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City Council Agenda

**City Council Chambers
214 SE 8th Street
Topeka, Kansas 66603**

November 5, 2013

6:00 PM

Mayor: Larry E. Wolgast

Councilmembers

Karen A. Hiller	District No. 1	Chad Manspeaker	District No. 6
John Campos II	District No. 2	Elaine Schwartz	District No. 7
Sylvia E. Ortiz	District No. 3	Nathan Schmidt	District No. 8
Denise Everhart	District No. 4	Richard Harmon	District No. 9
Michelle De La Isla	District No. 5		

City Manager: Jim Colson

Addressing the Council: No person shall address the Council during a Council Meeting, unless they have notified the City Clerk by 5:00 P.M. on the day of any Council Meeting of their desire to speak on a specific matter on the published meeting agenda or during the public comment portion of the Council Meeting. This limitation shall not apply to items added during the course of a meeting. The Council does not take action with respect to any subject not on the agenda unless added to the agenda by a two-thirds vote of the Council

Persons addressing the City Council will be limited to four (4) consecutive minutes of public address on a particular agenda item. Debate, question/answer dialogue or discussion between Councilmembers will not be counted towards the four (4) minute time limitation. The Chair may extend time with the unanimous consent of the Council or the Council by affirmative vote of five (5) members may extend the four (4) minute limitation.

Persons will be limited to addressing the City Council one (1) time on a particular matter unless otherwise allowed by an affirmative vote of five (5) members of the City Council.

Citizens wishing to offer Public Comment may sign up by phoning the City Clerk's office at 368-3940.

To make arrangements for special accommodations please call 785-368-3940. A 48-hour advance notice is preferred.

The Federal Communications Commission (FCC) has adopted use of the 711 dialing code for access to Telecommunications Relay Services (TRS). TRS permits persons with a hearing or speech disability to use the telephone system via a text telephone (TTY) or other device to call persons with or without such disabilities. To reach the City Clerk's office using the TRS, please dial 711.

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INVOCATION:

PLEDGE OF ALLEGIANCE:

1. PROCLAMATIONS:

"None scheduled at this time."

2. PRESENTATIONS:

"Legislative Agenda Update"

3. ROLL CALL:

4. CONSENT AGENDA:

A. MINUTES of the regular meeting of October 22, 2013

B. APPLICATIONS:

5. NEW BUSINESS:

A. Applications - Retail Cereal Malt Beverage and Scrap Metal Dealers License

APPROVAL of Retail Cereal Malt Beverage and Scrap Metal Dealers License Applications.

Voting Requirement: Majority vote of the Governing Body, including the Mayor.

(Retail Cereal Malt Beverage License applications and Scrap Metal Dealer applications must be approved by the governing body prior to issuance of the licenses.)

6. FIRST READINGS:

A. Charter Ordinance - Meeting Schedule and First Readings

☐ [ATTACHMENTS](#)

A CHARTER ORDINANCE introduced by City Manager Jim Colson, amending Charter Ordinances codified at Topeka Municipal Code Sections A2-26, A2-30 and Section A2-55, all concerning council meetings, agendas and readings. First Reading.

Voting Requirement: Two-thirds vote of the Governing Body, including the Mayor.

(Approval would establish a calendar year schedule for Council Meetings with a minimum of two (2) meetings each month, and eliminate "first readings" of ordinances.)

B. Ordinance - Council Meeting Schedule

☐ [ATTACHMENTS](#)

AN ORDINANCE introduced by City Manager Jim Colson, amending City of Topeka Code Sections 2.15.020 through 2.15.040, 2.15.070, 2.15.080, 3.55.060, 5.20.080 and Section 5.55.120 concerning meetings of the City Council and

specifically repealing said original sections. First Reading.

(Approval would reduce the number of Council meetings per month and eliminate the need for a cover memo to add additional items to an agenda.)

C. Ordinance - Service Monkeys

☐ [ATTACHMENTS](#)

AN ORDINANCE introduced by Councilmember Denise Everhart, concerning exotic and wild animals, amending City of Topeka Code Section 6.05.060 and specifically repealing said original section. First Reading.

(Approval would allow Capuchin monkeys within city limits that are trained to assist disabled persons living with permanent mobility impairments.)

D. Ordinance - Miller's Glen Development Co., LLC - Annexation

☐ [ATTACHMENTS](#)

AN ORDINANCE introduced by City Manager Jim Colson, annexing land to the City of Topeka, Kansas, in accordance with K.S.A. 12-520, generally located on the west side of Indian Hills Road approximately 1,340 feet south of the intersection of SW 21st Street and Indian Hills Road, within unincorporated Shawnee County, Kansas and adjacent to the City of Topeka corporate limits, and said land being annexed for all City purposes. First Reading. (A13/2)
(Council District No. 8)

Voting Requirement: Majority vote of the Governing Body, including the Mayor.

(Approval would allow a 15.95-acre tract with street right-of-way intended for a single-family subdivision to be annexed and made part of the City of Topeka and Council District No. 8.)

7. MISCELLANEOUS:

-

8. PRESENTATIONS BY THE CITY MANAGER, MAYOR AND MEMBERS OF THE COUNCIL:

-

9. PUBLIC COMMENT:

-

10. ADJOURNMENT:

-



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Council Action Form

Council Chambers
214 SE 8th Street
Topeka, Kansas 66603

September 30, 2013

☐ Back ☐ Print

DATE:	November 5, 2013	
CONTACT PERSON:		DOCUMENT #:
SECOND PARTY/SUBJECT:		PROJECT #:
CATEGORY/SUBCATEGORY		
CIP PROJECT:	No	
ACTION OF COUNCIL:		JOURNAL #:
		PAGE #:

DOCUMENT DESCRIPTION:

POLICY ISSUE:

STAFF RECOMMENDATION:

BACKGROUND:

BUDGETARY IMPACT:

SOURCE OF FUNDING:

ATTACHMENTS:

No Attachments Available



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ATTACHMENTS:

No Attachments Available



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ACTION OF COUNCIL:		JOURNAL #:
		PAGE #:

DOCUMENT DESCRIPTION:

"None scheduled at this time."

