343.20
52515	09/30/2016	COLLECTION BUREAU 1023	6,678.52
3964	33203		6,678.52
52516	09/30/2016	CONCRETE SUPPLY OF TOPEKA 1066	1,024.00
125380	33204		1,024.00
52517	09/30/2016	CONSOLIDATED ELECTRICAL 6778	66.21
8795 536646	33673		66.21
52518	09/30/2016	CORNERSTONE OF TOPEKA INC 1116	57,875.02
13753	34643		28,888.12
13754	34642		28,986.90
52519	09/30/2016	DELL FINANCIAL SERVICES LP 1320	150,121.52
78684733	34634		145,303.35
78689178	558935		1,190.70
78689179	14764		2,572.77
78689180	17453		483.00
78689181	18266		364.03
78689182	19004		207.67
52520	09/30/2016	DELTA DENTAL OF KANSAS INC 1323	25,458.74
W/E 09/15/16	33776		13,274.30

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Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
W/E 09/22/16	33776		12,184.44
52521	09/30/2016	DILLONS COMPANY 2918	54.43
0816488039	33238		30.28
0816488684	33238		24.15
52522	09/30/2016	DURKIN EQUIPMENT CO 1451	4,632.90
120006674	33192		1,780.40
120006675	33192		1,638.10
120006676	33192		1,214.40
52523	09/30/2016	EAST END NIA 1467	174.62
36458	36458		
52524	09/30/2016	ELECTRONICS SUPPLY CO INC 1505	1,795.58
1636891	33381		1,260.00
1636923	33381		535.58
52525	09/30/2016	ETHANOL PRODUCTS LLC 9576	3,640.95
CO2168955	35689		1,784.61
CO2169151	35689		1,856.34
52526	09/30/2016	EXPRESS SERVICES INC 9622	6,206.18
17808726 8	34739		1,114.40
17808727 6	34635		3,097.28
17808728 4	36125		601.60
17808724 3	34739		306.36
17808725 0	35841		1,086.54
52527	09/30/2016	FINNEY & TURNIPSEED 1669	20,683.93
34856 5	34856		
52528	09/30/2016	GATES ELECTRIC 1850	475.00
8038	35766		
52529	09/30/2016	HAMM INC 6576	485,796.57
125428	35706		5,360.62
35206 2	35206		480,435.95
52530	09/30/2016	HENRY OUTDOOR POWER LLC 8004	3,904.50
0910	34992		145.00
0911	35230		150.00
0912	34991		65.00
0914	34999		40.00
0915	34996		180.00
0901	34991		65.00
0905	34788		1,097.50
0906	34848		333.00
0907	34849		84.00
0908	34812		170.00
0909	34811		555.00
0890	35230		150.00
0898	34812		170.00
0899	34811		555.00
0900	34992		145.00
52531	09/30/2016	HERNLY ENVIRONMENTAL INC 9487	695.00
686	36357		
52532	09/30/2016	INTELLITIME 8508	1,555.00
16 8064	36417		

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Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
52533	09/30/2016	JC EHRLICH COMPANY INC 9677	26.00
30960904	33897		26.00
52534	09/30/2016	KANSAS GAS SERVICE 2707	173.50
51020266714474	KS GAS TRAFFIC		46.41
51006027914474	KS GAS POLICE		38.86
51047249914474	KS GAS 201 TOP		47.10
51056030914474	KS GAS ENGINEE		41.13
52535	09/30/2016	KANSAS PERSONNEL SERVICES INC 2849	7,403.04
3040334	33472		303.85
3040335	33567		1,176.26
3040336	33661		106.40
3040261	33567		1,144.99
3040331	36439		347.46
3040332	34456		550.80
3040333	33409		3,773.28
52536	09/30/2016	KCR INTERNATIONAL TRUCKS INC 1347	2,737.17
130112795	33269		1,602.98
130112898	33269		2.60
130112964	33338		389.82
130202861	33269		595.82
130202900	33269		145.95
52537	09/30/2016	KEY WORKFORCE SOLUTIONS INC 9879	1,972.00
3040325	33577		893.20
3040326	35505		870.00
3040327	33428		208.80
52538	09/30/2016	LAWYERS TITLE OF TOPEKA INC 3002	500.00
16044	33636		250.00
16049	33636		250.00
52539	09/30/2016	LIGHTHOUSE CONTRACTING INC 3061	4,265.00
GIRARDAIRF1	36359		2,600.00
GREEN F	36058		1,665.00
52540	09/30/2016	LYNN PEAVEY COMPANY 3149	250.00
322305	36219		250.00
52541	09/30/2016	MATHER FLARE RENTAL INC 5791	13,014.86
3665	33539		220.00
3674	33539		6.12
3675	33539		80.00
3676	33539		145.88
3677	33539		180.00
3605	33429		130.56
3606	33429		369.60
3607	33429		858.88
3608	33429		872.96
3660	33197		157.50
3661	33197		3,420.00
3578	33429		344.96
3587	33429		4,753.10
3604	33429		1,475.30
52542	09/30/2016	MICHAEL & SONS INC 3377	22,905.86
675372	36302		10,850.21
675373	36334		12,055.65
52543	09/30/2016	MINNESOTA ELEVATOR INC 7834	2,557.78
670249	36470		420.80

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Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
672530	36470		1,136.40
672856	36470		696.50
673196	36470		377.00
673357	36322		-72.92
52544	09/30/2016	NEENAN COMPANY 3649	2,406.56
S2370540 001	33470		303.97
S2370559 001	33470		875.84
S2370882 001	33470		412.06
S2371079 001	33470		57.58
S2364952 001	33470		207.04
S2365614 001	33470		194.94
S2367678 001	33470		333.93
S2368232 001	33470		21.20
52545	09/30/2016	O REILLY AUTO PARTS 3714	657.27
0152 271172	33300		8.81
0152 271591	33300		46.32
0191 226754	33349		6.18
0152 270336	33300		105.30
0152 270642	33300		29.39
0152 270963	33300		9.21
0152 270986	33300		19.59
0152 271059	33300		5.87
0152 271124	33300		7.54
0152 269263	33300		-123.99
0152 269393	33300		-8.30
0152 269717	33212		30.13
0152 269718	33300		26.16
0152 269738	33300		217.34
0152 269753	33300		-188.16
0152 267800	33300		271.55
0152 267857	33300		228.91
0152 267951	33300		22.26
0152 268011	33300		-39.20
0152 268746	33300		-17.64
52546	09/30/2016	OPTIV SECURITY INC 1700	6,609.20
INV 100032846	36069		6,609.20
52547	09/30/2016	PATROL TAC SYSTEMS LLP 9871	64.00
182	36195		64.00
52548	09/30/2016	POLYDYNE INC 5879	11,531.59
1075393	35691		11,531.59
52549	09/30/2016	PROFESSIONAL ENGINEERING 4018	370,222.50
513940	19318		517.50
513941	15649		172.50
513942	30759		302,104.40
513943	30759		15,791.24
513946	35852		1,875.00
513865	36041		5,127.50
513866	36042		3,995.00
513867	35091		5,242.50
513869	15649		18,855.46
513870	33435		4,864.90
513871	33398		757.40
513795	33398		10,919.10
52550	09/30/2016	SCHMIDT, BECK & BOYD 8999	24,898.02
2024	36121		12,266.34
2027	30908		12,631.68

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
52551 10989	09/30/2016 35282	SHAWNEE MISSION FORD INC 4524	23,008.00 23,008.00
52552 AUGUST 2016	09/30/2016 DE	SIMPLIFILE LC 9508	1,959.00 1,959.00
52553 331557727 3314369403 3314369402 3314071889 3314071888 3314071886 3305832952 3314071879 3314071885 3314071884 3314071883 3314071882 3314071880 3313094875 3314071870 3314071877 3314071878	09/30/2016 35515 36324 36323 36307 36307 36304 35515 36294 36300 36300 36298 36297 36295 36241 36289 36289 36293	STAPLES CONTRACT N COMMERCIAL 4725	-1.70 7.92 422.83 9.97 748.42 185.42 1.70 92.66 55.08 129.72 43.07 81.80 22.92 43.31 9.43 170.20 56.04 2,078.79
52554 123 1053389	09/30/2016 33361	THE GOODYEAR TIRE & RUBBER CO 9375	1,024.40 1,024.40
52555 21243676	09/30/2016 33231	THE TERMINIX INTERNATIONAL 10096	203.98 203.98
52556 36430	09/30/2016 36430	TOPEKA METROPOLITAN TRANSIT 5037	300.00 300.00
52557 SNCO TAX 9/20/	09/30/2016 DE	TOPEKA METROPOLITAN TRANSIT 8812	212,350.07 212,350.07
52558 43396 2017	09/30/2016 CONTRACT	TOPEKA PERFORMING ARTS CENTER 2017 CONTRACT DISTRIBUTION 5040	94,500.00 94,500.00
52559 1021964	09/30/2016 33236	TORGESON TRENCHING SERVICE 5062	115.10 115.10
52560 159227 159246 159262 159282 159300	09/30/2016 35739 35739 35739 35739 35739	U S LIME COMPANY - ST CLAIR 5117	7,870.77 3,954.02 3,957.26 4,143.62 3,907.03 23,832.70
52561 PCARD09232016	09/30/2016	UMB BANK NA 5127	42,687.96 42,687.96
52562 293162 293897 293952 294068 294097	09/30/2016 36469 36469 36469 36469 36469	VANDERBILT'S NO 6 5199	139.99 159.99 184.99 29.99 179.99 694.95
52563	09/30/2016	VETERINARY MEDICAL & SURGICAL 5222	1,632.68

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
97243	33626		287.83
97244	33626		541.05
97245	33626		192.66
97246	33626		200.63
97263	33626		217.39
97264	33626		193.12
52564	09/30/2016	WALKER TOWEL & UNIFORM 5266	130.40
2186718	33218		23.90
2186722	33557		8.00
2187298	33557		16.90
2187301	33557		4.80
2187299	33557		2.40
2186113	33218		12.45
2186717	33218		7.65
2187302	33557		15.00
2187303	33557		11.60
2187300	33557		27.70
52565	09/30/2016	WESTSIDE STAMP & AWARDS INC 5865	483.00
159092	36341		483.00
52566	09/30/2016	CITY OF TOPEKA FRIENDSHIP FUND 948	292.50
FR101609301544		Friendship Fund	4.00
FR101609301544		Friendship Fund	12.00
FR101609301544		Friendship Fund	21.00
FR101609301544		Friendship Fund	89.50
FR101609301544		Friendship Fund	32.00
FR101609301544		Friendship Fund	6.00
FR101609301544		Friendship Fund	49.00
FR101609301544		Friendship Fund	20.00
FR101609301544		Friendship Fund	31.00
FR101609301544		Friendship Fund	16.00
FR101609301544		Friendship Fund	4.00
FR101609301544		Friendship Fund	8.00
52567	09/30/2016	KANSAS PAYMENT CENTER 2732	228.92
00000007416093		Child Support - Amt	228.92
52568	09/30/2016	KANSAS PAYMENT CENTER 2732	163.43
00000008616093		Child Support - Amt	163.43
52569	09/30/2016	KANSAS PAYMENT CENTER 2732	442.15
00000011916093		Child Support - Amt	442.15
52570	09/30/2016	KANSAS PAYMENT CENTER 2732	320.92
00000014516093		Child Support - Amt	320.92
52571	09/30/2016	KANSAS PAYMENT CENTER 2732	183.69
00000020416093		Child Support - Amt	183.69
52572	09/30/2016	KANSAS PAYMENT CENTER 2732	989.04
00000022216093		Child Support - Amt	989.04
52573	09/30/2016	KANSAS PAYMENT CENTER 2732	53.08
00000024216093		Child Support - Amt	53.08
52574	09/30/2016	KANSAS PAYMENT CENTER 2732	112.15
00000031616093		Child Support - Amt	112.15
52575	09/30/2016	KANSAS PAYMENT CENTER 2732	259.85
00000032416093		Child Support - Amt	259.85

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/3/2016 and 9/30/2016

<u>Check No.</u>	<u>Check Date/PO #</u>	<u>Vendor Name and Number</u>		<u>Check Amount</u>
52576 00000034016093	09/30/2016	KANSAS PAYMENT CENTER Child Support - Amt	2732 277.38	277.38
52577 00000034316093	09/30/2016	KANSAS PAYMENT CENTER Child Support - Amt	2732 498.46	498.46
52578 00000034516093	09/30/2016	KANSAS PAYMENT CENTER Child Support - Amt	2732 184.15	184.15
52579 00000034816093	09/30/2016	KANSAS PAYMENT CENTER Child Support - Amt	2732 183.29	183.29
52580 00000038016093	09/30/2016	KANSAS PAYMENT CENTER Child Support - Amt	2732 25.15	25.15
52581 00000038516093	09/30/2016	KANSAS PAYMENT CENTER Child Support - Amt	2732 368.88	368.88
52582 00000041716093	09/30/2016	KANSAS PAYMENT CENTER Child Support - Amt	2732 144.46	144.46
52583 00000044716093	09/30/2016	KANSAS PAYMENT CENTER Child Support - Amt	2732 185.13	185.13
52584 00000049016093	09/30/2016	KANSAS PAYMENT CENTER Child Support - Amt	2732 230.77	230.77
52585 00000064116093	09/30/2016	KANSAS PAYMENT CENTER Child Support - Amt	2732 267.69	267.69
52586 00000064116093	09/30/2016	KANSAS PAYMENT CENTER Child Support - Amt	2732 323.08	323.08
52587 00000066716093	09/30/2016	KANSAS PAYMENT CENTER Child Support - Amt	2732 415.51	415.51
52588 00000068216093	09/30/2016	KANSAS PAYMENT CENTER Child Support - Amt	2732 346.15	346.15
52589 00000070816093	09/30/2016	KANSAS PAYMENT CENTER Child Support - Amt	2732 192.00	192.00
52590 00000073216093	09/30/2016	KANSAS PAYMENT CENTER Child Support - Amt	2732 121.88	121.88
52591 00000075416093	09/30/2016	KANSAS PAYMENT CENTER Child Support - Amt	2732 209.08	209.08
52592 00000077916093	09/30/2016	KANSAS PAYMENT CENTER Child Support - Amt	2732 230.77	230.77
52593 00000078516093	09/30/2016	KANSAS PAYMENT CENTER Child Support - Amt	2732 185.08	185.08
52594 00000079116093	09/30/2016	KANSAS PAYMENT CENTER Child Support - Amt	2732 122.77	122.77
52595 00000082716093	09/30/2016	KANSAS PAYMENT CENTER Child Support - Amt	2732 256.15	256.15

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
52596	09/30/2016	KANSAS PAYMENT CENTER 2732	184.62
00000086316093		Child Support - Amt	184.62
52597	09/30/2016	KANSAS PAYMENT CENTER 2732	443.08
00000086616093		Child Support - Amt	443.08
52598	09/30/2016	KANSAS PAYMENT CENTER 2732	464.91
00000091116093		Child Support - Amt	464.91
52599	09/30/2016	KANSAS PAYMENT CENTER 2732	147.23
00000092416093		Child Support - Amt	147.23
52600	09/30/2016	KANSAS PAYMENT CENTER 2732	88.64
00000093616093		Child Support - Amt	88.64
52601	09/30/2016	KANSAS PAYMENT CENTER 2732	304.15
00000095916093		Child Support - Amt	304.15
52602	09/30/2016	KANSAS PAYMENT CENTER 2732	487.38
00000098216093		Child Support - Amt	487.38
52603	09/30/2016	KANSAS PAYMENT CENTER 2732	144.51
00000101516093		Child Support - Amt	144.51
52604	09/30/2016	KANSAS PAYMENT CENTER 2732	124.15
00000102216093		Child Support - Amt	124.15
52605	09/30/2016	KANSAS PAYMENT CENTER 2732	182.77
00000104316093		Child Support - Amt	182.77
52606	09/30/2016	KANSAS PAYMENT CENTER 2732	77.77
00000105616093		Child Support - Amt	77.77
52607	09/30/2016	KANSAS PAYMENT CENTER 2732	153.69
00000109316093		Child Support - Amt	153.69
52608	09/30/2016	KANSAS PAYMENT CENTER 2732	71.08
00000109716093		Child Support - Amt	71.08
52609	09/30/2016	KANSAS PAYMENT CENTER 2732	392.43
00000112916093		Child Support - Amt	392.43
52610	09/30/2016	KANSAS PAYMENT CENTER 2732	335.64
00000118116093		Child Support - Amt	335.64
52611	09/30/2016	KANSAS PAYMENT CENTER 2732	113.11
00000118916093		Child Support - Amt	113.11
52612	09/30/2016	KANSAS PAYMENT CENTER 2732	219.69
00000118916093		Child Support - Amt	219.69
52613	09/30/2016	KANSAS PAYMENT CENTER 2732	56.31
00000120016093		Child Support - Amt	56.31
52614	09/30/2016	KANSAS PAYMENT CENTER 2732	183.23
00000147416093		Child Support - Amt	183.23
52615	09/30/2016	KANSAS PAYMENT CENTER 2732	384.46
00000197916093		Child Support - Amt	384.46
52616	09/30/2016	KANSAS PAYMENT CENTER 2732	115.38

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
00000215416093		Child Support - Amt	115.38
52617	09/30/2016	KANSAS PAYMENT CENTER 2732	160.62
00000219116093		Child Support - Amt	160.62
52618	09/30/2016	KANSAS PAYMENT CENTER 2732	412.62
00000225916093		Child Support - Amt	412.62
52619	09/30/2016	KANSAS PAYMENT CENTER 2732	180.46
00000233516093		Child Support - Amt	180.46
52620	09/30/2016	KANSAS PAYMENT CENTER 2732	66.92
00000237916093		Child Support - Amt	66.92
52621	09/30/2016	KANSAS PAYMENT CENTER 2732	107.78
00000241016093		Child Support - Amt	107.78
52622	09/30/2016	KANSAS PAYMENT CENTER 2732	1,127.54
00000247616093		Child Support - Amt	1,127.54
52623	09/30/2016	KANSAS PAYMENT CENTER 2732	461.53
00000247816093		Child Support - Amt	461.53
52624	09/30/2016	KANSAS PAYMENT CENTER 2732	68.77
00000249316093		Child Support - Amt	68.77
52625	09/30/2016	KANSAS PAYMENT CENTER 2732	57.23
00000250316093		Child Support - Amt	57.23
52626	09/30/2016	KANSAS PAYMENT CENTER 2732	127.85
00000251516093		Child Support - Amt	127.85
52627	09/30/2016	KANSAS PAYMENT CENTER 2732	297.23
00000252916093		Child Support - Amt	297.23
52628	09/30/2016	KANSAS PAYMENT CENTER 2732	50.00
00000257816093		Child Support - Amt	50.00
52629	09/30/2016	KANSAS PAYMENT CENTER 2732	82.62
00000264216093		Child Support - Amt	82.62
52630	09/30/2016	KANSAS PAYMENT CENTER 2732	66.00
00000264216093		Child Support - Amt	66.00
52631	09/30/2016	NATIONAL GUARDIAN LIFE 5737	16.11
VS201609301544		VISION EE PRE TAX	4.59
VS201609301544		VISION EE PRE TAX	6.93
VS201609301544		VISION EE PRE TAX	4.59
52632	09/30/2016	UNITED WAY OF GREATER TOPEKA 5157	91.00
UW10160930154		United Way	1.00
UW10160930154		United Way	1.00
UW10160930154		United Way	6.00
UW10160930154		United Way	16.00
UW10160930154		United Way	12.00
UW10160930154		United Way	13.00
UW10160930154		United Way	27.00
UW10160930154		United Way	7.00
UW10160930154		United Way	8.00
52633	09/30/2016	3 M CO 4	5,226.02
SS27598	36192		1,567.52

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Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
SS27599	36192		660.00
SS27600	36192		2,998.50
52634	09/30/2016	ACE ELECTRIC JONES COMPANY INC 35	247.84
3495	36447		247.84
52635	09/30/2016	BERRY COMPANIES INC 5408	35.80
06159851	33669		35.80
52636	09/30/2016	BETTIS ASPHALT & CONSTRUCTION 470	387,896.89
1608 095	32498		43,403.65
1609 013	35551		344,341.26
1609 055	34847		151.98
52637	09/30/2016	BORDER STATES INDUSTRIES INC 9824	2,045.56
S5454212 001	33417		1,646.88
S5454958 002	33417		398.68
52638	09/30/2016	CAPITAL BELT & SUPPLY INC 776	87.15
95365	33377		26.80
95375	33222		60.35
52639	09/30/2016	CAPITAL CITY OIL CO INC 778	19,280.94
FK001	33430		509.50
1058675	33331		18,284.34
1058730	33333		487.10
52640	09/30/2016	CHAMPION BRANDS LLC 883	448.54
506381	33336		448.54
52641	09/30/2016	COPE PLASTICS 1102	387.00
00354886	36101		387.00
52642	09/30/2016	FERGUSON ENTERPRISES INC 1639	54.95
6062009	33383		54.95
52643	09/30/2016	HD SUPPLY WATERWORKS LTD 2146	20,863.60
G082713	36308		16,931.10
G054925	36256		3,932.50
52644	09/30/2016	LINDYSPRING WATER LLC 3071	611.91
1059519	33202		10.00
225047	33373		115.00
225072	33221		208.68
225203	33221		74.95
448815	33808		7.00
448815CR	33808		-7.00
1049318	33549		18.45
1049320	33202		18.45
1056957	36396		15.83
1057446	33863		8.00
1058230	33202		8.00
1058302	33202		30.00
1046772	33202		18.45
1046778	33541		67.65
1047393	33202		18.45
52645	09/30/2016	MCELROY'S INC 3289	7,858.86
AGR06438	35821		2,280.00
AGR06439	35824		1,579.25
AGR06440	35823		3,999.61

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Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
52646 30660	09/30/2016 33299	NORTHEAST KANSAS HYDRAULICS IN 3705	1,095.15
52647 120035655 120C06332 120C6331 120035654	09/30/2016 33476 33476 33476 33476	OLDCASTLE PRECAST INC 3739	1,360.00 899.00 -219.00 -219.00 899.00
52648 91099 91107 91121 91237 91534	09/30/2016 33565 33565 33540 33540 33565	SALISBURY SUPPLY COMPANY INC 4352	190.79 76.90 28.75 5.64 12.60 66.90
52649 15128 12	09/30/2016 31386	SCHMIDTLEIN EXCAVATING INC 4406	292,657.11
52650 183383	09/30/2016 33403	TFM COMM INC 4914	142.25
Total for Electronic Payments			10,812,143.27
Need to Define MNL			
264 W/E 8/26/16	09/09/2016 ACH DEBT	ASI DAILY EMPLOYEE PAYMENTS 9872	7,331.88
265 635275403 9/2/16	09/09/2016 PAYROLL	GREAT WEST LIFE & ANNUITY 9755	65,408.03
266 W/E 8/26/16	09/09/2016 ACH DEBT	CORVEL HEALTHCARE CORPORATION 8818	21,530.13
267 PAYROLL 9/2/16	09/09/2016 PAYROLL	DEPT OF TREASURY 9805	483,538.17
268 PAYROLL 9/2/16	09/09/2016 PAYROLL	KANSAS DEPT OF REVENUE 9806	84,966.66
269 PAYROLL-KPER: PAYROLL-KPF 9 PAYROLL-WAR 5	09/09/2016 PAYROLL PAYROLL PAYROLL	KPERS 9818	546,711.69 166,708.10 379,046.42 957.17
270 W/E 9/2/16 W/E 9/9/16	09/16/2016 ACH DEBT ACH DEBT	ASI DAILY EMPLOYEE PAYMENTS 9872	12,711.84 7,988.74 4,723.10
271 R116090790223 R116090790224	09/16/2016 BONDS BONDS	KANSAS STATE TREASURER/DEBT 9781	2,182,400.00 482,260.00 1,700,140.00
272 W/E 9/2/16 W/E 9/9/16	09/16/2016 ACH DEBT ACH DEBT	CORVEL HEALTHCARE CORPORATION 8818	27,241.51 15,853.45 11,388.06
273 636766575	09/23/2016 PAYROLL	GREAT WEST LIFE & ANNUITY 9755	61,321.01
274 VERIFONE 8/201	09/23/2016 ACH DEBT	VERIFONE INC 5217	200.00

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Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
275	09/23/2016	DEPT OF TREASURY 9805	487,159.90
PAYROLL 9/16/16	PAYROLL		487,159.90
276	09/23/2016	KANSAS DEPT OF REVENUE 9806	86,595.45
PAYROLL 9/16/16	PAYROLL		86,595.45
277	09/23/2016	KPERS 9818	617,724.87
PAYROLL-KPER:	PAYROLL		172,650.89
PAYROLL-KPF 9	PAYROLL		398,163.99
PERCIVAL C 7/1/	PAYROLL		6,703.53
BAILEY G 7/1/16	PAYROLL		17,778.97
BELL T 7/1/16	PAYROLL		2,630.30
BOWSER D 7/1/1	PAYROLL		8,738.29
CERVANTEZ R 7	PAYROLL		5,093.73
HARROP S 7/1/1	PAYROLL		5,965.17
278	09/30/2016	ASI DAILY EMPLOYEE PAYMENTS 9872	10,346.62
W/E 9/16/16	ACH DEBT		4,756.18
W/E 9/23/16	ACH DEBT		5,590.44
279	09/30/2016	AUTOMATED MERCHANT SYSTEMS INC 9931	3,335.40
1606250086 8/20	ACH DEBT		3,335.40
280	09/30/2016	TRANSFIRST HOLDINGS INC 9923	42,731.36
CC FEE AUG 201	ACH DEBT		42,731.36
281	09/30/2016	VERIFONE INC 5217	200.00
VERIFONE 9/201	ACH DEBT		200.00
282	09/30/2016	CORVEL HEALTHCARE CORPORATION 8818	64,041.33
W/E 9/16/16	ACH DEBT		10,945.83
W/E 9/23/16	ACH DEBT		53,095.50
Total for Need to Define MNL			4,805,495.85
Need to Define PPD			
6039	09/09/2016	GRIFFIN, WILBUR R 2002	196.10
42571.4762		CHICAGO IL 6/15-18/16	196.10
6040	09/16/2016	AHLSTEDT, MICHAEL 89	91.80
42625.4501		DENVER IN 9/7-9/16	91.80
6041	09/16/2016	CAMPBELL, MITCHELL J 767	80.00
42612.5937		OMAHA NE 8/26-27/16	80.00
6042	09/16/2016	CARTMILL, SAMUEL F 832	80.00
42612.6505		OMAHA NE 8/26-27/16	80.00
6043	09/16/2016	CHRISTIAN, STEVEN D 10522	37.00
42615.3354		EE-CDL ABC/END LICENSE	37.00
6044	09/16/2016	CONNELL, RONNIE M 1072	80.00
42612.6488		OMAHA NE 8/26-27/16	80.00
6045	09/16/2016	DANIELSON, MATT A 1247	80.00
42612.6002		OMAHA NE 8/26-27/16	80.00
6046	09/16/2016	FISH, DAVID E 1689	40.80
42615.3694		NORMAN OK 8/30-9/1/16	40.80
6047	09/16/2016	BLEDSON II, GARY D 8131	80.00
42612.5956		OMAHA NE 8/26-27/16	80.00

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Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
6048 42625.4505	09/16/2016	GUY C GARDNER DENVER IN 9/7-9/16	6239 91.80
			91.80
6049 42543.6014	09/16/2016	CONNELL, KERRY EE-CONTAINER/INFLATABLE DOG	7960 98.22
			98.22
6050 42612.5986	09/16/2016	VANDONGE, KURTIS OMAHA NE 8/26-27/16	7956 80.00
			80.00
6051 42611.1977	09/16/2016	LAM, HOA SON EE-FOP BOOT REIMBURSEMENT	2943 99.12
			99.12
6052 42612.6539	09/16/2016	LOWE, JESSE J OMAHA NE 8/26-27/16	3118 80.00
			80.00
6053 42577.6806 42620.6314	09/16/2016	MARTINEZ, SIMON ADV-SACRAMENTO CA 8/30-9/4/16 RCN-SACRAMENTO CA 8/31-9/4	9988 -214.40 341.20
			126.80
6054 42615.4324	09/16/2016	PADILLA, DANIEL L EE-MILEAGE 8/1-8/31/16	10480 188.46
			188.46
6055 42612.6521	09/16/2016	SLOAN, JEFFREY D OMAHA NE 8/26-27/16	4608 80.00
			80.00
6056 42626.4255	09/23/2016	WILLIAMS, BONNIE EE-KLPI FALL REG 9/30-10/2	7057 50.00
			50.00
6057 42626.4006	09/23/2016	BOTTENBERG, ZACHARY MULVANE KS 8/11-14/16	560 175.95
			175.95
6058 42626.4372	09/23/2016	BREWER, LINDY EE-KLPI FALL CONF REG OCT 1	608 50.00
			50.00
6059 42608.3533	09/23/2016	DODDS, KRISTOPHER D EE-2016 KEMSA CONF REG	1374 250.00
			250.00
6060 42624.3487	09/23/2016	EVANS, DUSTIN EE-SERVICE INST #1 REG	7948 40.00
			40.00
6061 EE 42597 4568	09/23/2016 35762	HAYDEN, RYAN B	2133 475.00
			475.00
6062 42609.3035	09/23/2016	STANLEY, JEFF EE-SERVICE INST #1 REG	7770 40.00
			40.00
6063 42627.3537	09/23/2016	KAUFFMAN, BRANDON WICHITA KS 9/8/16 MILEAGE/TOLL	9476 168.20
			168.20
6064 42635.5720	09/30/2016	COFFMAN, JUSTIN K G EE-ASE TESTS A4 & A5	10546 110.00
			110.00
6065 42635.6149	09/30/2016	DINWIDDIE, DENNIS E SAN DIEGO CA 9/8-12/16	8206 176.00
			176.00
6066 42635.6243	09/30/2016	GUFFEY, WRYLIE SAN DIEGO CA 9/8-12/16	9415 176.00
			176.00
6067 42620.5125	09/30/2016	STANLEY, JEFF EE-CLASS A DL 9-7-16	7770 29.73
			29.73

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Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
6068 42629.5770	09/30/2016	POST, MATTHEW J 10433 EE-SAFETY GLASSES & ASE TESTS	260.00 260.00
6069 42608.6978	09/30/2016	WAYNE, TIM 10178 RETURN TO AZ 8/19-8/20/16	794.41 794.41
Total for Need to Define PPD			4,405.39
Check Payments			
722274 1037/1039 NW JF	09/08/2016 35337	LAWYERS TITLE OF TOPEKA INC 3002	5,103.38 5,103.38
722275 36285 TEMP EAS	09/09/2016 36285	ARC IHTPKKS001 LLC 10519	5,950.00 5,950.00
722276 1649623172956	09/09/2016 33251	ADVANCE STORES COMPANY INC 64	9.08 9.08
722277 M0005503720	09/09/2016 36281	AFFINITY AUTOMOTIVE PRODUCTS 10521	233.79 233.79
722278 1707 1709	09/09/2016 32535 32535	AMERI-CRETE INC 9644	4,152.60 22,706.74 26,859.34
722279 311438129	09/09/2016 33493	ARAMARK UNIFORM & CAREER 9589	135.41 135.41
722280 RAD3114	09/09/2016 36211	ARBOR SOD & SEEDING INC 8092	357.50 357.50
722281 AUGUST 2016	09/09/2016 MONTHLY PHONE	AT&T 281	20,167.93 20,167.93
722282 4802623309	09/09/2016 33687	AT&T 281	620.80 620.80
722283 148547694 8/25/1	09/09/2016 WELLNESS UVERS	AT&T 281	88.00 88.00
722284 0738033665 0825	09/09/2016 CIRCUITS	AT&T 282	274.56 274.56
722285 0780773571 0825	09/09/2016 CIRCUITS	AT&T 282	811.49 811.49
722286 1634140228	09/09/2016 34547	AUTO ZONE INC 310	279.96 279.96
722287 679008 679069 679118 679125 679172	09/09/2016 33307 33307 33307 33307 33307	BIG TWIN INC 5031	-406.55 788.55 468.96 -9.50 94.45 935.91
722288 142073	09/09/2016 33260	BME INC 621	40.75 40.75
722289 509839	09/09/2016 33337	CONRAD FIRE EQUIPMENT INC 1073	173.05 173.05

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Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
722290	09/09/2016	COUNTRYSIDE UNITED METHODIST C 1134	250.00
36272	36272		250.00
722291	09/09/2016	DOUG RICHERT PONTIAC CADILLAC 1397	1,223.94
260100	33270		38.08
559617	33270		1,185.86
722292	09/09/2016	ED BOZARTH CHEVROLET INC 578	91.25
683753	33259		47.35
683635	33259		43.90
722293	09/09/2016	ELLIOTT AUTO SUPPLY COMPANY 5676	474.12
8 652668	33355		75.92
8 652692	33243		107.48
8 652712	33243		71.03
8 652970	33243		45.56
8 652632	33355		217.26
8 652633	33355		51.03
8 Z03563	33355		-94.16
722294	09/09/2016	FINLAY AUTOMOTIVE SUPPLY INC 10237	170.72
028440	34116		170.72
722295	09/09/2016	SPENCER & COMPANY 2321	2,908.30
W 16126	33281		2,572.52
S 13916	33345		335.78
722296	09/09/2016	INTEGRATED CONTROLS INC 10467	2,181.51
4634	35969		2,181.51
722297	09/09/2016	JAMES L DUNLAP 2533	33.33
471426	33285		33.33
722298	09/09/2016	KANSAS AUTOMOTIVE INC 2639	378.34
2911615	33289		37.55
2910681	33289		3.64
2910739	33289		1.26
2911235	33214		6.21
2911348	33289		24.20
2912429	33346		3.04
2911778	33289		30.48
2911800	33289		18.44
2911870	33289		2.13
2911877	33346		104.14
2911956	33346		3.11
2911988	33289		19.95
2911480	33289		19.58
2911505	33289		73.52
2911994	33289		9.30
2912276	33214		5.44
2912290	33289		10.50
2911734	33214		5.85
722299	09/09/2016	KANSAS POWERTRAIN & 6935	1,564.08
33451	33358		1,564.08
722300	09/09/2016	LAIRD NOLLER FORD INC 2939	598.88
1180478	33348		149.82
1180480	33294		138.32
1180612	33348		75.92
1180621	33294		234.82

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722301 101673	09/09/2016 33731	LOWER HEATING & A/C INC 3119	343.60 343.60
722302 3101 3110	09/09/2016 32442 32442	MIDWEST COATING 3407	493.00 201.90 694.90
722303 7801 15	09/09/2016 33462	NAILL ENTERPRISES LTD 4931	96.15 96.15
722304 082016TPD	09/09/2016 33695	OYLER, ANNA L 9790	100.00 100.00
722305 162443	09/09/2016 33576	PREMIER FARM & HOME LLC 4002	94.45 94.45
722306 2083	09/09/2016 31736	RDR EXCAVATING 4125	47,617.02 47,617.02
722307 16 4939 16 4940	09/09/2016 36228 36228	RESTORATION & WATERPROOFING 4180	4,700.00 4,427.00 9,127.00
722308 51358	09/09/2016 33362	ROLLING PRAIRIE 9658	62.85 62.85
722309 25A 25B	09/09/2016 35306 35306	SANCHEZ PROFESSIONAL CLEANING 10169	508.75 90.00 598.75
722310 S1117551 001	09/09/2016 35993	SCHULTE SUPPLY INC 9563	9,920.00 9,920.00
722311 38086	09/09/2016 33448	SHAWNEE COUNTY 4522	76.00 76.00
722312 919175 919176 919177 919174 919170 919171 919172 919173 919178 919179 919180 919181	09/09/2016 33701 33701 33701 33701 33701 33701 33701 33701 33701 33701 33701 33701	SOUTHWEST PAPER COMPANY INC 4674	73.60 130.30 16.22 84.31 53.14 157.29 143.17 121.12 100.53 89.82 185.86 121.44 1,276.80
722313 986018815 105	09/09/2016 DE	SPRINT 4704	804.80 804.80
722314 6678 BS16	09/09/2016 33306	TOPEKA FOUNDRY & IRON WORKS IN 5029	306.84 306.84
722315 156865	09/09/2016 33854	ACCURACY INC 5126	3,980.00 3,980.00
722316 0793252472-8.16 0843913860-8.16	09/09/2016	WESTAR ENERGY INC 5376 927 HARRISON OFFICE 5261 NW BRICKYARD RD	1,347.09 28.73 511,284.84

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Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
0846578667-8.16		801 NE KINCAID RD	104.25
1421891304E-8.1		215 SE 7TH - COURT 5.6%	673.27
1047755001-8.16		635 SW GAGE BLVD B ZOO BEARS	66.79
1421891304D-8.1		215 SE 7TH - TPAC 60%	7,213.62
994842527-8.16		2010 SW 37TH ST	715.92
9673824013R-8.1		320 S KANSAS AVE - SHERIFF 27.	7,756.93
969270611-8.16		3700 FAIRLAWN PUMP	9,226.89
9772420004-8.16		6900 SW CRESTWOOD	39.29
9785702480-8.16		2306 SE SAGIS CT	79.91
9804384888-8.16		1901 SW 17TH ST ST LT	88.54
9905880069-8.16		1200 NE DIVISION (PAL)	32.28
9673824013K-8.1		320 S KANSAS AVE REC/PROP 6.0%	1,666.36
9673824013M-8.1		320 S KANSAS AVE NARC 3.0%	833.18
9673824013N-8.1		320 S KANSAS AVE BIKE UNIT 1.0	277.73
9673824013O-8.1		320 S KANSAS AVE CANINE UNIT 2	555.45
9673824013P-8.1		320 S KANSAS AVE - FLEET 8.44%	2,344.02
9673824013Q-8.1		320 S KANSAS AVE - CORONER 4.0	1,110.91
9673824013E-8.1		320 S KANSAS AVE CRIME SCENE 1	277.73
9673824013F-8.1		320 S KANSAS AVE FIELD OPS 26.	7,307.00
9673824013G-8.1		320 S KANSAS AVE COMM POLICE 2	555.45
9673824013H-8.1		320 S KANSAS AVE SCHOOL RES 2.	555.45
9673824013I-8.1		320 S KANSAS AVE MOTORCYCLE UN	277.73
9673824013J-8.1		320 S KANSAS AVE ANIMAL CONTRO	833.18
9619954781-8.16		6548 SW 21ST ST ST LT	65.20
9662481100-8.16		5605 SW FOXCROFT CIR S	39.08
9673824013-8.16		320 S KANSAS AVE CHIEF OFF 3.0	833.18
9673824013B-8.1		320 S KANSAS AVE EXEC SRV 1.0	277.73
9673824013C-8.1		320 S KANSAS AVE TRAIN 1.0%	277.73
9673824013D-8.1		320 S KANSAS AVE ADULT CRIME 7	1,944.09
9464440167-8.16		1801 SW 44TH	109.43
9511026279-8.16		SCHOOL SPEED FLASHER	371.00
9553074355-8.16		434 SE NORWOOD	4,263.30
9673824013L-8.1		320 S KANSAS AVE PD IT .32%	88.87
9561558646-8.16		2447 SE 29TH STREET #9 99.98%	1,104.86
9610319286-8.16		1900 SW 17TH ST LT	86.09
9281634463-8.16		635 SW GAGE BLVD - EXHIBIT	156.41
9381575612-8.16		1115 NE POPLAR ST	28,513.47
9388419420-8.16		1908 SE 29TH ST A	84.06
9396200104-8.16		1325 SW 16TH STREET	28.85
9406297791-8.16		720 SW 21st STREET	1,490.57
9415932749-8.16		1615 NW 8TH ST	33.39
8345937008-8.16		635 SW GAGE BLVD ZOO HYENA	159.71
8990425420-8.16		PEDESTRIAN ST LIGHTS	2,547.04
9163909456-8.16		5610 SW FOXCROFT CIR.	52.63
8513066501-8.16		2300 SE 45TH ST	60.62
9172705484-8.16		6255 CALIFORNIA (Gun Range)	191.70
7891221852-8.16		300 SE JEFERSON - FIRE 54%	475.51
8917561729-8.16		120 NW CRANE - EMER WATER PUMP	413.16
8101041023-8.16		3158 1/2 SE 6TH AVE	25.86
8276026298-8.16		322 NW CRANE ST (PAL) (Impound	31.69
8290044485-8.16		3414 SE 35TH ST.	125.25
8336454201-8.16		1600 NW BUTTON RD.	33,542.14
8927971666-8.16		1200 DIVISION ST.	5,960.49
7858393411-8.16		3712 SW STONEBRIDGE CT.	57.21
9244495706-8.16		2001 NW WINTER ST	34.72
8828977802-8.16		6305 SW 9TH ST	1,679.85
7891221852A-8.1		300 SE JEFERSON - FLEET 46%	405.07
889044562-8.16		1419 NE SEWARD AVE	14.49
8045856673-8.16		932 NE Quincy - FIRE	631.81
8573461924-8.16		1103 QUINCY/TANK	27.25
8595931907-8.16		201 NW TOPEKA-STREET	23.96
8718757529-8.16		1703 INDIAN HILLS	160.36
7672355786-8.16		3450 SW BELLE AVE POND	280.06
8797295426-8.16		3107 SE SILVERLEAF CT	44.42

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Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
7781238941-8.16		STREET LIGHTS	144,492.82
731539692-8.16		BURNETTES MOUND (PAL) (tower)	65.87
7391817447-8.16		123 SE 29TH ST LT	40.05
7479004144-8.16		112 SW 8TH CROSBY PLACE	1,310.86
7548807911-8.16		4035 SW 6TH AVE - ZOO LIGHTING	62.00
7165756657-8.16		400 US HWY 24	51.66
857144328-8.16		2000 NW 17TH ST	31.69
6987642013-8.16		2860 SE GOLDEN	35.37
7129070441-8.16		324 SE JEFFERSON	3,059.56
7678466617-8.16		200 NE CRANE	150.65
7222261768-8.16		138 N KS AVE	73.31
7291675894-8.16		300 SE 40TH	89.50
6473225120-8.16		4300 SE 23RD TERR	789.13
5365632154-8.16		322 NW CRANE ST (PAL)	258.40
6684018868-8.16		5002 NW KENDALL DR	43.71
5652128807-8.16		1641 SW ANCASTER	103.95
6806672566-8.16		1610 BUTTON RD.	109.13
7561894529-8.16		8TH & MONROE (PAL)	99.69
7634627729-8.16		3030 SE CROCO RD.	76.19
6149102541-8.16		600 SW 42ND ST TANK	23.85
7054526981-8.16		DECORATIVE STREET LIGHTS	1,048.60
6418900406-8.16		230 SE ALKIRE	48.25
7093577888-8.16		2000 NW 17TH ST	1,029.25
6548990643-8.16		PARKNSHOP/611 QUINCY	1,289.19
6600935533-8.16		BURNETT'S MOUND	75.01
6029216846-8.16		635 SW GAGE BLVD #24 - APES	1,534.31
7108482567-8.16		223 SW TUFFY KELLOGG DR LT	97.60
6878412783-8.16		3245 NW WATER WORKS DR	60.62
7006406272-8.16		2000 NW TYLER	91.47
6145729420-8.16		318 NW CRANE ST	479.15
7052702107-8.16		2101 SW URISH RD	811.97
6358801391-8.16		2700 NE MERIDEN RD	1,444.88
6385101124-8.16		4540 NW SIOUX	153.10
528113064-8.16		2222 NW 35TH ST	275.92
5380218945-8.16		831 NE US HWY 24	32.60
5755425065-8.16		635 SW GAGE BLVD - A-QUARANTEE	344.44
575745505-8.16		4545 NW 43RD ST PUMP	42.11
5162823140-8.16		ITS CAMERAS	80.41
5237660226-8.16		1439 NE ATCHISON AVE	209.31
5256371057-8.16		N TYLER & KS RV	23.96
52866323-8.16		6009 SW 29TH ST ST LT	81.73
6043959044-8.16		CRANE & N HARRISON (PAL) (Impo	18.20
5080166655-8.16		CRANE & N HARRISON (PAL)(Impou	622.09
5288815051-8.16		5961 SW 10TH	3,502.23
5033670348M-8.1		700 JEFFERSON- TPD EMER COMM 2	5.27
5033670348N-8.1		700 JEFFERSON- FIRE INS 2.52%	4.55
5033670348O-8.1		700 JEFFERSON- PW ADMIN 4.07%	7.35
5033670348P-8.1		700 JEFFERSON- PLANNING 11.3%	20.43
5044012316-8.16		6400 UNIVERSITY	686.70
5209177869-8.16		322 NW CRANE ST (Impound)	344.24
5033670348I-8.16		700 JEFFERSON- ENG 18.8%	33.96
5033670348B-8.1		700 JEFFERSON - WELLNESS CLINI	5.91
5033670348K-8.1		700 JEFFERSON- DSD PERMIT 6.45	11.65
5278673283-8.16		3306 SE CROCO RD	256.57
5033670348L-8.1		700 JEFFERSON- DSD INSPECTION	11.65
4789320685-8.16		415 SE 43RD PUMP	75.11
5033670348D-8.1		700 JEFFERSON- WATER 3.6%	6.50
5033670348E-8.1		700 JEFFERSON- HND 14.6%	26.37
4901109460-8.16		TOWNSITE/120 SE 6TH	5,201.03
5033670348G-8.1		700 JEFFERSON- TSG 5.6%	10.11
5033670348J-8.1		700 JEFFERSON- CODE 4.9%	8.85
4542484126-8.16		JACKSON/512 SW JACKSON	2,373.85
4634088434-8.16		1019 SW 22ND	5,973.97
4672756422-8.16		3205 NW HICKORY RIDGE LN	69.05

