



CITY OF  
**TOPEKA**



# **CIP Overview**

## **April 1<sup>st</sup>, 2025**

# CIP Overview

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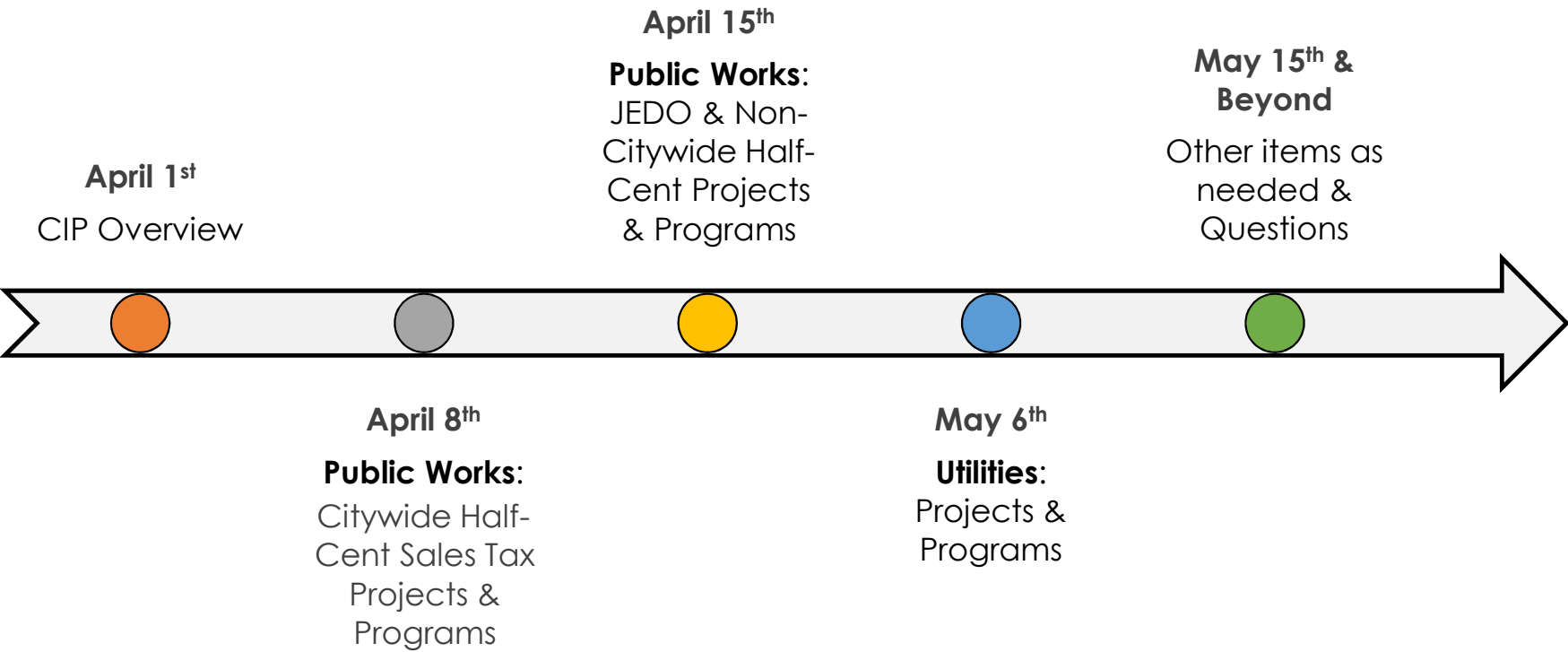
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## Today:

- Presentation Schedule
- CIP Overview & Policy
- Funding Sources
- Constraints and challenges in developing a CIP
- Page Guide



# Presentation Schedule



# CIP Overview

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## CIP Timeline

- Capital Improvement Budget (3 years) vs. Capital Improvement Plan (10 Years)
- Approved annually by Governing Body