POLICY ISSUE:

STAFF RECOMMENDATION:

BACKGROUND:

BUDGETARY IMPACT:

SOURCE OF FUNDING:

ATTACHMENTS:

No Attachments Available



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CIP PROJECT: No
ACTION OF COUNCIL: JOURNAL #:
PAGE #:

DOCUMENT DESCRIPTION:

"Legislative Agenda Update"

POLICY ISSUE:

STAFF RECOMMENDATION:

BACKGROUND:

BUDGETARY IMPACT:

SOURCE OF FUNDING:

ATTACHMENTS:

No Attachments Available



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POLICY ISSUE:

STAFF RECOMMENDATION:

BACKGROUND:

BUDGETARY IMPACT:

SOURCE OF FUNDING:

ATTACHMENTS:

No Attachments Available



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POLICY ISSUE:

STAFF RECOMMENDATION:

BACKGROUND:

BUDGETARY IMPACT:

SOURCE OF FUNDING:

ATTACHMENTS:

No Attachments Available



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CIP PROJECT:	No	
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DOCUMENT DESCRIPTION:

POLICY ISSUE:

STAFF RECOMMENDATION:

BACKGROUND:

BUDGETARY IMPACT:

SOURCE OF FUNDING:

ATTACHMENTS:

No Attachments Available



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September 30, 2013

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DATE: November 5, 2013
CONTACT PERSON: Brenda Younger DOCUMENT #:
SECOND PARTY/SUBJECT: Applications PROJECT #:
CATEGORY/SUBCATEGORY 006 Communication / 005 Other
CIP PROJECT: No
ACTION OF COUNCIL: JOURNAL #:
PAGE #:

DOCUMENT DESCRIPTION:

APPROVAL of Retail Cereal Malt Beverage and Scrap Metal Dealers License Applications.

Voting Requirement: Majority vote of the Governing Body, including the Mayor.

(Retail Cereal Malt Beverage License applications and Scrap Metal Dealer applications must be approved by the governing body prior to issuance of the licenses.)

POLICY ISSUE:

Approval helps ensure businesses are in compliance with City regulations.

STAFF RECOMMENDATION:

Staff recommends the Governing Body move to approve the license application(s) as presented.

BACKGROUND:

Pursuant to K.S.A. 41-2702 as amended, license applications for retail cereal malt beverage must be approved by the governing body prior to issuance of the license.

Pursuant to TMC 5.170.040 and L.2011, Ch. 86, Section 2, Scrap Metal Dealer applications have to be approved by the governing body prior to issuance of registration.

BUDGETARY IMPACT:

Budgetary impact is based on the number of licenses issued.

SOURCE OF FUNDING:

City Clerk's Operating Budget

ATTACHMENTS:

No Attachments Available

Item #8



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Council Action Form

Council Chambers
214 SE 8th Street
Topeka, Kansas 66603

October 16, 2013

☐ Back ☐ Print

DATE: November 5, 2013
CONTACT PERSON: Mary Feighny, Deputy City Attorney **DOCUMENT #:**
SECOND PARTY/SUBJECT: **PROJECT #:**
CATEGORY/SUBCATEGORY 013 Ordinances - Codified / 159 Charter
CIP PROJECT: No
ACTION OF COUNCIL: **JOURNAL #:**
PAGE #:

DOCUMENT DESCRIPTION:

A CHARTER ORDINANCE introduced by City Manager Jim Colson, amending Charter Ordinances codified at Topeka Municipal Code Sections A2-26, A2-30 and Section A2-55, all concerning council meetings, agendas and readings. First Reading.

Voting Requirement: Two-thirds vote of the Governing Body, including the Mayor.

(Approval would establish a calendar year schedule for Council Meetings with a minimum of two (2) meetings each month, and eliminate "first readings" of ordinances.)

POLICY ISSUE:

Approval would provide more flexibility by allowing Council meetings to be tailored to the needs of the Council and staff by establishing a calendar year schedule of meetings, with a minimum of 2 meetings each month. The elimination of the "first readings" requirement for ordinances would improve the efficiency in passing municipal law.

STAFF RECOMMENDATION:

Staff recommends the Governing Body move to adopt the charter ordinance.

BACKGROUND:

The current charter ordinance requires that Council establish a 2-year schedule of meeting dates and times in April of each city election year, with a minimum of 2 meetings each month. The charter ordinance also requires that all ordinances be read by title two times before passage and that there be at least 1 week between the first and the second reading.

The charter ordinance will be published for two (2) consecutive weeks in the Topeka Metro Newspaper with

Item #9

a 60 day protest period starting after the 2nd publication. Due to the protest period the charter ordinance would not be effective until the end of January 2014.

BUDGETARY IMPACT:

There would be no budgetary impact to the City.

SOURCE OF FUNDING:

Not applicable

ATTACHMENTS:

[Charter Ordinance](#)

(Published in the Topeka Metro News _____ and _____).

CHARTER ORDINANCE NO. _____

A CHARTER ORDINANCE introduced by City Manager Jim Colson amending Charter Ordinances codified at TMC § A2-26, § A2-30 and § A2-55, all concerning council meetings, agendas and readings.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF TOPEKA, KANSAS, THAT:

Section 1. Section A2-26, Organization of council, as established by Charter Ordinance No. 94, is hereby amended to read as follows:

Organization of council Meetings; Deputy mayor.

~~At its first regular meeting after a city election, the Council shall:~~

~~(1) Establish by ordinary ordinance a regular schedule of meeting times and dates for the next two (2) years. Such schedule shall provide for no fewer than two (2) meetings each month.~~

~~(2) Elect a Deputy Mayor from among its members to serve a one (1) year term. At the first regular Council meeting in April of the succeeding year, the Council shall elect from among its members a deputy mayor to serve for the second year. This term shall also be for one (1) year. The Deputy Mayor shall serve in the absence or temporary disability of the Mayor.~~

(a) The Council shall establish, by ordinance, a meeting schedule for each calendar year, with a minimum of two meetings each month.

(b) In April of each year, the Council shall elect a councilmember to serve as deputy mayor in the absence or temporary disability of the mayor. The deputy mayor shall serve for one (1) year.

28 Section 2. Section A2-30, Council rules of procedure, as established by
29 Charter Ordinance No. 110, is hereby amended to read as follows:

30 **Council rules of procedure.**

31 (a) Meetings. The Council shall meet ~~regularly~~ at least twice in every month at
32 times and places as the Council may prescribe by ordinary ordinance. Special meetings
33 may be held on the call of the Mayor or of four (4) or more district Councilmembers in
34 the manner prescribed by rules of the Council.

35 (b) Rules and journal. The Council shall determine its own rules and order of
36 business and shall provide for keeping a journal of its proceedings.

37 (c) Voting. Five (5) members of the Council shall constitute a quorum. All
38 actions by the Council shall be taken by the affirmative vote of five (5) or more members
39 of the Council, unless a greater or lesser number of votes is required by this Charter
40 Ordinance, by the Statutes of Kansas, or by the Constitution of Kansas. The votes of all
41 Councilmembers shall be recorded in the journal.