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5033670348C-8.1		700 JEFFERSON - TPD INTERNAL A	2.64
5026432749-8.16		2816 SW 29TH ST.- WW	3,952.67
4732150028-8.16		3033 SW WANAMAKER ST LT	55.30
4398184091-8.16		1901 WESTERN AVE A	154.69
4451931225-8.16		2906 SW KANZA DR LT	133.85
5033670348H-8.1		700 JEFFERSON- PARKING 3.12%	5.64
4495259422-8.16		6402 SW 21ST ST ST LT	66.64
4500418622-8.16		201 NW TOPEKA-STREET 55.2.%	1,651.11
5033670348A-8.1		700 JEFFERSON- HOLLIDAY ROOM 5	9.93
5033670348-8.16		700 JEFFERSON- COMMONS .14%	0.25
4565831865-8.16		6305 SW 9TH B B	1,724.04
4688166907-8.16		3300 SE DOWNING DR	104.14
4727296348-8.16		324 SE JEFFERSON - FIRE	23.85
4756774986-8.16		3930 SW WANAMAKER	24.40
5033670348F-8.1		700 JEFFERSON- IT 5.3%	9.57
4181861543-8.16		500 NE STRAIT AVE.	7,002.26
4208864031-8.16		WINTER & I70	79.27
4264149424-8.16		4748 NW GREEN HILLS RD	107.43
4269643687-8.16		2901 SE CROCO	46.43
4495154762-8.16		315 SE 21ST	57.11
4500418622B-8.1		201 NW TOPEKA-FORESTRY 13.7%	409.79
3481742208-8.16		1419 NE SEWARD AVE	574.64
3358892424-8.16		635 SW GAGE BLVD #14 - QUARAN	158.57
4284165684-8.16		815 SW GAGE BLVD-ZOO COMMISSAR	664.01
4500418622A-8.1		201 NW TOPEKA-FLEET 28.2%	843.50
4500418622C-8.1		201 NW TOPEKA-FACILITIES 2.9%	86.74
416151990-8.16		BURNETTS MOUND (tower)	76.82
4141273470-8.16		934 NE QUINCY	35.99
3235310123-8.16		550 NW 46TH	121.23
3359889707-8.16		318 NW CRANE ST	31.69
3377855825-8.16		3332 SW WANAMAKER ST LT	67.66
3379200926-8.16		3140 SW WANAMAKER ST LT CENTER	66.68
342334703-8.16		6315 SW 29TH ST ST LT	109.13
2978671422-8.16		635 SW GAGE BLVD 2 - CONCESSIO	909.99
3068995963-8.16		2739 SE LAKE TERR	27.90
309522996-8.16		201 NW TOPEKA-STREET PAL	186.17
3704094176-8.16		2744 SE 33RD TERR.	95.18
4010895542-8.16		400 NE SPRUCE LN PUMP	103.27
4058088318-8.16		5000 1/2 SW REDBUD LN.	106.46
3890967088-8.16		635 SW GAGE BLVD #1 - OFFICE	1,835.73
2772553529-8.16		4130 SE EAST EDGE RD PUMP	290.72
3703989372-8.16		810 NW US HIGHWAY 24 PUMP	49.45
3962419033-8.16		545 NE LAKE	9,052.12
2909742456-8.16		200 N KANSAS AVE	23.85
2952910200-8.16		3305 SW 46TH	62.97
3216962429-8.16		5950 SW 41ST	22.40
3769422865-8.16		639 SW GAGE BLVD- ZOO RAIN FO	2,830.42
3429732386-8.16		QUINCY ST PUMP FPM	29.08
3468280796-8.16		201 NE CURTIS ST	115.37
3675168021-8.16		3105 NW GREEN HILLS RD HALF DA	50.14
3675521733-8.16		1200 JEFFERSON	298.92
2527930189G-8.1		620 MADISON - TSG 5.6%	594.50
2556481079-8.16		8TH & MADISON (PAL)	208.54
3791139844-8.16		3441 SHORELINE DR.	52.84
2868104065-8.16		201 NW TOPEKA-STREET	153.69
3145100253-8.16		1901 WESTERN	1,948.88
3182415820-8.16		3919 SE 29TH STREET	106.28
249842055M-8.16		215 SE 7TH - LEGAL 1.3%	107.59
249842055N-8.16		215 SE 7TH - LEGAL SPEC LIABIL	107.59
249842055O-8.16		215 SE 7TH - MAYOR .82%	67.86
249842055P-8.16		215 SE 7TH - CITY MGR 1.3%	107.59
2527930189-8.16		620 MADISON - COMMONS .14%	14.86
2527930189C-8.1		620 MADISON - TPD INTERNAL AFF	154.99
2527930189I-8.16		620 MADISON - ENG 18.8%	1,995.82

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2527930189J-8.1		620 MADISON - CODE 4.9%	520.19
2527930189K-8.1		620 MADISON - DSD PERMIT 6.45%	684.74
2527930189P-8.1		620 MADISON - PLANNING 11.3%	1,199.61
249842055K-8.16		215 SE 7TH - COUNCIL OFFICE 1.	91.03
249842055L-8.16		215 SE 7TH - CITY4 .86%	71.17
2527930189N-8.1		620 MADISON - FIRE INS 2.52%	267.52
2527930189M-8.1		620 MADISON - TPD EMER COMM 2.	309.99
2527930189D-8.1		620 MADISON - WATER 3.6%	382.18
2527930189E-8.1		620 MADISON - HND 14.6%	1,549.94
2527930189F-8.1		620 MADISON - IT 5.3%	562.65
2527930189H-8.1		620 MADISON - PARKING 3.12%	331.22
249842055Q-8.16		215 SE 7TH - FINANCE 3.80%	314.47
2518492210-8.16		CORONADO/917 QUINCY	2,670.57
2527930189A-8.1		620 MADISON - HOLLIDAY ROOM 5.	583.88
2527930189O-8.1		620 MADISON - PW ADMIN 4.07%	432.07
2527930189B-8.1		620 MADISON - WELLNESS CLINIC	347.15
2527930189L-8.1		620 MADISON - DSD INSPECTION 6	684.74
2336829480-8.16		NINTH STREET/215 SE 9TH	2,341.01
249842055E-8.16		215 SE 7TH - COURT 5.6%	463.45
249842055G-8.16		215 SE 7TH - CITY CLERK 1.6%	132.41
249842055F-8.16		215 SE 7TH - CREDIT UNION 1.2%	99.31
249842055D-8.16		215 SE 7TH - TPAC 60%	4,965.50
249842055J-8.16		215 SE 7TH - PROBATION 2.4%	198.62
2272608403-8.16		800 SE MONROE ST (PAL)	190.21
2273632565-8.16		1800 NE GRANTVILLE RD	254.40
249842055H-8.16		215 SE 7TH - HR/WELLNESS 4.7%	388.96
249842055I-8.16		215 SE 7TH - PROSECUTION 1.86%	153.93
2437202074-8.16		200 NE QUINCY ST	49.45
2336545121-8.16		635 SW GAGE BLVD C - CARNIVORE	126.71
249842055A-8.16		215 SE 7TH - CONTRACTS 1.95%	161.38
249842055B-8.16		215 SE 7TH - IT/ERP 7.32%	605.79
249842055C-8.16		215 SE 7TH - FACILITIES .20%	16.55
2362208215-8.16		1915 WESTERN	1,473.94
2189423730-8.16		2700 SW FAIRLAWN RD	978.12
2266273903-8.16		825 S KANSAS AVE G CENTRE CITY	1,438.10
1737172307-8.16		6531 SW 29TH ST S LT	95.89
1747452090-8.16		2400 NW WATERWORKS	7,374.49
1762092009-8.16		1908 SE 29TH ST B	32.80
1793486451-8.16		120 NW CRANE -SW	23.85
1830815552-8.16		420 NW WAITE ST	24.17
249842055-8.16		215 SE 7TH - COMMONS 2.69%	222.62
1911987884-8.16		4827 NW 17TH ST PUMP (SUNFLOWE	26.09
2158288989-8.16		400 BROADMOOR	0.00
1597278899-8.16		419 SE 13TH ST.	31.21
1601805968-8.16		3500 SW WANAMAKER ST LT	66.17
1709729387-8.16		201 NW TOPEKA-STREET	23.85
1720154406-8.16		6834 SW 17TH STREET PUMP	154.73
1883517398-8.16		619 SE RICE RD	688.78
1977020420-8.16		2521 SE 2ND ST	89.38
2069150421-8.16		7325 SW 40TH	37.19
1947734359-8.16		201 NW TOPEKA-STREET PAL	521.50
1421891304L-8.1		215 SE 7TH - CITY4 .86%	103.40
1894285067-8.16		1115 NE POPLAR ST B	32.90
1421891304Q-8.1		215 SE 7TH - FINANCE 3.80%	456.86
1519476504-8.16		813 SW CLAY STREET	896.19
1671696488-8.16		7215 SW TOPEKA BLVD	30.45
1677223701-8.16		635 SW GAGE BLVD A - VET CLINI	471.13
1421891304M-8.1		215 SE 7TH - LEGAL 1.3%	156.30
1644917029-8.16		3245 NW WATER WORKS DR	108,184.88
1421891304K-8.1		215 SE 7TH - COUNCIL OFFICE 1.	132.25
1421891304I-8.16		215 SE 7TH - PROSECUTION 1.86%	223.62
1421891304J-8.1		215 SE 7TH - PROBATION 2.4%	288.54
1421891304N-8.1		215 SE 7TH - LEGAL SPEC LIABIL	156.30
1421891304NO-8		215 SE 7TH - MAYOR .82%	98.59

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1421891304OP-8		215 SE 7TH - CITY MGR 1.3%	156.30
1421891304B-8.1		215 SE 7TH - IT/ERP 7.32%	880.06
1421891304C-8.1		215 SE 7TH - FACILITIES .20%	24.05
0749842804-8.16		2200 WATERWORKS DR	23.85
1421891304H-8.1		215 SE 7TH - HR/WELLNESS 4.7%	565.07
1421891304F-8.1		215 SE 7TH - CREDIT UNION 1.2%	144.27
1421891304G-8.1		215 SE 7TH - CITY CLERK 1.6%	192.36
1421891304-8.16		215 SE 7TH - COMMONS 2.69%	323.41
1421891304A-8.1		215 SE 7TH - CONTRACTS 1.95%	234.44
0115356084-8.16		METERED TRAFFIC SIGNALS	9,520.27
0262780905-8.16		1127 INNOVATION PKWY PUMP	46.67
0552066743-8.16		4103 SW POSTOAK DRIVE	309.79
0681383808-8.16		101 SW US HIGHWAY 75 SIGN	44.85
1079563957-8.16		1215 SW OAKLEY AVE	487.47
1119938145-8.16		402 SE BRANNER ST LT	60.52
1213827529-8.16		635 SW Gage #19 - ARC BUILDING	564.11
1315447745-8.16		5928 SW 53RD ST PUMP	39.19
1348331074-8.16		3305 SE WESTEDGE	42.29
1408512766-8.16		1215 SW 38TH	1,595.02
722317	09/09/2016	CORVEL CORPORATION INC	8931
INDEMNITY 8/1-3	33957		4,581.00
			4,581.00
722333	09/09/2016	CLAY & BAILEY MANUFACTURING CO	963
307041	36037		12,463.46
			12,463.46
722334	09/09/2016	FASTENAL COMPANY	1619
KSTOP231700	33271		9.43
KSTOP231651	33271		0.61
KSTOP231701	33271		5.46
KSTOP231737	33225		2.25
KSTOP231791	33382		9.10
KSTOP231798	33382		8.75
KSTOP231815	33382		11.31
			46.91
722335	09/09/2016	KANSAS SAND & CONCRETE	2744
90080185	33407		605.00
90080186	33407		605.00
90080187	33407		242.00
90080188	33407		317.63
90080189	33407		332.75
90080190	33538		498.13
90082025	33407		242.00
90082055	33407		605.00
90080770	33407		5,445.00
90080771	33407		1,210.00
90081098	33407		580.00
90081123	33407		605.00
90081491	33407		239.00
90081519	33407		484.00
			12,010.51
722336	09/09/2016	MID-STATES MATERIALS LLC	3401
57943	33425		1,751.04
			1,751.04
722337	09/09/2016	MIDWEST MOTOR SUPPLY CO INC	2854
5081278	33478		766.27
5082699	33478		766.27
			1,532.54
722338	09/09/2016	ROACH HARDWARE	4230
119544	33413		5.99
119575	33413		9.38
119618	33413		39.94
119482	33413		8.78
			251.97

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Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
119441	33413		5.98
119453	33413		91.95
119478	33413		89.95
722339	09/09/2016	SAMCO INC 4355	616.03
SVC04865	36073		616.03
722340	09/09/2016	SHAWNEE COUNTY 4504	100,569.50
AUGUST 2016	DE		100,569.50
722341	09/09/2016	SHAWNEE COUNTY 4518	695,130.93
AUGUST 2016	DE		695,130.93
722342	09/09/2016	SHAWNEE COUNTY 7574	87,278.35
AUGUST 2016	DE		87,278.35
722343	09/09/2016	TESSENDORF WELDING & MACHINE I 4909	200.00
60976	33569		80.00
60977	33569		120.00
722344	09/16/2016	BUTLER & ASSOCIATES PA 730	105.74
00000230316091		Garnishment - Pct of Net	105.74
722345	09/16/2016	BUTLER & ASSOCIATES PA 730	105.74
00000230316091		Garnishment - Pct of Net	105.74
722346	09/16/2016	H KENT HOLLINS ATTORNEY AT LAW 6502	105.74
00000230316091		Garnishment - Pct of Net	105.74
722347	09/16/2016	H KENT HOLLINS ATTORNEY AT LAW 6502	96.88
00000246816091		Garnishment - Pct of Net	96.88
722348	09/16/2016	H KENT HOLLINS ATTORNEY AT LAW 6502	96.88
00000246816091		Garnishment - Pct of Net	96.88
722349	09/16/2016	H KENT HOLLINS ATTORNEY AT LAW 6502	109.61
00000237916091		Garnishment - Pct of Net	109.61
722350	09/16/2016	MARTIN PRINGLE OLIVER WALLACE 3214	109.61
00000237916091		Garnishment - Pct of Net	109.61
722351	09/16/2016	MCNEILEPAPPAS PC 10454	226.95
00000102216091		Garnishment - Pct of Net	226.95
722352	09/16/2016	1ST DUE EMERGENCY RESPONSE 5911	907.27
16 2493	33604		907.27
722353	09/16/2016	ACCURATE ENVIRONMENTAL LLC 9725	1,595.00
6H10001	33454		1,595.00
722354	09/16/2016	ADVANCE STORES COMPANY INC 64	7.35
1649623573086	33251		7.35
722355	09/16/2016	ARAMARK UNIFORM & CAREER 9589	135.41
311463226	33493		135.41
722356	09/16/2016	AT&T 281	100.00
147404396 9/01/1		POLICE UVERSE	100.00
722357	09/16/2016	BRIDGESTONE AMERICAS INC 1855	462.52
526 51511	33274		100.00
526 51561	33274		113.75

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Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
526 51079	33274		100.00
526 51305	33274		22.00
526 51510	33274		126.77
722358	09/16/2016	BROWNS SUPER SERVICE INC 670	428.00
47844	33261		200.00
48082	33261		228.00
722359	09/16/2016	BUTLER ANIMAL HEALTH HOLDING 9758	179.28
KH68565	33368		179.28
722360	09/16/2016	C & B INDUSTRIES INC 9568	63.55
6642	33443		63.55
722361	09/16/2016	CITY OF GOODYEAR 10301	13,591.66
1497	35109		13,591.66
722362	09/16/2016	CITY OF GREENSBURG KANSAS 10474	110.91
050407	36268		110.91
722363	09/16/2016	CONRAD FIRE EQUIPMENT INC 1073	1,060.64
509877	33267		744.38
509886	33267		208.95
509895	33883		107.31
722364	09/16/2016	COREFIRST BANK & TRUST 1111	4,861.05
AUGUST 2016	36344		4,861.05
722365	09/16/2016	COUNTY OF JOHNSON 9597	993.39
JCS16 007	36327		993.39
722366	09/16/2016	DOUG RICHERT PONTIAC CADILLAC 1397	736.93
559756	33270		736.93
722367	09/16/2016	ELLIOTT AUTO SUPPLY COMPANY 5676	200.56
8 652470	33243		-65.00
8 653227	33355		80.08
8 Z03854	33355		178.56
8 Z03810	33355		-75.33
8 Z03853	33355		82.25
722368	09/16/2016	EPIC SPORTS INC 10518	5,118.98
2302504	36244		5,118.98
722369	09/16/2016	EXPERIAN INFORMATION SOLUTIONS 5760	113.48
CD1705005132	33426		40.14
CD1705005133	33426		73.34
722370	09/16/2016	FANNIN FABRICATION CO 1615	2,270.00
55725	35723		2,270.00
722371	09/16/2016	FEDEX 1632	219.23
5 532 23433	33384		219.23
722372	09/16/2016	FINLAY AUTOMOTIVE SUPPLY INC 10237	673.33
027377	34116		154.38
028717	34116		84.53
028726	34116		105.68
029092	34116		300.55
029505	34115		28.19
722373	09/16/2016	HALL COMMERCIAL PRINTING 2053	436.00

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Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
161514	36208		82.00
161516	36208		354.00
722374	09/16/2016	HEALTHSTAT INC 9951	37,383.51
42346	34744		37,383.51
722375	09/16/2016	SPENCER & COMPANY 2321	551.92
S 14010	33281		145.14
S 14017	33281		121.08
S 14023	33281		-54.32
W 16265	33281		340.02
722376	09/16/2016	JAMES L DUNLAP 2533	42.95
688456	33285		42.95
722377	09/16/2016	KANSAS ARBORISTS ASSOCIATION 2625	200.00
36326 COFFMAN	36326		200.00
722378	09/16/2016	KANSAS ATTORNEY GENERAL 2637	2,055.00
LG 16 001386	BONDS		630.00
LG 16 001387	BONDS		570.00
LG 16 001388	BONDS		165.00
LG 16 001389	BONDS		690.00
722379	09/16/2016	KANSAS AUTOMOTIVE INC 2639	598.35
2913732	33289		33.44
2913778	33289		67.00
2913779	33346		16.80
2913861	33289		54.83
2913728	33289		49.93
2913229	33289		101.04
2912934	33346		19.54
2913191	33289		3.41
2912662	33289		1.26
2912665	33214		13.52
2912729	33214		88.79
2913603	33289		14.38
2913226	33289		47.04
2913628	33346		44.28
2911898	33289		8.88
2911962	33289		22.20
2912524	33289		4.68
2912549	33289		7.33
722380	09/16/2016	KANSAS DEPT OF HEALTH & ENVIR 2676	2,000.00
#MKS72SO01 10	36339		2,000.00
722381	09/16/2016	KANSAS DEPT OF REVENUE 2691	57.88
010103402988 JL SALES TAX ZOO			57.88
722382	09/16/2016	KANSAS DEPT OF REVENUE 2691	52,227.59
6250 847Y J738 SALES TAX WATE			52,227.59
722383	09/16/2016	KANSAS WATER ENVIRONMENT ASSOC 2777	10,825.00
2016 0824 02	36338		10,825.00
722384	09/16/2016	LAIRD NOLLER FORD INC 2939	1,289.36
1180828	33294		268.45
1180843	33294		314.72
1180917	33294		706.19
722385	09/16/2016	LKQ MIDAMERICA AUTO PARTS INC 8236	85.00

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Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
75618750	33323		-100.00
75618769	33323		-350.00
77330593	33323		95.00
77847188	33323		440.00
722386 08226	09/16/2016 32442	MIDWEST COATING 3407	1,197.70
722387 15009	09/16/2016 33298	MIKE'S FRAME SHOP INC 3423	1,389.15
722388 1312835	09/16/2016 35951	MISSOURI-KANSAS SUPPLY COMPANY 10451	4,178.44
722389 345602 345603	09/16/2016 35941 35537	MM EXCAVATING LLC 9938	29,027.70 879.00
722390 KS08 191171	09/16/2016 33418	MOTION INDUSTRIES INC 3545	669.92
722391 7801 16	09/16/2016 33462	NAILL ENTERPRISES LTD 4931	96.15
722392 1454082616 1455082616	09/16/2016 33422 33422	OZARK INTEGRATED PEST SERVICE 3791	35.00 230.00
722393 0805 BC BK0763	09/16/2016 36321	JEFFERSON STREET HOTEL PARTNER 4090	7,317.84
722394 26A 26B	09/16/2016 35306 35306	SANCHEZ PROFESSIONAL CLEANING 10169	508.75 90.00
722395 SB946665 SW126796	09/16/2016 33235 33235	SBC GLOBAL SERVICES INC 286	5,562.99 1,110.44
722396 407475	09/16/2016 33141	SCOTTY WILSON ENTERPRISES INC 4442	11,650.00
722397 92626	09/16/2016 33228	SHAWNEE COUNTY 4521	33.75
722398 36986 38049	09/16/2016 35493 33448	SHAWNEE COUNTY 4522	156.00 44.00
722399 33591 JUL 2016	09/16/2016 33591	SHAWNEE COUNTY RURAL WATER 5719	1,498.00
722400 920495	09/16/2016 33701	SOUTHWEST PAPER COMPANY INC 4674	10.71
722401 36176	09/16/2016 36176	TENNESSEE TOWN NIA INC 4901	95.00
722402 49594	09/16/2016 33308	RAD INC 5042	5.56
722403	09/16/2016	VAC-CON SERVICES INC 8824	4,839.27

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9656	35948		4,741.20
9661	33616		199.27
9696	35948		-101.20
722404	09/16/2016	ARC PHYSICAL THERAPY PLUS	9956
1011449	33984		825.00
722405	09/16/2016	JASON BARKER	10526
PK00000962		REFUND CROSBY PLACE GARAGE	24.81
722406	09/16/2016	CHRISTINE BROWNING	10527
PK00000963		REFUND CROSBY PLACE GARAGE	8.99
PK10023		REFUND CROSBY PLACE GARAGE	67.75
722407	09/16/2016	DYLAN COMBES	10528
PK00000971		REFUND WATER TOWER PARKING LOT	6.60
722425	09/16/2016	BESSINE WALTERBACH LLP	10466
00000215416091		Garnishment - Pct of Net	311.54
722426	09/16/2016	CHAPTER 13 TRUSTEE	2494
00000027816091		Bankruptcy - Amt 26 PP	27.69
722427	09/16/2016	CHAPTER 13 TRUSTEE	2494
00000065816091		Bankruptcy - Amt 26 PP	144.00
722428	09/16/2016	CHAPTER 13 TRUSTEE	2494
00000006716091		Bankruptcy - Amt 26 PP	94.62
722429	09/16/2016	CHAPTER 13 TRUSTEE	2494
00000023216091		Bankruptcy - Amt 26 PP	97.22
722430	09/16/2016	CHAPTER 13 TRUSTEE	2494
00000080616091		Bankruptcy - Amt 26 PP	136.62
722431	09/16/2016	CHAPTER 13 TRUSTEE	2494
00000119216091		Bankruptcy - Amt 26 PP	63.70
722432	09/16/2016	CHAPTER 13 TRUSTEE	2494
00000067716091		Bankruptcy - Amt 26 PP	484.61
722433	09/16/2016	CHAPTER 13 TRUSTEE	2494
00000238516091		Bankruptcy - Amt 26 PP	36.92
722434	09/16/2016	CHAPTER 13 TRUSTEE	2494
00000004416091		Bankruptcy - Amt 26 PP	87.69
722435	09/16/2016	CHAPTER 13 TRUSTEE	2494
00000229616091		Bankruptcy - Amt 26 PP	202.61
722436	09/16/2016	CHAPTER 13 TRUSTEE	2494
00000250316091		Bankruptcy - Amt 26 PP	95.54
722437	09/16/2016	CHAPTER 13 TRUSTEE	2494
00000100916091		Bankruptcy - Amt 26 PP	138.46
722438	09/16/2016	CHAPTER 13 TRUSTEE	2494
00000015216091		Bankruptcy - Amt 26 PP	183.69
722439	09/16/2016	CHAPTER 13 TRUSTEE	2494
00000254716091		Bankruptcy - Amt 26 PP	60.00

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Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
722440	09/16/2016	FAMILY SUPPORT PAYMENT CENTER 6780	461.77
00000241016091		Child Support - Amt	461.77
722441	09/16/2016	FAMILY SUPPORT PAYMENT CENTER 6780	125.54
00000258816091		Child Support - Amt	125.54
722442	09/16/2016	FRATERNAL ORDER OF POLICEMEN 1773	9,650.68
UNF11609161614		Union Dues - FOP	77.76
UNF11609161614		Union Dues - FOP	9,572.92
722443	09/16/2016	ILLINOIS STUDENT ASSISTANCE 9196	303.69
00000035416091		Student Loan Federal - Pct	303.69
722444	09/16/2016	KANSAS DEPARTMENT OF REVENUE 6574	324.09
00000111616091		Tax Levy State - Pct	324.09
722445	09/16/2016	PIONEER CREDIT RECOVERY INC 3940	227.41
00000215516091		Student Loan Federal - Pct	227.41
722446	09/16/2016	SUPPORTKIDS SERVICES INC 4283	187.62
00000089816091		Child Support - Amt	187.62
722447	09/16/2016	OFFICE OF THE ATTORNEY GENERAL 10437	92.31
00000265316091		Child Support - Amt	92.31
722448	09/16/2016	UNITED STATES GOVERNMENT 9489	151.61
00000215516091		Student Loan Federal - Pct	151.61
722449	09/16/2016	US DEPT OF TREASURY ON BEHALF 10515	238.96
00000078516091		Garnishment - Pct of Net	238.96
722450	09/16/2016	WILLIAM GRIFFIN CHAPTER 5446	2,145.24
00000055616091		Bankruptcy - Amt 26 PP	2,145.24
722451	09/16/2016	WILLIAM GRIFFIN CHAPTER 5446	1,246.16
00000041316091		Bankruptcy - Amt 26 PP	1,246.16
722452	09/16/2016	WILLIAM GRIFFIN CHAPTER 5446	807.70
00000080116091		Bankruptcy - Amt 26 PP	807.70
722453	09/16/2016	FASTENAL COMPANY 1619	43.64
KSTOP232012	33382		43.64
722454	09/16/2016	GRAINGER 1964	1,061.64
9205357560	36169		898.06
9207964975	33277		163.58
722455	09/16/2016	KANSAS SAND & CONCRETE 2744	2,964.00
90083761	33407		605.00
90084107	33407		605.00
90084108	33407		1,210.00
90083234	33407		544.00
722456	09/16/2016	MID-STATES MATERIALS LLC 3401	8,223.69
58101	36150		8,223.69
722457	09/16/2016	MIDWEST MOTOR SUPPLY CO INC 2854	99.70
5105564	33211		99.70
722458	09/16/2016	ROACH HARDWARE 4230	326.23
119726	33413		27.96
119768	33413		46.48

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119652	33413		53.98
119790	33413		27.97
119800	33413		37.75
119668	33413		132.09
722459	09/16/2016	TARWATER FARM & HOME SUPPLY 4872	270.00
1347959	33568		270.00
722460	09/16/2016	ALANIS-NEGRETE, J REYES 9715	25.00
CR 2007 001176	DEANN K MASSEY		25.00
722461	09/16/2016	BARNES, DENNIS 9995	50.00
CR 2015 000534	BEVERLY MARTIN		50.00
722462	09/16/2016	CRIME VICTIMS COMPENSATION 6575	10.00
CR 2004 001348	LUIS A RIVERA		10.00
722463	09/16/2016	HOWLAND, BRIAN R 10281	50.00
CR 2015 000160	AARON M COWDIN		50.00
722464	09/16/2016	KANSAS BUREAU OF INVESTIGATION 2646	50.00
CR 2013 001104	TRACY A READY		40.00
CR 2014 002045	GENE W RUCKMAN		50.00
CR 2015 001036	JT HAYES		50.00
722465	09/16/2016	KINNEY, TROY M 10174	50.00
CR 2006 002005	DL BIGENWALT		50.00
722466	09/16/2016	MELANSON, POLYANA 10441	25.00
CR 2015 000786	WA MORTON		25.00
722467	09/23/2016	ACTION SIGNS TO GO 43	165.00
65339	33249		165.00
722468	09/23/2016	AMEC FOSTER WHEELER 7704	9,597.50
S39991564	34801		9,597.50
722469	09/23/2016	VCA CENVET INC 5886	748.27
201608 0	33370		748.27
722470	09/23/2016	AT&T CAPITAL SERVICES 284	7,131.57
2993647	28170		7,131.57
722471	09/23/2016	AUTO ZONE INC 310	207.87
1634150872	34547		207.87
722472	09/23/2016	BOYLES INC 574	44.50
7267	33786		44.50
722473	09/23/2016	BROWNS SUPER SERVICE INC 670	250.00
47570	33261		175.00
48238	33261		110.00
48258	33261		110.00
722474	09/23/2016	CARSON, JEFF 10536	387.55
36400	36400		387.55
722475	09/23/2016	CCG SYSTEMS INC 855	19,258.94
17257	36408		19,258.94
722476	09/23/2016	CELLCO PARTNERSHIP 9497	1,783.90
9771221802	DE		1,783.90

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Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
722477 34858	09/23/2016 34858	COLLINS LAND SERVICE 1025	14,500.00 14,500.00
722478 510139	09/23/2016 33267	CONRAD FIRE EQUIPMENT INC 1073	16.44 16.44
722479 75786 75796 78041	09/23/2016 33385 33385 33385	S & S OF KANSAS INC 1153	45.96 45.96 35.07 126.99
722480 5715 5716	09/23/2016 35717 34572	CREATIVE BUSINESS SOLUTIONS 1165	430.75 1,307.50 1,738.25
722481 260465	09/23/2016 33270	DOUG RICHERT PONTIAC CADILLAC 1397	133.86 133.86
722482 41844	09/23/2016 35319	ENVIRONMENTAL ENERGY INC 1545	55.00 55.00
722483 0003461450	09/23/2016 33371	ENVISION INDUSTRIES INC 1549	30.90 30.90
722484 12645	09/23/2016 36222	EVERST SOFTWARE LP 9646	716.62 716.62
722485 030234 030404 030218 029920 029926 029978 030420 029981 030066 030089 030186 030202	09/23/2016 34116 34116 34115 34115 34115 34115 34115 34115 34115 34115 34116 34115 34116	FINLAY AUTOMOTIVE SUPPLY INC 10237	21.66 74.21 47.51 63.31 108.68 184.07 91.36 53.42 23.62 360.99 48.23 18.55 1,095.61
722486 80026	09/23/2016 33860	GRANICUS INC 9545	1,800.00 1,800.00
722487 S 14184 w 1 619 S 14107 S 14111 S 14125 S 14156 S 14181	09/23/2016 33281 33281 33281 33281 33281 33281 33281	SPENCER & COMPANY 2321	38.93 369.48 135.45 10.28 86.13 49.56 66.50 756.33
722488 1362326	09/23/2016 33870	INFORMATION NETWORK OF KANSAS 2395	414.00 414.00
722489 297482	09/23/2016 33285	JAMES L DUNLAP 2533	11.04 11.04
722490 590741	09/23/2016 33316	JOHN DEERE FINANCIAL FSB 5769	3,453.92 3,453.92

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Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
722491 1500935 IN	09/23/2016 35305	JUSTICE SYSTEMS 2606	200.93 200.93
722492 2913741 2913342 2913516 2912624	09/23/2016 33289 33289 33289 33289	KANSAS AUTOMOTIVE INC 2639	15.96 8.64 6.90 14.52 46.02
722493 6080478	09/23/2016 33412	KANSAS ONE CALL SYSTEM INC 2728	3,355.00 3,355.00
722494 2012006900 09/1 2133006000 09/1	09/23/2016 DE DE	KAW VALLEY ELECTRIC 8159	3.64 115.75 119.39
722495 014705	09/23/2016 36265	LOUS GLOVES INCORPORATED 8610	2,147.50 2,147.50
722496 102609	09/23/2016 36409	LOWER HEATING & A/C INC 3119	217.60 217.60
722497 36370 GLAUDE M	09/23/2016 36370	MANAGERS OF VOLUNTEER 10268	35.00 35.00
722498 214667	09/23/2016 36158	MOBOTREX, INC 10510	1,760.00 1,760.00
722499 33572 JULY-AUG	09/23/2016 33572	MOSER, ROBERT E 3537	600.00 600.00
722500 7801 17	09/23/2016 33462	NAILL ENTERPRISES LTD 4931	96.15 96.15
722501 93997647 93998058	09/23/2016 36071 36071	NEBRASKA FURNITURE MART 10501	1,641.52 3,855.16 5,496.68
722502 5306	09/23/2016 34430	PETDATA INC 10112	3,303.50 3,303.50
722503 30580	09/23/2016 35164	RDG SCHUTTE WILSCAM BIRGE 6549	32,913.84 32,913.84
722504 27A 27B 5	09/23/2016 35306 35306 35306	SANCHEZ PROFESSIONAL CLEANING 10169	508.75 90.00 807.30 1,406.05
722505 3RD QTR LIQUO	09/23/2016 SNCO PARKS	SHAWNEE COUNTY 6900	133,259.40 133,259.40
722506 37716	09/23/2016 34702	SHAWNEE COUNTY 4522	206.00 206.00
722507 57026	09/23/2016 34288	SIMILAR MODE UNIFORMS INC 4563	161.50 161.50
722508 36401-DAMAGE	09/23/2016 36401	SMITH, DEANDRE JAVON 10529	1,010.00 1,010.00

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
722509 921568	09/23/2016 33701	SOUTHWEST PAPER COMPANY INC 4674	203.54 203.54
722510 70953	09/23/2016 36258	SURPLUS PROPERTY FUND 4836	95.00 95.00
722511 0264870 IN	09/23/2016 35775	SYMBOLARTS 4849	290.00 290.00
722512 SI1450060	09/23/2016 35799	TASER INTERNATIONAL INC 4873	4,402.79 4,402.79
722513 AUG 2016 ACCT	09/23/2016 33511	TRANSUNION RISK AND 9436	127.56 127.56
722514 000507764 #3976	09/23/2016 35828	TRAVELERS INSURANCE COMPANY 5089	1,689.09 1,689.09
722515 282688387	09/23/2016 36199	UNION PACIFIC RAILROAD 5136	1,000.00 1,000.00
722516 36380 PERMIT B	09/23/2016 36380	UNITED STATES POSTAL SERVICE 5150	183.00 183.00
722517 9681 9685	09/23/2016 33616 33616	VAC-CON SERVICES INC 8824	618.03 489.71 1,107.74
722518 2696	09/23/2016 35600	WASHBURN UNIVERSITY OF TOPEKA 5312	100.00 100.00
722519 834608991	09/23/2016 35455	WEST PUBLISHING CORPORATION 4972	666.00 666.00
722528 PK11814	09/23/2016	MEL PIEPER REFUND-TOWNSITE PARKING GARAGE 10543	67.75 67.75
722529 PK0003009	09/23/2016	GRANT WATERS REFUND-WATER TOWER PARKING LOT 10544	9.60 9.60
722530 36411 2016	09/23/2016 36411	AMERICAN PUBLIC WORKS 178	3,965.00 3,965.00
722531 KSTOP232350	09/23/2016 33271	FASTENAL COMPANY 1619	7.82 7.82
722532 9215257040 9215561276	09/23/2016 36305 36299	GRAINGER 1964	81.71 647.60 729.31
722533 90086828 90085465 90085466 90086221 90086222 90086223 90086224 90083762 90084109 90084823 90078722	09/23/2016 33538 33538 33407 33407 33407 33407 33538 33538 33538 33407 33538	KANSAS SAND & CONCRETE 2744	545.63 428.75 464.00 580.00 290.00 239.00 232.00 502.25 495.00 665.50 498.13 5,871.51

COUNCIL REPORT OF VENDOR PAYMENTS

Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
90081520	33538		495.00
90083232	33538		436.25
722534	09/23/2016	MID-STATES MATERIALS LLC 3401	23,943.07
58213	33425		1,078.52
58236	36150		22,864.55
722535	09/23/2016	MIDWEST MOTOR SUPPLY CO INC 2854	1,911.29
5111438	33478		7.60
5112598	33478		708.13
5112638	33478		121.00
5144509	33478		456.93
5144761	33478		617.63
722536	09/23/2016	ROACH HARDWARE 4230	81.28
119876	33413		5.99
119963	33413		51.35
119974	33413		23.94
722537	09/23/2016	SAFETY CONSULTING INC 4335	2,145.00
160852	33589		1,320.00
160853	33420		165.00
160854	33492		440.00
160855	33903		220.00
722538	09/23/2016	DILLONS 6828	17.96
CR 2008 001660	ARCHIE L MARKS		17.96
722539	09/23/2016	DITTAMO, MICHAEL P 10542	52.54
CR 2006 000881	BRETT W DEGAND		52.54
722540	09/23/2016	FULTZ, ROBERT 9448	25.00
CR 2013 001413	JOHN W COLLINS		25.00
722541	09/23/2016	HOLGUIN, ADRIAN 10535	35.00
CR 2016 000129	JL HOLGUIN JR		35.00
722542	09/23/2016	KANSAS BUREAU OF INVESTIGATION 2646	520.00
CR 2005 000824	VP CARTER		400.00
CR 2008 000488	JD WHALEY		50.00
CR 2015 000897	KM MCCRAY		70.00
722543	09/23/2016	WRIGHT, CARMEN R 10194	96.95
CR 2005 002509	GL GIBSON		96.95
722544	09/26/2016	KANSAS DEPT OF REVENUE 2691	4,514.38
6267 7GF8 KA7M	SALES TAX ZOO		4,514.38
722545	09/30/2016	BUTLER & ASSOCIATES PA 730	103.02
00000230316093	Garnishment - Pct of Net		103.02
722546	09/30/2016	BUTLER & ASSOCIATES PA 730	103.02
00000230316093	Garnishment - Pct of Net		103.02
722547	09/30/2016	H KENT HOLLINS ATTORNEY AT LAW 6502	103.03
00000230316093	Garnishment - Pct of Net		103.03
722548	09/30/2016	H KENT HOLLINS ATTORNEY AT LAW 6502	96.14
00000246816093	Garnishment - Pct of Net		96.14
722549	09/30/2016	H KENT HOLLINS ATTORNEY AT LAW 6502	96.13
00000246816093	Garnishment - Pct of Net		96.13

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Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
722550 00000237916093	09/30/2016	MARTIN PRINGLE OLIVER WALLACE Garnishment - Pct of Net	3214 163.00
722551 00000102216093	09/30/2016	MCNEILEPAPPAS PC Garnishment - Pct of Net	10454 220.15
722552 563895	09/30/2016 36428	SPENCER FANE LLP	9372 2,784.00
722553 36451 PERM RO	09/30/2016 36451	WILSON, DERYL D	10537 850.00
722554 1649625173728	09/30/2016 33251	ADVANCE STORES COMPANY INC	64 7.07
722555 S39991668 S39991669	09/30/2016 34800 27735	AMEC FOSTER WHEELER	7704 26,374.50 3,427.50
722556 1705 1722	09/30/2016 35667 35667	AMERI-CRETE INC	9644 29,355.34 21,649.93
722557 SEPTEMBER 20	09/30/2016 MONTHLY PHONE	AT&T	281 19,564.66
722558 6144852307	09/30/2016 LONG DISTANCE	AT&T	281 579.37
722559 4477134301	09/30/2016 35851	AT&T	281 3,630.57
722560 1634128781 1634154998	09/30/2016 34547 34547	AUTO ZONE INC	310 119.56 125.92
722561 48551	09/30/2016 33261	BROWNS SUPER SERVICE INC	670 65.00
722562 8160	09/30/2016 33443	C & B INDUSTRIES INC	9568 81.48
722563 16849	09/30/2016 34638	CHAVEZ RESTORATION & CLEANING	7037 182.40
722564 33461 SEP 2016	09/30/2016 33461	CONSOLIDATED RURAL WATER	1076 1,244.00
722565 59054	09/30/2016 36174	CUSTOM SHEETMETAL & ROOFING IN	1215 3,700.00
722566 IN150011584	09/30/2016 36135	D&R ELECTRONICS CO LTD	8964 1,767.75
722567 030944 031049 031129	09/30/2016 34116 34115 34115	FINLAY AUTOMOTIVE SUPPLY INC	10237 124.38 23.78 6.81
722568 4141	09/30/2016 36061	GREENFIELDS OUTDOOR FITNESS	10483 18,000.00

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Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
722569 INV0586243	09/30/2016 36184	GT DISTRIBUTORS INC 2008	489.42 489.42
722570 36257	09/30/2016 36257	HEARTLAND TREE SERVICE 2164	2,500.00 2,500.00
722571 W 16179 S 14216 S 14271 S 14130	09/30/2016 33281 33281 33281 33281	SPENCER & COMPANY 2321	5,706.09 8.64 32.58 243.74 5,991.05
722572 1762	09/30/2016 35889	INNOVA CONSULTING LLC 10432	2,520.00 2,520.00
722573 ITSP I1091616 00	09/30/2016 36427	ITS PLUS INC 10541	9,115.00 9,115.00
722574 297312	09/30/2016 33285	JAMES L DUNLAP 2533	41.59 41.59
722575 17441	09/30/2016 33284	JAYHAWK AUTO INC 2501	385.80 385.80
722576 1500825 IN 1500871 IN	09/30/2016 35305 35751	JUSTICE SYSTEMS 2606	143.69 187.07 330.76
722577 36406 LANGSTON 36406 RUSSELL	09/30/2016 36406 36406	KANSAS PRIMA 2736	50.00 50.00 100.00
722578 385805	09/30/2016 35246	LINEAGE MAILING SERVICES LLC 9223	1,938.93 1,938.93
722579 800	09/30/2016 31907	MAYFIELD CREATIVE INC 9957	10,100.00 10,100.00
722580 08253	09/30/2016 35694	MIDWEST COATING 3407	1,400.00 1,400.00
722581 345604	09/30/2016 35710	MM EXCAVATING LLC 9938	1,950.00 1,950.00
722582 10003893151608	09/30/2016 36494	MORRIS COMMUNICATIONS 5016	350.00 350.00
722583 7801 19	09/30/2016 33462	NAILL ENTERPRISES LTD 4931	96.15 96.15
722584 94005655 94005366 94004658 94004070 94003775 94000789 94000268 93999171 93998868 93998454	09/30/2016 36071 36071 36071 36071 36071 36071 36071 36071 36071 36071	NEBRASKA FURNITURE MART 10501	4,365.01 3,979.16 3,792.79 3,904.76 3,258.24 2,089.00 2,014.70 4,402.58 3,158.30 3,631.42 34,595.96

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Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
722585 707781	09/30/2016 33725	PUR O ZONE INC 6773	697.11 697.11
722586 0000009537	09/30/2016 33321	R K AERIALS LLC 7575	119.29 119.29
722587 30660	09/30/2016 35164	RDG SCHUTTE WILSCAM BIRGE 6549	36,375.11 36,375.11
722588 4880180	09/30/2016 33416	REEVES WIEDEMAN COMPANY INC 4154	17.90 17.90
722589 000256 007129 001222 009910	09/30/2016 33861 33606 36314 35871	SAMS CLUB 4357	159.20 19.56 131.76 845.57 1,156.09
722590 28A 28B	09/30/2016 35306 35306	SANCHEZ PROFESSIONAL CLEANING 10169	508.75 90.00 598.75
722591 407476	09/30/2016 35787	SCOTTY WILSON ENTERPRISES INC 4442	4,350.00 4,350.00
722592 92635	09/30/2016 33228	SHAWNEE COUNTY 4521	33.75 33.75
722593 1095580	09/30/2016 35870	STANTEC CONSULTING 5900	51,500.00 51,500.00
722594 36312 1 36313 1	09/30/2016 36312 36313	TERRITORIAL KANSAS HERITAGE 10468	93,632.95 23,009.00 116,641.95
722595 7159 BS16	09/30/2016 33306	TOPEKA FOUNDRY & IRON WORKS IN 5029	15.54 15.54
722596 000018W497386 0000656FE0386	09/30/2016 33781 34532	UNITED PARCEL SERVICE INC 5140	26.69 27.22 53.91
722597 9019735263	09/30/2016 35352	VERITIV OPERATING COMPANY 10171	913.05 913.05
722598 489263	09/30/2016 36419	WORKSRIGHT SOFTWARE 5540	395.00 395.00
722599 INDEMNITY 7/1-3	09/30/2016 33957	CORVEL CORPORATION INC 8931	6,195.00 6,195.00
722600 44009 43902 43877 43846 43845 43843 43821 43740 43738	09/30/2016 34113 34113 34113 34113 34113 34113 34113 34113 34113	STORMONT VAIL WORKCARE 4783	418.00 206.60 150.00 155.30 239.00 426.40 320.00 15,073.78 1,006.80 17,995.88