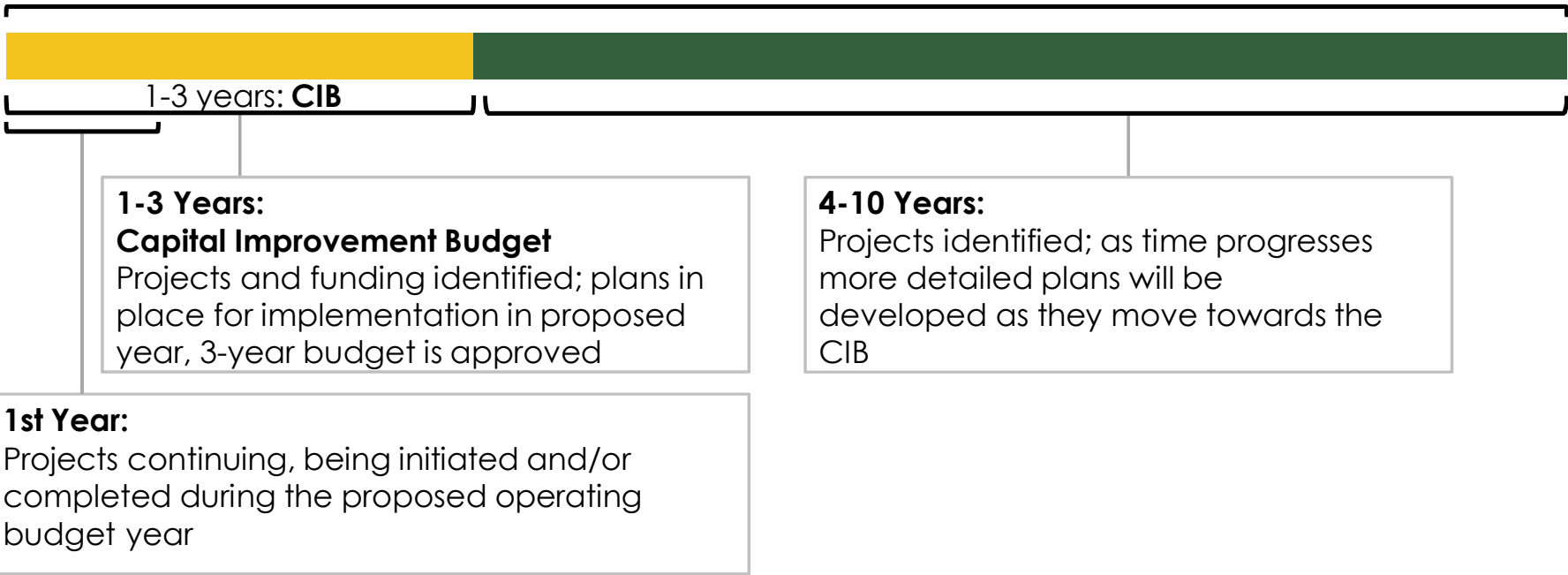
## Purpose

- Long Range Budgeting Plan for City's assets
- Coordination across departments in regards to life cycle asset management
- Communication document for external stakeholders of how investments align with priorities



# CIP Overview - Continued

## 10-year Capital improvement Plan



# CIP Policy

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- Real property acquisition
- Construction of new facilities or additions to existing facilities costing a minimum of \$50,000
- Remodeling/repair of the interior/exterior of any facility exceeding \$25,000
- Information technology infrastructure or systems that require technology components or projects costing a minimum of \$50,000
- Multi-year phased projects
  - Not all spending fits into calendar years



## CIP Policy - Continued

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- A project over \$250,000 can be approved in the CIP, but the PWI Committee and the Governing Body still approve a final authorization of the project before it is put out for construction bid. If the project budget exceeds the amount approved by more than 15%, the project shall not continue unless the Governing Body approves an amended project budget.



# CIP Funding Source Summary with Examples

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- **Public Works Primary Funding Sources**

- **Citywide Half-Cent Sales Tax:** Topeka Boulevard: 21<sup>st</sup> – 29<sup>th</sup>
- **Countywide Half-Cent Sales Tax:** SW Huntoon Street: Gage to Harrison
- **Federal Funds Exchange:** Branner Bridge Repairs
- **GO Bonds:** 17<sup>th</sup> and Fairlawn Signal Repair

- **Utilities Primary Funding Sources**

- **Revenue Bonds:** Watermain Replacement Program
- **Operating Funds Water:** Meter Vault Replacement Program
- **Operating Funds Stormwater:** Levee Asset Repair/Rehab Program
- **Operating Funds Wastewater:** Odor Control Program





# Staff Considerations

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- **Financial:** Funds are not unlimited,
  - GO Bond cap is set at \$27,000,000 over 3 years
  - Operating funds are subject to budget availability
  - Revenue bonds must be backed by ability to generate revenue
- **Legal:** Regulatory limits on how funds can be spent
  - Citywide Half-Cent Sales tax cannot be spent on new assets; only existing
  - Countywide Sales Tax (JEDO) can only be for projects approved under the 2016 resolution
  - Infrastructure projects often involve multiple entities such as KDOT, Shawnee County, railroads
  - Projects have to be bonded within 3 years
- **Timing:** Committing to one project may delay other projects
  - Polk Quincy will delay other downtown repair projects because of detour routes







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