42 (d) Form. Proposed ordinary ordinances and resolutions shall be introduced
43 in the Council only in written or printed form. No ordinary ordinance shall contain more
44 than one subject which shall be clearly expressed in its title. The enacting clause of all
45 ordinary ordinances shall be: "Be it Ordained by the Council of the City of Topeka,
46 Kansas:". Any ordinary ordinance which repeals or amends an existing ordinary
47 ordinance or part of the Code of Ordinances of the city shall set out in full the sections
48 or subsections to be repealed or amended, and shall indicate matter to be omitted by
49 enclosing it in brackets or by strikeout type and shall indicate new matter by
50 underscoring or by italics.

(e) Procedure. ~~Except in the case of emergency ordinances, and except where Kansas Statutes or other applicable law provides a different procedure for passage of ordinances for a specific purpose, every proposed ordinary ordinance shall be read by title in open a Council meeting two (2) times before final passage, and at least one (1) week shall elapse between introduction and final passage.~~All ordinances shall be considered at a Council meeting. A copy of each proposed ordinary ordinance shall be provided for each district Councilmember and the Mayor at the time of its introduction, and at least three (3) copies shall be provided for public inspection in the office of the City Clerk or such other city officer as the Council may designate until it is finally adopted or fails of adoption. Persons interested in a proposed ordinary ordinance shall be given an opportunity to be heard before the Council in accordance with such rules and regulations as the Council may adopt. ~~If the Council adopts an amendment to a proposed ordinary ordinance which constitutes a change in substance, the proposed ordinary ordinance as amended shall be placed on file for public inspection in the office of the City Clerk or such other appointive officer as the Council may designate for one (1) additional week before final passage.~~

(f) Emergency ordinances. An ordinary ordinance may be passed as an emergency measure on the day of its introduction if it contains a declaration describing in clear and specific terms the facts and reasons constituting the emergency. Neither an ordinance granting, reviewing, or extending a franchise, nor a Charter Ordinance, shall be passed as an emergency ordinance.

(g) Publication. The City Clerk or such other city officer as the Council may designate shall cause all ordinary ordinances, ~~including but not limited to emergency~~

ordinances, as soon as practicable after they have been passed and signed, to be published once in the official city newspaper, unless Kansas Statutes or other applicable law require more publications. In lieu of publication of the entire ordinance, the City Clerk may publish a summary of the ordinance provided all of the following requirements are met:

(1) The publication is identified as a “summary” and contains notice that the complete text of the ordinance may be obtained or viewed free of charge at the City Clerk’s office or on the city’s website.

(2) The City Attorney certifies the summary of the ordinance prior to publication to ensure that the summary is legally accurate and sufficient.

(3) The publication contains the city’s official website address where a reproduction of the original ordinance is available for at least ninety days following the summary publication in the newspaper.

(4) If an ordinance is subject to a petition pursuant to state law, the summary shall contain a statement to that effect.

(h) Effective date. Except in the case of emergency ordinances, and except where Kansas Statutes otherwise specify, every adopted ordinary ordinance shall become effective upon its publication pursuant to subsection (g) or at any later date specified therein. Emergency ordinances shall become effective upon passage or at any later date specified therein.

(i) Signature, authentication and recording. All ordinary ordinances and resolutions passed or adopted by the Council shall be authenticated by the signatures of the Mayor and City Clerk or such other appointive officer as the Council may

designate. The City Clerk or such other appointive officer as the Council may designate shall record in a properly indexed "Ordinance Book" kept for the purpose of every ordinary ordinance, immediately after its publication, or in the case of emergency ordinances immediately after passage.

Section 3. Section A2-55, Duties, as established by Charter Ordinance No. 94, is hereby amended to read as follows:

Duties.

The City Manager shall have the power and it shall be his or her duty:

(a) To execute and enforce all laws and ordinances and policies of the Council and to administer the affairs of the city.

(b) To sign all contracts binding the city, unless Council approval of the contract or subject matter is required by city ordinance or resolution, state or federal law, or other city officers or employees are specifically authorized by ordinance to approve and sign the contracts. This authority is subject to all legal and administrative reviews and approvals otherwise required by city ordinance.

(c) To attend all meetings of the Council, and its committees, unless excused, and such meetings of boards and commissions as he or she chooses or which he or she is directed to attend by the Council, and to participate in discussions at such meetings.

(d) To recommend to the Council such measures and ordinances as he or she may deem necessary or expedient and to make such other recommendations to the Council concerning the affairs of the city as he or she finds desirable.

(e) To investigate affairs of the city under his or her supervision, or any

franchise or contract for the proper performance of any obligation running to the city within his or her jurisdiction.

(f) To control and administer the financial affairs of the city.

(g) To prepare an annual budget for submission to the Council.

(h) To prepare or cause to be prepared the plans, specifications, and contracts for work which the Council may order.

(i) To supervise the purchasing of materials and supplies and to make recommendations to the Council in connection with the awarding of public contracts and to see that all city contracts under his or her direction or that of the Council are faithfully performed.

(j) To prepare and submit to the Council such reports as it may require or that the City Manager deems appropriate.

(k) To keep the Council at all times fully advised as to the financial condition and needs of the city.

(l) To prescribe such general rules and regulations as he or she may deem necessary or expedient to the general conduct of the administrative departments under his or her jurisdiction.

(m) When directed by the Council, to represent the city in its intergovernmental relations and to negotiate contracts for joint governmental actions, subject to Council approval.

(n) To devote his or her entire time to the duties and interest of the city.

(o) To perform such other duties as may be prescribed by this Charter Ordinance or by ordinance or resolution.

143 (p) To provide the Council by February 28 with a written report of the city's
144 financial condition and administrative activities for the prior fiscal year.

145 (q) To recommend organization of departments and divisions in the most
146 efficient and economical manner.

147 (r) To prepare the agenda for ~~the conduct of business at~~ Council meetings.

148 Section 4. This Ordinance shall be published once each week for two (2)
149 consecutive weeks in the official City newspaper.

150 Section 5. This Charter Ordinance shall take effect sixty-one (61) days after
151 final publication unless a sufficient petition for a referendum is filed and a referendum
152 held on this Charter Ordinance as provided in Article 12, Section 5, Subdivision (c)(3),
153 of the Kansas Constitution, in which case this Charter Ordinance shall become effective
154 if approved by a majority of the electors voting therein.