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722606 00000215416093	09/30/2016	BESSINE WALTERBACH LLP Garnishment - Pct of Net	10466 301.17	301.17
722607 00000027816093	09/30/2016	CHAPTER 13 TRUSTEE Bankruptcy - Amt 26 PP	2494 27.69	27.69
722608 00000065816093	09/30/2016	CHAPTER 13 TRUSTEE Bankruptcy - Amt 26 PP	2494 144.00	144.00
722609 00000006716093	09/30/2016	CHAPTER 13 TRUSTEE Bankruptcy - Amt 26 PP	2494 94.62	94.62
722610 00000023216093	09/30/2016	CHAPTER 13 TRUSTEE Bankruptcy - Amt 26 PP	2494 97.22	97.22
722611 00000080616093	09/30/2016	CHAPTER 13 TRUSTEE Bankruptcy - Amt 26 PP	2494 136.62	136.62
722612 00000119216093	09/30/2016	CHAPTER 13 TRUSTEE Bankruptcy - Amt 26 PP	2494 63.70	63.70
722613 00000067716093	09/30/2016	CHAPTER 13 TRUSTEE Bankruptcy - Amt 26 PP	2494 484.61	484.61
722614 00000238516093	09/30/2016	CHAPTER 13 TRUSTEE Bankruptcy - Amt 26 PP	2494 36.92	36.92
722615 00000004416093	09/30/2016	CHAPTER 13 TRUSTEE Bankruptcy - Amt 26 PP	2494 87.69	87.69
722616 00000229616093	09/30/2016	CHAPTER 13 TRUSTEE Bankruptcy - Amt 26 PP	2494 202.61	202.61
722617 00000250316093	09/30/2016	CHAPTER 13 TRUSTEE Bankruptcy - Amt 26 PP	2494 95.54	95.54
722618 00000100916093	09/30/2016	CHAPTER 13 TRUSTEE Bankruptcy - Amt 26 PP	2494 138.46	138.46
722619 00000015216093	09/30/2016	CHAPTER 13 TRUSTEE Bankruptcy - Amt 26 PP	2494 183.69	183.69
722620 00000254716093	09/30/2016	CHAPTER 13 TRUSTEE Bankruptcy - Amt 26 PP	2494 60.00	60.00
722621 00000241016093	09/30/2016	FAMILY SUPPORT PAYMENT CENTER Child Support - Amt	6780 459.44	459.44
722622 00000258816093	09/30/2016	FAMILY SUPPORT PAYMENT CENTER Child Support - Amt	6780 125.54	125.54
722623 00000035416093	09/30/2016	ILLINOIS STUDENT ASSISTANCE Student Loan Federal - Pct	9196 303.44	303.44
722624 00000111616093	09/30/2016	KANSAS DEPARTMENT OF REVENUE Tax Levy State - Pct	6574 360.31	360.31
722625 00000215516093	09/30/2016	PIONEER CREDIT RECOVERY INC Student Loan Federal - Pct	3940 247.41	247.41

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Between 9/3/2016 and 9/30/2016

Check No.	Check Date/PO #	Vendor Name and Number	Check Amount
722626	09/30/2016	SUPPORTKIDS SERVICES INC 4283	182.46
00000089816093		Child Support - Amt	182.46
722627	09/30/2016	OFFICE OF THE ATTORNEY GENERAL 10437	92.31
00000265316093		Child Support - Amt	92.31
722628	09/30/2016	UNITED STATES GOVERNMENT 9489	164.94
00000215516093		Student Loan Federal - Pct	164.94
722629	09/30/2016	US DEPT OF TREASURY ON BEHALF 10515	232.88
00000078516093		Garnishment - Pct of Net	232.88
722630	09/30/2016	WILLIAM GRIFFIN CHAPTER 5446	2,145.24
00000055616093		Bankruptcy - Amt 26 PP	2,145.24
722631	09/30/2016	WILLIAM GRIFFIN CHAPTER 5446	1,246.16
00000041316093		Bankruptcy - Amt 26 PP	1,246.16
722632	09/30/2016	WILLIAM GRIFFIN CHAPTER 5446	807.70
00000080116093		Bankruptcy - Amt 26 PP	807.70
722633	09/30/2016	DANIEL R HOUSER INC 7046	1,750.00
20160147	33406		1,750.00
722634	09/30/2016	FASTENAL COMPANY 1619	21.03
KSTOP232556	33271		21.03
722635	09/30/2016	GADES SALES COMPANY INC 1820	1,320.00
0069415 IN	36130		1,320.00
722636	09/30/2016	GRAINGER 1964	247.18
9218401801	36317		247.18
722637	09/30/2016	HYDRO FLEX CORPORATION 2368	42.00
44828	33282		42.00
722638	09/30/2016	KANSAS SAND & CONCRETE 2744	6,492.76
90087869	33407		899.00
90087871	33407		870.00
90087873	33538		428.75
90088601	33538		424.38
90088602	33407		1,102.00
90088603	33407		196.50
90087420	33538		368.13
90087421	33407		232.00
90087422	33407		580.00
90087585	33407		1,160.00
90087586	33538		232.00
722639	09/30/2016	MID-STATES MATERIALS LLC 3401	1,695.73
58409	33425		1,540.45
58425	33473		155.28
722640	09/30/2016	MIDWEST MOTOR SUPPLY CO INC 2854	583.07
5128454	33347		40.75
5128471	33211		38.85
5151844	33478		12.63
5162586	33478		490.84
722641	09/30/2016	ROACH HARDWARE 4230	78.81
120037	33413		28.43
120042	33413		17.94

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Between 9/3/2016 and 9/30/2016

<u>Check No.</u>	<u>Check Date/PO #</u>	<u>Vendor Name and Number</u>	<u>Check Amount</u>
120084	33413		19.99
120100	33413		12.45
Total for Check Payments			2,589,461.27
TOTAL OF PAYMENTS			18,211,505.78

Payment Listing

CB255 Date: 10/05/16
Time: 12:58

JOB SUBMISSION PARAMETERS

User Name: INFORBC\kjohnson
Job Name: CB255KEJ2
Step Nbr: 1

Cash Code: 07 US BANK OPERATING ACCT
or Cash Code Group:

Transaction Code: SYS AP SYSTEM PAYMENT
Check Date: 090316 - 093016
Check Nbr: -
Company: 1 CITY OF TOPEKA

Transaction Status: P Paid
Report Sequence: C By Transaction Code
Detail Option: Summary

Payment Listing

CB255 Date 10/05/16
Time 12:58

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Payment Listing
Cash Code 07 US BANK OPERATING ACCT
By Transaction Code (Status: Paid)

Transaction Code SYS AP SYSTEM PAYMENT

Reference Number	Payment Nbr	Co.	Post Date	Pay Date	Void Date	Amount	Status	Payee Name	Pay Group	Proc Grp
KELLEY LAS	722318	1	09/02/16	09/09/16		200.00	Historical	LASHAWN KELLEY	COT	
PHELPS CHA	722319	1	09/02/16	09/09/16		4487.00	Historical	PHELPS CHARTERED TRU	COT	
WOODRUFF D	722320	1	08/31/16	09/09/16		600.00	Historical	DEBORAH WOODRUFF	COT	
CARTER 114	722321	1	09/01/16	09/09/16		16.77	Historical	CARTER REALTY	COT	
CARTER 123	722322	1	09/01/16	09/09/16		70.74	Historical	CARTER REALTY	COT	
CARTER 150	722323	1	09/01/16	09/09/16		22.65	Historical	CARTER REALTY	COT	
CARTER 590	722324	1	09/01/16	09/09/16		31.57	Historical	CARTER REALTY	COT	
GOHEEN DOU	722325	1	09/01/16	09/09/16		86.10	Historical	DOUG GOHEEN	COT	
KANSAS REN	722326	1	09/01/16	09/09/16		646.34	Historical	KANSAS RENTAL	COT	
KNIGHT JES	722327	1	09/01/16	09/09/16		24.00	Historical	JESSICA L KNIGHT	COT	
LINDSAY CO	722328	1	09/01/16	09/09/16		107.93	Historical	COURTNEY A LINDSAY	COT	
MATTHEWS G	722329	1	09/01/16	09/09/16		237.24	Historical	GLENN B MATTHEWS	COT	
MONTARA VI	722330	1	09/01/16	09/09/16		188.95	Historical	MONTARA VILLAGE	COT	
WCW PRO	722331	1	09/01/16	09/09/16		28.99	Historical	WCW PROPERTY MANAGEM	COT	
WCW PROP	722332	1	09/01/16	09/09/16		32.81	Historical	WCW PROPERTY MANAGEM	COT	
239 SE GOL	722408	1	09/09/16	09/16/16		2550.00	Historical	HECTOR SOLIS	COT	
FLOREZ TON	722409	1	09/08/16	09/16/16		7.00	Historical	TONY O FLOREZ	COT	
FORREST JE	722410	1	09/09/16	09/16/16		46.96	Historical	JENNIFER A FORREST	COT	
KIDWELL JO	722411	1	09/13/16	09/16/16		1348.73	Historical	JOAN E KIDWELL	COT	
MEINHARDT	722412	1	09/09/16	09/16/16		60.36	Historical	CAROL L MEINHARDT	COT	
MILLER RAY	722413	1	09/09/16	09/16/16		10.03	Historical	RAYMOND E MILLER	COT	
READY STAC	722414	1	09/09/16	09/16/16		40.78	Historical	STACEY L READY	COT	
WASHBURN U	722415	1	09/09/16	09/16/16		25.31	Historical	WASHBURN UNIVERSITY	COT	
GRIFFIN CA	722416	1	09/06/16	09/16/16		8.00	Historical	CAROLYN G GRIFFIN	COT	
HARRIS JOH	722417	1	09/08/16	09/16/16		167.00	Historical	JOHN R HARRIS	COT	
MEYER LYND	722418	1	09/06/16	09/16/16		146.00	Historical	LYNDA LORRAINE MEYER	COT	
RITCHIE SC	722419	1	09/06/16	09/16/16		78.00	Historical	SCOTT ALLAN RITCHIE	COT	
BROWN SHAB	722420	1	09/06/16	09/16/16		10.00	Historical	SHABREE L BROWN	COT	
COHAGEN DO	722421	1	09/01/16	09/16/16		10.00	Historical	DOROTHY ANN COHAGEN	COT	
COHAGEN AP	722422	1	09/01/16	09/16/16		10.00	Historical	APRIL DEANN COHAGEN	COT	
HARRIS CAR	722423	1	09/09/16	09/16/16		10.00	Historical	CAROL HARRIS	COT	
SPENCER-WA	722424	1	09/12/16	09/16/16		10.00	Historical	TIFFANIE SPENCER-WAR	COT	
OSBURN KAY	722520	1	09/20/16	09/23/16		40.00	Historical	KAYCI M OSBURN	COT	
SCHUMAN JI	722521	1	09/20/16	09/23/16		475.18	Historical	JIM SCHUMAN	COT	
SIMS MARCU	722522	1	09/20/16	09/23/16		10.25	Historical	MARCUS SIMS	COT	
TOPEKA FUE	722523	1	09/20/16	09/23/16		114.08	Historical	TOPEKA FUEL CENTER I	COT	
BERVERT TI	722524	1	09/13/16	09/23/16		1098.00	Historical	TIMOTHY P BERVERT	COT	
RAMIREZ YV	722525	1	09/13/16	09/23/16		100.00	Historical	YVETTE A RAMIREZ	COT	
BEARD RAYM	722526	1	09/15/16	09/23/16		10.00	Historical	RAYMOND M BEARD SR	COT	
SELF JAYSO	722527	1	09/15/16	09/23/16		10.22	Historical	JAYSON R SELF	COT	
LENTZ MARI	722601	1	09/27/16	09/30/16		100.00	Historical	MARILYN KAY LENTZ	COT	
NUTTER STE	722602	1	09/27/16	09/30/16		100.00	Historical	STEPHEN LEON NUTTER	COT	
RAYTON DAE	722603	1	09/27/16	09/30/16		247.00	Historical	DAEQUAN JERMAINE RAY	COT	
BUSH ELIZA	722604	1	09/22/16	09/30/16		30.00	Historical	ELIZABETH A BUSH	COT	
HAMILTON/A	722605	1	09/22/16	09/30/16		31.55	Historical	JAN HAMILTON CHAPTER	COT	

Transaction Code SYS Total 13685.54

Cash Code 07 Total 13685.54

Payment Listing

CB255 Date 10/05/16
Time 12:58

Page 2

Payment Listing
Cash Code 07 US BANK OPERATING ACCT
By Transaction Code (Status: Paid)

Transaction Code SYS AP SYSTEM PAYMENT

Reference Number	Payment Nbr	Co.	Post Date	Pay Date	Void Date	Amount	Status	Payee Name	Pay Group	Proc Grp
HAMILTON/A	722605	1	09/22/16	09/30/16		31.55	Historical	JAN HAMILTON CHAPTER	COT	
Report Total						13685.54				

*** REPORT COMPLETED ***



City of Topeka
Council Action Form
Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
November 1, 2016

DATE: November 1, 2016
CONTACT PERSON: Bill Fiander, AICP/Tim Paris/Sasha Haehn **DOCUMENT #:**
SECOND PARTY/SUBJECT: 1112 SW Western Demo **PROJECT #:**
of Property
CATEGORY/SUBCATEGORY 001 Appeals / 003 Other
CIP PROJECT: No
ACTION OF COUNCIL: **JOURNAL #:**
PAGE #:

DOCUMENT DESCRIPTION:

DEMOLITION PERMIT APPEAL of a structure located at 1112 SW Western Avenue, located within the boundaries of the Holliday Park National Historic District within the city of Topeka pursuant to K.S.A. 75-2724. (Council District No. 1)

(Approval of the appeal would allow demolition of the single-family structure to proceed.)

POLICY ISSUE:

State law allows the local governing body to approve demolitions in those cases when the State of Kansas Historic Preservation Office, or the Topeka Landmarks Commission have determined that such demolition would encroach upon, damage, or destroy the historical integrity of a State registered historic property or district, upon consideration and findings of proper planning to mitigate harm resulting from the proposed action, and a finding of no prudent and feasible alternatives.

If the Governing Body's findings are different than the Landmarks Commission. To approve the appeal, the Governing Body must find

- 1) there are no feasible and prudent alternatives to demolition, and
- 2) that the project includes all possible planning to minimize harm to the district that may result from the demolition.

STAFF RECOMMENDATION:

On July 14, 2016, the Topeka Landmarks Commission determined by a vote of 5-0-0, that demolition of this property would adversely affect its historical integrity, and adversely affect the historic integrity of the surrounding properties.

Since this finding, the Department of Neighborhood Relations has accommodated all planning necessary to mitigate anticipated negative impacts off the demolition by facilitating transfer of the property to the adjacent property owner. The property is severely undersized and would not be feasible to construct a new home. Merging the property with the adjacent lot likely avoids future code enforcement issues to maintain overgrown grass and weeds.

Planning Staff therefore recommends that no prudent or feasible alternatives exist to the proposed demolition of the property located at 1112 SW Western Avenue, and that all possible planning has been made to mitigate any potential harms that could occur resulting from the property's demolition. We recommend APPROVAL of the appeal.

BACKGROUND:

The City's Code Enforcement Division is appealing the findings of the Topeka Landmarks Commission that demolition of the structure will damage or destroy the historic integrity of the subject property and the historic integrity of the surrounding Holliday Park National Historic District.

State law allows an appeal process to the Governing Body, whereby a party aggrieved by the findings of the Landmarks Commission may seek final determination and allowance of the demolition.

BUDGETARY IMPACT:

The estimated cost of demolition of this structure is \$13,000.

SOURCE OF FUNDING:

City of Topeka's Special Structure's Unit.

ATTACHMENTS:

Description

Summary Report

Property Maintenance Code Memo

Staff Certificate of Appropriateness Report and Back-up Material

Neighborhood Citizen Participation Notice

SUMMARY REPORT

Regarding the Proposed Demolition of 1112 SW Western Avenue

Background

On June 14, 2016, The City of Topeka's Department of Neighborhood Relations issued a Historic Preservation Act Section 106 Report to the Kansas State Historic Preservation Office pertaining to the use of Federal funds to conduct the demolition of the home located at 1112 SW Western Avenue, and within the boundaries of the Holliday Park National Historic District. The State of Kansas advised that the Topeka Landmarks Commission must determine that the proposed demolition would not cause harm to the historic integrity of the surrounding historic district, and advised the Department to commence planning on methods to minimize the adverse effects that the demolition would cause to the property, itself.

Upon receipt of these instructions, the duties pertaining to the demolition of the property were transferred to the City's Code Enforcement Unit to negate the use of Federal funding for the demolition, and the HPA Section 106's requirements to develop methods to minimize the adverse effects to the property. The proposed demolition of the property was also presented to the Topeka Landmarks Commission on July 14, 2016. Notices and invitations to the meeting were mailed to all owners of property within the Holliday Park Historic District to fulfill the objectives of the Citizen Participation Process. At that meeting, the Commission determined by a vote of 5-0-0 that demolition of the property would adversely affect the historic integrity of both the home at 1112 SW Western Avenue, and also the historic integrity of the surrounding historic district.



Following this finding, The City's Code Enforcement Division appealed the findings of the Topeka Landmarks Commission to the Governing Body. State law allows an appeal process to the Governing Body, whereby a party aggrieved by the findings of the Landmarks Commission may seek final determination and allowance of the demolition. In such appeals, **the Governing Body must make a determination that there is no feasible and prudent alternative to the proposal, and that the program includes all possible planning to minimize harm to such historic property.** The different criteria

prescribed by State law for the Governing Body is more flexible than the criteria prescribed for the Landmarks Commission.

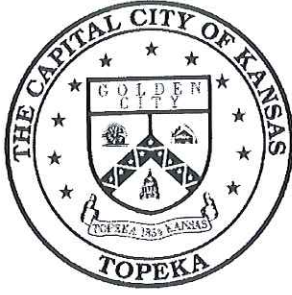
Planning Staff met with Staff of the Code Enforcement Unit to determine the means necessary to minimize any resulting adverse effects resulting from the property's demolition. It was decided by the Staff of both Divisions that seeking the dedication of the vacant property to an adjacent property owner was the best and most efficient method of minimizing the adverse effects of the demolition. Through this method, the vacant property would become the property of an adjacent property owner for all maintenance purposes, thus preventing further nuisance violations for weeds and tall grass.

Staff Analysis of Appeal

On September 28, 2016, Planning Staff received notice that an agreement had been reached with an adjacent property to accept the dedication of the vacant parcel, thus satisfying the requirements of the State Preservation Statute's mandate to engage in all possible planning to minimize the detrimental effects of the demolition of the structure.

Planning Staff are also in agreement with the Code Enforcement Division that there are no prudent or feasible means through which the property can be restored for habitable use.

The issue of the demolition of 1112 SW Western Avenue is now presented to the Governing Body for your consideration.



CITY OF TOPEKA

PROPERTY MAINTENANCE CODE UNIT
Department of Neighborhood Relations
620 SE Madison, Unit 13
Topeka, KS 66607-1118
Tel: (785) 368-3161
Fax: (785) 368-3175
www.topeka.org

MEMORANDUM

TO: Mayor Wolgast and Topeka City Council
FROM: Property Maintenance Code Unit, Neighborhood Relations
DATE: July 15, 2016
RE: 1112 SW Western Avenue

On October 2, 2015, a Property Maintenance Inspector forwarded information to the Demolition Specialist in regards to the unsafe condition of the structure located at 1112 SW Western Ave in Topeka, KS.

On October 6, 2015, the Property Maintenance Unit did an interior inspection at the property located at 1112 SW Western Ave. From this inspection, Property Maintenance found several unsafe structure violations, some of which include: the open foundation hole under the front porch going to the basement, several windows and doors which need replaced, warped wood floors, unstable flooring, the structure had been gutted and is in need of complete repair.

It is the belief of the Property Maintenance Code Unit that the existing conditions at the property are potentially dangerous or injurious to the health, safety or welfare of the residents of the City. (TCC 8.60.010) It was also found to be "unsafe" pursuant to the 2012 International Property Maintenance Code as adopted by the City of Topeka.

On October 8, 2015, a Complaint and Notice of Hearing was sent certified mail to the property owner notifying him of an Administrative Hearing scheduled for November 5, 2015 at 3:30 pm. (Exhibit A)

On November 5, 2015, the property owner, James Martin and his parents, Mr. and Mrs. John Marr appeared at the administrative hearing. Mr. Martin advised that he has a medical condition and is living with him parents. He stated that he would like to make the repairs. The Administrative Hearing Officer advised the hearing will be continued to allow time for Mr. Martin's parents to take the proper steps for a guardian to be appointed to Mr. Martin. The hearing was continued to January 7, 2016 at 3:30 pm. (Exhibit B)

On January 7, 2016, Mr. Martin was not in attendance for the administrative hearing. Mr. Martin had made contact with the Demolition Specialist, Wendi Rieb. Mrs. Rieb stated that Mr. Martin had turned in the application for the volunteer demolition program. The hearing was continued to March 3, 2016 at 3:30 pm for a status of the application. (Exhibit C)

On March 3, 2016, the property owner, James Martin and his father, Mr. Marr appeared at the hearing. The application for the volunteer demolition is currently under review with Neighborhood Relations. A demolition order was issued and Property Maintenance will proceed with the demolition if the application is denied. (Exhibit D)

On July 14, 2016, the Topeka Landmarks Commission considered a demolition request sought by the Department of Neighborhood Relations. The demolition request was presented to the Landmarks Commission because the property lies within the Holiday Park National Historic District. The Landmarks Commission determined that the demolition of the structure would adversely affect its historical integrity, and adversely affect the historical integrity of the surrounds historic district. (Exhibit E)

Pursuant to KSA 75-2724(a)(1), the proposed demolition may not proceed until the Governing Body of the City makes a *"determination, based on a consideration of all relevant factors, that there is no feasible and prudent alternative to the [proposed demolition] and that the program includes all possible planning to minimize harm to such historic property."* The Property Maintenance Code Unit has determined removal of the structure is required to ensure public safety and submits the following as relevant factors in support of the proposed demolition.

The structure located on the property address of 1112 SW Western Avenue is vacant. The 2016 appraised building value of this structure is \$730.00.

The replacement cost new (RCN) of this structure is \$186,280.00; 30% of the RCN is \$55,884.00. The minimum cost estimate of repairs for the house is \$81,367.61. Because the repair costs exceed the value of the structure and because repair costs are at least 30% of the replacement cost, neither repair nor replacement of the structure is feasible or prudent. (Exhibit F)

The Property Taxes have been paid to date. There has not been active water service since April 15, 2015.

Moving the structure is not a feasible or prudent alternative. The dilapidated condition of the structure makes moving it wholly impracticable as well as cost-prohibitive.

Leaving the structure in its current dilapidated, unsafe condition is not a feasible or prudent alternative. The additional costs pose by keeping the structure boarded and the additional nuisances created by such a structure is a concern that can be avoided by demolition.

If the structure is demolished, any harm will be minimized by removal of all building material and debris and returning the ground to grade level. Providing the opportunity for the dilapidated structure to be replaced by an infill housing program will stand to minimize any damage caused by the addition of this green area to the neighborhood. Demolition will be an immediate benefit to the surrounding area due to its present condition as an unsafe structure.

The Property Maintenance Code Unit respectfully asks for the authority to pursue demolition of this structure.

Photos attached.

BEFORE THE ADMINISTRATIVE HEARING OFFICER
CITY OF TOPEKA

DATE: OCTOBER 8, 2015
CASE#: 15-08736

JAMES R MARTIN
1112 SW WESTERN AVE
TOPEKA KS 66604
CERTIFIED MAIL #: 7112 4369 4680 3421 3826

RE: 1112 SW WESTERN AVE
ID#: 1093103022006000

AND ALL PARTIES WITH A LEGAL INTEREST OR AN EQUITABLE INTEREST FILED
OF RECORD WITH THE SHAWNEE COUNTY REGISTER OF DEEDS OFFICE IN SUCH
STRUCTURE

COMPLAINT & NOTICE OF HEARING

PURSUANT TO THE 2012 INTERNATIONAL PROPERTY MAINTENANCE
CODE (IPMC) AS ADOPTED BY THE CITY OF TOPEKA, KANSAS

COMPLAINT

The Code Official and/or designee alleges and states:

That the structure and premises located on the following described real estate:
Original Town, Lot 370 +, Pt Western Ave Lts 370, 372, 374, D Af Pob, 3 Ft S Of NE Cor Lt 370, Th S
40(S), W 52(S), N 37(S), E 64(S) To Pob Section 31 Township 11 Range 16

Part of Lots 370, 372 and 374 on Western Avenue, in the Original Town, City of Topeka, Shawnee County, Kansas, described as follows:

Beginning at a point on the East line of Lot 370 on Western Avenue, in the City of Topeka, which is 3 feet South of the Northeast corner thereof; thence Westerly to a point on the East line of Western Avenue which is 9.396 feet South of the Northwest corner of said Lot 370; thence Southerly along the East line of Western Avenue to a point which is 4 1/2 feet South of the Southwest corner of Lot 372; thence Easterly to a point on the East line of said Lot 372 which is 6 feet North of the Southeast corner thereof; thence Northerly along the East line of Lots 372 and 370 to the place of beginning.

AND also a tract described as: A part of Lot 370 on Western Avenue in the Original Town, City of Topeka, Shawnee County, Kansas, described as follows: Beginning at a point 2.05 feet South of the Northeast corner of said Lot 370; thence South 18 degrees 07 minutes 35 seconds West, along the East line of said Lot 370, a distance of 0.95 feet; thence North 83 degrees 45 minutes 42 seconds West, a distance of 64.48 feet to a point on the East line of Western Avenue, which point is 9.396 feet North of the Southwest corner of said Lot 370; thence North 0 degrees 00 minutes 00 seconds East, along the West line of said Lot 370, a distance of 0.795 feet to a wire fence; thence South 83 degrees 45 minutes 42 seconds East; along said wire fence, a distance of 64.76 feet to the point of beginning, as set out in Quit Claim Deed recorded in Book 1848 Page 889.

And LESS any property conveyed in Quit Claim Deed recorded in Book 1848 Page 891, described as follows:

A part of Lot 370 on Western Avenue in the Original Town, City of Topeka, Shawnee County, Kansas, described as follows: Beginning at a point 10.191 feet North of the Southwest corner of said Lot 370; thence North 0 degrees 00 minutes 00 seconds East, along the West line of said Lot 370; a distance of 6.741 feet to a point 9.396 feet South of the Northwest corner of said Lot 370; thence South 77 degrees 05 minutes 46 seconds East, a distance of 57.73 feet to a wire fence; thence North 83 degrees 45 minutes 42 seconds West along said wire fence, a distance of 56.61 feet to the point of beginning.

Commonly known as 1112 SW Western Ave, in the City of Topeka, Shawnee County, Kansas, is unfit for human use or habitation.

Existing conditions at 1112 SW Western Ave, Topeka, Kansas, which are dangerous or injurious to the health, safety or welfare of the residents of the city, and/or increase the hazards of fire, accidents or other calamities. These conditions are demonstrated by defects, dilapidation, and disrepair to wit: See attached violation(s).

And does not meet the minimum standards of the 2012 IPMC as adopted by the City of Topeka, Kansas.

**NOTICE OF HEARING BEFORE ADMINISTRATIVE HEARING OFFICER, CITY OF TOPEKA
PURSUANT TO THE 2012 IPMC AS ADOPTED BY THE TOPEKA CITY OF TOPEKA,
KANSAS**

A hearing will be held on the 5th day of November, 2015, at 3:30 o'clock P.M. before the Administrative Hearing Officer pursuant to the 2012 IPMC as adopted by the City of Topeka, at the Cyrus K. Holliday Building, (Holliday Conference Room, 1st floor), 620 SE Madison. At such hearing the owner, their agent, and lienholders of record and any occupant of the above-described structure(s) and premises and accessory building(s) may appear and provide testimony or other relevant evidence regarding the structure(s) cited herein. The hearing is to determine if the structure(s) located on said property is/are to be repaired or demolished.

If your intention is to repair the structure(s), please bring the following information to the hearing:

- Proof of financial capabilities
- A time table to have the repairs completed
- Any other information that may be pertinent to the case (i.e. contacts with Housing and Neighborhood Development, City of Topeka Building Inspection, contractors, etc...)


Mike Haugen, Manager Code Services
Property Maintenance Code Unit

State of Kansas
County of Shawnee

Signed or attested before me on 7th day of October 2015.

Notary Public Jeanette K Weese

Expiration Date: 5-7-2016



**For further information, please call Wendi at (785) 368-3162.

Improvements necessary and appropriate references to the 2012 IPMC as adopted
by the City of Topeka for 1112 SW Western Ave are as follows:

1. 304.2 Protective treatment - Paint/Stain etc.- all as required
2. 304.13.1 Glazing – glass - all as required
3. 304.13.2 Openable windows – ventilation - all as required
4. 304.15 Doors – exterior - all as required
5. 305.4 Stairs and walking surfaces - stair, ramp, balcony, porch, deck - all as required
6. 305.3 Interior surfaces - peeling, chipping, flaking paint, loose plaster, decayed wood - all as required
7. 502.1 Dwelling units - plumbing fixture requirements - all as required
8. 603.1 Mechanical appliances - fireplaces, wood stoves, cooking & water heating - all as required

BEFORE THE ADMINISTRATIVE HEARING OFFICER
CITY OF TOPEKA

DATE: NOVEMBER 19, 2015
CASE #: 15-08736

RE: 1112 SW WESTERN AVE
ID#: 1093103022006000

JAMES R. MARTIN
C/O JOHN S. MARR JR.
420 NE EDGEWOOD DRIVE
TOPEKA KS 66617-1533

AND ALL PARTIES WITH A LEGAL INTEREST OR AN EQUITABLE INTEREST FILED
OF RECORD WITH THE SHAWNEE COUNTY REGISTER OF DEEDS OFFICE IN SUCH
STRUCTURE

ADMINISTRATIVE HEARING ORDER

PURSUANT TO THE 2012 INTERNATIONAL PROPERTY MAINTENANCE CODE
(IPMC) AS ADOPTED BY THE CITY OF TOPEKA, KANSAS

Now on this 5th day of November 2015, the complaint on the above premises comes for hearing before Lloyd C. Swartz, Administrative Hearing Officer. Notice of time and place of hearing having been given as required by law to wit: service of notice was attempted via certified mail on October 8, 2015, and published on October 12, 2015 and October 19, 2015.

There appears: Wendi Rieb, Property Maintenance Code Unit; James R. Martin, owner of record; Mr. Martin's parents Mr. & Mrs John Marr.

The Administrative Hearing Officer, after hearing all of the evidence and reviewing all exhibits presented, finds that said structure(s) located on the following described real estate:

Part of Lots 370, 372 and 374 on Western Avenue, in the Original Town, City of Topeka, Shawnee County, Kansas, described as follows:

Beginning at a point on the East line of Lot 370 on Western Avenue, in the City of Topeka, which is 3 feet South of the Northeast corner thereof; thence Westerly to a point on the East line of Western Avenue which is 9.396 feet South of the Northwest corner of said Lot 370; thence Southerly along the East line of Western Avenue to a point which is 4 1/2 feet South of the Southwest corner of Lot 372; thence Easterly to a point on the East line of said Lot 372 which is 6 feet North of the Southeast corner thereof; thence Northerly along the East line of Lots 372 and 370 to the place of beginning,

AND also a tract described as: A part of Lot 370 on Western Avenue in the Original Town, City of Topeka, Shawnee County, Kansas, described as follows: Beginning at a point 2.05 feet South of the Northeast corner of said Lot 370; thence South 18 degrees 07 minutes 35 seconds West, along the East line of said Lot 370, a distance of 0.95 feet; thence North 83 degrees 45 minutes 42 seconds West, a distance of 64.48 feet to a point on the East line of Western Avenue, which point is 9.396 feet North of the Southwest corner of said Lot 370; thence North 0 degrees 00 minutes 00 seconds East, along the West line of said Lot 370, a distance of 0.795 feet to a wire fence; thence South 83 degrees 45 minutes 42 seconds East; along said wire fence, a distance of 64.76 feet to the point of beginning, as set out in Quit Claim Deed recorded in Book 1848 Page 889.

And LESS any property conveyed in Quit Claim Deed recorded in Book 1848 Page 891, described as follows:

A part of Lot 370 on Western Avenue in the Original Town, City of Topeka, Shawnee County, Kansas, described as follows: Beginning at a point 10.191 feet North of the Southwest corner of said Lot 370; thence North 0 degrees 00 minutes 00 seconds East, along the West line of said Lot 370; a distance of 6.741 feet to a point 9.396 feet South of the Northwest corner of said Lot 370; thence South 77 degrees 05 minutes 46 seconds East, a distance of 57.73 feet to a wire fence; thence North 83 degrees 45 minutes 42 seconds West along said wire fence, a distance of 56.61 feet to the point of beginning.

Commonly known as 1112 SW Western Ave, in the City of Topeka, Shawnee County, Kansas,

IS UNFIT FOR HUMAN USE OR HABITATION and does not meet the minimum standards of the 2012 IPMC as adopted by the City of Topeka, Kansas.

The repair, alteration or improvement to the house cannot be made at a reasonable cost in relation to the value of the house. The cost to replace the house is estimated to be \$186,280.00; the repair costs to the house are estimated to be \$81,367.61; which, cost exceeds 30% of the replacement value as, required by the 2012 IPMC as adopted by the City of Topeka.

The property owner purchased the property at a tax sale in 2013. The property owner has a medical condition and is currently staying with relatives. While Mr. Martin would like to make the repairs on the structure the hearing officer is advising that the hearing will be continued to allow time for Mr. Martin's parents to assist him with taking the proper steps with Shawnee County District Court to ask that a guardian be appointed to Mr. Martin.

The hearing will be continued to January 7, 2016 at 3:30 pm to determine if necessary steps have been taken to provide Mr. Martin with a guardian. If not, the Cities request for a demolition order will be granted.

Any person affected by an order issued by the Administrative Hearing Officer may petition the Shawnee County District Court for an injunction restraining the imposition of this order, and the court may, upon such petition, issue a temporary injunction, pending the final disposition of the case; provided, however, that such person shall petition such court within thirty (30) days after the posting or service of the order of the Administrative Hearing Officer.

IT IS, THEREFORE, ORDERED

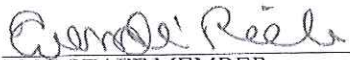

Lloyd C. Swartz
ADMINISTRATIVE HEARING OFFICER

CERTIFICATE OF MAILING

I, the undersigned, do hereby certify that on the 19th day of November 2015, a true and correct copy of the above and foregoing Order was deposited in the US Mail, certified mail, and addressed to the property owner of 1112 SW Western Ave as follows:

PROPERTY OWNER(S)

JAMES R. MARTIN
C/O JOHN S. MARR JR.
420 NE EDGEWOOD DRIVE
TOPEKA KS 66617-1533
CERTIFIED MAIL #: 7112 4369 4680 3129 4712


Pamela Reed
PMC STAFF MEMBER

BEFORE THE ADMINISTRATIVE HEARING OFFICER
CITY OF TOPEKA

JANUARY 13, 2016
CASE #: 15-08736

RE: 1112 SW WESTERN AVE
ID#: 1093103022006000

JAMES R. MARTIN
C/O JOHN S. MARR JR.
420 NE EDGEWOOD DRIVE
TOPEKA KS 66617-1533

AND ALL PARTIES WITH A LEGAL INTEREST OR AN EQUITABLE INTEREST FILED
OF RECORD WITH THE SHAWNEE COUNTY REGISTER OF DEEDS OFFICE IN SUCH
STRUCTURE

ADMINISTRATIVE HEARING ORDER

**PURSUANT TO THE 2012 INTERNATIONAL PROPERTY MAINTENANCE CODE
(IPMC) AS ADOPTED BY THE CITY OF TOPEKA, KANSAS**

Now on this 7th day of January 2016, the complaint on the above premises comes for hearing before Lloyd C. Swartz, Administrative Hearing Officer. Notice of time and place of hearing having been given as required by law to wit: service of notice was attempted via certified mail on November 19, 2015.

There appears: Wendi Rieb, Property Maintenance Code Unit; there were no other appearances.

The Administrative Hearing Officer, after hearing all of the evidence and reviewing all exhibits presented, finds that said structure(s) located on the following described real estate:

Part of Lots 370, 372 and 374 on Western Avenue, in the Original Town, City of Topeka, Shawnee County, Kansas, described as follows:

Beginning at a point on the East line of Lot 370 on Western Avenue, in the City of Topeka, which is 3 feet South of the Northeast corner thereof; thence Westerly to a point on the East line of Western Avenue which is 9.396 feet South of the Northwest corner of said Lot 370; thence Southerly along the East line of Western Avenue to a point which is 4 1/2 feet South of the Southwest corner of Lot 372; thence Easterly to a point on the East line of said Lot 372 which is 6 feet North of the Southeast corner thereof; thence Northerly along the East line of Lots 372 and 370 to the place of beginning,

AND also a tract described as: A part of Lot 370 on Western Avenue in the Original Town, City of Topeka, Shawnee County, Kansas, described as follows: Beginning at a point 2.05 feet South of the Northeast corner of said Lot 370; thence South 18 degrees 07 minutes 35 seconds West, along the East line of said Lot 370, a distance of 0.95 feet; thence North 83 degrees 45 minutes 42 seconds West, a distance of 64.48 feet to a point on the East line of Western Avenue, which point is 9.396 feet North of the Southwest corner of said Lot 370; thence North 0 degrees 00 minutes 00 seconds East, along the West line of said Lot 370, a distance of 0.795 feet to a wire fence; thence South 83 degrees 45 minutes 42 seconds East; along said wire fence, a distance of 64.76 feet to the point of beginning, as set out in Quit Claim Deed recorded in Book 1848 Page 889.

And LESS any property conveyed in Quit Claim Deed recorded in Book 1848 Page 891, described as follows:

A part of Lot 370 on Western Avenue in the Original Town, City of Topeka, Shawnee County, Kansas, described as follows: Beginning at a point 10.191 feet North of the Southwest corner of said Lot 370; thence North 0 degrees 00 minutes 00 seconds East, along the West line of said Lot 370; a distance of 6.741 feet to a point 9.396 feet South of the Northwest corner of said Lot 370; thence South 77 degrees 05 minutes 46 seconds East, a distance of 57.73 feet to a wire fence; thence North 83 degrees 45 minutes 42 seconds West along said wire fence, a distance of 56.61 feet to the point of beginning.

Commonly known as 1112 SW Western Ave, in the City of Topeka, Shawnee County, Kansas,

IS UNFIT FOR HUMAN USE OR HABITATION and does not meet the minimum standards of the 2012 IPMC as adopted by the City of Topeka, Kansas.

The repair, alteration or improvement to the house cannot be made at a reasonable cost in relation to the value of the house. The cost to replace the house is estimated to be \$186,280.00; the repair costs to the house are estimated to be \$81,367.61; which, cost exceeds 30% of the replacement value as, required by the 2012 IPMC as adopted by the City of Topeka.

The property owner has turned in his application to the City for the volunteer demolition program. The City is asking for a continuance to allow time for Neighborhood Relations to review the application.

The hearing will be continued to March 3, 2016 at 3:30 pm for a status of the application.

Any person affected by an order issued by the Administrative Hearing Officer may petition the Shawnee County District Court for an injunction restraining the imposition of this order, and the court may, upon such petition, issue a temporary injunction, pending the final disposition of the case; provided, however, that such person shall petition such court within thirty (30) days after the posting or service of the order of the Administrative Hearing Officer.

IT IS, THEREFORE, ORDERED

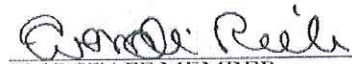

Lloyd C. Swartz
ADMINISTRATIVE HEARING OFFICER

CERTIFICATE OF MAILING

I, the undersigned, do hereby certify that on the 13th day of January 2016, a true and correct copy of the above and foregoing Order was deposited in the US Mail, certified mail, and addressed to the property owner of 1112 SW Western Ave as follows:

PROPERTY OWNER(S)

JAMES R. MARTIN
C/O JOHN S. MARR JR.
420 NE EDGEWOOD DRIVE
TOPEKA KS 66617-1533
CERTIFIED MAIL #: 7190 1716 7500 0102 0355


PMC STAFF MEMBER

BEFORE THE ADMINISTRATIVE HEARING OFFICER
CITY OF TOPEKA

DATE: MARCH 10, 2016
CASE #: 15-08736

RE: 1112 SW WESTERN AVE
ID#: 1093103022006000

JAMES R. MARTIN
C/O JOHN S. MARR JR.
420 NE EDGEWOOD DRIVE
TOPEKA KS 66617-1533

AND ALL PARTIES WITH A LEGAL INTEREST OR AN EQUITABLE INTEREST FILED OF RECORD WITH THE SHAWNEE COUNTY REGISTER OF DEEDS OFFICE IN SUCH STRUCTURE

ADMINISTRATIVE HEARING ORDER

**PURSUANT TO THE 2012 INTERNATIONAL PROPERTY MAINTENANCE CODE
(IPMC) AS ADOPTED BY THE CITY OF TOPEKA, KANSAS**

Now on this 3rd day of March 2016, the complaint on the above premises comes for hearing before Lloyd C. Swartz, Administrative Hearing Officer. Notice of time and place of hearing having been given as required by law to wit: service of notice was attempted via certified mail on January 13, 2016.

There appears: Wendi Rieb, Property Maintenance Code Unit; James Martin, owner of record and his father, Mr. John Marr.

The Administrative Hearing Officer, after hearing all of the evidence and reviewing all exhibits presented, finds that said structure(s) located on the following described real estate:

Part of Lots 370, 372 and 374 on Western Avenue, in the Original Town, City of Topeka, Shawnee County, Kansas, described as follows:

Beginning at a point on the East line of Lot 370 on Western Avenue, in the City of Topeka, which is 3 feet South of the Northeast corner thereof; thence Westerly to a point on the East line of Western Avenue which is 9.396 feet South of the Northwest corner of said Lot 370; thence Southerly along the East line of Western Avenue to a point which is 4 1/2 feet South of the Southwest corner of Lot 372; thence Easterly to a point on the East line of said Lot 372 which is 6 feet North of the Southeast corner thereof; thence Northerly along the East line of Lots 372 and 370 to the place of beginning,

AND also a tract described as: A part of Lot 370 on Western Avenue in the Original Town, City of Topeka, Shawnee County, Kansas, described as follows: Beginning at a point 2.05 feet South of the Northeast corner of said Lot 370; thence South 18 degrees 07 minutes 35 seconds West, along the East line of said Lot 370, a distance of 0.95 feet; thence North 83 degrees 45 minutes 42 seconds West, a distance of 64.48 feet to a point on the East line of Western Avenue, which point is 9.396 feet North of the Southwest corner of said Lot 370; thence North 0 degrees 00 minutes 00 seconds East, along the West line of said Lot 370, a distance of 0.795 feet to a wire fence; thence South 83 degrees 45 minutes 42 seconds East; along said wire fence, a distance of 64.76 feet to the point of beginning, as set out in Quit Claim Deed recorded in Book 1848 Page 889.

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Commonly known as 1112 SW Western Ave, in the City of Topeka, Shawnee County, Kansas,

IS UNFIT FOR HUMAN USE OR HABITATION and does not meet the minimum standards of the 2012 IPMC as adopted by the City of Topeka, Kansas.

The repair, alteration or improvement to the house cannot be made at a reasonable cost in relation to the value of the house. The cost to replace the house is estimated to be \$186,280.00; the repair costs to the house are estimated to be \$81,367.61; which, cost exceeds 30% of the replacement value as, required by the 2012 IPMC as adopted by the City of Topeka.

The Property Owner has applied for the volunteer demolition program. The application is currently under review. If the structure cannot be demolished through the volunteer demolition program then Property Maintenance Code will proceed with the demolition.

IT IS, THEREFORE, ORDERED that the owner(s) James R. Martin, (heirs, executor, administrator or anyone in interest), shall remove or demolish the **house**, remove the foundations, remove all trash, rubbish, junk and debris, dead trees and/or foliage and level the site to grade by filling in of the excavation remaining on the property on which the demolished structure was located, in such manner as to eliminate all potential danger to the public health, safety or welfare arising from such excavation within **ninety (90) days** from the date of service of this order as required by law. The owner must retain services of a licensed demolition contractor to demolish the structure.

IT IS FURTHER ORDERED that if the owner(s) (heirs, executor, administrator or anyone in interest) shall fail to take the demolition action within the required time, the Property Maintenance Code Unit shall cause the demolition action to be taken and the cost, less salvage, if any, shall be assessed as a lien against the lot or parcel of land upon which the said structure(s) is/are located, such lien to include administrative costs, necessary attorney fees, and such other incidental costs as provided by law.

Any person affected by an order issued by the Administrative Hearing Officer may petition the Shawnee County District Court for an injunction restraining the imposition of this order, and the court may, upon such petition, issue a temporary injunction, pending the final disposition of the case; provided, however, that such person shall petition such court within thirty (30) days after the posting or service of the order of the Administrative Hearing Officer.

IT IS, THEREFORE, ORDERED

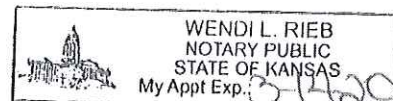

Lloyd C. Swartz
ADMINISTRATIVE HEARING OFFICER

State of Kansas
County of Shawnee

Signed or attested before me on 9th day of March 2016.

Notary Public Wendy L. Rieb

Expiration Date: 3-14-20



CERTIFICATE OF MAILING

I, the undersigned, do hereby certify that on the 10th day of March 2016, a true and correct copy of the above and foregoing Order was deposited in the US Mail, certified mail, and addressed to the property owner of 1112 SW Western Ave as follows:

PROPERTY OWNER(S)

JAMES R. MARTIN
C/O JOHN S. MARR JR.
420 NE EDGEWOOD DRIVE
TOPEKA KS 66617-1533
CERTIFIED MAIL #: 7190 1716 7500 0102 0454


PMC STAFF MEMBER



CITY OF TOPEKA

PLANNING DEPARTMENT
620 SE Madison Street, Unit 11
Topeka, Kansas 66607-1118
Tel.: (785) 368-3728

David Thurbon, Director
Email: dthurbon@topeka.org
Fax: 785-368-2535
www.topeka.org



MEMORANDUM

TO: Wendi Rieb, City of Topeka Code Enforcement Unit
FROM: Tim Paris, Topeka Planning Department
DATE: July 15, 2016
RE: Proposed demolition of 1112 SW Western Ave.

With regard to the proposed demolition of the structure located at 1112 SW Western Avenue, please be advised that this property lies within the Holliday Park National Historic District. Kansas State law requires that the requested actions be presented to the Topeka Landmarks Commission for their determination of adverse effect on the historical integrity of the property, and its contribution to the surrounding district.

On Thursday, July 14, 2016, the Topeka Landmarks Commission met to consider the request, and by a vote of 5-0-0, determined that the demolition of the structure would adversely affect its historical integrity, and adversely affect the historical integrity of the surrounding historic district.

Should the Code Enforcement Unit wish to appeal this finding to the Topeka Governing Body, please submit the request to me at your earliest convenience. I will place that request, and supporting materials on the earliest available City Council agenda for their consideration and action.

If you have any questions regarding these findings or staff review of this demolition request, please do not hesitate to contact me.

DATA COLLECTION SHEET

1112 SW Western Ave
10/2/2015
Case #15-08736

Per HomeTech KS 01 2013 Winter/Spring

	PITCH /12	ANGLE	PITCH /12	ANGLE
3	14.04	33.69	8	36.87
4	18.46	39.81	9	42.51
5	22.62	45.00	10	
6	26.57		11	
7	30.26		12	

ENTER DATA

AUTO CALC - 100% - Override okay

EXTERIOR QUANTITIES by SECTION

	SECTION 1	SECTION 2	SECTION 3	SECTION 4	SECTION 5	SECTION 6
Window Quantity	27	0	0	0	0	0
Exterior Door Quantity	2	0	0	0	0	0
Replacement Window(s) Required	22	0	0	0	0	0
Replacement Door(s) Required	2	0	0	0	0	0
Section Perimeter	128	0	0	0	0	0
Section Length	40	0	0	0	0	0
Section Width	24	0	0	0	0	0
Roof Pitch	6	0	0	0	0	0
Wall height	8	0	0	0	0	0
Soffit Overhang	1	0	0	0	0	0
Story Height (of the section)	2	0	0	0	0	0

AUTO CALCULATIONS

Siding SF	1468.00	0.00	0.00	0.00	0.00	0.00
Gable SF (each)	72.00	0.00	0.00	0.00	0.00	0.00
Gable Quantity per section	0.00	0.00	0.00	0.00	0.00	0.00
Roof SF	1148.24	0.00	0.00	0.00	0.00	0.00
Floor SF	1920.00	0.00	0.00	0.00	0.00	0.00

TOTAL

1468.00	1148.24
0.00	1920.00



PHYSICAL REPAIR COSTS SHEET

1112 SW Western Ave

10/2/2015

Case #15-08736

REPLACEMENT / REPAIR ITEM

REPLACEMENT / REPAIR ITEM	UNIT	UNIT COST	QUANTITY	% Replacement	TOTAL
Exterior Paint (prime and 1 coat ALL)	SF	0.60	1468.00		\$0.00
Siding (10" dbl 5 Vinyl lap)	SF	4.43	1468.00	100.00	\$6,503.24
Window replmnt (wd dbl hng insl 2-8x3-10)	Each	380.54	22.00	100.00	\$8,371.88
Door replacement (2-8x6-8 particle core)	Each	538.92	2.00	100.00	\$1,077.84
Roofing (#215 fiberglass)	SF	2.81	1148.24		\$0.00
Roofing - pitch adj (7/12 or greater)	SF	0.40	1148.24		\$0.00
Guttering & Downspouts (5" aluminum)	LF	8.95	80.00		\$0.00
Porch (2x8 joists, 2x6 pressure treated deck)	SF	6.64			\$0.00
Interior Paint (prime and 1 coat - ALL)	SF	0.68	4096.00	100.00	\$2,785.28
Floor coverings (\$15/Yd - ALL)	SF	4.27	1920.00	100.00	\$8,198.40
Ceiling repair and paint	SF	2.95	1920.00	100.00	\$5,664.00
Kitchen remodel (8' upper and lower w/sink)	EA	13133.61	1.00		\$13,133.61
Bath remodel (3 fixture)	EA	8542.38	3.00		\$25,627.14
1/2 Bath remodel	EA	3997.32	1.00		\$3,997.32
FWA furnace (80,000 btu)	EA	5229.63	1.00		\$5,229.63
Water Heater (40 Gallon)	EA	779.27	1.00		\$779.27
Garage Door	EA	639.21			\$0.00

REPLACEMENT / REPAIR ITEM

REPLACEMENT / REPAIR ITEM	UNIT	UNIT COST	QUANTITY		
Floor framing (2x8 joists, 3/4 T&G)	SF	6.40			\$0.00
Ext Wall framing (2x4 on center w/ 1/2 CDX)	SF	7.78			\$0.00
Int Wall framing (2x4 on center w/ 1/2 dwl)	SF	7.25			\$0.00
Roof framing (truss roof, 1/2 OSB)	SF	6.54			\$0.00

TOTAL

\$81,367.61

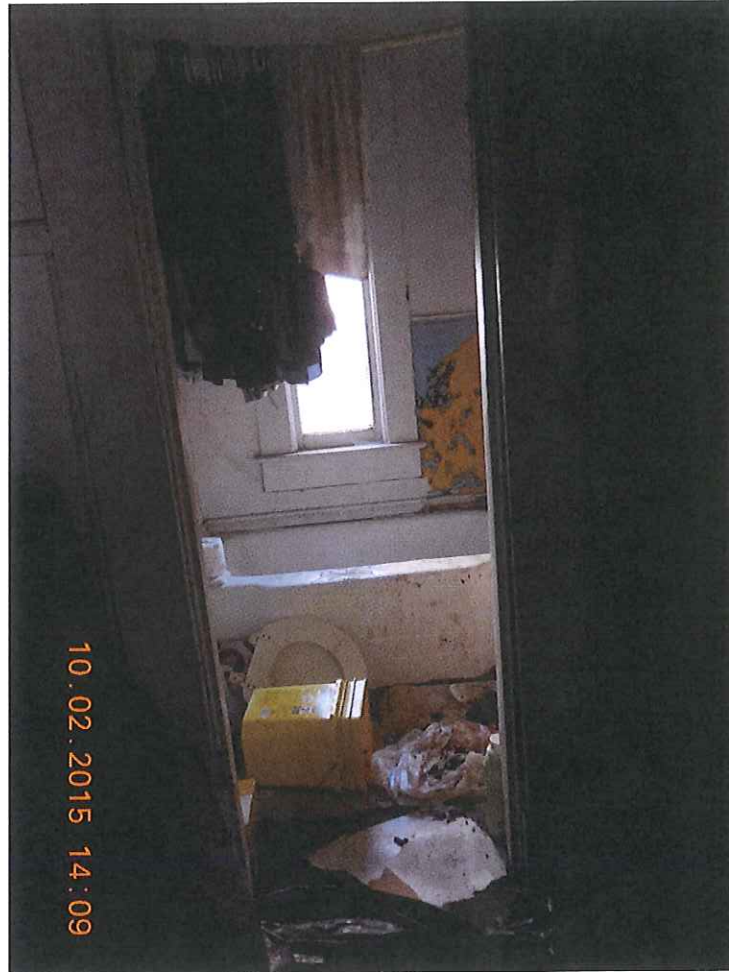






















CERTIFIED LOCAL GOVERNMENT CERTIFICATE OF APPROPRIATENESS REVIEW REPORT

TOPEKA PLANNING DEPARTMENT

CASE NO: CLGR16/13

by: City of Topeka Department of Neighborhood Relations

PROPOSAL: The City of Topeka Department of Neighborhood Relations is requesting Certificate of Appropriateness review for the demolition of a two-story home on property located at 1112 SW Western Ave., within the boundaries of the Holliday Park National Historic District.

BACKGROUND: Within the nomination form for Holliday Park to the National Register of Historic Places, the subject property is identified as a *non-contributing* property, meaning that at the time of the nomination, it did not embody the qualities and architectural character that typifies the historical significance of the District. Specifically, its non-contributing status was designated due to the presence of asbestos siding on the home which removed most of its external historic integrity. Since the District was established, however, the asbestos siding on this home has been removed, and it has been advised by the State Historic Preservation Office that this home is now considered to be a *contributor* to the historic district.

The nomination for the Holliday Park National Historic District states as its significance, *"Development in the district occurred at a steady pace throughout the fifty-year period traced by the nomination. In the mid-1880s, at least one house was built on every block included in the nomination. These homes were mainly variations on the Queen Anne style, but also included Italianate and National Folk styles. The greatest building boom occurred between 1900 and 1915 when fifty-one home were constructed. The early twentieth century construction established the character of the neighborhood. Many of the homes are late Queen Anne transitional types, incorporating Colonial Revival details. Additionally, Holliday Park contains many examples of the Homestead, Four-Square, and Bungalow styles."*

The date of construction for the home located at 1112 SW Western Avenue is listed by the Shawnee County Appraiser's office as 1910. However, Sanborn Fire Insurance Maps and City directories indicate the home's original date of construction was prior to 1905. The nomination describes this home as being of the Queen Anne style, with a hipped roof with intersecting front and side gables, two-story with three bays, asymmetrical in its footprint, shed roof porch cover on the lower façade, classical columns, square brick pedestals with limestone caps, and a louvered opening centered within the front gable. These details are still visible on the home at this time, thus helping to re-establish its status as a contributor to the historic integrity of the Holliday Park National Historic District.

REVIEW SUMMARY: The Kansas State Historic Preservation Office requires that all projects occurring on any property listed on the Register of Historic Kansas Places be reviewed for their affect on the listed property and the surrounding district. State law (K.S.A. 75-2724) establishes that the Secretary of the Interior's Standards for Rehabilitation be used to evaluate changes proposed to any property that is individually listed, or is located within an historic district. The following is an analysis of the application of each Standard to the proposed project.

Standard 1. *A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.*

Analysis: The proposed project requires the demolition of the home that has occupied the property since 1905. There is no proposed new use for the property. Furthermore, the lot on which the home is built is exceedingly small, and the home is built on its property with minimum setbacks. This means that any new construction on the property consistent with historical uses could only be achieved through the issuance of numerous variances to building-setback requirements.

Standard 2. *The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.*

Analysis: Demolition of the home will remove its historic and contributing character to the Holliday Park Historic District.

Standard 3. *Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.*

Analysis: Demolition of this structure will remove its physical record within the Holliday Park Neighborhood. Additionally, the property on which the structure was built does not allow for its redevelopment for residential use without the issuance of numerous variances to building setback requirements.

Standard 4. *Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.*

Analysis: The structure in question dates to 1905, and has retained its original purpose and function as a single-family residence within the Holliday Park neighborhood within the Holliday Park neighborhood since that time. During its use as a residence, the home was modified by the placement of asbestos siding on its exterior. This siding has since been removed to reveal its original wood siding, and all accompanying detail. The asbestos siding disqualified this property of its status as a contributor to the historic district at the time of its nomination. The removal of this material, however, has restored the status of this home as a contributing property to the Historic District.

Standard 5. *Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a property shall be preserved.*

Analysis: The demolition of this property will remove all distinctive features, finishes, or unique examples of construction techniques and craftsmanship.

Standard 6. *Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.*

Analysis: This structure is in a severely deteriorated condition, and several elements of its construction do need replacement and/or extensive maintenance. However, the physical condition of a property is not a factor that can be considered within the US Secretary of the Interior's Standards for Rehabilitation. Kansas Preservation

Law (K.S.A. 75-2724) establishes that the Governing Body, upon the request of the applicant, may include factors beyond the Standards for Rehabilitation in their consideration of the proposal.

Standard 7. *Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.*

Analysis: N/A

Standard 8. *Significant archeological resources affected by a project shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken.*

Analysis: N/A

Standard 9. *New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.*

Analysis: N/A

Standard 10. *New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.*

Analysis: N/A

PUBLIC PARTICIPATION: Notices of the proposed project were sent to property owners within 500 feet of the subject property 30 days prior to the July 14, 2016 meeting of the Topeka Landmarks Commission. Notice of the proposal was also posted on electronic and social media outlets, including the City of Topeka's website, Nextdoor, Twitter, and Topeka's History Geeks Facebook account. This meeting of the Topeka Landmarks Commission serves as the public meeting for the purposes of public discussion of this proposal.

STAFF RECOMMENDATION: In the performance of this review under KSA 75-2724, Staff is recommending a finding that the demolition of 1112 SW Western Ave. **will result in damage to, and destruction of the** historic integrity of the property, and the Holliday Park Historic District.

APPEAL TO THE GOVERNING BODY: If the Landmarks Commission determines that the demolition will damage or destroy the historic integrity of the property and/or the surrounding historic district, the applicant may appeal to the governing body. It will be incumbent upon the governing body to make a determination, after consideration of all relevant factors, that: (1) there are no feasible and prudent alternatives to demolition; and (2) that the project includes all possible planning to minimize harm to the district that may result from the demolition.

Prepared by:


Timothy Patis, Planner II

CLGR16-13 By Dept. of Neighborhood Relations



Date: June 16, 2016

NOTICE OF TOPEKA LANDMARKS COMMISSION MEETING

As the owner of property within the Holliday Park National Historic District, or its immediate vicinity, you are being notified that the **Topeka Landmarks Commission** is scheduled to review the proposed demolition of a property within the Historic District boundaries on:

Thursday, July 14, 2016 at 5:30 p.m.

**City of Topeka Holliday Building, 1st Floor
620 SE Madison Street**

You are invited to attend this meeting of the **Topeka Landmarks Commission** to hear details from the applicant, and to offer your comments about their proposed project request as described below. The Topeka Landmarks Commission will have the opportunity to approve or deny the request at this meeting. Appeals of their decision may be made to the Governing Body.

Project information:

Action Requested: Demolition of the home located at 1112 SW Western Ave.

Name of the Property Owner/Applicant: James Martin

Existing Zoning: R-2 Single-family Dwelling District

Applicable Standards for Review: The Secretary of the Interior's Standards for Historic Rehabilitation

Reviewing Authority: Topeka Landmarks Commission

Council District: #1 – Karen Hiller

If unable to attend, questions may be submitted prior to the meeting. Questions or comments should be sent to:

City of Topeka Planning Department
ATTN: Timothy Paris, Planner II
620 SE Madison Street 3rd Floor
Topeka, Kansas 66607

(785) 368-3728 or tparis@topeka.org



CITY OF TOPEKA

Department of Neighborhood Relations
620 SE Madison Street, 1st Floor, Unit 8
Topeka, Ks 66607-1118

Tel: (785) 368-3711
Fax: (785) 368-2546
www.topeka.org

Tim Paris/Planner II
City of Topeka/Planning Department
620 SE Madison, 3rd Floor
Topeka, KS 66607

June 8, 2016

Dear Mr. Paris:

The City of Topeka Department of Neighborhood Relations (NR) has conducted a review of **1112 SW Western Avenue** pursuant to Section 106 requirements of the National Historic Reservation Act and has determined that no historic properties will be affected by the proposed demolition of the structure.

The historic character of the structure has not been maintained and which has allowed for major deterioration of the housing unit. In addition, this is an unsafe structure. There are numerous examples of similar structures in Topeka that better represent the building characteristics and construction methods of the period represented by this structure. The project is within the 500' boundaries of a historic registered structures; Devon Apartment and 915 SW Munson Avenue. The reasons given above indicate that the demolition of the structure would not have an adverse effect in regard to Section 106 requirements.

The City is considering demolishing the following vacant dilapidated housing unit through the use of the City's Voluntary Demolition Program. We are providing you with the required documentation and ask for your review of the project as described below:

Address: 1112 SW Western Avenue, Topeka, KS 66604

Upon review of the project documentation, NR request notification that your office asks the Landmarks Commission to review and comment on the potential demolition of the structure.

If you need more information please call me at (785) 368-3711 or email rcrqui@topeka.org.

Sincerely,

Renee Criquei

Renee Criquei
Rehabilitation Specialist II

Attachment: Exterior Photo of property and surrounding structures
Shawnee Count Appraisers Form
Historic Zone Map







Shawnee County Appraiser

Parcel ID: 1093103022006000

Information Last Updated: 06/14/16

Quick Ref ID: R26328**Owner Name:** MARTIN JAMES R**Owner Address:** 1112 SW WESTERN AVE TOPEKA KS 66604**Property Address:** 1112 SW WESTERN AVE Topeka 66604**Subdivision:** ORIGINAL TOWN**Zoning:** For zoning information call City of Topeka at (785) 368-3728 or Shawnee County at (785) 291-5410.**Neighborhood:** 170.0 - SW 6TH-HUNTOON, TOPEKA-WASHBURN**Census Tract/School:** West Topeka USD-501*** Property Description:** ORIGINAL TOWN , Lot 370 + , PT WESTERN AVE LTS 370, 372, 374, D AF POB, 3 FT S OF NE COR LT 370, TH S 40(S), W 52(S), N 37(S), E 64(S) TO POB SECTION 31 TOWNSHIP 11 RANGE 16

* Condensed legal desc. ; Do not use for legal purposes.

Instrument Number:	2013R25267	Recorded Date:	12/06/2013	Range:	16
Section:	31	Township:	11	Tax Unit:	001
Block:		Lot:	370 +		

Class: Residential**Land :** 1,140**Improvement :** 730**2016 Appraised Value by Class:** 1,870**2016 Total Appraised Value:** 1,870**2015 Total Appraised Value:** 1,870

Total Assessed Value:	215
Property Value Change:	0.00% NO CHANGE

Shawnee County Appraiser

Parcel ID : 1093103022006000, Card 1 of 1

Property Address: 01112 SW WESTERN AVE 66604

Lot	Size	Sq. Ft. Description	Sq. Ft.
Irregular Lot	039X055		

Total Acres:

Residential Building Characteristics:

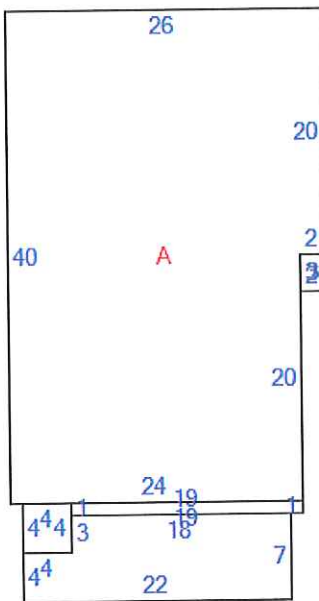
Property Indicator:	Single-family Residence	Year Built:	1910 EST.
Story Height:	2	Year Remodeled:	
Style:	Conversion	Interior Walls:	
Foundation:	Stone	Htg. & Cooling:	Forced Air Furnace
Basement:	Full	Exterior Walls:	Frame, Siding/Shingle
Roof Material:	Composition Shingle		

Const Grade:	AV	CDU:	UN
Physical Condition:	UN	Sq. Ft. Living Area (above grade):	2,029
Ground Floor Area:	1,000	Finished Basement Area:	
Upper Floor Area (%):	102	Rec Room Area:	

Full Baths:	3	Total Rooms:	10	Chimneys:	Living Units:	4
Half Baths:	1	Bedrooms:	3	Fire Place:	Bsmt Garage:	
Total Fixtures:	16	Family Rooms:	1	Prefab Fireplace:		

Parcel ID: 1093103022006000 Card: 01

A - Ground floor living area for 1093103022006000: 1,000



Components

Components	Year	Unit	Quality	Percent
Raised Slab Porch (SF) with Roof		19		
Raised Slab Porch (SF) with Roof		142		
Enclosed Wood Deck (SF), Solid Wal		16		

Date: June 16, 2016

NOTICE OF TOPEKA LANDMARKS COMMISSION MEETING

As the owner of property within the Holliday Park National Historic District, or its immediate vicinity, you are being notified that the **Topeka Landmarks Commission** is scheduled to review the proposed demolition of a property within the Historic District boundaries on:

Thursday, July 14, 2016 at 5:30 p.m.

**City of Topeka Holliday Building, 1st Floor
620 SE Madison Street**

You are invited to attend this meeting of the **Topeka Landmarks Commission** to hear details from the applicant, and to offer your comments about their proposed project request as described below. The Topeka Landmarks Commission will have the opportunity to approve or deny the request at this meeting. Appeals of their decision may be made to the Governing Body.

Project information:

Action Requested: Demolition of the home located at 1112 SW Western Ave.

Name of the Property Owner/Applicant: James Martin

Existing Zoning: R-2 Single-family Dwelling District

Applicable Standards for Review: The Secretary of the Interior's Standards for Historic Rehabilitation

Reviewing Authority: Topeka Landmarks Commission

Council District: #1 – Karen Hiller

If unable to attend, questions may be submitted prior to the meeting. Questions or comments should be sent to:

City of Topeka Planning Department
ATTN: Timothy Paris, Planner II
620 SE Madison Street 3rd Floor
Topeka, Kansas 66607

(785) 368-3728 or tparis@topeka.org

CLGR16-13 By Dept. of Neighborhood Relations





City of Topeka
Council Action Form
Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
November 1, 2016

DATE: November 1, 2016
CONTACT PERSON: Lisa Robertson, City Attorney
DOCUMENT #:
SECOND PARTY/SUBJECT: Jayhawk Theatre TGT Agreement
PROJECT #:
CATEGORY/SUBCATEGORY 007 Contracts and Amendments / 018 Other
CIP PROJECT: No
ACTION OF COUNCIL:
JOURNAL #:
PAGE #:

DOCUMENT DESCRIPTION:

APPROVAL of the Transient Guest Tax Development Agreement with The Historic Jayhawk Theatre, a not-for-profit corporation, in relation to the Jayhawk Theatre project.

(Approval would grant transient guest tax (TGT) funding in the total amount of \$680,000 starting in 2016 and would be distributed in accordance with the terms of the Development Agreement over the course of the next twelve (12) years.)

POLICY ISSUE:

This Development Agreement is required by Resolution No. 8731 and provides the outline pursuant to which the Transient Guest Tax (TGT) funds allocated to the Historic Jayhawk Theatre project by the TGT Committee in August 2015 (in the amount of \$680,000.00) will be utilized in order for the project to move forward.

STAFF RECOMMENDATION:

Staff recommends the Governing Body move to approve the agreement.

BACKGROUND:

On October 20, 2015, the Governing Body approved resolutions granting transient guest tax (TGT) funding to Constitution Hall, the Downtown Plaza, the Evel Knievel Museum and the Historic Jayhawk Theatre. This funding was contingent upon submission of a development agreement to the Governing Body by April 20, 2016. On April 12, 2016, The Historic Jayhawk Theatre requested that the Governing Body grant it an extension of time (in accordance with the terms of Resolution No. 8731). The Governing Body granted an extension of 180 days. Prior to the expiration of this time period (on October 14, 2016), The Historic Jayhawk Theatre requested an additional 45-day extension (set to expire on November 18, 2016) in order to finalize its business plan, including its operational and construction budgets. This Development Agreement is being proposed within this most

recent 45-day extension period, which was approved by the Governing Body on October 4, 2016.

BUDGETARY IMPACT:

If this Development Agreement with The Historic Jayhawk Theatre is approved, transient guest tax (TGT) funding in the total amount of \$680,000.00 would become available in 2016, and be distributed in accordance with the terms of the Development Agreement over the course of the next twelve (12) years.

SOURCE OF FUNDING:

Transient Guest Tax funds

ATTACHMENTS:

Description

Development Agreement

Exhibit A (part one)

Business Plan

Resolution 8731

CITY OF TOPEKA CONTRACT NO. _____

DEVELOPMENT AGREEMENT

THIS DEVELOPMENT AGREEMENT (hereinafter the "Agreement") is hereby made and entered into this ____ day of _____, 2016, by and between the City of Topeka, a duly organized municipal corporation (hereinafter referred to as the "City") and the Historic Jayhawk Theatre, Inc., a not-for-profit corporation (hereinafter referred to as the "Grantee").

WHEREAS, transient guest taxes (hereinafter referred to as "TGT") may be imposed on individuals who occupy hotel and motel rooms for short durations; and

WHEREAS, the funds generated by the TGT may be used for convention and tourism activities and to promote the general welfare of the City, including the attraction of industry; and

WHEREAS, the City currently imposes a Seven Percent (7%) TGT; and

WHEREAS, on August 30, 2003, the governing body of the City of Topeka (hereinafter "Governing Body"), via Resolution No. 7253, allocated One Percent (1%) of the TGT for a period of Thirteen (13) years for projects that enhance the rich historical heritage of the City and the development of the Great Overland Station, including Riverfront Park; and

WHEREAS, the Governing Body desires to extend this allocation of One Percent (1%) for an additional Twelve (12) years to serve as a funding source for projects that will enhance tourism by putting more heads on beds and delivering a quantifiable return on the City's investment; and

WHEREAS, the City's Transient Guest Tax Committee (hereinafter "TGT Committee"), consisting of Council Members Coen, Jensen and Schwartz, appointed a review board for the purpose of conducting a review of the various applications submitted and recommending which projects should receive TGT funds; and

WHEREAS, the review board, comprised of City staff and representatives from the convention and tourism industry, met on several occasions and presented its recommendations to the TGT Committee; and

WHEREAS, on August 19, 2015, the TGT Committee adopted the review board's recommendation to allocate the anticipated funding – *approximately* Four Million Seven Hundred Thousand Dollars (\$4,700,000.00) from January 1, 2016 through December 31, 2027 – for four projects; and

WHEREAS, the Historic Jayhawk Theatre was one of the projects selected by the review board to receive TGT funds; and

WHEREAS, on October 20, 2015, the Governing Body allocated Six Hundred Eighty-Thousand Dollars (\$680,000.00) over a period of twelve (12) years to provide funding subject to the terms and conditions contained in Resolution No. 8731 and a development agreement to be subsequently approved by the Governing Body; and

WHEREAS, the parties desire to enter into this Agreement for the purpose of specifying the rights and responsibilities relating to the project and the corresponding disbursement of TGT funds; in accordance with the specific requirements set forth herein, Resolution No. 8731 and any applicable provisions of the Topeka Municipal Code.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS CONTAINED HEREIN THE PARTIES AGREE AS FOLLOWS:

1. Funding Allocation; Distribution and Use. Subject to the terms and conditions contained in this Agreement and Resolution No. 8731, the City will allocate the total amount of Six Hundred Eighty Thousand Dollars (\$680,000.00), (hereinafter "Allocated Funds") for the project known as the "Historic Jayhawk Theatre," a 501c3 non-profit, all-volunteer organization dedicated to restoration of the theatre, hereinafter ("Project"). Said Project is more fully described in the supporting documentation submitted by the Grantee, (hereinafter "Project Documents"), which are attached hereto as Exhibit A and incorporated herein by reference. Upon approval of the annual budget by the Governing Body, the City's chief financial officer (or his/her designee) will determine the appropriate amount based upon estimated revenues.

(a) Use. The Allocated Funds will be categorized as either a Pre-Development Phase Allocation or Construction Phase Allocation, and can only be used as more specifically set out below:

(i) Pre-Development Phase. The Grantee may use no more than ten percent (10%) of the Allocated Funds, Sixty-Eight Thousand Dollars (\$68,000.00), for the Pre-Development Phase of the Project, as more specifically described in **Exhibit A**, (which is attached hereto and incorporated herein by reference). The Pre-Construction Phase of the Project will encompass a one-year period of time (beginning the date upon which this Agreement is fully executed) and will consist, generally, of the following:

- Eight Thousand Dollars (\$8,000.00) to cover the costs associated with architectural drawings and marketing materials. More specifically, to retain the services of an architectural design professional who will assist with preparing the schematic and design development documents that will be used as part of the marketing materials/fundraising effort.
- Sixty Thousand Dollars (\$60,000.00) to compensate an individual who will serve in the capacity of Executive Director of the Historic Jayhawk Theatre and who will be charged with conducting a capital campaign with a four-year goal of raising Three Million Five Hundred Thousand Dollars (\$3,500,000.00) in private funds; (One Million Dollars (\$1,000,000.00) of this total amount during the first twenty-four (24) months). The Executive Director shall be competent to manage the Construction Phase of the Project and develop appropriate operating and marketing plans.
- It is anticipated that the entire amount of Allocated Funds to be used for the Pre-Construction Phase of the Project ((Sixty-Eight Thousand Dollars (\$68,000.00))), as more specifically described above, will be withdrawn before the Grantee is in a position to proceed with the next phase (Construction Phase) of the Project.

(ii) Construction Phase. The Grantee shall use the remaining ninety percent (90%) of the Allocated Funds, Six Hundred Twelve

Thousand Dollars (\$612,000.00), for the bricks and mortar part of the Project (hereinafter referred to as the “Construction Phase” and more specifically described in **Exhibit A**, which is attached hereto and incorporated herein by reference). The Construction Phase of the Project will encompass an eleven (11)-year period of time and will consist, generally, of the following:

- One Hundred Fifty-Five Thousand Dollars (\$155,000.00) to cover the costs associated with construction of the second (Jackson Street) Marquee.
- Four Hundred Fifty-Seven Thousand Dollars (\$457,000.00) to secure grants for permanent, smaller-scope projects including: HVAC, restoration of the original (“Jayhawk”) Marquee neon and steel letters; a restored ticket booth; and associated architectural fees.

The Grantee shall use the Allocated Funds only for the Project. Any changes to the scope of the Project pertaining to the use of Allocated Funds shall be approved by City Manager, or his/her designee.

(iii) Reporting. In order to ensure that the Allocated Funds are used only for the Project, and as specified in this Agreement, the Grantee shall provide quarterly progress reports to the Director of Finance and Administrative Services, or his/her designee, in a form acceptable to the City, identifying the manner in which the Allocated Funds (both the Preliminary Development Component, as well as the Physical

Component) are being expended toward completion of the Project. Said reports must be submitted quarterly (prior to each quarterly distribution), until either the Project has been completed or the Allocated Funds have been depleted, whichever occurs first. The City reserves the right to audit financial documents relative to the Project at any time during this Agreement and to request reimbursement for expenditures determined to be improper, unauthorized or unsubstantiated. The City shall have sole authority in this regard and shall base its decision upon reports submitted or, in the alternative, the absence of documents to substantiate expenditures.

(b) Distribution. The Allocated Funds will be distributed over a twelve (12)-year period, beginning in fiscal year 2016 and continuing through fiscal year 2027, or until the maximum expenditure amount of Six Hundred Eighty Thousand Dollars (\$680,000.00) has been met; whichever is earlier. The Allocated Funds will be distributed quarterly based upon the *approximate* percentage of allocation approved by the TGT Committee; around Fourteen Percent (14%); the funds designated for the Pre-Development Phase will be distributed beginning in April 2016, and the funds designated for the Construction Phase will be distributed upon the “Grantee’s Qualification for Funding.”

(i) Distribution of the Allocated Funds needed for the Pre-Development Phase of the Project will be made quarterly (if/as funds are available) upon the Grantee’s submittal of its quarterly progress report, more specifically referenced in section 1(a)(iii) above; up to a maximum

distribution of Sixty-Eight Thousand Dollars (\$68,000.00).

(ii) Initial distribution of the Allocated Funds needed for the Construction Phase of the Project will be *wholly contingent* upon documentation confirming that a sufficient portion of the Grantee's private funding, as more specifically referenced in the Project Budget, (see **Exhibit A**, Project Documents), has been/will be received; that the Grantee has provided a Project Design and Construction Timeline in accordance with Section 2 below; and that the Grantee has provided an acceptable Operating Plan in accordance with Section 3 below. *The Director of Finance and Administrative Services shall have sole discretion in determining whether or not said documentation is acceptable.*

When the City has determined that the Grantee is entitled to begin receiving the Allocated Funds needed to fund the Construction Phase of the Project, it shall notify the Grantee in writing and the same shall be considered "Grantee's Qualification for Funding;" provided, however, that the City will be entitled to issue a separate "Qualification for Funding" document for each stage of the Construction phase of the Project, which may include construction of the second (Jackson Street) Marquee, installation of new glass windows and doors in the gathering space; restoration of the projection booth; HVAC in the gathering space; restoration of the original ("Jayhawk") Marquee neon and street letters; construction of a new ticket booth; and associated architectural fees.

2. **Project Design and Construction; Timeline.** Continuing distribution of the Allocated Funds needed to complete the Construction Phase of the Project will be *wholly contingent* upon the Grantee's *ongoing compliance* with the Project Budget, as well as the construction phases established in the Project design and construction documents, including documentation demonstrating that the Project is on schedule and/or proceeding in a timely manner considering all of the facts and circumstances involved (see **Exhibit A**, "Project Documents"). The Grantee will provide design and construction documents for the Project to the Director of Finance and Administrative Services *prior* to the Grantee's Qualification for Funding as described in Section 1(b)(ii) above.

3. **Project Operating Plan; Economic Benefits, Impact.** Continuing distribution of the Allocated Funds needed for the Construction Phase of the Project will be *wholly contingent* upon the Grantee's submission of, and subsequent compliance with, an operating plan for the Project, identifying the Project's tourism support strategy, budget and the anticipated economic impact of the Project, as well as documentation demonstrating that the Project is being operated in a manner geared toward generating an economic benefit to the community considering all of the facts and circumstances involved (see Exhibit A, Project Documents). The Grantee will provide the operating plan to the City Manager, or his/her designee, *prior* to the Grantee's Qualification for Funding as described in Section 1(b)(ii) above.

4. **Independent Auditor's Report.** Upon request by the Governing Body, the Grantee shall provide to the City an independent auditor's report covering the period of this Agreement. The cost of such an audit shall be borne by the Project.

5. Inspection and Audit of Grantee's Records. The City, through its authorized agents, shall be entitled to inspect and audit the books and records of the Grantee related to the Project for compliance with the terms of this Agreement. The Grantee shall cooperate fully with all such inspection and audit requests.

6. Project Completion. The Grantee shall complete the Project within no later than twelve years following the date of execution of this Agreement. Any request for an extension of time shall be submitted to the City Manager, who shall submit the request to the TGT Committee. The TGT Committee, after providing the Grantee with the opportunity to be heard, will make a recommendation to the Governing Body as to whether or not to grant or deny the request for extension with or without conditions; although requests shall not be denied unless for good cause.

7. Termination; Repayment of Allocated Funds.

(a) Subject to any extension granted pursuant to Section 6 above, this Agreement shall terminate upon the earliest of: the Grantee's completion of the Project and submission of all reports required by the City; or effective January 1, 2028; or if the Grantee fails to comply with any terms contained in Resolution 8731, or any of the terms of this Agreement.

(b) The City may require the Grantee to repay all or any portion of the Allocated Funds if any of the following occurs: (i) Expenditures are determined to be improper, unauthorized or unsubstantiated; (ii) the Grantee fails to allow inspection and audit of Project records in accordance with the terms of this Agreement; (iii) the Project is not completed within the time period provided in this Agreement and no extensions of time are granted; (iv) the Grantee fails to

provide City staff with access for purposes of inspecting the work being done on the Project that is the subject of this Agreement; (v) the Grantee does not comply with applicable building codes, including the securing of any permits required by ordinance; and/or (vi) the Grantee fails to comply with this Agreement.

8. Open to Public; City Participation Noted. Upon completion of the Project funded pursuant to this Agreement, the Grantee shall ensure that the Project is open to the public on a regularly scheduled basis. This requirement shall survive the termination of the Agreement. Any reports, brochures, advertisements and/or news releases shall recognize the participation of the City in providing funding.

9. Compliance with State and Local Laws. The Grantee shall comply with all applicable City ordinances and state laws and shall secure all appropriate permits. The Grantee shall allow access to City staff to inspect the work that is the subject of this Agreement.

10. Indemnification. The City and its officers, agents and employees, shall have no responsibility or liability of any failure or inadequacy of performance or defective workmanship or materials in regard to the Project. The Grantee agrees to fully and completely indemnify, release, defend and hold the City, its officers, agents and employees, harmless from all claims, losses, liabilities, damages, suits, actions or proceedings, including attorney fees, by any person, including Grantee, its agents and employees, arising from personal injury, death or real or personal property damage, from any cause whatsoever, in whole or in part, arising out of this Agreement or the activities completed hereunder. The Grantee agrees to indemnify, hold the City

harmless and defend City from any and all claims, causes of action and damages of every kind arising from the operations and activities of the Grantee, its officers, agents and employees, carried out in furtherance of this Agreement. This indemnification and hold harmless shall not include the sole negligence or willful misconduct of the City, its officers, agents and employees.

11. Insurance.

(a) The Grantee shall carry commercial general liability in the amount of one million dollars (\$1,000,000.00), commencing no later than the date on which the Grantee begins any work to be completed as part of the Construction Phase of the Project, (as more specifically set forth in Section 2 above). The insurance company/broker providing said insurance policy must have an A.M. BEST rating of A or better; and “claims made” policies will not be acceptable. The Grantee must ensure that all insurance certificates specify the name and address of the issuing insurance company/broker and are filed with the Contracts and Procurement Division.

(b) The Grantee shall also furnish, at its own expense, evidence of a satisfactory workers’ compensation insurance policy covering all of the Grantee’s employees to the statutory limit commencing no later than the date on which the Grantee begins any work to be completed as part of the Construction Phase of the Project, (as more specifically set forth in Section 2 above). If the Grantee is not required to maintain workers’ compensation insurance, the Grantee shall sign an agreement indemnifying the City from any and all liability which may arise as a result of the Grantee’s failure to secure workers’ compensation coverage.

(c) Should any insurance policy be cancelled, the Grantee shall ensure that the City receives written notice within thirty (30) days prior to the effective date of such cancellation. A certificate of liability insurance demonstrating compliance with this section shall be provided prior to execution of this Agreement by the City.

12. Debts to City; Secretary of State Certification. The Grantee shall not owe any debt due to the City, including, but not limited to, property taxes and special assessments. The Grantee shall be in good standing with the Kansas Secretary of State and shall submit a certificate from the Secretary of State as evidence of this status.

13. No Joint Venture; Independent Grantee. Nothing herein contained shall be construed or held to make the City a partner, a member of a joint venture or associate of the Grantee in the conduct of the Project, nor shall either party be deemed the agent of the other. It is expressly understood and agreed that the relationship between the parties hereto is, and shall at all times remain, contractual as provided by the terms and conditions of this Agreement.

14. Discrimination. The Grantee shall not unlawfully discriminate against any employee, applicant for employment, recipient of service or applicant to receive or provide services because of race, color, religion, sex, age, disability or national origin. The Grantee shall take affirmative action to ensure that employees, applicants for employment, recipients of service and applicants to receive or provide service are treated equally and fairly without regard to their race, color, religion, sex, age, disability or national origin, as provided for by law. The Grantee shall, in all solicitations or

advertisements for employees or for services placed by or on behalf of the Grantee, state that all applicants shall receive consideration for employment or services without regard to race, color, religion, sex, age, disability or national origin, as provided for by law.

15. ADA Compliance. The Grantee shall comply with Title II of the Americans with Disabilities Act (ADA) and the implementing regulations of 28 C.F.R. Part 35 as to all of its facilities and programs. If at any time during the term of this Agreement, the City determines that the Grantee is not in compliance, the City shall issue a notice of non-compliance and the Grantee shall have ninety (90) days to cure the non-compliance. If the Grantee remains in non-compliance after the cure period, the City may terminate this Agreement and require reimbursement of all Allocated Funds.

16. Assignment; Transfer. The Grantee shall not assign any interest in this Agreement and shall not transfer any interest in the same, whether by assignment or novation; provided, however, that claims for money due or that become due to the Grantee under this Agreement may be assigned to a bank, trust company or other financial institution upon written consent of the City thereto.

17. Entire Agreement. This Agreement constitutes the entire agreement of the parties, supersedes any and all prior agreements between the parties and neither party shall rely upon any verbal representations, either express or implied, not specifically stated herein. This Agreement shall not be amended or modified except by written agreement of both parties.

18. Availability of Funds. The parties to this Agreement understand that Allocated Funds are subject to the Budget and Cash Basis laws and that the amount of Allocated Funds may be reduced to correspond to lower-than-expected Transient Guest Tax revenues and require annual appropriation.

19. Good Standing. The Grantee is a 501(c)(3) nonprofit entity. The Grantee represents that it is and will remain in good standing with the Kansas Secretary of State and that it has all requisite power and authority to enter into and perform this Agreement.

20. Representations and Authority. By signing this Agreement, the members, officers, managers, agents and representatives of the Grantee who have executed and delivered this Agreement and who may execute and deliver any other documents, instruments and agreements or perform any acts or deeds in connection with the transactions contemplated by this Agreement, represent that they have been and will remain duly authorized and empowered to do so on behalf of the Grantee, and the Grantee will be bound thereby. This Agreement will not be considered accepted, approved or otherwise effective until the legally required signatures and approvals have been given.

IN WITNESS WHEREOF, the parties have hereto executed this Agreement as of the day and year first above written.

CITY OF TOPEKA, KANSAS

Douglas Gerber, Interim City Manager

APPROVED AS TO FORM AND LEGALITY

ATTEST:

Brenda Younger, City Clerk

HISTORIC JAYHAWK THEATRE, INC.

(Name and Title)

ATTEST:

(Name and Title)

Exhibit A

I. Historic Landmark

The Historic Jayhawk Theatre is ninety (90) years old and is on the National Register of Historic Places. For years, the Historic Jayhawk Theatre served as a popular movie house and entertainment venue that helped launch the career of burlesque performer Gypsy Rose Lee, fueled the popularity of Bob Hope and other vaudeville veterans and featured uniformed ushers and usherettes strolling the aisles. With plaster sunflowers and Jayhawks lining the arch and the Goddess of Agriculture gazing over the audience, the state-of-the-art theater built in 1926 was Topeka's premier destination. However, when the White Lakes Mall opened in 1976 and newer theaters brought competition, the Jayhawk Theatre's entertainment era ended.

II. Project Summary/General Development Plan

The goal of the Project is to restore the Historic Jayhawk Theatre ("HJT") as a first-class live event and film venue that will serve as an attractive, sought-after tourist destination that can be sustained in the many years to come. The Project consists of improving the main Theatre space (a 900 seat venue), as well as an adjacent 4,700 square foot space that will be used as a gathering area, entertainment, technical and administrative support area. The 13 member, all volunteer board includes 4 who own historic properties in downtown Topeka, and all four have experience in restoration of historic projects. One board member is an experienced contractor/builder with extensive experience throughout the United States. 5 board members are small business owners.

As part of our development plan, the HJT intends to retain the services of an Executive Director who will focus, full-time, on fundraising and marketing the Project to private donors, as well as obtaining an additional \$3.5 million in historic state and federal tax credits. The TGT funds, combined with these private donations and tax credits, will allow the HJT to break ground by 2019, and become operational by 2022. We are planning to ensure that we continue to offer events, and will remain open and available for tours and events as much as possible along the way. In order to ensure the HJT's

long-term care, there are plans to establish an endowment fund with \$800,000 to be used for future maintenance and repair. (TGT funds will NOT be used for this purpose).

III. Allocated (Transient Guest Tax) Funds

The Allocated Funds are to be distributed in two parts:

(1) The Pre-Development Phase

(2) The Construction Phase

A. Pre-Development Phase - TGT Allocation year 1: \$68,000

ARCHITECTURAL PLANS: \$8,000

Includes costs associated with retaining a design professional to prepare schematic and design development and marketing documents.

EXECUTIVE/DEVELOPMENT DIRECTOR COMPENSATION: \$60,000

The Executive Director (ED) will be hired on a contract basis, with no payroll taxes, unemployment insurance and other regular payroll costs included. The main role of the ED will be to conduct fundraising. Within the first six months of the allocation period and upon completion of schematic and design development and marketing documents, which will demonstrate our progress to public and private donors, the ED will begin a capital campaign with a goal of raising \$3,500,000 (\$1,000,000 of that amount to be raised in 24 months maximum). These private funds will be used to fund big ticket construction items in the main theatre such as HVAC, mechanical and fire sprinkling portion of the Project. All TGT funds will be targeted for tourism enhancing projects, mainly in the 4,700 sq. Ft. gathering space, to allow us to continue to offer programming of live music, films and events, while the main theatre is under construction. ALL spending decisions will be made with careful consideration of the most efficient and economical approach to the construction timeline, including how they impact Historic Tax Credits.

B. Construction Phase; Timeline and Operating Plan

Once finalized, a Design and Construction Timeline and Operating Plan will be added to this Exhibit A prior to the Grantee's Qualification for Funding, which is required prior to the Grantee being able to receive any portion of the funding associated with the Construction Phase of the Project. [See Section 1(b)(ii) above.] However, preliminary information is provided below:

1. *Construction Phase 1 - TGT Allocation years 2, 3 and 4.* During allocation years 5-8, we will set aside 80% of the quarterly TGT allocations, or \$11,333 per quarter, in a separate account. $\$11,333 \times 4 = \$45,331$ per year. We will allow these funds to accumulate for 3 years to be used to fund approximately 90% the 2nd marquee to be built and installed at that time. The remaining 20% of the quarterly allocations, or \$2,833, will be used for soft costs, including architectural and engineering costs related to construction in the gathering space that accumulate along the way.

2. *Construction Phase 2 - TGT Allocation years 5-8.* During allocation years 5-8, we anticipate using the allocations for a combination of grant matching and other "one-off" projects as deemed necessary. This may include catering kitchen (\$50,000), restoring the display cases along the Jayhawk Walk for use as a future Kansas Film History museum (\$25,000) and will fund final design elements for the gathering space (\$150,000).