155 Section 6. Upon the effective date of this Charter Ordinance, this Charter
156 Ordinance shall be recorded by the City Clerk in a book maintained for such purposes
157 with a statement of the manner of adoption and a certified copy shall be filed with the
158 Secretary of State of the State of Kansas.

159 Section 7. That sections of Charter Ordinance as codified in Topeka City Code
160 TMC § A2-26, § A2-30 and § A2-55 are hereby specifically repealed.

PASSED AND APPROVED by the Governing Body on _____.

CITY OF TOPEKA, KANSAS

Larry E. Wolgast, Mayor

ATTEST:

Brenda Younger, City Clerk

STATEMENT OF MANNER OF ADOPTION OF FOREGOING

The foregoing Charter Ordinance No. _____ was passed on the _____ day of _____, 2013, as shown by the minutes, Book _____ Page _____, by a vote of _____ for and _____ against, being not less than two-thirds (2/3) of the members-elect of the governing body, published in the Topeka Metro News, the official city newspaper, on the _____ day of _____, 2013, and on the _____ day of _____, 2013, being once each week for two (2) consecutive weeks, and there being no petition demanding a referendum filed with the City Clerk within sixty (60) days after the final publication, said Charter Ordinance took effect on the _____ day of _____, 2013.

Brenda Younger, City Clerk

CERTIFICATE

CITY OF TOPEKA)
COUNTY OF SHAWNEE) ss:
STATE OF KANSAS)

I, Brenda Younger, City Clerk of the City of Topeka, County of Shawnee, State of Kansas, do hereby certify that the above and foregoing, consisting of ____ typewritten pages, including the page upon which this Certificate is written, is a full true and correct copy of Charter Ordinance No. _____ of the said City of Topeka, that all acts and things required by Article 12, Section 5 of the Constitution of the State of Kansas were done and performed in the manner and within the time prescribed and that said Ordinance became effective on the _____ day of _____, 2013.

Brenda Younger, City Clerk



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October 16, 2013

☐ Back ☐ Print

DATE: November 5, 2013
CONTACT PERSON: Mary Feighny, Deputy City Attorney
DOCUMENT #:
SECOND PARTY/SUBJECT: City Council Meetings
PROJECT #:
CATEGORY/SUBCATEGORY: 013 Ordinances - Codified / 002 Administration
CIP PROJECT: No
ACTION OF COUNCIL:
JOURNAL #:
PAGE #:

DOCUMENT DESCRIPTION:

AN ORDINANCE introduced by City Manager Jim Colson, amending City of Topeka Code Sections 2.15.020 through 2.15.040, 2.15.070, 2.15.080, 3.55.060, 5.20.080 and Section 5.55.120 concerning meetings of the City Council and specifically repealing said original sections. First Reading.

(Approval would reduce the number of Council meetings per month and eliminate the need for a cover memo to add additional items to an agenda.)

POLICY ISSUE:

Whether to reduce the number of Council meetings from four to three Tuesdays each month so that the remaining meetings can be restructured to focus on more in-depth discussion.

Whether to eliminate cover memos which are now required for additions to the agenda made at the Council meeting so that additions can be made more easily.

STAFF RECOMMENDATION:

Staff recommends the Council move to adopt the ordinance.

BACKGROUND:

The current schedule of Council meetings is four Tuesdays each month 'for the purpose of conducting the business of the city.' This verbiage has been interpreted to mean that Tuesday meetings are meetings where action is taken.

Council Rules of Procedure establish a rigid format for Tuesday meetings (e.g., consent agenda, first readings, planning matters) The proposed amendment will reduce the number of meetings to three and remove the restriction of 'conducting the business of the city.' This will facilitate meetings where

discussion is encouraged and no action is taken.

Additionally, the requirement of cover memos will be eliminated. Currently, if a Council member wants to add an item to the agenda that evening, he/she has to provide a 'cover memo' with the item explaining the need. The item is added only if the Council approves. The change will allow the city manager or Council person to add an item to the agenda at Council meetings unless a majority of the Council objects.

BUDGETARY IMPACT:

There is no budgetary impact to the City.

SOURCE OF FUNDING:

Not Applicable

ATTACHMENTS:

[Ordinance](#)

(Published in the Topeka Metro News _____)

ORDINANCE NO. _____

AN ORDINANCE introduced by City Manager Jim Colson, amending City of Topeka Code § 2.15.020 through § 2.15.040, § 2.15.070, § 2.15.080, § 3.55.060, § 5.20.080 and § 5.55.120 concerning meetings of the City Council and specifically repealing said original sections.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TOPEKA, KANSAS:

Section 1. That section 2.15.020, Time of council meetings – To be open to the public, of The Code of the City of Topeka, Kansas, is hereby amended to read as follows:

Time of council meetings – To be open to the public.

(a) The council shall, for the period of April 30, 2013, to April 28, 2015, meet in the council chambers/municipal court complex on the second floor of the municipal building, the first ~~four~~ three Tuesdays of each month at 6:00 p.m. ~~for the purpose of conducting the business of the city.~~

(b) Notwithstanding subsection (a) of this section, when the date of a ~~regular~~ meeting falls on a legal holiday or any city primary or general election, the meeting may be rescheduled to another day fixed in advance by the council.

(c) Notwithstanding subsection (a) of this section, a council meeting may be canceled under any of the following circumstances; provided, that the number of council meetings in a month is not less than that required by Appendix A, Section A2-26:

(1) By a majority vote of the council;

(2) When the mayor, with the concurrence of the deputy mayor, determines that special circumstances exist, including but not limited to the scheduling of a special event or a lack of agenda items; or

(3) By the city manager in the event of inclement weather.

Section 2. That section 2.15.030, Preparation of agenda, of The Code of the City of Topeka, Kansas, is hereby amended to read as follows:

Preparation of agenda.

The city manager shall prepare the agenda for all council meetings. The city clerk ~~is hereby authorized and directed to~~ shall prepare and circulate the agenda ~~of~~ containing the items of business to be ~~transacted~~ considered by the council ~~at each regular meeting. Arrangements may be made with the city clerk to mail or deliver the agenda each week to any person for an annual fee to be set during the yearly budget process. The fee may be waived at the discretion of the city clerk.~~

Section 3. That section 2.15.040, Adding items, of The Code of the City of Topeka, Kansas, is hereby amended to read as follows:

Adding items.

Items may be added to the agenda ~~only at regular Tuesday~~ council meetings. The item to be added shall be introduced at the beginning of the ~~official~~ meeting by the city clerk. ~~The council member(s) or the city manager who wishes to have an item added to the agenda shall submit a cover letter with the item explaining~~ explain the necessity for adding the item, and the item shall only be added if its addition is approved by a ~~majority vote of~~ unless there is an objection by a majority of the city council.