3. *Construction Phase 3 - TGT Allocation years 9-12.* During allocation years 9-12, we anticipate the theatre and gathering space will have been operational for a few years, but perhaps without all facility support areas completed. We intend to utilize these funds to pay for development and remodeling of these areas to enhance the functionality of the gathering space. These small scope projects will be determined as the project directors and architect see fit.

*Please refer to HJT business plan for construction and operating budget Information.

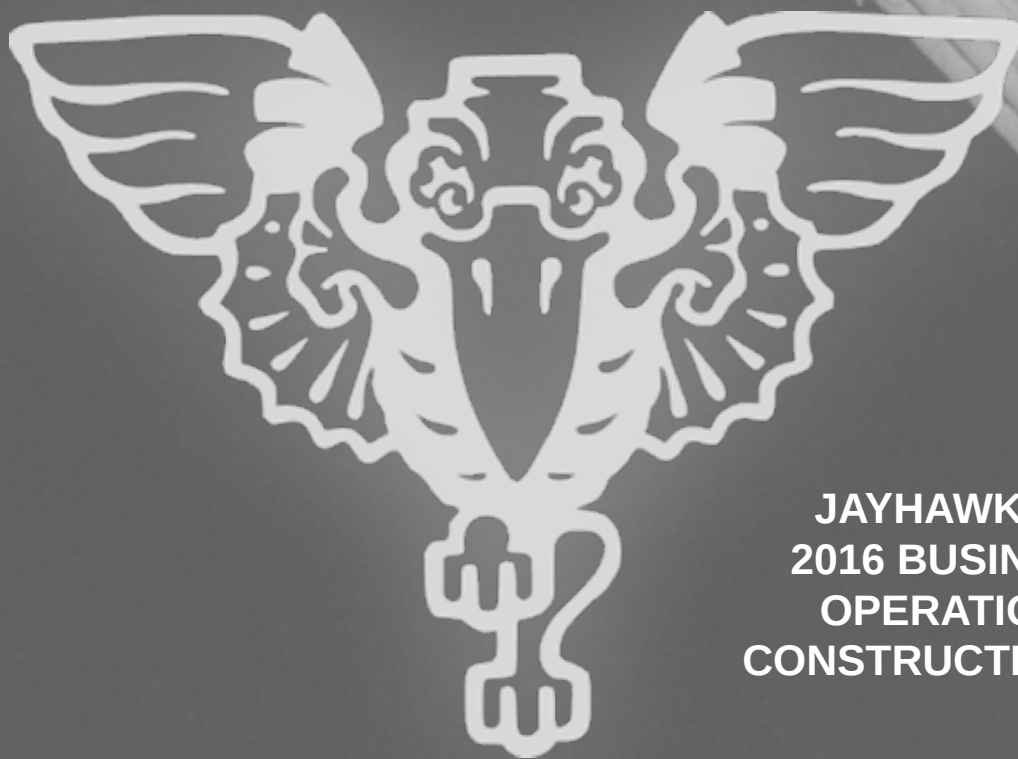
IV. Economic Development/Tourism

The HJT Project is a complex and challenging one: The goal is to preserve a ninety-year old historic structure, while at the same time create a modern 900 seat film and live entertainment venue. Comprehensive work will need to occur, starting from the ground up; comprehensive painting and plaster work; installation of complete electrical and mechanical systems and setting up modern technical hardware and software systems; to ensure that the end-result will be a state-of-the-art theatre that will attract a diverse audience from across Kansas and the surrounding region for many years to come. Located at 720 S. Kansas Avenue, the HJT will be the spark that downtown Topeka needs to generate an authentic nightlife, with retail and dining options nearby.

The HJT will offer tourists a truly unique experience through diverse programming that will include live music, dance, film and special events. This means HJT guests can expect something new and enriching during each and every visit. In addition, part of HJT's strategic plan is to market throughout the State of Kansas to ensure "top-of-mind" awareness. This means people who visit Topeka for business or pleasure can plan on catching a movie or live show, and perhaps even make a decision to extend their stay. It is anticipated that the HJT will attract over 60,000 visitors each year, mostly to after-hours events. We also believe that the Topeka Performing Arts Center will benefit by our ability to help brand downtown Topeka as a credible entertainment destination. Our programming strategy will be seen as an excellent 900 seat complement to the 2,400-seat TPAC venue.

The City of Topeka has invested over \$5 million in the Kansas Avenue renovation and private partners have raised over \$3.5 million to construct various pocket parks and other enhancements – and as of this writing, private investments total over \$70 million. Adding an historic theater to the "downtown mix" will go a long way toward making Topeka a preferred entertainment destination. Event planners will be able to include the HJT as one of many entertainment amenities available for those visiting Topeka from out-of-town to attend conferences and other occasions. In addition, businesses seeking to relocate will take a closer look at Topeka – and those businesses must recruit

qualified employees who will want reasons to make Topeka their home. Coordinating efforts to develop an outdoor plaza, renovate Constitution Hall, improve Riverfront Park and address other attractions located within or near downtown is crucial. The Historic Jayhawk Theatre will serve as a focal point for downtown and will be a significant source of pride for generations to come.



**JAYHAWK THEATRE
2016 BUSINESS PLAN,
OPERATIONAL AND
CONSTRUCTION BUDGETS**

EXECUTIVE SUMMARY

This place has such a grand history. So many tell us they still remember the smell of the popcorn and the flickering images on that silver screen so many years ago. To a person, they ALL love the The Official State Theatre of Kansas, the Historic Jayhawk Theatre.

The Jayhawk Theatre was a big part of tens of thousands of Topekan's lives from its very start in 1926. For decades, Downtown in the Capitol city was a vibrant shopping and dining area. But in the 1960's, shopping malls and modern movie theaters were built to the south and west, and downtown business faded. In 1976, the marquee lights went dark and the projectors went silent. She sat, neglected, dusty and forgotten. Then, in 1974, she was saved from the wrecking ball by some generous local volunteers dedicated to getting the doors open again. In 1994, Jim and Nancy Parrish donated the Theatre to the board of directors. But, progress was slow.

Today, the winds have changed and downtown is gaining momentum. It has now become a recognized historic district allowing investors to use Historic Tax Credits. A newly revitalized Kansas Avenue and tens of millions of dollars by local investors are destined to make Downtown Topeka something all Kansans can be proud of.

The Jayhawk Theatre is poised to make substantial progress toward our goal of restoring this magnificent Theatre into a state of the art movie and live performance venue. We will celebrate its 90th birthday in 2016, and we cannot think of a better gift than to raise the funds so we can begin the restoration.

Historic Jayhawk Theatre, Inc. is a 501c3 corporation, with an all volunteer board of directors. Our mission statement reminds us that we... "will enhance the cultural arts, business and education of the citizens of Kansas. The Jayhawk State Theatre of Kansas will celebrate Topeka's rich entertainment past and enhance downtown Topeka and provide a venue for cultural arts, business and education activities".

The restoration budget is \$8 million. Nearly half of that is already raised in the form of federal and state historic tax credits. In 2015 and 2016, we raised over \$800,000 in donations, grants and Transient Guest Tax dollars which were awarded by the city. We have also identified roughly \$500,000 in grants to immediately pursue during the first construction phase. In essence, we need to raise \$2 million to begin construction.

This business plan has been developed through careful data collection and analysis, historical research, and business information derived from local, state and national entities. Information came from theater operators, arts professionals, business associations, public planning and corporate business professionals. Data collection was derived from: local, state and national chambers of commerce; business planning and development organizations; U.S. Census Bureau; University research centers; City of Topeka; County governments; architect and engineering firms; state and national theaters.

Research also included entertainment and meeting venues in Topeka, around Kansas and select US communities. This information assisted in analyzing the viability of The Jayhawk, and the success and failures of similar projects.

To determine facility usage, theater surveys were conducted, including information from facilities and cultural arts related groups within a 65-mile radius of Topeka. This included past, present and projected uses of facilities and activities by private entities, not-for-profits and government agencies.



OUR VISION

We intend to carefully restore the Jayhawk into a modern, functional and attractive 900 seat venue that will make Topeka and the state of Kansas proud. We will develop all types of film programming. We will also strive to create a space for the best live entertainment and event space in the area. Designed with the best acoustics, projection and custom designed sound systems available, the Jayhawk Theatre will be a real gem for decades to come and a great feature of our newly renovated downtown.

We have been hard at work, building business relationships in the community; improving our marketing, PR and volunteer efforts; strengthening our board leadership; developing fundraising plans so the construction can begin. We have also been working on ways to connect the theatre to the community. Here are just some of the initiatives our board has proposed:

- A plan to hire an Executive Director to manage the project
- Programs to serve all Topekans by being a true community theatre.
- SilverScreens - A sponsor coordinated plan to host quarterly movies for homeless families
- Creating a PT's Coffee coffee bar in the promenade that will serve espresso drinks, craft beers and wine.
- Modern seating with cupholders
- A design that allows maximum flexibility
- A 60' x 60' solar array on the roof to generate electricity
- SolarKorn popcorn. Grown in Kansas and popped by the sun.
- Senior movie matinees during the week
- Saturday afternoon children's movie matinees
- Annual Shakespeare Festival in cooperation with TCT
- Hosting the Kansas Silent Film Festival
- Hosting the Topeka Jazz Workshop
- Live Blues festival in conjunction with Uncle Bo's Blues Bar
- An emphasis on booking local music, vocal and dance talent

BOARD OF DIRECTORS

The Jayhawk is a non-profit association governed by a volunteer Board of Directors. Through the years, Board members have represented almost all geographic areas of Topeka and Shawnee County.

The Board meets on a monthly basis, and all meetings are open to the public. The Board also has various committees it has commissioned which meet throughout the year. The committees consist of Board members and interested members of the community with skills to share.

The Board is always actively recruiting new members to the Board of Directors and its committees, with an emphasis on individuals who will actively assist in fundraising.

ECONOMIC IMPACT

- Restoration of The Jayhawk should add a three-year direct impact of approximately \$1.5 million per year or \$4.5 million over a three-year period.
- Restored theatres are recognized nationwide as a key factor in successful downtown economic impact development. Communities that have restored old theatres, including those in Kansas, have seen new businesses, new jobs and an increased tax base in the area of the restoration.
- Historic restoration makes the best use of existing, previously paid for, urban infrastructure.

A BRIEF HISTORY

August 1926 — E.H. Crosby, of the Crosby Brothers Company, opens the Jayhawk Theatre. Construction cost: \$750,000 to \$1,000,000.

Topeka architect Thomas W. Williamson was the architect of record and the Boller Brothers, noted theatre designers from Kansas City, were responsible for the design. The brothers used The Jayhawk as a prototype for more than 300 theatres they designed. The domed ceiling, proscenium arch, side floor exits and a balcony not supported by columns were features the Boller Brothers used in many designs. Elements such as air conditioning and a steel and concrete structure made The Jayhawk unique and a forerunner of its day.

1953 — 20×40 feet Cinemascope screen was added for 3-D and regular films.

1974 — Theatre placed on the national register of historic places.

May 1976 — Curtain closed on The Jayhawk after half a century of entertainment.

1982 — The Hotel Jayhawk closed shortly after the theatre and was renovated into Jayhawk Tower in 1982 and the theatre was cordoned off.

1992 — Jayhawk Theatre donated by Jim and Nancy Parrish.

January 1993 — Rev. Richard Taylor stepped forward to save The Jayhawk. Through his efforts, Historic Jayhawk Theatre, Inc. was formed as a non-profit corporation.

1994 — Jim and Nancy Parrish donated the Theatre to the board

1996 — For the first time in 25 years, people were allowed to tour the facility.

1997 — Portion of the Commonwealth Building was donated to the project.

2007 — The Upstage Gallery at the Jayhawk Theatre opens.

HISTORICAL TIDBITS

- The Jayhawk was a movie and vaudeville Palace, loved for its unique-for-the-time air conditioning.
- Gypsy Rose Lee, Bob Hope, George Burns and Marilyn Maye were early performers at the theatre.
- WIBW radio, one of the oldest stations in the United States and still operational today, aired its first broadcasts from The Jayhawk in 1927.
- Alf Landon spoke to the Republican party from the stage as he accepted the 1936 Presidential nomination.
- The Jayhawks that line the theatre were individually hand carved in place on the arch.

PHYSICAL ATTRIBUTES

All property is secured and ready for restoration.

The Jayhawk Theatre is located at 7th and Jackson Street in downtown Topeka. The site is one block north of the Kansas Capitol Building.

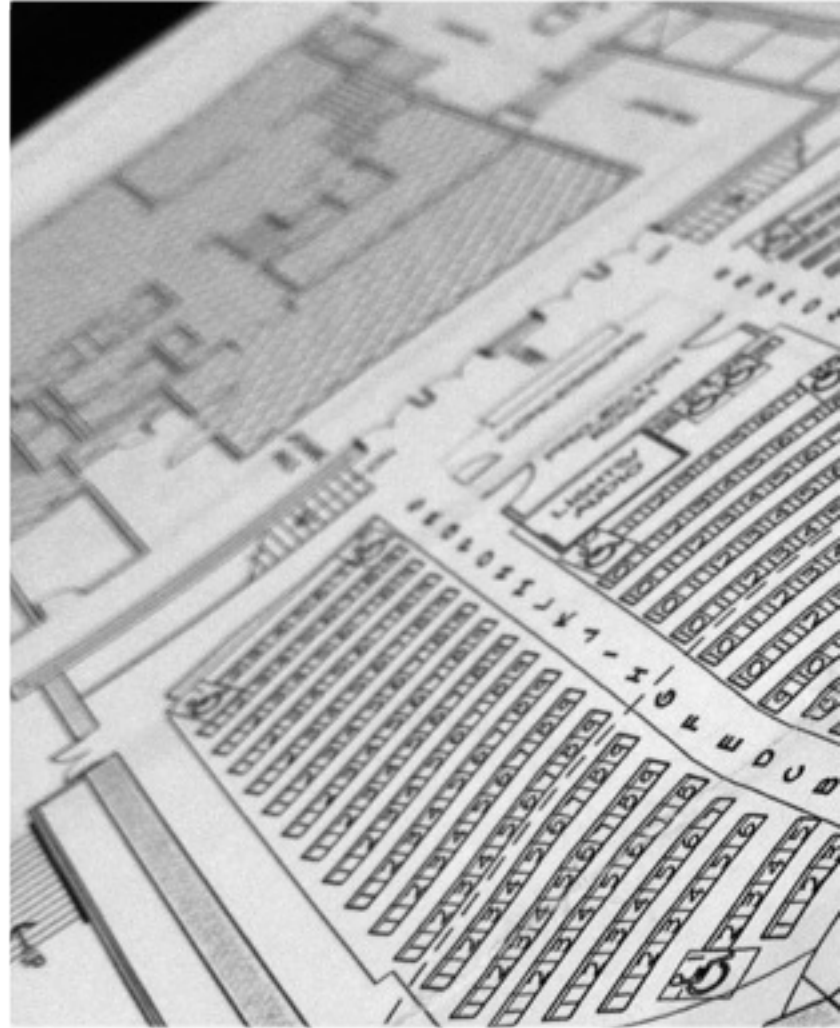
On the east, the Jayhawk's wall is on the north-south alley. On the north, it's attached to Jayhawk Tower, formerly a hotel. The former screening room of the theater was inside the hotel and is now part of the theatre property.

On the west, the theatre abuts the Jayhawk Walk, which connects the theatre with Jayhawk Tower and the theatre offices. The north ticket office of the theatre is near the 7th street entrance. On the south, the theatre abuts the Commonwealth Building. The theatre offices and Upstage Gallery are located within a portion of this space, owned by Historic Jayhawk Theatre, Inc.

Adjacent to the south of the Jayhawk Walk, 5,000 square feet is owned by the theatre and will be utilized as the lobby, entrance, ticket and administrative offices, restrooms, dressing rooms, break out spaces, catering kitchen and Gift Shop.

The theatre will lend itself to all styles of performance, from dance to plays and musicals to concerts and lectures. The restored stage will have the support area it needs to accommodate any performance with plenty of space for dressing rooms, make-up areas, set construction, storage and a green room. Before it closed, the theatre had

marquees on the 7th Street entrance and above the Jackson Street Jayhawk Walk door. The plan is to replace these marquees to look as they originally did but with modern LED technology and programability, providing the theatre high visibility and downtown with a true theatre feel.



TOPEKA, KANSAS

Founded in the 1857, Topeka lies on sandy loam river bottomland where Native Americans resided for years on the Kansas River. Among the first settlers were three French-Canadian (Pappan) brothers. They married three sister from the Kanza Tribe and established a river ferry in 1842. A grandson from one of the marriages was Charles Curtis, the only Vice- President of the United States of Native American descent. (Curtis served with Pres. Herbert Hoover from 1929 to 1933.)

Because the Oregon Trail crossed the river at Topeka, ferry services prospered. Railroads played a key role in Topeka's development. The Burlington Northern Santa Fe still has one of the largest railroad shops in the world in Topeka. The City was incorporated with Cyrus K. Holliday serving as the first Mayor. Holliday donated a tract of land to the state for the construction of a state capitol.

Topeka has a proud show business history. In the late 1800's, Topeka was one of the last stops travelers could relax and enjoy a little big city entertainment before heading west to Denver. The Roaring 20's brought even more cultural events to the city. Vaudeville performers loved The Jayhawk for its enthusiastic crowds and innovative air conditioning system. By 1931, Topeka developed a thriving movie-going scene with 31 theatres.

Topeka is the home of one of the first million-dollar high schools - Topeka High School. Topeka is also home of the Brown V. Board of Education National Historic Site, designated to commemorate the landmark Supreme Court decision of May 17, 1954, which ended segregation in public schools. Topeka's Monroe School, the all-black school cited in Brown V. Board of Education, is a national park detailing the court case and the integral role of the Brown decision in the Civil Rights Movement.

Reinisch Rose Garden at Gage Park contains more than 400 varieties of roses, totaling more than 6,000 bushes. The garden is one of only 23 official All-American Rose Selection (AARS) Test Gardens in the country. Lake Shawnee in southeast Topeka is the location of the first and only fully staked 400-meter dash rowing course in the world. Lake Shawnee is host to the annual Great Plains Rowing Championships and has hosted the American Rowing National Championships.

The Jayhawk is significant in the life of Gypsy Rose Lee. She was part of a family vaudeville act, "Dainty June and the Newsboys". After a final performance of a Topeka run, June ran off with another cast member to get married. Mama Rose, mother and manager, closed the act and dispersed the cast. She and daughter Louise (Gypsy Rose Lee) reworked the show with Louise as star of an all-girl cast to avoid future dating entanglements. Eventually, Louise went from vaudeville star to burlesque queen and took the name Gypsy Rose Lee.

Washburn University, the only municipally owned university in the country, is in Topeka. Over 6,652 students are enrolled in Washburn's 200 programs leading to certification or associate, bachelors, master's and jurist doctor degrees.

Topeka is home for the world headquarters of Payless Shoe Source, the largest family footwear chain in North America. Topeka is also home to many financial services companies and Corporate headquarters for Hill's Pet Nutrition. Topeka's Goodyear Tire & Rubber Co. plant is the world's largest producer of earthmover tires and the corporation's sole North American manufacturer of earthmover tires for mining and construction operations.

TOPEKA DEMOGRAPHICS

According to the recent census, the Topeka Metro population is more than 229,619 people. Effective Buying Income (EBI) in a community is an important factor in examining the viability of a project. EBI is defined as "disposable" or "after-tax" income. The total EBI of Topeka and surrounding areas that commute to the city is more than \$4 million annually, according to the U.S. The 2013 median household income in Topeka was \$50,150. As a state, Kansas ranks 26th in the nation in median household income, with a median of \$48,964.

TOPEKA METROPOLITAN STATISTICAL AREA

Along with Shawnee County, the counties of Jackson, Jefferson, Osage and Wabaunsee are often included in some statistical analysis of Topeka. This is because it has been determined individuals in these counties commute to Topeka for work, entertainment and to shop. The population of these areas will attend events at The Jayhawk and use the facilities. For that reason, this Business Plan includes population and other pertinent information about these counties.

Jackson

With a population of just more than 18,855 people, the median household income in Jackson County is \$54,163. Its population grew more than 5% in the last decade.

Jefferson

Jefferson County is home to more than 19,000 people, with its most populous city being Valley Falls. The median income for a household is \$56,476. Its population grew nearly 4% in the past decade.

Osage

Osage County's most populous city is Osage City and has a total population of more than 16,000. It is named after the Osage River, which runs through it. The median household income is \$49,852.

Wabaunsee

Wabaunsee County has a population just over 7,000, an increase of more than 2% during the past decade. The median income for a household is \$49,852.

SHAWNEE COUNTY

Shawnee County's most populous city is Topeka, the county seat. Shawnee County, along with Jackson, Jefferson, Osage and Wabaunsee counties are included in the Topeka Metropolitan Statistical Area. Shawnee County was one of the original 33 counties created by the territorial legislature in 1855, named for the Shawnee tribe of Native Americans. The area now known as Shawnee County was inhabited by Shawnee, Kanza, and Pottawatomie tribes. In 1855, Shawnee became one of the first counties established by the Kansas territorial legislature with a population of 250. General H. J. Strickler, of Tecumseh, member of the 1855 council and the joint committee on counties, claimed Shawnee for the name. At that time, Shawnee County borders were entirely south of the Kansas River and extended south to include Osage City and Carbondale. The legislature later desired to make Topeka the county seat and moved the borders of the county to their present locations to make Topeka centrally located in the county.

SHAWNEE COUNTY DEMOGRAPHICS

Shawnee County has a population of just more than 178,000 people, according to the recent Census. Racial demographics of the County, including Topeka are:

75.8% White

10.8% Hispanic

8.6% African American

2.5% Two or more races

1.3% Asian

1.2% Native American

3.6% *Not Reporting*

Effective Buying Income (EBI) for Shawnee County is a total of more than \$3.2 million annually, according to the Census. EBI spent by age groups:

25-34 23.9%

35-44 21.1%

45-54 10.3%

55+ 33.6%

All other EBI is spent by those 24 and younger.

THE BUSINESS COMMUNITY

Topeka and Shawnee County have thriving business communities and are home to a diverse combination of international, national and local corporations. Topeka unemployment rates are around 3.9%, more than 1% below the national average. According to the 2012 ACCRA Cost of Living Index, Topeka ranks ahead of cities such as Oklahoma City, Des Moines and Omaha.

The Jayhawk is in the heart of downtown Topeka, surrounded by restaurants, retail outlets, government offices and other businesses. Restoration of The Jayhawk will enhance the economic status of these establishments and attract new development. Several hotels and residential developments are also in the area. Tens of thousands attend numerous downtown annual events including St. Patrick's Day and Christmas parades; music and car street festivals; Mexican Fiesta and Cinco De Mayo celebrations; and First Friday art walks.

POSITIVE ECONOMIC INDICATORS

Topeka and Shawnee County have seen positive economic indicators that substantiate that the community is ready to support The Jayhawk:

The Topeka Neighborhood Revitalization Program awards 10-year rebates of property taxes to owners who make improvements to properties within designated areas of the city. In 2010 and 2011, more than 30 applicants invested approximately \$50 million in these areas. A significant portion of those dollars were spent in communities within 10 miles of Downtown.

Beginning in 2012, the City of Topeka began multiple projects enhancing areas surrounding Downtown and The Jayhawk. Those include: Downtown Historic District; Long Range Transportation Plan; Bikeways Master Plan and Completion of Kansas Avenue Streetscape and Utility Plan.

The Heartland Visioning Project is focused on long-range planning for the improvement of Downtown Topeka. This effort has the support of the community and City of Topeka.

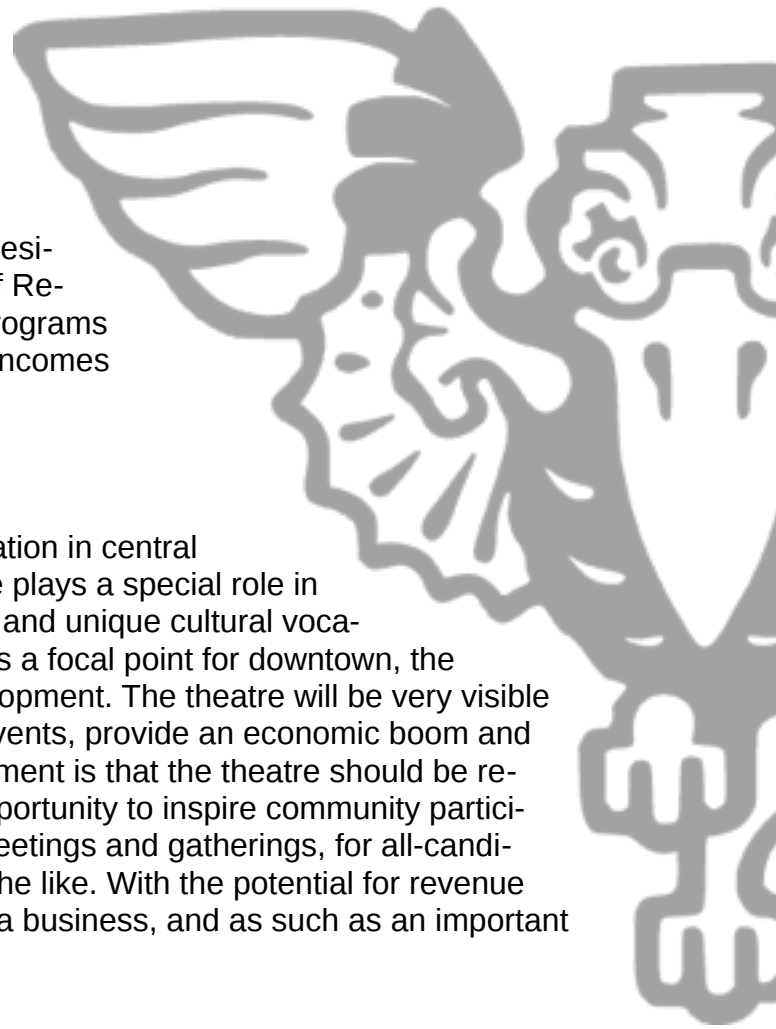
Shawnee County's curbside recycling attracts residents. According to the Kansas Organization of Recyclers, communities with curbside recycling programs attract new residents who tend to have higher incomes

THE THEATRE AS A FOCAL POINT

Because of its place in Topeka history, and location in central downtown, The Jayhawk is unique. The theatre plays a special role in the community by virtue of its physical location and unique cultural vocation. It is natural the theater would be viewed as a focal point for downtown, the community and important to downtown redevelopment. The theatre will be very visible in the community - be a unique place to hold events, provide an economic boom and has rich cultural ties to Topeka - common sentiment is that the theatre should be restored, open and used. This project has the opportunity to inspire community participation. The theatre can also be used for city meetings and gatherings, for all-candidates' meetings, and other public meetings of the like. With the potential for revenue streams, the theatre should also be viewed as a business, and as such as an important member of the business community.

PROGRAMMING

Though every event is different, there are primarily three ways in which a theatre can secure an event. In rental, an outside promoter pays a flat fee (or flat fee against a gross percentage) to use the theatre for an agreed upon period, during which they present an act contracted to appear. In this case, the promoter takes all the risk by paying all event costs, and then either enjoys the resulting profit or loss from ticket sales. The theatre enjoys a small but guaranteed profit. It cannot lose. In an in-house promotion, the theatre itself acts as the promoter, by booking the talent, executing the marketing, etc. As the promoter it reaps the benefit of the resulting profit or takes the loss, in this case according to ticket sales plus concession sales and corporate sponsorships. While a riskier venture, the potential earnings are greater. In a cooperative promotion, the outside promoter and the theatre share all profits and losses. A combination of the processes described above has been shown to be the most responsible path to follow.



FACILITY USAGE

The Jayhawk will operate as a multi-purpose community and professional performance facility and business venue. The theatre will be renovated to look much like it did, with some modern exceptions (without violating its historic accuracy and feel). These changes include plush seating, lighting, projection equipment, seats with meeting-friendly table attachments, high tech sound, etc. When completed, two separate areas can be rented: theatre, lobby/gallery/meeting hall. Different groups will want different combinations. This flexibility allows for generating revenue in multiple ways.

CINEMA - The Jayhawk will be known as a place to see a range of films, including art films, foreign films, independent films, silent film festivals, etc. The space will be perfect to watch a film with great acoustics, state-of-the-art projection systems, lighting and sound. Comfortable seating, cup holders, and the best concessions available will make going to the movies a treat.

CONVENTIONS, MEETINGS and LECTURES - Corporations, churches and civic groups will use the theatre plus enjoy the availability of food service and break-out rooms. Video conferencing, media events, lectures, "one man shows" or other type events can be held, including motivational, instructional or career training seminars. Hi-tech communication interfacing capacities with other facilities throughout the country are planned. The auditorium, a 100 seat catering hall and the lobby/gallery will be available for rental by anyone in the community. The Jayhawk has a rich history of weddings performed on stage.

CULTURAL PRODUCTIONS - including performances by local groups such as symphonies, choirs, community theatre, dance, concerts, plays and theatre pipe organ concerts. Musicians love the acoustics of The Jayhawk. It's perfect for an acoustic performer along with jazz ensembles, stage bands, rock 'n roll, and all styles of music and musicians.

CONCERTS - Patrons will enjoy live concerts in a spacious, beautiful space designed to provide the audience with an experience they'll never forget. With 900 seats, The Jayhawk will intimate and cozy. Live performance programming will include: rock, hip-hop, R&B, classical, symphony, jazz, stand-up comedy and more.

RECITALS - Vocal, instrumental or dance artists will enjoy performing in a facility with outstanding acoustics, a professional stage, modern facilities and seating.

THEATRE ORGAN - The theatre plans to have an organ much like the original. There will be a call for the occasional recital and it can be used as a tool to teach young musicians. It can also be used for special performances, lessons, practice and a wonderful way to showcase music during silent films.

LIVE STREAMING - The Jayhawk will have the capability to show live theatre events from Broadway, ballet from Russia, opera from Milan – you name it! If it is available via streaming, it can be viewed at The Jayhawk. This will also be a draw for business events who want to stream video and teleconferencing.

CULTURAL ARTS & EDUCATION ENRICHMENT - It is the responsibility of an historic theatre to address the interests of the area's youth, not just to provide cultural reward and stimulate their quest for knowledge, but to develop a new generation of audiences. A comprehensive program of educational tie-ins will also positively position The Jayhawk in the eyes of potential funding sources whose interest in historic theatres may otherwise be limited. As a non-profit association, The Jayhawk is committed to an aggressive program of educational services for the community. The Jayhawk will provide cultural reward and stimulate the public's quest for knowledge in addition to developing new audiences. The Jayhawk recognizes that addressing the interests and education of youth today will impact the future of The Jayhawk and the arts community.

Identified Arts Programs are:

Organ Education Series - This program would include offerings for adults and youth with events such as free noon-time and weekend concerts along with public presentations on operations of the organ and theatre organ history.

Visiting Artists Program - Designed for youth, a visiting artists program would pose various forms of theatre to children. A similar arts program would be operated through The Upstage Gallery.

Youth Film Series - Youth would have an opportunity to view film classics with accompanying presentations and discussions.

Distance Learning - Live streaming and teleconferencing technology creates opportunities such as "Broadway Dances" or "The Metropolitan Opera for Youth Saturday Morning Series" to be shown.

The Jayhawk will also implement sponsored discount and free ticket programs.

REVENUE SOURCES

Persistence of Vision Endowment Fund

The Jayhawk has an Endowment Fund. The Fund has been established several years and is the beneficiary of contributions and memorials. The Board is committed to the growth of this fund and its use in the future.

Memberships

The Jayhawk has a Jayhawk Theatre membership program, where for a minimum of \$35 individuals become part of the project. This program provides operating dollars to The Jayhawk and will continue to be a part of the theatre's programming upon restoration. More information can be found at www.jayhawktheatre.org Additional annual memberships will be sold to the theatre-going public. A model for such memberships is public radio and television, where annual memberships are sold as a fund-raising mechanism in semi-annual fund drives. There are many levels of such memberships, ranging from student (\$15/year) and individuals (\$35/year) to Benefactor (\$500+/year). Such VIP clubs engender a loyal audience core and provide early word-of-mouth, sometimes selling most of the tickets available to an event before expending marketing funds.

Ticket Sales

As a performance venue, The Jayhawk will charge admission for most of its events. Some events, such as "open nights", public meetings and selected cultural and education events might be free. Ticket prices will vary depending on the kind of event being produced. A high-end event such as a national performer or show might command a premium price. Local productions would clearly charge much less. In setting ticket prices, the theatre programming staff will have to balance the need to use ticket sales as an opportunity for revenue generation with the purpose of the production and the ability of the target audience to pay. Events of primarily community interest will naturally have a lower ticket price than those with a broader regional audience. Organizations that rent the theatre for their own productions may set their own ticket prices, as discussed under "Theatre Rentals."

Restoration Surcharge Income

This fee is added to tickets and commonly charged the first few years after restoration. Monies collected are put into a special account for restoration, facility repair, or enhancement. Fees range from 50 cents to \$3.

Theatre Rentals

Members of the public will rent the theatre for private events, such as weddings or parties. The Jayhawk will make available a schedule of fees for rental to the general public. The theatre will be available to groups who want to rent the facility for their own performances. This will include a rental agreement, in which groups will pay a flat fee and/or percentage for its use of the theatre. These types of performances and rental opportunities will be balanced with other events to ensure the theatre's schedule of events is diverse.

Sponsorships

The Jayhawk is an active member of the community. By scheduling events that draw spectators from Topeka and surrounding areas, this can have a huge impact on the bottom line of other businesses in the community. Consequently, sponsorships from local business will be solicited.

Private Fund Raising

Many in the region recognize the need to restore and sustain a viable theatre. The Jayhawk has, and will continue, to establish a professional fund-raising program for purposes of funding restoration and supporting future operations. This program will be an important part of restoring the theatre and supporting special events and operations. Continuation and strengthening of this program will be a priority of the Executive Director.

Foundation and Government

The Jayhawk makes full use of its 501(c)(3) status to apply for restoration, operating and capital improvement funds from appropriate foundations and government grant programs. The Jayhawk has previously been successful in securing grants to help maintain the property. Most recently, The Jayhawk received a Heritage Trust Fund Grant in the amount of \$54,204 and \$43,000 in transient guest tax funds. A number of foundations are interested in supporting art and theatre development. The Jayhawk will continue to pursue available funding from the City of Topeka. Funding sources do exist to support projects and development, such as the Transient Guest Tax. This kind of revenue from tourism-related business in the city have traditionally been used to support activities that promote tourism, including the arts. Additionally, there are state and federal grants occasionally available for the restoration and operation of historic theatres. These will continue to be pursued in support of the project.

Networking, Performer Discounts & Theatre Tours

Regularly scheduled facility tours are a common public relations practice. Tours sometimes yield reward if the patron is asked beforehand to give what they feel is appropriate. The historic theatre industry respect each other's markets, professional and funding relationships and programming needs. The Jayhawk is, along with other historic venues associated with the Kansas Historic Theaters Association (KHTA), fortunate to be located at a central booking crossroad between Dallas, Denver and Kansas City. This venue network enhances The Jayhawk's ability to secure name acts at affordable fees. By block-booking with historic theatres "along the trail," performers Topeka might otherwise not be able to afford will make their way here. Jayhawk management will focus on re-searching, forging and maintaining these supportive relationships.

Meeting Space

The theatre will host conventions, meetings and lectures, making it not just a player in the arts community but also allowing it to generate revenue from the business community. With a 900 seat theatre, a 100+ seat hall and lobby/gallery big enough to host events, the facility will have many ways to generate event revenue. These spaces could be used at the same time by different groups, providing dual income.

Special Events

These are events sponsored by The Jayhawk with underwriter participation. Types of events include touring plays, performance artists, national touring productions or receptions and speakers for supporters and partners.

Concession Income

The theatre will have a concession stand operated by The Jayhawk, ensuring revenues generated from concessions remain with the theatre. Concession stands are always well used and provide a high margin on sales. The stand will sell a wide range of snacks and beverages and SolarKorn popcorn. Depending on the event, these items will range from the commonly seen to the more upscale (gourmet, small brand chocolates, etc.). Concession sales can turn a slow night at the box office into a profitable event.

The Gallery/Gift Shop

The art gallery, already in operation on the property, will continue to operate and be a part of the permanent facility. Thirty percent of all art sales remains with the theatre. A growing source of theatre revenue nationwide, the sale of quality gift items generates revenue and creates a distinctive public image for the facility. This type of revenue includes Jayhawk Theatre souvenirs, t-shirts, mugs, memorabilia and other promotional items.

Playbill Advertising

Revenues from display advertising in event, monthly and quarterly Jayhawk publications and event calendars or on the Jayhawk website, can add up to significant revenues.

Take Your Seat Campaign

This effort allows contributors to sponsor seats in the theatre, providing dollars for restoration. More information can be found at www.jayhawktheatre.org

Event Service Fees

Fees will be added to the base space/event fee. These are management defined fees designed to cover operational costs and increase revenue. These include: custodial, house staff labor, security labor, equipment, food/beverage, parking, licenses and insurance and ticketing costs. These fees would be unique to each event.

NAMED GIFT OPPORTUNITIES

Individuals and Organizations have an opportunity to make their mark on the Jayhawk State Theatre of Kansas — and for themselves — with a Named Gift Donation.

Coat Check Room \$10,000
Information Kiosk \$10,000 (Sold)
Ticket Vestibule \$25,000
Mini Libation Station \$25,000
Window Fountain \$25,000
Theatre Pipe Organ Chambers (2 available) \$30,000 (1 Sold)
Ladies Powder Room \$50,000
Gentleman's Room \$50,000
Ticket Booth \$75,000
Exterior Sidewalk Remodel \$100,000
Projection Booth \$100,000
Dressing Rooms \$150,000
Green Room \$150,000
Meeting Room \$150,000
Theatre Pipe Organ \$150,000 (Sold)
Marquee (7th Street) \$200,000
Marquee (Jackson Street) \$200,000
Concession Lobby \$250,000
Orchestra Pit (including lift/thrust stage) \$275,000
Upstage Gallery/Gift Shop \$300,000
Concession Stand \$300,000
General Offices \$350,000
Mezzanine Foyer \$350,000
Commonwealth Lobby \$500,000
Balcony \$500,000
Stage \$1,000,000
Main Floor \$1,000,000

RENTAL POLICY

The Jayhawk will build a strong roster of regular promoters and the care of these will be a focus of operations. By recognizing the needs of both sides (theatre and promoter) and structuring mutually beneficial rental policies, The Jayhawk will serve the tenant in an ethical and exemplary manner while protecting its interests and interests of the community. This service will be extended not just to major promoters but to the smallest of community organizations. Through reduced rental rates, consultation and assistance on all aspects of event production and cooperative ventures, The Jayhawk will empower up-and-coming producers of all sizes. While each agreement is different and contains dozens of variables, each will be held to a set of basic criteria:

- Does not physically endanger the audience
- Does not endanger the theatre's interior spaces
- Does not blatantly offend community standards
- Does not violate existing local ordinances
- Does not endanger relations with allied theatres across the state
- Does not endanger The Jayhawk's 501(c)3 status. The Jayhawk must see itself at all times as the citizen's venue and make itself available for maximized use in a responsible manner.

MARKET POSITION

In the past few years, thousands of Kansans and others across the country, have toured The Jayhawk. They are ready to support downtown and attend events the theatre will offer. Determining market position is critical to success. This plan identifies specific markets, including:

- Immediate area, or area within a 30 minute drive.
- Expanded area (within a 1 hour drive)
- The state of Kansas
- Visitors (conventioners, tourists, businesspersons, etc.)

Demographics of the city, Shawnee county and surrounding counties have been provided previously, analyzing incomes and population. The median incomes and populations of these communities provide a market landscape capable of supporting The Jayhawk. Approximately 75% of the consumer base for The Jayhawk should come from the immediate market. Location is a significant asset. The Kansas Legislature designated The Jayhawk as the Official State Theatre of Kansas. With a one-block proximity to the Capitol Building, surrounded by state government offices, located in the heart of Topeka, and just blocks away from the City of Topeka administration buildings, there is a strong appeal to attending events near the official center of Kansas government. The significance of past historical events in The Jayhawk and Jayhawk Tower (formerly Hotel) is alluring,

and will attract a user base of 15 to 20 percent from around the state for various events. Tourists passing through Topeka, people attending conventions or someone in town for business will attend events at The Jayhawk. We expect certain events to be an attraction for conventions and convention planners, with them planning functions at the theatre or having their attendees purchase tickets for already scheduled performances. Within the market The Jayhawk is unique in its combination of assets, including:

- Luxurious, state-of-the-art seating for 900+, creating an intimate and professional atmosphere.
- A meeting facility available for public use with teleconferencing and other technological facilities.
- A historical landmark that will be in daily use while also being a tourist attraction.
- A theatre pipe organ unlike anything available in Topeka will be available for performances, lessons and other educational opportunities.
- The Gallery, an art gallery with an already established history.
- Exterior marquees - recreations of the original that will provide visibility for the theatre while also enhancing the downtown streets with professional, lit theatre signs.
- A Wide range of foreign films, indie films and film festivals will be shown, something not currently offered by Topeka venues.

Area residents are known to come out for performances by local talent. A unique blend of these kind of performances brings out the general public, generates community support for the theatre's operations and produces modest revenue. These events also provide an opportunity to inform and advertise other events. Surrounding communities are attracted to special and national events held in Topeka. Topeka sits within a 1 hour drive or less of many populated communities, which combined have a population greater than Shawnee County. These communities have a track record of attending events in Topeka. Some often travel to Kansas City, Wichita or other markets (which are just as far, or farther, than Topeka) to attend similar events The Jayhawk plans to schedule. Research indicates individuals from farther than 1 hour would attend events at The Jayhawk.

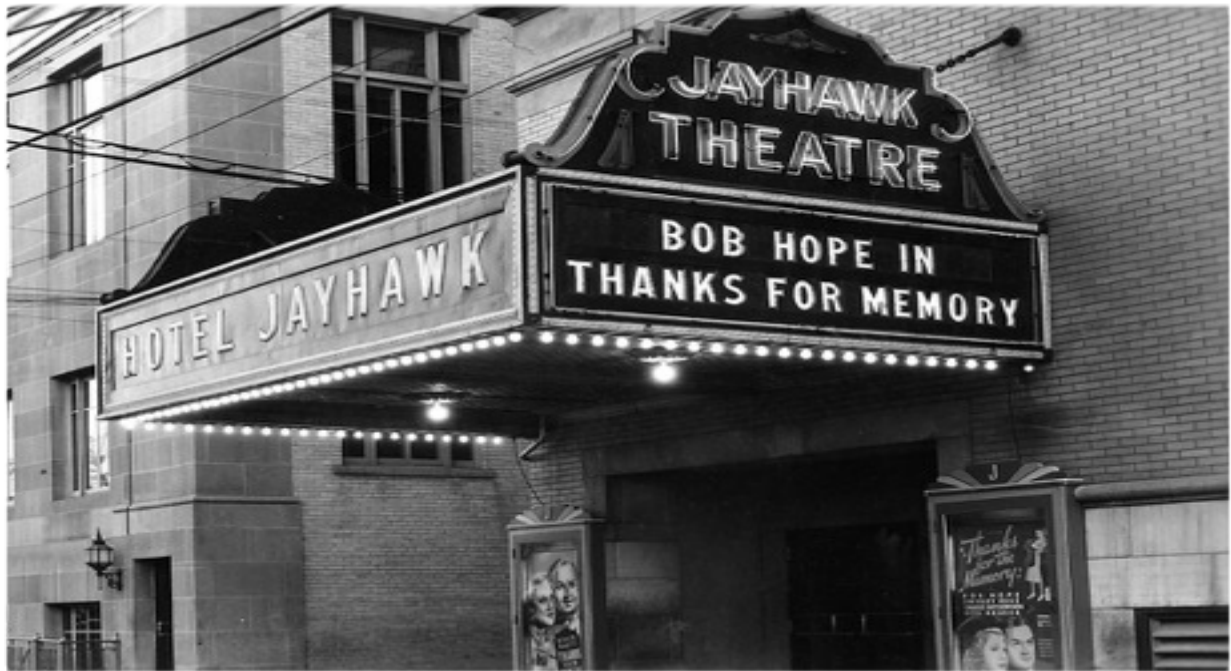
SPECIAL MARKETS

Family Reunions - Topeka is home to five school districts. People who grew up in the community come back long after they have made lives elsewhere, as they still have family and friend connections. It is not unusual, for example, for extended families to attend events together during holidays, weddings, high school or family reunions.

Former Jayhawk Patrons - There are many who remember attending events at The Jayhawk before it closed. They are strong supporters of the theatre's restoration and are a unique market for donations and future patrons of events. In addition to being called upon to provide an audience for The Jayhawk, these groups can also be called upon to support the theatre financially. There are members of The Jayhawk Society and

other donors who are former Topekans living elsewhere.

Conferences and Retreats - Because of its facilities and central Downtown setting, The Jayhawk will be perfect for special conferences, meetings and corporate off-site retreats. The Jayhawk will work with community businesses and organizations to ensure the appropriate services are available to attendees of these events.



MARKETING PLAN

The Board works with marketing professionals on fundraising efforts. Some assist with special marketing efforts, others are members of the Board or sit on committees. Closer to restoration, an Executive Director/General Manager will guide marketing efforts. This individual will have experience in marketing and fund-raising for theatre and cultural venues. Continued aggressive marketing and publicity through social networking, websites, community calendars, newspapers and magazine articles, partnerships with other organizations, First Friday Art walk, and the Jayhawk Theatre Society will be effectively utilized. Additionally, underwriting will be available for all Jayhawk Theatre events.

MARKET COMPETITION

The Jayhawk will offer a venue for events that can best use a smaller space. Additionally, the availability of this unique space near the Topeka Performing Arts Center and downtown hotels and businesses will make Topeka a more attractive location for events and conventions. Certainly there are other cultural venues in Topeka. These include the Topeka Performing Arts Center, Kansas Expocentre, Washburn University Theatre, Topeka Civic Theatre and other performance venues. However, The Jayhawk is unique and different from these venues, in ways described throughout this Business Plan. The Jayhawk is a complement to the Topeka and Shawnee County arts scene.

Some distinct differences include, but are not limited to: designated historic tour stop, intimate seating capacity in a professional theatre setting; conference and networking facilities; 900 person capacity; location in the heart of Downtown Topeka; proximity to other businesses including bars and restaurants; lack of dependency on city funding and an emphasis on being a facility open to community events at affordable rates.

STAFFING

The Jayhawk will hire staff to manage the theatre. We have an immediate need to hire an executive director. The ideal candidate will have expertise in fundraising, managing the restoration and developing an operational plan. The executive director will be responsible for programming and managing with volunteer assistance from the Board of Directors and members of the community.

RESTORATION BUDGET

The restoration cost estimate is approximately \$8 million. This budget was restructured and has been updated at the bottom for increased costs as of 2012. This restoration budget will be reviewed in the 1st quarter of 2017.

Building System/Component Total Cost

1.0 Foundations

Waterproof below grade walls 38,000

2.0 Demolition 28,000

3.0 Exterior Closure

Masonry Restoration – South 7,000

Masonry Restoration – West 10,000

Masonry Restoration – North 10,000

Masonry Restoration – East 40,000

Exterior Doors 18,000

Exterior Storefront 40,000

Fire Escapes 35,000

4.0 Roofing

Roof Covering/Insulation 75,000

Openings and Specialties 35,000

Flashing/Drainage 40,000

5.0 Interior Construction

Scaffolding 50,000

Partitions 100,000

Interior Doors/Hardware 100,000

Wall Finishes (New Walls) 65,000

Restoration Painting 115,000

Restoration Plaster Work 150,000

Floor Finishes 140,000

Ceiling Finishes (New Ceiling) 60,000

Special Woodwork 60,000

Back Stage Floor System 125,000

Stage Floor Restoration 125,000

6.0 Conveyance Systems

Ramp to West Dock Door 40,000

Freight Lift 50,000

7.0 Mechanical Systems

Plumbing 100,000

Fire Protection 150,000

HVAC 500,000

Special Systems 100,000

8.0 Electrical Systems

Service & Distribution 75,000

Lighting & Power – General 375,000

Lighting & Power – Special 225,000

Special Electrical 100,000

9.0 Furniture, Fixtures & Equipment

Seating 300,000

Curtains 80,000

Curtain Track 20,000

Fly Loft Grid 80,000

Lighting Panel 100,000

Border Lights 40,000

Stage Equipment (Contingency – Allowance) 400,000

Movie Equipment (Contingency – Allowance) 100,000
 Sound System (Contingency- Allowance) 100,000
 Marquee – Jackson Street 100,000
 Marquee - Seventh Street 100,000
 Foyer Improvements 75,000
 Organ 150,000
 Concessions 75,000
 Mezzanine Restoration 100,000
 Lobby/Offices/Green Room/Meeting Hall, etc. 100,000
10.0 Site Work – Sidewalks 40,000
11.0 Historic Jayhawk Walk Restoration 100,000
12.0 Construction Cost Subtotal \$5,241,000
13.0 Contingency (approximate) 367,000
14.0 General Conditions (approximate) 1,000,000
15.0 Probable Construction Cost Subtotal \$6,608,000
16.0 Bonds/Permits/Insurance (approximate) 132,000
17.0 Architect/Engineer Fees 660,000
18.0 Construction Cost Plus Fees \$7,400,000
19.0 Printing Bid Documents 30,000

20.0 TOTAL \$7,430,000
21.0 Project Cost for Bidding in 2012 \$7,801,500

• Does not include video-teleconferencing/distance-learning equipment costs (by others), but should include theatre/ stage equipment (seating/lights/dimmers/sound equipment, etc.)
 • Includes Architectural/Interior Design, Structural Engineering, Civil Engineering, and Mechanical-Electrical-Plumbing-Fire & Life Safety Engineering. The A/E fee should cover the Acoustical Engineering and Theatrical Engineering costs, but may need to be confirmed and modified.

Historic Preservation Tax Credits for Construction

The Jayhawk will use Historic Preservation Tax Credits to help fund restoration with as much as \$3.5 Million in qualified construction expenses in the theatre itself. Federal and State Historic Preservation Tax Incentive programs have played a major role in the development of historic landmark properties. Historic Tax Credit programs have spurred the redevelopment of more than 30,000 properties in the U.S. Over \$30 billion in rehabilitation dollars have been associated with these projects, providing approximately \$6 billion in tax credits for investors.

The state rehabilitation tax credit program, administered by the Kansas State Historic Preservation Office, provides an income tax credit equal to 25-30% of qualified rehabilitation expenditures on qualified structures. Because the state credits are transferable, or can be bought and sold, they can be used by owners with no tax liability to leverage construction financing. Projects can be as small as \$5000.

The federal rehabilitation tax credit program, administered by the Kansas State Historic Preservation Office and National Park Service, provides an income tax credit equal to 20% of qualified rehabilitation expenses on qualified structures. Only “real property” expenditures within the historic building footprint qualify. Tax-exempt entities may qualify by forming a limited partnership with an income-producing entity, which can use the tax credits. Projects that qualify for the federal tax credits can qualify for the state rehab credits.

PROJECTED 3 YEAR OPERATING BUDGET

Income	Year 1	Year 2	Year 3
Rental Income	44,000	60,000	80,000
Program Income			
Ticket Sales	201,600	289,575	368,550
Underwriting and Sponsorships	10,000	15,000	20,000
Corporate Donors	5,000	8,000	12,000
Development Income			
Jayhawk Society	10,000	12,500	15,000
Special Events	28,000	36,400	47,320
Services and Operations (Peripheral Staff)	26,000	33,800	43,940
Programming Expenses			
Media/Promotion	12,500	14,500	16,000
Extraordinary	5,000	6,500	8,450
Concessions Supplies	2,750	5,500	8,250
Volunteer Expenses	3,000	3,000	3,000
Development Expenses			
Publishing (all platform)	6,000	7,800	10,150
Media	1,500	1,950	2,550
Charge Expenses	1,250	1,650	2,150
Total Rental Expenses	53,500	74,700	94,490
Total Expenses	401,245	474,023	553,492
 Restoration Surcharges Income	 33,000	 42,950	 55,835
Grants	5,000	5,000	5,000

Peripheral Income			
Concessions Income	57,600	64,350	81,900
Interest Income (endowments)	1,000	1,300	1,690
Miscellaneous	7,500	9,750	12,675
Upstage Gallery Sales	9,500	12,500	16,500
Total Income	412, 200	557,325	716,470

Expenses

Administration

Salaries and Payroll Taxes	198,000	226,000	261,000
<i>(GM/Executive Director, Office/Clerical Manager, Facilities Manager)</i>			
Benefits (salaried personnel)	16,520	20,000	23,500
Unemployment/Worker's Comp.	13,500	16,500	20,000
Office Equipment	12,500	12,500	12,500
Office Supplies	1,850	2,405	3,127
Software/Tech Upkeep	5,275	6,858	8,916
Dues and Memberships	1,200	1,560	2,028
Board Expenses	2,500	3,250	4,225
Accounting	5,000	5,000	5,000
Telephone/Communications	2,500	2,750	3,000
Total Administration Expenses	258,845	296,823	343,296

Facilities and Operations

Building/Theatre Supplies	10,000	12,500	12,500
Theatre Equipment	5,500	7,000	9,000
Sound/Lighting Equipment/Supplies	5,000	6,500	8,450
Maintenance, Routine	6,600	8,580	11,154
Maintenance, Extraordinary	10,000	13,000	16,250
Insurance	17,000	17,000	17,000
Utilities	31,200	34,320	37,752
Condominium Association	3,600	3,600	3,600
Total Facilities and Operations	88,900	102,500	115,706

Rental Expenses

Services and Operations (Peripheral Staff)	26,000	33,800	43,940
Programming Expenses			
Media/Promotion	12,500	14,500	16,000
Extraordinary	5,000	6,500	8,450
Concessions Supplies	2,750	5,500	8,250
Volunteer Expenses	3,000	3,000	3,000

Development Expenses			
Publishing (all platform)	6,000	7,800	10,150
Media	1,500	1,950	2,550
Charge Expenses	1,250	1,650	2,150
Total Rental Expenses	53,500	74,700	94,490
 Total Expenses	 401,245	 474,023	 553,492

NOTES:

- The number of total rentals in a one-year period are likely to exceed numbers used here for calculating ticket sales and rental income (on nights when there are no events, films will be shown and multiple events can take place at one time). These calculations show low numbers to provide an honest accounting of outcomes. A plan operates on lower figures to provide the leanest possible assessment. A national professional management venue management company provided a proprietary analysis which was used as a resource.
- Figures for this budget use multiple data sources. This included studying operating budgets of numerous existing venues, many mentioned previously. Information was also gathered from the League of Historic Theatres, Historical Theatre Society of America and the Kansas Historic Theatre Association. The Jayhawk and Capitol Connection spoke with industry professionals for input on projections and costs and examined the budgets and operations of other Topeka venues.
- Initial equipment purchases are accounted for in restoration and capital funds and not included. Equipment rentals are included in "Theatre Equipment."
- Memberships assume an average membership rate of \$50 per membership, with a minimum of 200 members in Year 1, 250 members in Year 2 and 300 members in Year 3. Current Society Memberships are on this pace.
- Ticket sale income is based on research from similar venues in Kansas and throughout the U.S., an analysis of sales at Topeka venues and with information from the League of American Historic Theatres. Numbers were determined by the following:
 - A 900-seat theatre presenting 70 events per year and filling an average of 65% capacity should draw approximately 40,950 patrons. Average ticket price is calculated at \$9.
 - Year 1: opening year would have a minimum of 40 events with an average attendance rate of 80%. Venues have higher average attendances in their opening year. 40 events averaging 720 attendees with an average ticket price of \$9.
 - Year 2: would have a minimum of 55 events with an average attendance rate of 65%. Fifty-five events averaging 585 attendees with an average ticket price of \$9.
 - Year 3: third year, and programming moving forward, would have 70 events per year with an average attendance rate of 65%. Seventy events averaging 585 attendees with an average ticket price of \$9.
 - Concession revenue based on 50% of attendees spending an average of \$4. Attendance numbers based on previous figures provided for expected ticket sales.
 - Rental income per event would average \$800; this includes business and entertainment rentals. For purposes of this budget, calculations were: 55 events Year 1, 75 events Year 2, 100 events Year 3 and ongoing.

RESOURCES:

Sources for this plan include, but are not limited to:

Advisory Council on Historic Preservation: www.achp.gov
Alliance for Non-Profit Management: www.allianceonline.org
American Theatre Organ Society: www.atos.org
Board Source: www.boardsource.org
Bureau of Business and Economic Research: bbr.unm.edu
City of Topeka: www.topeka.org

Cost of Living Index: www.coli.org
Foundation Center: foundationcenter.org
Heartland Visioning: www.heartlandvisioning.org
Internal Revenue Service: www.irs.gov
Internet Non-Profit Center: www.nonprofits.org
International Facility Management Association: www.ifma.org
Kansas Arts Commission: arts.ks.gov
Kansas Citizens for the Arts: www.kansasarts.org
League of Historic American Theatres: www.lhat.org
Literature of the Non-Profit Sector: lnps.fdncenter.org
National Endowment for the Arts: nea.org
National Trust for Historic Preservation: www.preservationnation.org
Preserve America Communities and Neighborhoods: www.preserveamerica.gov/communities.html
Save America's Treasures: www.nps.gov/hps/treasures/
Shawnee County Government: www.snco.us
Slemmons & Associates: Greg Sims, Architect
Theatre Historical Society of America: www.historictheatres.org
Topeka Chamber of Commerce: topekachamber.org
Trust for Public Land: www.tpl.org
U.S. Census Bureau: www.census.gov
U.S. Regional Arts Organizations: www.usregionalarts.org/

Theatre, Programs and Venues studied included:

- Augusta Historic Theatre (Augusta)
- Bourbon Theatre (Lincoln, NE)
- Brown Grand Theatre (Concordia)
- Hoover Opera House (Junction City)
- Coleman Theater (Miami, OK)
- Colonia Fox Theater (Pittsburg)
- Coronado Performing Arts Center (Rockford, IL)
- Fox Theater (Hutchinson)
- Heights Theatre (Columbia Heights, MN)
- KS Expocentre (Topeka, K)
- Missouri Theatre (Columbia, MO)
- Topeka Civic Theatre and Academy
- Topeka Performing Arts Center
- Helen Hocker Theater (Topeka)
- Kansas State University Theatre and Arts Programs
- Liberty Hall (Lawrence)
- Lied Center (Lawrence)
- Manhattan Arts Center (Manhattan)
- Manhattan Repertory Theater (Manhattan)
- Orpheum Theatre (Wichita)
- Providence Performing Arts Center (Providence, RI)
- Springfield Contemporary Theatre (Springfield, MO)
- Springfield Little Theatre (Springfield, MO)
- Stiefel Theater (Salina)
- Thomaston Opera House (CT)
- KU Theater and Arts Programs
- Wareham Opera House (Manhattan)
- Washburn Theatre and Arts Programs

Thank you for taking the time to review this plan. Your support is essential to our restoration efforts. We welcome inquiries.

Jayhawk State Theatre of Kansas
720 SW Jackson St.
Topeka, KS 66603

785.233.4295

info@jayhawktheatre.org

www.jayhawktheatre.org

RESOLUTION NO. 8731

A RESOLUTION introduced by Councilmembers Elaine Schwartz, Brendan Jensen and Jeffry Coen sitting as the Transient Guest Tax Committee, allocating transient guest tax funding for a period of 12 years for the Historic Jayhawk Theatre.

WHEREAS, transient guest taxes (TGT) may be imposed on individuals who occupy hotel and motel rooms for short durations; and

WHEREAS, the funds generated by such taxes may be used for convention and tourism activities and to promote the general welfare of the city, including the attraction of industry; and

WHEREAS, the City currently imposes a 7% TGT; and

WHEREAS, on August 20, 2002, the governing body, in Resolution No. 7253, allocated 1% of the TGT for a period of 13 years to the development of the Great Overland Station, including Riverfront Park, and the historic preservation fund; and

WHEREAS, that funding will expire on December 31, 2015; and

WHEREAS, the TGT Committee is desirous of extending the 1% for an additional 12 years to provide a funding source for certain projects that the Committee believes will enhance tourism by putting more 'heads on beds' and delivering a quantifiable return on the City's investment; and

WHEREAS, the TGT Committee developed a process to consider applications for funding which were reviewed by a review board comprised of staff and tourism industry representatives; and

WHEREAS, on August 19, 2015, the TGT Committee adopted the review board's recommendations to allocate approximately \$4.7 million dollars over a period of 12 consecutive years to fund certain projects, including the Historic Jayhawk Theatre.

29 NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE
30 CITY OF TOPEKA, KANSAS, that:

31 Section 1. The City shall allocate \$680,000.00 over a period of 12 years to
32 provide funding for the Jayhawk Theatre subject to the terms and conditions contained
33 in this Resolution and a subsequently executed development agreement.

34 Such funds will be allocated annually in an amount determined by the City's chief
35 financial officer or designee. The commitments will begin in fiscal year 2016 and
36 continue until December 31, 2027 or until the maximum expenditure amount of
37 \$680,000.00 is met, whichever event is earlier.

38 Section 2. The City's funding commitment will be conditioned upon the
39 occurrence of the following:

40 (a) Enactment of a charter ordinance extending the current 1% TGT (which
41 expires on December 31, 2015) for an additional 12 years commencing in fiscal year
42 2016 and ending on December 31, 2027.

43 (b) Approval of a development agreement between the governing body and
44 the appropriate legal entity responsible for the project. Such agreement will contain
45 provisions addressing the use of TGT funds, including but not necessarily limited to:

46 (1) A project development budget identifying all funding sources and
47 the manner in which TGT funds will be spent.

48 (2) An operating plan for the project identifying various performance
49 metrics.

50 (3) A project timeline identifying established deadlines for various
51 milestones.

52 (4) A project design document.

53 (5) The anticipated economic impact of the project.

54 (6) An outline of the various responsibilities related to reporting,
55 inspections, audits, indemnification, insurance, and fund repayment in certain
56 specified circumstances.

57 The development agreement will also acknowledge that grant funding may be
58 reduced to correspond to lower than expected TGT revenues.

59 (c) The development agreement will be submitted to the governing body for
60 its consideration and approval within 180 days from the date of this Resolution; unless
61 an extension is granted by the governing body.

62 (d) If the entity contracting on behalf of the Jayhawk Theatre is a not-for-profit
63 entity, it will comply with the requirements of K.S.A. 45-240 and amendments thereto
64 regarding recordkeeping requirements for not-for-profit entities that receive public funds.

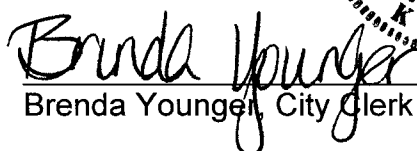
65 (e) The entity contracting on behalf of the Jayhawk Theatre shall not owe any
66 debt due to the City, including, but not limited to property taxes and special
67 assessments and shall be in good standing with the Kansas Secretary of State.

68 Section 3. All financial commitments referenced in this Resolution shall be
69 subject to the Budget and Cash Basis laws and any other applicable ordinances or
70 statutes.

71 ADOPTED and APPROVED by the Governing Body on October 20, 2015.

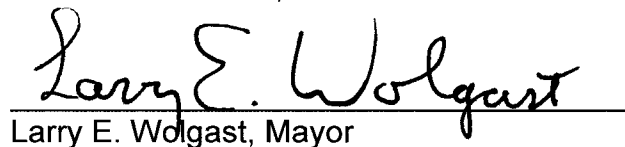
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ATTEST:


Brenda Younger, City Clerk



CITY OF TOPEKA, KANSAS


Larry E. Wolgast, Mayor



City of Topeka
Council Action Form
Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
November 1, 2016

DATE:	November 1, 2016	
CONTACT PERSON:	Brenda Younger, City Clerk	DOCUMENT #:
SECOND PARTY/SUBJECT:	Special Events and Vendor Licensing	PROJECT #:
CATEGORY/SUBCATEGORY	006 Communication / 005 Other	
CIP PROJECT:	No	
ACTION OF COUNCIL:		JOURNAL #:
		PAGE #:

DOCUMENT DESCRIPTION:

DISCUSSION concerning proposed changes to the Special Event Procedure and Vendor licenses.

(Implementation of a special events procedure and vendor license code updates would take effect January 1, 2017.)

POLICY ISSUE:

Approval would provide for changes to the special events procedure and vendor licenses. If approved changes would go into effect January 1, 2017.

STAFF RECOMMENDATION:

Discussion only. Staff is recommending adoption of corresponding ordinances on November 15, 2016.

BACKGROUND:

Staff is proposing an enhanced special events procedure and updates to the Topeka Municipal Code concerning vendor licenses. A summary of each ordinance is attached outlining the proposed changes.

Currently there is no City code provision that pertains to special events. The ordinance staff has been applying in its attempts to regulate special events is TMC 12.05.010 pertaining to "block parties" dating back to 1981. Street vendors and food trucks are generally a part of special events. The City code regulating vendors (street, transient, peddlers, solicitors and mobile food service) is TMC Chapter 5.115 dating back to 1976. In regards to mobile food vendors, the terms used in Code need to be further defined as it encompasses mobile restaurants, mobile carts and food trucks. All of these factors as well as the changing nature of special events being more logistically challenging for the police department, fire department, and street and traffic divisions; and with the revitalization of Downtown and NOTO, there will be even more events scheduled and street vendors requesting

permits.

The current special event application fee is \$25 per special event application. The following items highlight the proposed special events procedure.

- \$50 Application Fee (Parades, Runs, Community Events)
- \$25 Neighborhood Block Party Fee
- Debris Deposit Proposed
- Submit Application at least 1 week before a block party; 4 weeks before general event; 6 weeks if event is on a holiday; and 60 business days if seeking alcohol resolution
- Street Closures: Applicant must provide written notice at least 10 days before an event to residents/businesses effected by event
- Applicant responsible for placing/removing barricades
- Applicant responsible for removal of trash/debris
- Vendors will be required to obtain permission from the event organizer to participate in the special event.

Below is a summary of the proposed vendor licenses, fees and duration.

- Transient Vendor - \$10 per day and is required for sales on private property or a temporary business. This license will replace the Transient Merchant License \$140/30 days.
- Peddler and Solicitor \$250 per year - required for door-to-door sales. Currently these are \$140/30 days.
- Sidewalk Vendor \$10 per day. This is a new license
- Flea Market Promoter \$100 per year. This is a new license.
- Mobile Food Vendor \$300 per year. Currently this is \$250/6 months.

BUDGETARY IMPACT:

Budgetary impact will be based on the percentage of costs assessed. Personnel and equipment costs vary by each event.

SOURCE OF FUNDING:

Corresponding Department Operational Budgets (Police, Fire, Public Works and General Fund)

ATTACHMENTS:

Description

Executive Summary

Special Events - Ordinance

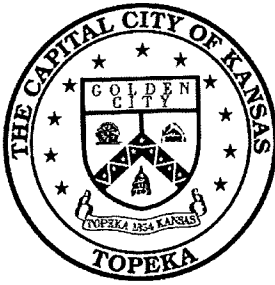
Special Events - Summary of Changes

Vendor Licenses - Ordinance

Vendors Licenses - Summary of Changes

TMC Section 12.05.010 - Current Code Section

Special Events Application - Current Application



CITY OF TOPEKA

OVERVIEW “SPECIAL EVENTS PROJECT”

History.

Special Events. There is currently no City code provision that pertains to what can truly be categorized as a “special event.” The ordinance that Staff has been applying in its attempts to regulate special events – TMC 12.05.010 – pertains to “block parties” and was *last updated thirty-five years ago....in 1981*. Applying TMC 12.05.010 to special events has been difficult given the fact that this term is not defined or used anywhere within this particular code provision. Staff has been compelled to apply the definition of “block party” (which is broadly defined to include activities on public property that are less than five days and involve private, charitable or religious entities) in its regulation of special events – and these regulations are minimal.

The application, which is filed with the Clerk at least ten business days prior to the event, is routed through the various departments and the Clerk issues the permit. There is no distinction made in this code provision between a 20-person neighborhood block party and a City-wide event such as the Fiesta Mexicana or the St. Patrick’s Day Parade. In addition, there are no fees that can be applied, no exceptions to issuing a permit, no neighborhood notification requirements, no vendor identification requirements and no permit issuance standards.

Vendors. Street vendors and food trucks are now generally a part of most special events. The City code provisions that regulate vendors, including “mobile food” vendors, *have not been updated over twenty years.....since 1995*. The definitions for “peddler,” “solicitor” and “transient merchant” hail from the days of tradesmen in wagons traveling from house to house and are lengthy and confusing. Licenses are required for “mobile restaurants,” “mobile food service units” and “push carts” – now referred to as food trucks – but these terms are not defined; nor are there clear requirements and standards that can be applied. This absence of clarity places Staff in the uncomfortable position of having to guess whether licensure is required.

Issues Precipitating the Need to Act.

Special Events have become much more numerous in recent years, due in large part to the revitalization of downtown and NOTO; there have simply been a greater number of special events scheduled, which comes with a corresponding increase in the number of street vendors and food trucks requesting permits. This is what most would consider a “good problem”....but it has created logistical challenges for the police department and the street and traffic divisions of the public works department, as well as parking, access and other issues for merchants and residents in the downtown and NOTO areas – all of which need to be addressed. The need for a comprehensive review of relevant City code provisions was obvious.

Creation of Special Events Project Team.

Almost a year ago, a Special Events Project Team was assembled to identify potential solutions to the issues noted above. This ten-member team is comprised of individuals who represent the departments and divisions most directly involved in the special events and permitting processes:

- Brenda Younger & Jennifer Goodrich – City Clerk’s Office
- Lisa Robertson & Mary Feighny – City Attorney’s Office
- Sasha Haehn – Neighborhood Relations Department
- Russell Klumpp & Matt Danielson – Topeka Police Department
- Ron Raines & Kent Pelton – Streets & Traffic Division of the Public Works Department

This group of individuals (the “Team”) gathered research from other cities within the State of Kansas to determine how each of these communities approached the regulation of their special events. The Team also identified local entities and groups whose members sponsor annual (or more frequent) special events for purposes of obtaining their input, as stakeholders.

Engagement Process.

Stakeholders. For the past six months the Team has engaged in interactive, one-on-one discussion with representatives of each of the stakeholder groups identified below:

Organization	Representative	Contact
ArtsConnect.....	Sarah Fizell	scfizell@gmail.com
NOTO Business (NADA).....	Stella Penry	smkp2@yahoo.cm
St. Patrick’s Day Parade.....	Mark Sweeney	kc135@swbell.net
Germanfest.....	Joe Singer	jsinger@topeka.org
DTI (Downtown Topeka Inc.).....	Edie Smith	edie@DowntowTopekainc.com
NOTO Board.....	Nikki Sloup	Nikki.Sloup@sclhs.net
NOTOMA (North Topeka on the Move Association).....	John Campos	john.valdivia.campos@gmail.com
Celtic Fox.....	Katie Turner	turnkat78@gmail.com
Visit Topeka.....	Rosa Cavazos	rosa@visittopeka.com
White Lakes Market.....	Anje Kearney	anje1976@gmail.com
Irishfest.....	Brandon Eakes	beakes65@gmail.com materdeiirishfest@gmail.com
Moburts.....	Al Moburts	al@moburts.com
Downtown Merchants.....	Michelle Stubblefield	Michelle@DowntownTopekaInc.com
Serendipity.....	Jenny Torrence	serendipitytopeka@gmail.com
OLG Fiesta Committee.....	Alicia Guerrero-Chavez	achavez@fsgctopeka.com

Following each discussion, the Team conferred to determine if changes should be made to the draft policies in consideration of the information received/obtained. Numerous changes were, in fact, made throughout this six-month period. The process proved to be extremely helpful in particular because the Team was alerted to issues of which they were previously unaware and, thus, would not have otherwise addressed.

Governing Body Members. Within the past several months, staff members have reached out to individual members of the governing body to provide each with an overview of the proposed policies and an update on the stakeholder meetings. These one-on-one conversations have been extremely productive and the Team's approach has seemed to be well-received.

Policy Considerations.

As expected, certain issues raised by those who attended the various stakeholder meetings are more policy-related. Those identified by the Team thus far are set forth below:

1. ***Application/Permit Fees*** – The currently proposed application fees are \$50.00/special event and \$25.00/block party; the currently proposed permit fee for sidewalk vendors is \$10.00/day; and the currently proposed permit fee for a mobile food vendor is \$300.00/year. Most of the stakeholders indicated their agreement with these proposed fee amounts. However, some expressed their opinion that the application fees were too low. Because differing opinions have been received, the Team is interested to hear the thoughts of the Governing Body on this issue.
2. ***Alcohol Permit Fees*** – The cities of Lawrence, Manhattan, Olathe and the Unified Government of Wyandotte County ("UGWC") charge an additional fee for alcohol permits associated with special events. Such fees range between \$25.00 and \$250.00. The Team would recommend an alcohol permit fee between \$25.00 and \$50.00.
3. ***Barricades*** – This was a topic that was raised by most of the stakeholders the Team met with because barricades, in one form or another, are required for most special events. Event organizers are responsible for providing the appropriate type and number of traffic control barricades – some organizers have purchased their own and some work through a specified contractor/rental company. [The only barricades currently provided by the City are the water barriers that are used for downtown events (the City owns these).] Event organizers are also responsible for the logistics (delivery to and from the event location) and installation or placement associated with any barricades required for their event. Concerns were expressed about timely removal by the City of its water barricades following conclusion of special events, which is most often tied to multiple separate events having been scheduled within a short period of time at the same location – this is particularly true in the downtown area. The problem is a logistical one due to the fact that the City's inmate crews are tasked with the set-up and removal of water barricades. Scheduling these crews can pose a real challenge, at times, as they are responsible for a wide variety of other duties, (i.e., mowing during the summer months).

4. ***Parade/Running Event Routes*** – The Team discussed this issue and the general consensus was to recommend the establishment of three set routes for special event organizers to choose between in order to promote public safety and cost efficiencies. This is consistent with the manner in which Lawrence, Olathe, the UGWC and Wichita have handled the situation, i.e., each of these entities has set routes for parades and running events. This is because allowing organizers to choose their own routes at any location within the city typically results in enhanced concerns related to safety of the onlookers and participants as well as potentially increased control points which ultimately corresponds with an increase in the City's costs to support the event.

5. ***City Cost Recoupment*** – Probably the most significant policy matter to be considered by the Governing Body in relation to the proposed special events policy is whether or not to recoup any or all of the costs incurred by the City in its support of the various special events that are held throughout the budget year. The department most impacted by this particular issue is, obviously, the Police Department; followed closely by the Public Works Department, with the Fire Department being impacted, as well. A Cost Analysis chart is attached to this document as Attachment A. It clearly demonstrates that there are *significant* costs associated with providing the City personnel required to conduct the various special events held throughout the year, in addition to the associated need for City-owned equipment. In reviewing the information provided by Lawrence, Manhattan, Olathe, the UGWC and Wichita, each handles cost recoupment in a different manner (as noted in the table below) – all but Manhattan require some form of cost recoupment:

CITY (Population)	COST RECOUPMENT RELATED TO CITY PERSONNEL, EQUIPMENT & DEBRIS REMOVAL REQUIRED FOR SPECIAL EVENTS
Lawrence (90,811)	Set administratively and includes costs for (a) personnel, (b) equipment and (c) removal of debris. <i>Charges additional fees for Fire/Medical/Police services needed for street events.</i>
Manhattan (56,143)	Does not charge
Olathe (131,885)	Set administratively and includes costs for (a) personnel, (b) equipment and (c) removal of debris. <i>Charges 50% of actual personnel and equipment costs for events benefiting the community and 100% of said costs for events not benefiting the community.</i>
UGWC (148,483)	Set administratively and includes costs for (a) personnel, (b) equipment and (c) removal of debris; but <i>only assesses these charges on agencies not located in Wyandotte County</i> ; fee range is \$1,050 to \$9,200.
Wichita (386,552)	Set administratively and includes costs for (a) personnel, (b) equipment and (c) removal of debris. <i>Charges event organizer all actual personnel and equipment costs of events exceeding \$1,055.</i>

As you can see, Lawrence, Olathe, the UGWC and Wichita require that the special event organizer cover, in some manner, the costs associated with (a) personnel, (b) equipment and (c) removal of debris. The exact cost charged is unknown because it is set

administratively and most likely varies based upon the size and location of the event. Manhattan does not recoup any of its costs associated with special events. The Team is interested to hear the thoughts of the Governing Body on this issue and will implement whichever approach is ultimately decided upon.

Conclusion.

The purpose of engaging in such a lengthy process was to obtain as much background and input as possible to formulate an approach and develop an end product that is fair to all parties and provides the level of clarity and transparency that has been so desperately lacking over the course of the past three decades. The Special Events Project Team is of the opinion that the attached ordinance accomplishes this goal, which is why it has been submitted for the governing body's consideration and discussion of the policy matters noted above on November 1st.

ATTACHMENT A

THREE-YEAR COST ANALYSIS FIRE, POLICE AND PUBLIC WORKS MANPOWER FOR SPECIAL EVENTS

Police Department

Event	2013-2016 Event Costs					% of 3-4 year average			
	2013	2014	2015	2016	AVERAGE	50%	25%	10%	5%
Christ the King 5K	\$981.49		\$1,054.94	\$480.10	\$838.84	\$419.42	\$209.71	\$83.88	\$41.94
Fiesta	\$43,916.40	\$39,270.80	\$37,413.60	\$32,272.80	\$38,218.40	\$19,109.20	\$9,554.60	\$3,821.84	\$1,910.92
Fiesta 5K	\$1,064.64	\$1,538.00	\$1,838.55	\$480.09	\$1,230.32	\$615.16	\$307.58	\$123.03	\$61.52
Girls on the Run 5K	\$1,389.42	\$1,005.10	\$1,732.05	\$1,366.41	\$1,373.25	\$686.62	\$343.31	\$137.32	\$68.66
Miracle on Kansas Ave	\$8,716.74	\$11,657.52	\$10,281.60		\$10,218.62	\$5,109.31	\$2,554.66	\$1,021.86	\$510.93
North Topeka Fall Parade	\$762.05	\$489.44	\$571.20		\$607.56	\$303.78	\$151.89	\$60.76	\$30.38
Run for a Reason Half Marathon	\$2,454.02	\$2,255.95	\$2,820.30		\$2,510.09	\$1,255.05	\$627.52	\$251.01	\$125.50
Spirit of Kansas	\$27,282.98	\$36,227.30	\$13,719.51	\$16,508.48	\$23,434.57	\$11,717.28	\$5,858.64	\$2,343.46	\$1,171.73
St. Pats	\$15,071.31	\$12,725.44		\$15,510.88	\$14,435.88	\$7,217.94	\$3,608.97	\$1,443.59	\$721.79
Topeka High Homecoming Parade	\$715.31	\$437.00	\$446.25		\$532.85	\$266.43	\$133.21	\$53.29	\$26.64
Veteran's Day Parade	\$20,759.28	\$8,215.60	\$5,033.70		\$11,336.19	\$5,668.10	\$2,834.05	\$1,133.62	\$566.81
Whitson Warrior Run	\$199.62	\$349.60	\$437.33	\$332.37	\$329.73	\$164.87	\$82.43	\$32.97	\$16.49

Public Works Department--Street Maintenance Division

Event	2013	2014	2015	2016	AVERAGE
Fiesta	\$3,014.06	\$2,036.90	\$1,069.24	\$4,053.66	\$2,543.47
Miracle on Kansas Ave	\$312.04	\$314.04	\$316.04	\$0.00	\$314.04
St. Patrick's Day parade	\$312.04	\$314.04	\$316.04	\$318.04	\$315.04
Touch A Truck Event	\$0.00	\$851.79	\$1,966.86	\$3,418.91	\$2,079.19

Fire Department (Last 3 major Special Events)

	Avg hourly wage	Persons assigned	Hours on scene	Personnel cost	Equipment cost per hour	Length on scene	Equip cost	Total cost
Chocolate Festival	\$30.73	6	4	\$737.52	\$238.51	4	\$954.04	\$1,691.56
Food Truck and Jazz Festival	\$30.73	6	6	\$1,106.28	\$238.51	6	\$1,431.06	\$2,537.34
Parade	\$30.73	9	4	\$1,106.28	\$280.51	4	\$1,122.04	\$2,228.32
			FEMA equip rates:	100' ladder	\$140.81			
				Engine	\$91.00			
				Hazmat trailer	\$6.70			
				Truck company	\$42.00			

The "Parade" piece was calculated using a history of time and equipment needed to staff.

All cost are based only on personnel associated with those trucks at that particular time, using applicable wages and benefits.

Cost not included:

Management wages for preplanning and command at the events.

Water for barricades and wash downs as needed.

Any overtime wages needed for staffing purposes.

(Published in the Topeka Metro News _____)

ORDINANCE NO. _____

AN ORDINANCE introduced by Interim City Manager Douglas Gerber, repealing in their entireties § 10.50.010, § 10.50.050 through § 10.50.150 and § 12.05.010, as well as creating new Chapter 12.70, all concerning special events, parades, and block parties.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF TOPEKA, KANSAS:

Section 1. That section 10.50.010, Definitions, of The Code of the City of Topeka, Kansas, is hereby repealed.

Definitions.

~~The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:~~

~~“Parade” means any parade, march, ceremony, show, exhibition, pageant or procession of any kind, or any similar display, in or upon any street, sidewalk, park or other place in the city~~

~~“Parade permit” means a permit required by this chapter.~~

Section 2. That section 10.50.050, Required – Exceptions, of The Code of the City of Topeka, Kansas, is hereby repealed.

Required – Exceptions.

~~(a) No person shall engage in, participate in, aid, form or start any parade, unless a parade permit shall have been obtained from the chief of police.~~

~~(b) This section shall not apply to:~~

~~(1) Funeral processions.~~

~~(2) Students going to and from school classes or participating in educational activities, provided such conduct is under the immediate direction and supervision of the proper school authorities.~~

~~(3) A governmental agency acting within the scope of its functions.~~

Section 3. That section 10.50.060, Application, of The Code of the City of Topeka, Kansas, is hereby repealed.

~~Application.~~

~~(a) A person seeking issuance of a parade permit shall file an application with the chief of police on forms provided by such officer.~~

~~(b) An application for a parade permit shall be filed with the chief of police not less than 15 days nor more than 60 days before the date on which it is proposed to conduct the parade.~~

~~(c) The application for a parade permit shall set forth the following information:~~

~~(1) The name, address and telephone number of the person seeking to conduct such parade;~~

~~(2) If the parade is proposed to be conducted for, on behalf of or by an organization, the name, address and telephone number of the headquarters of the organization and of the authorized and responsible heads of such organization;~~

~~(3) The name, address and telephone number of the person who will be the parade chairperson and who will be responsible for its conduct;~~

~~(4) The date when the parade is to be conducted;~~

~~(5) The route to be traveled, the starting point and the termination point;~~

51 ~~(6) The approximate number of persons, and animals, if any, participating and~~
52 ~~the description of the vehicles;~~

53 ~~(7) The hours when such parade will start and terminate;~~

54 ~~(8) A statement as to whether the parade will occupy all or only a portion of the~~
55 ~~width of the streets, sidewalks, parks or other public places proposed to be traversed;~~

56 ~~(9) The location by street of any assembly area for such parade;~~

57 ~~(10) The time at which units of the parade will begin to assemble at any such~~
58 ~~assembly area;~~

59 ~~(11) The interval of space to be maintained between units of such parade;~~

60 ~~(12) If the parade is designed to be held by, on behalf of or for any person other~~
61 ~~than the applicant, the applicant for such permit shall file with the chief of police a~~
62 ~~communication in writing from such person authorizing the applicant to apply for the~~
63 ~~permit in his behalf; and~~

64 ~~(13) Any additional information which the chief of police shall find reasonably~~
65 ~~necessary to a fair determination as to whether a permit should be issued.~~

66 Section 4. That section 10.50.070, Fee, of The Code of the City of Topeka,
67 Kansas, is hereby repealed.

68 **Fee.**

69 ~~There shall be paid at the time of filing the application for a parade permit a fee of~~
70 ~~\$25.00.~~

71 Section 5. That section 10.50.080, Standards for issuance, of The Code of the
72 City of Topeka, Kansas, is hereby repealed.

73 **Standards for issuance.**

74 ~~The chief of police shall issue a permit as provided for under this article when,~~
75 ~~from a consideration of the application and from such other information as may~~
76 ~~otherwise be obtained, the chief finds that:~~

77 ~~(a) The conduct of the parade will not substantially interrupt the safe and orderly~~
78 ~~movement of other traffic contiguous to its route;~~

79 ~~(b) The conduct of the parade will not require the diversion of so great a number~~
80 ~~of police officers of the city to properly police the line of movement and the areas~~
81 ~~contiguous thereto as to prevent normal police protection to the city;~~

82 ~~(c) The conduct of such parade will not require the diversion of so great a~~
83 ~~number of ambulances as to prevent normal ambulance service to portions of the city~~
84 ~~other than that to be occupied by the proposed line of march and areas contiguous~~
85 ~~thereto;~~

86 ~~(d) The concentration of persons, animals and vehicles at assembly points of the~~
87 ~~parade will not unduly interfere with proper fire and police protection of, or ambulance~~
88 ~~service to, areas contiguous to such assembly area;~~

89 ~~(e) The conduct of the parade will not interfere with the movement of firefighting~~
90 ~~equipment en route to a fire;~~

91 ~~(f) The parade is scheduled to move from its point of origin to its point of~~
92 ~~termination expeditiously and without unreasonable delays en route; and~~

93 ~~(g) The parade is not to be held for the sole purpose of advertising any product,~~
94 ~~goods or event, and is not designated to be held purely for private profit.~~

95 Section 6. That section 10.50.090, Alternative permit, of The Code of the City
96 of Topeka, Kansas, is hereby repealed.

97 **~~Alternative permit.~~**

98 ~~The chief of police, in denying an application for a parade permit, shall be~~
99 ~~empowered to authorize the conduct of the parade on a date, at a time or over a route~~
100 ~~different than that named by the applicant. An applicant desiring to accept an alternate~~
101 ~~permit shall, within three days after notice of the action of the chief of police, file a~~
102 ~~written notice of acceptance with the chief of police. An alternate parade permit shall~~
103 ~~conform to the requirements of, and shall have the effect of, a parade permit under this~~
104 ~~article.~~

105 Section 7. That section 10.50.100, Notice of rejection, of The Code of the City
106 of Topeka, Kansas, is hereby repealed.

107 **~~Notice of rejection~~**

108 ~~The chief of police shall act upon the application for a parade permit within five~~
109 ~~days, Saturdays, Sundays and holidays excepted, after the filing thereof. If the chief of~~
110 ~~police disapproves the application, the chief shall mail to the applicant, within five days,~~
111 ~~Saturdays, Sundays and holidays excepted, after the date upon which the application~~
112 ~~was filed, a notice of action, stating the reasons for denial of the permit.~~

113 Section 8. That section 10.50.110, Appeal procedure, of The Code of the City
114 of Topeka, Kansas, is hereby repealed.

115 **~~Appeal procedure.~~**

116 ~~Any person aggrieved shall have the right to appeal the denial of a parade permit~~
117 ~~to the city council. The appeal shall be taken within 30 days after notice. The council~~
118 ~~shall act upon the appeal within 30 days after its receipt.~~

119 Section 9. That section 10.50.120, Notice to city and other officials of The
120 Code of the City of Topeka, Kansas, is hereby repealed.

121 ~~**Notice to city and other officials.**~~

122 ~~Immediately upon the issuance of a parade permit, the chief of police shall send~~
123 ~~a copy thereof to the following:~~

124 ~~(a) The city manager;~~

125 ~~(b) The city attorney;~~

126 ~~(c) The traffic engineer;~~

127 ~~(d) The fire chief; and~~

128 ~~(e) The general manager or responsible head of each transportation utility, the~~
129 ~~regular routes of whose vehicles will be affected by the route of the proposed parade.~~

130 Section 10. That section 10.50.130, Contents of permit, of The Code of the City
131 of Topeka, Kansas, is hereby repealed.

132 ~~**Contents of permit.**~~

133 ~~Each parade permit shall state the following information:~~

134 ~~(a) — Starting time;~~

135 ~~(b) — Minimum speed;~~

136 ~~(c) — Maximum speed;~~

137 ~~(d) — Maximum interval of space to be maintained between the units of the~~
138 ~~parade;~~

139 ~~(e) The portions of the streets, sidewalks, parks or other public places to be~~
140 ~~traversed that may be occupied by the parade;~~

141 ~~(f) The maximum length of the parade in miles or fractions thereof; and~~

~~(g) Such other information as the chief of police shall find necessary to the enforcement of this chapter~~

Section 11. That section 10.50.140, Duties of permittee, of The Code of the City of Topeka, Kansas, is hereby repealed.

~~Duties of permittee.~~

~~(a) A permittee under this chapter shall comply with all permit directions and conditions and with all applicable laws and ordinances.~~

~~(b) The parade chairperson or other person heading or leading such activity shall carry the parade permit on his person during the conduct of the parade, and shall display such permit to officers of the city when so requested.~~

Section 12. That section 10.50.150, Revocation, of The Code of the City of Topeka, Kansas, is hereby repealed.

~~Revocation.~~

~~The chief of police shall have the authority to revoke a parade permit issued under this article upon application of the standards for issuance as set forth in this article.~~

Section 13. That section 12.05.010, Special event permits, of The Code of the City of Topeka, Kansas, is hereby repealed.