Section 4. That section 2.15.070, Veto procedures, of The Code of the City of Topeka, Kansas, is hereby amended to read as follows:

Veto procedures.

(a) General Procedures.

53 (1) The mayor, following council adoption of an ordinance or resolution,
 54 legislative in nature, may, on or before the next ~~regular~~ council meeting ~~where~~
 55 ~~formal council action may take place~~, exercise veto authority as provided for in
 56 Charter Ordinance No. 94 as amended or as otherwise provided by law. If the
 57 veto authority is not so exercised, the ordinance shall then take effect without the
 58 mayor's signature. If the mayor fails to exercise the veto authority and fails to
 59 sign the ordinance on or before the next ~~regular~~ council meeting ~~where formal~~
 60 ~~council authority may be exercised~~, the city clerk shall endorse at the end of the
 61 ordinance, as entered in the ordinance book, that it took effect without the
 62 signature of the mayor.

63 (2) Neither the deputy mayor, any councilmember, or any other person
 64 shall have the authority to exercise the mayor's veto authority over legislative
 65 ordinances or resolutions.

66 (3) If the mayor exercises veto authority, the veto shall be established
 67 by a written statement giving the objections and reasons therefor. The statement
 68 of objection shall be presented to each councilmember, whereupon the
 69 councilmembers shall have 30 days to override the mayor's veto as provided for
 70 in Charter Ordinance No. 98 as amended or as otherwise provided by law.

71 (4) The question to override may be placed before the council, whether
 72 or not on the ~~formal~~ agenda, by any member of the council.

73 (b) Line Item Veto Procedures.

74 (1) The mayor, following council adoption of an ordinance containing
 75 items of appropriations, may on or before the next ~~regular~~ council meeting ~~where~~

~~formal council action may take place~~ exercise line item veto authority as provided for in Charter Ordinance No. 94 as amended or as otherwise provided by law. If the veto authority is not so exercised, the ordinance shall then take effect without the mayor's signature. If the mayor fails to exercise veto authority and fails to sign the ordinance on or before the next ~~regular~~ council meeting ~~where formal council authority may be exercised~~, the city clerk shall endorse at the end of the ordinance, as entered in the ordinance book, that it took effect without the signature of the mayor.

(2) If the ordinance contains more than one item of appropriation of money, the mayor may veto one or more of such items, while approving the other portions of the ordinance.

(3) Neither the deputy mayor, any councilmember, or any other person shall have the authority to exercise the mayor's veto authority over appropriations ordinances.

(4) If the mayor exercises veto authority, the veto shall be established by a written statement giving objections as to each item vetoed, and reasons therefor. The statement of objection shall be presented to each councilmember, whereupon the councilmembers shall have 30 days to override the mayor's veto as provided for in Charter Ordinance No. 98 as amended or as otherwise provided by law.

(5) The question to override may be placed before the council, whether or not on the ~~formal~~ agenda, by any member of the council.

98 (c) Veto Authority. Substantial compliance by the mayor with the procedures
99 stated in this section shall be deemed an effective exercise of veto authority.

100 Section 5. That section 2.15.080, Filling of vacancies in the office of mayor or
101 councilmember, of The Code of the City of Topeka, Kansas, is hereby amended to read
102 as follows:

103 **Filling of vacancies in the office of mayor or councilmember.**

104 Subject to city of Topeka Charter Ordinance No. 94, as amended, the following
105 process shall be followed when filling vacancies in the offices of mayor or
106 councilmember:

107 (a) Within one week of a vacancy in the office of mayor or councilmember, the
108 city clerk shall cause to be published in the official city newspaper a notice that
109 applications are being sought for the filling of the open position.

110 (b) The deadline for applications shall be at 5:00 p.m. on the day two weeks
111 from the date of publication of the notice for the office of councilmember and four weeks
112 from the date of publication of the notice for the office of mayor. Applications shall be
113 submitted to the city clerk.

114 (c) The application shall include the following information:

115 (1) A statement of qualifications and personal background.

116 (2) A statement addressing why the applicant wishes to serve in the
117 office of mayor or councilmember (as applicable).

118 (3) A statement addressing what the applicant sees as the number one
119 problem facing Topeka city government and how the applicant would seek to
120 address the problem if chosen to serve.

121 (d) Application for the office of mayor shall include the \$100.00 filing fee or a
122 petition signed by 100 qualified electors of the city or one percent of the cast vote in the
123 last city general election. Application for the office of district councilmember shall
124 include the \$50.00 fee or a petition signed by 50 qualified electors of the council district.

125 (e) Unless an alternative date and/or time is established by the city council,
126 the council shall interview each applicant at the next ~~regular~~ council meeting following
127 the application deadline.

128 (f) At least one day prior to the interview date, the mayor and
129 councilmembers may each submit one question to be asked of all applicants during the
130 interviews.

131 (g) Interviews shall be conducted in the order that applications are received.

132 (h) Interviews shall consist of an opening statement by the applicant and the
133 asking and answering of all submitted questions.

134 (i) At the conclusion of the interviews the city council may conduct an
135 election to fill the vacant position, subject to the following rules:

136 (1) The election shall be conducted only during a ~~regular city~~ council
137 meeting. The election may be deferred to a subsequent meeting upon approval
138 by the city council of an appropriate motion. In no event shall an election be
139 deferred later than the next ~~regular city~~ council meeting.

140 (2) Each councilmember and the mayor shall vote for one person on
141 each ballot by indicating in writing his or her choice and signing the ballot before
142 submitting it to the city clerk.

143 (3) The city clerk shall read the result of each ballot.

144 (4) Balloting shall end any time one applicant receives five votes.

145 (5) If no applicant receives five votes in the final ballot, additional
146 ballots shall be cast until one of the applicants receives five votes or the matter is
147 deferred until a date certain, which shall not be later than the next ~~regular~~ council
148 meeting.

149 (6) The council and mayor may confer after any ballot in any manner
150 consistent with the Kansas Open Meetings Act.

151 Section 6. That section 3.55.060, Notice and hearing, of The Code of the City
152 of Topeka, Kansas, is hereby amended to read as follows:

153 **Notice and hearing.**

154 No tax exemption shall be granted by the city prior to a public hearing thereon.
155 Notice of the public hearing shall be published at least seven days prior to the hearing in
156 the official city newspaper, giving the time and place thereof, and the hearing may be
157 held at a ~~regular or special~~ meeting of the council. The city clerk shall thereupon notify
158 the board of county commissioners, the superintendent of the appropriate school
159 district, and the clerk of any other taxing jurisdiction, excluding the state, which derives
160 or could derive property taxes from the affected business, advising them of the
161 scheduled public hearing and inviting their review and comment. Upon request, the city
162 clerk shall provide any such public agency with a copy of the application. The applicant
163 business shall be invited, but not required, to attend the public hearing.