~~Special event permits.~~

~~(a) Definitions. As used in this section:~~

~~“Block party” means an organized celebration, commemoration, occasion or activity, that occurs on public property that is held on one or more block areas and that does not exceed five days in length, and involves the participation of~~

~~individuals or any group including but not limited to social, private, professional, philanthropic, charitable or religious entities.~~

~~“Block party permit” means a letter of approval issued to an organizer or sponsor of a block party. Depending on the scope of the event, additional permits may be required by city code.~~

~~(b) Application. Applications for a block party permit shall be made to transportation operations superintendent at least 10 business days prior to the block party event. Applicants shall provide:~~

~~(1) Name and location of block party.~~

~~(2) Beginning and ending dates and times of block party.~~

~~(3) Organizer or sponsor of block party.~~

~~(4) Address of organizer or sponsor.~~

~~(5) Local address of organizer or sponsor, if different from subsection (b)(4) of this section.~~

~~(6) Participants’ names, addresses, and commodities or services offered.~~

~~(7) Such other information as deemed necessary.~~

~~(8) Certificate of public liability insurance in the amount of \$500,000; provided, however, a hold harmless agreement with the city may be substituted for the insurance requirement for block parties which will be limited exclusively to the serving of food.~~

~~(9) Obtain at organizer or sponsor’s sole expense all traffic control equipment as required by the city traffic engineer.~~

~~(10) Furthermore, applicant shall comply with all rules imposed by the city traffic engineer. Any changes to the application must be made in writing prior to the block party. The applicant shall, as continuing responsibility, monitor and update the list of participants. Failure to submit and maintain an accurate application, list of participants, and other required information shall void the permit. The city reserves the unilateral right to deny or revoke any block party permit.~~

~~(c) Permit.~~

~~(1) Upon approval of their application the applicant shall be given a block party permit.~~

~~(2) The applicant shall have the block party permit available at the site of the block party and shall present it at the request of any city official or law enforcement officer.~~

~~(d) Violation.~~

~~(1) It shall be unlawful for any person, organizer or sponsor to hold a block party without having beforehand secured a block party permit.~~

~~(2) Further, it shall be unlawful for any person, organizer, or sponsor to fail to comply with any of the requirements contained in this section during the entire period of the block party.~~

~~(e) Access for Emergency Vehicles. Access for emergency vehicles must be provided during the entire period of the block party.~~

~~(f) Disabandonment for Unlawful Activities or Threat to Public Safety. Any member of the police department or other properly constituted authority shall have the power and it shall be the duty of each of them to cause any block party~~

210 ~~to be disbanded whenever any portion of this section, or of any ordinance,~~
211 ~~regulation or law concerning public health and safety or public peace and order~~
212 ~~has been or is being violated.~~

213 ~~(g) Relationship to Other Ordinances. Complying with the requirement of this~~
214 ~~section shall not relieve any person, organizer or sponsor from complying with all~~
215 ~~other ordinances.~~

216 Section 14. That The Code of the City of Topeka, Kansas, is hereby amended
217 by adding a Chapter to be numbered 12.70, titled "Special Events; Parades; Block
218 Parties."

219 Section 15. That The Code of the City of Topeka, Kansas, is hereby amended
220 by adding a section to be numbered 12.70.010, which said section reads as follows:

221 **Definitions.**

222 "Block party" means a temporary gathering of area residents held on a blockaded
223 portion of local residential streets.

224 "Exigent circumstances" means a situation that could not have been anticipated,
225 including an unexpected loss of venue for an event. "Exigent circumstances" shall not
226 include situations caused by inadequate planning.

227 "Holiday" includes New Year's Day, Dr. Martin Luther King, Jr.'s birthday,
228 Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, the
229 day after Thanksgiving Day, Christmas Eve and Christmas Day.

230 "Parade" means an organized procession of people, motor vehicles, bicycles,
231 floats, animals or any combination, traveling in unison along or upon a sidewalk or

street that may require closure of streets and the regulation of vehicular traffic by law enforcement to prevent a conflict with the normal or regular flow of traffic.

“Person” means a natural person or legal entity such as, but not limited to an individual, firm, corporation, association, partnership or limited liability company.

“Public property” means any street, alley, sidewalk, right-of-way or property owned by the city.

“Special event” means an outdoor event held on public property organized for a particular and limited purpose and time. Special events shall include, but not be limited to, the following: parades, block parties, running/walking/bicycling events, motor vehicle events, festivals and concerts.

“Sufficient application” means that the application: (1) contains all of the information and documents required in TMC 12.70.050; and (2) includes the processing fee.

“Vendor” means a transient vendor, sidewalk vendor, or a mobile food vendor as defined at TMC 5.115.010.

Section 16. That The Code of the City of Topeka, Kansas, is hereby amended by adding a section, to be numbered 12.70.020, which said section reads as follows:

Permit required; Exceptions.

(a) Permit required. It shall be unlawful for any person to conduct a special event without a special event permit issued by the city manager or designee.

(b) Exceptions. A special event permit is not required for the following activities:

(1) Special events conducted by the city;

(2) Funeral processions;

(3) Processions or marches conducted entirely on sidewalks where the participants comply with traffic regulations and traffic control devices.

Section 17. That The Code of the City of Topeka, Kansas, is hereby amended by adding a section, to be numbered 12.70.030, which said section reads as follows:

Administration; Regulations.

The city manager or designee shall administer the provisions of this chapter. In reviewing and approving special event applications, the city manager or designee shall consult with representatives of city departments, including but not limited to: traffic, street/transportation, police, fire and legal. The city manager or designee may adopt administrative regulations that are consistent with this chapter.

Section 18. That The Code of the City of Topeka, Kansas, is hereby amended by adding a section, to be numbered 12.70.040, which said section reads as follows:

Fees; Deposit for Debris Removal.

(a) Application fee. Except for governmental entities, an applicant for a special event permit shall submit a nonrefundable application fee of \$50 to the city clerk at the time of application. For block parties, the nonrefundable application fee shall be \$25.

(b) Debris deposit. Applicant shall pay a deposit in an amount to be determined by the city manager or designee. In the event the applicant fails to comply with TMC 12.70.090(c), all or a portion of the deposit will be used to reimburse the City for the costs of removing all debris from the property.

Section 19. That The Code of the City of Topeka, Kansas, is hereby amended by adding a section, to be numbered 12.70.050, which said section reads as follows:

Application.

(a) A sufficient application shall be submitted to the city clerk according to the following timelines:

(1) If the event requires approval by the governing body for alcoholic liquor or cereal malt beverages, at least 60 business days before the event.

(2) If the event occurs on a holiday, at least 6 weeks before the event.

(3) If the event does not occur on a holiday, at least 4 weeks before the event.

(4) If the application is for a block party only, at least 1 week before the event.

(5) An application shall not be accepted more than 6 months prior to the event.

(6) The city manager or designee may waive an application deadline if the city manager or designee determines that exigent circumstances exist.

(b) The applicant shall provide the following information:

(1) The type of event;

(2) The date and times of the event, including specific times for set-up and tear-down;

(3) The name and contact information of the applicant and the sponsor, if not the same. If the event is sponsored by a person other than the applicant, the applicant shall provide authorization from the sponsor;

(4) The name and contact information for the individual who will be responsible for the conduct of, and be present during the event;

(5) The public property to be utilized. If the event is a parade, identification of one of the routes approved by the police chief or designee, as well as the approximate of number of people, motor vehicles, floats and/or animals;

(6) The size of the anticipated crowd;

(7) Whether alcohol or cereal malt beverages will be available;

(8) A site plan that includes the following:

(i) A map identifying potential street closures and placement of barricades.

(ii) Location of stages and vendors.

(iii) Location of fencing.

(iv) Location of toilets and lavatory facilities.

(v) Sound and sound amplification to be used, if any; including number, location and power of amplifiers and speakers.

(vi) Seating, including chairs, tables and bleachers.

(vii) Location of barricades for areas serving cereal malt beverages and/or alcoholic liquor.

(viii) Location of designated fire access lanes.

(ix) Parking areas if street closure requested.

(9) If the applicant is requesting street closures for a block party, the applicant shall provide written notice to all residents within the blockaded area at

least 10 days prior to the event. If the applicant is requesting street closures in any other situation, the applicant shall provide written notice to all residents and/or businesses that may be affected by the street closure at least 10 days prior to the event.

(10) A certificate of liability insurance required by TMC 12.70.080.

(11) Any additional information requested by the city manager or designee to assist in making a determination regarding whether to issue a permit.

Section 20. That the Code of the City of Topeka, Kansas, is hereby amended by adding a section, to be numbered 12.70.060, which said section reads as follows:

Vendors; Sponsor approval.

(a) At least forty-eight (48) hours prior to the event, the applicant or sponsor shall provide the city clerk with the names of all of the vendors who have been approved by the sponsor to participate in the event.

(b) The applicant or sponsor shall provide written notification of approval to each vendor. Each vendor shall display the notification in a prominent place so that it is clearly visible to the public.

Section 21. That The Code of the City of Topeka, Kansas, is hereby amended by adding a section, to be numbered 12.70.070, which said section reads as follows:

Alcohol and cereal malt beverage consumption.

Each applicant who intends to allow the sale and/or consumption of alcoholic liquor or cereal malt beverages at a special event shall request approval from the governing body pursuant to TMC 9.15.020.

345 Section 22. That The Code of the City of Topeka, Kansas, is hereby amended
346 by adding a section, to be numbered 12.70.080, which said section reads as follows:

347 **Insurance requirements.**

348 (a) Each applicant shall provide a certificate of liability insurance evidencing
349 an insurance policy from an insurance company authorized to do business in the State
350 of Kansas, which provides general liability coverage in an amount not less than
351 \$500,000 combined single limit per occurrence for bodily injury and property damage
352 with the city named as an additional insured.

353 (b) Notwithstanding subsection (a), an applicant for a block party may execute
354 an indemnity agreement in a form required by the city, indemnifying and holding
355 harmless the city and its officers and employees against all claims, damages or causes
356 of action arising from the event.

357 Section 23. That The Code of the City of Topeka, Kansas, is hereby amended
358 by adding a section, to be numbered 12.70.090, which said section reads as follows:

359 **Barricades; debris removal.**

360 (a) The police chief and traffic engineer or their designees will determine the
361 level of street barrier required for special events.

362 (b) Each applicant shall be responsible to secure, place and remove street
363 barricades in the manner and location approved by the police chief and traffic engineer,
364 or their designees.

365 (c) Each applicant shall be responsible for removing all debris from the
366 property promptly after the event so that the street or right-of-way can be open to traffic
367 within thirty (30) minutes after the ending time indicated on the permit. All other

368 associated clean-up must be completed within twelve (12) hours after the ending time
369 noted on the event permit.

370 Section 24. That The Code of the City of Topeka, Kansas, is hereby amended
371 by adding a section, to be numbered 12.70.100, which said section reads as follows:

372 **Standards for issuance.**

373 (a) The city manager or designee may issue a special event permit, after
374 consultation with the chief of police or designee and other relevant city departments, if
375 the city manager or designee determines the following:

376 (1) The event will not interfere with the operation of law enforcement,
377 fire or emergency vehicles in the permitted area;

378 (2) The event does not present a public safety or traffic hazard or
379 impose a significant hardship for pedestrian or vehicular traffic;

380 (3) The conduct of the event will not require the diversion of so great a
381 number of law enforcement officers or emergency medical personnel to the
382 detriment of overall community safety;

383 (4) Street closures have been approved by the traffic engineer or
384 designee.

385 (b) The city manager or designee may impose restrictions, including time
386 restrictions, to minimize any inconvenience that may be caused by street closures,
387 traffic congestion or noise.

388 Section 25. That The Code of the City of Topeka, Kansas, is hereby amended
389 by adding a section, to be numbered 12.70.110, which said section reads as follows:

390 **Display of permit.**

391 A copy of the special event permit shall be provided upon the demand of any law
392 enforcement officer or city official.

393 Section 26. That The Code of the City of Topeka, Kansas, is hereby amended
394 by adding a section, to be numbered 12.70.120, which said section reads as follows:

395 **Other permits, licenses, fees; Limitations, restrictions.**

396 (a) Other permits, licenses, fees. The issuance of a special event permit
397 does not relieve any person from the obligation to obtain any other permit or pay any
398 additional fees required pursuant to this code or other state, city or county regulation.

399 (b) Limitations; restrictions. The issuance of a special event permit does not
400 relieve any person from restrictions or limitations contained in this code or state law
401 relating to noise, consumption of cereal malt beverages or alcoholic liquor.

402 (c) Notwithstanding the issuance of a permit, the police chief or designee may
403 cancel a special event in the interest of public safety.

404 Section 27. That The Code of the City of Topeka, Kansas, is hereby amended
405 by adding a section, to be numbered 12.70.130, which said section reads as follows:

406 **Denial; Appeal.**

407 (a) Denial of permit. The city manager or designee may deny an application
408 for a special event permit if the city manager or designee determines any of the
409 following:

410 (1) One or more of the application criteria in TMC 12.70.050 is not met;

411 (2) The applicant has knowingly made a false, misleading or fraudulent
412 statement of fact in the application or during the review process;

413 (3) The application was not submitted timely, lacks the required
414 information or documentation or does not include the required fees;

415 (4) The applicant, in the last two years prior to the date of application,
416 has organized a special event that did not conform to the requirements of this
417 chapter or failed to comply with any conditions imposed on the permit;

418 (5) The city does not have the necessary resources to accommodate
419 the event because of its size, location or duration; or

420 (6) The event will significantly inconvenience the residents or
421 businesses in the affected area due to street closures, traffic congestion or noise.

422 (b) Appeal. Except for a denial based upon TMC 12.70.130(a)(3), an
423 applicant may appeal the denial of an application for a special event if a written notice of
424 appeal is submitted to the city clerk within five business days of the date of the denial.
425 The notice of appeal shall specify the following:

426 (1) The name and contact information of the appellant;

427 (2) The date of application;

428 (3) The date of the denial of the application; and

429 (4) The factual basis for the appeal.

430 Upon receipt of a complete and timely filed notice of appeal, the city clerk shall
431 schedule the matter for the governing body's consideration at the next available
432 meeting. The governing body may affirm, reject or modify the decision of the city
433 manager or designee after taking into consideration the public health, safety and
434 welfare of the community.

Section 28. This ordinance shall take effect on January 1, 2017, after its passage, approval and publication in the official City newspaper.

Section 29. This ordinance shall supersede all ordinances, resolutions or rules, or portions thereof, which are in conflict with the provisions of this ordinance.

Section 30. Should any section, clause or phrase of this ordinance be declared invalid by a court of competent jurisdiction, the same shall not affect the validity of this ordinance as a whole, or any part thereof, other than the part so declared to be invalid.

PASSED AND APPROVED by the City Council on _____.

CITY OF TOPEKA, KANSAS

Larry E. Wolgast, Mayor

ATTEST:

Brenda Younger, City Clerk

Special Events Summary of Changes—Effective January 1, 2017

‘Special event’ defined	An outdoor event held on public property (e.g. street, sidewalk, public garage). Examples: parade, block parties, runs/walks, concerts. Special events generally require that streets be closed.
Permit and exemptions	A permit issued by the city clerk is required. Exemptions include funeral processions, events conducted by a governmental agency or processions/marches on sidewalks where participants comply with traffic regulations (i.e. no police involvement)
Fees	\$50 Application Fee \$25 Block Party Fee Debris Deposit: Amount to be determined by the City Manager or designee. This amount could potentially be based upon the scope of the event <i>i.e.</i> number of attendees and be fully refundable upon the results of inspection by City staff designated by the City Manager. Street and/or right-of-way needs to be open to traffic within 30 minutes after the event ending time and complete clean-up of event within 12 hours of event ending time. <i>(Following the event, the event sponsor is responsible for clean up to the area so it is returned to its former condition prior to the event. This includes removing all trash, debris and placing it in appropriate containers.)</i>
Application requirements	• Submitted at least: 1 week for a block party; 4 weeks before general event; 6 weeks if event is on a holiday; and 60 business days if seeking alcohol resolution • Applications not accepted more than 6 months before event. • All parades will use a route that has been previously approved by the police chief. • Applicant must provide written notice at least 10 days before event to residents/business within the blockaded area when street closures are requested. • Certificate of liability insurance. If block party, hold harmless agreement. • Denial of Application. City Manager can deny if event presents safety problems, imposes significant hardships for traffic or requires a diversion of too many public safety resources. City Manager may impose restrictions to minimize inconvenience. Applicant can appeal denial to Council.
Vendors participating in special events	Sponsor will provide list of approved vendors to city clerk at least 48 hours before the event. Sponsor will supply approved vendors with a notice of approval to be displayed in clear view of the public.
Barricades; Debris removal	Applicant responsible for placing and removing barricades; barricades type determined and approved by traffic engineer and TPD. Must remove trash/debris from City’s right-of-way within 30 minutes after event and complete clean-up within 12 hours; if applicant fails to remove debris, debris deposit will be used to cover City’s cost of cleanup.
Street Closures	Special events: Applicant responsible for notifying residents/businesses; City will post upcoming events on website as courtesy. Block parties: Written notice to all residents within blockaded area at least 10 days prior to the event.

1 (Published in the Topeka Metro News _____)

2
3 ORDINANCE NO. _____

4
5 AN ORDINANCE introduced by Interim City Manager Doug Gerber, revising Chapter
6 5.115 of the Topeka Municipal Code concerning peddlers,
7 solicitors, and itinerant merchants, amending City of Topeka Code
8 § 5.115.010 through § 5.115.160 and repealing original sections
9 and creating new § 5.115.170 through § 5.115.220.

10
11 BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF TOPEKA, KANSAS:

12 Section 1. That section 5.115.010, Definitions, of The Code of the City of
13 Topeka, Kansas, is hereby amended to read as follows:

14 **Definitions.**

15 ~~For the purpose of this title, the following words as used herein~~used in this
16 chapter shall be considered to have the meanings herein ascribed theretomean:

17 ~~“Canvasser” or “solicitor” means any individual, whether resident of the city or not,~~
18 ~~traveling either by foot, wagon, automobile, motor truck, or any other type of~~
19 ~~conveyance, from place to place, from house to house, or from street to street, taking or~~
20 ~~attempting to take orders for sale of goods, wares and merchandise, personal property~~
21 ~~of any nature whatsoever for future delivery, or for services to be furnished or performed~~
22 ~~in the future, whether or not such individual has, carries, or exposes for sale a sample of~~
23 ~~the subject of such sale or whether he or she is collecting advance payments on such~~
24 ~~sales or not.~~

25 ~~“Peddler” means any person, whether a resident of the city or not, traveling either by~~
26 ~~foot, wagon, automobile, motor truck, or any other type of conveyance, from place to~~
27 ~~place, from house to house, or from street to street, carrying, conveying or transporting~~
28 ~~goods, wares, merchandise, meats, fish, vegetables, fruits, garden truck, farm products~~

~~or provisions, offering and exposing the same for sale, or making sales and delivering articles to purchasers, or who, without traveling from place to place, shall sell or offer the same for sale from a wagon, automotive vehicle, or conveyance; and further provided, that one who solicits orders and as a separate transaction makes deliveries to purchasers as a part of a scheme or design to evade the provisions of this chapter shall be deemed a peddler.~~

~~“Residence” means and includes every separate living unit occupied for residential purpose by one or more persons contained within any type of building or structure.~~

~~“Soliciting” means and includes any one or more of the following activities:~~

~~(1) Seeking to obtain order for the purpose of selling goods, wares, merchandise, foodstuffs, services, of any kind, character or description whatsoever, for any kind of consideration whatsoever; or~~

~~(2) Seeking to obtain subscriptions to books, magazines, periodicals, newspapers and every other type or kind of publication.~~

~~“Street salesman” means any person engaged in any manner in selling merchandise of any kind from a wagon or stand temporarily located on the public streets or sidewalks of this city as authorized by the governing body.~~

~~“Transient merchant or vendor,” “itinerant merchant” or “itinerant vender” means any person, whether as an owner, agent, consignee or employee, whether a resident of the city or not, who engages in a temporary business of selling and delivering goods, wares and merchandise within such city, and who, in furtherance of such purpose, hires, leases, uses or occupies any building, structure, motor vehicle, or public room in hotels, lodging houses, apartments, shops or any street, alley or other place within the city, for~~

~~the exhibition and sale of such goods, wares and merchandise, either privately or at public auction. Such definition shall not be construed to include any person who, while occupying such temporary location, does not sell from stock, but exhibits samples only for the purpose of securing orders for future delivery only. The person so engaged shall not be relieved from complying with the provisions of this chapter merely by reason of associating temporarily with any local dealer, trader, merchant or auctioneer, or by conducting such transient business in connection with, as a part of, or in the name of any local dealer, trader, merchant or auctioneer.~~

“Day” means a 24 hour period that commences at 12:00 a.m. and ends at 11:59 p.m.

“Farmers’ market” means a common facility or area where producers or growers gather on a regular, recurring basis to sell fresh fruits, vegetables, meats and other farm products directly to consumers. “Farmers’ market” includes, but is not limited to, short-term festivals, roadside stands or other agricultural product sales or other locations or any market, sales event or other related event, series of events or venue that advertises, promotes or uses the term “farmers’ market” or any derivative thereof, as a part of the name of such market, sales event, or other related event or venue.

“Flea market” means a market, indoors or outdoors, where new or used items are sold from individual sellers and where each seller operates independently from other sellers. Items sold include, but are not limited to, household items, antiques, decorations, and crafts.

“Flea market promoter” means a person who solicits, invites or permits another person to come upon property under the promoter’s control for the purpose of

75 occupying individual stands from which personal property is bought, sold, traded, or
76 exchanged.

77 “Flea market seller” means a person selling items or offering items for sale at a
78 flea market.

79 “Merchandise” means any goods, food, food products, or a product of any kind
80 that can be bought or sold.

81 “Mobile food vendor” means any person, other than a transient vendor or
82 sidewalk vendor, that offers food and/or beverage for sale from a mobile food unit.

83 “Mobile food unit” means a self-contained vehicle, trailer, cart or other
84 conveyance from which food and/or beverage is offered for sale.

85 “Peddler” means any person who goes upon the premises of a private
86 residence, not having been invited by the occupant, carrying merchandise and offering
87 the same for sale.

88 “Person” means any individual, association, corporation partnership, limited
89 liability company or other legal entity.

90 “Sidewalk vendor” means any person, other than a mobile food vendor, who
91 engages in the business of selling merchandise on a public sidewalk.

92 “Solicitor” means any person who goes upon the premises of a private residence,
93 not having been invited by the occupant, for the purpose of taking or attempting to take
94 orders for the sale of merchandise for future delivery or for services to be performed in
95 the future.

96 “Transient vendor” means any person, other than a mobile food vendor, flea
97 market promoter or flea market seller, who engages in a temporary business of selling
98 merchandise and operates on private property.

99 Section 2. That section 5.115.020, Street sales, of The Code of the City of
100 Topeka, Kansas, is hereby amended to read as follows:

101 ~~Street sales~~Transient vendor, peddler, solicitor—License required;
102 Exceptions.

103 ~~No person shall locate any stand for the sale of any candies, confectionery, fruits,~~
104 ~~popcorn, peanuts or other foods on any street, sidewalk, park, parkway or in any other~~
105 ~~public place unless such person shall first obtain a license permitting him to do so. No~~
106 ~~person so licensed shall block or obstruct in any manner any street, sidewalk, park,~~
107 ~~parkway or other public place. Provided, however, notwithstanding the requirement for a~~
108 ~~license, the city engineer may issue temporary permits from time to time upon~~
109 ~~application of any merchant to place stands, tables, racks or other devices for the sale~~
110 ~~and display of merchandise upon public sidewalks, for a period not exceeding 12 hours~~
111 ~~a day. Upon application for any such temporary permit, the city engineer may require~~
112 ~~the merchant to furnish insurance or a hold-harmless agreement as a condition of such~~
113 ~~permit.~~

114 (a) It shall be unlawful for any person to conduct business as a transient
115 vendor without a license having been issued pursuant to this chapter unless one of the
116 following exceptions applies:

117 (1) Sales by a vendor approved by the sponsor of a special event for
118 which the sponsor has secured a special event permit in accordance with
119 Chapter 12.70 of the Code.

120 (2) Sales at wholesale to retail merchants in the usual course of their
121 business.

122 (3) Sales conducted inside the following structures: trade centers,
123 convention centers, shopping centers, and trade, exhibition or convention centers
124 located in hotels and motels.

125 (4) Garage sales held on premises devoted to residential use.

126 (5) Auctions.

127 (6) Promotional trade or hobby shows conducted within districts zoned
128 for commercial use.

129 (7) Sales or displays at fairs, expositions or promotional events where
130 the activity is sponsored by the city or another governmental entity.

131 (8) Sales by a vendor approved by an educational institution, religious
132 organization, civic organization, or not-for-profit organization at athletic events or
133 concessions sponsored by the organization.

134 (9) Sales at a farmer's market that is registered with the Kansas
135 Department of Agriculture.

136 (b) It shall be unlawful for any person to conduct business as a peddler or
137 solicitor without a license issued pursuant to this chapter unless the activity is
138 sponsored by an educational institution, religious organization, civic organization or not-
139 for-profit organization.

Section 3. That section 5.115.030, Prohibited acts, of The Code of the City of Topeka, Kansas, is hereby amended to read as follows:

Prohibited actsTransient vendor, peddler, solicitor—License application; Fee; Duration.

It shall be unlawful for any transient merchant to:

(a) ~~Sell, offer or expose for sale any goods, wares or merchandise within 500 feet from any property on which any public or private school building is located.~~

(b) ~~Conduct business or carry on activities in violation of any zoning requirements of the city, including setback requirements.~~

(c) ~~Conduct business or carry on activities except in areas zoned C-2 commercial, C-4 commercial, C-5 commercial, I-1 light industrial, I-2 heavy industrial, PUD planned unit development or planned business centers.~~

(d) ~~Conduct business or carry on activities until one half hour before sunrise or after one half hour past sunset or at any time that would cause the need for the use of artificial lighting other than existing lighting.~~

(e) ~~Fail to provide adequate parking for customers or other such persons going to and from the activity conducted by the transient merchant, or to allow or encourage any traffic or parking congestion which interferes with traffic flow or the use of such parking facilities by permanent businesses entitled to use such parking areas. In no event shall the total floor area used by the transient merchant cause a reduction in the number of parking spaces to a number less than the number required by the zoning laws for adjacent buildings or other zoned land uses. Additionally, in calculating the number of parking spaces needed, the total floor area used outside existing structures by the~~

~~transient merchant shall be added to the floor area of those existing structures. For purposes of calculating total floor area, the areas where any part of the activity is physically located, including merchants' vehicles, mechanical devices, and open spaces used as accessways, aisles, or for purposes of promoting the activity or sales, shall be included.~~

~~(f) Use any electronic device for amplification in an outdoor area or to otherwise create, or gather people who create, noise sufficient so as to disturb the peace, quiet or repose of surrounding residential or commercial areas.~~

~~(g) Provide any false or misleading information in completing the license application or to fail to obtain permission of the property owner where such activity is being conducted.~~

~~(h) Fail to provide, at the request of the purchaser or customer, a written receipt for purchases exceeding \$5.00.~~

~~(i) Fail to provide any customer, or other such person, with his name, the name of the company or organization represented, the name of the product, or to make any representation as to identity which is false or misleading.~~

~~(j) Fail to allow authorized law enforcement officers or city employees to enter into or upon the premises or to otherwise interfere with any inspection of the premises or business.~~

~~(k) Fail to remove any structure, device, trash or debris caused, created or associated with the transient merchant's activities in an outdoor area.~~

~~(l) Erect or display more than one sign or any sign greater than 16 square feet in total area. A separate sign permit shall not be required.~~

186 ~~(m) Erect or construct any structure, tent or building greater than 120 square feet.~~

187 ~~(n) Conduct business or carry on activities within 50 feet of any driveway~~
188 ~~entrance or access lane from a public street to an existing business.~~

189 ~~(o) Conduct or carry on more than one transient merchant business or activity on~~
190 ~~the same property at any one time.~~

191 ~~(p) Conduct business or carry on activities within the city right-of-way or other~~
192 ~~publicly owned property.~~

193 (a) Application shall be made to the city clerk on a form provided by the city
194 clerk. In addition to paying the license fee, the applicant shall attest to the truthfulness of
195 the application and shall complete the application in full, providing the following
196 information:

197 (1) Name and permanent address of the applicant and the business. If
198 the applicant is not an individual, the names and permanent addresses of the
199 officers of the corporation or the members of the partnership, firm, limited liability
200 company, or other business entity.

201 (2) The applicant's Kansas sales tax certificate number, if applicable.

202 (3) A brief description of the licensed activity, including the nature of
203 the applicant's business and the merchandise or services being offered.

204 (4) The location of any structure, building or conveyance to be used in
205 the course of the licensed activity, including a site plan.

206 (5) A statement indicating whether or not the applicant has had a
207 transient vending license or a peddler's or solicitor's license revoked by the City

208 or another municipality within the two preceding years prior to the date of
209 application.

210 (6) For peddlers and solicitors, a statement whether or not within 10
211 years immediately preceding the date of making application the applicant has
212 been convicted of any felony or misdemeanor involving crimes against persons
213 as those crimes are defined in Chapter 21, Article 54, Kansas Statutes
214 Annotated, and theft, burglary, and criminal use of a financial card as those
215 crimes are defined in Chapter 21, Article 58, Kansas Statutes Annotated.
216 Criminal background reviews will be conducted by the police chief or designee.

217 (7) For transient vendors, written authorization from the owner or
218 lessee of private property that the applicant may conduct activities at the
219 identified site.

220 (b) License Fees; Duration. The following license fees shall not be pro-rated
221 or refundable for any reason, including denial of an application or license revocation:

222 (1) Transient Vendor: \$10 per day. A transient vendor license shall be
223 valid only for the day(s) set out in the license; except that the license is not valid
224 on days during which special events permitted pursuant to TMC Chapter 12.70
225 occur unless the participation of the licensee has been approved by the special
226 event sponsor.

227 (2) Peddler or Solicitor: \$250, plus the cost of the criminal background
228 review. A peddler or solicitor license shall expire on December 31 of the year in
229 which it is issued.

Section 4. That section 5.115.040, Protection of lawns, yards, of The Code of the City of Topeka, Kansas, is hereby amended to read as follows:

Protection of lawns, yards~~Transient vendor, peddler, solicitor—License issuance; Denial; Right to appeal.~~

~~It shall be unlawful for any person engaging in peddling or soliciting to cut across or walk upon any lawn, front yard or courtyard, except upon sidewalks or walkways if such walkways are provided or upon a regularly established path where no sidewalk or walkway has been provided to the house or other building.~~

(a) The city clerk shall review each license application and shall consult with other city departments, as applicable. The city clerk, after consultation with the legal department, may deny the license application for any of the following:

(1) Fraud, misrepresentation or any false statement contained in the license application.

(2) Failure to pay the license fee and/or provide all of the information requested in the license application.

(3) For peddlers and solicitors, conviction of the applicant or, if the applicant is a business entity, any of the entity's employees who are performing the activities of a peddler or solicitor, of the crimes identified in TMC 5.115.030.

(4) Revocation of a license for transient vending, including a peddler or solicitor license, by the city or another municipality within the two preceding years prior to the date of application.

(b) Except for a denial based upon subsection (a)(2), an applicant may appeal the decision to the council in accordance with TMC 5.05.120.

Section 5. That section 5.115.050, Fraud, of The Code of the City of Topeka, Kansas, is hereby amended to read as follows:

Fraud~~Transient vendor, peddler, solicitor~~—Prohibited acts.

~~All persons licensed under the provisions of this chapter shall certify that while doing business in the city they will strictly comply with all the ordinances of the city. Any licensee who shall be guilty of any fraud, cheating or misrepresentation, whether through themselves or through an employee, while doing business in the city shall be deemed guilty of a violation of this chapter.~~

(a) Transient vendors. It shall be unlawful for any transient vendor to do any of the following:

(1) Conduct business or carry on activities in violation of any zoning ordinances or requirements, including setback requirements.

(2) Conduct business between the hours of midnight and 8 a.m.

(3) Conduct business in such a way as would restrict or interfere with the ingress or egress of abutting property owners or tenants, increase traffic congestion or obstruct adequate access to fire, police or utility employees.

(4) Use any electronic device for amplification in an outdoor area or to otherwise create, or gather people who create, noise sufficient so as to disturb the peace, quiet or repose of surrounding residential or commercial areas.

(5) Fail to allow law enforcement officers or city employees to enter into or upon the premises or to otherwise interfere with any inspection of the premises or business.

(6) Fail to remove any structure, device, trash or debris caused, created or associated with the transient vendor's activities in an outdoor area.

(7) Erect or construct any structure, tent or building greater than 120 square feet.

(8) Conduct business or carry on activities within 50 feet of any driveway entrance or access lane from a public street to an existing business.

(9) Conduct or carry on more than one transient vendor business or activity on the same property at any one time.

(b) Peddlers; solicitors. It shall be unlawful for a peddler or solicitor to operate between the hours of 6:00 p.m. and 9:00 a.m.

Section 6. That section 5.115.060, Vehicles, of The Code of the City of Topeka, Kansas, is hereby amended to read as follows:

~~Vehicles~~Transient vendor, peddler, solicitor—Display of license.

~~No transient merchants shall sell products or services directly from any vehicle exceeding three quarter ton in rated load capacity.~~

Each transient vendor licensee shall display the license in a prominent place so that it is clearly visible to the public. Peddlers and solicitors shall display the license, upon request.

Section 7. That section 5.115.070, Use of street, of The Code of the City of Topeka, Kansas, is hereby amended to read as follows:

~~Use of street~~Sidewalk vendor—License required; Exceptions.

~~No peddler shall have any exclusive right to any location in the public streets, nor be permitted a stationary location except as provided in this chapter. No peddler shall~~

be permitted to operate in any congested area where his or her operations might impede or inconvenience the public. For the purpose of this chapter, the judgment of a police officer, exercised in good faith, shall be deemed conclusive as to whether the area is congested or the public impeded or inconvenienced.

It shall be unlawful for any person to conduct business as a sidewalk vendor without a license having been issued pursuant to this chapter unless either of the following applies:

(a) The vendor is approved by the sponsor of a special event for which the sponsor has secured a special event permit in accordance with Chapter 12.70 of the Code; or

(b) The vendor is conducting business at a farmer's market registered with the Kansas Department of Agriculture.

Section 8. That section 5.115.080, Enforcement, of The Code of the City of Topeka, Kansas, is hereby amended to read as follows:

EnforcementSidewalk vendor—License application; Fee; Duration.

~~It shall be the duty of any police officer to require any person engaged in the activities as defined in this chapter, who is not known by such officer to be duly licensed, to produce his or her license and to enforce the provisions of this chapter against any person found to be violating the same.~~

(a) Application shall be made to the city clerk on a form provided by the city clerk. In addition to paying the license fee, the applicant shall attest to the truthfulness of the application and shall complete the application in full, providing the following information:

- 321 (1) Name and permanent address of the applicant and the business. If
322 the applicant is not an individual, the names and permanent addresses of the
323 officers of the corporation or the members of the partnership, firm, limited liability
324 company or other business entity.
- 325 (2) The applicant's Kansas sales tax certificate number, if applicable.
- 326 (3) A brief description of the licensed activity, including the nature of
327 the applicant's business and the merchandise or services being offered.
- 328 (4) The location of the activity.
- 329 (5) A statement indicating whether or not the applicant has had a
330 sidewalk vending license revoked by the city or another municipality within the
331 two preceding years prior to the date of application.
- 332 (6) Written permission of the property owner or tenant and immediately
333 adjacent property owner(s) or tenant(s) if the applicant is conducting business in
334 front of a retail business.
- 335 (7) A certificate of insurance from the applicant demonstrating general
336 liability coverage in an amount not less than \$500,000 per single incident.
- 337 (b) License Fees. The fee shall be \$10 per day and shall not be pro-rated or
338 refundable for any reason, including denial of an application or license revocation. The
339 license shall be valid only for the day(s) set out in the license; except that the license is
340 not valid on days during which special events permitted pursuant to TMC Chapter 12.70
341 occur unless the participation of the licensee has been approved by the special event
342 sponsor.

Section 9. That section 5.115.090, Required, of The Code of the City of Topeka, Kansas, is hereby amended to read as follows:

Required Sidewalk vendor—License issuance; Denial; Right to appeal.

~~It shall be unlawful for any person to engage in the business of peddler, canvasser, solicitor, transient vendor or transient merchant within the city without having first secured a license therefor as provided in this article.~~

(a) The city clerk shall review each license application and shall consult with other city departments, as applicable. The city clerk, after consultation with the legal department, may deny the license application for any of the following:

(1) Fraud, misrepresentation or any false statement contained in the license application.

(2) Failure to pay the license fee and/or provide all of the information requested in the license application.

(3) Revocation of a license for sidewalk vending by the city or another municipality within the two preceding years prior to the date of application.

(b) Except for a denial based upon subsection (a)(2), an applicant may appeal the decision to the council in accordance with TMC 5.05.120.

Section 10. That section 5.115.100, Exemptions, of The Code of the City of Topeka, Kansas, is hereby amended to read as follows:

Exemptions Sidewalk vendor—Prohibited acts.

~~The following organizations and their members and the following activities shall be exempt from the licensing and registration provisions of this article:~~

365 ~~(a) Exhibitions, street fairs, amusement enterprises, expositions, promotional~~
366 ~~ventures or other civic entertainment where a permit has been obtained, if applicable, or~~
367 ~~where such activity is sponsored in part by the city, civic organizations, not for profit~~
368 ~~organizations, public or private schools, or educational institutions.~~

369 ~~(b) Auctions as regulated by this code or state statute.~~

370 ~~(c) Garage sales as regulated by this code.~~

371 ~~(d) Sales of agricultural products, nursery products and foliage plants at an~~
372 ~~organized farmer's market or other such event at a specified location permitted under~~
373 ~~the exemptions to this section; provided, that such sales of agricultural products,~~
374 ~~nursery products and foliage plants shall comply with the prohibitions listed in this~~
375 ~~chapter with the exception that artificial lighting may be used.~~

376 ~~(e) Sales conducted within the following structures: trade centers, convention~~
377 ~~centers, shopping centers, and trade, exhibition or convention centers located in hotels~~
378 ~~and motels.~~

379 ~~(f) Sales conducted at Heartland Park Topeka.~~

380 ~~(g) Sales or displays at sales, bazaars or concessions sponsored or operated by~~
381 ~~public or private schools, educational institutions, civic organizations, or not for profit~~
382 ~~organizations.~~

383 ~~(h) Sales by any person who has had a permanent business location in this city~~
384 ~~for not less than six months in this or the previous calendar year but who may carry on a~~
385 ~~transient business at locations in this city other than the person's permanent business~~
386 ~~location; provided, that such sales shall comply with the prohibitions listed in this~~
387 ~~chapter with the exception that artificial lighting may be used.~~

~~(i) Newspaper vendors.~~

~~(j) Food service establishments that are otherwise regulated and inspected by the Kansas Department of Health and Environment. Notwithstanding the foregoing, this exemption specifically excludes mobile restaurants and mobile food service units or push carts as included in the definition of food service establishments in K.S.A. 36-501.~~

~~(k) Sales at wholesale to retail merchants by commercial travelers or selling agents in the usual course of business.~~

~~(l) Sales to the owner or legal occupant of residential premises at such premises pursuant to prior invitation by such owner or legal occupant. Such invitation shall have been issued by the owner or legal occupant at least 24 hours prior to the sale and the invitation shall not be solicited in person but by other means such as telephone, mailing or other advertisement.~~

It shall be unlawful for any sidewalk vendor to do any of the following:

(a) Conduct business or carry on activities in violation of any zoning requirements.

(b) Conduct business between the hours of midnight and 8 a.m.

(c) Conduct business in such a way as would restrict or interfere with the ingress or egress of abutting property owners or tenants, increase traffic congestion or obstruct adequate access to fire, police, or utility employees.

(d) Use any electronic device for amplification in an outdoor area or to otherwise create, or gather people who create, noise sufficient so as to disturb the peace, quiet or repose of surrounding residential or commercial areas.

(e) Fail to remove any structure, device, trash or debris caused, created or associated with the vendor's activities.

Section 11. That section 5.115.110, Certificate of registration/license – Application, of The Code of the City of Topeka, Kansas, is hereby amended to read as follows:

Certificate of registration/license – ApplicationSidewalk vendor—Display of license.

~~No person shall engage in the activities as defined in TMC 5.115.010 within the corporate limits of the city without first obtaining a certificate of registration and license therefor, unless otherwise exempted. Any applicant for a certificate of registration and license under this chapter shall file with the city clerk a sworn application on a form furnished by the city clerk, which shall give the following information:~~

~~(a) Name and date of birth of applicant.~~

~~(b) State sales tax number.~~

~~(c) Credentials from the person, firm or corporation or association whom the applicant is employed by or represents.~~

~~(d) Physical description of the applicant.~~

~~(e) Period of time for which the certificate and license are applied.~~

~~(f) Address of the applicant's present place of residence.~~

~~(g) A brief description of the nature of the business and the goods to be sold.~~

~~(h) Location and zoning of any structure, building or vehicle to be used for the activities defined herein, including identification of the location of the activities and a site plan indicating where on the identified property the activities will take place.~~

(i) Fingerprints of the applicant.

~~(j) Whether or not within 10 years immediately preceding the date of making application the applicant has been convicted of any felony or misdemeanor involving crimes against persons as those crimes are defined in Chapter 21, Article 54, Kansas Statutes Annotated, and theft, burglary, and criminal use of a financial card as those crimes are defined in Chapter 21, Article 58, Kansas Statutes Annotated. A diversion granted for any of the offenses enumerated in this section shall be considered as a conviction.~~

~~(k) Written authorization from the owner or lessee of the property to conduct the activities at the identified site.~~

Each licensee shall display the license in a prominent place so that it is clearly visible to the public.

Section 12. That section 5.115.120, Fees for license – Transferability – Exhibition, of The Code of the City of Topeka, Kansas, is hereby amended to read as follows:

~~**Fees for license – Transferability – Exhibition**~~**Sidewalk vendor—One location; Use of sidewalk.**

~~(a) The fee for the license required by this chapter shall be \$140.00. There shall be no proration of this fee. No license issued under the provisions of this chapter shall be used by any person, other than the one to whom it was issued. Any person engaged in activities as described in TMC 5.115.010 shall exhibit their licenses at all times.~~

~~(b) Notwithstanding the foregoing, the fee for the license required for each mobile restaurant, mobile food service unit or push cart shall be \$250.00. There shall be no~~

456 ~~proration of this fee. No license issued under the provisions of this chapter shall be used~~
457 ~~by any person, other than the one to whom it was issued.~~

458 (a) Each license shall authorize sales only at one location, which shall be
459 identified in the license.

460 (b) A sidewalk vendor has no exclusive right to a particular sidewalk location.
461 The city manager or designee reserves the right to restrict use of the sidewalk or
462 impose conditions on the license after taking into consideration the potential for
463 congestion, access to adjoining businesses, pedestrian traffic and any other factor that
464 may inconvenience the public.

465 (c) A sidewalk vendor shall not block access to residences or businesses and
466 shall ensure that there is access of at least five feet in width for passage of wheelchairs
467 and electric personal assistive mobility devices.

468 Section 13. That section 5.115.130, Display, of The Code of the City of Topeka,
469 Kansas, is hereby amended to read as follows:

470 **DisplayFlea market promoter—License required.**

471 ~~A separate license shall be issued to each person licensed under the provisions~~
472 ~~of this chapter, which license shall be conspicuously displayed by the licensee. Every~~
473 ~~licensee shall have the license in the licensee's possession at all times the licensee is~~
474 ~~engaging in business, and display the license to any person upon request; and if any~~
475 ~~licensee sells, offers or exposes for sale any goods, wares or merchandise from a~~
476 ~~wagon, cart, truck, automobile or any other vehicle, the license shall be posted in a~~
477 ~~conspicuous place upon the vehicle.~~

(a) It shall be unlawful to rent space or allocate space to flea market sellers without a flea market promoter license issued pursuant to this chapter.

(b) A flea market promoter providing space to flea market sellers at more than one location shall be required to obtain a license for each location. Only one license per location shall be required for each flea market and individual flea market sellers shall not be required to obtain any other city license in order to operate at a flea market.

Section 14. That section 5.115.140, Issuance of license, of The Code of the City of Topeka, Kansas, is hereby amended to read as follows:

~~Issuance of license~~Flea market promoter—License application; Fee; Duration.

~~Upon receipt of an application for certificate of registration and license, the city clerk shall forward the application to the planning agency and police department. Within 10 days of the application date the planning agency and police department shall review the application for compliance with appropriate zoning requirements (planning) and confirmation of the applicant's criminal record (police). The city clerk shall issue a license after receipt of approval from the planning agency and police department. Such license shall contain the signature and seal of the issuing officer and shall show the name and address of the license, the date of issuance and length of time the license shall be operative, and the nature of the business involved. A transient merchant/peddler license shall be valid for a period not to exceed 30 consecutive days and shall be valid only for sales at the site identified in the application. Not more than one license may be issued to any transient merchant during any 120-day period of time. Licenses for mobile restaurants, mobile food service units or push carts shall be valid~~

for a period of six months. The city clerk shall keep a permanent record of all such licenses issued and submit a copy of such license to the chief of police. The licensee shall carry the certificate at all times.\

(a) Application shall be made to the city clerk on a form provided by the city clerk. In addition to paying the license fee, the applicant shall attest to the truthfulness of the application and shall complete the application in full, providing the following information:

(1) Name, permanent address and contact information for the applicant. If the applicant is not an individual, the names and permanent addresses of the officers of the corporation or the members of the partnership, firm, limited liability company or other business entity.

(2) The location or address of the flea market and the zoning district.

(3) A statement indicating whether or not the applicant has had a flea market license revoked by the city or another municipality within the two preceding years prior to the date of application.

(4) Name of the property owner on which the flea market will be operated and written permission of the property owner if the applicant is not the property owner.

(5) The period of time for which the flea market will be in operation.

(b) License Fee; Duration. The license fee shall be \$100 and shall not be pro-rated or refundable for any reason, including denial of an application or license revocation. The license shall expire on December 31 of the year in which it is issued.

Section 15. That section 5.115.150, Penalties, of The Code of the City of Topeka, Kansas, is hereby amended to read as follows:

Penalties Flea market promoter—License issuance; Denial; Right to appeal.