164 Section 7. That section 5.20.080, Cancellation and suspension of The Code of
165 the City of Topeka, Kansas, is hereby amended to read as follows:

166 **Cancellation and suspension.**

167 (a) Any person holding a license issued under this article shall be responsible
168 for the manner and method of operating or carrying on their business, and the chief of
169 police upon information and after investigation shall have power to suspend the license
170 if in the chief's opinion the business or enterprise is conducted in such a manner as to
171 constitute a nuisance within the meaning of subsection (c) of this section and that the
172 commodities sold or the services rendered are unlawful or the business or enterprise is
173 operated or carried on in such a manner as to disturb the peace of the community, or in
174 such a manner as to impair the value of any property of any person residing in or doing
175 business in the city. Before any suspension order shall become effective, a written
176 notice of such order shall be delivered by the chief of police to the person so operating
177 or carrying on such business or enterprise. The service by the chief of police upon any
178 person in charge of such business or enterprise or upon any agent of any person who is
179 in charge of such business or enterprise or any person in charge of or agent for the
180 person who is in charge of the premises on which the business or enterprise is
181 operated, shall be deemed sufficient service, and upon completion of the service the
182 license is suspended until further order of the council.

183 The chief of police shall be sole judge as to whether the manner, means,
184 method, operation or carrying on of the business or enterprise or the commodity sold by
185 the person is such that the same constitutes a nuisance for the purpose of the
186 suspension order.

187 (b) After the license has been suspended by the chief of police, the chief shall
188 immediately report such fact to the council. At the next ~~regular~~ meeting of the council,
189 the license may be reinstated or cancelled by the council, and the council may receive

any information other than that furnished by the chief of police, or the council may order the chief of police to make further investigation before acting on the matter of the cancellation of the license.

(c) For the purpose of this section, a “nuisance” shall be defined to be any act done or permitted to be done by any person in the city, which act is intended to or does disturb any person or destroy or impair any property right of any person in the city, or engaging in any unlawful enterprise.

Section 8. That section 5.55.120, Inspection approval – Appeals, of The Code of the City of Topeka, Kansas, is hereby amended to read as follows:

Inspection approval – Appeals.

If an application or reapplication for a general retailer’s license is not certified as provided in TMC 5.55.100 and 5.55.110, the applicant may appeal the decision of the inspector to the city council by filing a written notice of appeal with the office of the city clerk within 10 days after receiving written notification of nonconformity with the applicable laws and regulations. Such notice of appeal shall be insufficient unless it states the grounds for such appeal. The city council shall hear such appeal at a ~~regular~~ meeting thereof within 10 days following receipt of the notice of appeal. All interested parties shall have an opportunity to present evidence and argument. The appellant shall have the burden of proof. Following presentation of evidence and comment by all interested parties, the city council shall make a determination as to whether the applicant has violated the applicable laws and regulations as stated in the written notification of nonconformance. If the city council decides that the applicant is in violation of such laws and regulations, the application or reapplication for a license shall be denied.

Section 9. That original § 2.15.020 through § 2.15.040, § 2.15.070, § 2.15.080, § 3.55.060, § 5.20.080 and § 5.55.120 of The Code of the City of Topeka, Kansas, are hereby specifically repealed.

Section 10. This ordinance shall take effect and be in force from and after its passage, approval and publication in the official City newspaper.

Section 11. This ordinance shall supersede all ordinances, resolutions or rules, or portions thereof, which are in conflict with the provisions of this ordinance.

Section 12. Should any section, clause or phrase of this ordinance be declared invalid by a court of competent jurisdiction, the same shall not affect the validity of this ordinance as a whole, or any part thereof, other than the part so declared to be invalid.

PASSED AND APPROVED by the City Council on _____.

CITY OF TOPEKA, KANSAS

Larry E. Wolgast, Mayor

ATTEST:

Brenda Younger, City Clerk



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Council Action Form

Council Chambers
214 SE 8th Street
Topeka, Kansas 66603

October 16, 2013

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DATE:	November 5, 2013	
CONTACT PERSON:	Denise Everhart, Councilmember	DOCUMENT #:
SECOND PARTY/SUBJECT:	Service Monkeys	PROJECT #:
CATEGORY/SUBCATEGORY	013 Ordinances - Codified / 018 Animals	
CIP PROJECT:	No	
ACTION OF COUNCIL:		JOURNAL #:
		PAGE #:

DOCUMENT DESCRIPTION:

AN ORDINANCE introduced by Councilmember Denise Everhart, concerning exotic and wild animals, amending City of Topeka Code Section 6.05.060 and specifically repealing said original section. First Reading.

(Approval would allow Capuchin monkeys within city limits that are trained to assist disabled persons living with permanent mobility impairments.)

POLICY ISSUE:

Whether to exempt service monkeys from the prohibition on keeping exotic animals so that disabled individuals can benefit from the monkey's assistance.

STAFF RECOMMENDATION:

Staff recommends the Council move to adopt the ordinance.

BACKGROUND:

The 'exotic animal' ordinance prohibits keeping any 'live mammal' within the city limits. This prohibition would include a monkey. A non-profit organization - Monkey Helpers - and the Disability Rights Center of Kansas has requested that the City make an exception for a Capuchin monkey which is trained to assist disabled persons living with permanent mobility impairments.

BUDGETARY IMPACT:

There is no budgetary impact to the City.

SOURCE OF FUNDING:

Not Applicable

ATTACHMENTS:

[Ordinance](#)

Item #11

(Published in the Topeka Metro News _____)

ORDINANCE NO. _____

AN ORDINANCE introduced by Councilmember Denise Everhart, concerning exotic and wild animals, amending City of Topeka Code § 6.05.060 and specifically repealing said original section.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TOPEKA, KANSAS:

Section 1. That section 6.05.060, of The Code of the City of Topeka, Kansas, is hereby amended to read as follows:

Exotic or captive wild animals.

(a) Keeping, Maintaining, ~~Etc.~~ Except as allowed by subsection (d) of this section, it shall be unlawful for any person to own, keep, maintain or have in his possession or under his control, within the city limits, any live mammal, bird or reptile.

(b) Selling, Trading, ~~Etc.~~ Except as allowed by subsection (d) of this section, it shall be unlawful for any person to willfully sell, offer for sale, trade or offer for trade, within the city limits, any live mammal, bird or reptile.

(c) Buying, Accepting in Trade. Except as allowed by subsection (d) of this section, it shall be unlawful for any person to willfully buy or accept in trade, within the city limits, any live mammal, bird or reptile.

(d) Exceptions. Persons may buy, own, accept in trade, keep, maintain, possess, sell, offer for sale, trade or offer for trade:

- (1) Domestic dogs.
- (2) Domestic cats.
- (3) Domestic hoofstock.
- (4) Rodents.
- (5) European ferrets.

(6) Rabbits.

(7) Birds, except for ostriches, emus, rheas and cassowaries.

(8) Nonvenomous snakes less than eight feet in length.

(9) Nonvenomous lizards, except all species of monitor lizards shall be prohibited.

(10) Turtles, except snapping turtles.

(11) Amphibians.

(12) Fish.

(13) Invertebrates.

(e) Exemptions.

(1) The prohibitions in subsections (a) through (c) of this section shall not apply to bona fide zoos, as defined by the American Association of Zoological Parks and Association of Zoological Parks and Aquariums.

(2) The prohibitions in subsection (a) of this section shall not apply to ~~bona fide~~:

(i) Medical institutions.

(ii) Post-secondary educational institutions.

(iii) Veterinary clinics in possession of the animals prohibited under this section.

(iv) Circuses, if properly licensed by the city.

(v) Carnivals, if properly licensed by the city.

(vi) Persons designated and licensed as animal rehabilitators by the state Fish and Game Commission.

(vii) Disabled persons with permanent mobility impairments who qualify to obtain assistance of a service monkey, provided that:

(1) The service monkey is a cebus apaella (Capuchin monkey);

(2) The service monkey is owned and trained by a registered 501(c)3 non-profit organization that assists disabled persons living with permanent physical disabilities; and

(3) The service monkey does not leave the residence of the qualified disabled person, except for one veterinary examination per year or in the event of medical emergency to the service monkey.

(viii) Persons listed in subsections (e)(2)(i) through (vii) of this section who are temporarily transporting such animals through the city, except that circuses and carnivals need not be licensed by the city if merely temporarily transporting an otherwise prohibited animal through the city.

(f) Sanitary Requirements. All persons and institutions listed in subsection (e) of this section must ensure that all animals and animal quarters conform to the provisions of the nuisance ordinances of the city and are kept in a clean and sanitary condition and so maintained as to limit objectionable odors; and shall ensure that all animals are maintained in quarters which are adequately constructed so as to prevent their escape.

(g) Licensing. All persons and institutions listed in subsection (e) of this section must be properly licensed, if so required, by any rule or regulation promulgated

under the authority of federal statute enacted by the United States, or by any statute enacted by the state, or by any rule or regulation promulgated by any agency or department as authorized by state statute.

(h) Violations. A violation of any provision of this section shall constitute a new and separate offense each calendar day the violation continues to exist.

(i) Destruction or Removal of Prohibited Animals. Upon conviction of a violation of this section, the judge of the municipal court of the city may order the owner, harborer, keeper or possessor to destroy or remove from the city any animal prohibited under this section.

Section 2. That original § 6.05.060 of The Code of the City of Topeka, Kansas, is hereby specifically repealed.

Section 3. This ordinance shall take effect and be in force from and after its passage, approval and publication in the official City newspaper.

Section 4. This ordinance shall supersede all ordinances, resolutions or rules, or portions thereof, which are in conflict with the provisions of this ordinance.

Section 5. Should any section, clause or phrase of this ordinance be declared invalid by a court of competent jurisdiction, the same shall not affect the validity of this ordinance as a whole, or any part thereof, other than the part so declared to be invalid.

PASSED AND APPROVED by the City Council on _____.

CITY OF TOPEKA, KANSAS

Larry E. Wolgast, Mayor

ATTEST:

Brenda Younger, City Clerk



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Council Action Form

Council Chambers
214 SE 8th Street
Topeka, Kansas 66603

October 23, 2013

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DATE: November 5, 2013

CONTACT PERSON: Bill Fiander/Dan Warner **DOCUMENT #:**

SECOND PARTY/SUBJECT: Miller's Glen Development Co., LLC **PROJECT #:** A13/2

CATEGORY/SUBCATEGORY 014 Ordinances – Non-Codified / 001 Annexation

CIP PROJECT: No

ACTION OF COUNCIL: **JOURNAL #:**

PAGE #:

DOCUMENT DESCRIPTION:

AN ORDINANCE introduced by City Manager Jim Colson, annexing land to the City of Topeka, Kansas, in accordance with K.S.A. 12-520, generally located on the west side of Indian Hills Road approximately 1,340 feet south of the intersection of SW 21st Street and Indian Hills Road, within unincorporated Shawnee County, Kansas and adjacent to the City of Topeka corporate limits, and said land being annexed for all City purposes. **First Reading.** (A13/2) (Council District No. 8)

Voting Requirement: Majority vote of the Governing Body, including the Mayor.

(Approval would allow a 15.95-acre tract with street right-of-way intended for a single-family subdivision to be annexed and made part of the City of Topeka and Council District No. 8.)

POLICY ISSUE:

The proposal is consistent with the Land Use and Growth Management Plan of the City's Comprehensive Plan, which recommends annexing properties on the periphery of the City of Topeka prior to development. The subject property is within the City's three-mile extraterritorial jurisdiction and is contiguous to the City boundary. The property owner has consented to this annexation and is requesting the annexation prior to the development of the property with 22 single-family lots. The property is being platted as Miller's Reserve and will be rezoned to a City zoning district following annexation.

STAFF RECOMMENDATION:

The applicant has requested annexation and has submitted a signed Consent to Annexation. City services will not be overly burdened by serving this property. The right-of-way for SW Indian Hills Road is being annexed from SW 24th Street north to the portion of Indian Hills that is currently within the City. The City will be taking over maintenance responsibility from Mission Township for that section of Indian Hills Road. Air

Item #12
Item #12

infrastructure needed for development within Miller's Reserve will be built at the developer's expense.

Based upon the above findings and analysis, annexing the property constitutes a logical expansion of the City limits in the area and Planning recommends that the annexation request be approved. The City Council may adopt the ordinance taking such land into, and making it a part of the City for all City purposes and assigning it to City Council District No. 8.

Alternatively, the City Council may disapprove the ordinance and the site would not be annexed into the City of Topeka.