~~Any person found in violation of the provisions of this chapter shall be fined not less than \$100.00, nor more than \$499.00, and/or shall serve in jail not more than 179 days.~~

(a) The city clerk shall review each license application and shall consult with other city departments, as applicable. The city clerk, after consultation with the legal department, may deny the license application for any of the following:

(1) Fraud, misrepresentation or any false statement contained in the license application.

(2) Failure to pay the license fee and/or provide all of the information requested in the license application.

(3) Operation of the business would violate the zoning code.

(4) Revocation of a flea market license by the city or another municipality within the two preceding years prior to the date of application.

(b) Except for a denial based upon subsection (a)(2), an applicant may appeal the decision to the council in accordance with TMC 5.05.120.

Section 16. That section 5.115.160, Denial or revocation of registration and license, of The Code of the City of Topeka, Kansas, is hereby amended to read as follows:

~~Denial or revocation of registration and license~~**Flea market promoter—
Display of license.**

~~The city may deny or revoke a registration and license if the applicant or licensee has been convicted of a crime set forth in TMC 5.115.110.~~

Each licensee shall display the license in a prominent place so that it is clearly visible to the public.

Section 17. That The Code of the City of Topeka, Kansas, is hereby amended by adding a section to be numbered 5.115.170, which said section reads as follows:

Flea market promoter—Records.

Each licensee shall keep accurate records of the names and addresses of each flea market seller, together with a brief description of the type of merchandise offered for sale. The licensee shall, upon request by a law enforcement officer or the city clerk, submit such records for inspection.

Section 18. That The Code of the City of Topeka, Kansas, is hereby amended by adding a section to be numbered 5.115.180, which said section reads as follows:

Mobile food vendors—License required; Exceptions.

It shall be unlawful for any person to conduct business as a mobile food vendor without a license having been issued pursuant to this chapter unless one of the following exceptions applies:

(a) The person is a vendor approved by the sponsor of a special event for which the sponsor has secured a special event permit in accordance with Chapter 12.70 of the Code.

(b) The person is selling food and/or beverages in a farmer's market registered with the Kansas Department of Agriculture.

(c) The person has a permanent restaurant business location in the city and operates a mobile food unit at other locations for no more than ten days during a calendar year.

(d) The person is providing catering services to a private event that is not open for the sale of food and/or beverage to the general public.

(e) The person is a vendor operating in a park or recreational facility that is under the jurisdiction of the Shawnee County Parks & Recreation department.

Section 19. That The Code of the City of Topeka, Kansas, is hereby amended by adding a section to be numbered 5.115.190, which said section reads as follows:

Mobile food vendor—License application; Fee; Duration.

(a) Application shall be made to the city clerk on a form provided by the city clerk. In addition to paying the license fee, the applicant shall attest to the truthfulness of the application and shall complete the application in full, providing the following information:

(1) Name and permanent address of the applicant and the business. If the applicant is not an individual, the names and permanent addresses of the officers of the corporation or the members of the partnership, firm, limited liability company or other business entity.

(2) The name of the owner and the type, make and registration number of the vehicle(s).

(3) A brief description of the nature of the business and the food/beverage being offered for sale.

(b) The applicant shall pay a license fee in the amount of \$300.00, which shall not be pro-rated or refundable for any reason, including denial of an application or license revocation.

(c) A mobile food vendor license is valid until December 31 of the year in which it is issued; except that the license is not valid on days during which special events permitted pursuant to TMC Chapter 12.70 occur unless the participation of the licensee has been approved by the special event sponsor.

Section 20. That The Code of the City of Topeka, Kansas, is hereby amended by adding a section to be numbered 5.115.200, which said section reads as follows:

Mobile food vendor—License issuance; Denial; Right to appeal.

(a) The city clerk shall review each license application and shall consult with other city departments, as applicable. The city clerk, after consultation with the legal department, may deny the license application for any of the following:

(1) Fraud, misrepresentation or any false statement contained in the license application.

(2) Failure to pay the license fee and/or provide all of the information requested in the license application.

(3) Revocation of a license for mobile food vending by the city or another municipality within the two preceding years prior to the date of application.

(b) Except for a denial based upon subsection (a)(2), an applicant may appeal the decision to the council in accordance with TMC 5.05.120.

612 Section 21. That The Code of the City of Topeka, Kansas, is hereby amended
613 by adding a section to be numbered 5.115.210, which said section reads as follows:

614 **Mobile food vendor—Prohibited acts.**

615 It shall be unlawful for a mobile food vendor to do any of the following:

616 (a) Failing to comply with zoning ordinances.

617 (b) Locating a unit where the unit or a line of customers would hinder
618 vehicular, pedestrian or bicycle traffic or block or reduce sidewalk access to less than
619 five feet in width for passage of wheelchairs and electric personal assistive mobility
620 devices.

621 (c) Blocking or obstructing access to residences, businesses, driveways or
622 access points to a property.

623 (d) Operating on private property without the written permission of the
624 property owner.

625 (e) Conducting business between the hours of midnight and 7:00 a.m.

626 (f) Failing to have a trash receptacle attached to the unit or located within 15
627 feet of the unit. The receptacle cannot interfere with vehicle access, pedestrian
628 movement or handicap-accessible routes to and around the unit. Immediately upon
629 cessation of vending, the vendor shall remove and properly dispose of all trash and litter
630 accumulated at the vending site.

631 (g) Failing to maintain any license or certification required by the State of
632 Kansas or Shawnee County. Upon request, the vendor shall provide such documents
633 to any law enforcement officer or city employee.

Section 22. That The Code of the City of Topeka, Kansas, is hereby amended by adding a section to be numbered 5.115.220, which said section reads as follows:

Mobile Food vendors—Display of license.

Each licensee shall display the license in a prominent place so that it is clearly visible to the public.

Section 23. That original § 5.115.010 through § 5.115.160 of The Code of the City of Topeka, Kansas, are hereby specifically repealed.

Section 24. This ordinance shall take effect on January 1, 2017 and be in force from and after its passage, approval and publication in the official City newspaper.

Section 25. This ordinance shall supersede all ordinances, resolutions or rules, or portions thereof, which are in conflict with the provisions of this ordinance.

Section 26. Should any section, clause or phrase of this ordinance be declared invalid by a court of competent jurisdiction, the same shall not affect the validity of this ordinance as a whole, or any part thereof, other than the part so declared to be invalid.

PASSED AND APPROVED by the City Council on _____.

CITY OF TOPEKA, KANSAS

Larry E. Wolgast, Mayor

ATTEST:

Brenda Younger, City Clerk

VENDOR LICENSE SUMMARY

Effective January 1, 2017

Type of Vendor	Definition	License Required?	License Exemptions	License Fee and Duration	License Requirements	Criminal Background Check required?	Hours of Operation
<i>Transient</i>	sells good/food products on private property/temporary business	Yes (License not valid for special events unless event sponsor approves)	• vendor approved by sponsor for special event that has been permitted by city • sales located in convention centers, shopping centers • garage sales; auctions • sales at athletic events/concessions sponsored by not-for-profits • sales at farmer's markets registered with the Kansas Dept. of Agriculture	\$10 per day	sales tax certificate number, written permission of property owner/tenant, site plan	No	8 a.m. – midnight
<i>Peddler</i>	sells goods/food products door to door (homes)	Yes	not-for-profits, educational or religious organizations	\$250, plus cost of criminal background check. License expires 12/31 of year of issuance	No convictions for certain crimes	Yes	9 a.m – 6 p.m.
<i>Solicitor</i>	takes orders for goods/food products door to door (homes)	Yes	not-for-profits, educational or religious organizations	\$250, plus cost of criminal background check. License expires 12/31 of year of issuance	No convictions for certain crimes	Yes	9 a.m – 6 p.m.

VENDOR LICENSE SUMMARY

Effective January 1, 2017

Type of Vendor	Definition	License Required?	License Exemptions	License Fee and Duration	License Requirements	Criminal Background Check required?	Hours of Operation
<i>Sidewalk</i>	sells good/food products on sidewalk	Yes (License not valid for special events unless event sponsor approves)	• vendor approved by sponsor for special event that has been permitted by city • sales at farmer's markets registered with the Kansas Dept. of Agriculture	\$10 per day	sales tax certificate number, written permission of property owners/tenants if operating in front of retail business, certificate of liability insurance or hold harmless agreement	No	8 a.m. – midnight
<i>Flea Market Promoter</i>	organizes flea market; solicits vendors	Yes	None	\$100. License expires 12/31 of year of issuance	appropriate zoning, written permission of property owner, duration	No	N/A
<i>Flea Market Seller</i>	sells items at a flea market	No if working for flea market promoter	N/A	N/A	N/A	No	N/A
<i>Mobile food vendor</i>	sells food/beverages from a mobile food unit	Yes (License not valid for special events unless event sponsor approves)	• vendor approved by sponsor for special event that has been permitted by city • Sales at farmer's markets registered with the Kansas Dept. of Agriculture • Vendor has a permanent restaurant business; can operate mobile food unit no more than 10 days a year • Private catering services • Vendor is operating in a park/recreational facility operated by Shawnee Co.	\$300. License expires 12/31 of year of issuance	vehicle information, written permission of property owner, trash receptacles, state licensure, if required	No	7 a.m. – midnight

12.05.010 Special event permits.

(a) Definitions. As used in this section:

“Block party” means an organized celebration, commemoration, occasion or activity, that occurs on public property that is held on one or more block areas and that does not exceed five days in length, and involves the participation of individuals or any group including but not limited to social, private, professional, philanthropic, charitable or religious entities.

“Block party permit” means a letter of approval issued to an organizer or sponsor of a block party. Depending on the scope of the event, additional permits may be required by city code.

(b) Application. Applications for a block party permit shall be made to transportation operations superintendent at least 10 business days prior to the block party event. Applicants shall provide:

- (1) Name and location of block party.
- (2) Beginning and ending dates and times of block party.
- (3) Organizer or sponsor of block party.
- (4) Address of organizer or sponsor.
- (5) Local address of organizer or sponsor, if different from subsection (b)(4) of this section.
- (6) Participants’ names, addresses, and commodities or services offered.
- (7) Such other information as deemed necessary.
- (8) Certificate of public liability insurance in the amount of \$500,000; provided, however, a hold-harmless agreement with the city may be substituted for the insurance requirement for block parties which will be limited exclusively to the serving of food.
- (9) Obtain at organizer or sponsor’s sole expense all traffic control equipment as required by the city traffic engineer.
- (10) Furthermore, applicant shall comply with all rules imposed by the city traffic engineer. Any changes to the application must be made in writing prior to the block party. The applicant shall, as continuing responsibility, monitor and update the list of participants. Failure to submit and maintain an accurate application, list of participants, and other required information shall void the permit. The city reserves the unilateral right to deny or revoke any block party permit.

(c) Permit.

(1) Upon approval of their application the applicant shall be given a block party permit.

(2) The applicant shall have the block party permit available at the site of the block party and shall present it at the request of any city official or law enforcement officer.

(d) Violation.

(1) It shall be unlawful for any person, organizer or sponsor to hold a block party without having beforehand secured a block party permit.

(2) Further, it shall be unlawful for any person, organizer, or sponsor to fail to comply with any of the requirements contained in this section during the entire period of the block party.

(e) Access for Emergency Vehicles. Access for emergency vehicles must be provided during the entire period of the block party.

(f) Disabandonment for Unlawful Activities or Threat to Public Safety. Any member of the police department or other properly constituted authority shall have the power and it shall be the duty of each of them to cause any block party to be disbanded whenever any portion of this section, or of any ordinance, regulation or law concerning public health and safety or public peace and order has been or is being violated.

(g) Relationship to Other Ordinances. Complying with the requirement of this section shall not relieve any person, organizer or sponsor from complying with all other ordinances. (Ord. 18278 § 1, 7-13-04; Ord. 17704 § 1, 7-24-01; Code 1981 § 29-1. Code 1995 § 130-1.)

Cross References: Police department, TMC 2.25.230; traffic engineer, TMC 10.10.010; transportation operations division, TMC 10.10.060.



Today's Date: _____

License # _____

City of Topeka

Special Event Permit Application

Submit this application, including support documentation and applicable fee of \$25 to: City of Topeka City Clerk's Office, 215 SE 7th Street Room 166, Topeka, Kansas 66603. For assistance call **785/368-3940** during business hours.

Event Information

Name of Event _____

Event Date(s) _____ Start Time: _____ am/pm End Time: _____ am/pm

Provide full description of event _____

Location(s) _____

Date(s) and Time(s) of Street/Sidewalk Closures (or attach information): Date(s) _____

Set Up: From _____ to _____ am/pm Tear Down: From _____ to _____ am/pm

Route – Please attach a map **AND** describe the route showing the Start and Finish areas

Estimated attendance _____

Rain Date requested? Yes No Date(s) _____

PLEASE CHECK ALL THAT APPLY TO YOUR EVENT:

<u>Type of Event</u>	<u>Event Details</u>	<u>Equipment at Event</u>
☐ Festival	☐ Alcohol Served	☐ Amplified Speaking/Music Hours of: _____ to _____
☐ Parade	☐ Alcohol Sales	☐ Noise Exception Requested Council District No. _____
☐ Block Party or Picnic	☐ Number of Food Vendors	☐ Portable Restrooms
☐ Sporting Event or Competition	☐ Number of Merchant Vendors	☐ Stage/Props/Production
Other: _____	☐ Open to Public	☐ Dumpsters/Receptacles
_____	☐ Animals	Other: _____
	☐ Street or Sidewalk Closure _____ to _____	Hours of: _____

State Sales Tax Information: State of Kansas Sales Tax Identification Number(s) must be provided for ALL food and merchant vendors. (Event sponsors are required to provide the Kansas Department of Revenue with notification of an event and a list of participating vendors.)

Food Vendor Tax Information: _____

Merchant Vendor Tax Information: _____

Primary Contact Person

Name _____ Driver's License No. _____
Address _____ Zip _____
Home Phone _____ Work Phone _____ Cell Phone _____
Email _____

Organization and authorized Head of Organization/Sponsor

Organization/Sponsor _____ Address _____
Zip _____
Business Phone _____ Fax _____ Email _____
Is the Event a Fundraiser? Yes No Beneficiary _____
Registration/Entry Fee? Yes No Amount \$ _____

Traffic/Parking

Yes No Are street closures requested for your event? If yes, list all known streets you are requesting to be closed for your event** (*Attach a site plan showing intersections to be closed*)

****If there is a need to bag or cover parking meters, please contact the City of Topeka Parking Section at 368-3916 for further information.**

Note: Street closures require **Type III Barricades** which can be rented locally. The rental cost and coordination is the responsibility of the organizer.

Explain how you plan to notify surrounding residents and/or businesses of the street closure and what date:

Staging Area: Parking Lot _____ City Street(s) _____
_____ Staging Area beginning time _____
Disbandment area _____

Fire Access

Yes No Will the Fire Department have access to all sites in the event of an emergency?

If not, please provide a contingency plan in the event of an emergency. Yes No

Will any fire hydrants be obstructed? Yes No

Will you be supplying your own First-Aid Station? Type _____ Location _____

Note: The Fire Department requires Type III Barricades for all street closures as well as volunteer(s) assigned to the barricades in case of an emergency in the area. The volunteer would be responsible for removing the barricade in order to allow emergency personnel to travel on the street.

Clean up

What is the plan for cleaning and disposing of all refuse from this event? _____

Clean up Personnel provided by _____ Finish time _____

Security

Will you have **private** security at your event? Yes No

If yes, who is the provider? _____

Insurance

The Event Organizer is required to provide an original Certificate of Liability Insurance in the minimum amount of \$500,000 listing the City of Topeka as an Additional Insured relative to the event with the same coverage as the Insured without restrictions for the following events:

- Neighborhood parades requesting police escort and use of street right-of-ways
- Parades
- Festivals
- Sporting Events

A hold harmless agreement with the City may be substituted for the insurance requirement for neighborhood block parties which will be limited exclusively to the serving of food and non-alcoholic beverages.

Please mail or deliver completed application to: City Clerk's Office, 215 SE 7th Street, Room 166, Topeka, KS 66603.

Applicant's Statement of Agreement:

Everything that I have stated on this application is correct to the best of my knowledge. I have read, understood, and agree to abide by the rules and regulations included in this application including my obligations under the "Process and Instructions" section of this application. The permit, if granted, is not transferable and is revocable at any time at the absolute discretion of the City of Topeka. I hereby affirm that the above information is true and correct in describing the intent of this application. I understand that the issuance of the Special Event Permit is contingent upon compliance of all conditions and requirements. I,

_____, the undersigned, agree to abide by the provisions in this application and the instructions attached hereto.

PRINT Name of applicant

Signature of event applicant

Date

(Rev. 07/07/2016)

FOR OFFICIAL USE ONLY:

City Clerk's Office: Date Permit Received in Clerk's Office _____ By _____

YES NO Special Event Application Fee Paid: Amount \$ _____
Date _____ Receipt # _____ Check# _____ Cash Credit Card

City of Topeka Internal Routing and Authorization

Signatures/Date

1. **City Clerk's Office** _____ Date _____
Comments: _____

2. **Topeka Police Department** _____ Date _____
Comments: _____

Zone _____ Shift _____ Shift commander notified of event _____
3. **Topeka Fire Department** _____ Date _____
Comments: _____

4. **Traffic Engineering Division** _____ Date _____
Comments: _____

5. **Street Maintenance Division** _____ Date _____
Comments: _____

6. **Legal Department** _____ Date _____
Comments: _____

7. Return to City Clerk's Office for issuance of Special Event Permit.

OFFICIAL USE ONLY:

APPROVAL TO ISSUE EVENT PERMIT:

YES NO DATE _____ BY _____



City of Topeka
Council Action Form
Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
November 1, 2016

DATE:	November 1, 2016	
CONTACT PERSON:	Brandon Kauffman, Director of Finance	DOCUMENT #:
SECOND PARTY/SUBJECT:		PROJECT #:
CATEGORY/SUBCATEGORY	018 Public Hearings / 011 Other	
CIP PROJECT:	No	
ACTION OF COUNCIL:	Discussion	JOURNAL #:
		PAGE #:

DOCUMENT DESCRIPTION:

DISCUSSION concerning the establishment of a Tax Increment Finance (TIF) District at SW 29th Street and SW Fairlawn Road for the proposed redevelopment of the area.

POLICY ISSUE:

Tax increment financing (TIF) is a public financing method that is used as a subsidy for redevelopment, infrastructure, and other community-improvements. The Governing Body will discuss the possible establishment of a TIF district for property at the northwest corner of 29th and Fairlawn for the Wheatfield Development.

STAFF RECOMMENDATION:

Discussion only.

BACKGROUND:

29 Fairlawn, L.L.C., a development entity led by Jim Klausman and Floyd Eaton, has purchased property of approximately 13 acres at the northwest corner of 29th and Fairlawn in southwest Topeka. The developer has requested assistance from the City of Topeka in the redevelopment of the property through the use of a TIF, community improvement district and industrial revenue bonds without tax abatement.

The plan is in the early stages of development and the development size and density depends on pending access studies being conducted with the Kansas Department of Transportation. The area qualifies as a "conservation area" under the state TIF statutes because the area contains a substantial number of deteriorating structures which create economic obsolescence.

The developer plans to create a mixed use development of retail, restaurants, multi family and office space. Tax increment financing would be used to pay for eligible redevelopment costs, on a pay-as-you-go basis for land acquisition, site preparation, infrastructure improvements and parking facilities.

Tax Increment Financing allows the increased tax revenue resulting from the redevelopment of property to pay for eligible costs in the redevelopment project. Once a TIF district is established and a redevelopment project plan is adopted by the governing body, the increment of increased tax revenue is set aside by the County Treasurer, to be used by the City to reimburse the developer for qualified expenses. After all eligible costs have been paid, or the City has reimbursed the maximum amount approved, the property tax increment will be terminated and all tax revenue is distributed to the City, County, School District and other applicable taxing jurisdictions.

The first step in establishing the tax increment district is the adoption of a resolution which states the governing body is considering the establishment of a TIF district and sets the date for a public hearing on the matter. The earliest date a public hearing may be held for this project is December 20, 2016. After closing the public hearing, the governing body may adopt an ordinance establishing the redevelopment district. The final step in the approval process involves the adoption of a detailed project plan and approval of a development agreement by the governing body.

The initiating resolution before the governing body for consideration would direct the City Clerk to publish the resolution in the City's official newspaper and to mail copies, by certified mail, to the owners and occupants of all property located within the district and to the Board of County Commissioners and Board of Education. The resolution includes a map of the proposed district and a proposed district plan identifying potential redevelopment project areas and a general description of buildings and facilities to be constructed or improved.

BUDGETARY IMPACT:

The TIF district would be established as a reimbursement to the developer as a pay-as-you-go district, therefore the City would not take on any risk or financial obligations as a result of the redevelopment. The developer will be solely responsible for paying project debt, regardless of whether the TIF generates enough revenue to reimburse the TIF-eligible project costs.

The City has entered into a funding agreement with the developer to cover all costs of mailing and financial advisory services.

SOURCE OF FUNDING:

All costs for the redevelopment will be paid by the developer.

ATTACHMENTS:

Description

Redevelopment District Boundary

Wheatfield Application

WHEATFIELD VILLAGE

Project 14-5195

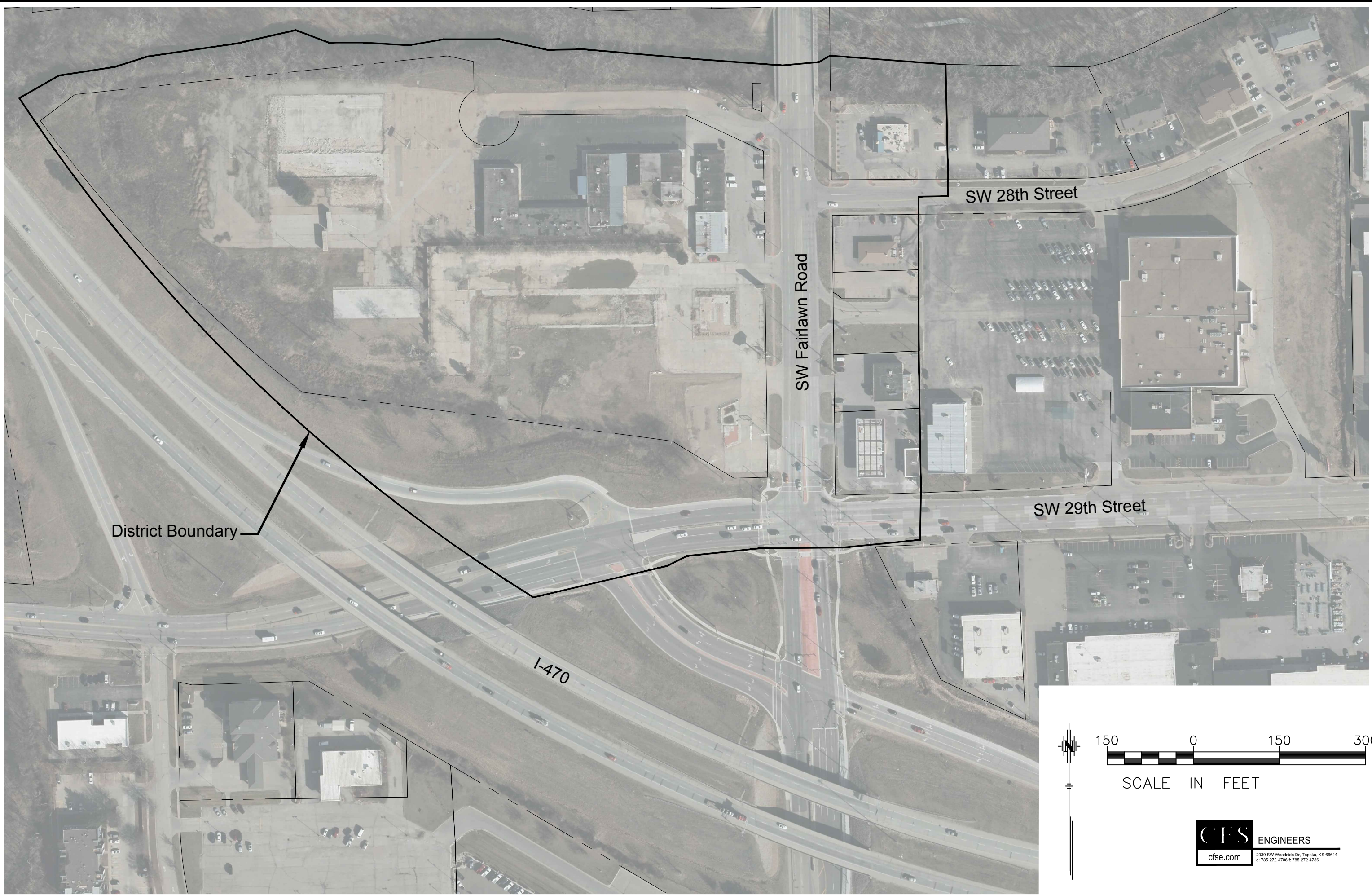
October 28, 2016

DISTRICT BOUNDARY

A portion on the Southeast Quarter of Section 9, the Southwest Quarter of Section 10, the Northwest Quarter of Section 15, and the Northeast Quarter of Section 16, all in Township 12 South, Range 15 East of the 6th P.M., in the City of Topeka, Shawnee County, Kansas described as follows:

Beginning at a point on the West line of said Southwest Quarter of Section 10 at a point 813.39 feet North of the Southwest corner of said Quarter Section, said point being on the extension of the North line of Shunga Plaza Subdivision and in the center of Shunga Creek; thence Southeasterly on the North line of said Shunga Plaza Subdivision a distance of 261.00 feet more or less, to a point 50-feet easterly of the West line of Lot 2, Block D of said Shunga Plaza Subdivision; thence South on a line parallel with and 50-feet easterly of the West line of said Lot 2, Block D a distance of 226.45 feet more or less, to the center of Southwest 28th Street as shown on the Plat of said Shunga Plaza Subdivision; thence West on the center of said Southwest 28th Street a distance of 50.08 feet, more or less; thence South on the East lines of Lots 5 and 6, Block B of said Shunga Plaza Subdivision, and the East line of Lot 1, Block A, of Phillips 66 Subdivision No.2 and it's extension thereof a distance of 590 feet more or less to the South curb line of Southwest 29th Street; thence Westerly and Southwesterly on said South curb line and its extension a distance of 680 feet more or less to a point 100 feet measured at right angles to the center of the west-bound lanes of Interstate-470; thence Northwesterly and Northerly along a line being parallel with of 100 feet Northeasterly of said center of the west-bound lanes, a distance of 1,275 feet more or less to the center of Shunga Creek; thence Easterly on the center of said Shunga Creek a distance of 1,380 feet more or less to the point of beginning.

J:\2014Proj\145195\DWGS\district boundary exhibit.dwg, District boundary exhibit, 10/28/2016 12:19:27 PM



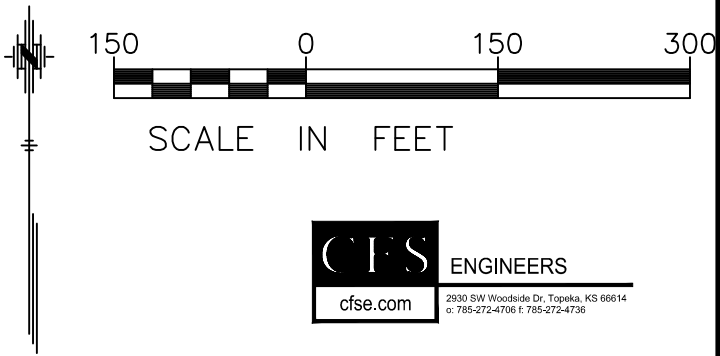
District Boundary

SW Fairlawn Road

SW 28th Street

SW 29th Street

I-470



CFS ENGINEERS
cfse.com
2830 SW Woodside Dr., Topeka, KS 66614
785-272-4706 F 785-272-4736

**CITY OF TOPEKA, KANSAS
PUBLIC FINANCING REQUEST IN CONNECTION WITH
29TH AND FAIRLAWN PROJECT**

FOR CONSIDERATION BY: CITY COUNCIL, CITY OF TOPEKA, KANSAS
DOUGLAS GERBER, CITY MANAGER
BRANDON KAUFFMAN, FINANCE DIRECTOR
LISA ROBERTSON, CITY ATTORNEY
PHIL WOLFE, COUNSEL

SUBMITTED BY: 29 FAIRLAWN, LLC

DATE SUBMITTED: OCTOBER 26, 2016

A. PURPOSE:

This submission is made by 29 Fairlawn, LLC (the “Developer”) to the City of Topeka, Kansas (the “City”) to request that the City Council consider the creation of a tax increment financing district (“TIF District”) and community improvement district (“CID” or “CID District”) (collectively, the “Districts”) for purposes of funding a portion of the costs for the redevelopment of a commercial site generally located at Southwest 29th Street and Fairlawn Road (the “Project”). Both TIF and CID financing are requested to be structured as pay-as-you-go; neither TIF bonds nor CID bonds are requested in connection with this Project.

At this time Developer is requesting only creation of a TIF District. Developer anticipates seeking creation of a CID District contemporaneous with the City Council’s consideration of a TIF Project Plan as explained below. Developer also intends to submit a formal application for industrial revenue bond financing (“IRBs”) solely for the purpose of obtaining a sales tax exemption on the purchase of construction materials and FFE for the Project (note Developer is not seeking IRBs for purposes of property tax abatement). In short, none of the requested incentives sought for this Project will have any impact upon the City’s credit.

B. PROPOSED PROJECT:

1. Project Improvements

The Project is composed of mixed commercial uses and associated amenities and infrastructure (the “Improvements”) proposed for development within or contiguous to the Districts. The Project is currently in the planning stages; at this time the following uses/improvements are anticipated to be constructed in connection with the Project:

- Retail/restaurant development.
- Multi-family residential development.
- Garage and surface parking.

- Landscaping, lighting, utilities, storm water retention/detention improvements, sidewalks/walkways, streets/drives, ingress/egress, signalization and other associated infrastructure improvements.

Additional Improvements or variation from those described above may be included as planning progresses.

2. Project Cost and Financing

A comprehensive budget for the Project is currently being developed. Although a final cost analysis has not been completed, based upon preliminary estimates the total Project cost could approach \$60-80 million. The Project will be primarily funded by private debt and equity. The Developer is currently refining its economic model, but it is clear at this time a portion of the Project costs will need to be funded by economic development incentives including TIF financing and CID financing in order for the Project to be economically viable. A detailed Project Sources and Uses will be provided in connection with the submission of any TIF Project Plan.

3. Specific Incentives Requested

The following incentives are requested in connection with the Project:

- TIF financing: Real property tax increment and City portion of sales tax increment
- CID financing: 1% add-on sales tax
- IRBs: For sales tax exemption only, no abatement sought

Establishment of a TIF District is governed by K.S.A. 12-1770 *et seq.* (the “TIF Act”) and establishment of a CID District is governed by K.S.A. 12-6a26 *et seq.* (the “CID Act”). A boundary map and legal description of the proposed TIF District boundaries will be provided prior to calling the public hearing to establish the TIF District. The boundaries of the CID District will encompass the proposed development in the northwest corner of 29th and Fairlawn and will be finalized upon moving forward with calling a public hearing to consider establishment of the CID District.

C. DEVELOPER:

The Developer is a special-purpose entity formed for purposes of developing the Project. The principals of the Developer consist of members of the City’s business community, including Jim Klausman and Floyd Eaton.

In addition, consultants retained by the Developer to advance the Project consist of:

- John Petersen and Bob Johnson, Polsinelli (Legal)
- Matt Pennington, Drake Development (Development)
- Greg Schwerdt and Mike Hampton, Schwerdt Design Group (Architecture)
- Kevin Holland, CFS Engineers (Engineering)

D. STATUTORY BASIS FOR CREATION OF REQUESTED TIF DISTRICT AND CID:

1. Eligible Area Designation (TIF District)

In order to establish a TIF District, the area within the district must be established by the City as an “eligible area” pursuant to the TIF Act. Regarding the TIF Act, “eligible area” means a blighted area, conservation area, enterprise zone, intermodal transportation area, major tourism area or a major commercial entertainment and tourism area or bioscience development area (K.S.A. 12-1771a).

The City must first adopt a resolution calling a public hearing to establish a TIF District pursuant to K.S.A. 12-1771. Then, the City will hold a public hearing to consider establishment of the TIF District no less than 30 days but no more than 70 days after setting the hearing. At the public hearing, the Developer will request the City to determine that the proposed TIF District is an “eligible area” because it a conservation area as defined by the TIF Act (note that the Developer believes the TIF District would also qualify as a blighted area, but will alternatively seek the conservation area designation pursuant to the preference of the City). Following the public hearing the City Council may make a statutory finding that the proposed TIF District is a “conservation area”, which means any improved area comprising 15% or less of the land area within the corporate limits of a city in which 50% or more of the structures in the area have an age of 35 years or more, which area is not yet blighted, but may become a blighted area due to the existence of a combination of two or more of the following factors:

- (1) Dilapidation, obsolescence or deterioration of the structures;
- (2) illegal use of individual structures;
- (3) the presence of structures below minimum code standards;
- (4) building abandonment;
- (5) excessive vacancies;
- (6) overcrowding of structures and community facilities; or
- (7) inadequate utilities and infrastructure.

The Developer intends to submit a Conservation Study to the City demonstrating that all statutory factors are met for designation of the TIF District as a conservation area, including establishment of four of the seven factors described above.

2. CID Petition

The first step in the process of establishing a CID is submission of a petition by landowners within the boundaries of the proposed district. Pursuant to K.S.A. 12-6a29, a municipality may create a CID upon receipt of a petition signed by the owners of more than 55% of the land area within the proposed district and signed by the owners collectively owning more than 55% by assessed value of the land area within the proposed district. The Developer will submit such a petition at a later date prior to calling the public hearing for establishment of the CID District.

E. PROCESS / TIMELINE

1. Tax Increment Financing

a. TIF District

The first step in creating a TIF District is the City Council's adoption of a resolution calling a public hearing to consider establishment of a TIF District. The public hearing must be set more than 30 days but no more than 70 days after adopting the resolution to call the hearing (please see a tentative incentive and entitlement schedule attached as Exhibit A). Creation of a TIF District merely defines a geographic boundary and sets the property and sales tax base for a future TIF Project Plan—at the district creation stage the City is not committing to granting any incentives in any amount whatsoever. However, moving forward with establishing a TIF District at this point is a necessary substantive step enabling the Developer to continue designing the Project, structuring the financing package for the Project, and seeking first-class tenants for the Project.

With regard to the initial statutory step of calling the public hearing for creation of the TIF District, the resolution adopted need only contain the following information:

- (1) Give notice that a public hearing will be held to consider the establishment of a TIF District and fix the date, hour and place of such public hearing;
- (2) describe the proposed boundaries of the TIF District;
- (3) describe the TIF District Plan which identifies in a general manner all of the buildings and facilities that are proposed to be constructed or improved in each redevelopment project area;
- (4) state that a description and map of the proposed TIF District are available for inspection at a time and place designated; and
- (5) state that the governing body will consider findings necessary for the establishment of a TIF District.

The proposed District Plan as required by K.S.A. 12-1771 to adopt a resolution to call a public hearing to consider establishment of a TIF District is as follows:

The District shall consist of one (1) or more redevelopment project areas, which are anticipated to include a mix of uses including retail, restaurant, and other commercial uses and residential uses with associated amenities, along with associated infrastructure including but not limited to structured and/or surface parking, landscaping, lighting, utilities, storm water improvements, sidewalks/walkways, streets/drives, ingress/egress improvements, green space, signalization and other infrastructure improvements.

b. TIF Project Plan

Following establishment of the TIF District, one or more TIF Project Plans will be submitted in phases. Each project plan will contain details of the TIF Project(s) to be constructed within or contiguous to the TIF District, including details regarding financing. Each project plan submitted by Developer will also contain a feasibility study in compliance with the TIF Act for the City's consideration.

It is at the time of adoption of a TIF Project Plan, which also requires calling and holding a second public hearing, that the amount of TIF incentive to be granted to the Project is considered by the City Council.

2. Community Improvement District Financing

After submission of the CID petition as described above, the next step is adoption by the City of a resolution calling a public hearing to consider establishment of the CID District. Following the requisite notice, the City Council will hold the public hearing for creation of the CID District, which Developer proposes will be held at the same City Council meeting as the consideration of the first TIF Project Plan (see Exhibit A attached hereto). It is at this public hearing that the amount of CID incentive to be granted to the Project is considered by the City Council.

F. REQUEST

At this time the Developer requests to work with the City's professional staff to create a timeline for consideration of public incentive financing in connection with the Project. Please see an example of same attached as Exhibit A. Pursuant to discussions with City staff, the first step in the process of creation of a TIF District will be a work session scheduled for the November 1, 2016 City Council meeting.

EXHIBIT A
TENTATIVE INCENTIVE/ENTITLEMENT SCHEDULE
(SEE ATTACHED)

29th AND FAIRLAWN INCENTIVE & ENTITLEMENT SCHEDULE

FORMATION OF TIF DISTRICT	DATE
City Council Work Session Meeting Discuss potential establishment of TIF District	November 1, 2016
City Council Meeting Approve Resolution Calling Public Hearing re: formation of TIF District Note: Must have legal description and boundary map as exhibits to Resolution.	November 15, 2016
City to send copy of Resolution calling public hearing by certified mail, return receipt requested, to the Board of County Commissioners and Board of Education (within 10 days of adoption of Resolution)	November 25, 2016
City to send copy of Resolution calling public hearing by certified mail, return receipt requested, to owners and occupants of land within the proposed redevelopment project area (within 10 days of adoption of Resolution)	November 25, 2016
City to publish Resolution calling public hearing. A sketch clearly delineating the area in sufficient detail to advise....of the particular land to be included with the project area shall be published with the resolution (not less than one or more than two weeks before public hearing). *Please confirm name of newspaper and deadline to provide notice for publication.	Between December 6 and December 13, 2016

FORMATION OF TIF DISTRICT - continued	DATE
City Council Meeting Hold Public Hearing on formation of TIF District (must be held no earlier than November 17 and no later than December 27, 2016)	December 20, 2016
City to send copy of Ordinance approving formation of TIF District to Board of County Commissioners and Board of Education	No later than December 27, 2016
City to publish Ordinance creating TIF District	After December 20, 2016
30-Day Veto Period – The Board of County Commissioners and School Board have thirty days following the conclusion of the hearing to determine, by resolution that the proposed redevelopment district will have an adverse effect on such county or school district. The board of county commissioners or board of education shall deliver a copy of such resolution to the City. If the City receives such a resolution, the City shall within thirty days of pass an ordinance terminating the redevelopment district.	January 19, 2016

APPROVAL OF PROJECT PLAN & CID DISTRICT	DATE
Planning Commission Meeting Determine that Project Plan is in conformance with Comprehensive Plan	TBD
City Council Meeting - Adopt Resolution calling public hearing for Project Plan - Adopt Resolution calling public hearing for formation of CID District	TBD
City to send Resolution for Project Plan by certified mail, return receipt requested, to the Board of County Commissioners and Board of Education (within 10 days of adopting Resolution).	TBD
City to send Resolution for Project Plan by certified mail, return receipt requested, to each owners and occupant of land within redevelopment district project area (within 10 days of adopting Resolution).	TBD
City to send Resolution for CID District by certified mail, return receipt requested to all owners with the District (at least ten days prior to hearing).	TBD

City to publish Resolution calling public hearing for formation of CID District. (once each week for two consecutive weeks with second publication occurring at least 7 days prior to date of hearing)	TBD
City to publish Resolution calling public hearing for approval of Project Plan. A sketch clearly delineating the area in sufficient detail to advise....of the particular land to be included with the project area shall be published with the resolution (not less than one or more than two weeks before public hearing). *Please confirm name of newspaper and deadline to provide notice for publication.	TBD
City Council Public Hearing • Approve Project Plan • Approve Development Agreement • Approve IRB Resolution of Intent • Approve formation of CID District • Approve Zoning	TBD
City to publish Ordinances approving Project Plan, CID District and Zoning	TBD

ZONING	DATE
Developer Submit Zoning Application	TBD
Planning Commission Public Hearing on Zoning	TBD
City Council Meeting	TBD



**City of Topeka
Council Action Form
Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
November 1, 2016**

DATE: November 1, 2016
CONTACT PERSON: Jacque Russell, Human Resources Director **DOCUMENT #:**
SECOND PARTY/SUBJECT: City Manager Selection Process **PROJECT #:**
CATEGORY/SUBCATEGORY 006 Communication / 005 Other
CIP PROJECT: No
ACTION OF COUNCIL: **JOURNAL #:**
PAGE #:

DOCUMENT DESCRIPTION:

DISCUSSION concerning recruitment and selection process for city manager.

POLICY ISSUE:

Considerations for City Manager Selection Process by the Governing Body:

- Review the current City Manager Position Description and revise, as needed
- Determine if an executive search firm will be utilized or internal search conducted by Human Resources
- If utilizing executive search firm, determine scope of work for Request for Proposal or if internal search, develop direction of search for Human Resources
- Determine process for reviewing candidate credentials and recommending candidates for interviews by the governing body
- Determine process for interviewing candidate
- Develop candidate evaluation matrix

STAFF RECOMMENDATION:

Staff recommends discussion of recruitment and selection process for city manager and review of city manager position description for possible revisions before recruitment commences.

BACKGROUND:

James H. Colson submitted his letter of resignation as City Manager for the City of Topeka effective October 7, 2016. Doug Gerber has been appointed by the Governing Body to serve as Interim City Manager until a permanent City Manager commences employment.

BUDGETARY IMPACT:

Budgetary impact is unknown as it will be dependent upon which recruitment method is selected.

SOURCE OF FUNDING:

General Fund

ATTACHMENTS:

Description

City Manager Position Description

CITY OF TOPEKA

City Manager

POSITION SUMMARY

The City Manager shall be responsible to the Council for the proper and efficient administration of all affairs of the city under his or her jurisdiction, and shall, subject to the provisions of the personnel policies of this city and except as otherwise provided for in the Home Rule Charter, have the power to appoint, assign, reassign, discipline, and remove all directors or other department heads responsible to him or her, and the authority to appoint, discipline, and remove subordinate employees subject to the personnel policies of this City.

DUTIES & RESPONSIBILITIES

1. To execute and enforce all laws and ordinances and policies of the Council and to administer the affairs of the City.
2. To sign all contracts binding the city, unless Council approval of the contract or subject matter is required by city ordinance or resolution, state or federal law, or other city officers or employees are specifically authorized by ordinance to approve and sign the contracts. This authority is subject to all legal and administrative reviews and approvals otherwise required by city ordinance.
3. To prepare the agenda for the conduct of business at Council meetings.
4. To attend all meetings of the Council, and its committees, unless excused, and such meetings of boards and commissions as he or she chooses or which he or she is directed to attend by Council, and to participate in discussions at such meetings.
5. To recommend to the Council such measures and ordinances as he or she may deem necessary or expedient and to make such other recommendations to Council concerning the affairs of the city as he or she finds desirable.
6. To investigate the affairs of the city under his or her supervision, or any franchise or contract for the proper performance of any obligation running to the city within his or her jurisdiction.
7. To prepare or cause to be prepared the plans, specifications, and contracts for work which the Council may order.
8. To supervise the purchasing of materials and supplies and to make recommendations to the Council with the awarding of public contracts and to see that all city contracts under his or her direction or that of the Council are faithfully performed.
9. To prepare and submit to the Council such reports as it may require or that the City Manager deems appropriate.

10. To prepare and administer the financial affairs of the city. To provide the Council by February 28 a written report of the city's financial condition and administrative activities for the prior fiscal year and keep the Council at all times fully advised as to the financial condition and needs of the City.
11. To prepare an annual budget for submission to the Council.
12. To prescribe such general rules and regulations as he or she may deem necessary or expedient to the general conduct of the administrative departments under his or her jurisdiction.
13. To recommend organization of departments and divisions in the most efficient and economical manner.
14. When directed by the Council, to represent the city in its intergovernmental relations and to negotiate contracts for joint governmental actions, subject to Council approval.
15. To devote his or her entire time to the duties and interest of the city.
16. To perform such other duties as may be prescribed by the Home Rule Charter or by ordinance or resolution.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of principles and practices of municipal administration that includes operational functions of various units of government.

Ability to quickly develop thorough knowledge of regulations, ordinances and laws governing the municipality.

Ability to analyze a variety of administrative problems and to make sound policy and procedural recommendations.

Knowledge of current administrative City policies and procedures.

Knowledge of the principles, practices and problems of public administration.

Knowledge of the operation, functions, policies, and procedures of modern municipal government.

Knowledge of Federal and State law, local ordinances and programs relating to economic development.

Knowledge of legal provisions affecting the operations of City departments.

Knowledge of human resources management including hiring practices, disciplinary procedures, terminations, etc.

Ability to analyze, interpret, and submit oral and written reports.

Ability to design and develop program proposals.

Ability to translate basic policy decisions into technical concepts and operating results.

Ability to make public presentations to large groups of people.

Ability to direct and participate in procedural and administrative studies.

Ability to handle difficult situations in a diplomatic fashion.

Ability to read, interpret, and use program delivery, revenue and performance data.

Ability to communicate effectively, both orally and in writing.

Ability to establish and maintain effective working relationships with employees, community leaders, city officials, and the general public.

MINIMUM QUALIFICATIONS

Bachelor's degree in Public Administration or closely related field; Master's degree preferred. Minimum 10 years progressively responsible experience in the management government of entities; including: a demonstrated record of effective staff management, strong management of budgetary and financial matters, strong community relations, and experience working with a council or board; or an equivalent combination of training and experience.