BACKGROUND:

The applicant desires to develop the subject property which lays outside the city limits. The applicant has requested annexation and will develop the property with 22 single-family lots. The proposed development will have public streets and be served by city water and public sewer via the Sherwood Improvement District.

BUDGETARY IMPACT:

All essential City utilities, services and facilities are presently available and will not be overburdened by the annexation.

SOURCE OF FUNDING:

Not applicable.

ATTACHMENTS:

[Summary Report](#)

[Aerial Map](#)

[Ordinance](#)

CITY OF TOPEKA PLANNING DEPARTMENT

SUMMARY REPORT

Re: Annexation Request for property outside the City limits

A13/2/5 by Miller's Glen Development Co., LLC.

The applicant has requested annexation in order to develop the property located on the west side of SW Indian Hills Road, approximately 1,340 feet south of SW 21st Street, with 22 single-family lots. The proposed development will have public streets and be served by city water and public sewer via the Sherwood Improvement District. The applicant has given written consent to the annexation.

The proposed annexation is consistent with the Land Use and Growth Management Plan of the City's Comprehensive Plan, which recommends annexing properties on the periphery of the City of Topeka prior to development. The subject property is contiguous to the City boundary. The property is being platted as Miller's Reserve and will be rezoned to a City zoning district following annexation.

The right-of-way of SW Indian Hills Road is also being annexed from SW 24th Street north to the portion of SW Indian Hills Road that is within the City. The City will take over maintenance responsibility from Mission Township for that section of SW Indian Hills Road.

All essential public utilities, services and facilities are presently available and will not be overburdened by the annexation. The applicant is responsible for paying for the infrastructure within the proposed development.

The parcel is located immediately adjacent to the corporate limits and would constitute a logical expansion of the City limits within the area. Staff recommends APPROVAL of the ordinance taking such land into and making it a part of the City, for all City purposes and assigning it to Council District No. 8.

Staff requests the Governing Body move to adopt the ordinance.



A13/2 - Annexation request for Miller's Reserve



Proposed annexation area

City Limits

(Published in the Topeka Metro News _____)

ORDINANCE NO. _____

AN ORDINANCE introduced by City Manager Jim Colson, annexing land to the City of Topeka, Kansas, in accordance with K.S.A. 12-520, generally located on the west side of Indian Hills Road approximately 1,340 feet south of the intersection of SW 21st Street and Indian Hills Road, within unincorporated Shawnee County, Kansas and adjacent to the City of Topeka corporate limits, and said land being annexed for all City purposes. **(A13/2) (Council District No. 8)**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TOPEKA, KANSAS:

Section 1. That the following described land, meeting the conditions for annexation prescribed in K.S.A. 12-520(a)(7), is hereby annexed and made a part of the City of Topeka, Kansas:

A tract in the Northeast Quarter of Section 12, Township 12 South, Range 14 east of the 6th P.M., and a tract in the Northwest Quarter of Section 7, Township 12 South, Range 15 east of the 6th P.M., in Shawnee County, Kansas, described as: Beginning at the Southeast corner of said Northeast Quarter; thence South 89°47'32" West, North American Datum 1983, Kansas North Zone basis, on the South line of said Northeast Quarter to an intersection with a line which is 25 feet westerly distant from the East line of said Northeast Quarter; thence North 1°22'07" West, parallel with the East line of said Northeast Quarter, 206.59 feet; thence South 88°37'53" West, 102.50 feet; thence North 51°38'47" West, 185.34 feet; thence South 89°47'32" West, 633.35 feet; thence North 2°56'05" West, 153.41 feet; thence North 26°38'39" East, 263.84 feet; thence North 36°58'43" East, 108.14 feet; thence North 46°11'26" East, 411.41 feet; thence North 37°52'30" East, 86.96 feet; thence North 34°50'57" West, 212.84 feet to a point on the South line of Lot 1, Block 'A' in Miller's Glen Subdivision; thence North 88°37'53" East on the South line of said lot, 105.00 feet; thence continuing on the South line of said lot, S 84°56'23" East, 178.62 feet; thence continuing on the South line of said lot and its extension, North 88°37'53" East, 192.50 feet to the Southeast corner of Miller's Glen Subdivision, on the East line of said Northeast Quarter; thence continuing on an extension of the South line of Miller's Glen Subdivision, North 88°37'53" East to an intersection with a line which is 40 east easterly distant from the West line of said Northwest Quarter; thence South 1°22'07" East, parallel with the West line of said Northwest Quarter, to an intersection with the South line of said Northwest Quarter; thence South 86°55'38" West on the South line of said Northwest Quarter, to the point of beginning. Contains 15.95 acres, more or less.

Section 2. That all land described in Section 1 of this Ordinance is taken into and made a part of the City for all City purposes and is assigned to City Council District No. 8.

Section 3. This Ordinance shall take effect and be in force from and after its passage, approval and publication in the official city newspaper.

Section 4. Upon passage and publication, the City Clerk shall file a certified copy of this Ordinance with the County Clerk, the Register of Deeds, and the Shawnee County Election

Commissioner.

PASSED AND APPROVED by the Governing Body of the City of Topeka,

_____, 2013.

Larry E. Wolgast, Mayor

ATTEST:

Brenda Younger, City Clerk

To Be Codified

Not To Be Codified

 X



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Council Action Form

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214 SE 8th Street
Topeka, Kansas 66603

September 30, 2013

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DATE:	November 5, 2013	
CONTACT PERSON:		DOCUMENT #:
SECOND PARTY/SUBJECT:		PROJECT #:
CATEGORY/SUBCATEGORY		
CIP PROJECT:	No	
ACTION OF COUNCIL:		JOURNAL #:
		PAGE #:

DOCUMENT DESCRIPTION:

POLICY ISSUE:

STAFF RECOMMENDATION:

BACKGROUND:

BUDGETARY IMPACT:

SOURCE OF FUNDING:

ATTACHMENTS:

No Attachments Available



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SOURCE OF FUNDING:

ATTACHMENTS:

No Attachments Available



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		PAGE #:

DOCUMENT DESCRIPTION:

POLICY ISSUE:

STAFF RECOMMENDATION:

BACKGROUND:

BUDGETARY IMPACT:

SOURCE OF FUNDING:

ATTACHMENTS:

No Attachments Available



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		PAGE #:

DOCUMENT DESCRIPTION:

POLICY ISSUE:

STAFF RECOMMENDATION:

BACKGROUND:

BUDGETARY IMPACT:

SOURCE OF FUNDING:

ATTACHMENTS:

No Attachments Available